Civil Service Commission

City of Kent ▫ 930 Overholt Rd. ▫ Kent, Ohio 44240 ▫ 330-678-8101

Civil Service Commission Special Meeting

April 15, 2019, 5:00 pm

Kent Fire Department, 320 S Depeyster Street

Call to Order

Roll Call

Budget and Finance

1. Personnel Change:
   a. Resignation: Sherry Hochstetler, Account Clerk, effective 4/8/2019
2. Request to establish an eligible list for Account Clerk and post the job notice with an exam date of 5/7/2019, pending no internal applicants.

Safety Administration

1. Personnel Change:
   a. Status Change: Kimberly Lafferty, from Clerk-Dispatcher to Records Clerk, effective 4/1/2019
2. Request to extend the Clerk-Dispatcher Eligible List one year with a new expiration date of 5/8/2020.

Adjournment

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in the Civil Service Commission public meeting or event should contact the Civil Service Commission at 330-678-8101 or civilservice@kent-ohio.org. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight (48) hours prior to the event.