



Kent City Health Department
414 E. Main St. POB 5192
Kent, Ohio 44240
HEALTH BOARD MINUTES
March 8, 2022

Board Members Present

Jack Amrhein
Pam Ferguson
Michelle Frederick
Emily Mattern
Christopher Woolverton

Absent

Louise Frederick
(arrived 5:40 PM)

Staff Present

Joan Seidel
Angela DeJulius
Sandra Knezevich

Guests

Rose Ferraro
Amy Wilkens

Mr. Christopher Woolverton called to order the Kent City Health Board Meeting of March 8, 2022 at 5:35 p.m.

Motion: A motion to excuse Louise Frederick was made by Jack Amrhein and seconded by Emily Mattern. With no further discussions or objections, the motion passed.

The Kent City Health Board Meeting minutes from the February 8, 2022 meeting were distributed and reviewed prior to the meeting.

Motion: A motion to approve the minutes from the February 8, 2022 meeting was made by Emily Mattern and seconded by Michelle Frederick. With no further discussions or objections, the motion passed.

Opening Comments/Guest Comments – A welcome to guests by Chris Woolverton. Rose Ferraro, Nursing Director for Portage County Health District and Amy Wilkens the Clerk of Council for the City of Kent.

PHEP/Nursing and Communicable Disease Report – Rose Ferraro reported on the Portage County Nursing Report. There has been an outbreak at a nursing home. There are 6 lab confirmed cases, 54 probable cases. Portage County is still calling the secondary cases which will continue to move forward. There has been 2 deaths, with 1 death being hospitalized. The resident of interest was from another nursing home facility. The nursing home was contacted to verify if there had been outbreak, no outbreak was found.

Information regarding the varicella case listed on the report was given. A 25-year-old woman from Turkey arrived here. Once was taken to the ER where she was diagnosed with chicken pox. She was then isolated in a hotel for 7 days. She is scheduled to leave for Asia on Friday

(March 11). She is no longer communicable, she is out of quarantine. This is her second time with chicken pox.

Portage County Health District is continuing to provide vaccines and visits to the homebound.

PCHD is not seeing many COVID cases. They continue to work on old cases. The school liaison continues to work with the schools. The hospital system is showing low cases.

Penny continues to work on the annual Communicable Disease report. This report hoping to be completed by the end of the month.

An increase of influenza is being seen, which will continue.

PCHD is returning to Renaissance Family Center in Windham. They will be doing Windham's back to school vaccines and COVID vaccines. Four clinics are planned.

Statistical Report for February – Joan Seidel reported the vaccination count was unavailable but will be available for the next report.

Health Department Report –

COVID - Joan Seidel reported COVID cases are continuing to remain low, hospitalizations have decreased. There are approximately 3-5 cases per week. Kent Fire are having low call volumes. Information regarding the waste water monitoring; gene copies have risen for Kent City. Franklin Mill's information was not available.

Joan Seidel attended the Kent Board of Education meeting on 2/15/22. Ms. Seidel stated she felt it went well.

KCHD is down to 2 case investigators. One had left after accepting a job in public health as she continues to work on her master degree. Another case investigator left due to lack of cases.

The additional clinic furniture has arrived and assembled.

The demand of vaccines and test kits are down. KCHD is continuing to provide boosters and first-time vaccine doses.

The job posting for the Workforce Development Grant is down. There 10 applicants. & were EMT-RNs, all well rounded with great experience. Interviews have started, with half dropping out due to other job offers or salary. Interviews continue who applied but are RN only.

Food Service - The Food Truck Ordinance, which has intended to be revised once out, is being Revisited by Legal, Fire, KCHD and a representative from the Food Truck Association.

Housing Inspections – The housing inspections have returned to pre-pandemic routines, continuing to take safety precautions.

Body Arts & Pools –Justin currently working on methodology for fees. He needs a 30-day notice to submit changed fees. They will be reviewed again for October. The state came to audit the pool program on 2/21/22. The final report will not be finalized for several months. Justin felt overall the audit went very well.

Vital Statistics – No updates were given.

Grants – An update on the budget justification for EO21 grant was made and submitted. These changes were requested by ODH for more clarification of roles.

Tobacco – Kyle is assisting Jalessa in getting familiar with TU22/23. Jalessa is also working on the documents for TU23, and gaining access to GMIS. KCHD and Portage County Health District will work together with new grant.

Accreditation – The first quarter PHAB meeting is scheduled for 3/9/22. Jalessa Caples start date is 2/22/2022.

Other – Talks have started about renewing the lease for the clinic space with the City Manager, City Attorney, and Administrative Assistant to the City Manager. A meeting with PARTA on other matters and this will be an added discussion item.

Discussion Items –

Roberts Rules – Amy Wilkens presented a slide presentation regarding the procedures of Roberts Rules of Order.

Health Equity – Dr. DeJulius gave an update regarding health equity. Joan Seidel and Angela DeJulius continue to keep health equity on the agenda within different groups. Dr. DeJulius reviewed KCHD Equity Work Group outreach. This includes Portage County NAACP, the Faith Community leaders, Kent Heart & Soul, Academic Experts, the Ohio Public Health Association, ODH Community of Health Equity Learning & Practice, Kent City Council and Sustainability Committee.

Action Items:

Expenditures & Encumbrances for February 2022			
2/7/2022	Ohio Division of Real Estate	Burial Permit Fees for January 2022	\$270.00
2/10/2022	Metzgers/Ace of Kent	Supplies for COVID19 -Blanket	\$1,000.00
2/16/2022	Swift First Aid	First Aid kit replacement items	\$44.25
2/17/2022	Angela DeJulius, MD	Sep - Dec 2021 Workforce Development Grant	\$8,444.44
2/21/2022	National Restaurant Assoc.	ServSafe Coursebooks and answer sheets	\$5,000.00
2/24/2022	Medline Industries	Interest Charges	\$6.94
2/25/2022	Medline Industries	Supplies for COVID19 Clinic	\$2,000.00

Motion: A motion to approve the expenditures and encumbrances for February 2022 was made by Pam Ferguson and seconded by Emily Mattern. With no further discussion the motion passed.

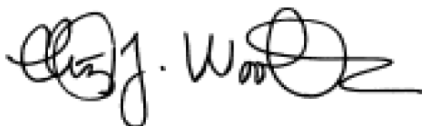
Resolution #2022-002 to be a discussion item at April board meeting.

Executive Session: None requested

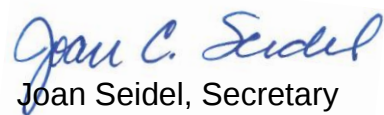
Adjourn:

Motion: A motion to adjourn the health board meeting of March 8, 2022 was made by Pam Ferguson and seconded by Jack Amrhein. With no further discussion the motion passed. Meeting adjourned at 6:50

Approved:



Christopher Woolverton, President



Joan Seidel, Secretary