



City of Kent
Wednesday, September 21, 2022
Regular City Council Meeting
320 S. Depeyster Street, Kent, OH 44240

AGENDA

7:25 P.M. Board of Control

7:30 P.M. Regular Council Meeting

1. Roll Call
2. Opening Remarks and Pledge of Allegiance (Ms. Gwen Rosenberg)
3. Approval of Minutes
 - 3.1. Regular Council Meeting Minutes from August 17, 2022
4. Communications
 - 4.1. Public Comment- Anyone wishing to address Council must submit their written comments to the Clerk of Council at councilclerk@kent-ohio.org by 4:30 p.m. on the day of the meeting. If also requesting to speak at the meeting, comments are limited to three (3) minutes. Please sign in with the Clerk of Council prior to the start of the meeting.
 - 4.2. Written Communication (All placed on file in the Clerk of Council's office)
 1. Council member Tracy Wallach submitted the Portage County Solid Waste Management Policy Committee Meeting Minutes from January 23, 2019 on June 27, 2022.
 2. Standing Rock Cemetery Board August Meeting minutes and Agenda for the September 8, 2022 meeting received on September 1, 2022.
 3. City Flag Committee Agenda for the September 14, 2022 meeting received on September 8, 2022.
 4. The Parks and Recreation Board Packet for the September 15, 2022 meeting was received on September 9, 2022.
 5. Board of Zoning Appeals Agenda and Staff report for September 19, 2022 was received on September 12, 2022.
 6. Letter from First Energy in regards to the Ohio Edison Efficiency Safety Incentive Program for streetlighting service was received on September 13, 2022.
 7. Civil Service Commission Agenda for September 19, 2022 received on September 14, 2022.

8. Email from Paul Sellman resigning from the Board of Zoning Appeals effective immediately was received on September 13, 2022.

4.3. City Manager's Report

5. Standing Committees & Legislation

5.1. **Committee of the Whole** Chair Mayor Fiala

5.1.1. Committee Meeting Minute Approval for September 7, 2022

5.1.2. Action(s) Recommended

1. Authorize the update of the annual replacement pages to the City Ordinance Book with an emergency clause.

5.1.3. **DRAFT 2022-097** AN ORDINANCE APPROVING THE CURRENT REPLACEMENT PAGES TO THE CITY OF KENT CODIFIED ORDINANCES AND DECLARING AN EMERGENCY (AUTHORIZED)

5.2. **Land Use Committee** (Chair Ferrara/Vice-Chair Shaffer Bish)

5.2.1. Committee Meeting Minute Approval for September 7, 2022

5.2.2. Action(s) Recommended:

1. Authorize the proposed text amendment to the City's Zoning Code, with the emergency clause.

5.2.3. **DRAFT 2022-098** AN ORDINANCE AUTHORIZING THE FILING OF A PETITION WITH THE BOARD OF COUNTY COMMISSIONERS OF PORTAGE COUNTY, OHIO TO CHANGE THE FRANKLIN TOWNSHIP BOUNDARY LINES IN ORDER TO REMOVE 174.828 ACRES OF TERRITORY FROM FRANKLIN TOWNSHIP AND MAKE THE TOWNSHIP LINES IDENTICAL WITH THE LIMITS OF THE CITY OF KENT, OHIO, AS A RESULT OF REMOVING SAID TERRITORY FROM THE TOWNSHIP, AND DECLARING AN EMERGENCY (**AUTHORIZED 4/20/2022**)

5.2.4. **DRAFT 2022-099** AN ORDINANCE AUTHORIZING AMENDMENTS TO THE CITY OF KENT'S ZONING CODE IN ORDER TO GREATER CLARIFY TEXT OR CORRECT ERRORS IN THE CODE, AND DECLARING AN EMERGENCY (AUTHORIZED)

5.3. **Streets, Sidewalks and Utilities** Chair Sidoti/ Vice-Chair Wallach

5.3.1. Committee Meeting Minute Approval for September 7, 2022

5.3.2. Action(s) Recommended

1. Approve the North Mantua Street Improvements Agreement with the emergency clause.

5.3.3. **DRAFT 2022-100** AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO EXECUTE THE NORTH MANTUA STREET IMPROVEMENTS AGREEMENT BETWEEN THE CITY OF KENT, KENT CITY SCHOOL DISTRICT AND THE DAVEY TREE EXPERT COMPANY TO ADDRESS EXISTING NEEDS ALONG THE ROADWAY, AND DECLARING AN EMERGENCY (AUTHORIZED)

5.4. **Finance Committee** Chair DeLeone/ Vice-Chair Wallach

5.4.1. Committee Meeting Minute Approval for September 7, 2022

5.4.2. Action(s) Recommended

1. Authorized the certification of tax rates to the Portage County Auditor's Office, with an emergency clause.
2. Authorize the purchase of the proposed utility billing software with an emergency clause.
3. Authorize the current budget appropriations as presented, with an emergency clause.

5.4.3. **DRAFT 2022-101** RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. (AUTHORIZED)

5.4.4. **DRAFT 2022-102** AN ORDINANCE AUTHORIZING THE CITY OF KENT'S BUDGET & FINANCE DEPARTMENT TO ENTER INTO AN AGREEMENT WITH CIVICA AUTHORITY TO UPDATE THE UTILITY BILLING SOFTWARE, AND DECLARING AN EMERGENCY (AUTHORIZED)

5.4.5. **DRAFT 2022-103** AN ORDINANCE AMENDING ORDINANCE NO. 2021-133, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 15, 2021; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2022; AND DECLARING AN EMERGENCY (AUTHORIZED)

5.4.6. **DRAFT 2022-104** AN ORDINANCE ACCEPTING A DONATION IN THE AMOUNT OF \$5,000.00 TO THE CITY OF KENT PARKS & RECREATION DEPARTMENT FROM ADAM HAMILTON MEMORIAL ACADEMIC & ATHLETIC SCHOLARSHIP FUND FOR KENT PARKS AND RECREATION

YOUTH TACKLE FOOTBALL AND CHEER PROGRAM, AND DECLARING AN
EMERGENCY.(UNAUTHORIZED)

6. Unfinished Business
7. New Business
8. Councilmembers' Comments
9. Mayor's Report

Executive Session

1. To Discuss Employee Evaluation and Compensation

Adjourn

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in any City or City Council public meeting or event should contact the Clerk of Council at 330-676-7555 or councilclerk@kent-ohio.org. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight hours prior to the event.