



City of Kent
Wednesday, January 4, 2023
City Council Committee Meetings
320 S. Depeyster Street, Kent, OH 44240

MINUTES

Council Committee Meetings

At 7.p.m., Mayor Jerry T. Fiala called the City Council Committee Meetings to order.

Present: Mr. Jack Amrhein, Mr. Michael DeLeone, Mr. John Kuhar, Ms. Gwen Rosenberg, Ms. Heidi Shaffer Bish, Mr. Roger Sidoti, Mr. Robin Turner, Mr. Tracy Wallach

Also Present: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Melanie Baker, Service Director; Mr. Jim Bowling, City Engineer; Ms. Joan Seidel, Health Commissioner; Mr. Nick Shearer, Chief of Police; Mr. Bill Myers, Fire Chief; Ms. Sara Slanina, Paramedicine Provider; Ms. Amy Wilkens, Clerk of Council

Absent: Mr. Garret Ferrara

Committee of the Whole Chair Fiala/ Vice-Chair Amrhein

Office 365 Migration

Mr. Ruller introduced the IT Director to speak on the first topic. Mr. Nick Cecil, IT Director, updated City Council on the new Office 365 Migration, specifically in regards to email. He will finish migrating the Police and then will work for the City Council. Council will have a new email address and he will be facilitating training as necessary.

Mr. Kuhar asked about losing past data. Mr. Cecil said the migration will move emails, folder structure and calendars.

Mr. Cecil said the Google licensing expires March 1st, so time is important. They can come in as a group or individually, whichever works best.

Ms. Shaffer Bish asked about coordinating this transition. She suggested Ms. Wilkens assist with scheduling a time for Council members to meet with Mr Cecil.

Mr. Cecil explained multi-functioning authentication and the necessity of having this for cyber security insurance purposes.

Ms Wallach asked about forwarding emails, Mr. Cecil explained that was no longer a possibility.

Mr. Sidoti asked if they could do this on their own. Mr. Cecil said there is a process he will need to complete the migration and would prefer them to meet with him.

Mr. Ruller said some of this is driven by cyber security and is a recommendation by auditors and several other audits.

Mr. DeLeone said he had 25,000 emails and asked if this was a problem. Mr. Cecil said it is an automatic process and can be done.

Mr. Kuhar asked about emailing city staff and if he was allowed to forward emails to his city email address. Mr. Cecil said you can manually forward any email that you wish, just that you cannot set it up to forward all emails to another address.

Mr. Ruller said that those who have email on their cell phones will need to download the app. He also said he would like the city to use laptops in the future for business use during the meeting.

Ms. Rosenberg said she is in full support of using laptops during the meeting.

There were no further questions and Mr. Cecil thanked City Council for their time.

Review and Update of the Pending List Items

Mr. Ruller went through each item on the Pending List individually and the following actions were taken:

1. Sustainability Commission to come up with 10 action items to fend off global warming: Keep on List
2. Explore Senior Center Advisory Committee: Keep on List
3. Conflict of Interest for Boards and Commissions: Remove **MOTION TO REMOVE CONFLICT OF INTEREST ITEM** MADE BY Ms. Heidi Shaffer Bish, SECONDED by Ms. Gwen Rosenberg and CARRIED by a voice vote of 8-0-0.
4. Review and Discuss Unattended Vehicle Idling in the City-Keep on List
5. Design Guidelines Reorganization- Keep on List
6. Review of Noise Ordinance and Recommendation- Remove **MOTION TO REMOVE REVIEW OF NOISE ORDINANCE** MADE BY Mr. John Kuhar, SECONDED by Ms. Heidi Shaffer Bish and CARRIED by a voice vote of 8-0-0.
7. Discussion with Franklin Township on Sidewalk Shoveling/Plowing - Keep on List
8. Parameters for Low Frequency Noises- Keep on List **MOTION TO KEEP LOW FREQUENCY NOISES ON PENDING LIST** MADE BY Ms. Tracy Wallach SECONDED by Ms. Heidi Shaffer Bish and CARRIED by a voice vote of 8-0-0. Ms. Wallach stated that a resident was to come in to speak but was not able to. Mr. Kuhar said the way business is done, a lot of problems solve themselves. Mr. Turner asked how we are able to define violations. Ms. Jones said, because this is such a new issue, she said we need to be very careful as a city. Mr. Kuhar encouraged Hope Jones to look into the federal government looking into noise. Ms. Jones said she would take a look at it.
9. Proactively Dealing with Racism- **MOTION TO KEEP PROACTIVELY DEALING WITH RACISM ON THE PENDING LIST** MADE BY Ms. Tracy Wallach SECONDED by Ms. Heidi Shaffer Bish and CARRIED by a voice vote of 8-0-0.
10. Flag Committee- Keep on Pending List

11. Animal Control Equipment Discussion- Remove **MOTION TO REMOVE ANIMAL EQUIPMENT DISCUSSION FROM PENDING LIST** MADE BY Ms. Heidi Shaffer Bish SECONDED by Ms. Gwen Rosenberg and CARRIED by a voice vote of 8-0-0.
12. Changes in Fireworks Law- Keep on List **MOTION TO KEEP CHANGES IN FIREWORKS LAW ON PENDING LIST** MADE BY Ms. Heidi Shaffer Bish SECONDED by Ms. Tracy Wallach and CARRIED by a voice vote of 8-0-0. Ms. Shaffer Bish said she would like time to see how this goes.
13. Yard Waste Site Policies- Remove **MOTION TO REMOVE YARD WASTE SITE POLICIES FROM PENDING LIST** MADE BY Ms. Heidi Shaffer Bish SECONDED by Ms. Tracy Wallach and CARRIED by a voice vote of 8-0-0.

New City Hall Construction Update

Ms. Melanie Baker, Service Director, said the steel for the new building will arrive on January 16th. She is planning an event on January 18th where Council members can sign the beams. She said we may have to close a lane on S. Water, but it won't be both lanes.

She added they are still working on getting the gas lines installed, which was supposed to be done before Christmas, but should be done by late January.

She met with the architect and will be sending the request for proposals for furniture selection. In regards to technology for the Council, she highly recommends getting laptops. Everything will be wireless and there will be large screens and TVs.

Mr. Ruller asked if they wanted other businesses and staff to attend the event on the 18th. Mayor Fiala said they would work on this.

Mr. Kuhar asked about wireless usage in the building and what would happen if it were to go out. Ms. Baker said they had things in place to help with that.

Ms. Rosenberg thanked Melanie Baker for the beam signing, and said she is excited about the opportunity.

Health and Public Safety Committee (Chair Amrhein/ Vice-Chair Sidoti)

Fire Department Update

Mr. Ruller introduced Fire Chief Myers to give an update on the mill fire and the paramedicine program.

Mr. Myers began by stating the investigation into the mill fire is ongoing. They are using all the sources available to them for the investigation and hope it can be wrapped up soon, and as soon as he knows anything, he will let everyone know.

He said we measure our success in ways we touch the lives of people. He thanked Joan Seidel because the paramedicine program would not have been there without her efforts. The Fire Prevention Bureau has changed into community risk reduction. He introduced Sara Slalina to discuss the work she was doing.

Sara Slalina reviewed her powerpoint presentation (**Attachment #1**)

Chief Myers said this is touching people's lives and all of her hard work is really benefiting those in the community. Having the Community Risk Reduction program has been a great

benefit.

Ms. Rosenberg recognized her work arranging hospice services.

Mr. DeLeone asked if this was just in the city or other areas. Chief Myers said it was for the whole response area.

Mr. Kuhar said removing rugs is a very important thing to remove. He asked Chief Myers about water wetters for fires. He said they do have some, but it is very expensive and chose not to use them. It is used on occasion, especially with reburns.

Ms. Sidoti asked about the significance of the program and asked about increasing this program. Chief Myers said he would like to see that happen.

Ms. Rosenberg asked if there was any collaboration with the police. Sara said they have had discussions but they are not there yet.

Mr. Turner asked about the paramedicine program that has been instituted. Has there been any information given out regarding its impact and how it impacts the citizens? He hopes we get this information out and that there are these functions in the city.

Health Department Request to Oppose State HB513

Mr. Ruller said HB513 is currently on the Governor's desk and introduced Joan Seidel to speak on this item.

Ms. Seidel said this bill was passed during a lame duck session. The governor can sign , veto, or do nothing. Ms. Seidel, along with many others, signed onto this letter and sent it to the Governor. The next meeting to discuss it is January 9, 2023. Home rules have allowed Kent to enforce updates of policies. Ms. Seidel has given a suggested word document and encouraged Council to either sign the letter or send their own letters.

Mr. Kuhar asked about the justification of passing the bill, which was on taxes, and local policy making was tagged on at the last minute.

Mr. Turner asked what her recommendation was.

Ms. Shaffer Bish said she read the letter and it was really well written.

Police Department Update on Animal Control Services

Chief Shearer said this came up in regards to compliance officers attempting to capture animals on the loose. He has talked with his animal control officers, who suggested using net guns. He said feral cats are an issue that cannot be trapped as they have nowhere to take them.

Mr. Kuhar said a month ago, a rabid raccoon was in the neighbor's yard. Animal control was called and was unable to do anything. He felt something should have been done. Chief Shearer said the only mechanism is to euthanize with a firearm, and it can't be done in a tree. Mr. Kuhar said the net is a good option.

Mr. DeLeone asked if it was reloadable. Chief Shearer said it was.

Finance Committee (Chair DeLeone/Vice-Chair Wallach)

Information Technology Support Contract

Mr. Ruller said this is the new contract with Quality IP, which is a renewal with a slightly diminished amount.

Nick Cecil said the main difference is it is a three-year agreement.

Ms. Wallach asked about the security of our system. Mr. Cecil said they use a multi-system approach to watch for that. Part of the reason we are moving to Microsoft is to improve this. There is now a rolling cycle in place to replace items to keep everyone up to date.

Ms. Shaffer Bish asked what the total was. Mr. Cecil said it is a monthly expense. He said it is measured billing, and if there are services added, it is per machine, so if we get rid of some computers or add them, they are adapted to use current numbers using current, which are based on staffing numbers. Mr. Ruller said it is a little less because we are bringing an employee on board.

MOTION TO APPROVE THE INFORMATION TECHNOLOGY SUPPORT CONTRACT

MADE BY Mr. Roger Sidoti, SECONDED by Mr. John Kuhar and CARRIED by a voice vote of 8-0-0.

Executive Session

An Executive Session was scheduled to confer with an attorney for the public body subject to pending imminent court action.

MOTION TO ENTER EXECUTIVE SESSION MADE BY Mr. Jack Amrhein, SECONDED by Mr. Roger Sidoti and CARRIED by a voice vote of 8-0-0.

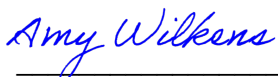
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Absent: Mr. Garret Ferrara

MOTION TO RETURN TO the REGULAR COUNCIL MEETING MADE BY Mr. Jack Amrhein, SECONDED by Mr. John Kuhar and CARRIED by a voice vote of 8-0-0.

Hearing no further business, the meeting adjourned at 9:30 p.m.



Amy Wilkens
Clerk of Council

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in any City or City Council public meeting or event should contact the Clerk of Council at 330-676-7555 or councilclerk@kent-ohio.org. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight hours prior to the event.

City of Kent Paramedicine Program

Kent Fire Department/Health Department

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Mission Statement

To provide compassionate quality care and service built around the needs of the patients and communities we serve through effective partnerships.

What is a Community Paramedicine Provider (CPP)?

A CPP is a Paramedic/RN that works to increase access to primary and preventive care and increase the quality of life for the residents in our community.

What types of services will the CPP provide?

- Assess home environment for fall and safety hazards
- Provide health assessments and chronic disease monitoring and education
- Coordinate health services
- Determine need for and provide referrals to community resources
- Educating on proper use of health care resources
- Provide hospital follow-up care
- Provide organization of new and current medications
- Educating on identified health care goals

The City of Kent Fire and Health Departments work together to provide services to the residents to which we proudly serve. We have expanded our services to the community to better prevent illness and injury and increase quality of life.

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- 76 home visits
- Worked with residents' physicians to find meaningful solutions to improved in-home healthcare
 - Working with local physicians to coordinate services
- Assisted with medication compliance
 - Resulting in decreased EMS calls and emergency room visits
- Establishing housing for the homeless
- Initiated hospice services for five residents
- Provided COVID vaccines in home to multiple residents
- Assisted in getting residents connected with in-home agencies to help with meals, cleaning, laundry, etc.
- Admitted two residents to detox
- Provides health screenings Kent Social Services weekly
- Assists with setting up new primary care providers
- Assists with dental, women's health, and eye exam appointments
- Attended five community events

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RESIDENT WITH A CHRONIC MEDICAL CONDITION

- In previous 12 months-20 911 calls
- 5 calls since CPP visits initiated
- In home visits provided insight into medication non-compliance
 - Provided education in use of medication
- Assisted with getting homecare set up
- Assisted with getting transportation
- Establishing independence at home

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CITY OF KENT PARAMEDICINE PROVIDER

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For more information contact 330-839-5261 or sara.slanina@kent-ohio.org

