



CITY OF KENT, OHIO

CITY COUNCIL ■ 320 S. DEPEYSTER STREET ■ KENT, OHIO 44240 ■ 330-678-8007

Wednesday, May 20, 2020

Public Hearings 7:00 PM
Regular City Council Meeting
Including Special Committee Meetings

Until further notice, Council meetings will be held remotely and livestreamed on the City of Kent's YouTube channel located here: <https://tinyurl.com/qgleh8e>

AGENDA

7:00 P.M. Public Hearing- *On April 19, 2020 notice was given that the Kent City Council was conducting a Public Hearing to allow for comment on the Proposed Zoning Map amendment of parcel #17-011-10-00-023-000*

7:05 P.M. Public Hearing- *On May 6, 2020 notice was given that the Kent City Council was conducting a second of two required public hearings for the CDBG 2020-2024 Consolidated Plan and the PY2020 Action Plan.*

7:10 P.M. Public Hearing – *On May 6, 2020 notice was given that the Kent City Council was conducting the first of two required public hearings to allow for public comment and questions regarding a proposed amendment to the City's 2019 Community Housing Impact and Preservation (CHIP) grant allocation to allow for Emergency Housing Assistance in response to the COVID-19 crisis.*

7:15 P.M. Public Hearing- *On May 6, 2020 notice was given that the Kent City Council was conducting the second of two required public hearings to allow for public comment and questions regarding proposed funding objectives and activities the City should consider regarding the allocation of \$178,696 in Community Development Block Grant Coronavirus (CDBG-CV) funds recently awarded to the City.*

Board of Control Immediately Following Hearings

Special Community Development Committee Meeting Chair Mr. Kuhar/ Vice Chair Ms. Rosenberg

- CDBG 2020-2024 Consolidated Plan (Susel)
- Acceptance of the CDBG-CV Grant Funds Discussion (Susel)

Special Land Use Committee Meeting Chair Mr. Ferrara/ Vice Chair Ms. Shaffer

- Proposed Zoning Map Amendment (Susel)

REGULAR COUNCIL (Immediately Following Committee Session)

1. Roll Call
2. Opening Remarks and Pledge of Allegiance (Mr. Sidoti)
3. Approval of Minutes
 - 3.1 Regular City Council Meeting of April 15, 2020
 - 3.2 Joint Franklin Township Trustee Meeting of May 6, 2020
4. Communications
 - 4.1 Audience Remarks (Visitors wishing to address Council please sign up with the Clerk of Council prior to start of the meeting; limited to three (3) minutes)
 - 4.2 Written Communication (All placed on file in the Clerk of Council's office)
 - 4.2.1 Architecture Review Board Agenda for May 5, 2020 was received on April 27, 2020.
 - 4.2.2 Letter from Judge Becky Doherty addressed to Mayor and Council regarding addressing Council in person. Forwarded on May 8, 2020.
 - 4.2.3 Board of Health Agenda and statistical report for the 5/12/20 meeting as well as the minutes from the 4/14/20 meeting were received on May 8, 2020.
 - 4.2.4 Standing Rock Cemetery Board of Trustees meeting agenda for May 14, 2020 received on May 11, 2020
 - 4.3 City Manager's Report
5. Standing Committees & Legislation
 - 5.1 Committee of the Whole (Mayor Fiala)
 - 5.1.1 Committee Meeting Minute Approval: May 6, 2020
 - 5.1.2 Action Recommended: NONE
 - 5.1.3 Voting for Boards and Commissions
 - 5.1.4 Authorize Insertion of Names into Legislation
 - 5.1.5 **Draft No 2020- 34** A RESOLUTION APPOINTING _____ TO THE BOARD OF BUILDING APPEALS, AND DECLARING AN EMERGENCY. (Authorized)
 - 5.1.6 **Draft No 2020-35** A RESOLUTION APPOINTING _____ TO THE BOARD OF HEALTH, AND DECLARING AN EMERGENCY. (Authorized)
 - 5.1.7 **Draft No. 2020-36** A RESOLUTION APPOINTING _____ TO THE CIVIL SERVICE COMMISSION, AND DECLARING AN EMERGENCY (Authorized)
 - 5.1.8 **Draft No. 2020- 37**, A RESOLUTION APPOINTING _____ TO THE DESIGN AND PRESERVATION COMMITTEE, AND DECLARING AN EMERGENCY. (Authorized)

5.1.9 **Draft No. 2020-38** A RESOLUTION APPOINTING _____ TO THE PARKS AND RECREATION BOARD, AND DECLARING AN EMERGENCY (Authorized)

5.2 Community Development (Kuhar/Rosenberg)

5.2.1 Committee Meeting Minute Approval: April 15, 2020 & May 6, 2020

5.2.2 Action Recommended:

- 1) Authorize the temporary moratorium on City Parks and Recreation Fees
- 2) Authorize Community Development and Law Departments to review the developer impact fees and return to Council with recommendation.
- 3) Authorize allocation of \$178,696 in the CDBG Coronavirus funds.
- 4) Authorize CDBG 2020-2024 Consolidated Plan and PY2020 Action Plan

5.2.3 **Draft No 2020-39** AN ORDINANCE IMPOSING A TEMPORARY MORATORIUM ON THE APPLICABILITY OF THE PROVISIONS OF CHAPTER 1191, TITLED "PARKS AND RECREATION FEES," THE IMPOSITION OF ANY FEES, DEDICATION OF LANDS AND ALL OTHER REQUIREMENTS OF THE CHAPTER, AND DECLARING AN EMERGENCY. (Authorized)

5.2.4 **Draft No. 2020-40** AN ORDINANCE APPROVING A REQUEST FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ASSISTANCE FOR FISCAL YEAR 2020 UNDER TITLE I OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED, INCLUDING THE 2020-2024 FIVE YEAR CONSOLIDATED PLAN AND PY2020 ANNUAL ACTION PLAN AND AUTHORIZING THE EXECUTION AND FILING OF THE 2020-2024 CONSOLIDATED PLAN AND PY2020 ANNUAL ACTION PLAN, INCLUDING RELATED CERTIFICATIONS, AND UPON AWARDING OF THE GRANT, AUTHORIZING APPROPRIATION OF FUNDS AND DECLARING AN EMERGENCY (Authorized)

5.2.5 **Draft No. 2020-46** AN ORDINANCE AMENDING RESOLUTION 2019-55, PASSED MAY 15, 2019 APPROVING A REQUEST FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ASSISTANCE FOR PROGRAM YEAR (PY) 2019 UNDER TITLE I OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED, INCLUDING THE PY2019 ANNUAL ACTION PLAN IN ORDER TO ACCEPT SUPPLEMENTAL COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS (CDBG-CV) FUNDS, AVAILABLE THROUGH THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT (CARES ACT), IN THE AMOUNT OF \$178,696.00, AND DECLARING AN EMERGENCY (Authorized)

5.3 Finance Committee (DeLeone/Wallach)

5.3.1 Committee Meeting Minute Approval: April 15, 2020 & May 6, 2020

5.3.2 Action Recommended:

- 1) Authorize Chief Tosko to submit for Covid-19 grant funds
- 2) Approve the blanket Ordinance to allow staff to apply for and allocate Covid-19 grant funds.
- 3) Authorize the proposed budget appropriations amendments.

5.3.3 **Draft No 2020-41** AN ORDINANCE AUTHORIZING THE KENT FIRE DEPARTMENT TO APPLY FOR THE FY 2020 COVID-19 AFG SUPPLEMENTAL GRANT, AND TO ACCEPT ANY

GRANT, IF AWARDED, WITH CORRESPONDING APPROPRIATIONS OF FUNDS WHICH PROVIDES FUNDING FOR PERSONAL PROTECTIVE EQUIPMENT AND CERTAIN DECONTAMINATION AND DISINFECTION SUPPLIES, AND DECLARING AN EMERGENCY. (Authorized)

- 5.3.4 **Draft No 2020-42** AN ORDINANCE AMENDING ORDINANCE NO. 2019-139, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 18, 2019; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020; AND DECLARING AN EMERGENCY. (Authorized)
- 5.3.5 **Draft No. 2020-43** AN ORDINANCE AUTHORIZING THE CITY OF KENT TO SUBMIT FUNDING APPLICATIONS TO LOCAL, STATE AND FEDERAL AGENCIES DURING THE COVID-19 PANDEMIC, AND TO ACCEPT ANY GRANT, IF AWARDED, WITH CORRESPONDING APPROPRIATIONS OF FUNDS FOR SUPPLIES, EQUIPMENT, AND FUNDING TO FIGHT THE COVID-19 VIRUS, AND DECLARING AN EMERGENCY(Authorized)
- 5.3.6 **Draft No. 2020-44** AN ORDINANCE ACCEPTING A DONATION IN THE AMOUNT OF \$4,400.00 TO THE CITY OF KENT PARKS & RECREATION DEPARTMENT FROM THE KENT ROTARY FOUNDATION FOR THE PURCHASE OF PLAYGROUND EQUIPMENT FOR THE PLAYGROUND AT 1115 FRANKLIN AVENUE, KENT RECREATION CENTER, AND DECLARING AN EMERGENCY. (Unauthorized)

5.4 Health & Safety Committee (Amrhein/Sidoti)

5.4.1 Committee Meeting Minute Approval: April 15, 2020 & May 6, 2020

5.4.2 Action Recommended:

- 1) Authorize the sale of the surplus City safety radios.

5.4.3 **Draft No. 2020-45** AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE TO SELL OLDER MODELS OF POLICE AND FIRE VHF-BAND RADIOS TO ALL SEASON DISTRIBUTION BECAUSE THESE RADIOS ARE OBSOLETE BY THE PURCHASE OF MARCS MOTOROLA RADIOS PURCHASED IN 2018, WAIVING COMPETITIVE BIDDING, AND DECLARING AN EMERGENCY. (Authorized)

5.5 Land Use Committee (Ferrara/Schafer)

5.5.1 Committee Meeting Minute Approval: NONE

5.5.2 Action Recommended: NONE

5.5.3 **Draft No. 2020-47** AN ORDINANCE AMENDING THE CITY'S ZONING DISTRICTS MAP FOR PARCEL #17-011-10-00-023-000 (500 VFW PARKWAY) TO BE REZONED FROM ITS CURRENT 1155 I: INDUSTRIAL TO 1133: R-3 HIGH DENSITY RESIDENTIAL, AND DECLARING AN EMERGENCY. (Authorized)

5.6 Streets, Sidewalks and Utilities (Sidoti/Wallach)

5.6.1 Committee Meeting Minute Approval: April 15, 2020

5.6.2 Action Recommended: NONE

6. Unfinished Business
7. New Business
8. Councilmembers' Comments
9. Mayor's Report
10. Adjournment

Posted May 13, 2020 Amy Wilkens, Clerk of Council Visit <http://www.kentohio.org> for up to the minute Agenda Amendments

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in any City or City Council public meeting or event should contact the Clerk of Council at 330-676-7555 or councilclerk@kent-ohio.org. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight hours prior to the event.



Boards and Commissions May 2020 Candidates*

Board of Building Appeals - Six (6) Vacancies

1. David Hansford Seeking re-appointment

Board of Health - One (1) Vacancy (Unexpired Term Ending 8/16/20)

1. Louise Frederick New
2. Kathleen Erwin New (also applied for Civil Service, PARTA & Shade Tree)

Civil Service- One (1) Vacancy

1. Lee Higgins Seeking re-appointment
2. Marilyn Sessions Previously served
3. Kathleen Erwin New (also applied for Board of Health, PARTA & Shade Tree)

Design and Preservation Committee - One (1) Vacancy

1. Howard Boyle II Seeking re-appointment
2. Gretchen Keillor New

Equalization Assessment Board – Twelve (12) Vacancies

- No Applicants

Fair Housing Board- One (1) Vacancy

- No Applicants

Loan Review Board- One (1) Vacancy

- No Applicants

Parking Action Committee -Two (2) Vacancies

- No Applicants

Parks and Recreation Board -One (1) Vacancy (Unexpired Term Ending 1/19/21)

1. Robert Szygenda New
2. Kathleen Wiler New
3. Kristin Berthiaume New
4. Jillian Tipton New
5. Jason Church New

Stormwater District Review and Appeals -Two (2) Vacancies

- No applicants

*Rescheduled from April 1, 2020



Public Health & Safety Meeting Minutes

The City of Kent, Ohio
Wednesday, April 15, 2020

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. Garret Ferrara; Mr. John Kuhar; Ms. Gwen Rosenberg; Ms. Heidi Schaffer; Mr. Roger Sidoti; Mr. Robin Turner

ALSO PRESENT: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. David Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Ms. Joan Seidel, Health Commissioner; Ms. Melanie Baker, Service Director; Mr. Kevin Schwartzhoff, Parks & Recreation Director; Ms. Rhonda Hall, Budget and Finance Director; Mr. Jim Bowling, City Engineer; Ms. Amy Wilkens, Clerk of Council

ABSENT: Ms. Tracy Wallach

Mayor Fiala called the Council Committee and Regular Meetings to order at 7:00 p.m. and introduced Mr. Amrhein with Public Safety.

Mr. Amrhein began the meeting by introducing the first item on the agenda, the COVID-19 Update from the City of Kent' Health Commissioner, Joan Seidel.

1. **Covid-19 Staff Update** Before Ms. Seidel's presentation began, Mr. Ruller said the COVID efforts are a team effort and City Council is part of the team. Ms. Seidel has a great team assisting in these efforts and is a wonderful lead staff member. She is a great ambassador for the COVID pandemic. She has a calmness and expertise that she brings to the table which has been a great asset. Those attributes are terrific. The whole staff is extremely grateful for her leadership through this crisis.

Ms. Seidel began her presentation, COVID-19 Update for the Kent City Council (**Attachment #1**), thanking Mr. Ruller for the kind introduction and acknowledging the efforts of her team in the Health Department and the Unified Command Team.

The first slide showed the number of corona virus cases in the state currently being over 7,000 with 361 deaths in the state. The dark blue counties show more cases in that county. In Portage County, 158 cases exist with 43 people hospitalized and 22 deaths (17 from long term care facilities). There are four confirmed cases in Kent and a possible other case that is probable but is not being tested. The numbers have jumped recently and she is glad for all of the planning and preparation. There may be additional cases because some people may have gotten together over the holiday weekend, even though there was a stay at home order. Portage County is at a 4% daily growth rate in terms of new cases.

Slide two is a review of the Kent City Health Department Activities which included a review of the Unified Command Team and General Staff Meeting activities. Social media activity has increased to address the needs in the community. Safe business practices are being reviewed of the businesses that have remained open, with a fair amount of concerns coming into the department. Strategizing the use of PPE (personal protective equipment) for Safety forces has been very important, following CDC guidelines. Visits of local nursing homes and use of PPE have occurred to avoid patients getting ill and provided some PPE to them to keep staff safe.

Slide three reviewed the rates of hospitalization for COVID-19 increases with age.

Slide four reviewed more activities of the Health Department. Ms. Seidel meets every morning with her staff to review any problems that have occurred over the last twenty-four hours and a look ahead. Immediately after is a phone call with the Portage County Health District and the Portage County Emergency Management Agency, sharing what is being worked on, any barriers and what will be doing

going forward. This provides for continuity between all agencies. Ms. Seidel meets once a month with Kent State University and the Akron Regional Hospital Association.

Slide five is a graph review of the projected peak as of 3/29/20. Thankfully, the projected peak has been flattened due to all of the efforts Governor DeWine has put in place. We hope to see the peak in cases on April 18th and the number of this projected peak is a lot lower than projected. Everything that has been done has had a huge impact on the number of cases. Limiting the number of cases of infection and therefore limiting the impact on the health care system, was vital. Everything done to date has been working and we need to continue.

Mr. Kuhar asked about the lifespan of the coronavirus outside of humans.

Ms. Seidel stated it would have a hard time staying alive if it was not transmitted. The virus is technically not "alive", it needs a host. The virus uses a person's DNA to replicate and the virus can continue spreading. Keeping people apart for fourteen days can prevent the spread.

Mr. Kuhar asked if it didn't have a host, could it continue to replicate.

Ms. Seidel replied it cannot, it is a single stranded RNA virus and needs the DNA of a living human being. It overtakes a person's cells which will replicate more virus. At some point the patient develops an active infection and could progress to more serious conditions. Once the body's immune system is able to overwhelm it, it would "die". People are able to shed the virus many days and possibly weeks after they've recovered, which is quite concerning.

Mr. Turner asked Ms. Seidel about enforcement. He is getting a lot of questions from people who want to know what to do if they see certain things occurring, what is being enforced regarding social distancing, and what businesses are permitted to be open.

Ms. Seidel said there are only eight employees at the Health Department and they do not have the ability to be everywhere at all times and that right now they are mainly complaint driven. If a business has a question, they can definitely reach out to the Health Department to discuss. Just recently, a complaint was received about a large gathering that turned out to be a Salvation Army and National Guard Food Drive, which was a sanctioned event. Any time her or her staff are out and about they will go by parks, playgrounds and businesses. They are now considering going in and doing food inspections to ensure a food born outbreak does not occur on top of this crisis.

Mr. Turner asked about exclusions from the rule, such as church gatherings, some take issue with people congregated and why is there an exclusion for these. Churches are excluded, and many have moved their services on line, but some are getting ready to start meeting again. Mr. Turner is concerned about this.

Ms. Seidel stated it is a little too soon to start meeting again, and that no more than ten people should be congregating. Following these interventions have helped us be where we need to be and the Governor wants to support the right to practice their beliefs but to do it with some common sense, so as to not spread illness. The church should focus on the safety of their congregates and not get together at this time in person and look into alternative ways to meet.

Mr. Ruller added the exceptions come from the State of Ohio, and the question becomes who enforces it locally. There is a lot of planning going on, if something turned in the wrong direction, a whole range of new tactics would be employed. Kent is continuously monitoring the situation and actions other cities are taking. He consults frequently with the city's safety forces regarding actions other cities are taking, such as curfews, etc. All of these points are talked about every day, reviewing what is going on locally and matching actions to that. Kent has been very careful with balancing public safety and individual rights.

Mr. Turner commended the city on its efforts and said they are doing a tremendous job. People don't know how to react to they come to council members. He thanked the City Manager and Health Commissioner for the outstanding job that is being done.

Ms. Seidel concluded her presentation by wishing everyone to stay well and healthy.

2. **Parks and Recreation Request to Authorize Alcohol at 2020 Art in the Park (Schwartzhoff)**

Mr. Ruller said the Art in the Park is a good venue and could be better with featuring local wineries. All of this was in the works prior to the Covid-19 crisis and it is unknown if the event will be able to occur, but in the spirit of hoping that things will turn around, he is asking permission to allow alcohol (wine) to be served in the park.

Ms. Schwartzhoff said it would only be wine in the park and will be applying for an F-2 permit.

MOTION TO AUTHORIZE WINE BEING SERVED AT THE 2020 ART IN THE PARK EVENT WITH AN EMERGENCY CLAUSE made by Ms. Shaffer, *SECONDED* by Ms. Rosenberg and *CARRIED* by a voice vote of 8-0.

Hearing no further business before this Committee, the meeting adjourned at 7:28 p.m.

Amy Wilkens
Clerk of Council

ACTION RECOMMENDED:

- 1) **Authorize wine service at the 2020 Art in the Park Event**

COVID-19 Update for Kent City Council

Joan C. Seidel MA, BSN, RN, CIC, FAPIC

Health Commissioner

April 15, 2020



As of 1400 4/15/2020

County Map | Cases

Select a County To Filter Dashboard

Case Classification Status

Filter all views by case classification

(All) Total Cases

View By

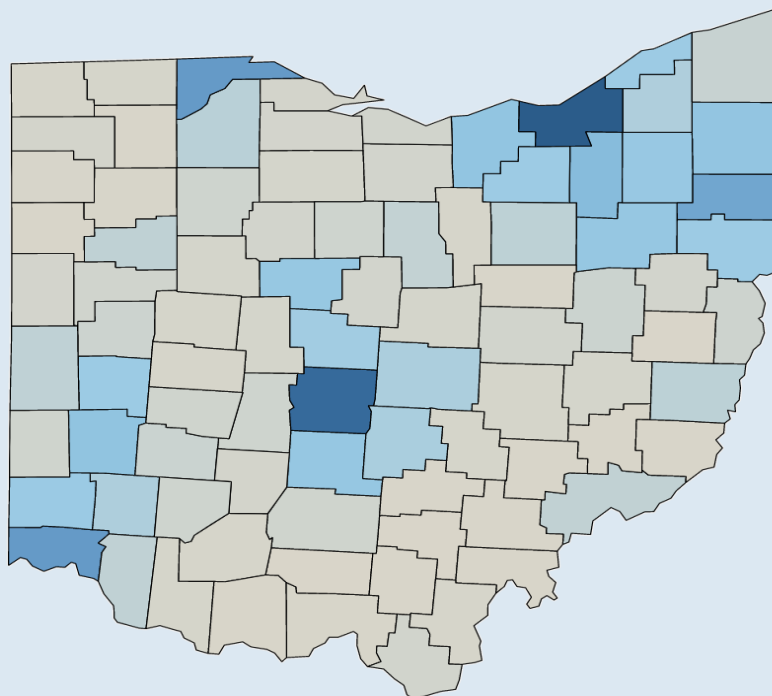
Pick an option to view in map

Cases

County Search

Search a county to highlight

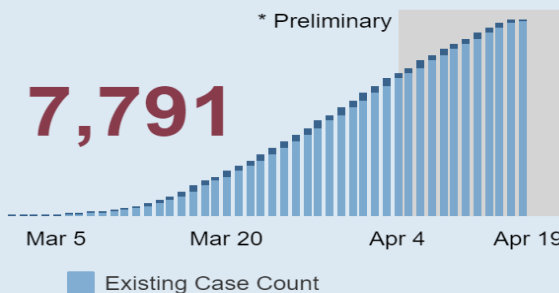
Highlight County



© OpenStreetMap

Metrics | Cumulative and Daily Count

Cases



Hospitalizations

2,237

Deaths **

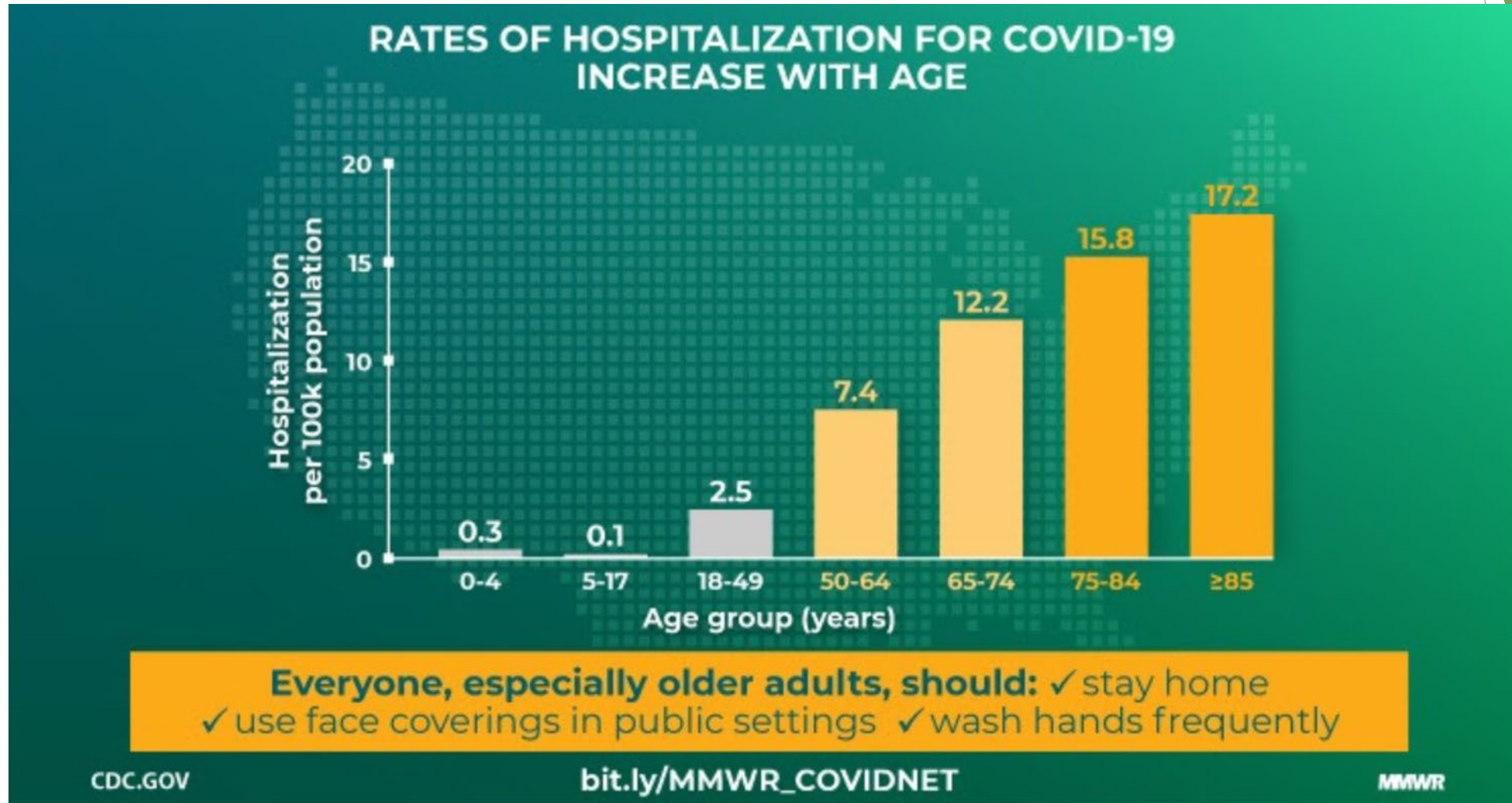
361



Kent City Health Department Activities

- ▶ Holding Unified Command Team meetings
- ▶ Attending General Staff Meeting
 - ▶ Attending Planning and Logistic meetings
- ▶ Putting education out on social media
- ▶ Monitoring and checking on concerns over Essential Businesses and Safe Work Compliance
- ▶ Strategizing for safety of First Responders
- ▶ Checking on Nursing Homes
 - ▶ Providing PPE, reviewing conservation strategies, safe re-use practices
- ▶ Working with 55 and older housing facilities
 - ▶ Identifying other high risk, vulnerable populations

Rates of Hospitalization by Age

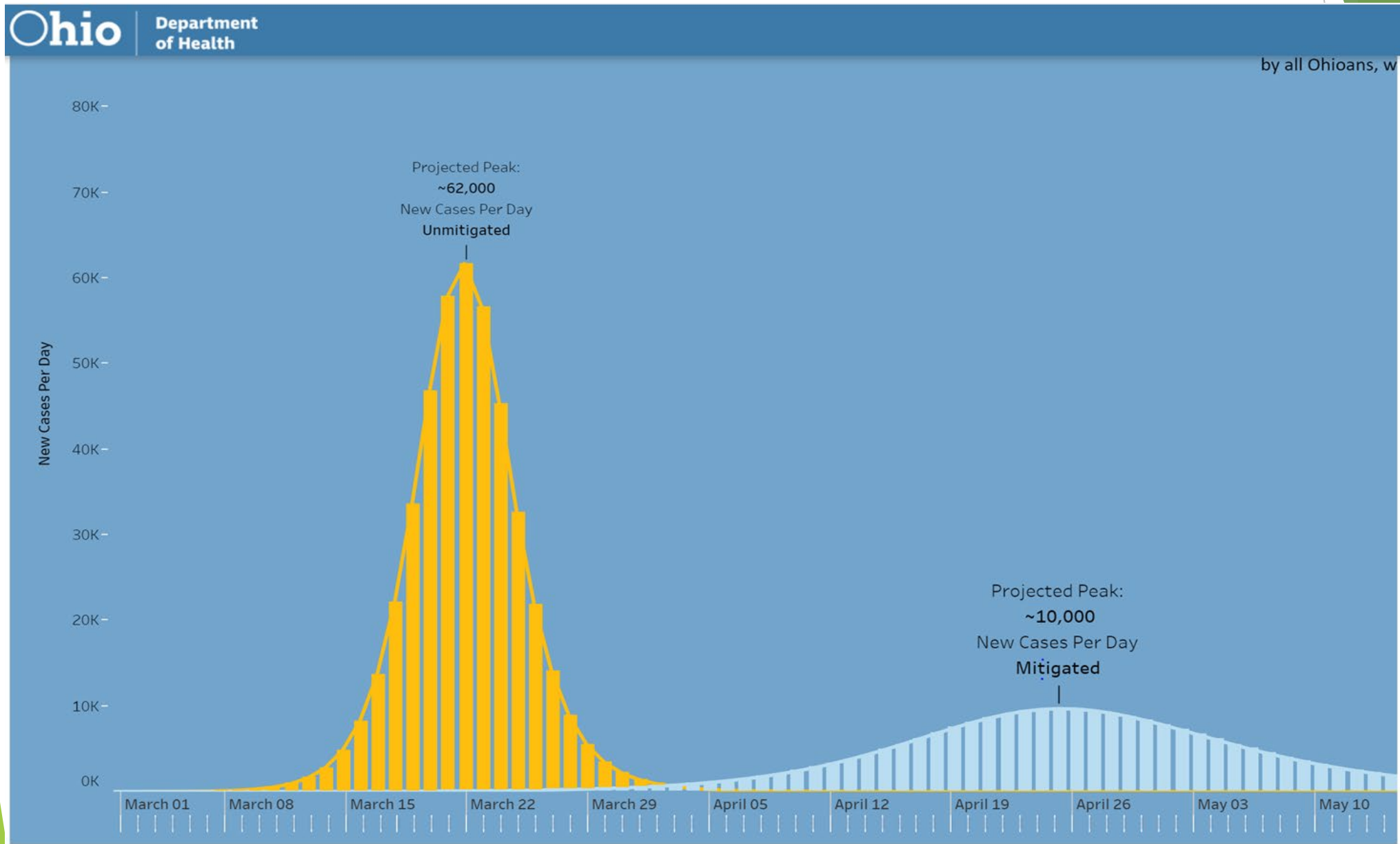


Hospitalization Rates and Characteristics of Patients Hospitalized with Laboratory-Confirmed Coronavirus Disease 2019 – COVID-NET, 14 States, March 1-30, 2020

Kent City Health Department Activities Continued

- ▶ Meeting M-F with Portage County Health District & UH Portage Medical Center
- ▶ Meeting Twice Weekly with Emergency Management Agency ESF
- ▶ Meeting with KSU Once a month
- ▶ Meeting with Akron Regional Hospital Association
- ▶ Participating to ODH COVID-19 calls
- ▶ Zoom meetings with city organizations for updates
- ▶ Encouraging Social Distancing, Mask wearing as well as previous safety measures

Where we were as of 3/29/2020

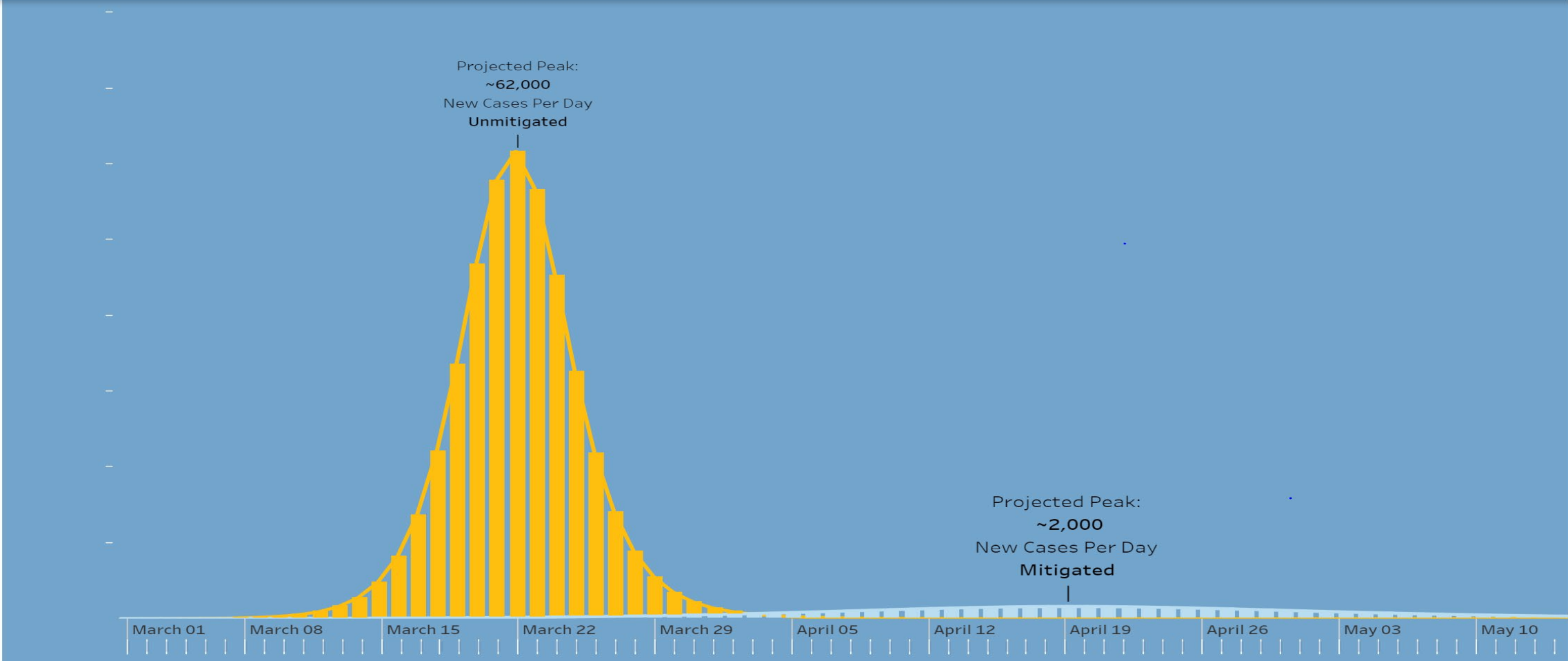


Positive Effect of Mitigation Strategies

Families and Individuals

Healthcare Providers and Local Health Districts

Employers and Employees





Finance Committee Meeting Minutes

The City of Kent, Ohio
Wednesday, April 15, 2020

Chair DeLeone called the Finance Committee of Kent City Council to order at 7:36 p.m.

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. Garret Ferrara; Mr. John Kuhar; Ms. Gwen Rosenberg; Ms. Heidi Schaffer; Mr. Roger Sidoti; Mr. Robin Turner

ALSO PRESENT: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. David Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Ms. Joan Seidel, Health Commissioner; Ms. Melanie Baker, Service Director; Mr. Kevin Schwartzhoff, Parks & Recreation Director; Ms. Rhonda Hall, Budget and Finance Director; Mr. Jim Bowling, City Engineer; Ms. Amy Wilkens, Clerk of Council

ABSENT: Ms. Tracy Wallach

There were two (2) items on the Agenda.

1. **Authorize the Parks & Recreation Department to Submit a State of Ohio Nature Works Grant Application** (Schwartzhoff)

Mr. Ruller introduced Mr. Kevin Schwartzhoff, Director of Park and Recreation who is requesting authorization to seek state funding to repair work at local basketball courts.

Mr. Schwartzhoff said it is a heavily used park and the grant is due in June. It is a \$30,000 project and the City of Kent would be responsible for \$7500 of this project if it gets the grant.

Ms. Rosenberg asked for clarification on what park would be getting redone.

Mr. Schwartzhoff said it is Al Lease Park, not Plum Creek Park.

MOTION TO AUTHORIZE A STATE OF OHIO NATURE WORKS GRANT APPLICATION WITH AN EMERGENCY CLAUSE made by Mr. Kuhar SECONDED by Mr. Sidoti and CARRIED by a voice vote of 8-0.

2. **Proposed 2020 Budget Appropriations Amendment** (Hall)

Ms. Rhonda Hall requested Council to approve the Budget Amendment that was submitted to the City Manager on April 7th. There were two adjustments to the Budget (**Attachment #1**)

MOTION TO APPROVE THE PROPOSED 2020 BUDGET APPROPRIATIONS AMENDMENT WITH AN EMERGENCY CLAUSE made by Mr. Sidoti SECONDED by Mr. Amrhein and CARRIED by a voice vote of 8-0.

Hearing no further business, the meeting adjourned at 7:39 p.m.

Amy Wilkens
Clerk of Council

ACTION RECOMMENDED:

- 1) Authorize the application of the Parks and Recreation Nature Works Grant.
- 2) Approve the Budget Appropriations Amendment.

2020 AMENDED APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>General Fund (001)</u>						
City Council	\$167,708	\$32,803				\$200,511
Mayor	\$9,530	\$5,400				\$14,930
Community Support		\$86,500				\$86,500
City Manager	\$327,241	\$63,623				\$390,864
New City Hall Facility		\$0				\$0
Information Technology	\$85,484	\$227,968				\$313,452
Urban Renewal		\$67,300				\$67,300
Human Resources	\$64,790	\$19,488				\$84,278
Civil Service	\$32,425	\$48,953				\$81,378
Law	\$333,967	\$118,895				\$452,862
Budget & Finance	\$220,511	\$161,662	\$3,254			\$385,427
Community Development	\$609,174	\$268,106				\$877,280
Economic Development	\$124,748	\$40,890				\$165,638
Health	\$462,327	\$201,538				\$663,865
Public Parking		\$62,000	\$135,000			\$197,000
Main Street Program		\$70,000				\$70,000
Service Administration	\$73,619	\$503,416				\$577,035
Shade Tree		\$89,400	\$10,000			\$99,400
Adjunct Facilities		\$22,692				\$22,692
Building	\$315,150	\$70,272				\$385,422
Land banking		\$10,000				\$10,000
Engineering	\$240,940	\$98,442				\$339,382
Miscellaneous & Sundry		\$390,250				\$390,250
Contingency					\$100,000	\$100,000
Fund Total	\$3,067,614	\$2,659,598	\$148,254	\$0	\$100,000	\$5,975,466
<u>West Side Fire (101)</u>						
Fire	\$278,104	\$27,127				\$305,231
Fund Total	\$278,104	\$27,127	\$0	\$0	\$0	\$305,231
<u>Street Construction Maintenance & Repair (102)</u>						
Service	\$1,182,517	\$1,219,427				\$2,401,944
Contingency					\$25,000	\$25,000
Fund Total	\$1,182,517	\$1,219,427	\$0	\$0	\$25,000	\$2,426,944
<u>State Highway (103)</u>						
Service		\$70,000				\$70,000
Fund Total	\$0	\$70,000	\$0	\$0	\$0	\$70,000
<u>Recreation (106)</u>						
Parks & Recreation	\$1,427,466	\$689,048	\$259,000			\$2,375,514
Fund Total	\$1,427,466	\$689,048	\$259,000	\$0	\$0	\$2,375,514
<u>Food Service (107)</u>						
Health	\$110,523	\$8,000				\$118,523
Fund Total	\$110,523	\$8,000	\$0	\$0	\$0	\$118,523

2020 AMENDED APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Income Tax (116)</u>						
Budget/Finance/IncTaxAdmin	\$308,391	\$542,233				\$850,624
Managed Reserve				\$25,540		\$25,540
Fund Total	\$308,391	\$542,233	\$0	\$25,540	\$0	\$876,164
<u>Revolving Housing (120)</u>						
Health	\$157,979	\$10,000				\$167,979
Fund Total	\$157,979	\$10,000	\$0	\$0	\$0	\$167,979
<u>State & Local Forfeits (121)</u>						
Police		\$0				\$0
Fund Total	\$0	\$0	\$0	\$0	\$0	\$0
<u>Drug Law Enforcement (122)</u>						
Police		\$9,000				\$9,000
Fund Total	\$0	\$9,000	\$0	\$0	\$0	\$9,000
<u>Enforcement & Education (123)</u>						
Police		\$11,000				\$11,000
Fund Total	\$0	\$11,000	\$0	\$0	\$0	\$11,000
<u>Income Tax Safety (124)</u>						
Police	\$7,484,419	\$691,110				\$8,175,529
Fund Total	\$7,484,419	\$691,110	\$0	\$0	\$0	\$8,175,529
<u>Law Enforcement Trust (125)</u>						
Police		\$0				\$0
Fund Total	\$0	\$0	\$0	\$0	\$0	\$0
<u>Community Development Block Grant (126)</u>						
Community Development	\$17,875	\$160,300	\$145,165			\$323,340
Fund Total	\$17,875	\$160,300	\$145,165	\$0	\$0	\$323,340
<u>Fire & E.M.S. (128)</u>						
Fire	\$4,925,538	\$503,774	\$452,900			\$5,882,212
Fund Total	\$4,925,538	\$503,774	\$452,900	\$0	\$0	\$5,882,212
<u>Wireless 911 (129)</u>						
Safety		\$0				\$0
Fund Total	\$0	\$0	\$0	\$0	\$0	\$0
<u>Swimming Pool Inspections (130)</u>						
Health	\$9,049	\$0				\$9,049
Fund Total	\$9,049	\$0	\$0	\$0	\$0	\$9,049

2020 AMENDED APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Police Pension (132)</u>						
Police	\$120,000					\$120,000
Fund Total	\$120,000	\$0	\$0	\$0	\$0	\$120,000
<u>Fire Pension (133)</u>						
Fire	\$120,000					\$120,000
Fund Total	\$120,000	\$0	\$0	\$0	\$0	\$120,000
<u>UDAG / EDA-RLF (134)</u>						
City Manager/C.D.		\$50,000				\$50,000
Fund Total	\$0	\$50,000	\$0	\$0	\$0	\$50,000
<u>CHIP Grant (136)</u>						
CHIP Grant/Comm Development		\$100,000				\$100,000
Fund Total	\$0	\$100,000	\$0	\$0	\$0	\$100,000
<u>Water (201)</u>						
Service	\$1,803,555	\$811,998	\$783,000			\$3,398,553
Service (Capital Facilities)			\$716,024			\$716,024
Admin. Support	\$656,481	\$73,947	\$6,450			\$736,878
Budget & Finance (Debt)				\$55,759		\$55,759
Contingency					\$50,000	\$50,000
Fund Total	\$2,460,036	\$885,945	\$1,505,474	\$55,759	\$50,000	\$4,957,214
<u>Sewer (202)</u>						
Service	\$2,113,748	\$860,274	\$1,022,592			\$3,996,614
Service (Capital Facilities)			\$71,359			\$71,359
Admin. Support	\$656,481	\$86,398	\$6,450			\$749,329
Budget & Finance (Debt)				\$575,300		\$575,300
Contingency					\$50,000	\$50,000
Fund Total	\$2,770,229	\$946,672	\$1,100,401	\$575,300	\$50,000	\$5,442,602
<u>Utility Billing (204)</u>						
Budget & Finance		\$92,586				\$92,586
Fund Total	\$0	\$92,586	\$0	\$0	\$0	\$92,586
<u>Solid Waste (205)</u>						
Service	\$91,128	\$161,790	\$5,000			\$257,918
Fund Total	\$91,128	\$161,790	\$5,000	\$0	\$0	\$257,918
<u>Storm Water Utility (208)</u>						
Service	\$250,308		\$18,000			\$268,308
Service (Capital Facilities)			\$1,182,868			\$1,182,868
Admin. Support	\$332,068	\$62,296	\$1,450			\$395,814
Budget & Finance (Debt)				\$9,968		\$9,968
Fund Total	\$582,376	\$62,296	\$1,202,318	\$9,968	\$0	\$1,856,958
<u>Guaranteed Deposits (230)</u>						
Budget & Finance		\$1,000				\$1,000
Fund Total	\$0	\$1,000	\$0	\$0	\$0	\$1,000

2020 AMENDED APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Capital Projects (301)</u>						
Safety			\$181,900			\$181,900
Service			\$358,000			\$358,000
Service (Capital Facilities)			\$11,899,293			\$11,899,293
Administrative			\$51,400			\$51,400
New Admin. Facility			\$2,131,000			\$2,131,000
Budget & Finance (Debt)				\$303,939		\$303,939
Contingency					\$25,000	\$25,000
Fund Total	\$0	\$0	\$14,621,593	\$303,939	\$25,000	\$14,950,532
<u>Municipal Public Improvement Tax Increment Equivalent (302)</u>						
Service (Capital Facilities)						\$0
Budget & Finance (Debt)				\$1,366,650		\$1,366,650
Fund Total	\$0	\$0	\$0	\$1,366,650	\$0	\$1,366,650
<u>Police Facility (303)</u>						
Safety (Capital Facilities)			\$413,500			\$413,500
Budget & Finance (Debt)				\$3,077,500		\$3,077,500
Fund Total	\$0	\$0	\$413,500	\$3,077,500	\$0	\$3,491,000
<u>Debt Service (402)</u>						
Budget & Finance (Debt)				\$57,620		\$57,620
Fund Total	\$0	\$0	\$0	\$57,620	\$0	\$57,620
<u>Internal Service (807)</u>						
Health Insurance			\$3,700,000			\$3,700,000
Fund Total	\$0	\$3,700,000	\$0	\$0	\$0	\$3,700,000
Total Appropriations	\$25,113,244	\$12,600,906	\$19,853,605	\$5,472,276	\$250,000	\$63,290,031
Original Appropriations	\$24,787,144	\$12,459,693	\$13,787,565	\$5,472,276	\$250,000	\$56,756,678
Amendment #1	\$326,100.00		\$5,859,140			\$6,185,240
Amendment #2		\$141,213	\$100,000			\$241,213
Amendment #3			\$106,900			\$106,900
Amendment #4						\$0
Amendment #5						\$0
Amendment #6						\$0
Amendment #7						\$0
Amendment #8						\$0
	\$25,113,244	\$12,600,906	\$19,853,605	\$5,472,276	\$250,000	\$63,290,031
						\$0

2020 AMENDED APPROPRIATIONS - SCHEDULE OF OPERATING TRANSFERS AND TEMPORARY ADVANCES

<u>Paying Fund</u>	<u>Original</u>	<u>Current Request</u>	<u>Change</u>	<u>Receiving Fund</u>
<u>Operating Transfers</u>				
Fund 116 - Income Tax	\$3,600,000	\$3,600,000	\$0	Fund 001 - General
Fund 116 - Income Tax	\$1,000,000	\$1,000,000	0	Fund 102 - St Const Maint & Repair
Fund 116 - Income Tax	\$3,581,444	\$3,581,444	0	Fund 124 - Income Tax Safety
Fund 116 - Income Tax	\$3,581,444	\$3,581,444	0	Fund 128 - Fire & E.M.S.
Fund 116 - Income Tax	\$3,075,444	\$3,358,065	282,621	Fund 301 - Capital Projects
Fund 116 - Income Tax	\$1,790,724	\$1,889,496	98,772	Fund 303 - Police Facility
Fund 116 - Income Tax	\$60,000	\$60,000	0	Fund 402 - Debt Service
Total Fund 116 Income Tax	\$16,689,056	\$17,070,449	\$381,393	
 Fund 201 - Water	 \$47,000	 \$47,000	 \$0	 Fund 204 - Utility Billing
Fund 202 - Sewer	\$47,000	\$47,000	0	Fund 204 - Utility Billing
Fund 001 - General	\$3,700,000.00	\$3,700,000.00	0	Fund 124 - Income Tax Safety
Fund 001 - General	\$6,400.00	\$6,400.00	0	Fund 106 - Parks and Rec
Fund 001 - General	\$1,500,000.00	\$1,500,000.00	0	Fund 301 - Capital Projects (for City Hall)
Fund 001 - General	\$2,100,000.00	\$2,100,000.00	0	Fund 128 - Fire & EMS
Subtotal - Total Operating Transfers	\$7,400,400	\$7,400,400	\$0.00	
<u>Temporary Advances</u>				
Fund 106 - Recreation	* \$0	\$0	\$0	Fund 001 - General
Fund 201 - Water	* \$0	\$0	0	Fund 116 - Income Tax
Fund 202 - Sewer	* \$0	\$0	0	Fund 116 - Income Tax
Fund 205 - Solid Waste	* \$56,000	\$56,000	0	Fund 001 - General
Fund 205 - Solid Waste	* \$53,000	\$53,000	0	Fund 116 - Income Tax
Fund 208 - Storm Water	* \$16,000	\$16,000	0	Fund 116 - Income Tax
Subtotal - Total Advances	\$125,000	\$125,000	\$0	
Grand Total - All Transfers & Advances	\$24,214,456	\$24,595,849	\$381,393	

* Designates Repayment of Advance



City Council Regular Meeting Minutes

The City of Kent, Ohio
Wednesday, April 15, 2020

At 7:39 p.m., Mayor Jerry T. Fiala called the **Regular Meeting of Kent City Council** to order. Roll was taken.

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. Garret Ferrara; Mr. John Kuhar; Ms. Gwen Rosenberg; Ms. Heidi Schaffer; Mr. Roger Sidoti; Mr. Robin Turner

ALSO PRESENT: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. David Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Ms. Melanie Baker, Service Director; Mr. Kevin Schwartzhoff, Parks & Recreation Director; Ms. Rhonda Hall, Budget and Finance Director; Mr. Jim Bowling, City Engineer; Ms. Amy Wilkens, Clerk of Council

ABSENT: Ms. Tracy Wallach

A MOTION TO EXCUSE Ms. Wallach was made by Mr. Ferrara, **SECONDED** by Mr. DeLeone and **CARRIED** by a voice vote of 7-1 with Ms. Rosenberg voting "No".

Ms. Rosenberg led the meeting in the Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION TO APPROVE THE MINUTES OF THE REGULAR COUNCIL MEETING OF March 18, 2020 made by Mr. Ferrara, seconded by Mr. DeLeone, and **CARRIED** by a voice vote of 8-0.

COMMUNICATIONS:

City Manager's Report was called for by Mayor Fiala.

1. Authorize the acceptance of health and safety items donated to the City for use in preventing, containing and recovering from the Covid-19 pandemic. (Draft#2020-30)
2. Authorize the Clerk to schedule a public hearing in May for consideration of a proposed Zoning change for 500 VFW Parkway.
3. Melanie has requested Committee of the Whole time to receive an update on the status of the new City Hall project.
4. Joan has requested Public Health & Safety Committee time to provide an update on the status of the local efforts to contain and manage the Covid-19 disease.
5. Bridget has requested Land Use Committee time for Council to consider a request to rezone the parcel at 500 VFW Parkway from I-Industrial to R-3 High Density Residential.

MOTION TO APPROVE ITEMS #1-5 OF THE CITY MANAGER'S REPORT made by Mr. Amrhein, seconded by Ms. Shaffer, and **CARRIED** by a voice vote of 8-0.

STANDING COMMITTEES/ LEGISLATION

1. HEALTH AND PUBLIC SAFETY COMMITTEE:

MOTION TO APPROVE THE HEALTH AND PUBLIC SAFETY ACTION ITEM made by Mr. Amrhein SECONDED by Mr. Kuhar and CARRIED by a voice vote of 8-0.
Recommended Actions:

1. Authorize the proposed sale of alcohol at the Art in the Park event scheduled for September 2020

Draft No 2020-25 AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO APPROVE THE SALE OF LIQUOR AT FRED FULLER PARK FOR THE ANNUAL ART IN THE PARK FESTIVAL BEING HELD SEPTEMBER 12, 2020 THROUGH SEPTEMBER 13, 2020, AND DECLARING AN EMERGENCY. (Authorized) was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Ferrara seconded by Mr. Kuhar. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

MOTION TO ADOPT DRAFT NO. 2020-25 made by Mr. DeLeone and seconded by Mr. Sidoti On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

Ordinance 2020-25 PASSED as stated by Clerk Wilkens

2. STREETS, SIDEWALKS & UTILITIES COMMITTEE:

MOTION TO APPROVE THE STREETS, SIDEWALKS & UTILITIES COMMITTEE MEETING MINUTES of March 18, 2020 AND RECOMMENDED ACTIONS made by Mr. Sidoti, seconded by Mr. Kuhar, and CARRIED by a voice vote of 8-0.

Recommended Actions:

1. Authorize the proposed ROW License Agreement for Barrio Patio

Draft No 2020-26 AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ENTER INTO A LICENSE AGREEMENT BETWEEN THE CITY OF KENT AND KENT TACOS, LLC (BARRIO) TO INSTALL A FENCED OUTDOOR PATIO TO EXPAND THE SERVICE AT THEIR DOWNTOWN LOCATION, AND DECLARING AN EMERGENCY. was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. DeLeone seconded by Mr. Ferrara. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

MOTION TO ADOPT DRAFT NO. 2020-26 made by Ms. Shaffer and seconded by Mr. DeLeone On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

Ordinance 2020-25 PASSED as stated by Clerk Wilkens

3. COMMUNITY DEVELOPMENT COMMITTEE:

MOTION TO APPROVE THE COMMUNITY DEVELOPMENT MEETING MINUTES of March 18, 2020 AND RECOMMENDED ACTION made by Mr. Kuhar, seconded by Mr. Ferrara, and CARRIED by a voice vote of 8-0

Recommended Actions:

1. Authorize the renewal of the sublease for the Haymaker Farmer's Market

Draft No 2020-27 AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO RENEW THE AGREEMENT WITH THE HAYMAKER FARMERS' MARKET FOR THE SUB-LAND LEASE OF A PARKING LOT LOCATED NORTH OF SUMMIT STREET, WEST OF FRANKLIN AVENUE, AND EAST OF AKRON BARBERTON CLUSTER RAILWAY COMPANY'S MAIN LINE TRACK, CONTAINING 0.168 ACRES, FOR THE PERIOD OF MAY 2, 2020 THROUGH OCTOBER 31, 2020; CONTINGENT ON THE CONTINUATION OF THE CITY'S LEASE WITH THE AKRON BARBERTON CLUSTER RAILWAY COMPANY, FOR THE AMOUNT OF \$1.00; AND DECLARING AN EMERGENCY. (Authorized) was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Kuhar seconded by Mr. Ferrara. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

MOTION TO ADOPT DRAFT NO. 2020-27 made by Ms. Shaffer and seconded by Mr. Sidoti On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

Ordinance 2020-27 PASSED as stated by Clerk Wilkens.

4. FINANCE COMMITTEE:

MOTION TO APPROVE THE FINANCE COMMITTEE MINUTES of March 4, 2020 AND THE RECOMMENDED ACTIONS made by Mr. DeLeone, seconded by Mr. Ferrara, and CARRIED by a voice vote of 8-0.

Recommended Actions:

- 1) Authorize Parks and Recreation to submit an Ohio Nature Works grant in the amount of \$22,500; and authorize acceptance and appropriation of the grant funds if approved by the State.
- 2) Approve the 2020 budget appropriations amendments as presented.
- 3) Authorize acceptance of donated public safety items for Covid-19.

Draft No 2020-28: AN ORDINANCE AUTHORIZING KENT PARKS & RECREATION TO SUBMIT AN APPLICATION FOR A 2020 NATUREWORKS GRANT FOR \$22,500, WITH THE CITY OF KENT MATCHING \$7500, FOR A TOTAL BUDGETED AMOUNT OF \$30,000 FOR THE REVOVATION OF THE BASKETBALL COURT AT AL LEASE PARK, AND DECLARING AN EMERGENCY. (Authorized) was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Kuhar and seconded by Mr. DeLeone. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

MOTION TO ADOPT DRAFT No. 2020-28 made by Mr. Ferrara and seconded by Mr. DeLeone. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

Ordinance 2020-28 PASSED as stated by Clerk Wilkens.

Draft No 2020-29 AN ORDINANCE AMENDING ORDINANCE NO. 2019-139, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 18, 2019; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020; AND DECLARING AN EMERGENCY. (Authorized) was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Ferrara and seconded by Mr. Kuhar. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

MOTION TO ADOPT DRAFT No. 2020-29 made by Mr. Kuhar and seconded by Mr. DeLeone. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

Ordinance 2020-29 PASSED as stated by Clerk Wilkens

Draft No. 2020-30 AN ORDINANCE AUTHORIZING THE CITY MAMAGER, OR HIS DESIGNEE, TO ACCEPT ANY COVID-19 RELATED DONATIONS DURING THE COVID-19 PANDEMIC, AND DECLARING AN EMERGENCY. (Unauthorized) was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Kuhar and seconded by Mr. DeLeone. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

MOTION TO ADOPT DRAFT No. 2020-30 made by Mr. Kuhar and seconded by Mr. DeLeone. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, and Ms. Wallach. The Motion CARRIED by a roll call vote of 8-0

Ordinance 2020-30 PASSED as stated by Clerk Wilkens.

SPECIAL COMMITTEE REPORTS: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS: NONE

COUNCILMEMBERS' COMMENTS:

Mr. Sidoti asked if would be appropriate to put a motion on the floor at this point considering the interviewing process for Boards and Commissions.

Mayor Fiala stated either it be done tonight or council is at a stand-still and is not sure how else to proceed.

A MOTION WAS MADE THAT DUE TO THE COVID-19 CRISIS AND THE RULES THE GOVERNOR HAS ESTABLISHED TO SUSPEND COUNCIL RULES FOR FACE TO FACE CANDIDATES INTERVIEWS FOR BOARDS AND COMMISSIONS THROUGH JUNE 30, 2020, Seconded by Mr. DeLeone and CARRIED by a voice vote of 8-0.

Mr. Sidoti stated Council needs to get moving on Boards and Commissions, and the rules cannot be broken, but under these circumstances this gives us a time frame. In the event the stay at home order is cancelled this can revert to the Standing Rules, but through June 30th we should try to do things differently.

Mr. DeLeone added this is important and we should move along.

MAYOR'S REPORT: NONE

The Regular Meeting adjourned at 7:55 P.M.

Amy Wilkens
Clerk of Council

Jerry T. Fiala
Mayor and President of Council

**THE CITY OF KENT, OHIO
SPECIAL JOINT COUNCIL MEETING WITH FRANKLIN TOWNSHIP TRUSTEES
WEDNESDAY, MAY 6, 2020**

At 7:00 p.m., Mayor Jerry T. Fiala called the **SPECIAL JOINT COUNCIL MEETING WITH FRANKLIN TOWNSHIP TRUSTEES** to order. Roll call was taken.

PRESENT: Mr. Jack Amrhein, Mr. Michael DeLeone, Mr. Garret Ferrara, Mr. John Kuhar, Ms. Gwen Rosenberg, Ms. Heidi Shaffer, Mr. Roger Sidoti, Mr. Robin Turner,

ALSO PRESENT: Mr. Jerry T. Fiala, Mayor and President of Council; Ms. Ann Hanna, Franklin Township Trustee; Mr. Keith Benjamin, Franklin Township Trustee; Mr. Scott Swan, Franklin Township Trustee; Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Mr. Jim Bowling, City Engineer; Ms. Rhonda Hall, Finance Director; Ms. Melanie Baker, Public Service Director; Fire Chief John Tosko; Mr. Gary Bishop, IT Manager, Ms. Joan Seidel, Health Commissioner; Mr. Kevin Schwartzhoff, Parks and Recreation Director and Ms. Amy Wilkens Clerk of Council.

ABSENT: Ms. Tracy Wallach

Mayor Fiala welcomed everyone to tonight's meeting.

MOTION TO APPOINT KEITH BENJAMIN AS A FRANKLIN TOWNSHIP TRUSTEE OF THE STANDING ROCK CEMETERY made by Mr. Swan, seconded by Ms. Hanna and carried by a voice vote of 11-0.

MOTION TO AUTHORIZE DRAFT Nos. 2020-31, 2020-32 and 2020-33 made by Mr. DeLeone, seconded by Mr. Kuhar, and **CARRIED** by a voice vote of 11-0.

Draft No. 2020-31: A JOINT RESOLUTION OF THE BOARD OF TRUSTEES OF FRANKLIN TOWNSHIP AND THE COUNCIL OF THE CITY OF KENT, OHIO, PURSUANT TO OHIO RE-VISED CODE SECTION 759.34 DETERMINING THAT THE RATE OF TAXES TO BE LEVIED UPON ALL THE TAXABLE PROPERTY OF SAID MUNICIPALITY AND SAID TOWNSHIP FOR CEMETERY PURPOSES FOR THE TAX YEAR OF 2020 SHALL BE AND HEREBY IS FIXED IN AN AMOUNT EQUAL TO .50 MILLS FOR THE CITY OF KENT AND .50 MILLS FOR FRANKLIN TOWNSHIP, AND DECLARING AN EMERGENCY was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Kuhar and seconded by Mr. DeLeone. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Hanna, Mr. Benjamin, Mr. Swan. The Motion **CARRIED** by a roll call vote of 11-0.

MOTION TO ADOPT DRAFT No. 2020-31 made by Mr. Kuhar and seconded by Mr. Amrhein. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Hanna, Mr. Benjamin, Mr. Swan. The Motion **CARRIED** by a roll call vote of 11-0.

JOINT RESOLUTION No. ²⁰²⁰⁻³¹~~2019-49~~ *Aw* **A JOINT RESOLUTION OF THE BOARD OF TRUSTEES OF FRANKLIN TOWNSHIP AND THE COUNCIL OF THE CITY OF KENT, OHIO, PURSUANT TO OHIO RE-VISED CODE SECTION 759.34 DETERMINING THAT THE RATE OF TAXES TO BE LEVIED UPON ALL THE TAXABLE PROPERTY OF SAID MUNICIPALITY AND SAID TOWNSHIP FOR CEMETERY PURPOSES FOR THE TAX YEAR OF 2020 SHALL BE AND HEREBY IS FIXED IN AN AMOUNT EQUAL TO .50 MILLS FOR THE CITY OF KENT AND .50 MILLS FOR FRANKLIN TOWNSHIP, AND DECLARING AN EMERGENCY** *PASSED* as stated by Clerk Wilkens.

Draft No. 2020-32: A JOINT RESOLUTION APPOINTING KEITH BENJAMIN, A MEMBER OF FRANKLIN TOWNSHIP TRUSTEES, TO THE STANDING ROCK CEMETERY BOARD OF TRUSTEES, IN ACCORDANCE WITH THE PROVISIONS OF THE OHIO REVISED CODE SECTION 759.36, EFFECTIVE JANUARY 1, 2021 AND ENDING DECEMBER 31, 2023, AND DECLARING AN EMERGENCY was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Kuhar and seconded by Mr. Sidoti. On Roll call, voting "Yes": Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Hanna, Mr. Swan, Mr. Amrhein. The Motion CARRIED by a roll call vote of 10-0 with Mr. Benjamin abstaining.

MOTION TO ADOPT DRAFT No. 2020-32 made by Mr. DeLeone and seconded by Mr. Kuhar. On Roll call, voting "Yes": Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Hanna, Mr. Benjamin, Mr. Swan, Mr. Amrhein. The Motion CARRIED by a roll call vote of 10-0 with Mr. Benjamin abstaining.

JOINT RESOLUTION No. 2020-32: A JOINT RESOLUTION APPOINTING KEITH BENJAMIN, A MEMBER OF FRANKLIN TOWNSHIP TRUSTEES, TO THE STANDING ROCK CEMETERY BOARD OF TRUSTEES, IN ACCORDANCE WITH THE PROVISIONS OF THE OHIO REVISED CODE SECTION 759.36, EFFECTIVE JANUARY 1, 2021 AND ENDING DECEMBER 31, 2023, AND DECLARING AN EMERGENCY PASSED as stated by Clerk Wilkens.

Draft No. 2020-33: A JOINT RESOLUTION GRANTING SALARY AND HOURLY PAY RAISES TO THE PERSONNEL OF THE STANDING ROCK CEMETERY, AND DECLARING AN EMERGENCY. was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. DeLeone and seconded by Mr. Sidoti. On Roll call, voting "Yes": Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Hanna, Mr. Benjamin, Mr. Swan, Mr. Amrhein, Mr. DeLeone. The Motion CARRIED by a roll call vote of 11-0.

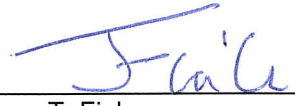
MOTION TO ADOPT DRAFT No. 2020-33 made by Mr. DeLeone and seconded by Mr. Sidoti. On Roll call, voting "Yes": Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Hanna, Mr. Benjamin, Mr. Swan, Mr. Amrhein, Mr. DeLeone. The Motion CARRIED by a roll call vote of 11-0.

JOINT RESOLUTION No. 2020-33: A JOINT RESOLUTION GRANTING SALARY AND HOURLY PAY RAISES PASSED as stated by Clerk Wilkens.

The Special Joint meeting adjourned at 7:12 p.m.



Amy Wilkens
Clerk of Council



Jerry T. Fiala
Mayor and President of Council



Public Health & Safety Meeting Minutes

The City of Kent, Ohio
Wednesday, May 6, 2020

Mayor Fiala called the Council Committee and Regular Meetings to order at 7:12 p.m. and introduced Mr. Amrhein with Public Safety.

Mr. Amrhein began the meeting by introducing the on item on the agenda, the sale of Police and Fire VHF-Band Radios.

1. **Sale of Radios:**

Mr. Ruller said the new state of the art radios have been approved in recent years by Council and are in use. There are no longer worries of "dead" spots with the use of the new radios. The surplus, old radios can be sold and a buyer has been identified.

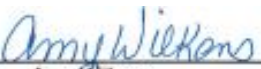
Chief Tosko added that these are Police and Fire radios, with about thirty, old Police radios found the other day. All will go together in one lot. The programming will be wiped before sold.

Mr. Sidoti asked if the money from the sale will go directly into the Fire Department Fund.

Chief Tosko said the money from the sale of Police radios will go into the Police fund and the Fire radios will go into the Fire fund.

MOTION TO APPROVE THE SALE OF THE POLICE AND FIRE VHF BAND RADIOS WITH AN EMERGENCY CLAUSE made by Mr. DeLeone, *SECONDED* by Ms. Shaffer and *CARRIED* by a voice vote of 8-0.

Hearing no further business before this Committee, the meeting adjourned at 7:15 p.m.



Amy Wilkens
Clerk of Council

ACTION RECOMMENDED:

- 1) **Authorize the sale of the Police and Fire VHF-Band radios.**



Community Development Committee
Meeting Minutes
The City of Kent, Ohio
Wednesday, May 6, 2020

Chair Kuhar called the Community Development of Kent City Council to order at 7:15 p.m.

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. Garret Ferrara; Mr. John Kuhar; Ms. Gwen Rosenberg; Ms. Heidi Schaffer; Mr. Roger Sidoti; Mr. Robin Turner

ALSO PRESENT: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. David Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Ms. Joan Seidel, Health Commissioner; Ms. Melanie Baker, Service Director; Mr. Kevin Schwartzhoff, Parks & Recreation Director; Ms. Rhonda Hall, Budget and Finance Director; Mr. Jim Bowling, City Engineer; Chief John Tosko, Fire Chief; Mr. Gary Bishop, IT Manager, Ms. Amy Wilkens, Clerk of Council

ABSENT: Ms. Tracy Wallach

There was one (1) item on the Agenda.

1. Proposed Moratorium on Parks and Recreation Fees on New Housing Development (Jones/Susel)

Mr. Ruller states this dates back to eight or ten years ago when an ordinance was passed to match the same amount of fees developers pay. For example, if a developer pays \$20,000 in fees, the City would pay Parks and Recreation \$20,000 in fees as well. In the course of the past five years, it has become very apparent that is a very unusual arrangement. Typically, the developer would pay fees and the city doesn't match that. It has been on the City's radar to take a closer look at this, and now with the Covid-19 crisis this discussion has been accelerated. The City is now expecting a sharp decline in revenue over the next twelve to eighteen months and is busy trying to make cuts across the board. Kent is not obligated to match these funds. The fee calculation needs some work and now is the time to put a hold on this match and it is up to Council to decide whether to freeze just the City's share, the developer's share or both. The recommendation in the memorandum to Council was both, but asked if a new project pops up, if they'd still like the developer to pay their share.

Ms. Susel stated the Ordinance was updated in 2014 to address math errors and inconsistencies. At the time of a building permit is issued, Community Development has the Planning Commission bill it, and the calculation is done by Parks and Recreation and is based on an appraisal that has been in place for a long time. There seems to be some inconsistencies in the calculation of fees and needs to be examined. It has been on the city's radar to be reviewed. Due to current financial constraints, now is a good time to put a hold on these fees and take a closer look. Hope Jones is reviewing other options with outside council.

Ms. Jones said there is an account set up with Walter Haverfield to go through the process with hopes to get to a point where any fees that are charged are "bullet proof" in terms of lawsuits. The Ordinance is confusing how the fees are formulated and is really surprised the city is matching. Other cities do not do this. Although generous, it is not necessary. It can be restructured without this match. She stated she would like the opportunity to look deeper into this and get outside council and come back with a revised ordinance. Whether a moratorium is on both or just the City's fees will be up to Council.

Ms. Shaffer asked if a developer doesn't want to provide green space for own residents this is a way they can make up for this.

Ms. Jones said this is correct, the developer can choose to have green space, but if not would pay the fee.

Ms. Shaffer asked if a moratorium is placed, this may have the impact of discouraging green space or not giving an option for that green space requirement.

Ms. Jones said she believes that the option to pay the fee is if there is no open space in the development.

Ms. Susel added this is correct. Some developments do meet part way with open space, the developments with the highest match seem to be the high density, multi-unit housing and they typically don't have the ability to provide the open space so they are the ones that usually pay the fee in lieu and that is what the City matches.

Ms. Shaffer asked if a moratorium is placed what would be the impact.

Ms. Susel said it would be a short-term interim moratorium and depends on which way Council approves. If the fee is withheld from both the City and the developer, or it can be done on the city side alone. There have been questions from developers in the past on the calculation, with two commercial multi-unit projects on the calendar this year. One is now not moving forward and the other is not.

Ms. Shaffer asked if a moratorium is on the developer side, they would have an alternative to the open space requirement or if they would not have an open space requirement.

Ms. Susel replied it is not an open space requirement. The zoning code dictates open space requirements based on the type of use that is being constructed. This applies to just residential use. This is a separate ordinance outside the zoning code to increase park land as the number of residents increased. Technically it is similar to the zoning code open space requirement, but is separate and distinct. The zoning code would apply but this requirement is different.

Mr. Sidoti added it is going to take a while for businesses to get up to speed and generate income and tax revenue to the City. He asked if it would make sense to put a moratorium on this for a year and it would only be on the City side (due to the reduction in revenue) and this issue is reviewed next Spring. This would give some time for the rewrite.

Ms. Susel said it can probably be reviewed and rewritten sooner (than a year). It deals with all residential, not just the developer. The individual home owner has a responsibility as well. To add clarity to the calculation and the match issue, she would prefer for it to be accelerated.

Ms. Jones agreed that it can be done in six months and would ask for an extension from Council if needed.

Mr. Sidoti clarified there are two decisions to be made. The one decision would be to put a moratorium on the city to contribute. The second decision would be to give time to review.

Ms. Jones stated there are two items, whether a moratorium would be permitted by Council and what would it put on (the city's match, the developer's match, or both). She stated Mr. Sidoti is correct. One motion for the moratorium and which parties.

Mr. Turner added that one is based on the economic status of the city and the other is based on a situation of a more technical issue of the way the payment (formula) is scheduled that may be legally untenable. This has been brought up as a concern of developers. One item is the city how to stem the tide on revenue and the other situation is how to create a clearer formula going forward.

Ms. Jones said this is correct.

Ms. Shaffer asked whether the moratorium is placed and a giant development goes in, can we make it retroactive. She asked what kind of revenue loss we are looking at.

Ms. Jones said you cannot go back to collect fees if there is a moratorium.

Ms. Susel said the revenue amounts vary based on how dense the development is. She gave specific amounts for the development of 345 Flats. There are currently no high-density developments on the books. Smaller projects generate less fees. An average year generated lower fees (example of \$700). It varies on who is building and what they are building.

Mr. Sidoti clarified the first motion putting a moratorium on the City's match and the second motion would be to review how the fee is calculated.

Ms. Jones and Ms. Susel said yes.

Ms. Shaffer asked for clarification on the moratorium word in the second motion.

Mr. Sidoti clarified to put a moratorium on the City's share (not the developers) and the second motion would be to review the ordinance and possibly recalculate these. The city is going to have revenue difficulties and would like to protect part of the revenue stream for Parks and Rec.

MOTION to put a moratorium on the City's matching made by Ms. Rosenberg, **SECONDED** by Ms. Shaffer and **CARRIED** by a voice vote of 8-0.

Ms. Rosenberg stated the Parks and Recreation department is also suffering a severe revenue loss from the Covid pandemic and it is very responsible to tighten the belt without leaving Parks and Rec 100% in a bad spot. At some point further discussion will be needed to find alternative ways to fund Parks and Rec because it has been a priority for residents to have some of the capital improvements. She does not want to completely cut them off. She only wants to put a moratorium on the city's matching.

Mr. Shaffer said it is also possible the moratorium may be permanent after the review is done. It is a surprise that the City has to bear the cost of a big development coming in. Different possibilities should be discussed and a moratorium is a good idea.

MOTION to direct the Law Director and Community Development Director to review the Ordinance as it now stands and the calculation of the fees and to come back to Council with a recommendation, **SECONDED** by Ms. Shaffer and **CARRIED** by a voice vote of 8-0.

Mr. Sidoti said this makes good sense and thanks Ms. Jones and Ms. Susel for bringing this forward.

Hearing no further business before this Committee, the meeting adjourned at 7:42 p.m.



Amy Wilkens
Clerk of Council

ACTION RECOMMENDED:

- 1) **Approve a moratorium on the City's match of Parks and Recreation fees on new development.**
- 2) **Approve the City's Law Director and Community Development Director to review the original ordinance of the calculation of fees collected on new developments and restructure and present findings to Council.**



Finance Committee Meeting Minutes

The City of Kent, Ohio

Wednesday, May 6, 2020

Chair DeLeone called the Finance Committee of Kent City Council to order at 7:42 p.m.

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. Garret Ferrara; Mr. John Kuhar; Ms. Gwen Rosenberg; Ms. Heidi Schaffer; Mr. Roger Sidoti; Mr. Robin Turner

ALSO PRESENT: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. David Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Ms. Joan Seidel, Health Commissioner; Ms. Melanie Baker, Service Director; Mr. Kevin Schwartzhoff, Parks & Recreation Director; Ms. Rhonda Hall, Budget and Finance Director; Mr. Jim Bowling, City Engineer; Chief John Tosko, Fire Chief; Mr. Gary Bishop, IT Manager, Ms. Amy Wilkens, Clerk of Council

ABSENT: Ms. Tracy Wallach

There were two (2) items on the Agenda.

1. Proposed Ordinance to Apply for Covid-19 Grant Funds (Jones)

Mr. Ruller introduced the topic by explaining Chief Tosko would like to apply for a grant and will need approval from Council. There are a lot of short-term funding opportunities with short turn around times. They do not want to miss applying for a grant if they miss the timeline (to appear before Council). Ms. Hope Jones proposes getting blanket authority to apply for grants that are Covid-19 related without missing the deadline. Anything that can be done to get funding would be great.

Ms. Jones said the more general ordinance that is being requested is similar to the ordinance approved last month to accept all Covid donations. There may be a time where the general ordinance asking to be approved may not be enough, if the agency wants something more specific, Council approval may be sought, with hopes of using the general ordinance from here on out. John (Tosko) has a specific ordinance.

Chief Tosko said more will be coming down the pike, this specific grant is for personal protective equipment (PPE). The Fire Department has spent \$22,000 on PPE, and generally these grants are administered through FEMA. 90% is paid by FEMA and 10 % locally. There has also been an additional \$12,000 spent on equipment and more equipment will need to be ordered soon. There is a request through the Fire Service for additional funding to be pushed to the Fire departments.

MOTION TO APPROVE AN ORDINANCE WITH A BLANKET AUTHORIZATION TO APPLY FOR AN COVID-19 GRANT FUNDING DURING THIS PANDEMIC WITH AN EMERGENCY CLAUSE made by Ms. Shaffer **SECONDED** by Mr. Kuhar and **CARRIED** by a voice vote of 8-0.

Ms. Shaffer added it is her honor to make this motion. As a grant writer, trying to jump on these opportunities, it is really important for the organization to be nimble. It is important to trust in the staff to see opportunities and to go for them. Opportunities are coming and going quickly and this is a really important motion to make.

Mr. Ferrara asked if there is a dollar amount that should prompt the City to get approval from Council.

Mr. Ruller said it would be done on a case by case basis. If the City can't afford to match it, they will not apply for it. It is going to be fiercely competitive, everybody is applying. The City appreciates the

flexibility and believes some of the turn around time is short to filter out applicants, so this would give a better chance of being able to apply.

2. **Proposed 2020 Budget Appropriations Amendment** (Hall)

Ms. Rhonda Hall requested Council to approve the Budget Amendment that was submitted to the City Manager on April 30th. (**Attachment #1**)

Mr. Sidoti asked if it was the Amendment in the packet.

Ms. Hall confirmed this and the amount is for \$50,000.

MOTION TO APPROVE THE PROPOSED 2020 BUDGET APPROPRIATIONS AMENDMENT WITH AN EMERGENCY CLAUSE made by Mr. Kuhar **SECONDED** by Mr. Amrhein and **CARRIED** by a voice vote of 8-0.

Before adjourning, Mr. Ruller clarified in reference to Covid-19 grant applications, there is a request for a blanket authorization but also authorization for Chief Tosko to apply for the Fire specific grant.

MOTION TO AUTHORIZE CHIEF TOSKO TO APPLY FOR A COVID-19 SPECIFIC GRANT WITH AN EMERGENCY CLAUSE was made by Mr. Sidoti, **SECONDED** by Mr. Kuhar and **CARRIED** by a voice vote of 8-0.

Ms. Hall asked for clarification if the Ordinance will cover a grant she wishes to apply for through the FEMA Public Assistance Grant.

Ms. Shaffer and Mr. Sidoti confirmed that is covered by the previous motion.

Hearing no further business, the meeting adjourned at 7:51 p.m.


Amy Wilkens
Clerk of Council

ACTION RECOMMENDED:

- 1) **Authorize the blanket authorization to apply for COVID-19 related grants.**
- 2) **Approve the Budget Appropriations Amendment.**
- 3) **Authorize the application for a Fire Covid-19 grant.**

2020 AMENDED APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>General Fund (001)</u>						
City Council	\$167,708	\$32,803				\$200,511
Mayor	\$9,530	\$5,400				\$14,930
Community Support		\$86,500				\$86,500
City Manager	\$327,241	\$63,623				\$390,864
New City Hall Facility		\$0				\$0
Information Technology	\$85,484	\$227,968				\$313,452
Urban Renewal		\$67,300				\$67,300
Human Resources	\$64,790	\$19,488				\$84,278
Civil Service	\$32,425	\$48,953				\$81,378
Law	\$333,967	\$118,895				\$452,862
Budget & Finance	\$220,511	\$161,662	\$3,254			\$385,427
Community Development	\$609,174	\$268,106				\$877,280
Economic Development	\$124,748	\$40,890				\$165,638
Health	\$462,327	\$201,538				\$663,865
Public Parking		\$62,000	\$135,000			\$197,000
Main Street Program		\$70,000				\$70,000
Service Administration	\$73,619	\$503,416				\$577,035
Shade Tree		\$89,400	\$10,000			\$99,400
Adjunct Facilities		\$22,692				\$22,692
Building	\$315,150	\$70,272				\$385,422
Land banking		\$10,000				\$10,000
Engineering	\$240,940	\$98,442				\$339,382
Miscellaneous & Sundry		\$390,250				\$390,250
Contingency					\$100,000	\$100,000
Fund Total	\$3,067,614	\$2,659,598	\$148,254	\$0	\$100,000	\$5,975,466
<u>West Side Fire (101)</u>						
Fire	\$278,104	\$27,127				\$305,231
Fund Total	\$278,104	\$27,127	\$0	\$0	\$0	\$305,231
<u>Street Construction Maintenance & Repair (102)</u>						
Service	\$1,182,517	\$1,219,427				\$2,401,944
Contingency					\$25,000	\$25,000
Fund Total	\$1,182,517	\$1,219,427	\$0	\$0	\$25,000	\$2,426,944
<u>State Highway (103)</u>						
Service		\$70,000				\$70,000
Fund Total	\$0	\$70,000	\$0	\$0	\$0	\$70,000
<u>Recreation (106)</u>						
Parks & Recreation	\$1,427,466	\$689,048	\$259,000			\$2,375,514
Fund Total	\$1,427,466	\$689,048	\$259,000	\$0	\$0	\$2,375,514
<u>Food Service (107)</u>						
Health	\$110,523	\$8,000				\$118,523
Fund Total	\$110,523	\$8,000	\$0	\$0	\$0	\$118,523

2020 AMENDED APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Income Tax (116)</u>						
Budget/Finance/IncTaxAdmin	\$308,391	\$542,233				\$850,624
Managed Reserve				\$25,540		\$25,540
Fund Total	\$308,391	\$542,233	\$0	\$25,540	\$0	\$876,164
<u>Revolving Housing (120)</u>						
Health	\$157,979	\$10,000				\$167,979
Fund Total	\$157,979	\$10,000	\$0	\$0	\$0	\$167,979
<u>State & Local Forfeits (121)</u>						
Police		\$0				\$0
Fund Total	\$0	\$0	\$0	\$0	\$0	\$0
<u>Drug Law Enforcement (122)</u>						
Police		\$9,000				\$9,000
Fund Total	\$0	\$9,000	\$0	\$0	\$0	\$9,000
<u>Enforcement & Education (123)</u>						
Police		\$11,000				\$11,000
Fund Total	\$0	\$11,000	\$0	\$0	\$0	\$11,000
<u>Income Tax Safety (124)</u>						
Police	\$7,484,419	\$691,110				\$8,175,529
Fund Total	\$7,484,419	\$691,110	\$0	\$0	\$0	\$8,175,529
<u>Law Enforcement Trust (125)</u>						
Police		\$0				\$0
Fund Total	\$0	\$0	\$0	\$0	\$0	\$0
<u>Community Development Block Grant (126)</u>						
Community Development	\$17,875	\$160,300	\$145,165			\$323,340
Fund Total	\$17,875	\$160,300	\$145,165	\$0	\$0	\$323,340
<u>Fire & E.M.S. (128)</u>						
Fire	\$4,925,538	\$503,774	\$452,900			\$5,882,212
Fund Total	\$4,925,538	\$503,774	\$452,900	\$0	\$0	\$5,882,212
<u>Wireless 911 (129)</u>						
Safety		\$0				\$0
Fund Total	\$0	\$0	\$0	\$0	\$0	\$0
<u>Swimming Pool Inspections (130)</u>						
Health	\$9,049	\$0				\$9,049
Fund Total	\$9,049	\$0	\$0	\$0	\$0	\$9,049

2020 AMENDED APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Police Pension (132)</u>						
Police	\$120,000					\$120,000
Fund Total	\$120,000	\$0	\$0	\$0	\$0	\$120,000
<u>Fire Pension (133)</u>						
Fire	\$120,000					\$120,000
Fund Total	\$120,000	\$0	\$0	\$0	\$0	\$120,000
<u>UDAG / EDA-RLF (134)</u>						
City Manager/C.D.		\$50,000				\$50,000
Fund Total	\$0	\$50,000	\$0	\$0	\$0	\$50,000
<u>CHIP Grant (136)</u>						
CHIP Grant/Comm Development		\$100,000				\$100,000
Fund Total	\$0	\$100,000	\$0	\$0	\$0	\$100,000
<u>Water (201)</u>						
Service	\$1,803,555	\$811,998	\$783,000			\$3,398,553
Service (Capital Facilities)			\$766,024			\$766,024
Admin. Support	\$656,481	\$73,947	\$6,450			\$736,878
Budget & Finance (Debt)				\$55,759		\$55,759
Contingency					\$50,000	\$50,000
Fund Total	\$2,460,036	\$885,945	\$1,555,474	\$55,759	\$50,000	\$5,007,214
<u>Sewer (202)</u>						
Service	\$2,113,748	\$860,274	\$1,022,592			\$3,996,614
Service (Capital Facilities)			\$71,359			\$71,359
Admin. Support	\$656,481	\$86,398	\$6,450			\$749,329
Budget & Finance (Debt)				\$575,300		\$575,300
Contingency					\$50,000	\$50,000
Fund Total	\$2,770,229	\$946,672	\$1,100,401	\$575,300	\$50,000	\$5,442,602
<u>Utility Billing (204)</u>						
Budget & Finance		\$92,586				\$92,586
Fund Total	\$0	\$92,586	\$0	\$0	\$0	\$92,586
<u>Solid Waste (205)</u>						
Service	\$91,128	\$161,790	\$5,000			\$257,918
Fund Total	\$91,128	\$161,790	\$5,000	\$0	\$0	\$257,918
<u>Storm Water Utility (208)</u>						
Service	\$250,308		\$18,000			\$268,308
Service (Capital Facilities)			\$1,182,868			\$1,182,868
Admin. Support	\$332,068	\$62,296	\$1,450			\$395,814
Budget & Finance (Debt)				\$9,968		\$9,968
Fund Total	\$582,376	\$62,296	\$1,202,318	\$9,968	\$0	\$1,856,958
<u>Guaranteed Deposits (230)</u>						
Budget & Finance		\$1,000				\$1,000
Fund Total	\$0	\$1,000	\$0	\$0	\$0	\$1,000

2020 AMENDED APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Capital Projects (301)</u>						
Safety			\$181,900			\$181,900
Service			\$358,000			\$358,000
Service (Capital Facilities)			\$11,899,293			\$11,899,293
Administrative			\$51,400			\$51,400
New Admin. Facility			\$2,131,000			\$2,131,000
Budget & Finance (Debt)				\$303,939		\$303,939
Contingency					\$25,000	\$25,000
Fund Total	\$0	\$0	\$14,621,593	\$303,939	\$25,000	\$14,950,532
<u>Municipal Public Improvement Tax Increment Equivalent (302)</u>						
Service (Capital Facilities)						\$0
Budget & Finance (Debt)				\$1,366,650		\$1,366,650
Fund Total	\$0	\$0	\$0	\$1,366,650	\$0	\$1,366,650
<u>Police Facility (303)</u>						
Safety (Capital Facilities)			\$413,500			\$413,500
Budget & Finance (Debt)				\$3,077,500		\$3,077,500
Fund Total	\$0	\$0	\$413,500	\$3,077,500	\$0	\$3,491,000
<u>Debt Service (402)</u>						
Budget & Finance (Debt)				\$57,620		\$57,620
Fund Total	\$0	\$0	\$0	\$57,620	\$0	\$57,620
<u>Internal Service (807)</u>						
Health Insurance			\$3,700,000			\$3,700,000
Fund Total	\$0	\$3,700,000	\$0	\$0	\$0	\$3,700,000
Total Appropriations	\$25,113,244	\$12,600,906	\$19,903,605	\$5,472,276	\$250,000	\$63,340,031
Original Appropriations	\$24,787,144	\$12,459,693	\$13,787,565	\$5,472,276	\$250,000	\$56,756,678
Amendment #1	\$326,100.00		\$5,859,140			\$6,185,240
Amendment #2		\$141,213	\$100,000			\$241,213
Amendment #3			\$106,900			\$106,900
Amendment #4			\$50,000			\$50,000
Amendment #5						\$0
Amendment #6						\$0
Amendment #7						\$0
Amendment #8						\$0
	\$25,113,244	\$12,600,906	\$19,903,605	\$5,472,276	\$250,000	\$63,340,031
						\$0

2020 AMENDED APPROPRIATIONS - SCHEDULE OF OPERATING TRANSFERS AND TEMPORARY ADVANCES

<u>Paying Fund</u>	<u>Original</u>	<u>Current Request</u>	<u>Change</u>	<u>Receiving Fund</u>
<u>Operating Transfers</u>				
Fund 116 - Income Tax	\$3,600,000	\$3,600,000	\$0	Fund 001 - General
Fund 116 - Income Tax	\$1,000,000	\$1,000,000	0	Fund 102 - St Const Maint & Repair
Fund 116 - Income Tax	\$3,581,444	\$3,581,444	0	Fund 124 - Income Tax Safety
Fund 116 - Income Tax	\$3,581,444	\$3,581,444	0	Fund 128 - Fire & E.M.S.
Fund 116 - Income Tax	\$3,075,444	\$3,358,065	282,621	Fund 301 - Capital Projects
Fund 116 - Income Tax	\$1,790,724	\$1,889,496	98,772	Fund 303 - Police Facility
Fund 116 - Income Tax	\$60,000	\$60,000	0	Fund 402 - Debt Service
Total Fund 116 Income Tax	\$16,689,056	\$17,070,449	\$381,393	
Fund 201 - Water	\$47,000	\$47,000	\$0	Fund 204 - Utility Billing
Fund 202 - Sewer	\$47,000	\$47,000	0	Fund 204 - Utility Billing
Fund 001 - General	\$3,700,000.00	\$3,700,000.00	0	Fund 124 - Income Tax Safety
Fund 001 - General	\$6,400.00	\$6,400.00	0	Fund 106 - Parks and Rec
Fund 001 - General	\$1,500,000.00	\$1,500,000.00	0	Fund 301 - Capital Projects (for City Hall)
Fund 001 - General	\$2,100,000.00	\$2,100,000.00	0	Fund 128 - Fire & EMS
Subtotal - Total Operating Transfers	\$7,400,400	\$7,400,400	\$0.00	
<u>Temporary Advances</u>				
Fund 106 - Recreation	*	\$0	\$0	Fund 001 - General
Fund 201 - Water	*	\$0	0	Fund 116 - Income Tax
Fund 202 - Sewer	*	\$0	0	Fund 116 - Income Tax
Fund 205 - Solid Waste	*	\$56,000	0	Fund 001 - General
Fund 205 - Solid Waste	*	\$53,000	0	Fund 116 - Income Tax
Fund 208 - Storm Water	*	\$16,000	0	Fund 116 - Income Tax
Subtotal - Total Advances		\$125,000	\$0	
Grand Total - All Transfers & Advances		\$24,214,456	\$381,393	

* Designates Repayment of Advance



Committee of the Whole Meeting Minutes
The City of Kent, Ohio
Wednesday, May 6, 2020

Mayor Fiala called the Committee of the Whole of Kent City Council to order at 7:51 p.m.

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. Garret Ferrara; Mr. John Kuhar; Ms. Gwen Rosenberg; Ms. Heidi Schaffer; Mr. Roger Sidoti; Mr. Robin Turner

ALSO PRESENT: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. David Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Ms. Joan Seidel, Health Commissioner; Ms. Melanie Baker, Service Director; Mr. Kevin Schwartzhoff, Parks & Recreation Director; Ms. Rhonda Hall, Budget and Finance Director; Mr. Jim Bowling, City Engineer; Chief John Tosko, Fire Chief; Mr. Gary Bishop, IT Manager, Ms. Amy Wilkens, Clerk of Council

ABSENT: Ms. Tracy Wallach

At 7:51 p.m. Mayor Fiala called the meeting to order. There was one (1) item on the Agenda.

1. Consideration of Candidates for Boards and Commissions (Wilkens)

Mayor Fiala stated this is unusual way of doing this, but due to a motion that was made previously by Ms. Wallach that required Boards and Commission candidates to appear in person for an interview, and now due to the Covid -19 crises this has been amended. At this time, voting will not occur today, and will be voted on during the May 20th meeting. The candidates will be discussed during Executive Session. Mayor Fiala asked Clerk Wilkens to review the boards and publicly announce those who have applied.

Clerk Wilkens read the list of applicants that had applied for open positions (Attachment #1).

A MOTION TO MOVE INTO EXECUTIVE SESSION was made by Mr. Amrhein and the following statement was read:

IN ACCORDANCE WITH ORC §121.22 Section G, Item (1). "To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing."7:55 p.m.

This was **SECONDED** by Mr. Kuhar and **CARRIED** by a vote of 8-0 with the following voting "yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner.

At conclusion of the Executive Session, a **MOTION** was made to return to the Regular Meeting and Adjourn by Mr. Kuhar, **SECONDED** by Mr. Amrhein and **CARRIED** with a voice vote of 8-0



Amy Wilkens
Clerk of Council

ACTION RECOMMENDED:

- 1) Authorize the filling of various seats on Boards and Commissions.

RESOLUTION NO. 2020-34

**A RESOLUTION APPOINTING _____ TO THE BOARD OF BUILDING APPEALS, AND
DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That _____ is hereby appointed to the **BOARD OF BUILDING APPEALS.**

NAME

TERM

IMMEDIATELY - 12/31/2023

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL

RESOLUTION NO. 2020-35

A RESOLUTION APPOINTING _____ TO THE BOARD OF HEALTH, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That _____ is hereby appointed to the **BOARD OF HEALTH.**

NAME

TERM

IMMEDIATELY – 8/16/2020

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL

RESOLUTION NO. 2020-36

**A RESOLUTION APPOINTING _____ TO THE CIVIL SERVICE COMMISSION, AND
DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That _____ is hereby appointed to the **CIVIL SERVICE COMMISSION.**

NAME

TERM

IMMEDIATELY – 12/31/2025

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL

RESOLUTION NO. 2020-37

A RESOLUTION APPOINTING _____ TO THE DESIGN AND PRESERVATION COMMITTEE, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That _____ is hereby appointed to the **DESIGN AND PRESERVATION COMMITTEE**.

NAME

TERM

04/18/2020 – 12/31/2023

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL

RESOLUTION NO. 2020-38

**A RESOLUTION APPOINTING _____ TO THE PARKS AND RECREATION BOARD, AND
DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That _____ is hereby appointed to the **PARKS AND RECREATION BOARD**.

NAME

TERM

IMMEDIATELY – 1/19/2021

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL

ORDINANCE NO. 2020-39

AN ORDINANCE IMPOSING A TEMPORARY MORATORIUM ON THE APPLICABILITY OF SECTION 1191.13 OF CHAPTER 1191, TITLED “CAPITAL IMPROVEMENT FUND; MATCHING AMOUNT” AS IT PERTAINS TO THE CITY’S OBLIGATION TO MATCH DEVELOPER FEES PAID INTO THE PARKS AND RECREATION DEVELOPMENT FUND, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent, Ohio (the “City”) is a legally and regularly created, established, organized and existing municipal corporation under the provisions of the Constitution of the State of Ohio and the home rule charter of the City (the “Charter”); and

WHEREAS, Sections 5.12(8) and 5.13 of the Charter authorize the City Council to enact emergency ordinances for the preservation of public, health, peace, or safety upon the vote of seven (7) members of City Council; and

WHEREAS, the City of Kent currently regulates land uses within the City limits in accordance with Chapter 11 of the Kent Municipal Code pursuant to its Home Rule Constitutional authority and the Ohio Constitution; and

WHEREAS, the fees required by the Chapter 1191 may require amendment to comply with current law and the economic realities of the City; and

WHEREAS, the Kent City Council desires that the staff of the Law and Community Development Departments conduct a thorough analysis and assessment of the Chapter 1191, titled “Parks and Recreation Fees “and regulations affecting those fees within a six (6) month window; and

WHEREAS, a moratorium through an emergency ordinance suspending the applicability of Section 1191.13 of Chapter 1191, titled “Capital Improvement Fund; Matching Amount” as it pertains to the City’s obligation to match developer fees paid into the Parks and Recreation Development Fund will enable a reasoned discussion and consideration of desired amendments to that Chapter; and

WHEREAS, the City Council has determined that it is necessary to declare an emergency for the preservation of public property, health, peace, and safety with the imposition of a temporary moratorium on the applicability of the provisions of Chapter 1193 *in toto*.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Kent City Council hereby authorizes a temporary moratorium suspending the applicability of Section 1191.13 of Chapter 1191, titled “Capital Improvement Fund; Matching Amount” as it pertains to the City’s obligation to match developer fees paid into the Parks and Recreation Development Fund to enable a reasoned discussion and consideration of desired amendments to that Chapter for a period of six (6) months from the date of the adoption hereof.

SECTION 2. That it is found and determined that all formal actions of this Council concerning

and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL
(SEAL)

ORDINANCE NO. 2020-40

AN ORDINANCE APPROVING A REQUEST FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ASSISTANCE FOR FISCAL YEAR 2020 UNDER TITLE I OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED, INCLUDING THE 2020-2024 FIVE YEAR CONSOLIDATED PLAN AND PY2020 ANNUAL ACTION PLAN AND AUTHORIZING THE EXECUTION AND FILING OF THE 2020-2024 CONSOLIDATED PLAN AND PY2020 ANNUAL ACTION PLAN, INCLUDING RELATED CERTIFICATIONS, AND UPON AWARDING OF THE GRANT, AUTHORIZING APPROPRIATION OF FUNDS AND DECLARING AN EMERGENCY.

WHEREAS, under provisions of Title I of the Housing and Community Development Act of 1974, as amended (which title is hereinafter referred to as the "Act") and the regulations promulgated there under (24 CFR Parts 58 and 570, hereinafter referred to as the "Regulations"), the Secretary of the Department of Housing and Urban Development (hereinafter referred to as the "Secretary") is authorized to make grants to units of general local government to help finance community development programs (as that term is defined in the Act and Regulations); and

WHEREAS, the Secretary has notified the City of Kent of its eligibility to apply for HUD/CDBG funds in the amount of \$303,766 for Program Year 2020; and

WHEREAS, the City proposes to apply for such a grant for Program Year 2020 and has, in that connection and as required by and pursuant to the Act and Regulations, prepared its 2020-2024 Five Year Consolidated Plan and PY2020 Annual Action Plan marked Exhibit "A" and on file in the City Council office, which contains local objectives, identification of housing, homeless and non-housing community development priorities, a description of activities to be undertaken, a local community development budget, and certifications in the form of assurances; and

WHEREAS, this Council has duly reviewed and considered the 2020-2024 Five Year Consolidated Plan and PY2020 Annual Action Plan, as well as the comments and recommendations of the public and City administrative and planning officials.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That this Council hereby finds and determines that the 2020-2024 Five Year Consolidated Plan gives maximum feasible priority to activities which benefit low-to-moderate income persons or aids in the elimination or prevention of slum and blight and the Consolidated Plan includes those activities to be undertaken by the City with the funds provided for the 2020 Program Year that meet the housing and community development needs and objectives allowed by the Act and Regulations and identified in the City's 2020-2024 Five Year Consolidated Plan.

SECTION 2. That the City Manager, being the chief executive officer of the City as that term is defined in the Act and Regulations, is hereby designated as the authorized representative of the City to act in connection with the grant request and to provide such additional documentation or certifications as may be required by the Secretary or by other responsible agencies.

SECTION 3. That this Council hereby finds and determines that the City, in preparing its 2020-2024 Consolidated Plan and PY2020 Annual Action Plan, has complied with the applicable requirements of the Act and Regulations, and this Council hereby approves the 2020-2024 Consolidated Plan and PY2020 Annual Action Plan, together with all related documentation for submission to the Secretary.

SECTION 4. That this Council hereby directs that the City in carrying out the Program shall continue to comply with applicable requirements of the Act and Regulations and of other applicable laws, including, among others, requirements with respect to civil rights and anti-discrimination, citizen participation, relocation and land acquisition, environmental protection, cost accounting and administration, federal labor standards, flood control, conflicts of interest, political activity of employees, access to books and

records and the requirements of giving maximum feasible priority to activities which will benefit low and moderate-income families or aid in the prevention or elimination of slums or blight, and this Council hereby authorizes the City Manager to execute and file with the Secretary certifications in such forms as the Secretary may prescribe, which will provide assurances concerning the foregoing matters, and concerning such other matters as may be required by the Secretary in connection with carrying out the Community Development and Housing Program.

SECTION 5. That this Council hereby authorizes the City Manager to consent to assume the status of a responsible federal official under the National Environmental Policy Act of 1969, insofar as the provisions of such act apply to the Secretary's responsibilities for environmental review, decision making and action to be assumed and carried out by the City Manager and authorizes the City Manager to consent on behalf of the City to accept the jurisdiction of the Federal courts for the purpose of carrying out the program. The City Manager is authorized to execute and file requests for release of funds and related certifications and prepare and file such other documents and take such other actions in connection with the environmental review process as may be required by the Act, the Regulations, particularly the regulations contained in 24 CFR Part 58, and by the National Environmental Policy Act of 1969.

SECTION 6. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 7. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

Date: February 25, 2020

To: Dave Ruller, City Manager

Cc: Bridget Susel, Community Development Director; Amy Wilkens, Clerk of Council, PY2020 CDBG Action Plan File

From: Kathy Petsko, Grants & Neighborhood Program Coordinator

Re: PY2020 CDBG Funding & Project Recommendations

The City is preparing its funding request for the PY2020 Community Development Block Grant Program (CDBG). The funding request is submitted to the U.S. Department of Housing and Urban Development (HUD) on an annual basis and must include a list of proposed programs that will be implemented with CDBG funding during the year. The City's PY2020 CDBG allocation as determined by HUD, is \$303,766. A total of seven (7) project proposals were received this year seeking CDBG funding assistance and the total amount of funding requested was \$323,500. Based on a review of these proposals and in consideration of all applicable CDBG regulatory requirements, staff is recommending Council approval of the below projects and amounts at its May meeting. Formal approval in May allows time for a public comment period and a second public hearing to take place prior to authorization.

1. City of Kent, Engineering Department – Walnut Street Reconstruction

This activity provides funding to assist with the design and full depth reconstruction of Walnut Street from Cherry Street to Dodge Street. The work involves new sidewalks, concrete curb and gutter, a waterline replacement and storm sewers to improve drainage along the roadway. This is a multi-year project and construction is scheduled for 2020 (Phase 1 – Cherry to Harris) and 2021 (Phase 2 – Harris to Dodge).

Funding Requested: \$170,000
PY2019 CDBG Funding: \$135,165

Funding Recommended: \$160,000

2. City of Kent, Parks & Recreation – Kent Recreation Center Parking Lot and ADA Enhancement Project

This activity will provide funding to assist with costs associated with the resurfacing and ADA Compliance enhancement to the Kent City Recreation Center's parking lot at 1115 Franklin Ave. The parking lot is in very poor condition and presents barriers to ADA accessibility. A free breakfast and lunch program for children under the age of 18 is offered during the summer at this location.

Funding Requested: \$15,000

Funding Recommended: \$15,000

PY2019 CDBG Funding: \$10,000

3. City of Kent, Police Department – Neighborhood Policing Program

The Neighborhood Policing Program provides additional patrols and police visibility primarily in low-to-moderate income neighborhoods and in assisted housing complexes. The program has a goal of improving communication, trust and understanding between residents and the Police Department. Funding for this activity is counted toward the Public Service 15% funding limitation.

Funding Requested: \$18,000

Funding Recommended: \$18,000

PY2019 CDBG Funding: \$18,000

4. CAC of Portage County – Furnace Inspection/Targeted Replacement Program

The applicant is requesting funding from the CDBG program to continue its "Kent Furnace Inspection/Targeted Replacement Program" that provides the services of furnace inspections, tune-ups, or the replacement of failing or inefficient furnaces and/or hot water tanks for low-to-moderate income Kent households.

Funding Requested: \$35,000

Funding Recommended: \$35,000

PY2019 CDBG Funding: \$35,000

5. Family & Community Services – Homeless Shelter Services

The Homeless Shelter Services program provides services at Miller Community House an emergency homeless shelter. Funding helps pay for shelter nights spent by Kent residents including needed case management, counseling and housing placement. Funding for this activity is counted toward the Public Service 15% funding limitation.

Funding Requested: \$15,000

Funding Recommended: \$15,000

PY2019 CDBG Funding: \$15,000

6. Family & Community Services – Miller House Kitchen Remodel

Family & Community Services is requesting CDBG funds to remodel the kitchen at the M. Marie Miller House, which provides emergency shelter to men, women and children experiencing homelessness and exists to ensure that homeless families and individuals have access to safe temporary shelter and basic needs. Funds will be used to replace the kitchen flooring, cabinets and appliances, and to paint the room.

Funding Requested: \$44,000
PY2019 CDBG Funding: \$40,000

Funding Recommended: \$30,000
Unprogrammed Prior Year Funds: \$10,000

7. Ohio Small Business Development Center – Small Business Counseling

Funds will be used to provide one-to-one business counseling, as well as business workshops/training, to low- to moderate-income residents of the City of Kent.

Funding Requested: \$7,500
PY2019 CDBG Funding: \$0

Funding Recommended: \$5,000

8. City of Kent, Community Development – Administration

These funds are used to cover grant administration costs such as the cost of staff, supplies, advertising, postage, copying, travel costs for trainings, and other related costs. Funding for this activity is counted toward the Planning and Administration 20% funding limitation.

Funding Requested: N/A
PY2019 CDBG Funding: \$11,000

Funding Recommended: \$6,766

9. Fair Housing Consultant– Fair Housing Services

These funds will be used to cover the cost associated with the provision of fair housing service. The consultant will provide counseling in the areas of housing discrimination and landlord-tenant issues. They'll investigate fair housing complaints and provide a variety of public education and outreach services in the City. Funding for this activity is counted toward the Planning and Administration 20% funding limitation.

Funding Requested: \$19,000
PY2019 CDBG Funding: \$19,000

Funding Recommended: \$19,000

A spreadsheet summarizing the requested and recommended funding amounts has been attached for review. Copies of all submitted PY2020 CDBG proposals also are available for review at the Community Development Department.

PY2020 CDBG Allocations (8/1/20 to 7/31/21)				
Applicant	Project	CDBG Request	Recommended Funding	Funds Awarded in PY2019
Engineering Department	Walnut Street Reconstruction	\$170,000	\$160,000	\$135,165
Parks & Recreation	Kent Recreation Center - Franklin St. Parking Lot	\$15,000	\$15,000	
Police Department	Neighborhood Policing Program	\$18,000	\$18,000	\$18,000
CAC of Portage County	Furnace Inspection/Targeted Replacement Program	\$35,000	\$35,000	\$35,000
Family & Community Services	Homeless Shelter Services	\$15,000	\$15,000	\$15,000
Family & Community Services	Miller House Kitchen Remodel	\$44,000	\$30,000	
Community Development	Administration	\$0	\$6,766	\$11,000
SMBC	Small Business Counseling	\$7,500	\$5,000	
Fair Housing Consultant	Fair Housing Services	\$19,000	\$19,000	\$19,000
TOTAL		\$323,500	\$303,766	
			2020 Allocation:	\$303,766
Public Service Cap (15%):		\$45,565		\$33,000
Administration Cap (20%):		\$60,753		\$30,766
Reprogrammed Prior Year funds in the amount of \$10,000 will be allocated to Family & Community Service's "Miller House Kitchen Remodel."				

ORDINANCE NO. 2020-41

AN ORDINANCE AUTHORIZING THE KENT FIRE DEPARTMENT TO APPLY FOR THE FY 2020 COVID-19 AFG SUPPLEMENTAL GRANT, AND TO ACCEPT ANY GRANT, IF AWARDED, WITH CORRESPONDING APPROPRIATIONS OF FUNDS WHICH PROVIDES FUNDING FOR PERSONAL PROTECTIVE EQUIPMENT AND CERTAIN DECONTAMINATION AND DISINFECTION SUPPLIES, AND DECLARING AN EMERGENCY.

WHEREAS, the Kent Fire Department would like to apply for the FY 2020 Covid-19 AFG Supplemental Grant; and

WHEREAS, this grant will provide funding for personal protective equipment and certain decontamination and disinfection supplies; and

WHEREAS, due to the fluid nature of this Covid-19 event, we do not know the amount to be requested. The local matching percentage is ten percent (10%) to be paid by the City in the event we are awarded the grant.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Kent City Council authorizes the Kent Fire Department to apply for the FY 2020 Covid-19 AFG Supplemental Grant.

SECTION 2. That the Kent City Council hereby approves the City's acceptance of any such grant, if awarded to the City, with corresponding appropriations for its use.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL

ORDINANCE NO. 2020-42

AN ORDINANCE AMENDING ORDINANCE NO. 2019-139, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 18, 2019; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020; AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to amend current appropriations, transfers and advances for the expenses and other expenditures for the City of Kent, Ohio, for the fiscal year ending December 31, 2020.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That the current appropriations Ordinance No. 2019-139 passed December 18, 2019; as amended by Ordinance No. 2020-14, passed 2/19/2020, as amended by Ordinance No. 2020-23, passed 3/18/2020, as amended by Ordinance No. 2020-29, passed 4/15/2020, be amended as set forth in Exhibit "A", attached hereto and incorporated herein, so as to increase appropriations in Fund 201, Water Fund; and Declaring An Emergency.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formation action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reason manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediate after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL

2020 AMENDED APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>General Fund (001)</u>						
City Council	\$167,708	\$32,803				\$200,511
Mayor	\$9,530	\$5,400				\$14,930
Community Support		\$86,500				\$86,500
City Manager	\$327,241	\$63,623				\$390,864
New City Hall Facility		\$0				\$0
Information Technology	\$85,484	\$227,968				\$313,452
Urban Renewal		\$67,300				\$67,300
Human Resources	\$64,790	\$19,488				\$84,278
Civil Service	\$32,425	\$48,953				\$81,378
Law	\$333,967	\$118,895				\$452,862
Budget & Finance	\$220,511	\$161,662	\$3,254			\$385,427
Community Development	\$609,174	\$268,106				\$877,280
Economic Development	\$124,748	\$40,890				\$165,638
Health	\$462,327	\$201,538				\$663,865
Public Parking		\$62,000	\$135,000			\$197,000
Main Street Program		\$70,000				\$70,000
Service Administration	\$73,619	\$503,416				\$577,035
Shade Tree		\$89,400	\$10,000			\$99,400
Adjunct Facilities		\$22,692				\$22,692
Building	\$315,150	\$70,272				\$385,422
Land banking		\$10,000				\$10,000
Engineering	\$240,940	\$98,442				\$339,382
Miscellaneous & Sundry		\$390,250				\$390,250
Contingency					\$100,000	\$100,000
Fund Total	\$3,067,614	\$2,659,598	\$148,254	\$0	\$100,000	\$5,975,466
<u>West Side Fire (101)</u>						
Fire	\$278,104	\$27,127				\$305,231
Fund Total	\$278,104	\$27,127	\$0	\$0	\$0	\$305,231
<u>Street Construction Maintenance & Repair (102)</u>						
Service	\$1,182,517	\$1,219,427				\$2,401,944
Contingency					\$25,000	\$25,000
Fund Total	\$1,182,517	\$1,219,427	\$0	\$0	\$25,000	\$2,426,944
<u>State Highway (103)</u>						
Service		\$70,000				\$70,000
Fund Total	\$0	\$70,000	\$0	\$0	\$0	\$70,000
<u>Recreation (106)</u>						
Parks & Recreation	\$1,427,466	\$689,048	\$259,000			\$2,375,514
Fund Total	\$1,427,466	\$689,048	\$259,000	\$0	\$0	\$2,375,514
<u>Food Service (107)</u>						
Health	\$110,523	\$8,000				\$118,523
Fund Total	\$110,523	\$8,000	\$0	\$0	\$0	\$118,523

2020 AMENDED APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Income Tax (116)</u>						
Budget/Finance/IncTaxAdmin	\$308,391	\$542,233				\$850,624
Managed Reserve				\$25,540		\$25,540
Fund Total	\$308,391	\$542,233	\$0	\$25,540	\$0	\$876,164
<u>Revolving Housing (120)</u>						
Health	\$157,979	\$10,000				\$167,979
Fund Total	\$157,979	\$10,000	\$0	\$0	\$0	\$167,979
<u>State & Local Forfeits (121)</u>						
Police		\$0				\$0
Fund Total	\$0	\$0	\$0	\$0	\$0	\$0
<u>Drug Law Enforcement (122)</u>						
Police		\$9,000				\$9,000
Fund Total	\$0	\$9,000	\$0	\$0	\$0	\$9,000
<u>Enforcement & Education (123)</u>						
Police		\$11,000				\$11,000
Fund Total	\$0	\$11,000	\$0	\$0	\$0	\$11,000
<u>Income Tax Safety (124)</u>						
Police	\$7,484,419	\$691,110				\$8,175,529
Fund Total	\$7,484,419	\$691,110	\$0	\$0	\$0	\$8,175,529
<u>Law Enforcement Trust (125)</u>						
Police		\$0				\$0
Fund Total	\$0	\$0	\$0	\$0	\$0	\$0
<u>Community Development Block Grant (126)</u>						
Community Development	\$17,875	\$160,300	\$145,165			\$323,340
Fund Total	\$17,875	\$160,300	\$145,165	\$0	\$0	\$323,340
<u>Fire & E.M.S. (128)</u>						
Fire	\$4,925,538	\$503,774	\$452,900			\$5,882,212
Fund Total	\$4,925,538	\$503,774	\$452,900	\$0	\$0	\$5,882,212
<u>Wireless 911 (129)</u>						
Safety		\$0				\$0
Fund Total	\$0	\$0	\$0	\$0	\$0	\$0
<u>Swimming Pool Inspections (130)</u>						
Health	\$9,049	\$0				\$9,049
Fund Total	\$9,049	\$0	\$0	\$0	\$0	\$9,049

2020 AMENDED APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Police Pension (132)</u>						
Police	\$120,000					\$120,000
Fund Total	\$120,000	\$0	\$0	\$0	\$0	\$120,000
<u>Fire Pension (133)</u>						
Fire	\$120,000					\$120,000
Fund Total	\$120,000	\$0	\$0	\$0	\$0	\$120,000
<u>UDAG / EDA-RLF (134)</u>						
City Manager/C.D.		\$50,000				\$50,000
Fund Total	\$0	\$50,000	\$0	\$0	\$0	\$50,000
<u>CHIP Grant (136)</u>						
CHIP Grant/Comm Development		\$100,000				\$100,000
Fund Total	\$0	\$100,000	\$0	\$0	\$0	\$100,000
<u>Water (201)</u>						
Service	\$1,803,555	\$811,998	\$783,000			\$3,398,553
Service (Capital Facilities)			\$766,024			\$766,024
Admin. Support	\$656,481	\$73,947	\$6,450			\$736,878
Budget & Finance (Debt)				\$55,759		\$55,759
Contingency					\$50,000	\$50,000
Fund Total	\$2,460,036	\$885,945	\$1,555,474	\$55,759	\$50,000	\$5,007,214
<u>Sewer (202)</u>						
Service	\$2,113,748	\$860,274	\$1,022,592			\$3,996,614
Service (Capital Facilities)			\$71,359			\$71,359
Admin. Support	\$656,481	\$86,398	\$6,450			\$749,329
Budget & Finance (Debt)				\$575,300		\$575,300
Contingency					\$50,000	\$50,000
Fund Total	\$2,770,229	\$946,672	\$1,100,401	\$575,300	\$50,000	\$5,442,602
<u>Utility Billing (204)</u>						
Budget & Finance		\$92,586				\$92,586
Fund Total	\$0	\$92,586	\$0	\$0	\$0	\$92,586
<u>Solid Waste (205)</u>						
Service	\$91,128	\$161,790	\$5,000			\$257,918
Fund Total	\$91,128	\$161,790	\$5,000	\$0	\$0	\$257,918
<u>Storm Water Utility (208)</u>						
Service	\$250,308		\$18,000			\$268,308
Service (Capital Facilities)			\$1,182,868			\$1,182,868
Admin. Support	\$332,068	\$62,296	\$1,450			\$395,814
Budget & Finance (Debt)				\$9,968		\$9,968
Fund Total	\$582,376	\$62,296	\$1,202,318	\$9,968	\$0	\$1,856,958
<u>Guaranteed Deposits (230)</u>						
Budget & Finance		\$1,000				\$1,000
Fund Total	\$0	\$1,000	\$0	\$0	\$0	\$1,000

2020 AMENDED APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Capital Projects (301)</u>						
Safety			\$181,900			\$181,900
Service			\$358,000			\$358,000
Service (Capital Facilities)			\$11,899,293			\$11,899,293
Administrative			\$51,400			\$51,400
New Admin. Facility			\$2,131,000			\$2,131,000
Budget & Finance (Debt)				\$303,939		\$303,939
Contingency					\$25,000	\$25,000
Fund Total	\$0	\$0	\$14,621,593	\$303,939	\$25,000	\$14,950,532
<u>Municipal Public Improvement Tax Increment Equivalent (302)</u>						
Service (Capital Facilities)						\$0
Budget & Finance (Debt)				\$1,366,650		\$1,366,650
Fund Total	\$0	\$0	\$0	\$1,366,650	\$0	\$1,366,650
<u>Police Facility (303)</u>						
Safety (Capital Facilities)			\$413,500			\$413,500
Budget & Finance (Debt)				\$3,077,500		\$3,077,500
Fund Total	\$0	\$0	\$413,500	\$3,077,500	\$0	\$3,491,000
<u>Debt Service (402)</u>						
Budget & Finance (Debt)				\$57,620		\$57,620
Fund Total	\$0	\$0	\$0	\$57,620	\$0	\$57,620
<u>Internal Service (807)</u>						
Health Insurance			\$3,700,000			\$3,700,000
Fund Total	\$0	\$3,700,000	\$0	\$0	\$0	\$3,700,000
Total Appropriations	\$25,113,244	\$12,600,906	\$19,903,605	\$5,472,276	\$250,000	\$63,340,031
Original Appropriations	\$24,787,144	\$12,459,693	\$13,787,565	\$5,472,276	\$250,000	\$56,756,678
Amendment #1	\$326,100.00		\$5,859,140			\$6,185,240
Amendment #2		\$141,213	\$100,000			\$241,213
Amendment #3			\$106,900			\$106,900
Amendment #4			\$50,000			\$50,000
Amendment #5						\$0
Amendment #6						\$0
Amendment #7						\$0
Amendment #8						\$0
	\$25,113,244	\$12,600,906	\$19,903,605	\$5,472,276	\$250,000	\$63,340,031
						\$0

2020 AMENDED APPROPRIATIONS - SCHEDULE OF OPERATING TRANSFERS AND TEMPORARY ADVANCES

<u>Paying Fund</u>	<u>Original</u>	<u>Current Request</u>	<u>Change</u>	<u>Receiving Fund</u>
<u>Operating Transfers</u>				
Fund 116 - Income Tax	\$3,600,000	\$3,600,000	\$0	Fund 001 - General
Fund 116 - Income Tax	\$1,000,000	\$1,000,000	0	Fund 102 - St Const Maint & Repair
Fund 116 - Income Tax	\$3,581,444	\$3,581,444	0	Fund 124 - Income Tax Safety
Fund 116 - Income Tax	\$3,581,444	\$3,581,444	0	Fund 128 - Fire & E.M.S.
Fund 116 - Income Tax	\$3,075,444	\$3,358,065	282,621	Fund 301 - Capital Projects
Fund 116 - Income Tax	\$1,790,724	\$1,889,496	98,772	Fund 303 - Police Facility
Fund 116 - Income Tax	\$60,000	\$60,000	0	Fund 402 - Debt Service
Total Fund 116 Income Tax	\$16,689,056	\$17,070,449	\$381,393	
Fund 201 - Water	\$47,000	\$47,000	\$0	Fund 204 - Utility Billing
Fund 202 - Sewer	\$47,000	\$47,000	0	Fund 204 - Utility Billing
Fund 001 - General	\$3,700,000.00	\$3,700,000.00	0	Fund 124 - Income Tax Safety
Fund 001 - General	\$6,400.00	\$6,400.00	0	Fund 106 - Parks and Rec
Fund 001 - General	\$1,500,000.00	\$1,500,000.00	0	Fund 301 - Capital Projects (for City Hall)
Fund 001 - General	\$2,100,000.00	\$2,100,000.00	0	Fund 128 - Fire & EMS
Subtotal - Total Operating Transfers	\$7,400,400	\$7,400,400	\$0.00	
<u>Temporary Advances</u>				
Fund 106 - Recreation	*	\$0	\$0	Fund 001 - General
Fund 201 - Water	*	\$0	0	Fund 116 - Income Tax
Fund 202 - Sewer	*	\$0	0	Fund 116 - Income Tax
Fund 205 - Solid Waste	*	\$56,000	0	Fund 001 - General
Fund 205 - Solid Waste	*	\$53,000	0	Fund 116 - Income Tax
Fund 208 - Storm Water	*	\$16,000	0	Fund 116 - Income Tax
Subtotal - Total Advances		\$125,000	\$0	
Grand Total - All Transfers & Advances		\$24,214,456	\$381,393	

* Designates Repayment of Advance

ORDINANCE NO. 2020-43

AN ORDINANCE AUTHORIZING THE CITY OF KENT TO SUBMIT FUNDING APPLICATIONS TO LOCAL, STATE AND FEDERAL AGENCIES DURING THE COVID-19 PANDEMIC, AND TO ACCEPT ANY GRANT, IF AWARDED, WITH CORRESPONDING APPROPRIATIONS OF FUNDS FOR SUPPLIES, EQUIPMENT, AND FUNDING TO FIGHT THE COVID-19 VIRUS, AND DECLARING AN EMERGENCY.

WHEREAS, local, State and Federal agencies have made or will make funding available for the specific purpose of dealing with the COVID-19 pandemic; and

WHEREAS, in order to apply for the funding grants as they become available, the City Manager desires City Council to authorize him or his designee to submit applications for the grants at the earliest possible time and without further action by Council; and

WHEREAS, City Council understands that time is of the essence and desires to allow applications to be submitted in an expeditious and timely manner in order to address the needs that arise during the COVID-19 pandemic.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Kent City Council approves and authorizes the City Manager or his designee to submit any grant funding application that is offered by a local, State or Federal agency that is specifically designed to meet the City's needs as a result of the COVID-19 pandemic.

SECTION 2. That the Kent City Council hereby approves the City's acceptance of any such grant, if awarded to the City, with corresponding appropriations for its use.

SECTION 3. That the Kent City Council hereby understands and agrees that participation in any grant program will require compliance with program guidelines and assurances.

SECTION 4. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 5. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL

ORDINANCE NO. 2020-44

AN ORDINANCE ACCEPTING A DONATION IN THE AMOUNT OF \$4,400.00 TO THE CITY OF KENT PARKS & RECREATION DEPARTMENT FROM THE KENT ROTARY FOUNDATION FOR THE PURCHASE OF PLAYGROUND EQUIPMENT FOR THE PLAYGROUND AT 1115 FRANKLIN AVENUE, KENT RECREATION CENTER, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent Parks & Recreation Department has received a donation in the amount of \$4,400.00 from the Kent Rotary Foundation for the purchase of playground equipment for the playground at 1115 Franklin Avenue, Kent Recreation Center; and

WHEREAS, the City wishes to accept said donation.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Council does hereby authorize the City Manager on behalf of the City of Kent to accept the donation of \$4,400.00 for the purchase of playground equipment for the playground at 1115 Franklin Avenue, Kent Recreation Center.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL
(SEAL)

ORDINANCE NO. 2020-45

AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE TO SELL OLDER MODELS OF POLICE AND FIRE VHF-BAND RADIOS TO ALL SEASON DISTRIBUTION BECAUSE THESE RADIOS ARE OBSOLETE BY THE PURCHASE OF MARCS MOTOROLA RADIOS PURCHASED IN 2018, WAIVING COMPETITIVE BIDDING, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent would like to sell older models of police and fire VHF-Band radios to All Season Distribution which are obsolete by the purchase of Marcs Motorola Radios purchased in 2018; and

WHEREAS, All Season Distribution is offering \$1,125.00 for one lot of radio equipment of the Fire Department radios; and

WHEREAS, All Season Distribution is offering \$400.00 for one lot of radio equipment of the Police Department radios.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto:

SECTION 1. That Council does hereby authorize the City Manager, or his designee, to sell the older models of Police and Fire VHF-Band radios to All Season Distribution, waiving competitive bidding.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL

ORDINANCE NO. 2020-46

AN ORDINANCE AMENDING RESOLUTION 2019-55, PASSED MAY 15, 2019 APPROVING A REQUEST FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ASSISTANCE FOR PROGRAM YEAR (PY) 2019 UNDER TITLE I OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED, INCLUDING THE PY2019 ANNUAL ACTION PLAN IN ORDER TO ACCEPT SUPPLEMENTAL COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS (CDBG-CV) FUNDS, AVAILABLE THROUGH THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT (CARES ACT), IN THE AMOUNT OF \$178,696.00, AND DECLARING AN EMERGENCY.

WHEREAS, under provisions of Title I of the Housing and Community Development Act of 1974, as amended (which title is hereinafter referred to as the "Act") and the regulations promulgated there under (24 CFR Parts 58 and 570, hereinafter referred to as the "Regulations"), the Secretary of the Department of Housing and Urban Development (hereinafter referred to as the "Secretary") is authorized to make grants to units of general local government to help finance community development programs (as that term is defined in the Act and Regulations); and

WHEREAS, the City of Kent, by Resolution 2019-55, accepted HUD/CDBG funds in the amount of \$283,165.00 for Program Year 2019; and

WHEREAS, the City of Kent received notification on April 2, 2020 from the U.S. Department of Housing and Urban Development (HUD) that the City has been allocated \$178,696 in supplemental CDBG funding available through the Coronavirus Aid, Relief and Economic Security Act (CARES Act) to be used to prevent, prepare for, and respond to the Coronavirus, known as CDBG-CV funding; and

WHEREAS, the City has complied with its citizen participation plan, including conducting virtual public hearings and other amendment requirements, in order to include the supplemental CDBG-CV funding in Program Year 2019 and allocate the funds to eligible activities and projects in response to the Coronavirus pandemic, in that connection and as required by and pursuant to the Act and Regulations; and

WHEREAS, this Council has duly reviewed and considered this supplemental CDBG-CV funding to be included in the amended PY2019 Annual Action Plan, as well as the comments and recommendations of the public and City administrative and planning officials.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That this Council hereby finds and determines that the CARES Act CDBG-CV supplemental funds will be allocated to eligible activities and projects in response to the Coronavirus pandemic.

SECTION 2. That the City Manager, being the chief executive officer of the City as that term is defined in the Act and Regulations, or his designee, is hereby designated as the authorized representative of the City to act in connection with the grant request and to provide such additional documentation or certifications as may be required by the Secretary or by other responsible agencies.

SECTION 3. That this Council hereby finds and determines that the City, in preparing its Consolidated Plan and this amended allocation of funds, has complied with the applicable requirements of the Act and Regulations, and this Council hereby approves the **amended** PY2019 Action Plan, together with all related documentation for submission to the Secretary.

SECTION 4. That this Council hereby directs that the City in carrying out the Program shall continue to comply with applicable requirements of the Act and Regulations and of other applicable laws, including, among others, requirements with respect to civil rights and anti-discrimination, citizen participation, relocation and land acquisition, environmental protection, cost accounting and administration, federal labor standards, flood control, conflicts of interest, political activity of employees, access to books and records and the requirements of giving maximum feasible priority to activities which will benefit low- and moderate-income families or aid in the prevention or elimination of slum or blight, and this Council hereby authorizes the City Manager or his designee to execute and file with the Secretary certifications in such forms as the Secretary may prescribe, which will provide assurances concerning the foregoing matters, and concerning such other matters as may be required by the Secretary in connection with carrying out the Community Development Block Grant Program.

SECTION 5. That this Council hereby authorizes the City Manager or his designee to consent to assume the status of a responsible federal official under the National Environmental Policy Act of 1969, insofar as the provisions of such act apply to the Secretary's responsibilities for environmental review, decision making and action to be assumed and carried out by the City Manager and authorizes the City Manager to consent on behalf of the City to accept the jurisdiction of the Federal courts for the purpose of carrying out the program. The City Manager or his designee is authorized to execute and file requests for release of funds and related certifications and prepare and file such other documents and take such other actions in connection with the environmental review process as may be required by the Act, the Regulations, particularly the regulations contained in 24 CFR Part 58, and by the National Environmental Policy Act of 1969.

SECTION 6. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 7. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

AMY WILKENS
CLERK OF COUNCIL
(SEAL)

ORDINANCE NO. 2020-47

AN ORDINANCE AMENDING THE CITY'S ZONING DISTRICTS MAP FOR PARCEL #17-011-10-00-023-000 (500 VFW PARKWAY) TO BE REZONED FROM ITS CURRENT 1155 I: INDUSTRIAL TO 1133:R-3 HIGH DENSITY RESIDENTIAL, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent Planning Commission is recommending a proposed amendment to the City's Zoning Districts Map to allow Parcel #17-011-10-00-023-000 (500 VFW Parkway) to be re-zoned from its current 1155 I: Industrial to 1133:R-3 High Density Residential; and

WHEREAS, on February 4, 2020, the Planning Commission voted 3-0 to recommend the zoning map change; and

WHEREAS, a public hearing will be held at the May 20, 2020 Committee session.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least a majority of all members elected thereto concurring:

SECTION 1. That Kent City Council does hereby authorize the amendment to allow Parcel #17-011-10-00-023-000 (500 VFW Parkway) to be re-zoned from its current 1155 I: Industrial to 1133:R-3 High Density Residential.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council, this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

AMY WILKENS
CLERK OF COUNCIL