



CITY OF KENT, OHIO
320 S. Depeyster Street, Kent, OH 44240
Main Fire Station
(330) 678-8007 Fax (330) 678-8688

CITY COUNCIL

WEDNESDAY, NOVEMBER 20, 2019
REGULAR CITY COUNCIL MEETING 7:30 P.M.

AGENDA

7:25 P.M. **BOARD OF CONTROL**

7:30 P.M. **REGULAR COUNCIL**

1. Roll Call
2. Opening Remarks and Pledge of Allegiance (Mr. Amrhein)
3. Recognize the Service and Retirement of K-9 Iron from the Police Department
 - 3.1 **Draft No. 2019-128** AN ORDINANCE AUTHORIZING POLICE CHIEF MICHELLE LEE TO TRANSFER OWNERSHIP OF IRON, A POLICE CANINE, TO OFFICER DOMINIC POE, AND DECLARING AN EMERGENCY. (Authorized)
4. Introduction of Ms. Joan Siedel, Health Commissioner and Mr. Kevin Schwartzhoff, Director of Parks and Recreation
5. Approval of Minutes
 - 5.1 Regular City Council Meeting of October 16, 2019
6. Communications
 - 6.1 **Audience Remarks**
(Visitors wishing to address Council please sign up with the Clerk of Council prior to start of the meeting; limited to three (3) minutes)
 - 6.2 **Written Communication** (All placed on file in the Clerk of Council's office)
 - 6.2.1 Standing Rock Cemetery meeting minutes for October 10, 2019 received October 3, 2019.
 - 6.2.2 Civil Service Meeting Agenda for October 21, 2019 received on October 17, 2019.
 - 6.2.3 Portage County Health District 3rd Quarter Report received October 17, 2019
 - 6.2.4 Planning Commission Agenda for November 5, 2019 and Staff Report for October 24, 2019 received October 25, 2019.
 - 6.2.5 Notification of resignation received of Jack Neuzil from the Parks and Recreation Board effective October 15, 2019.
 - 6.2.6 Notification of resignation received of Joan Siedel from the Kent City Board of Health effective September 25, 2019 received on October 7, 2019.

- 6.2.7 Notification of cancelled Planning Commission meeting for November 5, 2019 received that day. Agenda items previously submitted have been moved to the November 19, 2019 meeting.
- 6.2.8 Board of Zoning Appeals Public Hearing and Business Meeting for November 18, 2019 and Staff Report for November 18, 2019 received November 8, 2019.
- 6.2.9 Health Board Meeting for November 12, 2019 and Meeting Minutes from October 8, 2019 received on November 12, 2019. Attached was the Health Department's 2019 Statistical Report.
- 6.2.10 Letter of thanks to the City of Kent for the Democracy Day Public Hearing from the Ohio Secretary of State, Frank LaRose, received on November 7, 2019.

6.3 City Manager's Report

7. Standing Committees & Legislation

7.1 **Committee of the Whole** (Mayor Fiala)

- 7.1.1 Committee Meeting Minute Approval: None
- 7.1.2 Action Recommended:
 - 1) None

7.2 **Community Development Committee** (Kuhar/Rosenberg)

- 7.2.1 Committee Meeting Minute Approval: November 6, 2019
- 7.2.2 Action Recommended:
 - 1) Authorize the submission of the City's "Analysis of Impediments to Fair Housing Choice" Report to the U.S. Department of Housing and Urban Development
 - 2) Adopt a resolution memorializing the historic importance of the South End neighborhood.
- 7.2.3 **Draft No. 2019-121** A RESOLUTION ACCEPTING THE CONCLUSIONS ABOUT IMPEDIMENTS TO FAIR HOUSING CHOICE AND THE ACTIONS TO BE IMPLEMENTED TO ADDRESS ANY IDENTIFIED IMPEDIMENTS AS SPECIFIED IN THE 2019 "ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE (AI)", AND DECLARING AN EMERGENCY.
- 7.2.4 **Draft No. 2019-122** A RESOLUTION RECOGNIZING THE HISTORICAL SIGNIFICANCE OF THE SOUTH END NEIGHBORHOOD AND ITS CONTRIBUTION TO THE CITY'S HISTORY AND FORMALLY MEMORIALIZING IT AS THE "HISTORIC SOUTH END," AND DECLARING AN EMERGENCY.

7.3 **Finance Committee** (DeLeone/Wallach)

- 7.3.1 Committee Meeting Minute Approval: November 6, 2019
- 7.3.2 Action Recommended:
 - 1) Authorize the resolution of notice to proceed on the proposed renewal levy.

- 2) Approve the proposed 2020-2024 Capital Improvement Plan.
- 3) Approve the 2019 Budget Appropriations Amendment.

7.3.3 **Draft No. 2019-123** A RESOLUTION DETERMINING TO PROCEED TO SUBMIT TO THE ELECTORS OF THE CITY OF KENT THE QUESTION OF THE RENEWAL OF THE CITY'S EXISTING 1.16-MILL TAX LEVY FOR THE PURPOSE OF CURRENT EXPENSES PURSUANT TO SECTIONS 5705.19(A) AND 5705.191 OF THE OHIO REVISED CODE, AND DECLARING AN EMERGENCY. (Authorized)

7.3.4 **Draft No. 2019- 124** AN ORDINANCE AMENDING ORDINANCE NO. 2018-142, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 19, 2018; SO AS TO ADJUST APPROPRIATIONS TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019; AND DECLARING AN EMERGENCY. (Authorized)

7.3.5 **Draft No. 2019- 125** AN ORDINANCE ACCEPTING A DONATION IN THE AMOUNT IN EXCESS OF THE AMOUNT PAID BY THE CITY OF KENT FOR AN ACCESS EASEMENT AT WEST RIVER PLACE AND THE APPRAISED VALUE OF AN OHIO DEPARTMENT OF TRANSPORTATION'S (ODOT) APPRAISAL, AND DECLARING AN EMERGENCY (Unauthorized)

7.4 Health & Safety Committee (Amrhein/Sidoti)

7.4.1 Committee Meeting Minute Approval: November 6, 2019

7.4.2 Action Recommended:

- 1) Authorize the retirement and release of Iron to his patrol handler/partner.
- 2) Authorize the new no parking restriction on Wolcott Avenue as presented.
- 3) Authorize the renewal of the Portage County Public Defender's contract for 2020.

7.4.3 **Draft No. 2019-126** AN ORDINANCE AMENDING SECTION 353.02 OF THE CODIFIED ORDINANCES OF THE CITY OF KENT TITLED "PARKING REGULATION AUTHORIZATION" TO RESTRICT PARKING ALONG WOLCOTT AVENUE; AND DECLARING AN EMERGENCY. (Authorized))

7.4.4 **Draft No. 2019-127** AN ORDINANCE AUTHORIZING THE CITY MANAGER TO CONTRACT, ON BEHALF OF THE CITY OF KENT, WITH THE OFFICE OF THE PUBLIC DEFENDER, PORTAGE COUNTY, FOR THE PROVISION OF LEGAL COUNSEL TO INDIGENT PERSONS CHARGED WITH POTENTIAL PENALTY OF INCARCERATION FOR OFFENSES COMMITTED IN VIOLATION OF THE ORDINANCES OF SAID CITY FOR THE PERIOD JANUARY 1, 2020 THROUGH DECEMBER 31, 2020. (Authorized)

7.5 Land Use Committee (Ferrara/Shaffer)

7.5.1 Committee Meeting Minute Approval: None

7.5.2 Action Recommended:

- 1) None

7.6 Streets, Sidewalks and Utilities (Sidoti/Wallach)

7.6.1 Committee Meeting Minute Approval: November 6, 2019

7.6.2 Action Recommended:

- 1) None

8. Special Committee Reports

9. Unfinished Business

10. New Business

11. Items needing Council action or referral

12. Schedule future Council meetings

13. Councilmembers' comments

14. Mayor's Report

15. Adjournment

Posted: November 13, 2019

Amy Wilkens, Clerk of Council

Visit www.kentohio.org for up to the minute Agenda Amendments

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DRAFT

**THE CITY OF KENT, OHIO
REGULAR COUNCIL MEETING
WEDNESDAY OCTOBER 16, 2019**

At 7:25 p.m., Mayor Jerry T. Fiala called the **PUBLIC HEARING** for the PY2018 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report to order. Roll was taken.

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. Garret Ferrara; Mr. John Kuhar; Ms. Gwen Rosenberg; Ms. Heidi Shaffer; Mr. Roger Sidoti; Mr. Robin Turner

ABSENT: Ms. Tracy Wallach

ALSO PRESENT: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Ms. Melanie Baker, Public Service Director; Mr. Harrison Wicks, Assistant to the City Manager; Ms. Amy Wilkens, Clerk of Council

MOTION TO EXCUSE MS. WALLACH FROM THE PUBLIC HEARING was made by Mr. Ferrara, seconded by Mr. Ferrara, and CARRIED by a voice vote of 8-0.

Mayor Fiala introduced Ms. Bridget Susel, Director of Community Development to report on the PY2018 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPERS). Ms. Susel gave an update for the period ending July 31, 2018. She stated the City expended \$302,000 on an energy efficiency program, rental rehab program, homeless assistance, and supported the neighborhood policing program. Also supported three Public Facility Projects; the Cedar Street Reconstruction Project, the Walnut Street Reconstruction Project, and the Brady Leap Segment of the Hike and Bike Trail.

With no questions from the audience, the Mayor adjourned the meeting at 7:27 p.m.

At 7:30 p.m., Mayor Jerry T. Fiala called the **Regular Meeting of Kent City Council** to order. Roll was taken.

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. Garret Ferrara; Mr. John Kuhar; Ms. Gwen Rosenberg; Ms. Heidi Shaffer; Mr. Roger Sidoti; Mr. Robin Turner, Ms. Tracy Wallach (arrived at 7:30 pm)

ALSO PRESENT: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Ms. Melanie Baker, Public Service Director; Mr. Harrison Wicks, Assistant to the City Manager; Ms. Amy Wilkens, Clerk of Council

Mayor Fiala asked for roll to be read and then called upon Councilmember Ferrara for his opening remarks.

Mr. Ferrara has been out on the campaign trail and has been discouraged by the amount of people who do not know it's an election season. He urges everyone to encourage everyone they know the exercise their right to vote.

Mr. Ferrara then led the Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION TO APPROVE THE MINUTES OF THE REGULAR COUNCIL MEETING OF September 18, 2019 and the Public Hearing October 2, 2019 made by Mr. Ferrara, seconded by Mr. Kuhar, and CARRIED by a voice vote of 8-0-1 with Ms. Wallach abstaining.

Mayor Fiala stated that all letters have been mailed to Ohio Legislators and we are hoping to receive comments back.

COMMUNICATIONS:

Mayor Fiala asked the Clerk if anyone was signed in. There was one visitor who signed in with the Clerk and was given permission to talk to Council for three minutes.

Judy Nelson of 330 Whetstone Drive, Kent, thanked Council for the opportunity to serve on the Sustainability Commission for the past three years. Her final day was Friday and wanted to speak as a citizen. She thanked Council for support of initiatives and reaching out for input at times. She stated collaboration and compromise are necessary when doing the business of the people. She thanked Ms. Bridget Sussel, and city staff members who shared knowledge and expertise to help with making decisions. She thanked Harrison Wicks who was extremely helpful with all processes, he truly is an asset to the city. Ms. Nelson will continue to remain involved on the Climate Action Plan and recycling efforts by the Portage County Solid Waste District. She said she hoped Kent will be a leader in sustainability because it is the right thing to do. We cannot lose sight of the bigger picture and the impact on the greater good.

Written Communications were reported by Clerk Wilkens and placed on file in the Clerk's office as follows:

1. Planning Commission Agenda for October 1, 2019 and Staff Report for September 25, 2019 received September 25, 2019.
2. Standing Rock Cemetery minutes for September 12, 2019 received October 3, 2019.
3. Liquor License Transfer Request from the Ohio Division of Liquor Control for Bricco Kent LLC DBA Bricco of 210 S. Depeyster Street Suite 100 & Patio, Kent to Bricco Dining Kent LLC 210 S. Depeyster Street, Kent on September 26, 2019. Chief Lee returned with no objections.

MOTION TO RETURN WITH NO OBJECTIONS THE LIQUOR LICENSE REQUEST made by Mr. Kuhar, seconded by Mr. DeLeone, and CARRIED by a voice vote of 9-0.

Communications Received after Agenda Publication were reported by Clerk Wilkens and placed on file in the Clerk's office as follows:

4. Sustainability Commission Agenda for October 14, 2019 and Meeting Minutes from September 9, 2019, both received on October 11, 2019.
5. Parks and Recreation Board Packet containing meeting Agenda for October 17, 2019 and meeting minutes from September 19, 2019, both received on October 11, 2019.

City Manager's Report was called for by Mayor Fiala.

1. Request Council's authorization to accept a \$250 donation to Kent Parks and Recreation from the Friends of the Crooked River to be used to support the costs of the June 2019 Cuyahoga River

Torch Fest Event.

2. Request Council's authorization to accept a \$250 donation to the Kent Health Department from the University Hospital Portage Medical Center that will be used to purchase child helmets and safety gear.
3. Request Health & Safety Committee time to acknowledge the retirement of Police K-9 Iron and authorize him to be released to the family of his trainer/partner in retirement.
4. Request Health & Safety Committee time to consider proposed Code amendments related to the management of feral cats in Kent.
5. Request Health & Safety Committee time to consider a proposed no parking restriction on Wolcott Avenue.
6. Request Community Development Committee time to receive the staff "Fair Housing Impediments Report".
7. Request Community Development Committee time to consider a request from residents in the south end of Kent to create a "South End Historic Designation".
8. Request Streets, Sidewalks & Utilities Committee time to receive a staff update on Kent State University's Flash Bikes program.
9. Request Streets, Sidewalks & Utilities Committee time to receive the staff update on the progress of the City's 2019 capital projects.
10. Request Finance Committee time to consider approving the resolution of the "Notice to Proceed" with the proposed General Operating Levy Renewal to be placed on the March 2020 ballot.
11. Request Finance Committee time to consider authorization of the proposed Health Department multi-year lease of office space on the 2nd floor of the PARTA Central Gateway.
12. Request Finance Committee time to consider the City's proposed 2020 Capital Improvement Plan.

MOTION TO APPROVE ITEMS #1-12 OF THE CITY MANAGER'S REPORT made by Mr. Amrhein, seconded by Mr. Ferrara, and CARRIED by a voice vote of 9-0.

STANDING COMMITTEES/ LEGISLATION

1. COMMITTEE OF THE WHOLE:

MOTION TO APPROVE MEETING MINUTES of October 2, 2019 made by Mr. Sidoti, seconded by Mr. DeLeone, and CARRIED by a voice vote of 8-0-1, with Ms. Wallach abstaining.

NO RECOMMENDED ACTIONS TO BE APPROVED.

COMMUNITY DEVELOPMENT COMMITTEE:

MOTION TO APPROVE THE COMMUNITY DEVELOPMENT MEETING MINUTES OF October 2, 2019 made by Mr. Kuhar, seconded by Mr. Ferrara, and CARRIED by a voice vote of 8-0-1, with Ms. Wallach abstaining.

NO RECOMMENDED ACTIONS TO BE APPROVED.

2. FINANCE COMMITTEE:

MOTION TO APPROVE THE FINANCE COMMITTEE MEETING MINUTES OF October 2, 2019 made by Mr. DeLeone, seconded by Mr. Ferrara, and CARRIED by a voice vote of 8-0-1, with Ms. Wallach abstaining.

MOTION TO APPROVE THE FINANCE COMMITTEE ACTION ITEMS made by Mr. DeLeone, seconded by Mr. Ferrara, and CARRIED by a voice vote of 8-0-1, with Mr. Kuhar abstaining.

Recommended Actions:

- 1) Authorize a request from the County Auditor for an estimate of the renewal of the 2015 General Operating Levy with an emergency clause
- 2) Approve the 2019 Budget Appropriations Amendment with an emergency clause.
- 3) Approve addendum to employment contract between City of Kent and Dave Ruller, granting a 4% pay increase effective June 15, 2019 with an emergency clause.

Draft No. 2019-114 AN ORDINANCE ACCEPTING A DONATION IN THE AMOUNT OF \$250.00 TO THE CITY OF KENT PARKS & RECREATION DEPARTMENT TO SUPPORT THE TORCH FEST HELD ON JUNE 20, 2019, AND DECLARING AN EMERGENCY, was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Ferrara, seconded by Mr. Kuhar. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, and Ms. Wallach.

MOTION TO ADOPT DRAFT NO. 2019-114 made by Mr. Ferrara and seconded by Mr. Kuhar. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, and Ms. Wallach.

ORDINANCE 2019-114 PASSED as stated by Clerk Wilkens.

Draft No. 2019-115: A RESOLUTION DECLARING IT NECESSARY TO RENEW THE CITY'S EXISTING 1.16-MILL TAX LEVY FOR THE PURPOSE OF CURRENT EXPENSES; REQUESTING THE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE CITY AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT RENEWAL LEVY, PURSUANT TO SECTIONS 5705.03, 5705.19(A) AND 5705.191 OF THE REVISED CODE, AND DECLARING AN EMERGENCY was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Ferrara and seconded by Ms. Shaffer. On Roll call, voting "Yes": Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Wallach, and Mr. Amrhein. The Motion CARRIED by a roll call vote of 9-0.

MOTION TO ADOPT DRAFT No. 2019-115 made by Mr. DeLeone and seconded by Mr. Sidoti. On Roll call, voting "Yes": Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Wallach, and Mr. Amrhein. The Motion CARRIED by a roll call vote of 9-0.

ORDINANCE 2019-115 PASSED as stated by Clerk Wilkens.

Draft No. 2019-116: AN ORDINANCE AMENDING ORDINANCE NO. 2018-142, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 19, 2018; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019; AND DECLARING AN EMERGENCY was read by title only by Clerk Wilkens per Mayor Fiala's request.

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MOTION TO SUSPEND THE THREE READINGS made by Mr. Ferrara and seconded by Mr. Kuhar. On Roll call, voting "Yes": Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Wallach, Mr. Amrhein, and Mr. DeLeone.

MOTION TO ADOPT DRAFT No. 2019-116 made by Mr. Kuhar and seconded by Mr. Ferrara. On Roll call, voting "Yes": Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Wallach, Mr. Amrhein, and Mr. DeLeone.

ORDINANCE NO. 2019-116 PASSED as stated by Clerk Wilkens.

Draft No. 2019-119: AN ORDINANCE ACCEPTING A DONATION IN THE AMOUNT OF \$250.00 TO THE CITY OF KENT HEALTH DEPARTMENT FROM THE UNIVERSITY HOSPITAL PORTAGE MEDICAL CENTER, AND DECLARING AN EMERGENCY was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Ferrara and seconded by Mr. Sidoti. On Roll call, voting "Yes": Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Wallach, Mr. Amrhein, Mr. DeLeone, and Mr. Ferrara. The Motion CARRIED by a roll call vote of 9-0.

MOTION TO ADOPT DRAFT No. 2019-119 made by Mr. Ferrara and seconded by Mr. DeLeone.

Ms. Rosenberg stated she would like to express our thanks for the donation.

On Roll call, voting "Yes": Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Wallach, Mr. Amrhein, Mr. DeLeone, and Mr. Ferrara. The Motion CARRIED by a roll call vote of 9-0.

ORDINANCE NO. 2019-119: PASSED as stated by Clerk Bishop.

Draft No. 2019-120: AN ORDINANCE AUTHORIZING THE CITY BUDGET & FINANCE DIRECTOR AND LAW DIRECTOR, OR THEIR DESIGNEES, TO SIGN AN ADDENDUM TO AN EMPLOYMENT CONTRACT BETWEEN THE CITY OF KENT AND DAVID RULLER, DATED JULY 3, 2008 GRANTING A FOUR PERCENT (4%) PAY RAISE EFFECTIVE JUNE 15, 2019, AND DECLARING AN EMERGENCY was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Ferrara and seconded by Ms. Shaffer. On Roll call, voting "Yes": Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Wallach, Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, and Mr. Kuhar. The Motion CARRIED by a roll call vote of 9-0.

MOTION TO ADOPT DRAFT No. 2019-120 made by Mr. Ferrara and seconded by Ms. Shaffer. On Roll call, voting "Yes": Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Wallach, Mr. Amrhein, Mr. DeLeone, and Mr. Ferrara. The Motion CARRIED by a roll call vote of 8-1 with Mr. Kuhar voting No.

ORDINANCE NO. 2019-120 PASSED.

3. HEALTH AND SAFETY COMMITTEE:

MOTION TO APPROVE THE HEALTH AND SAFETY COMMITTEE MEETING MINUTES OF October 2, 2019 made by Mr. Amrhein, seconded by Mr. Ferrara and CARRIED by a voice vote of 8-0-1 with Ms. Wallach abstaining.

MOTION TO APPROVE THE HEALTH AND SAFETY COMMITTEE ACTION ITEMS made by Mr. Amrhein, seconded by Mr. Kuhar, and CARRIED by a voice vote of 9-0.

Recommended Actions:

- 1.) Authorize new film permitting procedures with an emergency clause.

Draft No. 2019-118: AN ORDINANCE ADOPTING CHAPTER 746 "FILM PERMITS" OF THE CODIFIED ORDINANCES OF THE CITY OF KENT, OHIO, AND DECLARING AN EMERGENCY, was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Ferrara and seconded by Mr. DeLeone. On Roll call, voting "Yes": Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Wallach, Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar and Ms. Rosenberg. The Motion CARRIED by a roll call vote of 9-0.

MOTION TO ADOPT DRAFT No. 2019-118 made by Mr. Kuhar and seconded by Mr. Sidoti. On Roll call, voting "Yes": Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Wallach, Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar and Ms. Rosenberg. The Motion CARRIED by a roll call vote of 9-0.

ORDINANCE NO. 2019-118 PASSED as stated by Clerk Wilkens.

4. LAND USE COMMITTEE:

NO MINUTES OR RECOMMENDED ACTIONS TO BE APPROVED.

5. STREETS, SIDEWALKS AND UTILITIES COMMITTEE:

MOTION TO APPROVE THE STREETS AND SIDEWALKS COMMITTEE MEETING MINUTES OF October 2, 2019 made by Mr. Sidoti, seconded by Mr. Kuhar and CARRIED by a voice vote of 8-0-1 with Ms. Wallach abstaining.

MOTION TO APPROVE THE STREETS AND SIDEWALKS COMMITTEE ACTION ITEMS made by Mr. Sidoti, seconded by Mr. Ferrara, and CARRIED by a voice vote of 9-0.

Recommended Actions:

- 1.) Authorize updates to Small Cell Wireless Regulation with an emergency clause

Draft No. 2019-117: AN ORDINANCE AMENDING CHAPTER 939 OF THE STREETS, UTILITIES AND PUBLIC SERVICES CODE, "USE OF PUBLIC WAYS FOR SMALL CELL WIRELESS FACILITIES AND WIRELESS SUPPORT STRUCTURES", AND DECLARING AN EMERGENCY was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Ferrara and seconded by Ms. Rosenberg. On Roll call, voting "Yes": Mr. Sidoti, Mr. Turner, Ms. Wallach, Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg and Ms. Shaffer, The Motion CARRIED by a roll call vote of 9-0.

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MOTION TO ADOPT DRAFT No. 2019-117 made by Mr. Ferrara and seconded by Mr. DeLeone. On Roll call, voting "Yes": Mr. Sidoti, Mr. Turner, Ms. Wallach, Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg and Ms. Shaffer, The Motion CARRIED by a roll call vote of 9-0.

ORDINANCE NO. 2019-117 PASSED as stated by Clerk Wilkens.

SPECIAL COMMITTEE REPORTS: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

ITEMS NEEDING COUNCIL ACTION OR REFERRAL:

MOTION MADE TO MOVE INTO COMMITTEE THE TOPIC OF idling cars made by Ms. Wallach and seconded by Mr. Ferrara.

Ms. Wallach said she we need to start doing things now to deal with climate change. One thing that can be done is to address cars that are left unattended and idling.

Mr. Ferrara said it's really effective if you move the car while it's still running. (Laughter)

Ms. Shaffer said she noticed this even happening in the neighborhoods, trucks leaving running which contributes to not only air pollution but noise pollution.

THE MOTION PASSED on a voice vote of 9-0 to move to Committee discussion.

Ms. Wallach asked if there is a law that is against littering. She asked that a copy of the ordinance be sent to her. Clerk Wilkens agreed to do so.

Ms. Shaffer thanked the City for the work that was done to replace and repair sidewalks on South Depeyster Street. This has improved foot traffic in the neighborhood and helped home values. She said prior to getting sidewalks replaced she had noticed a lot of areas where humans have caused problems with sidewalks by leaving leaves covering the walk for the whole season. Overgrowth of vegetation, gravel accumulation and broken glass have all occurred.

MOTION TO MOVE TO STREETS AND SIDEWALKS COMMITTEE a discussion of citizen sidewalk maintenance made by Ms. Schaffer and seconded by Ms. Wallach.

Mr. Sidoti said the motion is timely. He remembered in the past posting signs for shoveling snow and thinks this is more than just edging of sidewalks.

Ms. Wallach asked if there was an award in the past for residents shoveling sidewalks and perhaps we can do that again.

THE MOTION PASSED on a voice vote of 9-0 to move to the Streets and Sidewalks Committee discussion.

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SCHEDULE FUTURE COUNCIL MEETINGS

COUNCILMEMBERS' COMMENTS

Ms. Rosenberg said she wanted to pass along an invitation from Ann Puhalla from Kent Roosevelt High School for a Naturalization Ceremony to be held on October 25, 2019 at 10 a.m. A Federal judge will be on hand and the High School will be hosted a Cultural Fair. She wanted to extend the invitation to all in attendance.

Mr. Kuhar said he'd like to thank the Kent Police force for the work they have done over the past couple of weeks in catching the "streakers" and the graffiti group. They have been caught before and would like to convince the judges to do something as a penalty or punishment other than a \$50 fine. Thank you very much and keep up the good work.

Mr. Turner said he'd like to thank the Service Department on the South End in regards to streets being improved. It has had a tremendous impact. This has been the number one issue for residents. He said he is very appreciative of where we were to where we are now.

Mr. Sidoti said he received four comments of the stamped concrete and stated the Service Department and Community Development deserve kudos. People have noticed it and mentioned how great it looks.

Ms. Wallach is grateful for the replacement of bricks on Franklin Ave.

Ms. Rosenberg asked if the stamped concrete was in conjunction with Parks and Recreation Department. Ms. Melanie Bake, Director of the Service Department, who was in the audience confirmed that it was.

MAYOR'S REPORT:

Mayor Fiala said October has been a very busy month in the City of Kent. Octoberfest was from 11am to 10pm and was packed the entire time. It was such a success they ran out of beer and had to keep going to purchase more.

Mayor Fiala said that on October 9th, the City recognized fallen firefighters on the bridge. The black banners with the red stripe is the national symbol for fallen firefighters. The black with the blue line was for fallen Police honored last May and next year in April we will honor dispatchers.

Mayor Fiala said that he along with Mr. Amrhein and Mr. Sidoti hosted thirty German students from Kent Roosevelt High School. They come every two years and the program has been quite successful.

Mayor Fiala thanked Amy Wilkens for her certification on the Sunshine Laws.

The Regular Meeting adjourned at 8:10 p.m.

Amy Wilkens
Clerk of Council

Jerry T. Fiala
Mayor and President of Council



Community Development Committee Meeting Minutes
The City of Kent, Ohio
Wednesday, November 6, 2019

Chair Kuhar called the Community Development Committee Meeting to order at 7:00 p.m.

PRESENT: Mr. Garret Ferrara; Mr. Jack Amrhein; Mr. Robin Turner; Mr. John Kuhar; Ms. Heidi Shaffer; Mr. Michael DeLeone; Ms. Gwen Rosenberg; Mr. Roger Sidoti

ALSO PRESENT: Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Ms. Melanie Baker, Public Service Director; Mr. Jim Bowling, City Engineer; Fire Chief John Tosko; Mr. Dave Coffee, Budget and Finance Director; Police Chief Michelle Lee; Mr. Harrison Wicks, Assistant to the City Manager; Mr. Justin Smith, Chief Sanitarian; Ms. Joan Siedel, Health Commissioner; Ms. Amy Wilkens, Clerk of Council.

ABSENT: Ms. Tracy Wallach

There were two (2) items on the Agenda.

1. Fair Housing Impediments Report

Ms. Bridget Susel gave a brief history of the Fair Housing Impediments Report process and introduced the results of this year's Analysis of Impediments to Fair Housing Choice (AI), which is submitted to the U.S. Department of Housing and Urban Development (HUD) every five to seven years.

Ms. Susel stated the language has changed in the directive from HUD, requiring cities to seek legislation to authorize moving forward with the action plan.

The AI and action plan, located at the end of the attached document, helps the city focus on the work that needs to be done and any issues that need addressed. Lack of affordable housing is echoed across the country and is actively worked on by Council and Staff in the City of Kent. Kent had an increase in issues with housing discrimination in relation to persons with physical limitation disabilities. The city will be working with the Fair Housing Agency and adjusting the testing that is performed. The city found that regarding persons with disabilities, tests were not completed, and there was not a lot of follow up. The city will work on addressing this issue.

Mr. Roger Sidoti asked if the disability issue was based on complaints received since the last evaluation.

Ms. Susel says they look at a mix of both complaints and the testing they perform. They do random samplings to see if there are issues or concerns.

Mr. Sidoti asked if people with disabilities who live in our community feel safe and welcome.

Ms. Susel said yes, any calls received regarding housing, the city works with Fair Housing Contract Services to provide services. They advocate and handle legal representation. It usually ends at mediation and often time it is found the landlord is simply unaware. Kent's goal is to see the testing go all the way through.

Ms. Heidi Shaffer noticed there were a couple of items in the report about gender identity and asked if that was due to the LGBTQ protections that Kent extended.

Ms. Susel stated yes, it is because it is a locally funded protected class, we need to look at both Federal, State and Local.

Ms. Shaffer asked if the foreign born population in the report was specific to Kent or a national requirement.

Ms. Susel said it is national requirement to report.

Ms. Shaffer asked if all communities are required to do this or if only entitlement communities.

Ms. Susel stated it is entitlement communities, anyone who received CDBG or HUD funding is required to do this.

Ms. Shaffer asked if we fell short in any categories.

Ms. Susel said in regards to affordable housing we would like to see improvement in testing. Fair housing issues tend to be an uphill battle but have improved.

Mr. Turner asked if once an issue has been identified if there is any way a city can help work to address and get assistance for help in making a modification.

Ms. Susel stated the cost falls upon the person with the disability. She also noted the city works with many local agencies that help with issues. The city works through the Housing Services Council to help find funding.

Mr. Turner asked anything is provided to help educate those who fall into this area, helping them receive assistance. He asked if they are notified.

Ms. Susel stated deficiencies are addressed through the Fair Housing Agency and mediated with the landlord if it rises to that level. The City helps pay for modifications during moderate rehabilitation activities, for example the Kent Way project, making them ADA accessible.

Mr. Roger Sidoti stated this includes rental housing and owner occupied housing. He asked what the basis for determining what is affordable is.

Ms. Susel said households which are 80 % or below the area median income are considered low to moderate income. Housing that meets anyone below the 80% threshold is considered to meet Fair Housing. 61% of Kent households are at the 80% or lower. The area median income includes the Akron Statistical Metropolitan area. We assist households in Kent at the 60-70% threshold.

MOTION TO SUBMIT THE FAIR HOUSING IMPEDIMENTS REPORT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD), WITH AN EMERGENCY CLAUSE made by Ms. Shaffer, seconded by Ms. Rosenberg, and CARRIED by a voice vote of 8-0

2. Proposed South End Historic Identification

Mr. David Ruller stated there has been a lot of talk about neighborhoods and neighborhood enrichment and it's great we were able to move forward this identification.

Ms. Bridget Susel said Kent is a Certified Local Government (CLG). The process to become a CLG is codified in Chapter 1393 (of the Ohio Revised Code) and specifies requirements to apply for historical status with the State Historical Preservation Office. This process requires petitioning building owners and collecting 51% of household signatures. Instead of this process, Ms. Susel suggested coming to Council and requesting local recognition of the Historic South End neighborhood. **(Attachments #1 and 2)**

Mr. Roger Di Paolo, Historian in Residence of the Kent Historical Society, rose and spoke on the history of the South End Neighborhood. His verbatim remarks are attached. **(Attachment #3)**

Mr. Steve Haas of 3889 Curtis Street, Mogador came to speak in support of his family, having grown up in the south end which was very diverse. He stated it was a great place to grow up and be loved by all. Thank you.

Ms. Sharon Watts of 546 Harris Street grew up on the south end. She indicated multiple family members that stayed in various spots within the south end. She states it is a lovely place to grow up and loves what everybody is doing. She said Doria Daniels is doing a wonderful job and is supported.

Mr. Mike Deluke of 844 Manchester, Kent rose and spoke about growing up on Dodge Street. He said it's always been a great neighborhood and he fully supports doing this.

Ms. Peoples of 224 Dodge Street said she came here in 1956 and that everyone is so nice and she loves Kent. She stated the South End is a nice neighborhood and all of her children attended Kent Schools.

Mr. Turner thanked Ms. Doria Daniels for stepping up with this initiative. The Southside of Kent was a special place to grow up. He acknowledged former Councilman Anderson who walked door to door as an At Large Councilman with no education and being born in 19th century. Mr. Turner is honored to be present during this historic vote and would like to make the motion. He stated our best days are ahead of us and he prays we can keep everyone involved around and keep pushing. He encouraged Council to adopt this proposal.

Mr. Amrhein state as President of Kent Historical Society and Museum, he has presented a letter to the Clerk from the Board of Directors supporting a resolution to name the Historic South End as presented by the Historic Preservation subcommittee. **(Attachment #4)**

Ms. Shaffer asked about next steps and implications. She asked if this will be promoted and if it was possible to attract more funding for improvement in the South End.

Ms. Susel said it gives a sense of pride and ownership to the community. It will be announced in the Tree City Bulletin and the City's new website. The city will disseminate the information widely.

Ms. Shaffer asked if the neighborhood would be erecting signage.

Ms. Susel stated yes.

Ms. Shaffer said this could spread to other neighborhoods with possible future designations of areas city wide.

Mr. Sidoti stated the North Water Street area has been named the Mill District and asked if this is a similar designation.

Ms. Susel said it is a similar designation identified by its residents. Future goal of working with the Land Bank to open up investment opportunities in the area. This will help stabilize the neighborhood and continue with improvements and investments.

Mr. Sidoti asked if this would help development.

Ms. Susel said it would.

Mr. Frank Harrison from Ravenna said he is proud to be a neighbor and friend. There is a rich history of this area that hasn't been mentioned this evening. Many black men found housing in box cars. The first black students at Kent State were unable to live on campus and found housing in the South End. Many residents took them in, fed them, helping the first phase of students attending college. He takes pride knowing Mayor Hansford hired the first two black people to work in City Hall from the South End Community. He stated he hopes to continue to talk about it and bring these items forward.

Doria Daniels thanked Council for entertaining this idea. She said they were always tagged as the kids from the south end. She said Ben Anderson and Paul Iacovona worked hand in hand in the area. It took Ben Anderson twenty years to get elected to City Council and eventually did so with the help of Paul Iacovona, a Democrat and Republican working together. She is interested in erecting a banner in the Historic South End District. She thanked all for considering this and the opportunity for other neighborhoods as well.

MOTION TO ADOPT A RESOLUTION MEMORIALIZING THE HISTORIC IMPORTANCE OF THE SOUTH END NEIGHBORHOOD, WITH AN EMERGENCY CLAUSE made by Mr. Turner, seconded by Mr. Kuhar and CARRIED by a voice vote of 8-0.

Mr. Turner thanked everyone for coming and showing support and for moving us forward.

Mr. Kuhar stated he is a proud graduate of South Elementary School and a paper boy from Pine Street to the old Waterworks plant and is honored to be here and see this. He encouraged anyone to vote passage.

Ms. Shaffer said she would like to see this across the city, as it is a wonderful model for the rest of the community. The diversity in the South End is exemplary and is pretty rare these days. She is proud to lift this up and show the community it is the appropriate thing to do.

MOTION TO PROVIDE FUNDING NOT TO EXCEED \$1000 FOR SIGNAGE IN THE SOUTH END made by Mr. Ferrara, seconded by Mr. Sidoti and CARRIED by a voice vote of 8-0.

Mr. Ferrara said the physical signage lets the all residents know it is historic and it should have proper signage.

Mr. Sidoti encouraged the Sound End to come up with a design. Ms. Doria Daniels said they are already working with the Kent State School of Architecture on this.

Hearing no further business, Mr. Kuhar adjourned the Community Development Committee Meeting at 7:40 PM.

Amy Wilkens
Clerk of Council

ACTION RECOMMENDED:

1. Authorize the submittal of the Fair Housing Report to HUD with an Emergency Clause.
2. Adopt a resolution memorializing the historic importance of the South End neighborhoods.
3. Provide funding to the South Side, not to exceed \$1000 to provide signage designating the historic area.



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: October 29, 2019
TO: Dave Ruller, City Manager
FROM: Bridget Susel, Community Development Director *B.S.*
RE: Recognition of Historic South End

Several local historians and established South End residents have been working together to gather information on how the South End neighborhood was established and its historic significance to the Kent community. Since Kent's formation as a City, the South End has played a critical and essential role in the commercial and residential development of the community. It is the part of the City where the railroads established their earliest presence here and it is where some of the first residential homes were built to provide housing for the expanding railroad workforce.

Much of this rich historic character is still present in the South End neighborhood and some of the residents have requested Kent City Council demonstrate its support for the area's contribution to Kent's history through the passage of a resolution that identifies the area as the "Historic South End."

This request for a resolution varies a bit from the more formalized local historic designation ordinance process addressed in Chapter 1393, but will still recognize and document the significance of the South End area as a point of pride for the residents who call the neighborhood home.

I am respectfully requesting time at the November 6th Council Committee session to discuss the significance of the South End area in greater detail and to request recognition of its role in the City's history through the issuance of a Council resolution identifying the "Historic South End" area.

If you need any additional information regarding this matter in order to add it to the agenda, please let me know.

Thank you.

Attachment

Cc: Hope Jones, Law Director
Amy Hutchinson, Clerk of Council

930 Overholt Rd., Kent, Ohio 44240 • (330) 678-8108 fax (330) 678-8030 •

www.KentOhio.org

Historic South End, Kent

Nestled inside the Southwest boundaries of an 1865 Old Settlement map on land that was once owned by abolitionist John Brown, known then as Franklin Mills, is a small multicultural community. Immigrants whose ethnic backgrounds and cultures merged over decades to become the melting pot of what we descendants would like designated as the Historic South End. The boundaries begin at Mogadore Rd. and Summit St. and extend to South Water Street and Cherry Street. Our great grandparents were Italian, African-American, Irish, Polish and German. It was a community where the aroma of fresh baked breads, tomatoes being canned, homemade wine and homemade brew would permeate the air. Every house had a garden or grape arbor and lots of fruit trees. We grew up eating organic grown vegetables and fruits. One can only speculate that maybe the origins of the Tree and Fruit street names of our community came about as a result of the community's love for nature. Our community is rich in history. The contributions of its residents have enhanced not only this neighborhood, but also the general business community of Kent and laid down important social and political foundations within our city.

In 1865 during the civil war era, the Atlantic Great Western/Erie Depot and B&O Railroads, along with Parsons Lumber Company (where the Kent post office is currently located on Franklin Ave.) set up industrial complexes in Southwest Franklin Mills. In 1864, the town was renamed from Franklin Mills to Kent in honor of and in gratitude for Marvin Kent's efforts. It was incorporated as a village in 1867 and became a city after the 1920 Census. Marvin served at his father's bank as an officer and owned large segments of Franklin Mills. He was president of the Erie Railroad, the largest employer of workers, and oral traditions suggest he set up temporary housing in rail box car shops for his workers.

Marvin also built the first homes in 1865-1880 that workers moved into. According to Hometown Bank, Southwest Kent was the first area the bank began making home loans in during the early 1900's. The loans were available to potential homeowners, many of whom moved from the rail box car shops that housed migrant workers from all over the U.S. and foreign countries, to Southwest Kent to work in the rail yards as carpenters or as rail workers, etc. Harris Street had some of the first homeowner settlers and from the oral history of our older residents (in their 90's), the flooring and walls in some of those houses was wood board used from box cars. One neighbor even said that the garage of their family house was made from box car wood. We have a local grocery store in which the bathroom walls were made of this type of wood, confirmed by [Michelle Ciccone Stein](#), and we have pictures of this wood in the home of another resident on Dodge Street, built in the late 1860-1880. Parsons Lumber Company was the only local supplier of wood to the Erie Railroad in that era.

A group of architects in the city are also looking for and documenting historical designs of houses on Franklin Avenue, which shows that many of these homes are also over 100 years in age and were also built from material supplied by Parsons Lumber using its modest architectural design kits, similar to building kits of Sears Company in that same period. We have a copy of an early 1900 floor layout from Sears in the content of this document. Another architectural design prevalent in that era was Caffeen, per Hometown Bank

President [Howard Boyle](#). We have pictures of both designs on Franklin St pointed out by Howard Boyle.

According to Local Historian [Roger Di Paolo](#) the Southend is the "mother neighborhood" where a lot of Kent's residents originated.

[Roger Di Paolo](#) July 27 · Proud of my South End roots ... my Siciliano grandparents settled here in 1914.

Pictures Included

1. Parson Design House

800 Franklin Ave. House built from Parson Lumber Kit in late 1880 or early 1900 per [Howard Boyle](#)

Note: 1a Also included is a copy of the Sears Kit – note similarity

2. Coffeen Design House

1920..it was the Melucci House on Franklin From [Howard Boyle](#): Doria Daniels that sounds about right. It looks like a Coffeen built home. He was active at that time and the design was popular with him.

Additional Historic Houses

3. The original built houses on Dodge St dating back to 1860-70.. note the creative woodwork detail on the pillars, Parson box car wood around door to the left of the front porch. This is Mr. Bennie Wright home when this picture was taken probably in the 1960-70's?
4. Another century old home on Cherry St

South Elementary School

5. Before Holden Elementary replaced it. It was built around 1880 and schooled some of the first settlers to the neighborhood: Italians, then Germans, Irish, African-American, Polish kids went to school here.

Neighborhood History Erie Shop

6. Apparently there were two rail shops locations one on Mogadore (behind Parsons Lumber Co) and one on Lake st

There even was even a boarding house on Franklin St called Central Hotel that housed male rail workers in the early 1900. .it was where Rays Place is now located.

7. There is also a picture of the box car housing from 1914

8. **Picture of Box Car Wood used in wall of bathroom of house on Dodge and same wood on floor etc.**

Points of Interest over the Past Century:

Past Political Contributions (50-100 years ago)

- Ben Anderson, First African-American Elected Official in Portage County – designated Councilman Emeritus- Councilman at large
- Paul Yacavonna – Ward Councilman designated Councilman Emeritus

Neighborhood Businesses

- Montoni Bar later sold and became the Eldorado
- Daniels Beauty Salon
- Tiplers Confectionary
- Lanari Store
- Ciccone Grocery Store
- Urbri Grocery Store
- Burgano (we called it Kates Store)
- Ciccone's Bar
- Vets Dry Cleaners later became Jerry Sales Cleaner
- Shortys Candy Store
-

Civic Centers and Community Halls

- Christopher Columbus Society Franklin Ave – site of the Italian-American Benevolent Society 1916 – disbanded in 1920
- Armstrong Hall, Franklin Ave site of Democratic Party gatherings in the early 20. Now Thurman Music

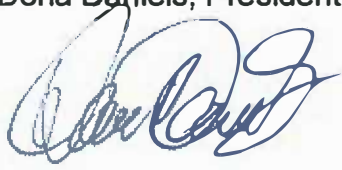
Neighborhood Churches

- Spelman Chapel AME, named for the Spelman family who donated the land (parents of Comfort Martin) The first church in Portage to house Head Start
- Union Baptist Church - named after First Baptist and 2nd Baptist Churches united in the early 40. Where Political organization gathered such as Portage County NAACP

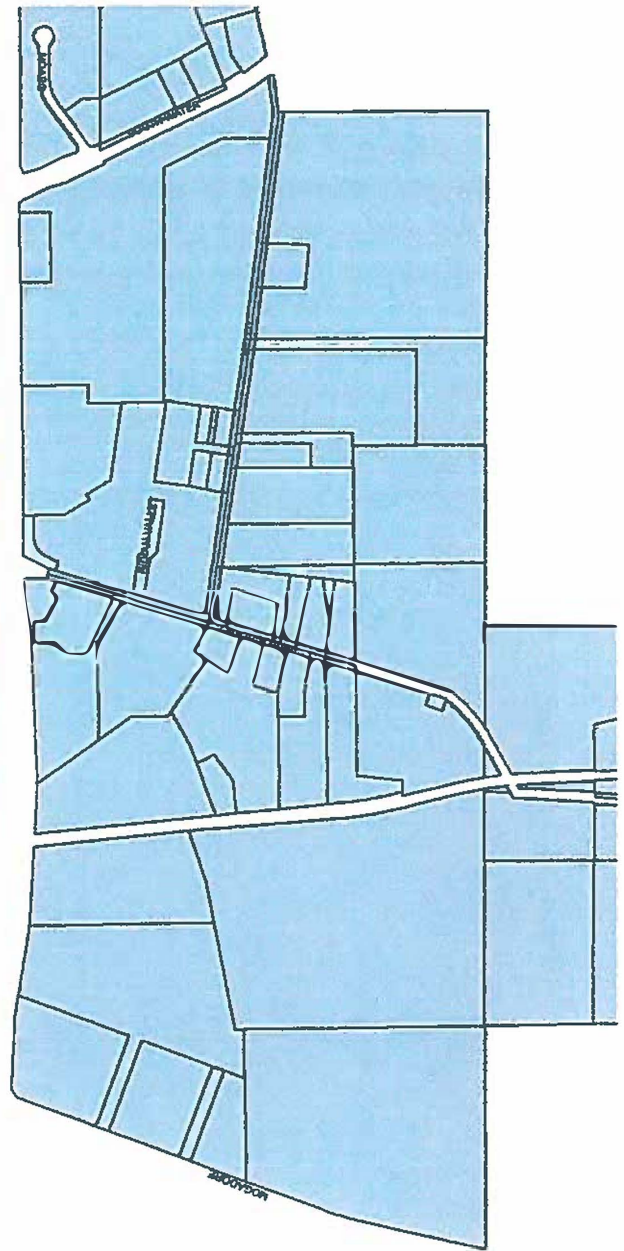
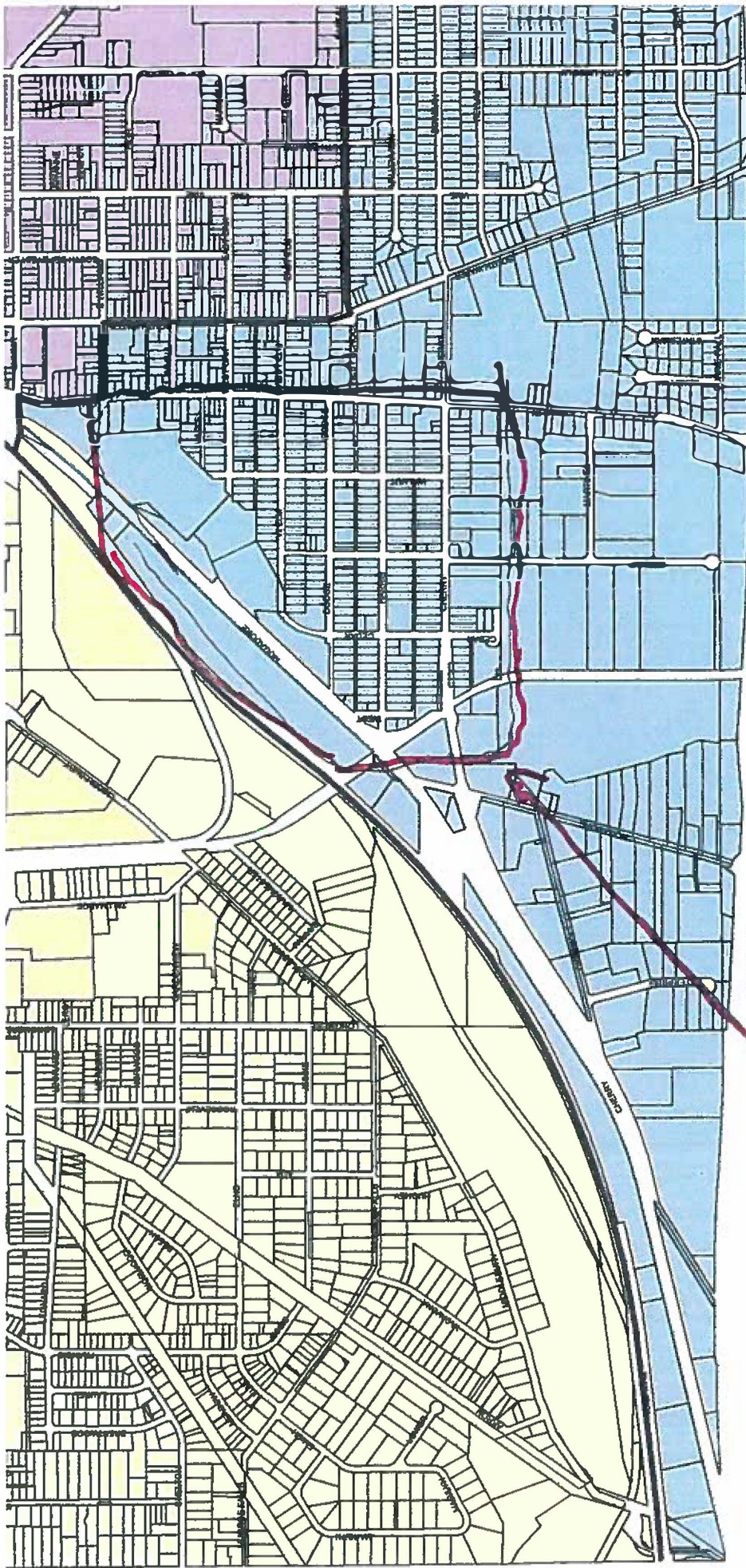
Note: The Neighborhood is also rich in Kent City School Hall of Fame Recipients – to numerous to include here.

We thank the Kent Community Development and the Council members of the city of Kent for considering our proposal.

Doria Daniels, President South End Neighborhood Committee

A handwritten signature in blue ink, appearing to read 'Doria Daniels', written in a cursive style.

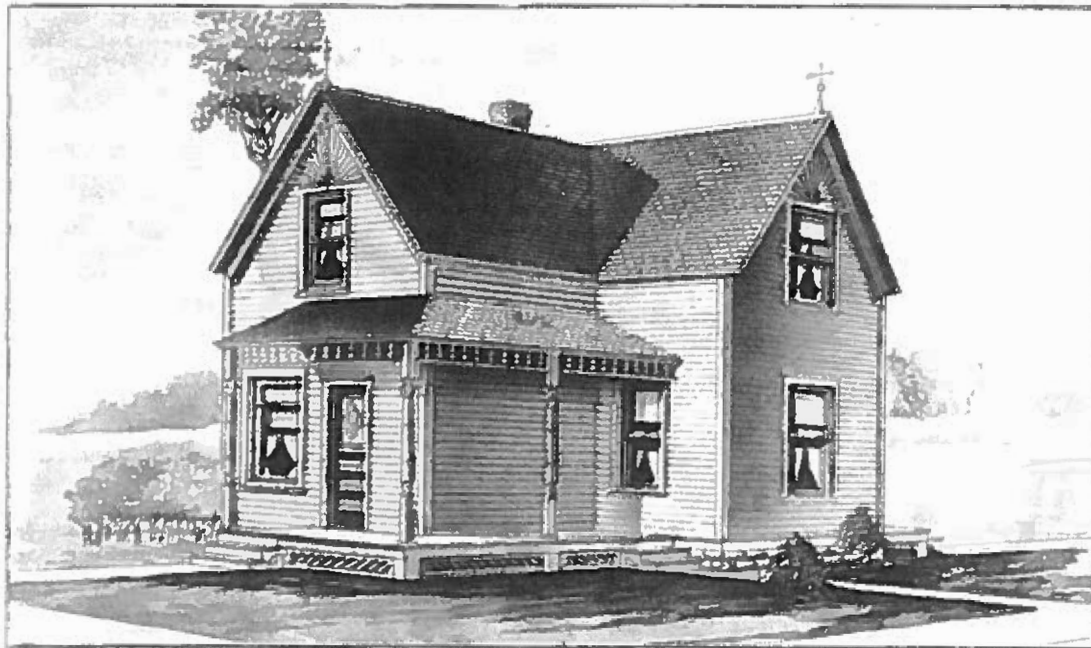
330-673-7515



Boundaries

\$725⁰⁰ and Our FREE BUILDING PLANS **WILL BUILD, PAINT AND COMPLETE, READY FOR OCCUPANCY,** **THIS INVITING \$1,100.00 SIX-ROOM COTTAGE.**

We tell you on page 2 how we furnish, free, the plans for this house, or any of the many houses shown in this book.



MODERN HOME No. 115

With Wood Foundation, Not Excavated.

On the opposite page we illustrate a few of the materials we specify on this, our \$725.00 house.

The arrangement of this house is as follows:

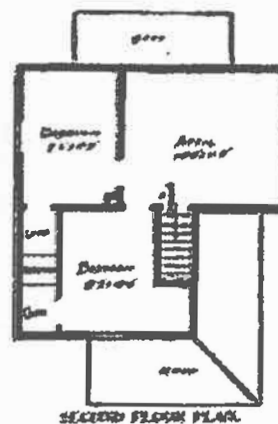
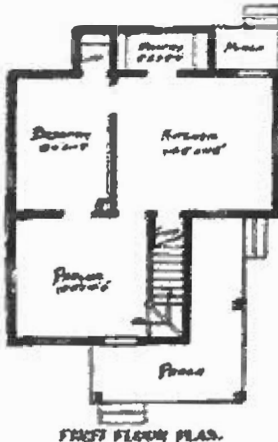
FIRST FLOOR.

Parlor - 12 feet by 10 feet 6 inches
 Bedroom - 8 feet 6 inches by 11 feet 9 inches
 Kitchen - 14 feet by 11 feet 9 inches
 Pantry - 8 feet 2 inches by 3 feet 6 inches

SECOND FLOOR.

Front Bedroom, 8 feet 3 inches by 10 feet 6 inches
 Rear Bedroom, 8 feet 6 inches by 11 feet 9 inches
 Large Attic - 14 feet by 11 feet 9 inches
 All bedrooms have roomy closets.

Size: Width, 24 feet; length, 24 feet, exclusive of porch.



GOOD MATERIALS MAKE GOOD HOUSES

When planning our houses it is a question of how good, not how cheap. This statement is easily proven by referring to some of the materials we illustrate and describe on opposite page. In using our plans, you take no risk of getting poor materials, such as might occur if the work were done by some unscrupulous contractor. The mill work specified is the best in each grade. You take no risk when building from our plans, as we positively guarantee every piece of material we furnish, and if each piece is not entirely satisfactory it may be returned and your money will be refunded, together with all transportation charges.

#1A





#1





43



#4

Doria Daniels Kent South-End Friends of the Village
May 31

Neighborhood History Housing Design (double click on picture to see detail)
228 Cherry St. built 1880 ..stripped down to original wood



Photos from Doria Daniels's post



Like Comment

Doria Daniels Kent South-End Friends of the Village
May 31

Add a description

Tag Photos Add Location Edit

You and Kim Wright

Like

Comment

Write a comment

Carmen Douglas Did that used to be the Gore's house?

Like Reply 12w

Doria Daniels replied · 1 Reply

Write a comment

4/4A



Community Development Committee
Meeting Attachment #2

#5

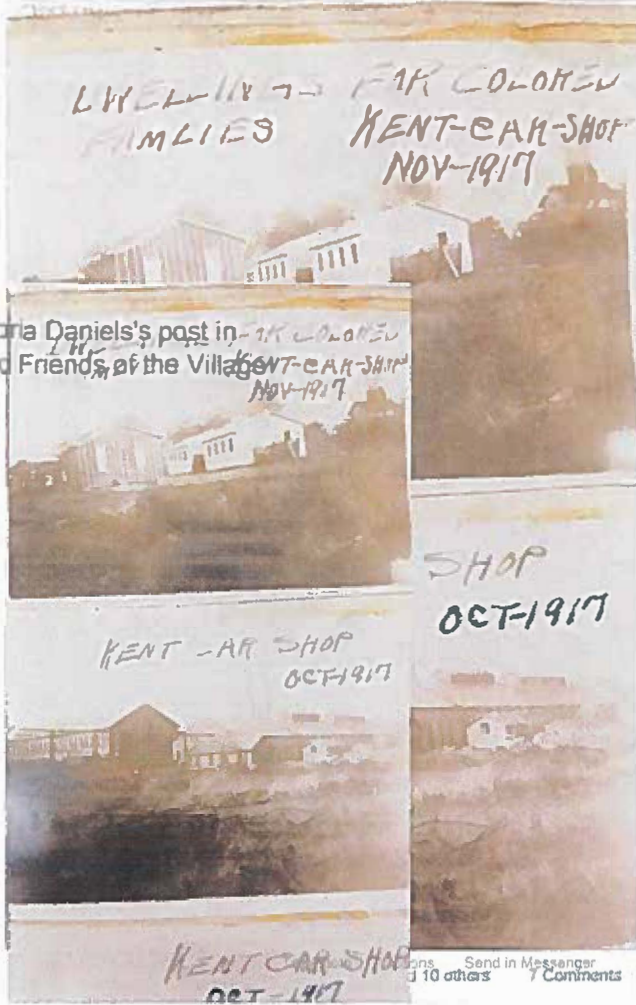


#6


Doria Daniels Kent South-End Friends of the Village
May 13

Neighborhood History

Box Car Shop Housing for those that don't believe it... here is your proof (tap the picture to expand photo) African-American didn't arrive in Kent until after the rail road strike 1912-14 time frame. Prior to the 1900's other ethnic groups lived in the rail box car housing complexes as well!



13

7 Comment

Like Comment

John Herman Sales Always wanted to see pictures of this
Like Reply 15w

Roger Di Paolo Chris Myers photos?
Like Reply 15w

Roger Di Paolo replied · 2 Replies

Adrienne Coleman ~~Adrienne Coleman~~
Like Reply 15w

Mark Trimble wow
Like Reply 15w

William Myers ~~William Myers~~
Like Reply 15w

Write a comment

Photos from Doria Daniels's post in Kent South-End Friends of the Village


Doria Daniels Kent South-End Friends of the Village
Admin May 13

Neighborhood History

Box Car Shop Housing for those that don't believe it... here is your proof (tap the picture to expand photo) African-American didn't arrive in Kent until after the rail road strike 1912-14 time frame. Prior to the 1900's other ethnic groups lived in the rail box car housing complexes as well!

Tag Photo Add Location Edit

13

7 Comment

Like Comment

John Herman Sales Always wanted to see pictures of this
Like Reply 15w

Roger Di Paolo Chris Myers photos?
Like Reply 15w

Roger Di Paolo replied · 2 Replies

Adrienne Coleman ~~Adrienne Coleman~~
Like Reply 15w

Mark Trimble wow
Like Reply 15w

William Myers ~~William Myers~~
Like Reply 15w

Write a comment



2/9

My name is Roger Di Paolo. I am Historian in Residence of the Kent Historical Society, 237 E. Main St., Kent.

I also am a proud son of the Historic South End Neighborhood and I speak in support of the proposal before council.

The South End remains the Mother Neighborhood for many of us, not only for those families who have lived there for three or four generations, but for people like myself, who trace their roots to homes built by Parsons Lumber Company for Marvin Kent to house workers on the Erie Railroad during the early 20th Century.

My mother's parents settled in the South End in 1914. They came from Italy and lived in homes on Cherry, Harris, Elm and Summit streets, where my mother and her nine siblings were born. My grandfather worked on the Erie Railroad. The South End provided decent, affordable housing for an immigrant family who were aware that their housing options in Kent were limited,

Their story was similar to many South End residents who found homes there after coming to Kent from Southern and Eastern Europe, or in the case of the African-American residents, coming to Kent during the Great Migration a century ago. Their housing options were even more limited.

The South End is rich in history. John Brown and Marvin Kent played important roles in its development. It was the site of neighborhood businesses, including grocery stores on virtually every corner, churches, political and ethnic gathering places, such as Armstrong Hall and the Christopher Columbus Society. It was the home of Parsons Lumber Co and the Erie Railroad car shops. South School, the predecessor of Holden School, laid the educational foundation for generations of its residents, including my grandfather, who learned to read and write English there.

It also played a role in Kent's political history, beginning in the Depression when Paul Yacavona began his 46-year tenure on City Council, motivated in part by the fact that the South End had dirt roads while other, wealthier neighborhoods had paved streets. It fostered the political careers of many of his successors on City Council, including Ben Anderson, the first African-American elected official in Portage County, John Thomas, Joshua Brown, Ray Spain and Councilman Turner, who ably represented the interests of the South End. It also led to the formation of Kent's chapter of the NAACP, under the leadership of Albert Peoples, who was known as "The Governor" of the South End, and others,

More than 100 years after its formation, historic South End Neighborhood remains a vibrant community, a “village” within the city of Kent whose diverse residents take pride in their homes and heritage, a place where neighbors know each other and watch out for each other, a model multi-racial community.

Doria Daniels, Ben Anderson's stepdaughter, continues to foster the interests of the South End as head of the Thomas-Anderson Improvement Corporation. She has led the effort to have it designated as a historic neighborhood and, as a Kent historian rooted in the South End, I am proud to join in support of this initiative.

###

Kent Historical Society
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www.kentohiohistory.org

Jack Amrhein
President

Scott Flynn
Co-vice President

Carol Stroble
Co-vice President

Matt Metcalf
Treasurer

Audrey Kessler
Secretary

Jean Booth
Trustee

Howard Boyle
Trustee

Rebecca Dunlap
Trustee

Thomas Hatch
Trustee

Kasha Legeza-Burton
Trustee

Maggie Mckendry
Trustee

Jim Myers
Trustee

Julie Kenworthy
Director

Kent Historical Society & Museum
237 E. Main St.
Kent, Ohio 44240

November 1, 2019

City Council
301 South Depeyster Street
Kent, Ohio 44240

To whom it may concern:

The Kent Historical Society Board of Directors supports the resolution to name the Historic South End as presented by the Historic Preservation Sub-Committee. The area has a rich diverse history and the Historical Society feels that officially naming it will bring awareness and encourage further growth and preservation.

Thank you,



Julie Kenworthy

Director
Kent Historical Society & Museum

KENT HISTORICAL SOCIETY & MUSEUM





Health & Safety Committee Meeting Minutes
The City of Kent, Ohio
Wednesday, November 6, 2019

Chair Jack Amrhein called the meeting of the Health & Safety Committee of Kent City Council to order at 7:40 p.m.

PRESENT: Mr. Garret Ferrara; Mr. Jack Amrhein; Mr. Robin Turner; Mr. John Kuhar; Ms. Heidi Shaffer; Mr. Michael DeLeone; Ms. Gwen Rosenberg; Mr. Roger Sidoti

ALSO PRESENT: Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Ms. Melanie Baker, Public Service Director; Mr. Jim Bowling, City Engineer; Fire Chief John Tosko; Mr. Dave Coffee, Budget and Finance Director; Police Chief Michelle Lee; Mr. Harrison Wicks, Assistant to the City Manager; Mr. Justin Smith, Chief Sanitarian; Ms. Joan Siedel, Health Commissioner; Ms. Amy Wilkens, Clerk of Council.

ABSENT: Ms. Tracy Wallach

There were three (3) items on the Agenda.

1. Retirement of K-9 Iron from the Police Department

Mr. Dave Ruller introduced Chief Lee to announce Iron's retirement from the Police Department.

Chief Lee said Iron belongs to the City and is considered City property but it is customary the handler adopts the dog or takes ownership upon retirement.

Ms. Gwen Rosenberg asked of the Police Department's plans to replace Iron.

Chief Lee said two officers are interested in becoming a canine handler and are going through an assessment process to determine who would best be suited.

Ms. Shaffer asked if Iron could be brought to the Council Meeting when approval is given.

There were no comments or questions from the audience or further questions from Council.

MOTION TO AUTHORIZE THE RETIREMENT AND RELEASE OF IRON TO HIS PATROL HANDLER/PARTNER made by Mr. Sidoti, seconded by Mr. Kuhar and CARRIED by a vote of 8-0.

2. Proposed No Parking Restriction on Wolcott Avenue

Dave Ruller mentioned the Traffic Safety Committee of Department Heads who received a request from a resident on Wolcott. The Committee recommended support of this restriction on parking by the driveway.

Chief Lee stated cars are parked on Wolcott as the high school lets out, there is congestion with foot traffic and cars. It is an undeveloped street with no curbs and a small lane for through traffic. This makes it difficult and unsafe for the resident to back out of driveway.

Mr. Kuhar asked about previous requests that required residents to get a petition and why this is different from what is usually done.

Chief Lee said they discussed this and the reasoning is because it affects one resident and probably would be an easier way for the resident.

Mr. Ruller said petitioning is typically done when it is a longer section of the road. This is a small, specific request and can be taken to Council without a full petition process.

There were no comments or questions from the audience or further questions from Council.

MOTION TO AUTHORIZE THE NO PARKING RETRICTION ON WOLCOTT AVENUE AS PRESENTED made by Mr. Sidoti, seconded by Ms. Rosenberg and CARRIED by a vote of 8-0.

3. County Public Defender's Office Renewal Contract

Mr. Ruller stated this is an annual item brought to Council. We've always used the County as a Public Defender and this is just a continuation.

There were no comments or questions from the audience or further questions from Council

MOTION TO AUTHORIZE THE RENEWAL OF THE PORTAGE COUNTY PUBLIC DEFENDER'S CONTRACT FOR 2020 made by Mr. Ferrara, seconded by Mr. Kuhar and CARRIED by a vote of 8-0.

Hearing no further business before this Committee, Chair Amrhein adjourned the meeting at 7:47 p.m.

Amy Wilkens
Clerk of Council

ACTION RECOMMENDED:

- 1) **Authorize the retirement and release of Iron to his patrol handler/partner.**
- 2) **Authorize the new no parking restriction on Wolcott Avenue as presented.**
- 3) **Authorize the renewal of the Portage County Public Defender's contract for 2020.**



Finance Committee Meeting Minutes
The City of Kent, Ohio
Wednesday, November 6, 2019

Chair Michael DeLeone called the meeting of the Health & Safety Committee of Kent City Council to order at 8:57 p.m.

PRESENT: Mr. Garret Ferrara; Mr. Jack Amrhein; Mr. Robin Turner; Mr. John Kuhar; Ms. Heidi Shaffer; Mr. Michael DeLeone; Ms. Gwen Rosenberg; Mr. Roger Sidoti

ALSO PRESENT: Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Ms. Melanie Baker, Public Service Director; Mr. Jim Bowling, City Engineer; Fire Chief John Tosko; Mr. Dave Coffee, Budget and Finance Director; Police Chief Michelle Lee; Mr. Harrison Wicks, Assistant to the City Manager; Mr. Justin Smith, Chief Sanitarian; Ms. Joan Siedel, Health Commissioner; Ms. Amy Wilkens, Clerk of Council.

ABSENT: Ms. Tracy Wallach

There were four (4) items on the Agenda.

1. Operating Levy Resolution to Proceed

Mr. Coffee began by stating he is requesting Council's authorization for a resolution to proceed and finalize the operating levy for the ballot in 2020. As a recap, the City has a 1.16 mill General Operating Levy due to expire in the 2019 tax year and there is a need to get on the ballot in 2020. This is a two-step process, this being the second step in order to get it to the Board of Elections and meet their requirements. There will be a formal resolution drafted for next council meeting; tonight we are requested authorizing support moving forward with this levy request.

MOTION TO AUTHORIZE A RESOLUTION NOTICE TO PROCEED ON THE PROPOSED RENEWAL LEVY WITH AN EMERGENCY CLAUSE made by Mr. Sidoti, seconded by Mr. Ferrara, and CARRIED by a voice vote of 8-0.

2. New PARTA City Health Department Lease Agreement

Mr. Ruller noted the PARTA City Health Department Lease Agreement is not ready, therefore discussion about it will be deferred for one month. Moved to next month's Committee Meeting.

3. Proposed 2020-2024 Capital Plan Update

Mr. Ruller noted the Capital Plan is important in that it provides the framework to organize resources, aligning with our priorities. The focus is the next year out and is a fluid process

which changes at times. Planning is a great way to balance things and keep within the plan, managing resources effectively and plan accordingly. Mr. Ruller referenced the Capital Plan that was distributed to Council as well as the one page attachment which is a summary of the water and sewer rates (**Attachment #1**). This multifaceted approach on payment will be reviewed over time. Borrowing may need to be considered and will be analyzed in the next six to nine months, which will be built into next year's capital plan. Mr. Ruller recognized Mr. Coffee's tremendous job on the capital plan and noted it keeps Kent in good standing even with fluctuations in the market place. He thanked Mr. Coffee for all the work he has done over the years.

Mr. Coffee indicated this is the eleventh budget presentation he has given and said that concludes the presentation. There was great laughter in the audience.

He proceeded to indicate that Mr. Bowling's presentation is always a tough act to follow, but the book of numbers is where it all begins. The approach taken is to review the current fiscal year (2019) and work on subsequent years (2020). It is a collaborative process and a compilation of work from all of the City department leader's input. Everything is considered such as Police and Fire to service the community, Community Development and Information Technology becoming a priority as we continue to know the importance of obtaining data and achieving more with automation where possible.

Mr. Coffee referred to the 2019 summary located on page four. The City uses the Charter requirement as the measurement; although not required to spend the Charter requirement Kent is required to reserve at least that amount. The Charter target of \$3,545,000 compared to actual expenditures of \$5,169,000 gives a gross overage of \$1,074,000. \$548,593 are re-appropriations from previous year's projects; these are carried forward and appropriated for expenditure this year and do not count against it. The balance of the overage (\$589,500) are budget amendments Council has approved year to date, the bulk of which is \$380,000 for the acquisition of the Star of the Mill properties. He concluded 2019 has been managed very effectively and Kent is within its capacity to move forward.

Mr. Coffee then referred to page seven to discuss looking forward to 2020. The Charter has been revised with a slight increase in the income tax revenue anticipated. \$1,657,992 is above the charter requirement, \$1.5 million relating to the new administration building. It is shown as an overage, technically, but is funding reserved over the years from the sale of a previously owned property. In effect, we are left with a true overage of \$157,992 which is an acceptable plan given needs of the city at this point in time. As in past years, this overview provided is not in great detail, but he is willing to address any specific questions.

Mr. Coffee continued on to the last few pages of the document reviewing projections of fund balances. The first item to be reviewed and analyzed is the impact of the fund balances of the water fund. A few years ago, the City was really challenged with the water fund, but the eight to nine percent increases have helped stabilize it. The net operating fund after debt service is remaining pretty stable and is a strong indication of the fiscal health of this particular fund. Everything beyond that becomes a capital expenditure. Currently the City is projecting \$1,010,500 capital expenditure for 2020 which leaves a carryover balance of \$1,457,718 which is 44.28 % of operating and is well above fund balance policy of 25% minimum. At this point the fund is sustainable.

He went on to review the sewer fund on the next page of the report. He noted the sewer fund is positive through the year 2020 but at a risk to “go negative” on the fund balance in 2021 and beyond, based on capital needs. The net operating level is facing challenges as well. It will need to be monitored and managed closely, using a multifaceted approach to heal this problem. It is complex and will take a lot of effort; the City may need to look at an advancement from income tax funds that can be repaid on the short term. At some point, debt may need to be acquired as rate increases alone are not solving the problem. Billable consumption decline is one of the biggest reasons. In 2017-2018 there was an eight percent increase in rates, but actual revenue received from this increase was only 3.4%. This is a reflection of billable consumption decline. In 2019 rates were increase by 3% but this only realized a 0.7 % increase in revenue. This issue remains a challenge for the city. Sewer is even worse. Even with a 3% increase in sewer this year, Kent is projecting a -3% in revenue. In 2018 Kent was flat on sewer revenue. In 2019 the City is projecting a -2.4% which would be \$100,000 less in revenue as compared to 2018.

Ms. Shaffer asked how many housing units would need to be developed and if it would make a difference.

Mr. Coffee replied that residential doesn't provide that much consumption. Commercial is where the most consumption comes from. He noted it is a bitter sweet situation as people are more conscious of natural resources needing to be preserved.

Multiple Council Members suggested more breweries.

Mr. Ruller pointed out that as discussed before, even though there is decreased consumption, the infrastructure remains the same. Looking at a way to “right size” the system, possibly taking one of the tanks offline to save on costs. There will be many conversations going forward regarding this. Raising rates will not necessarily bring Kent out of this situation alone. In the near future we will likely see a Utility Account management position being added whose main responsibility will be analyzing this.

Mr. Coffee mentioned part of the multi-faceted approach that is recommended would be in the operating budget. Adding to staff is a cost, but utility revenue is the second highest revenue source behind income tax. Every department within the City is trying to do its best to manage utility funds, but there are voids that need filled. This new Utility Analyst position can help do this. Updating the utility billing system was the first step to utilize technology to analyze data to help with this approach. The next step is to provide training to use this system more effectively to extract the data needed to make better decisions in regards to water and sewer. This person would be dedicated 100% to utilities and responsible to pull this all together. For 2020, we are recommending a 3% rate increase for water and sewer effective after the first of the year. He stated the City is mindful of the impact on the community and does not take an increase lightly.

Mr. Amrhein asked if most cities are going through similar situations.

Mr. Coffee replied “absolutely”, but Kent is in better shape than some other communities.

Mr. DeLeone asked when the last time rates were raised was.

Mr. Coffee responded both water and sewer rates were raised by 3% each last March.

Mr. Ruller interjected that from the 3% recommended raise the average household's water bill will increase and average of \$1.30/month and sewer \$.95. The actual revenue the City receives is smaller.

Ms. Shaffer asked if grants are factored into this.

Mr. Coffee replied they are. An example is the NOPEC Grant which can be applied anywhere in the city, but collectively the decision was made dedicate it to the water reclamation plant. Staff has done a commendable job working together to do the right thing for the citizens.

(Inaudible)

Mr. Coffee referred to the storm water concerns a few years ago and council approved a rate increase in 2016 which helped restore the health and viability of storm water fund.

MOTION TO AUTHORIZE A RESOLUTION APPROVING THE PROPOSED 2020-2024 CAPITAL IMPROVEMENT PLAN WITH AN EMERGENCY CLAUSE made by Mr. Sidoti, seconded by Mr. Amrhein, and CARRIED by a voice vote of 8-0.

4. 2019 Budget Appropriations Amendment

Mr. Coffee referred to his Memo to the City Manager dated October 28, 2019, with attachments, outlining the requested budget appropriations. .

Council nor the audience had questions.

MOTION TO APPROVE THE 2019 BUDGET APPROPRIATIONS AMENDMENTS WITH AN EMERGENCY CLAUSE made by Mr. Kuhar, seconded by Mr. Amrhein, and CARRIED by a voice vote of 8-0.

Hearing no further business before this Committee, Chair DeLeone adjourned the committee meeting at 9:35 p.m.

Amy Wilkens
Clerk of Council

ACTION RECOMMENDED:

- 1) Authorize the resolution of notice to proceed on the proposed renewal levy.
- 2) Approve the proposed 2020-2024 Capital Improvement Plan.
- 3) Approve the 2019 Budget Appropriations Amendment.

Utility Rate Stabilization Plans: 2020 Plans Update

November 5, 2019

Council approved the multi-year rate stabilization plans for the water and sewer funds in 2011. The approved rate plans included 4 years of 9% rate increases to “catch-up” with deferred maintenance and capital costs, followed by 3% rate increases in the out years of the plan to keep pace with inflation.

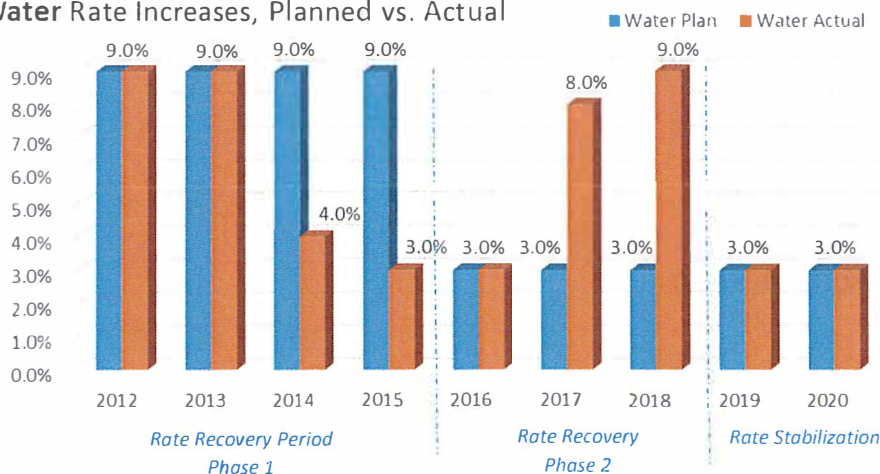
From the outset, the staff committed to pursuing grants, cost savings opportunities, and to make plan modifications in order to provide rate relief while still ensuring necessary re-investment in the City’s water and sewer infrastructure.

In the first 2 years of rate “catch up” the rates approved by Council matched the rate plans. However, in the following 2 years, the rates were less than half of what was originally projected in the plans. As a result, a portion of the lost rates were “made-up” in 2017 and 2018 for the water fund; the sewer fund rate gap was not “made-up.” For 2020 the staff is recommending sticking with the planned 3% rate increases for water and sewer but sewer will likely need a rate “catch-up” in the next year or so.

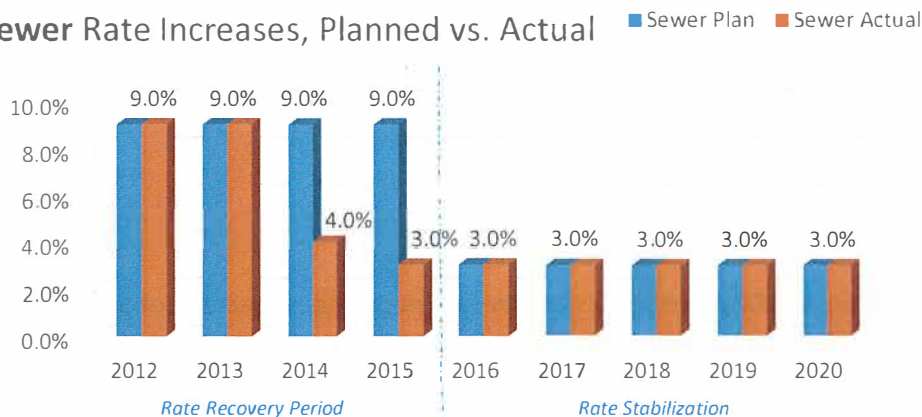
Rate Plan vs. Actual Rates Comparison Chart

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Water Plan	9.0%	9.0%	9.0%	9.0%	3.0%	3.0%	3.0%	3.0%	3.0%
<u>Water Actual</u>	<u>9.0%</u>	<u>9.0%</u>	<u>4.0%</u>	<u>3.0%</u>	<u>3.0%</u>	<u>8.0%</u>	<u>9.0%</u>	3.0%	3.0%
Difference	0.0%	0.0%	5.0%	6.0%	0.0%	-5.0%	-6.0%		
Sewer Plan	9.0%	9.0%	9.0%	9.0%	3.0%	3.0%	3.0%	3.0%	3.0%
<u>Sewer Actual</u>	<u>9.0%</u>	<u>9.0%</u>	<u>4.0%</u>	<u>3.0%</u>	<u>3.0%</u>	<u>3.0%</u>	<u>3.0%</u>	<u>3.0%</u>	<u>3.0%</u>
Difference	0.0%	0.0%	5.0%	6.0%	0.0%	0.0%	0.0%	0.0%	0.0%

Water Rate Increases, Planned vs. Actual



Sewer Rate Increases, Planned vs. Actual



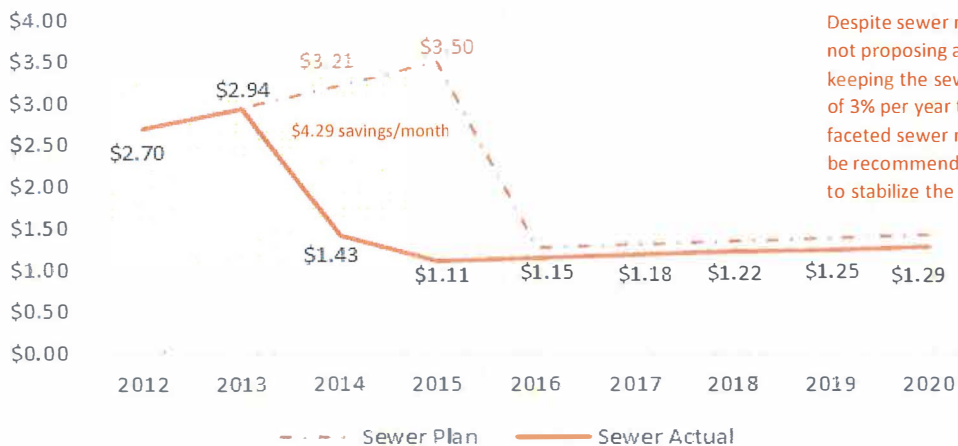
Average Customer Monthly Water and Sewer Bills

(based on a calculated average of a \$20 water bill and \$30 sewer bill/month)

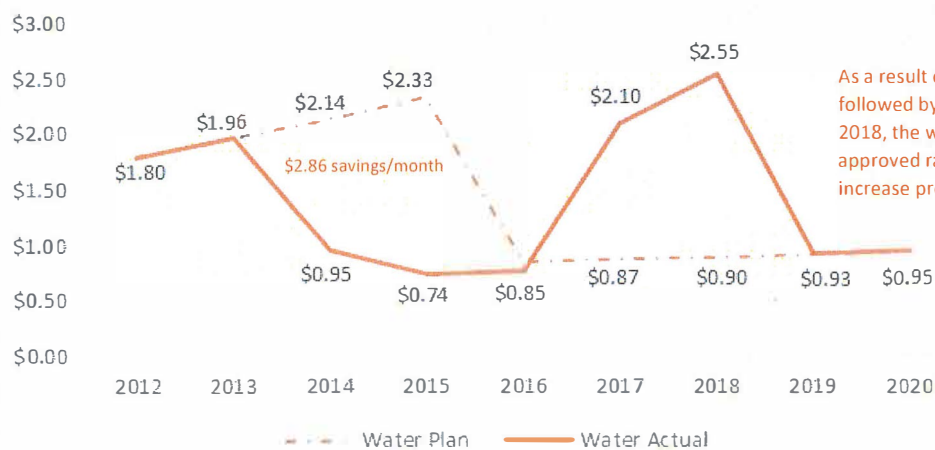
Average Customer \$ Impact/Month									
	2012	2013	2014	2015	2016	2017	2018	2019	2020
Sewer Plan	\$2.70	\$ 2.94	\$ 3.21	\$ 3.50	\$ 1.27	\$ 1.31	\$ 1.35	\$ 1.39	\$ 1.43
Sewer Actual	\$2.70	\$ 2.94	\$ 1.43	\$ 1.11	\$ 1.15	\$ 1.18	\$ 1.22	\$ 1.25	\$ 1.29
Difference	\$0.00	\$0.00	\$1.78	\$2.38	\$0.13	\$0.13	\$0.13	\$0.14	\$0.14
Water Plan	\$1.80	\$ 1.96	\$ 2.14	\$ 2.33	\$ 0.85	\$ 0.87	\$ 0.90	\$ 0.93	\$ 0.95
Water Actual	\$1.80	\$ 1.96	\$ 0.95	\$ 0.74	\$ 0.76	\$ 2.10	\$ 2.55	\$ 0.93	\$ 0.95
Difference	\$0.00	\$0.00	\$1.19	\$1.59	\$0.08	-\$1.23	-\$1.65	\$0.00	\$0.00

Customer Rate Relief Period
Customer Rate Equalization

Average Customer \$ Impacts
Sewer Rate Plan vs. Actual (month)



Average Customer \$ Impacts
Water Rate Plan vs. Actual (month)



Even with the proposed rate increases for 2020, the City's utility customers will be paying an average of \$4.68 less per month, or around \$56 less per year, than what they would have been paying based on the original 2011 rate plan.



Streets, Sidewalks & Utilities Committee Meeting Minutes
The City of Kent, Ohio
Wednesday, November 6, 2019

Chair Roger Sidoti called the meeting of the Streets, Sidewalks, and Utilities Committee of Kent City Council to order at 7:46 p.m.

PRESENT: Mr. Garret Ferrara; Mr. Jack Amrhein; Mr. Robin Turner; Mr. John Kuhar; Ms. Heidi Shaffer; Mr. Michael DeLeone; Ms. Gwen Rosenberg; Mr. Roger Sidoti

ALSO PRESENT: Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Ms. Melanie Baker, Public Service Director; Mr. Jim Bowling, City Engineer; Fire Chief John Tosko; Mr. Dave Coffee, Budget and Finance Director; Police Chief Michelle Lee; Mr. Harrison Wicks, Assistant to the City Manager; Mr. Justin Smith, Chief Sanitarian; Ms. Joan Siedel, Health Commissioner; Ms. Amy Wilkens, Clerk of Council.

ABSENT: Ms. Tracy Wallach

There were two (2) items on the Agenda.

1. Staff Report on KSU's Flash Bikes Program

Mr. Dave Ruller explained there were questions on how the program works and the particulars of the program. This is the third iteration of the bike program that KSU has offered and it has really expanded. We are fortunate to have KSU coordinating this program.

Mr. Jim Bowling introduced Mr. Chris Lucas from Kent State University Parks and Recreation Service in charge of coordinating the Veoride Program. Mr. Bowling began by starting his presentation (**Attachment #1**) by showing how bikes parked in the past that were of concern. The concerns were corrected and reported to the company. He stated it's a fluid situation and things move fast. He showed pictures of bikes parked properly as well.

Mr. Bowling reviewed the iterations of the bike program at Kent State University, ending with the current program as it is now. Students are interested in using the bikes to go downtown. The first bike program was paid for by the Kent State University; the second iteration of the program was subsidized by KSU, the City of Kent and businesses downtown. The current program is unmanned and dockless which drives more business and requires no subsidy from either Kent State University or the City of Kent. The goals of the program are to reduce vehicle trips for short distances, increasing the amount of people visiting downtown, promoting transit and walkability throughout the city and reducing emissions.

Mr. Bowling then reviewed usage statistics from September 2017 and now. In 2017 there were only a little over 900 uses. As of September 2019 in the Veoride program there have been 12,486 rides.

Mr. Bowling then went on to state that by talking to other communities, he learned there is a learning process on proper bicycle usage. Mr. Bowling and Mr. Harrison Wicks went out into the community to survey the usage thirteen (13) separate times to see if the bikes were being parked properly. They found 93% of the bikes observed were parked properly. Some of the bikes were on their sides, having fallen over. It's hard to know if the previous user did this or if someone came along and pushed the bike over. None of the bikes observed were parked illegally, blocking sidewalks or handicap areas.

Mr. Bowling stated that Veoride has an education component on how to park the bike and instructions are provided on the bike on how to properly park. Veoride also has a fleet of technicians responsible for repositioning bikes.

(Inaudible question from Council). Mr. Bowling stated there are designated areas in the City and on Campus where bikes are allowed to go, and if they go outside of this area they are not able to be locked. Bikes can physically be ridden anywhere, but cannot be locked outside of the authorized area. This boundary was discussed and decided upon between KSU and the City to give the program the biggest chance of success. People want to park bikes outside of destination and we want to give them the chance to do this. Boundaries are not set in stone and can change to help prevent bikes for being left in places that aren't appropriate. Users can be fined by Veoride for improper usage and he noted there is a hotline number to call to report improper usage of bikes. Marking off areas within designated areas is also being considered. Miami University has taped off areas such as a parking space to park scooters on their campus. Kent is not there yet, but it will be considered in the future.

Mr. DeLeone mentioned at Ohio State University he has seen bikes put up in trees.

Mr. Bowling showed pictures of bikes on a roof, on a porch and noted he heard someone had created a Twitter handle for a bike. Mr. Chris Lucas from Kent State University (off mic) stated there briefly was a Twitter page but hasn't really taken off and he believes has since been taken down.

Mr. Turner stated he is amazed of the success of this program and imagined managing it would be a nightmare. There is so much possibly for mischief and he is amazed this is working. He is stunned they can do this.

Mr. Bowling replied that Kent is not unusual. In the last 18 months many companies are going into towns all over the country, noting that the City of Columbus has two or three companies. He also noted the transformation he has observed at Miami University, now noticing scooters lined up properly as opposed to when the program first started. He said it was a great improvement.

Mr. Kuhar asked if Mr. Bowling was aware of Ohio revised code 351.04 and 351.05.

Mr. Bowling stated they referenced Ohio Revised Code 373.09 which is in regards to bike parking and the blocking of sidewalks and handicap areas.

Mr. Kuhar stated he has received more phone calls on this issue in the past six months than the amount he's received in the past twelve years, and this needs to be fixed.

Mr. Bowling cited Ordinance 373.09 as the Ordinance regarding bikes and sidewalks. When the program first started there were issues of bikes on sidewalks but stated it is getting better. In the random sampling that was conducted, no bikes were totally blocking sidewalks or blocking handicap areas.

Mr. Kuhar reported seeing a person in an electric wheelchair ramming a bike that was on a walkway so they could get through. He also stated a bike has been on its side on Loop Road by the Kent State Recreation Center and has been there for weeks.

Mr. Bowling reviewed pictures of bikes parked on sidewalks, and noted they are parked in the same areas where there are trash cans and aren't blocking sidewalks. The Police have been given the Veoride App and the telephone number to the company and have been asked to report misuse directly to the company.

Mr. Kuhar asked if Mr. Bowling would agree that out of the 39% of non Veoride bikes, you very seldom see those lying around.

Bowling said it is seldom, but at times he did. He saw owner's bikes lying on their sides by porches similar to Veoride bikes in the grass.

Mr. Kuhar said the program is good, but something needs to be done about enforcement.

Mayor Fiala said he is not questioning the data that was collected and put together, but doesn't think we are addressing the problem. The problem is behavior. He stated he had photos of bikes on his phone, one of which a bike was thrown in the river by the damn. He has photos of bikes blocking sidewalks and handicap spaces. He stated it is a good program and asked how we change people's behavior.

Mr. Bowling referenced his slide in the presentation regarding fines imposed by Veoride.

Mr. Fiala asked if he were to call Veoride, how long it would take for someone from the company to respond.

Mr. Chris Lucas from KSU replied they are very responsive and reiterated the amount of representatives they have canvassing the area on a daily basis (Inaudible off mic). Their goal is to educate users on how to park bikes.

Mr. Fiala asked what the repercussions were for the person who threw the bike over the bridge.

Mr. Chris Lucas mentioned it is a tricky situation because a customer can park and lock the bike, and anyone can come and do anything they want to it afterwards. They have staff who go around in a Veoride vehicle and if able to get down to the bottom of it, they can issue warnings, fines and potential police involvement.

Mr. Fiala asked if this has happened yet.

Mr. Lucas is not sure if it happened for that event specifically but they have reached out to the police and know that is an option they are willing to take when they find out people are purposely damaging bikes.

Mr. Ruller added it is not much different from when people were throwing barrels in the river. Unfortunately a big challenge is being a city where a lot of people come and drink at night. People who are using the bike program value it and aren't going to throw the bike into the river. Unless we catch the person who did it, it's hard to know who is responsible.

Mr. Fiala then asked about the person who parked in a handicap spot. He stated it is a behavioral problem and that is what we need to address.

Mr. DeLeone asked what is going to happen in the winter when sidewalks need plowed. He asked if the bikes are put away in the winter or if they will put snow tires on the bikes.

Mr. Bowling stated some are put away for winter and some are equipped with fat tires to be used year round. Plowing around them is something we will have to adapt to. It is similar to trash cans, signs and bike racks and is dealt with to do the job of cleaning off the sidewalks.

Mr. Kuhar asked Chief Lee if there was a complaint if he parked on the sidewalk, how long would it take for him to get a citation. He further stated police should be giving citations.

Chief Lee said that could be a possibility but right now when a complaint is received the issue is addressed. As mentioned previously, the hard part is who to address it with because without actually seeing how the bike got to where it is, it's hard to know who is responsible.

Mr. Kuhar suggested if a few citations went out we might see a solution to the problem.

Mr. Amrhein stated he is in full support of the bike program. Recently he noticed a bike in the middle of the yard at the Kent Historical Society. He went out and moved the bike to the sidewalk. He wanted to make sure that was the appropriate thing to do.

Mr. Bowling stated it was the appropriate action.

Ms. Rosenberg voiced support of the bike program, mentioning this is a modern business model that has not been seen before so there will be evolutions to this and a shift. She does not believe we should hobble the program because of the immaturity of some. She informally surveyed downtown business owners about the bikes and they were mostly neutral to positive about it. Students, and others, are able to come downtown and also go on the hike and bike trails. It leads to an ecological mindset and is good for general health, fitness and wellbeing. Winter is interesting and a fat tire bike sounds like fun. She likes the fluidity of the space that seems to come alive and a city that is more modern and progressive. She stated behavior will evolve and be corrected in future versions of the program.

Mr. Turner stated change in conduct is the one issue of oversight. There isn't the ability to ensure that people comply with the rules. He asked how often the company receives updates from the university and if the interaction can be increased to discuss how the program is working.

Mr. Bowling answered Kent State has reached out to the city several times regarding input on the program.

Mr. Lucas added they meet with Veoride quarterly and are in touch with them on a weekly basis, sometimes several times a week. The Veoride Regional Manager said he would be happy to come to Council at any time to speak about the program.

Mr. Turner asked how often they are required to talk to KSU and address the outliers.

Mr. Lucas stated (off mic) these meeting are set up quarterly.

Mr. Turner addressed Chief Lee about getting information to them on where bikes are placed. He has not heard a lot of feedback so it must mean the program is working reasonably well, but it may be based on where you live.

Mr. Ferrara suggested Kent may be better served to have a designated area or areas where bikes could be place, such as a taped off area.

Mr. Bowling replied this is a possibility. If downtown, it would need to be every block both sides of the road. A lot of these areas already have a bike racks, especially downtown and this is where they should be parked.

Mr. Kuhar states this is a tremendous idea but needs some control. The main area of abuse seen is the center of town to the East Main Street corridor. He suggested placing yellow banners near bike racks to get attention and indicate this is the appropriate place to park a bike.

Mr. Bowling said the East Main Street area is an area of most concern because there is no area for bikes to be placed.

Ms. Shaffer asked for clarification on the hotline and if we are to call if something is really out of place or knocked over.

Mr. Bowling added he too does what Mr. Amrhein does; if he sees a biked tipped over, he picks it up or moves it out of the way. It takes a community to make a great place and this is just one more thing.

Mr. De Leone indicated now he has seen the map, it makes more sense where he is seeing the most bikes.

Mr. Bowling added the map in the presentation is an older version. Veoride has extended the area further north so they don't have to leave bikes on the East Main sidewalks.

Mr. Ruller added one final thought to please try to use the hotline. Officers can help but Kent has a small force. Using the hotline would be more responsive. He also mentioned he thought usage will drop off significantly with winter approaching.

Mr. Bowling added if we see a problem and come up with a solution we would take action as soon as possible.

There were no further questions from Council or the audience.

2. Update on the City's 2019 Capital Projects

Mr. Ruller introduce Mr. Jim Bowling and his presentation on 2019 Capital Projects.

Mr. Bowling began his presentation (**Attachment #2**) by stating it has been a good year, having accomplished a lot of previously set priorities, especially in the south end of the City.

The first project was removing the sediment and deposits in the water treatment facilities and the replacement of the sand filter. The Water Facility hasn't had any major rehabilitation since the 1980's and had to be divided into five separate phases.

The next project was on Valley View and Morris and involved the replacement of a collapsing storm sewer. There were sink holes in the tree lawn and sidewalk and also waterline breaks in the same area which resulted in combining projects, replacing sidewalks and curb and then resurfacing the road. The project took four months to complete and was finished in October. Resident's driveways were redone at the end of the project.

Ms. Shaffer asked if there was a cost for this to the homeowner.

Mr. Bowling replied there was not due to having to replace the water and sewer lines.

Mr. Bowling reviewed the replacement of the water main on Hudson Drive from Fairchild to Whetstone. Fire flow on a four inch line was increased to eight inches, increasing water for firefighters. Sidewalks were replaced up the east side because they were damaged during work.

Mr. Bowling reviewed work done on traffic signals as well as a second west bound turn lane on Route 261. More than half of all traffic signals (26 out of 42) are now on the central control system which allows for better coordination. This was finished in October and was delayed until then to get more cars on the road during this time. Without adding any lanes, delays in the number of stops dropped 40%. Regarding left turn lanes, the amount of delay in peak hours dropped 63% and west bound movement was dropped by half.

Street and sidewalk projects are where the bulk of funds are spent. Thirteen streets were milled and resurfaced, twelve of those included concrete work of sidewalks as well. Dodge Street looks like a new street, as well as ten other streets. Some the road was repaved but no sidewalk work needed and some needed sidewalk work and not road work.

Ms. Shaffer asked if there is a cost to rental property owners.

Mr. Bowling replied yes, they worked with 130 different owners which resulted in over \$100,000 that will be coming back to the city.

Mr. Bowling indicated sixteen streets received heavy pavement repairs and were seal coated. When the work is done, the street looks smooth. Over twenty five streets were completed.

Mr. Bowling reviewed the work done with the County to pave Mogadore Road. More work will be completed next year on the section from Route 261 to Cherry Street. Also next year, repaving of West Main Street will begin as plans are currently being reviewed by ODOT.

Next year work will need to be completed at the water reclamation facility. Reclaimer #2 will need the weld are repaired and will cost half a million dollars. Work has not been done on this since the 1980's.

Additional work needed to be done on the Water Reclamation Facility will occur over the next five years including a six to ten million dollar rehabilitation. Unfortunately, it comes at a time where water and sewer rates and usage are going down. Since 1973, industries have left the area which has caused a drop in water usage. Also, in the past eight years, people are using less water. It still costs the same amount of money to treat 4.5 million gallons of water as it does to treat 2.5 gallons of water. We are paying more for the same because we are using less of it. In Kent, the rate stabilization plan has helped. If rates didn't change, we would have been in a worse position. We are working on a multi-faceted approach that isn't about raising rates. Looking ahead to the next five years, Kent will be pursuing OPWC grants to assist with the water treatment plan.

Ms. Shaffer asked if there is some type of technology the plan could utilize to help with this.

Mr. Bowling acknowledged there may be but no matter what if there is a problem at the plant, you have to fix it right away. Any type of overflow is a violation from the plant.

Ms. Melanie Baker added there are two shifts that are manned by staff and the third shift is manned by a guard to help save money. The plant runs the same as it did in 1964, but EPA mandates are the main reason costs are going up.

Mr. Bowling reviewed other smaller issues that have been improved; bike (bus) shelters have been added, as well as a new connection for bikes and a sidewalk connection from the parking lot near Pizza Fire.

Next year's work will be focused on the construction on North Water Street, paving West Main Street and work on the Administration Building. Additional funding is being pursued for the East Main Street project with hopes to start the design phase in January.

Hearing no further business before this Committee, Chair Sidoti adjourned the meeting 8:57.

Amy Wilkens
Clerk of Council

ACTION RECOMMENDED:

- 1) No action necessary**



Bicycle Parking



- Pictures Received on Sunday
- Monday at noon....2 bikes already moved and one reported



Bicycle Parking





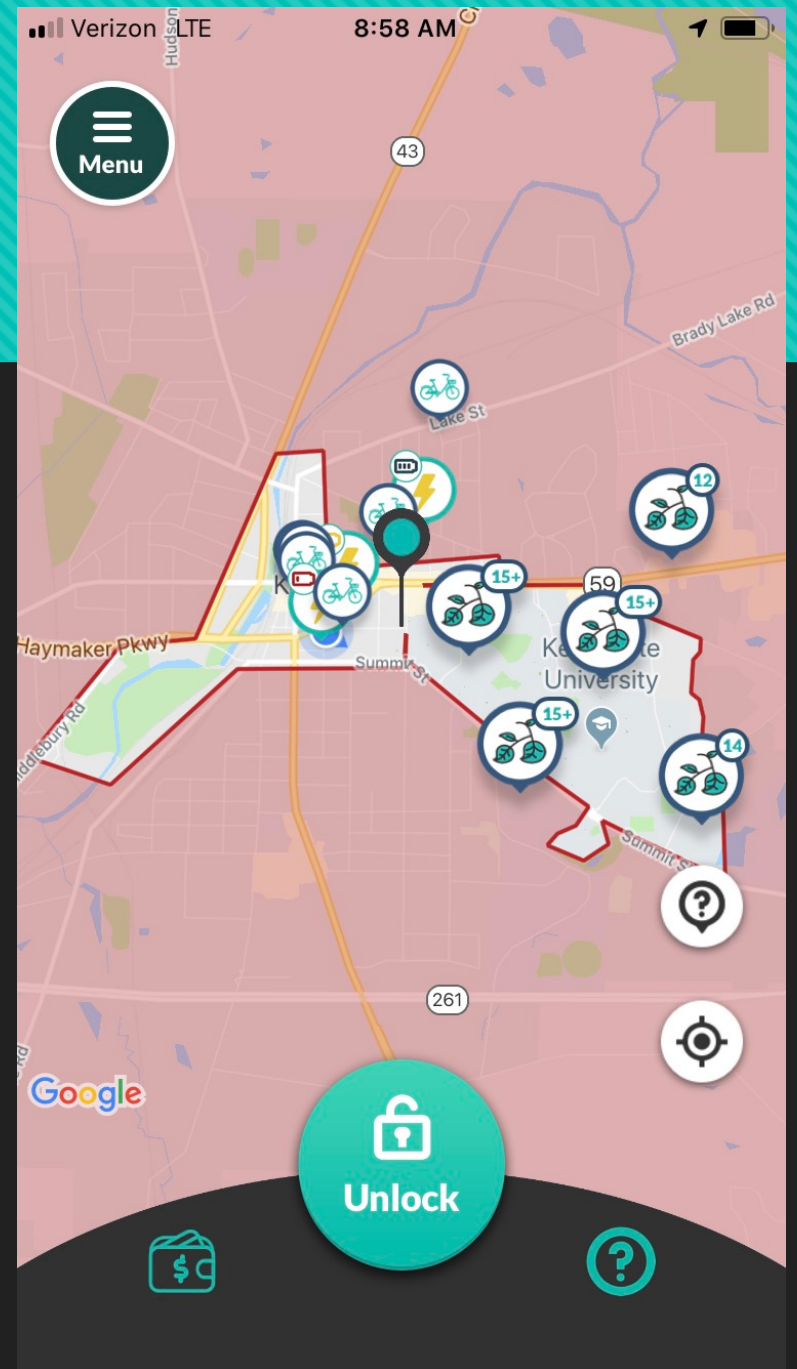
History/Background

Generation	Service Area	Manned/ Unmanned?	Parking	Subsidy	Number of Bikes
1 st & 2 nd	Kent State	Manned	Few Designated Bike Racks	Kent State	55
3 rd	Kent State & 1 Location Downtown	Unmanned	Few Designated Docking Stations	Kent State/ City of Kent/ Businesses	60
4 th	Kent State & All of Downtown	Unmanned	Dockless	<u>None</u>	180



History/Background

- Goals
 - Reduce vehicle trips and crashes
 - Increase customers going downtown
 - Reduce emissions
 - Promote walkability and transit use
 - Create a more sustainable community
- Usage
 - September, 2017 – 928 Rides (15 rides per bike)
 - September, 2019 – 12,486 Rides (70 rides per bike)





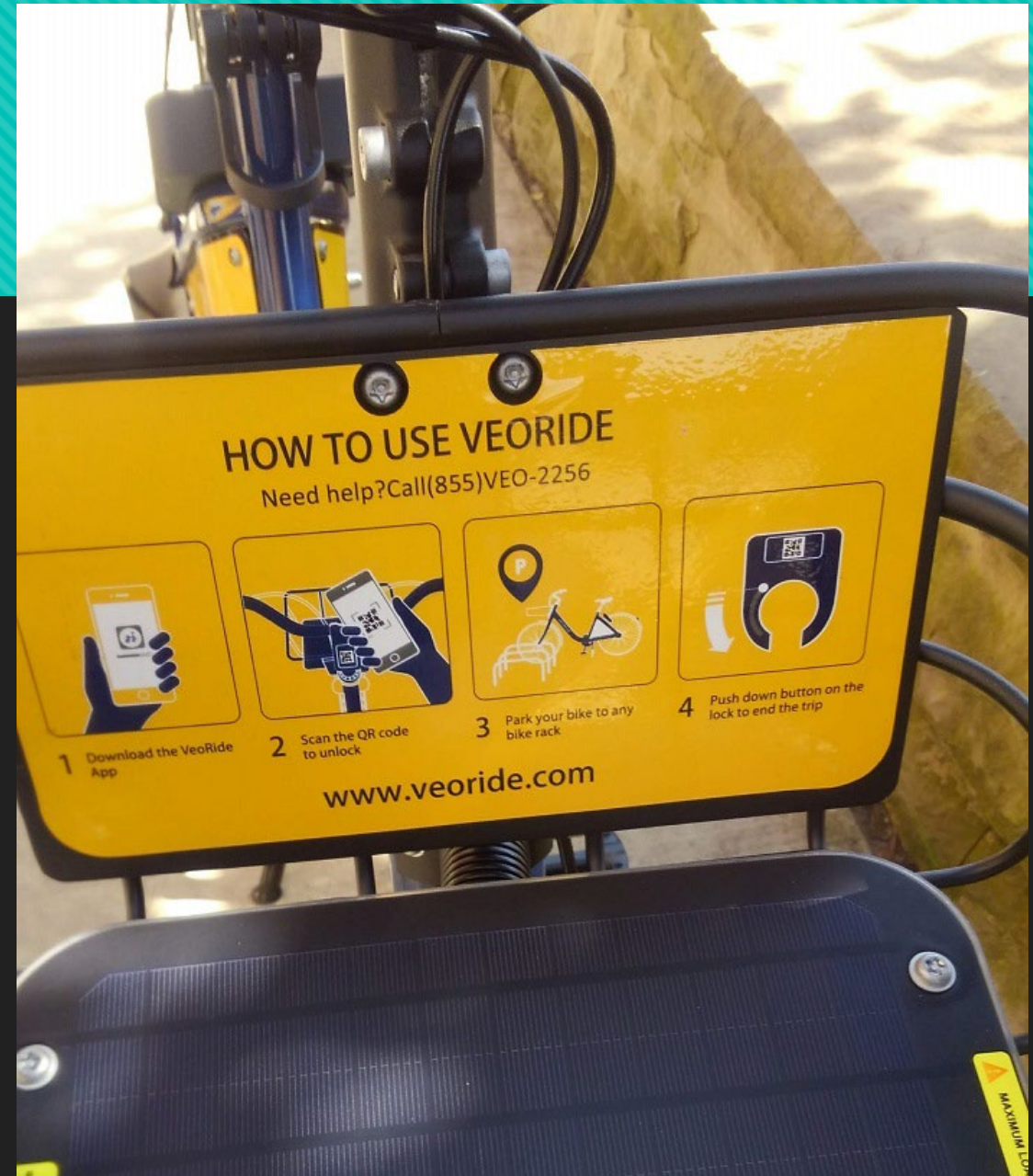
Status

○ Random Surveys of the Area

- 13 Random Times
- Partial areas

○ Results

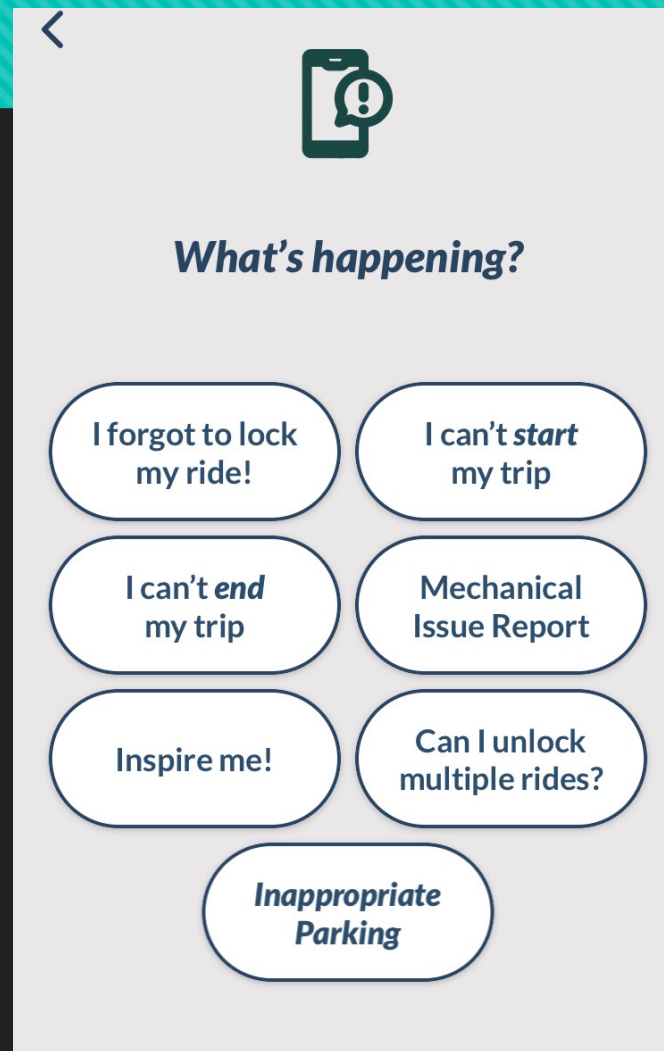
- Parked Properly – 93%
- Parked Legal but Clutter – 7%
- Parked Illegally – 0%
- Bike Share (61%) vs. Other Bikes (39%)





What's being done

- Vendor (Veoride)
 - Education
 - Messages
 - Signage
 - Staff Reposition Bikes
 - Modify Boundaries
 - Punitive fines
 - 1-855-VEO-2256 (hotline)



A mobile app interface for reporting bike issues. At the top is a back arrow and a smartphone icon with a speech bubble. Below is the heading "What's happening?". There are seven buttons arranged in three rows: "I forgot to lock my ride!", "I can't start my trip", "I can't end my trip", "Mechanical Issue Report", "Inspire me!", "Can I unlock multiple rides?", and "Inappropriate Parking".

<



What's happening?

I forgot to lock my ride!

I can't start my trip

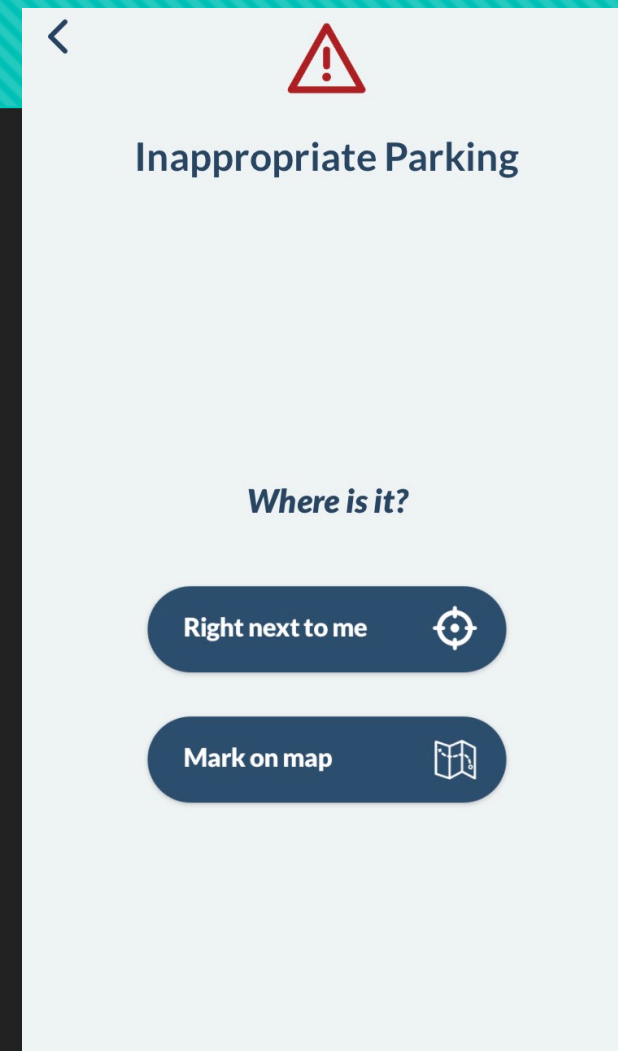
I can't end my trip

Mechanical Issue Report

Inspire me!

Can I unlock multiple rides?

Inappropriate Parking



A mobile app interface for reporting inappropriate parking. At the top is a back arrow and a red warning triangle icon. Below is the heading "Inappropriate Parking". There is a section titled "Where is it?" with two buttons: "Right next to me" with a location pin icon and "Mark on map" with a map icon.

<



Inappropriate Parking

Where is it?

Right next to me 

Mark on map 



What's being done

- Assessing Program
 - Usage
 - Problems
- Adjust/refine the program
 - Modify Areas
 - Install markings/signage/racks





Bicycle Parking



9/29/19
per Kent Wired



10/4/19



Bicycle Parking

- Bicycle Parking Ordinance 373.09
 - *"(a) No person shall park a bicycle or electric bicycle upon a sidewalk in such a manner so as to unduly interfere with pedestrian traffic or upon a roadway so as to unduly interfere with vehicular traffic."*
- KSU/City Bike Share Agreement
 - Article #2 – Permit operation of Bike Share Program in jurisdictions
 - Article #3 – Costs
 - No specific costs for program
 - Optional costs for bike racks, markings, signage, etc. (up to \$5,000)
 - Article #4 – Location
 - Establish Service and Parking Areas

2019 Capital Construction Projects



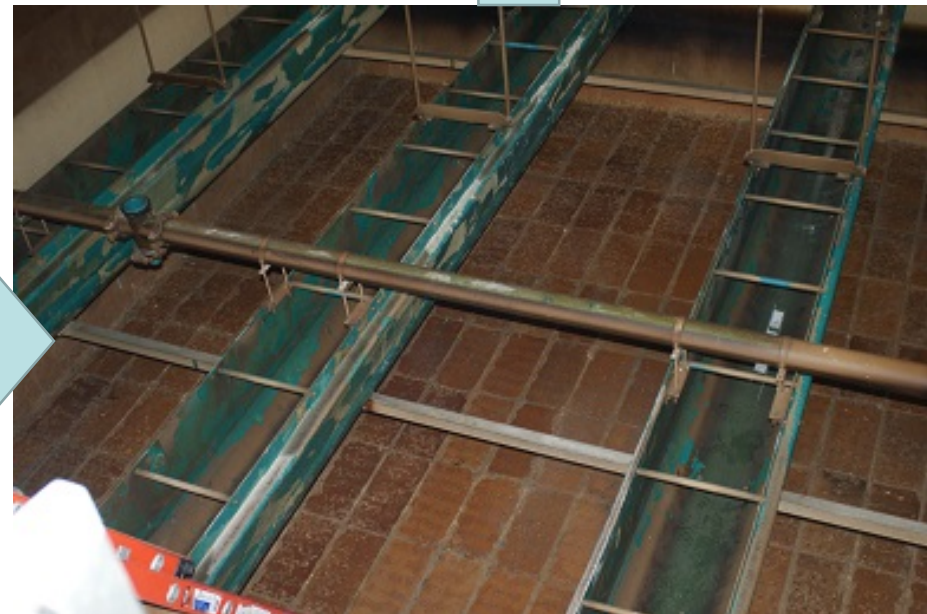
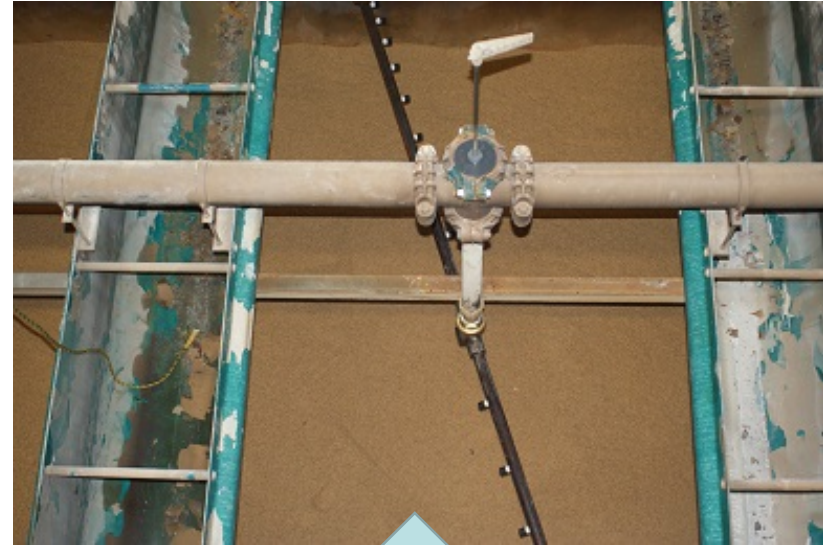
SIDEWALK

SHARE
YOUR
VOICE

Water Treatment Plant

Filter Replacement

- Water Treatment Plant
 - Replace Filter Media in 4 Sand Filters
- Construction Cost: \$215,000
- Construction Start: January, 2019
- Completion: April, 2019
- Issues:
 - Sedimentation Deposit Build-up Removal



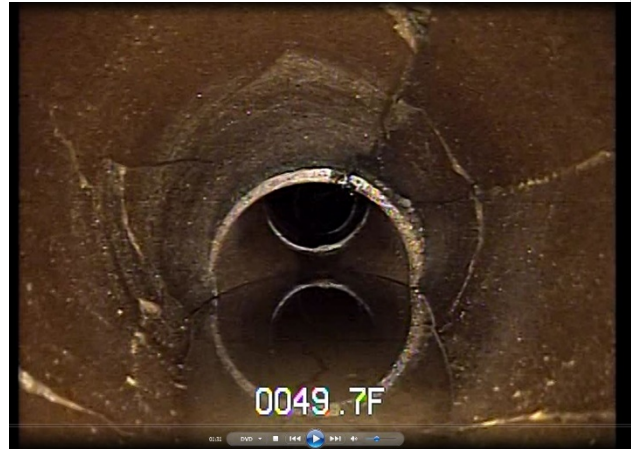
Water Reclamation Facility - Motor Control Center Phase II

- WRF – Electrical Controls for the Facility
 - 5 Separate Phases
 - 1st Phase completed
- Construction Cost: \$130,000
- Construction Start: June, 2019
- Completion: October, 2019
- Issues:
 - Keeping treatment operations functioning



Valleyview/Morris Storm & Water Improvements

- Valleyview(Lincoln to Morris)
 - New Storm Sewer & Water Main
 - New Sidewalk and Drive Aprons
 - Resurfacing
- Morris (Valleyview to School)
 - New Water Main
 - New Sidewalk
- Construction Cost: \$810k
 - (OPWC Funded 47%)
- Construction Start – June, 2019
- Completion – October, 2019
- Issues:
 - Curb/Drive Apron Construction



Morris



Valleyview

Hudson Rd Water Main Replacement

- Hudson Road (Fairchild to Whetstone)
- Watermain Replacement
 - 9 Breaks in 21 years
 - Fireflow Improvements (up to 400% Increase)
- Construction Cost: \$880k
 - (OPWC Funded 42%)
- Construction Start: June, 2019
- Completion: September, 2019
- Issues:
 - Completing by start of school year



Streets, Sidewalks & Utilities Committee
Meeting Attachment #2





SR 43 Traffic Improvements

- SR 43 Signal Replacements
 - School Street
 - Cherry/Bowman
 - Beryl/Marc's Drive
- **SR 261 2nd westbound turn lane**
- School St permanent one-way configuration
- Signal Interconnect installation
 - 7 Signals added to central system
 - Sidewalk reinstallation
 - **Signal Coordination**

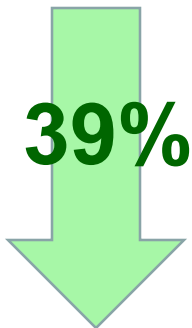


SR 43 Traffic Improvements

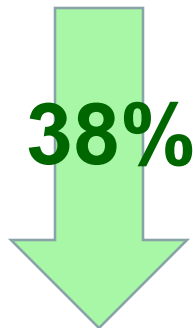
- Construction Start: May, 2018
- Construction Cost: \$2.1 million
 - (AMATS Funded 80%)
 - (OPWC Funded 15%)
- Completion:
 - Construction - May, 2019
 - **Signal Timing** – October, 2019

Corridor Results (Summit St. to Devon Place)

**Vehicle
Delay**

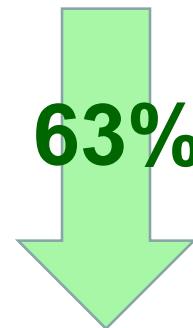


Stops

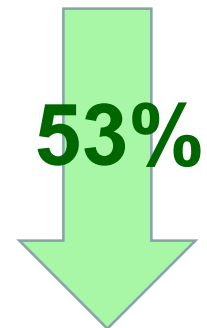


SR 261 Westbound Peak Hour Results

**Westbound
Left Turn**



**Westbound
Total**





Annual Street & Sidewalk Program

- Sidewalk and Pavement Resurfacing

- West College Street
- Dandel Street
- Sheri Street
- Brady Street
- West School Street
- S Lincoln Street
 - (Marigold to Summit)
- Dodge Street
 - (Franklin to Pine)
- Horning Road
 - (E Main to Theater Dr)
- Lowell Drive *
- Lock Street *
- St. Clair *
- Brady Street
 - Paving to be finished in 2020



Dodge Street



Sheri Drive



West School Street

Annual Street & Sidewalk Program

- Resurfacing Only Areas
 - Colleen Drive
- Sidewalk Repairs Only Areas
 - S Depeyster Street
 - W Grant Street



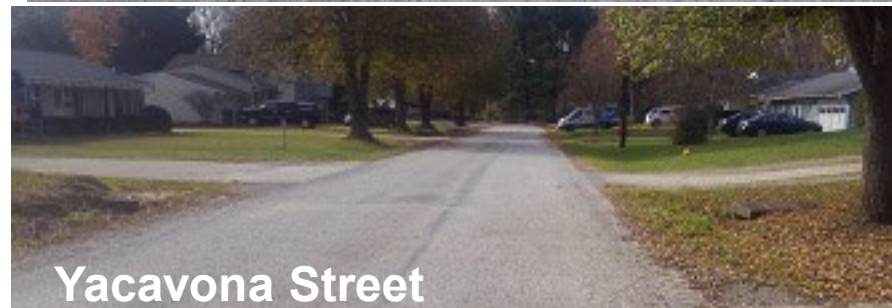


Annual Street & Sidewalk Program

- Seal Coat
 - Allen Dr.
 - Beech Dr.
 - Brentwood Dr.
 - Chelton Dr.
 - Garrett St.
 - Hughey Dr.
 - Irma St.
 - Laurel Dr.
 - Louise St.
 - Meadow Dr.
 - Norwood St.
 - N Francis St.
 - Overbrook Dr.
 - Parmalee St.
 - Yacavona Dr.
 - Eton Rd.
- Crack Seal Completed
- Cost: **+/- \$1.6 million**
- Completion: November, 2019



Garrett Street



Yacavona Street



Hughey Drive



Meadow Drive

Mogadore Road Resurfacing



- Resurfacing
 - Howe Ave to SR 261
- Constructed: Summer 2019
- Construction Cost: \$ 200k
 - (OPWC Funded 50%)
 - 28% in Kent / 72% in County

Streets, Sidewalks & Utilities Committee
Meeting Attachment #2

West Main Street Resurfacing

- Resurfacing
 - County Line to River Street
- Construction: **Summer 2020**
- Construction Estimate:
\$1.17 million (ODOT/AMATS 69%)
- Municipal Paving Program



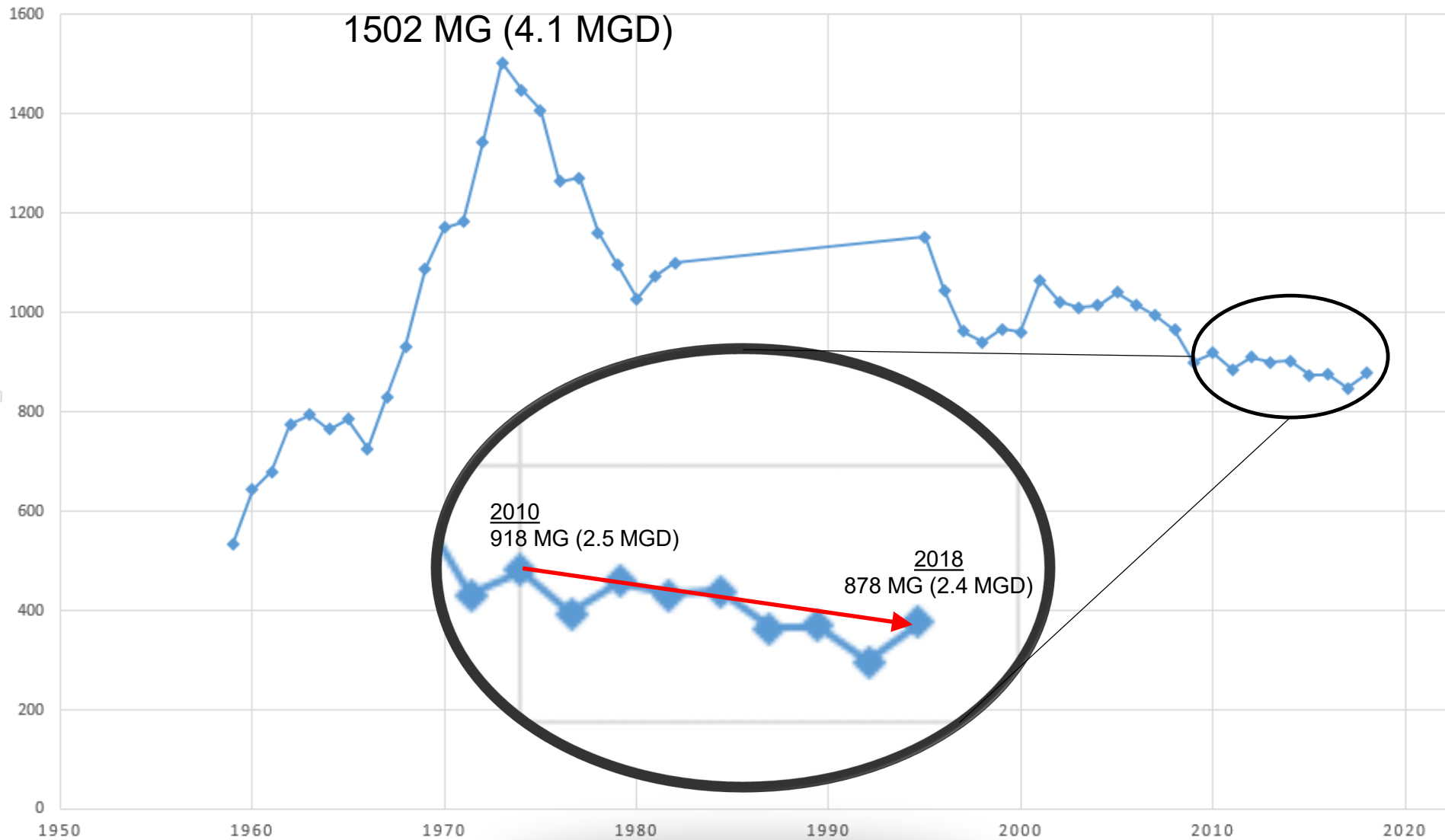
Water Reclamation Facility – Upcoming Focus

- WRF Major Rehabilitation
 - 1967
 - 1985
- Several Areas need Rehabilitation
 - Heat Digesters
 - Secondary Clarifiers
 - Motor Controls
 - Aeration Basins
 - Primary Clarifiers



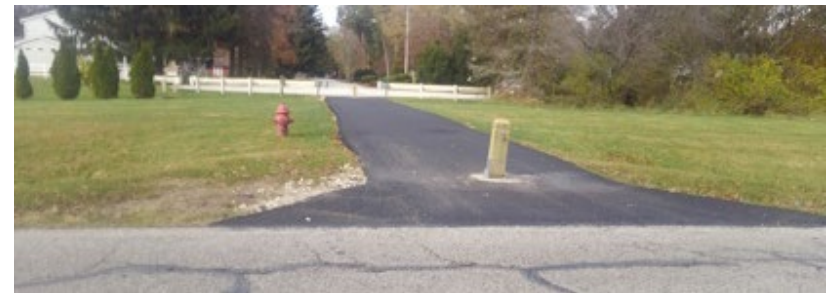


FINISHED WATER YEARLY FLOWS 1959-2018



Miscellaneous Items

- **Bus Shelters (w/ PARTA)**
- **Lower Drive Bike/Ped Connection (w/ Central Maintenance)**
- **Water St Lot Sidewalk Connection (w/ CTK)**
- **River Stanzas**



Key Endeavors - 2020

- Primary Clarifier #2 Emergency Repair
- Annual Street & Sidewalk Program
 - Mogadore Road Resurfacing (OPWC)
- North Water Street – Construction
- West Main Resurfacing (ODOT)
- SW Sanitary Pump Station – R/W & Construction
- Admin Bldg – Finish Design/Start Construction
- East Main Street...Pursue Funding/Begin Design

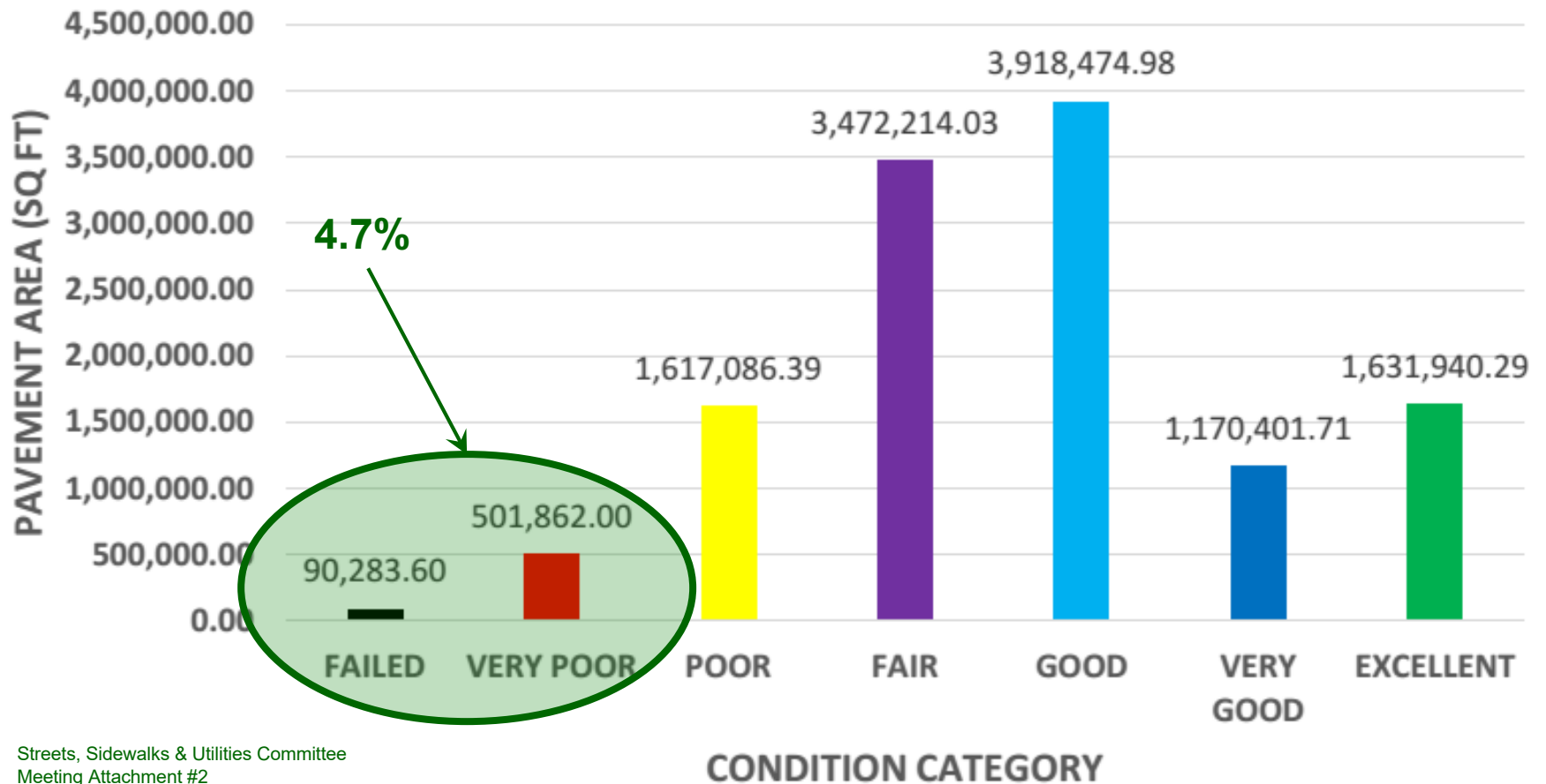


Citywide Pavement Condition

Worst 1st vs. Preservation

2018 City of Kent Pavement Conditions

CONDITION BY PAVEMENT AREA





Summit Street Improvements

- Safety Results



East Main Street Improvements – Planning Stage

- From Willow to Horning
- Public Involvement
 - 1 Public Meeting
 - 2 Open Stakeholder Meetings
- KSU Partnership
- Purpose & Need Development
- Proposed Alternates Determined
- Next..... Pursue Funding

Why Studying?

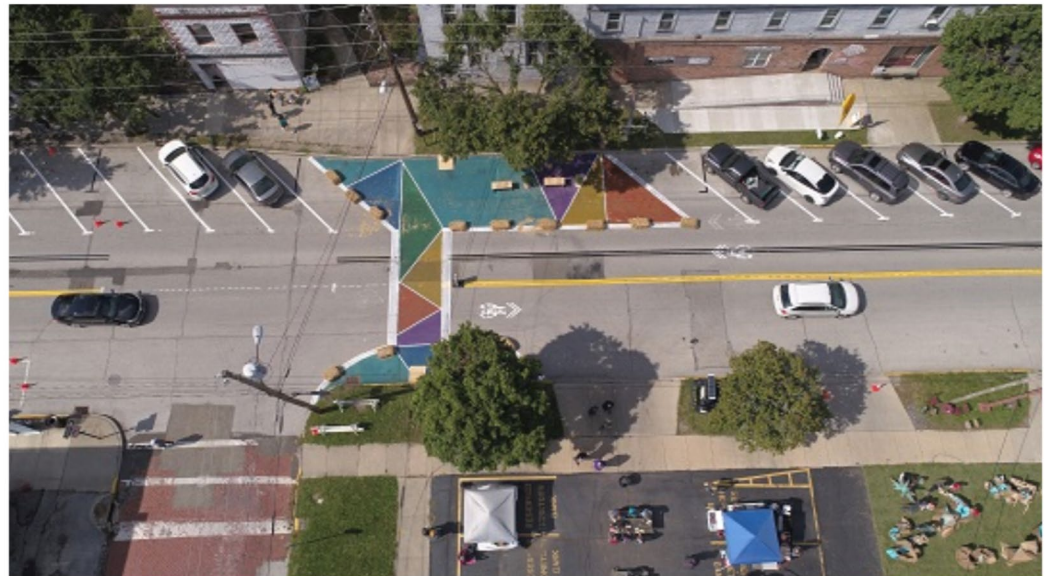
1. Safety
 - Worst Crash Corridor
 - 2nd Worst Crash Intersection
 - Auto/Ped/Bike Crashes
2. Corridor Development
 - *“Emphasis should be placed to direct traffic to destinations while minimizing negative effects on residential areas”*
3. Kent State Master Plan
 - Opportunity to improve area

N Water Street Improvements – Planning/Funding Stage

- Location: Main to Brady
- Roadway Reconfiguration
 - Curb Extensions
 - Add Cross Walks
 - Reconfigured parking
 - Minor widening/resurfacing
 - Pedestrian lighting
 - Brick Streetscape
- Funding Obtained (90%)
- Better Block....

Why North Water?

1. Safety
 - 2nd Worst Crash Corridor
 - High vehicular speeds
 - Poor Pedestrian Facilities
2. Corridor Development
 - 257 N Water
 - Star of the West Mill
 - Others
3. Pavement Condition (PCI 60)





Pilot Sidewalk Programs

- Resurfacing Only Areas
 - Colleen Drive
- Sidewalk Repairs Only Areas
 - S Depeyster Street
 - W Grant Street

DRAFT RESOLUTION NO. 2019-121

A RESOLUTION ACCEPTING THE CONCLUSIONS ABOUT IMPEDIMENTS TO FAIR HOUSING CHOICE AND THE ACTIONS TO BE IMPLEMENTED TO ADDRESS ANY IDENTIFIED IMPEDIMENTS AS SPECIFIED IN THE 2019 “ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE (AI)”, AND DECLARING AN EMERGENCY.

WHEREAS, the Community Development Department commissioned an update to the City’s “Analysis of Impediments to Fair Housing Choice (AI); and

WHEREAS, the update is required to be submitted to the U.S. Department of Housing and Urban Development (HUD) every 5-7 years as part of the City’s responsibilities as a recipient of federal housing assistance funding; and

WHEREAS, the update includes identified impediments to fair housing choice and outlines the actions proposed to address those impediments.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That the City of Kent does hereby accept the conclusions regarding the impediments to fair housing choice and the actions identified to address those impediments as reported in the October 2019 update to the “Analysis of Impediments to Fair Housing Choice”.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution shall take effect and be in force immediately upon its adoption.

ADOPTED: _____
 Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
 Date

ATTEST: _____
 Amy Wilkens
 Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON NOVEMBER _____, 2019.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL

DRAFT RESOLUTION NO. 2019-122

A RESOLUTION RECOGNIZING THE HISTORICAL SIGNIFICANCE OF THE SOUTH END NEIGHBORHOOD AND ITS CONTRIBUTION TO THE CITY'S HISTORY AND FORMALLY MEMORIALIZING IT AS THE "HISTORIC SOUTH END," AND DECLARING AN EMERGENCY.

WHEREAS, the local historians and established South End residents have been working together to gather information on how the South End neighborhood was established and its historic significance to the Kent community; and

WHEREAS, since Kent's formation as a City, the South End has played a critical and essential role in the commercial and residential development of the community; and

WHEREAS, the residents of the South End neighborhood are requesting a formal recognition to document the significance of the South End area as the "Historic South End."

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Kent City Council recognizes and documents the South End Neighborhood to be formally memorialized as the "Historic South End" area.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution shall take effect and be in force immediately upon its adoption.

ADOPTED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens
Clerk of Council

OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION* No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON NOVEMBER _____, 2019.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL

DRAFT RESOLUTION NO. 2019-123

A RESOLUTION DETERMINING TO PROCEED TO SUBMIT TO THE ELECTORS OF THE CITY OF KENT THE QUESTION OF THE RENEWAL OF THE CITY'S EXISTING 1.16-MILL TAX LEVY FOR THE PURPOSE OF CURRENT EXPENSES PURSUANT TO SECTIONS 5705.19(A) AND 5705.191 OF THE OHIO REVISED CODE, AND DECLARING AN EMERGENCY.

WHEREAS, on October 16, 2019, this Council adopted Resolution No. 2019-115 pursuant to Section 5705.03 of the Revised Code declaring it necessary to renew the City's existing 1.16-mill tax levy for the purpose of current expenses and requesting the Portage County Auditor to certify the total current tax valuation of the City and the dollar amount of revenue that would be generated by that renewal tax levy; and

WHEREAS, on October 21, 2019, the County Auditor certified that the total current tax valuation of the City is \$415,186,660 and the dollar amount of revenue that would be generated by that 1.16-mill renewal levy would be \$323,553 annually during the life of the levy, assuming that the total current tax valuation remains the same throughout the life of the levy;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, not less than two-thirds of all the members elected thereto concurring:

SECTION 1. That this Council finds, determines and declares that the amount of taxes which may be raised by the City of Kent within the ten-mill limitation by levies on the current tax list and duplicate will be insufficient to provide an adequate amount for the necessary requirements of the City, and that it is necessary to levy a tax in excess of that limitation for the purpose of current expenses, and specifically that it is necessary to renew in its entirety for a period of five years the existing 1.16-mill tax levy approved by the voters of the City at an election on November 4, 2014, for that purpose.

SECTION 2. That the question of renewing the City's existing 1.16-mill ad valorem tax levy outside the ten-mill limitation for the purpose of current expenses for a period of five years, commencing with tax year 2020, the proceeds of which levy first would be due and collected and made available to this City in calendar year 2021, shall be submitted under the provisions of Sections 5705.19(A) and 5705.191 of the Ohio Revised Code to the electors of the City of Kent at an election to be held therein on March 17, 2020, as authorized by law. That election shall be held at the regular places of voting in this City as established by the Board of Elections of Portage County, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law. A majority vote is required for passage.

SECTION 3. That the Clerk of Council is hereby authorized and directed to give or cause to be given notice of that election as provided by law.

SECTION 4. That the Clerk of Council is hereby further directed to deliver or cause to be delivered to the Board of Elections of Portage County, Ohio, before the close of business on Wednesday,

December 18, 2019: (i) a copy of this Resolution, (ii) a copy of Resolution No. 2019-115 adopted by this Council on October 16, 2019, and referred to in the first preamble to this resolution and (iii) a copy of the related County Auditor's certification of current tax valuation and revenue referred to in the second preamble to this Resolution.

SECTION 5. That this Council finds and determines that all formal actions of this Council and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Council and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

SECTION 6. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City and for the further reason that it is necessary that this Resolution be effective immediately so that it can be timely filed with the Board of Elections in order to submit the question of the levy to the electors at an election on March 17, 2020; for which reason and other reasons manifest to this Council this Resolution shall take effect and be in force immediately upon its adoption.

ADOPTED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No. 2019-__*, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON NOVEMBER 20, 2019.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL

DRAFT ORDINANCE NO. 2019-124

AN ORDINANCE AMENDING ORDINANCE NO. 2018-142, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 19, 2018; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019; AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to amend current appropriations, transfers and advances for the expenses and other expenditures for the City of Kent, Ohio, for the fiscal year ending December 31, 2019.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That the current appropriation Ordinance No. 2018-142 passed December 19, 2018; as amended by Ordinance No. 2019-16, passed 2/20/2019; as amended by Ordinance No. 2019-43, passed 4/17/2019; as amended by Ordinance 2019-57 passed 5/15/2019; as amended by Ordinance 2019-64 passed 6/19/2019; as amended by Ordinance 2019-93 passed 8/21/2019; as amended by Ordinance 2019-112 passed 9/18/2019; and as amended by Ordinance 2019-116 passed 10/16/2019, be amended as set forth in Exhibit "A", attached hereto and incorporated herein, so as to increase appropriations in Fund 205, Solid Waste; and so as to decrease appropriations in Fund 202, Sewer; and Declaring An Emergency.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formation action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reason manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediate after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL

2019 AMENDED APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>General Fund (001)</u>						
City Council	\$161,266	\$32,603				\$193,869
Mayor	\$9,530	\$5,300				\$14,830
Community Support		\$85,700				\$85,700
City Manager	\$314,000	\$62,923				\$376,923
New City Hall Facility		\$0	\$188,000			\$188,000
Information Technology	\$80,395	\$250,087				\$330,482
Urban Renewal		\$67,300				\$67,300
Human Resources	\$61,964	\$19,488				\$81,452
Civil Service	\$31,105	\$41,523				\$72,628
Law	\$320,560	\$118,895				\$439,455
Budget & Finance	\$185,199	\$143,585				\$328,784
Community Development	\$597,546	\$208,070				\$805,616
Economic Development	\$119,722	\$49,811				\$169,533
Health	\$448,125	\$207,038				\$655,163
Public Parking		\$126,000				\$126,000
Main Street Program		\$70,000				\$70,000
Service Administration	\$70,060	\$477,118				\$547,178
Shade Tree		\$80,420	\$10,000			\$90,420
Adjunct Facilities		\$1,100				\$1,100
Building	\$305,506	\$68,272				\$373,778
Land banking		\$10,000				\$10,000
Engineering	\$231,502	\$106,842				\$338,344
Miscellaneous & Sundry		\$380,750				\$380,750
Contingency					\$100,000	\$100,000
Fund Total	\$2,936,480	\$2,612,825	\$198,000	\$0	\$100,000	\$5,847,305
<u>West Side Fire (101)</u>						
Fire	\$268,910	\$26,427				\$295,337
Fund Total	\$268,910	\$26,427	\$0	\$0	\$0	\$295,337
<u>Street Construction Maintenance & Repair (102)</u>						
Service	\$1,137,201	\$1,369,261				\$2,506,462
Contingency					\$25,000	\$25,000
Fund Total	\$1,137,201	\$1,369,261	\$0	\$0	\$25,000	\$2,531,462
<u>State Highway (103)</u>						
Service		\$70,000				\$70,000
Fund Total	\$0	\$70,000	\$0	\$0	\$0	\$70,000
<u>Recreation (106)</u>						
Parks & Recreation	\$1,372,462	\$666,383	\$322,000			\$2,360,845
Fund Total	\$1,372,462	\$666,383	\$322,000	\$0	\$0	\$2,360,845
<u>Food Service (107)</u>						
Health	\$101,005	\$7,500				\$108,505
Fund Total	\$101,005	\$7,500	\$0	\$0	\$0	\$108,505

2019 AMENDED APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Income Tax (116)</u>						
Budget/Finance/IncTaxAdmin	\$269,714	\$526,683				\$796,397
Managed Reserve				\$25,540		\$25,540
Fund Total	\$269,714	\$526,683	\$0	\$25,540	\$0	\$821,937
<u>Revolving Housing (120)</u>						
Health	\$156,431	\$10,500				\$166,931
Fund Total	\$156,431	\$10,500	\$0	\$0	\$0	\$166,931
<u>State & Local Forfeits (121)</u>						
Police		\$2,000				\$2,000
Fund Total	\$0	\$2,000	\$0	\$0	\$0	\$2,000
<u>Drug Law Enforcement (122)</u>						
Police		\$12,000				\$12,000
Fund Total	\$0	\$12,000	\$0	\$0	\$0	\$12,000
<u>Enforcement & Education (123)</u>						
Police		\$6,000				\$6,000
Fund Total	\$0	\$6,000	\$0	\$0	\$0	\$6,000
<u>Income Tax Safety (124)</u>						
Police	\$7,010,447	\$677,700				\$7,688,147
Fund Total	\$7,010,447	\$677,700	\$0	\$0	\$0	\$7,688,147
<u>Law Enforcement Trust (125)</u>						
Police						\$0
Fund Total	\$0	\$0	\$0	\$0	\$0	\$0
<u>Community Development Block Grant (126)</u>						
Community Development	\$8,453	\$274,600	\$116,000			\$399,053
Fund Total	\$8,453	\$274,600	\$116,000	\$0	\$0	\$399,053
<u>Neighborhood Stabilization (127)</u>						
Community Development	\$0	\$139,100				\$139,100
Fund Total	\$0	\$139,100	\$0	\$0	\$0	\$139,100
<u>Fire & E.M.S. (128)</u>						
Fire	\$4,745,381	\$470,724	\$1,120,215			\$6,336,320
Fund Total	\$4,745,381	\$470,724	\$1,120,215	\$0	\$0	\$6,336,320
<u>Wireless 911 (129)</u>						
Safety		\$0				\$0
Fund Total	\$0	\$0	\$0	\$0	\$0	\$0
<u>Swimming Pool Inspections (130)</u>						
Health	\$8,261	\$500				\$8,761
Fund Total	\$8,261	\$500	\$0	\$0	\$0	\$8,761

2019 AMENDED APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Police Pension (132)</u>						
Police	\$120,000					\$120,000
Fund Total	\$120,000	\$0	\$0	\$0	\$0	\$120,000
<u>Fire Pension (133)</u>						
Fire	\$120,000					\$120,000
Fund Total	\$120,000	\$0	\$0	\$0	\$0	\$120,000
<u>UDAG / EDA-RLF (134)</u>						
City Manager/C.D.		\$110,000				\$110,000
Fund Total	\$0	\$110,000	\$0	\$0	\$0	\$110,000
<u>Water (201)</u>						
Service	\$1,739,036	\$859,705	\$217,578			\$2,816,319
Service (Capital Facilities)			\$2,061,559			\$2,061,559
Admin. Support	\$602,794	\$71,655	\$14,000			\$688,449
Budget & Finance (Debt)				\$54,608		\$54,608
Contingency					\$25,000	\$25,000
Fund Total	\$2,341,830	\$931,360	\$2,293,137	\$54,608	\$25,000	\$5,645,935
<u>Sewer (202)</u>						
Service	\$2,027,611	\$868,684	\$484,475			\$3,380,770
Service (Capital Facilities)			\$274,508			\$274,508
Admin. Support	\$602,794	\$84,156	\$14,000			\$700,950
Budget & Finance (Debt)				\$625,720		\$625,720
Contingency					\$50,000	\$50,000
Fund Total	\$2,630,405	\$952,840	\$772,983	\$625,720	\$50,000	\$5,031,948
<u>Utility Billing (204)</u>						
Budget & Finance		\$102,586				\$102,586
Fund Total	\$0	\$102,586	\$0	\$0	\$0	\$102,586
<u>Solid Waste (205)</u>						
Service	\$87,660	\$161,453	\$5,000			\$254,113
Fund Total	\$87,660	\$161,453	\$5,000	\$0	\$0	\$254,113
<u>Storm Water Utility (208)</u>						
Service	\$240,982		\$27,750			\$268,732
Service (Capital Facilities)			\$1,798,157			\$1,798,157
Admin. Support	\$319,162	\$69,371	\$9,000			\$397,533
Budget & Finance (Debt)				\$9,968		\$9,968
Fund Total	\$560,144	\$69,371	\$1,834,907	\$9,968	\$0	\$2,474,390
<u>Guaranteed Deposits (230)</u>						
Budget & Finance		\$1,000				\$1,000
Fund Total	\$0	\$1,000	\$0	\$0	\$0	\$1,000

2019 AMENDED APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Capital Projects (301)</u>						
Safety			\$402,900			\$402,900
Service			\$810,000			\$810,000
Service (Capital Facilities)			\$4,314,431			\$4,314,431
Community Development			\$22,000			\$22,000
Admin. Support			\$9,000			\$9,000
Budget & Finance			\$100,000	\$554,828		\$654,828
Contingency					\$25,000	\$25,000
Fund Total	\$0	\$0	\$5,658,331	\$554,828	\$25,000	\$6,238,159
<u>Municipal Public Improvement Tax Increment Equivalent (302)</u>						
Service (Capital Facilities)		\$6,000				\$6,000
Budget & Finance (Debt)				\$1,447,936		\$1,447,936
Fund Total	\$0	\$6,000	\$0	\$1,447,936	\$0	\$1,453,936
<u>Police Facility (303)</u>						
Safety (Capital Facilities)		\$260,000	\$588,603			\$848,603
Budget & Finance (Debt)				\$3,961,479		\$3,961,479
Fund Total	\$0	\$260,000	\$588,603	\$3,961,479	\$0	\$4,810,082
<u>Debt Service (402)</u>						
Budget & Finance (Debt)				\$70,084		\$70,084
Fund Total	\$0	\$0	\$0	\$70,084	\$0	\$70,084
<u>Internal Service (807)</u>						
Health Insurance		\$3,385,000				\$3,385,000
Fund Total	\$0	\$3,385,000	\$0	\$0	\$0	\$3,385,000
Total Appropriations	\$23,874,784	\$12,851,813	\$12,909,176	\$6,750,163	\$225,000	\$56,610,936
Original Appropriations	\$23,633,784	\$11,862,557	\$8,633,900	\$6,750,163	\$250,000	\$51,130,404
Amendment #1	\$231,000	\$260,500	\$4,562,718			\$5,054,218
Amendment #2		\$238,000	\$302,000			\$540,000
Amendment #3		\$302,800	\$629,000			\$931,800
Amendment #4		\$97,000	\$128,146			\$225,146
Amendment #5	\$10,000	\$33,371	\$408,715			\$452,086
Amendment #6		\$19,085	\$44,000			\$63,085
Amendment #7		\$25,000	\$184,603		(\$25,000)	\$184,603
Amendment #8		\$13,500	(\$1,983,906)			(\$1,970,406)
	\$23,874,784	\$12,851,813	\$12,909,176	\$6,750,163	\$225,000	\$56,610,936

2019 AMENDED APPROPRIATIONS - SCHEDULE OF OPERATING TRANSFERS AND TEMPORARY ADVANCES

<u>Paying Fund</u>	<u>Original</u>	<u>Current Request</u>	<u>Change</u>	<u>Receiving Fund</u>
<u>Operating Transfers</u>				
Fund 116 - Income Tax	\$3,600,000	\$3,600,000	\$0	Fund 001 - General
Fund 116 - Income Tax	\$1,000,000	\$1,000,000	\$0	Fund 102 - St Const Maint & Repair
Fund 116 - Income Tax	\$3,523,933	\$3,523,933	\$0	Fund 124 - Income Tax Safety
Fund 116 - Income Tax	\$3,523,933	\$3,523,933	\$0	Fund 128 - Fire & E.M.S.
Fund 116 - Income Tax	\$3,031,933	\$3,237,674	\$205,741	Fund 301 - Capital Projects
Fund 116 - Income Tax	\$1,761,966	\$1,689,459	(\$72,507)	Fund 303 - Police Facility
Fund 116 - Income Tax	\$70,000	\$70,000	\$0	Fund 402 - Debt Service
Total Fund 116 Income Tax	\$16,511,765	\$16,644,999	\$133,234.00	
Fund 201 - Water	\$45,930	\$45,930	\$0	Fund 204 - Utility Billing
Fund 202 - Sewer	\$45,930	\$45,930	\$0	Fund 204 - Utility Billing
Fund 001 - General	\$3,200,000.00	\$3,200,000.00	\$0	Fund 124 - Income Tax Safety
Fund 001 - General	\$120,000.00	\$120,000.00	\$0	Fund 106 - Parks and Rec
Fund 001 - General	\$2,000,000.00	\$2,000,000.00	\$0	Fund 128 - Fire & EMS
Subtotal - Total Operating Transfers	\$5,411,860	\$5,411,860	\$0.00	
<u>Temporary Advances</u>				
Fund 106 - Recreation	* \$50,000	\$50,000	\$0	Fund 001 - General
Fund 201 - Water	* \$32,100	\$32,100	\$0	Fund 116 - Income Tax
Fund 202 - Sewer	* \$38,980	\$38,980	\$0	Fund 116 - Income Tax
Fund 205 - Solid Waste	* \$56,000	\$56,000	\$0	Fund 001 - General
Fund 205 - Solid Waste	* \$53,000	\$53,000	\$0	Fund 116 - Income Tax
Fund 208 - Storm Water	* \$110,000	\$110,000	\$0	Fund 116 - Income Tax
Subtotal - Total Advances	\$340,080	\$340,080	\$0	
Grand Total - All Transfers & Advances	\$22,263,705	\$22,396,939	\$133,234	

* Designates Repayment of Advance

DRAFT ORDINANCE NO. 2019-125

AN ORDINANCE ACCEPTING A DONATION IN THE AMOUNT IN EXCESS OF THE AMOUNT PAID BY THE CITY OF KENT FOR AN ACCESS EASEMENT AT WEST RIVER PLACE AND THE APPRAISED VALUE OF AN OHIO DEPARTMENT OF TRANSPORTATION'S (ODOT) APPRAISAL, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent obtained an access easement to West River Place in Ordinance No. 2019-11; and

WHEREAS, the owners believe that the value attributed to the land, sight lines, impact on future leases, proximity to the public, etc., afforded by granting this perpetual easement far exceeds the \$4.80 per square foot paid by the City; and

WHEREAS, the owners would like the City to acknowledgment, as a donation, the difference between the actual amount paid for the easement (\$9,144.00) and an appraisal that will be requested should this ordinance pass.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Council does hereby support and direct the Law Director to provide the documentation necessary for the acceptance of a donation in an amount in excess of the amount paid by the City after an ODOT approved appraisal has been performed by a licensed appraiser paid for by West River Place and presented to the City.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council, this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL

DRAFT ORDINANCE NO. 2019-126

AN ORDINANCE AMENDING SECTION 353.02 OF THE CODIFIED ORDINANCES OF THE CITY OF KENT TITLED "PARKING REGULATION AUTHORIZATION" TO RESTRICT PARKING ALONG WOLCOTT AVENUE; AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent wishes to modify Section 353.02 of the Codified Ordinances to restrict parking along a small section of Wolcott Avenue.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (7) of all members elected thereto concurring:

SECTION 1. That Council does hereby amend Section 353.02 of the Codified Ordinances of the City of Kent titled "Parking Regulation Authorization" in restrict parking along a small section of Wolcott Avenue listed on Exhibit "A", attached hereto and made a part thereof.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

AMY WILKENS
CLERK OF COUNCIL
(SEAL)

Wolcott Avenue Exhibit A

353.02 PARKING REGULATION AUTHORIZATION.

WOLCOTT AVE NO PARKING NORTH SIDE, **NO PARKING SOUTHSIDE FOR 100 FEET WEST FROM N. MANTUA ST.**, NO **OTHER** PARKING RESTRICTIONS SOUTH SIDE

DRAFT ORDINANCE NO. 2019-127

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO CONTRACT, ON BEHALF OF THE CITY OF KENT, WITH THE OFFICE OF THE PUBLIC DEFENDER, PORTAGE COUNTY, FOR THE PROVISION OF LEGAL COUNSEL TO INDIGENT PERSONS CHARGED WITH POTENTIAL PENALTY OF INCARCERATION FOR OFFENSES COMMITTED IN VIOLATION OF THE ORDINANCES OF SAID CITY FOR THE PERIOD JANUARY 1, 2020 THROUGH DECEMBER 31, 2020.

WHEREAS, the City has received the proposed contract from the Public Defender's office, and the contract is to take effect on January 1, 2020; and

WHEREAS, the City is obligated to enter into the agreement pursuant to the Ohio Revised Code.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least a majority of all members elected thereto concurring:

SECTION 1. That the City Manager is hereby authorized to contract, on behalf of the City of Kent, with the Office of the Public Defender, Portage County, for the provision of legal counsel to indigent persons charged with potential penalty of incarceration for offenses committed in violation of the ordinances of said city for the period January 1, 2020 through December 31, 2020, said contract marked as Exhibit "A", attached hereto and incorporated herein.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance shall take effect and be in force from and after the earliest date allowed by law.

PASSED: _____

Date

Jerry T. Fiala

Mayor and President of Council

EFFECTIVE: _____

Date

ATTEST: _____

Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL

CONTRACT FOR COUNTY PUBLIC DEFENDER SERVICE TO MUNICIPAL CORPORATION

AGREEMENT

This AGREEMENT, which is subject to and conditioned upon approval by the Ohio Public Defender Commission, is entered into between the Portage County Public Defender Commission, hereinafter called the Commission, and the City of Kent, Ohio, hereinafter called the City.

WHEREAS, the City recognizes its responsibilities under the laws of the State of Ohio and of the United States of America to provide legal counsel to indigent persons charged with potential loss of liberty offenses under its municipal ordinances; and

WHEREAS, the City, in furtherance of the execution of its legal responsibilities, desires to contract with the Commission for delivery of legal services and representation by the Portage County Public Defender to the City's indigent citizens and others so situated.

NOW, THEREFORE, the parties, in recognition of the foregoing, and in conformity with all applicable standards of indigency and other rules and standards established by the Ohio Public Defender Commission and the Office of the Ohio Public Defender, do hereby mutually agree to bind themselves as follows:

1. Scope of Work

The Commission shall, in a satisfactory and proper manner under the terms and conditions contained herein, provide legal counsel and representation to all indigent or otherwise eligible defendants charged with criminal violations of the City's municipal ordinances which carry a potential penalty of incarceration. The eligibility for this service shall be determined by the Portage County Municipal Court and/or the Commission.

2. Compensation

The City shall pay to the Commission the sum of One Hundred Fifty Dollars (\$150.00) per charge which shall constitute payment for services rendered, and which is acknowledged by the parties as a fee which does not and shall not exceed the fee schedule in effect and adopted by the Portage County Commission for appointed counsel pursuant to its Resolution No. 99-377, dated June 1, 1999. In the event a case is closed and subsequently reopened under the same case number, the Commission shall be entitled to payment as if an additional criminal charge has been filed. The Commission shall provide an itemized accounting of cases handled in each quarter of the year.

3. Term of Service

The duration of this contract shall be for one (1) year commencing on January 1, 2020, and shall terminate on December 31, 2020, subject to the following:

- (a) The Commission shall not assign all or any part of this AGREEMENT without the prior written consent of the City, which consent shall not be reasonably withheld.
- (b) If the Commission should fail to fulfill in a reasonable, timely and proper manner, its obligations under this AGREEMENT, or if the Commission should substantially violate any of the covenants, agreements, or stipulations of this AGREEMENT, the City shall thereupon have the right to terminate this AGREEMENT by giving written notice to the Commission of such termination and specifying an effective date thereof at least sixty (60) days before the effective date of said termination. Termination by the City shall not constitute a waiver of any other right or remedy it may have at law or in equity for breach of the AGREEMENT by the Commission.

- (c) All amendments to this AGREEMENT agreed upon by the parties shall be in writing and made a part of this AGREEMENT.
- (d) There shall be no discrimination against any employee who is employed in the work covered by the AGREEMENT or against any application for such employment because of race, color, religion, sex or national origin. This provision shall apply but is not to be limited to employment, promotion, demotion, transfer, recruitment, recruitment advertising, lay-off, termination, raises of pay or other forms of compensation, and selection for training, including apprenticeship. The Commission shall insert a similar provision in any sub-contract for services covered by this AGREEMENT.
- (e) The Commission covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner with the performance of services required under this Agreement. No members of the Congress of the United States of America, or delegates thereto, and no resident commissioner shall share in any part hereof or any benefits arising here from.

4. Duties:

“Indigency shall be determined in conformity with all applicable standards of indigency under rule 120-1-03 of the Ohio Administrative Code and other rules and standards established by the Ohio Public Defender Commission and the Office of the Ohio Public Defender.” “In addition to indigency determination, all rules, standards and guidelines issued by the office of the Ohio Public Defender and Ohio Public Defender Commission shall be followed.”

IN WITNESS WHEREOF, the parties have hereunto set their hands this _____ day of _____, 2019.

FOR THE CITY:

FOR THE COMMISSION:

Dave Ruller, City Manager

Chairman

Upon review by the Ohio Public Defender Commission pursuant to OAC 120-1-09, the within AGREEMENT for public defender services between the City of Kent, Ohio, and the Portage County Public Defender Commission is hereby approved.

FOR THE OHIO PUBLIC DEFENDER COMMISSION:

APPROVED AS TO FORM:

Hope L. Jones, Law Director
City of Kent

CERTIFICATE OF DIRECTOR OF BUDGET AND FINANCE

It is hereby certified that the amount of (\$2,000.00) required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated or authorized or directed for such purposes and is in the City Treasury or in the process of collection to the credit of THE GENERAL Fund free from any obligation or certificates now outstanding.

Date

David Coffee
Budget and Finance Director

DRAFT ORDINANCE NO. 2019-128

AN ORDINANCE AUTHORIZING POLICE CHIEF MICHELLE LEE TO TRANSFER OWNERSHIP OF IRON, A POLICE CANINE, TO OFFICER DOMINIC POE, AND DECLARING AN EMERGENCY.

WHEREAS, it has come time for the retirement of Iron, a Police canine with five (5) years of dedicated service to the City of Kent; and

WHEREAS, it is the desire of this Council to give the dog to a qualified individual, his partner Officer Dominic Poe; and

WHEREAS, police K-9 Iron's last day of police service was September 22, 2019.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Council does hereby authorize Police Chief Michelle Lee to transfer ownership of Iron the Police canine, to his partner, Officer Dominic Poe of the Kent Police Department.

SECTION 2. That the City Council of the City of Kent hereby commends Iron and his partner, Officer Dominic Poe for five (5) years of faithful service to the Kent community.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date _____ Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date _____

ATTEST: _____
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

AMY WILKENS
CLERK OF COUNCIL
(SEAL)