



City of Kent
Wednesday, June 7, 2023
City Council Committee Meetings
320 S. Depeyster Street, Kent, OH 44240

AGENDA

6:55 P.M. BOARD OF CONTROL

7:00 P.M. Council Committee Meetings

Call to Order

1. **Committee of the Whole** (Chair Fiala/ Vice-Chair Amrhein)
 - 1.1. Boards and Commissions Interviews
 - 1.2. City Flag Committee Update (Flag Committee)
 - 1.3. Update on the Construction of the New City Administration Building (Melanie Baker)
 - 1.4. Pilot 4 Day Work Week at the Service Administration Complex (Bridget, Rhonda, Melanie)
2. **Health and Public Safety Committee** (Chair Amrhein/ Vice-Chair Sidoti)
 - 2.1. Low Frequency Noises (Hope Jones)
 - 2.2. Request to Accept Bicycle Helmet Donation (Joan Seidel)
 - 2.3. Business District Noise (Chief Shearer)
3. **Executive Session to Discuss Board and Commission Appointments and Employee's Evaluation**

Adjourn

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in any City or City Council public meeting or event should contact the Clerk of Council at 330-676-7555 or councilclerk@kent-ohio.org. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight hours prior to the event.

TENTATIVE JUNE 2023 CALENDAR

Visit and subscribe to the online calendar at www.kentohio.org/calendar.aspx

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 5 pm Sustainability Commission	6 3 pm ARB Mtg.	7 7. pm Council Committee Mtgs.	8 4:00 pm Standing Rock Cemetery Board	9	10
11	12 5:30 pm Board of Health Meeting	13	14	15 5:30 pm Parks and Rec. Board	16	17
18	19 5 pm Civil Service Commission Mtg. 7 pm Board of Zoning Appeals Mtg.	20 7 pm. Planning Comm. Mtg.	21 7:30 pm Reg. Council Mtg	22	23	24
25	26	27	28	29	30	

KENT CITY COUNCIL'S PENDING LIST

Administration	Month/Yr.	Motion Made by
Sustainability Comm.: Climate Change	7/14; 2/16; 8/21	Wallach; Shaffer Bish
Senior Advisory Committee	10/17	Ferrara; Sidoti
Unattended vehicles/idling cars	10/19	Wallach
Design Guidelines Reorganization	6/21	Sidoti
Discussion with Franklin Twp. /sidewalk snow upkeep	1/22	Shaffer Bish
Review of Planning Commission Timelines	4/23	Kuhar
Review of Roadwork Needed on Portage St.	5/23	Wallach
New Administration Building Dedication	5/23	Sidoti

Council Committee	Month/Yr.	Motion Made by
Parameters for low-frequency noises-- Health and Public Safety	1/21; 3/23	Wallach
Proactively addressing race & diversity in Kent-- Committee of Whole	9/20	Wallach
City Flag Redesign- Committee of the Whole	8/21	Rosenberg
Changes in Firework Laws- Health & Public Safety	7/22	Shaffer Bish

Updated & Posted May 31, 2023 Amy Wilkens | Clerk of Council | Kent City Council

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Boards and Commissions June 2023 Candidates

For Your Consideration:

Civil Service Commission (1 Vacancy)

❖ Matthew Hathaway New Applicant

From: noreply@civicplus.com
To: [Council Clerk](#)
Subject: Online Form Submittal: Online Boards & Commissions Application
Date: Thursday, May 4, 2023 12:45:16 PM

Online Boards & Commissions Application

Note

Except as otherwise provided by law, all appointments to City Boards and Commissions shall be electors of the City, residing within Kent city limits. This section does not apply to the Board of Building Appeals.

First Name	Matthew
Last Name	Hathaway
Address	215 E Elm St
City	Kent
State	OH
Zip Code	44240
Home Phone Number	<i>Field not completed.</i>
Cell Phone Number	3309787726
Email Address	matt.hathaway09@gmail.com
# of years you have lived in Kent	5 years
Education	Masters Degree
Place of Employment	Thomas Steel
Political Party	Republican
Are you a registered voter?	Yes
Which boards, commissions and committees are you applying for:	Civil Service Commission
Please provide	Bachelors and Masters degrees from Kent State, Army

educational and
professional
background to assist
Council in review of
your application.

Reserves, Union Trustee for United Steel Workers. I have a great
history of working well within groups.

Why are you interested
in this appointment?

I want to serve in my community

Resume or other
qualifications

[Matthew Hathaway Official Resume.docx](#)

Email not displaying correctly? [View it in your browser.](#)

MATTHEW HATHAWAY

215 E. Elm St.
Kent, Ohio 44240

matt.hathaway09@gmail.com

330-978-7726

Skills Summary

I have a lifetime of skills both in and out of the classroom. These were learned in fatherhood, The United States Army, college, and the workforce.

Education Degree/Date of Graduation

Kent State University	Masters	2021	Liberal Studies (Concentration is Education minor in Business) Teaching Certificate in Blended and Online Instruction
Kent State University	Bachelors	2016	Applied and Technical Studies in Business
	Associates	2016	Arts
Trumbull Business College	Associates	1997	Business Administration

Experience

Thomas Steel Strip 1999-Present

Annealing Furnace Operator

I help run four normalizing furnaces. We run coils of steel through the furnaces to help soften it for easier stamping and molding for our customers. Some of these customers include Duracell, Rayovac, Winchester and Harley Davidson. I also work closely with the Research and Development department and safety committee. Our most recent project was securing Tesla as a customer.

Ohio Steel Sheet and Plate 1993-1999

Sales Representative/Office Clerk

I wore many hats at this job. Some of my responsibilities were to process new orders and distribute them to the proper departments, help balance the shipping books at the end of each month. When needed, I would fill in for various salesmen for weeks and sometimes months at a time. I also helped with various aspects of Human Resources. I was trusted with many responsibilities throughout our office.

Military Experience**1994-1997****United States Army Reserves – 350 Medical Support Hospital Patient Administration/71G**

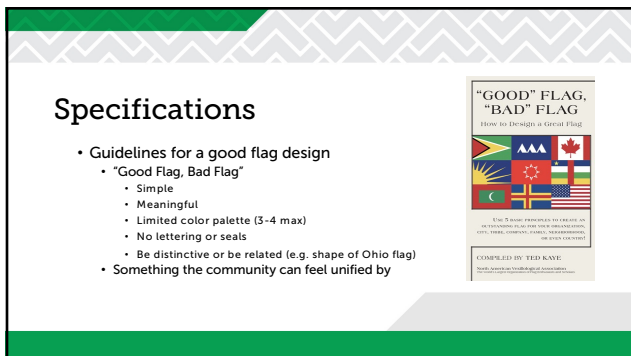
My department maintained the medical records for our unit. As a unit we conducted physicals for different units each month at the Medical Center in Cleveland for Veterans Affairs. My part in this was as a medical records expert.



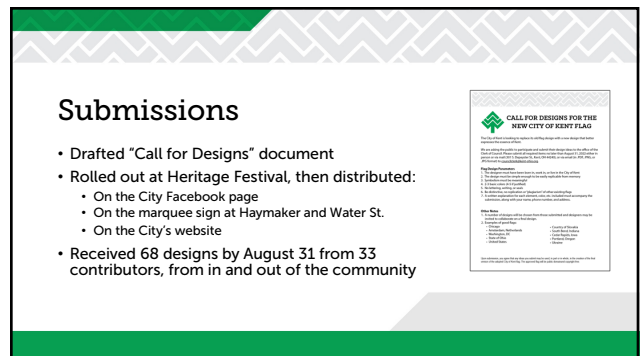
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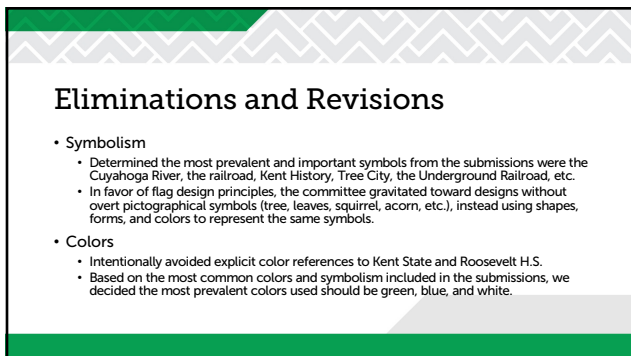
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Post-Launch Update

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Outreach Activities

- Library display was installed in March; survey launched same day
- Jon & Zach visited Stanton Middle School and presented to the 6th grade class; all took the survey
- Press releases in several area publications
- Main Street Kent has posters
- City Marquee sign, website updates
- Jon gave interview to the Record-Courier

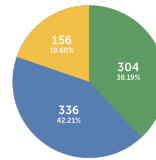


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Public Survey Results

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Question 1: How familiar are you with the City flag design project?



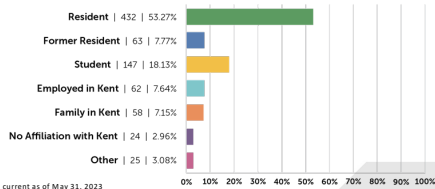
Total Answers: 796
Total Skips: 15

- This is the first I am hearing about it
- Vaguely familiar
- I have followed the project since it was announced

Note: Data current as of May 31, 2023

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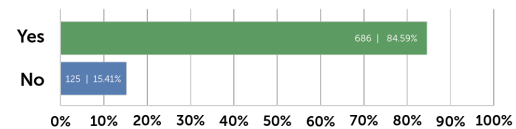
Question 2: What is your relationship to the City of Kent?



Note: Data current as of May 31, 2023

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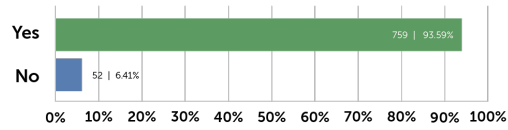
Question 3: Have you read and formed a strong understanding of the process the City Flag Committee followed to reach the three presented options?



Note: Data current as of May 31, 2023

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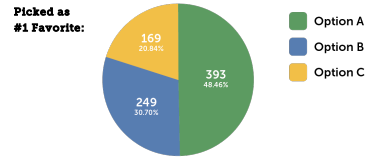
Question 4: Have you read and formed a strong understanding of the descriptions of each flag design and what they symbolize?



Note: Data current as of May 31, 2023

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Question 5: Please rank the three submissions from your FAVORITE to LEAST FAVORITE, with 1 being your most favorite and 3 being your least.



Note: Data current as of May 31, 2023

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Question 6: Comments | Summary of Written Feedback

Total Responses (with or w/o comments)	812	100%		
Responses with Comments	309	38%	Adjusted for "N/A" Comments	256 32%
Responses with No Comments	503	62%	Adjusted for "N/A" Comments	556 68%

Note: Data current as of May 31, 2023

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Question 6: Comments | Summary of Written Feedback

	Positive	Positive, Constructive	Neutral	Negative, Constructive	Negative	N/A, Disregard
Total Comments	106	65	17	42	26	53
Percent of Total Responses	13.1%	8%	2.1%	5.2%	3.2%	6.5%
Percent of Responses with Comments	34.3%	21%	5.5%	13.5%	8.4%	17.2%

Note: Data current as of May 31, 2023

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Question 6: Comments | Summary of Written Feedback

	Bird/ Ch.Swift	Black Squirrel*	Tree	Railroad	Schools/ Education
Mentions of symbols (not necessarily requests for)	5	26	9	6	6
Percent of Total Responses	0.6%	3.2%	1.1%	0.7%	0.7%
Percent of Comments	1.6%	8.4%	2.9%	1.9%	1.9%

*A popular mention particularly among Stanton Middle School survey respondents.
Note: Data current as of May 31, 2023

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Committee Recommendation

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Roll-Out to the Community

- Committee Involvement Going Forward
 - Committee recommends a robust public roll-out for both visibility and an increased buy-in from the community at large. Willing to continue meeting to lend our help and support in this effort.
- Heritage Festival
 - Flag raising ceremony
 - Booth? Distribution of small versions of flag
- Displays Around Town
 - Light pole banners
 - Flag poles
 - Displayed at homes around community



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Roll-Out to the Community

- Other Ideas
 - Public purchasing through online form
 - Merchandise through local businesses
 - Shirts, hats, drinkware, stickers, etc.
 - Public art commission/installation
 - Social Media
 - More



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NEW FLAG for the CITY OF KENT

Presented by the City Flag Committee

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LAW DEPARTMENT MEMORANDUM KENT, OHIO

To: Dave Ruller, City Manager
From: Hope L. Jones, Law Director
Date: May 31, 2023
Re: Low Frequency Noise

Mr. Ruller,

I have researched low frequency noise to see if there are any state or local regulations throughout the country. While my search so far has not been exhaustive, I have not found anything in which to guide us with possible solutions. Without the expertise on staff, I am at a loss to know where to start. As we have witnessed with Land of Lakes the equipment needed to identify the source and exact frequency will be necessary to enforce any legislation. I do not have any answers currently but look forward to hearing Council's thoughts and recommendations on moving forward. Thanks.

Hope



KENT CITY HEALTH DEPARTMENT

414 E. MAIN ST., P.O. BOX 5192, KENT, OHIO 44240 (330) 678-8109 FAX (330) 678-2082

HEALTH DEPARTMENT REQUEST TO ACCEPT BICYCLE HELMETS FROM THE AMERICAN ACADEMY OF PEDIATRICS

The Health Department respectfully asks that City Council approve the acceptance of 72 children's size bicycle helmets from the American Academy of Pediatrics. These safety helmets will be distributed free of charge to Kent children during Health Fairs and other Health Department events. The value of the donated helmets is approximately \$600.00.

Thank you for your consideration,

Joan Seidel MA, BSN, RN, FAPIC, CIC
Health Commissioner