



City of Kent
Wednesday, December 21, 2022
Regular City Council Meeting
320 S. Depeyster Street, Kent, OH 44240

AGENDA

7:25 P.M. Board of Control

7:30 P.M. Regular Council Meeting

1. Roll Call
2. Opening Remarks and Pledge of Allegiance
3. Approval of Minutes
 - 3.1. November 16, 2022 Special Committee Meeting Minutes
November 16, 2022 Regular Meeting Minutes
4. Communications
 - 4.1. Public Comment - Anyone wishing to address Council must submit their written comments to the Clerk of Council at councilclerk@kentohio.gov by 4 30 p.m. on the day of the meeting. If also requesting to speak at the meeting, comments are limited to three (3) minutes.
 - 4.2. Written Communication (All placed on file in the Clerk of Council's office)
 1. Parks and Recreation Board Packet for their rescheduled meeting being held on December 8, 2022 was received on November 30, 2022
 2. Planning Commission Agenda and Staff report for the December 6, 2022 meeting was received on November 29, 2022
 3. Request for an Updated List of City Elected Officials was received from the State of Ohio Ethics Commission on December 1, 2022.
 4. Standing Rock Cemetery Board of Trustees December Meeting Agenda and November meeting minutes were received on December 2, 2022.
 5. Letter from the Board of Elections regarding changes to laws governing property tax levies was received and forwarded to the Law and Budget and Finance departments on December 6, 2022.
 6. Letter from Julie Kenworthy, Director of the Kent Historical Society and Museum in regards to historic preservation and the work being done on the City's Design Guidelines for the Overlay District was received on December 7, 2022.
 7. Letter from Pamela Ferguson notifying Commissioner Seidel and City Council of her change in primary residence and resignation from the

Board of Health effective January 1, 2023 was received on December 14, 2022.

4.3. City Manager's Report

5. Standing Committees & Legislation

5.1. **Committee of the Whole** Chair Mayor Fiala

5.1.1. Committee Meeting Minute Approval - December 7, 2022

5.1.2. Action(s) Recommended

1. Authorize 2023-2027 Capital Improvement Plan with the emergency clause.(Presented at November Special Mtg)

5.1.3. Voting on Board and Commission Appointments

5.1.4. Authorize Insertion of Names into Legislation

5.1.5. **DRAFT 2022-119** A RESOLUTION APPOINTING _____ TO THE BOARD OF ZONING APPEALS AND DECLARING AN EMERGENCY. (Authorized)

5.1.6. **DRAFT 2022-120** A RESOLUTION APPOINTING _____ TO THE BOARD OF BUILDING APPEALS AND DECLARING AN EMERGENCY. (Authorized)

5.1.7. **DRAFT 2022-121** A RESOLUTION APPOINTING _____ and _____ TO THE BOARD OF HEALTH, AND DECLARING AN EMERGENCY (Authorized)

5.1.8. **DRAFT 2022-122** A RESOLUTION CONFIRMING THE CITY OF KENT MAYOR'S APPOINTMENT OF JUSTIN BERTHIAUME TO THE COMMUNITY REINVESTMENT AREA HOUSING COUNCIL, AND DECLARING AN EMERGENCY (Authorized)

5.1.9. **DRAFT 2022-123** A RESOLUTION APPOINTING _____ TO THE COMMUNITY REINVESTMENT AREA HOUSING COUNCIL, AND DECLARING AN EMERGENCY. (Authorized)

5.1.10. **DRAFT 2022-124** A RESOLUTION APPOINTING _____ TO THE COMMITTEE ON DESIGN AND PRESERVATION AND DECLARING AN EMERGENCY (Authorized)

- 5.1.11. **DRAFT 2022-125** A RESOLUTION APPOINTING _____ and
_____ TO THE FAIR HOUSING BOARD AND DECLARING AN
EMERGENCY (Authorized)
- 5.1.12. **DRAFT 2022-126** A RESOLUTION APPOINTING _____ and
_____ TO THE INCOME TAX BOARD OF REVIEW AND DECLARING
AN EMERGENCY (Authorized)
- 5.1.13. **DRAFT 2022-127** A RESOLUTION APPOINTING _____ TO THE
LOAN REVIEW BOARD AND DECLARING AN EMERGENCY. (Authorized)
- 5.1.14. **DRAFT 2022-128** A RESOLUTION APPOINTING _____ and
_____ TO THE PLANNING COMMISSION AND DECLARING AN
EMERGENCY. (Authorized)
- 5.1.15. **DRAFT 2022-129** A RESOLUTION APPOINTING _____ and
_____ TO THE SHADE TREE COMMISSION AND DECLARING AN
EMERGENCY (Authorized)
- 5.1.16. **DRAFT 2022-130** A RESOLUTION APPOINTING _____ and
_____ TO THE SUSTAINABILITY COMMISSION AND DECLARING AN
EMERGENCY (Authorized)

5.2. **Streets, Sidewalks and Utilities Committee** Chair Sidoti/Vice-Chair Wallach

5.2.1. Committee Meeting Minute Approval: NONE

5.2.2. Action(s) Recommended: NONE

5.2.3. **DRAFT 2022- 131** AN ORDINANCE OF LEGISLATION CONSENT FOR THE
ODOT PROJECT TITLED: MUNICIPAL BRIDGE INSPECTION PROGRAM.
(Unauthorized)

5.3. **Land Use Committee** Chair Ferrara/ Vice-Chair Shaffer Bish

5.3.1. Committee Meeting Minute Approval - December 7, 2022

5.3.2. Action(s) Recommended

1. Authorize amendment of Chapters 1103 and 1105 of the Kent
Zoning Code with an emergency clause.

5.3.3. **DRAFT 2022- 132** AN ORDINANCE AUTHORIZING AMENDMENTS TO THE
CITY OF KENT'S ZONING CODE IN ORDER TO ESTABLISH A NEW LAND
USE CATEGORY IN THE CODE, AND DECLARING AN EMERGENCY

(Authorized)

5.4. **Finance Committee** Chair DeLeone/ Vice-Chair Wallach

5.4.1. Committee Meeting Minute Approval - December 7, 2022

5.4.2. Action(s) Recommended

1. Authorize the renewal of the Portage County Public Defender's contract for 2023 with an emergency clause.
2. Authorize the 2023 City Operating Budget, including the 9 % Water and Sewer rate increases, with the emergency clause.
3. Approve the 2022 Budget appropriation amendment with an emergency clause
4. Authorize the final year end budget reconciliation for 2022 with an emergency clause.
5. Approve "then and now" purchases incurred in 2022 over \$3,000 with an emergency clause.
6. Approve the Position Allocation and General Compensation Plan with an emergency clause.

5.4.3. **DRAFT 2022-133** AN ORDINANCE AUTHORIZING THE CITY MANAGER TO CONTRACT, ON BEHALF OF THE CITY OF KENT, WITH THE OFFICE OF THE PUBLIC DEFENDER, PORTAGE COUNTY, FOR THE PROVISION OF LEGAL COUNSEL TO INDIGENT PERSONS CHARGED WITH POTENTIAL PENALTY OF INCARCERATION FOR OFFENSES COMMITTED IN VIOLATION OF THE ORDINANCES OF SAID CITY FOR THE PERIOD JANUARY 1, 2023 THROUGH DECEMBER 31, 2023, AND DECLARING AN EMERGENCY (Authorized)

5.4.4. **DRAFT 2022- 134** AN ORDINANCE AMENDING SECTION 913.05 OF THE KENT CODIFIED ORDINANCES, INCREASING THE WATER RATES OF THE CITY OF KENT, OHIO BY NINE PERCENT (9%) BEGINNING WITH THE FIRST BILLING CYCLE IN JANUARY, 2023, AND DECLARING AN EMERGENCY (Authorized)

5.4.5. **DRAFT 2022-135** AN ORDINANCE AMENDING SECTION 915.72 OF THE KENT CODIFIED ORDINANCES, INCREASING THE SEWER RATES OF THE CITY OF KENT, OHIO BY NINE PERCENT (9%) BEGINNING WITH THE FIRST BILLING CYCLE IN JANUARY, 2023, AND DECLARING AN EMERGENCY (Authorized)

5.4.6. **DRAFT 2022-136** AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED \$3000.00; AND DECLARING AN EMERGENCY (Authorized)

- 5.4.7. **DRAFT 2022- 137** AN ORDINANCE AMENDING ORDINANCE NO.2021-138 THE POSITION ALLOCATION AND GENERAL COMPENSATION PLAN, AND DECLARING AN EMERGENCY (Authorized)
- 5.4.8. **DRAFT 2022-138** AN ORDINANCE APPROPRIATING THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2023, AND DECLARING AN EMERGENCY (Authorized)
- 5.4.9. **DRAFT 2022-139** AN ORDINANCE AMENDING ORDINANCE NO. 2021-133, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 15, 2021; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2022; AND DECLARING AN EMERGENCY (Authorized)
6. Unfinished Business
7. New Business
8. Councilmembers' Comments
9. Mayor's Report

Adjourn

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in any City or City Council public meeting or event should contact the Clerk of Council at 330-676-7555 or councilclerk@kent-ohio.org. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight hours prior to the event.