



Civil Service Commission

City of Kent 930 Overholt Road Kent, Ohio 44240 330-678-8101

Civil Service Commission Meeting ***June 26, 2023, 5:00 pm*** ***Kent Fire Department, 320 S Depeyster Street***

Call to Order

Roll Call

Civil Service Commission

1. Approval of Commission Meeting Minutes – May 22, 2023.
2. Approval of Commission Meeting Minutes – June 8, 2023.
3. Approval of revisions to the Civil Service Rules and Regulations publication.

Safety Administration

Police

1. Personnel Change:
 - a. Resignation: Brandon Wilkinson, Clerk/Dispatcher, effective June 4, 2023.
2. Request to establish an eligible list for the position of Compliance Officer.
3. Request to amend the Lateral Transfer experience requirements.

Community Development

1. Request to establish an eligible list for the position of Code Enforcement Officer.

Service Administration

Utilities

1. Personnel Changes:
 - a. New Hire: Timothy Stephens, Laboratory Technician Water Treatment Plant, effective June 5, 2023.
 - b. New Hire: Kenneth Brady, Water Reclamation Facility Operator, effective June 26, 2023.

Adjournment

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in the Civil Service Commission public meeting or event should contact the Civil Service Commission at 330-678-8101 or civilservice@kent-ohio.org. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight (48) hours prior to the event.