



City of Kent
Wednesday, November 1, 2023
City Council Committee Meetings
320 S. Depeyster Street, Kent, OH 44240

MINUTES

7:00 P.M. Council Committee Meetings

At 07:00 PM, Mayor Jerry T. Fiala called the City Council Committee Meetings to order.

Present: Mr. Jack Amrhein, Mr. Michael DeLeone, Mr. Garret Ferrara, Mr. John Kuhar, Ms. Gwen Rosenberg, Ms. Heidi Shaffer Bish, Mr. Robin Turner, Ms. Tracy Wallach

Also Present: Mr. Jerry T. Fiala, Mayor, and President of Council; Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Ms. Melanie Baker, Service Director; Ms. Joan Seidel, Health Commissioner; Ms. Rhonda Hall, Budget and Finance Director; Mr. Nick Shearer, Chief of Police; Ms. Amy Wilkens, Clerk of Council

Absent: Mr. Roger Sidoti

Committee of the Whole

Mayor Fiala opened the Committee of the Whole meeting at 7:00 p.m.

Update on City Hall Construction

Ms. Melanie Baker, Service Director, began by mentioning the progress of the city hall construction project. She noted that the building is almost complete on the outside, with the exterior brickwork nearly finished. Blocking for the windows has been added, and the installation of window frames is in progress. Glass installation is expected to follow within the next few weeks. The gas lines are set to be finished by the end of the current week, and they have an upcoming inspection with the gas company to set the meters the following week.

Ms. Baker mentioned that electrical roughing inspections have successfully passed on all floors. The soffits will also be completed during the current week. Drywall installation above the ceiling is scheduled to start later in the week. Additionally, work is progressing on stairwell B, and the roof is already finished. She said she was excited about the project's progress, emphasizing that they are on schedule and that within the next month, they hope to start closing things in and connecting gas lines, making it possible to work on the interior.

Ms. Baker reaffirmed that the target completion date for the project is July 24, 2024, and mentioned that they are working hard to meet that deadline. She also said that if they can

finish the project earlier, they will.

There were no questions and Ms. Baker thanked the City Council for their time.

Action Recommended: NONE

Proposed Ward Boundaries Ballot Update

Ms. Hope Jones, Law Director, started by mentioning an updated memo in front of the members, explaining the Ohio Constitution's requirements for charter amendments. Once approved by the Council, these amendments must go to the voters, with a voting window of at least 60 days but no more than 120 days from the date of approval. She continued by discussing the timing of the charter amendment vote, as it relates to the upcoming March election. They previously considered October, November, and December for the readings, but they must now meet the Board of Elections' requirement to have the amendment submitted by December 20th. This necessitates a special council meeting in December. She said that if the charter amendment proceeds to a third reading, a two-thirds majority vote is required for it to go to the voters. If it were to pass the second reading, it would necessitate a special election.

Mr. Ferrara questioned whether it was discussed if the amendment should be sent to the Charter Review Committee instead of directly to the ballot. Ms. Jones said that at a previous meeting, the motion was made and passed, deciding to move it directly to the ballot.

There was also a brief discussion about the proposed change in the charter, which doesn't change the physical ward boundaries but increases the allowable deviation from 10% to 15%. Council continued discussing the topic and said that the proposed change of ward boundaries could lead to political whiplash for voters and that they value compactness and historical continuity.

Ms. Rosenberg raised concerns about having incomplete information, specifically regarding the second set of maps. It's clarified that these maps were included in the packet but weren't discussed during a previous meeting.

MOTION TO SEND BACK TO REGULAR COUNCIL FOR A SECOND READING THE PROPOSED WARD BOUNDARIES BALLOT UPDATE MADE BY Heidi Shaffer Bish, SECONDED by Tracy Wallach and CARRIED by a voice vote of 6-2-0, with Mr. Kuhar and Ms. Rosenberg voting "No".

Action Recommended:

1. Authorize discharging the topic from Committee Meeting and sending the ordinance back to Regular Council for a vote.

Health and Public Safety Committee

Chair Amrhein opened the Health and Public Safety Committee Meeting at 7:25 p.m.

Idling Car Ordinance

Mr. Ruller introduced the topic, stating it was a continuation of a previous discussion about an item on the pending list. Ms. Tracy Wallach led a discussion about unattended vehicles in the city, discussing the proposed amendment to an ordinance concerning unoccupied

vehicles. **(Attachment #1)** The amendment aimed to make the ordinance clearer by changing the terminology from "unattended" to "unoccupied."

Some key points and opinions raised during the discussion included:

- Chief Shearer stated that the existing ordinance was intended to prevent auto theft by not allowing vehicles to run unattended with the key in the ignition.
- Mr. Ferrara voiced several concerns about whether the ordinance could be effectively enforced, given limited resources.
- Ms. Shaffer Bish and Ms. Wallach emphasized aligning with the city's climate action plan and taking steps to reduce emissions.
- Ms. Wallach argued that this ordinance is a small but essential step in encouraging people to change their behavior to reduce emissions.
- Mr. Turner said that it's essential to educate people about the importance of reducing emissions.
- Ms. Melanie Baker approached the microphone and discussed the potential impact on public service vehicles, particularly during extreme weather conditions. She asked that these vehicles be included in the list of exceptions.
- Mr. Ferrara voiced the opinion of whether this ordinance would make a meaningful difference in terms of reducing emissions, with some viewing it as inconsequential.

In the end, the motion to adopt the revised ordinance passed, with some council members in favor of taking this small step to encourage behavior change and address emissions concerns, while others remained skeptical about the effectiveness and necessity of such legislation.

MOTION TO APPROVE AMENDING THE IDLING CAR ORDINANCE, WITH THE ADDITION OF ADDING PUBLIC SERVICE VEHICLES AS EXEMPT MADE BY Ms. Tracy Wallach, **SECONDED** by Ms. Heidi Shaffer Bish and **CARRIED** by a voice vote of 4-3-0. Voting Yes: Mr. DeLeone, Ms. Shaffer Bish, Mr. Turner, Ms. Wallach. Voting "No": Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg.

Action Recommended:

1. Approve amendments to Kent Revised Code 351.08 restricting idling in unoccupied vehicles.

Streets, Sidewalks & Utilities Committee

Vice Chair Wallach opened the Streets, Sidewalks and Utilities Committee at 8:08 p.m.

2023 Capital Projects Update

Ms. Melanie Baker, Service Director, presented tonight's information for Mr. Jim Bowling who was out due to illness. She began the PowerPoint presentation on the 2023 Capital Construction projects **(Attachment #2)**.

Mr. Dave Ruller started by stating that the presentation aimed to provide an overview of the progress made in various capital projects throughout the year. He reviewed the progress made in addressing issues related to the sewer fund and the water fund, which had faced problems in previous years. Mr. Ruller also acknowledged the success in securing federal and state funding for various projects, helping to alleviate financial strain. He referenced the

charts and data prepared by Mr. Bowling, which would be used to illustrate the updates on the capital projects. He added that due to the absence of Mr. Bowling, the presentation might have been less specific and detailed than usual, but the discussion aimed at providing an overview of the progress made on various projects.

Ms. Baker provided an update on the water main replacement project on Major Street and Cuyahoga, which involved replacing a 2-inch water main and a 6-inch water main with an 8-inch water main on Cuyahoga. This replacement was necessary due to a history of significant water main breaks in the area. The upgraded 8-inch water main would increase the fire flow capacity in the area, providing better firefighting capabilities. In addition to the water main replacement, some minor stormwater work was done at the intersections of Major Street and Cuyahoga and Major Street and Stinaff. This work aimed to reduce the likelihood of flooding and hazardous conditions during rain or snow events. The construction cost for this project was \$1.2 million, and it received funding from the Ohio Public Works Commission (OPWC) totaling \$395,000. The project started in August and was expected to be completed soon. There were some challenges related to reestablishing ditches in the area to ensure proper water flow, but the project was deemed relatively smooth overall. There might be some additional work required in the spring, such as reseeding and releveling of the area, to wrap up the project successfully. The project focused on improving water infrastructure and addressing historical issues related to water main breaks in the area.

Ms. Baker then provided an update on the water wells and water plants. The service department had concerns about Well 9 last year, as Well 12 had failed. To address this, they initiated a project to bring Well 9 back into full production. The project, which began in August, had a budget of \$200,000. It involved installing new lining, pump piping, and valves, updating the electrical infrastructure, and improving production capacity. The project successfully increased Well 9's production from approximately half a million gallons per day to 1 million gallons per day. Well 9 was back in production by July of the current year.

Despite the failure of Well 12, the service department continued to assess its condition. In May of the current year, they conducted a cleaning test, which allowed them to restore it to nearly its design capacity of about 1.2 million gallons per day. Currently, there are five wells in service, including the newly restored Well 9. The service department will continue to use Wells 9, 10, 11, 12, and 13 to maintain a steady flow of water. While the existing wells are currently running well, there are still concerns about the aging infrastructure and the life expectancy of these wells. To address this, the service department conducted test wells this fall on their property and adjacent to the water plant. These test wells were successful and are expected to provide good production in the future. The total number of wells in use is five, with numbers assigned in succession as new wells are added, and old ones are decommissioned. Well 1 to Well 8 are no longer in use and are near the old water plant.

Mr. Ruller added a sidebar comment, mentioning that the restoration of Well 9 and Well 12 was crucial and potentially cost-saving. There was concern about the possibility of significant expenses if Well 12 didn't come back online and Well 9 continued to have issues. Initially, the staff were worried about the prospect of having to bring water in from other parts of the aquifer if the nearby wells did not prove successful. Fortunately, the successful restoration of these wells has relieved that concern.

Road work projects involved resurfacing and bridge repairs on State Route 43 and State Route 59. The project covered Gougler Avenue, North Main Street from Main Street to the high school, and two bridges on Haymaker Parkway. Concrete repairs were conducted on Gougler and Main Street. The project also included resurfacing up to the high school and making ADA compliance improvements. The total cost of the project was \$1.97 million, with 80% funding from ODOT and AMATS. Construction started in February and was completed in October. There were some challenges at the beginning of the project, particularly on Gougler Avenue. The project was intentionally shortened to avoid future conflicts with

additional work on the northern section of Route 43. Restoration work, including grass seeding and other road-related tasks, may continue into the next year. It's worth noting that ODOT played a significant role in this project, and the City expressed its appreciation for their contributions.

Ms. Baker said the annual street program in the City had a successful year. The City conducted milling and resurfacing on Norwood, Sherman, and South Prospect streets. They also improved concrete curbs, driveway aprons, and sidewalks. Pavement repairs were made on Hodgeman, Burnett, Meloy, and Sunnybrook streets. Malloy Street saw significant work done on both sides of the road, which helped maintain safety. The total cost of this street program was about \$1 million, and it should be completed in November, with some final tasks remaining at the intersection turning radii.

In addition, the city seal coated 20 different streets in town, which is a substantial number, helping with road maintenance and longevity. They also crack-sealed three streets, including Summit Street, State Route 59 from River to the West Corp line, and North Water Street. Crack sealing is essential for preventing water and salt from entering cracks and causing road deterioration. The construction cost for this work was \$207,000, and it was carried out from September to October.

The city's Water Reclamation facility has been facing challenges, and one of the projects undertaken this year is the rehabilitation of the final clarifiers. The rehabilitation is divided into two phases due to the cost and the need to keep the plant operational during repairs. The project involves the rehabilitation of all four final clarifiers, which are essential for cleaning the water before it is released into the river. This includes the mechanical arms, walkways, gates, motors, covers, and repairs to existing concrete structures within the tanks. The total cost of the project is \$3.1 million, with funding coming from the Ohio Public Works Commission (OPWC), state ARPA funds, and local ARPA funds. The construction began in July of the previous year, and the expected completion date is April 2024. Construction delays have been caused by long lead times for materials and the need to maintain sewage treatment operations during construction, which limits shutdowns. To provide some context, the City has identified various upcoming needs for the Water Reclamation facility in 2020. These included final clarifiers, heat digesters, the Southwest pump station, motor control, and other infrastructure improvements. The total projected cost for these projects in 2020 was estimated at \$14.4 million, and this didn't include regular capital expenses for items like trucks, equipment, cleaning lines, and lining or replacing sewer lines.

Ms. Baker discussed how the City has been addressing declining sales of water and sewer services. In 2020, the City outlined a plan to increase sewer revenues conservatively by 5% annually. The plan included measures such as obtaining grants, reducing operational costs, updating personnel time allocations, and deferring certain capital expenses. It also highlighted that the city's sewer flows have seen a slight increase recently, suggesting a positive trend in water usage. Projects related to the sewer system were presented, including the completion of the Southwest Pump Station and the ongoing construction of final clarifiers. These projects are being funded through various sources, including state and local ARPA funding, OPWC funding, and grants.

Ms. Baker also mentioned upcoming projects such as heat digesters, Yacavona pump station decommissioning, motor control upgrades, and renovation of the headworks building, highlighting the need for significant investment in the sewer system. Additionally, she mentioned a major project to relocate a sanitary sewer line over the Cuyahoga River, estimated to cost around \$18 million. The total projected expenditures for these projects amount to approximately \$28 million. The city is actively seeking grants and funding opportunities to support these projects.

Ms. Baker thanked Rhonda Boyd, who retired from the City of Kent after 26 years of

service. She worked on various projects and was known for her dedication and enthusiasm for unique initiatives.

Several projects and programs were highlighted, including:

Chimney Swift Towers: These towers were constructed for mating pairs of Chimney Swifts, and Rhonda was involved in these conservation efforts.

School Travel Plan: Rhonda worked with the Kent school district and volunteers to create a travel plan aimed at encouraging walking and biking to school. This plan could make the district eligible for federal funding through ODOT.

The presentation emphasized the importance of partnerships and collaboration in moving projects forward. Jim Bowling, City Engineer, was acknowledged for his involvement in various initiatives. Some of the ongoing projects he's working on include:

- Freedom/Middlebury Trail Connection: Collaborating with Summit Metro Parks to enhance trail connections, enhancing pedestrian safety, and providing better access.
- State Route 59 Active Transportation Improvements: Partnering with ODOT, PARTA, and Franklin Township to secure funding for pedestrian safety and sidewalk improvements.
- North Mantua Street Improvements: In collaboration with Kent State University and Davey to address access and driveway concerns.
- Stow Street Bridge Project: Partnering with Portage County for the replacement of the bridge, ensuring safety and functionality.
- Reimagining the Gateway on East Main Street: A collaborative effort involving Kent State, ODOT, PARTA, state authorities, residents, businesses, and city staff to redesign the area for better functionality and safety.

These projects showcase the city's commitment to enhancing infrastructure, promoting safety, and fostering partnerships to bring about positive changes.

The large projects scheduled for the future include:

1. Freedom/Middlebury Trail Connection
2. Walnut Street Phase 2 Construction
3. Annual Street Program
4. Sunrise Boulevard Bridge Rehabilitation
5. Final Clarifiers at the Water Reclamation Facility
6. Heat Digestors
7. Primary Clarifiers
8. Yacavona Pump Station Decommissioning
9. Design and Right-of-Way Acquisition for East Main Street

These projects reflect the city's commitment to improving infrastructure, enhancing transportation, and maintaining essential facilities.

Mr. Turner said it's important to understand the constraints, limitations, and cost increases that come into play when planning and executing infrastructure projects like road and sidewalk improvements. If there's a need to explore additional funding or to reassess the optimal level of investment in these areas, that's something to consider. He said it's good

practice to have ongoing discussions and receive updates about these projects to better inform Council members and keep everyone on the same page regarding the city's infrastructure needs.

Ms. Baker and Mr. Ruller emphasized to the Council that if they have further questions or require more details on specific projects, Jim Bowling, the City Engineer, or other relevant city staff members can provide additional information and insights. This type of collaboration and communication can help ensure that resources are allocated effectively to address the city's infrastructure requirements.

There were no further questions or comments from Council. No action was necessary, as this was the annual staff report on the capital projects and was informational only.

Action Recommended:

1. None

Finance Committee

Chair DeLeone opened the Finance Committee meeting at 8:23 p.m.

Advance of Taxes from Portage County

Ms. Rhonda Hall, Budget and Finance Director, said the City can request advances on property taxes collected for the city, as they do every year. She said this was a housekeeping item. These advances might be used for various purposes related to the city's financial management. It's not unusual for municipalities to request advances on tax revenues to assist with cash flow and financial planning.

MOTION TO APPROVE ADVANCE OF TAXES FROM PORTAGE COUNTY MADE BY Mr. John Kuhar, **SECONDED** by Mr. Jack Amrhein and **CARRIED** by a voice vote of 8-0-0.

Proposed 2024-2028 Capital Plan Update

Mr. Ruller began the presentation by stating this was an information item as well. The plan provides a framework for budgeting and prioritizing projects while considering factors like inflation, cash flow, and available resources. This kind of planning helps the city manage its finances, allocate funds, and set rates for services like water and sewer.

Ms. Rhonda Hall, Budget and Finance Director, began with the analysis of the water fund's financial outlook for the upcoming years. The financial projections show a beginning balance of approximately \$2.85 million in 2024, with estimated project costs and revenues outlined. However, it's noted that potential funding changes, project timelines, and other factors may influence the fund's financial health in 2026 and beyond. The fund may face challenges or potentially go into a deficit if certain conditions are met. Planning for various scenarios and adjusting projects as needed will be important to ensure the fund's sustainability. Mr. Ruller interrupted, adding the financial projections for the sewer fund and the potential challenges it may face in the upcoming years. While the fund begins with a balance of over \$2 million in 2024, it faces significant capital requirements in 2025, amounting to over \$12 million. This could jeopardize the fund's ability to finance essential projects unless additional funding sources become available. It's essential to consider these projections as a planning tool and be prepared to adjust priorities or seek additional funding sources to ensure that critical projects can move forward. The City is taking a multi-faceted approach to address potential funding shortfalls in the sewer fund. While rate increases are a part of the solution, they are not the sole answer. The strategy involves pursuing grant

funding, low-interest loans, and other financial resources to support essential projects and mitigate future financial challenges.

Additionally, keeping an eye on interest rates and choosing the right time to go out for bonds is crucial, as right now is not the time. The Ohio EPA, with its reasonable rates, could be a valuable partner in financing these projects. The 3% increase for this year is one of the tools in the toolbox to help balance the fund, but it's essential to keep exploring a variety of financial options to maintain the fund's health and support important infrastructure projects. Ms. Hall reviewed various funds and discussed allocating costs to various funds and reducing allocations where needed, allowing the city to have the necessary resources available for capital projects and other essential expenses. The City is maintaining compliance with its fund balance policies and ensuring good financial practices are in place. Having a managed cash reserve and an undesignated fund policy is crucial for long-term financial stability and preparedness.

Mr. Ruller emphasized that while red numbers indicate potential funding shortfalls in the utility fund, particularly the sewer fund, in the five-year capital plan, it's not a reason to be too alarmed. The City has a plan in place and will manage through it. The plan provides a framework for managing projects and funding, and adjustments can be made as needed to stay within budget and maintain fund balance requirements. If there's ever a risk to the fund balance, the city would inform the council and take necessary actions to address it.

MOTION TO APPROVE PROPOSED 2024-2028 CAPITAL PLAN MADE BY Mr. Garret Ferrara, SECONDED by Ms. Gwen Rosenberg, and CARRIED by a voice vote of 7-0-0.

AMATS Grant Applications

Ms. Melanie Baker introduced the topic of AMATS Grant Applications. The first funding source discussed is the Surface Transportation Block Grant for State Route 59 alternative transportation. This project is a joint effort with ODOT and has already received \$666,000 in ODOT phase funding. Now, they are seeking \$3.1 million from AMATS for the construction phase. The remaining non-federally funded portion of \$1.4 million would be split between ODOT, PARTA, Kent, and Franklin Township. The joint agency agreements for funding and design phases have been previously approved by the city and council, and if the project secures funding, it will take place in 2027.

The second project discussed is the Mogadore Road resurfacing program. This project involves resurfacing Mogadore Road from Cherry to Summit. The total cost for this project is \$994,000, and they are requesting \$761,000 from AMATS. The program will cover 80% of all eligible construction costs up to \$800,000. If this project secures funding, it will be constructed in 2026.

The final project is the Carbon Reduction Program for North Mantua Street improvements. This is a joint project with the Kent City School District, and the Davey Tree Company, and is located on North Mantua Street. The Joint agreement for the design phase of the project has been previously approved by City Council, and the project is in the current capital plan. They are now seeking funding for the construction phase of this project, which has an estimated cost of 5.4 million, with a request for 2 million from AMATS. The Carbon Reduction Program will cover 80% of all eligible construction costs up to \$2 million. If successful, this project will be constructed in 2026.

MOTION TO APPROVE THE AMATS GRANT APPLICATIONS MADE BY Ms. Gwen Rosenberg, SECONDED by Ms. Heidi Shaffer Bish and CARRIED by a voice vote of 7-0-0.

Proposed Update to the City's Tax Ordinance

The proposed ordinance is aimed at updating the city's codified ordinance for the income tax code to align with changes made at the state level. This update includes new language to standardize practices and address specific issues such as exemptions for individuals under 18, penalties, and remote working standards. The update is necessary to ensure compliance with state regulations, and it must be passed by January 1st.

MOTION TO APPROVE CITY TAX ORDINANCE UPDATE MADE BY Mr. Jack Amrhein, SECONDED by Ms. Gwen Rosenberg and CARRIED by a voice vote of 7-0-0.

Action(s) Recommended:

1. Authorize the transfer of County tax proceeds, with an emergency clause.
2. Approve the proposed 2024-2028 Capital Improvement Plan, with an emergency clause.
3. Authorize the proposed projects for AMATS grant funding, accepting and allocating funds, with an emergency clause.
4. Authorize the proposed update to the City's Tax Ordinance, with an emergency clause.

Executive Session

MOTION TO ENTER EXECUTIVE SESSION TO DISCUSS SALE OF PROPERTY MADE BY Mr. Jack Amrhein, SECONDED by Mr. John Kuhar and CARRIED by a roll call of 8-0-0.

Present: Mr. Jack Amrhein, Mr. Michael DeLeone, Mr. Garret Ferrara, Mr. John Kuhar, Ms. Gwen Rosenberg, Ms. Heidi Shaffer Bish, Mr. Robin Turner, Ms. Tracy Wallach

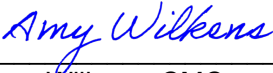
Absent: Mr. Roger Sidoti

MOTION TO RETURN TO REGULAR COUNCIL MEETING at 9:05 pm. MADE BY Mr. Jack Amrhein, SECONDED by Ms. Gwen Rosenberg and CARRIED by a voice vote of 8-0-0.

After Council returned to the Committee Meeting, the following motion was made:

MOTION TO Authorize the Kent Downtown Community Urban Redevelopment Corporation (aka DKC) to transfer PPN 17-025-30-00-027-000 (252 N. Water Street, Kent OH), PPN 17-025-30-00-028-000 (vacant lot), and PPN 17-025-30-00-029-000 (266 N. Water Street, Kent, Ohio) back to the City of Kent, Ohio and authorize the City of Kent, Ohio to sell PPN 17-025-30-00-027-000 (252 N. Water Street, Kent OH), for seventy thousand dollars and no cents (\$70,000.00) and the sale of PPN 17-025-30-00-028-000 (vacant lot) for seventy thousand dollars and no cents (\$70,000.00) to Andrea Chisnell (representative of record for Madalena's) for a total to be paid of one hundred forty thousand dollars and no cents (\$140,000.00) for the purpose of redeveloping the parcels for an Italian restaurant MADE BY Ms. Heidi Shaffer Bish SECONDED by Ms. Gwen Rosenberg and CARRIED by a voice vote of 8-0-0.

Hearing no further business, Council Committee adjourned at 9:10 p.m.



Amy Wilkens, CMC
Clerk of Council

EXHIBIT "A"

351.08 ~~UNATTENDED~~ **UNOCCUPIED** VEHICLE: DUTY TO STOP ENGINE,
~~REMOVE KEY, SET BRAKE AND TURN WHEELS.~~

(a) No person ~~driving or~~ in charge of a motor vehicle shall permit **the vehicle's engine to continue running while the vehicle is unoccupied.** ~~it to stand unattended without first stopping the engine, locking the ignition, removing the key from the ignition, effectively setting the parking brake, and, when the motor vehicle is standing upon any grade, turning the front wheels to the curb or side of the highway.~~

The requirements of this section relating to the stopping of the engine **of the motor vehicle** , ~~locking of the ignition and removing the key from the ignition of a motor vehicle~~ do not apply to any of the following:

- (1) A motor vehicle that is parked on residential property;
- (2) ~~A motor vehicle that is locked, regardless of where it is parked;~~
- ~~(3)~~ An emergency vehicle;
- (4) **(3)** A public safety vehicle.

(b) **"Unoccupied Vehicle" shall mean a vehicle that is standing or parked that contains no persons or live animals.**

2023 Capital Construction Projects



Majors/Stinaff/ Cuyahoga Watermain

- Location:
- Scope:
 - Replace Ex. 2" & 6" watermain
 - New 8" Watermain
 - Minor Storm Water **Improvements?**
- Construction Cost: \$1.2 mill
 - **(OPWC - \$395,000)**



Majors/Stinaff/ Cuyahoga Watermain

- Construction Start – August, 2023
- Completion – November, 2023
- Issues:
 - Ditches/Grading



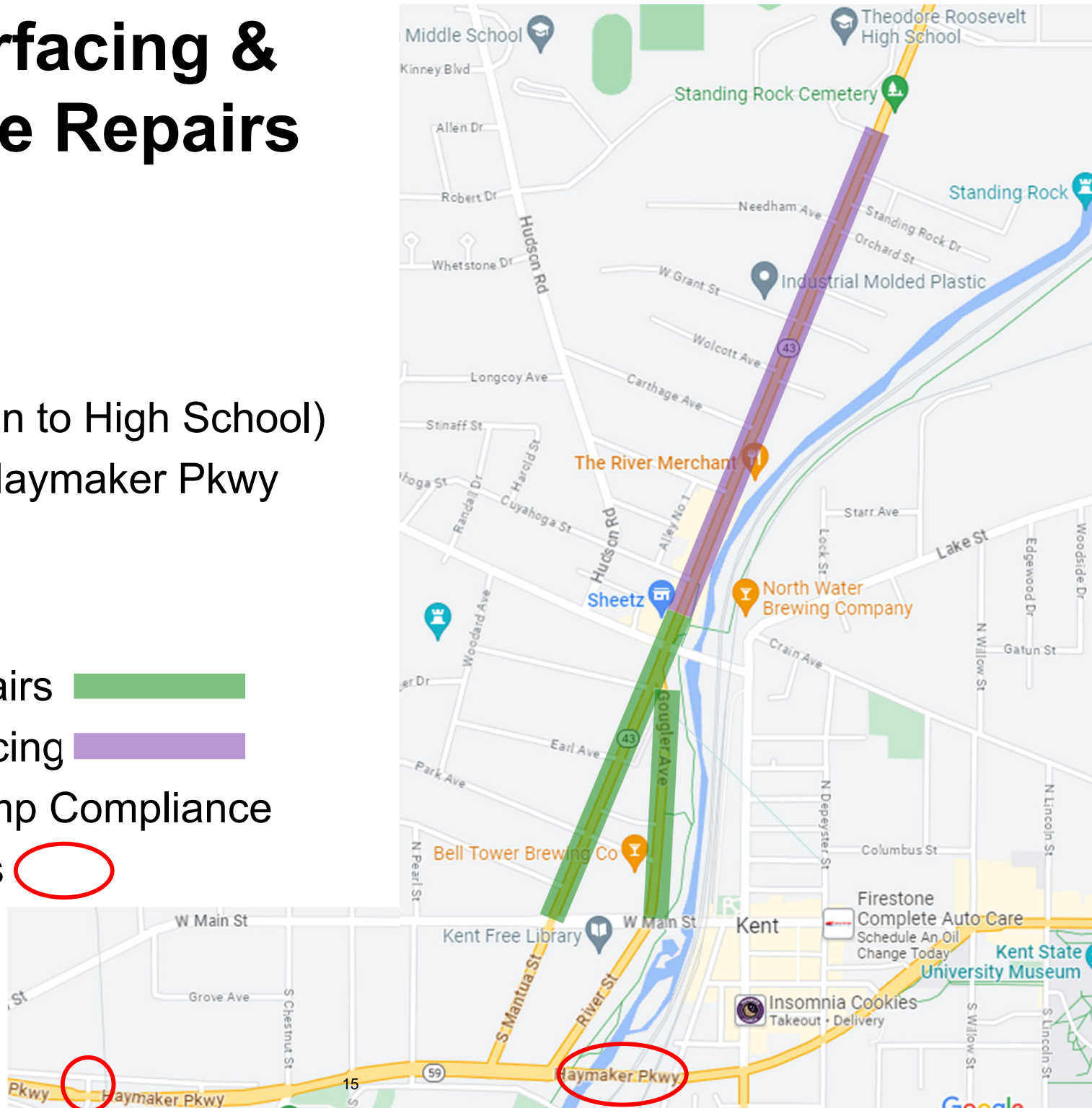
Well #9 Restoration

- Location: City Wellfield
- Scope:
 - Put Well #9 back in service
 - New Lining, Pump, Piping and Valves
 - Update Electrical & SCADA Controls
 - **0.5 – 1.0 MGD Production**
- Construction Cost - \$200k
- Construction Start – August, 2022
- Completion – July, 2023
- Issues –
 - Well #12 Failure



SR 43 Resurfacing & SR 59 Bridge Repairs

- Location:
 - Gougler Ave
 - N Mantua (Main to High School)
 - 2 Bridges on Haymaker Pkwy
- Scope:
 - Concrete Repairs 
 - Mill & Resurfacing 
 - ADA Curb Ramp Compliance
 - Bridge Repairs 



OHIO DEPARTMENT OF
TRANSPORTATION

11.01.23 Comm. Mtg. Min
Attachment #2

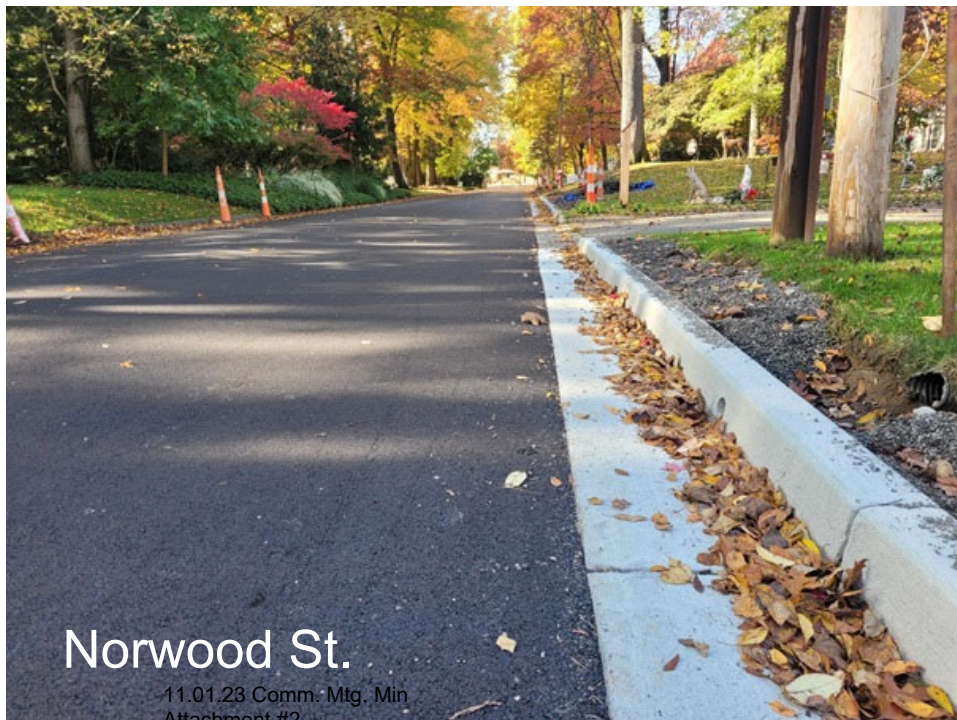
SR 43 Resurfacing & SR 59 Bridge Repairs

- Construction Cost - \$1.97 million
 - (ODOT/AMATS funded 80%)
- Construction Start:
 - February 2023
- Completion:
 - October 2023
- Issues –
 - Shortened Work Limits
 - Restoration



Annual Street & Sidewalk Program

- Milling & Resurfacing
 - Norwood (Beech to Beech)
 - Sherman Street
 - South Prospect Street



11.01.23 Comm. Mtg. Min
Attachment #2



Annual Street & Sidewalk Program

- Pavement Repairs
 - Hodgeman Lane
 - Burnett Rd (Kent)
 - Meloy Rd (Sunnybrook to SR 43)
 - Sunnybrook (south of SR 261)
- Construction Cost: **\$1 million**
- Completion: November, 2023



Annual Street & Sidewalk Program

- Seal Coat Treated Streets

- Alley #26
- Anna Avenue *
- Burns Court
- Carthage St *
- Davey Ave *
- Edgewood (N & S)
- Gatun (E & W) *
- Graham Ave *
- Grant St (E & W)
- King Ave *
- Mason Ave *

- Crack Seal Streets

- Construction Cost: **\$207k**

- Construction Start – September 2023

- Project Completion – October 2023

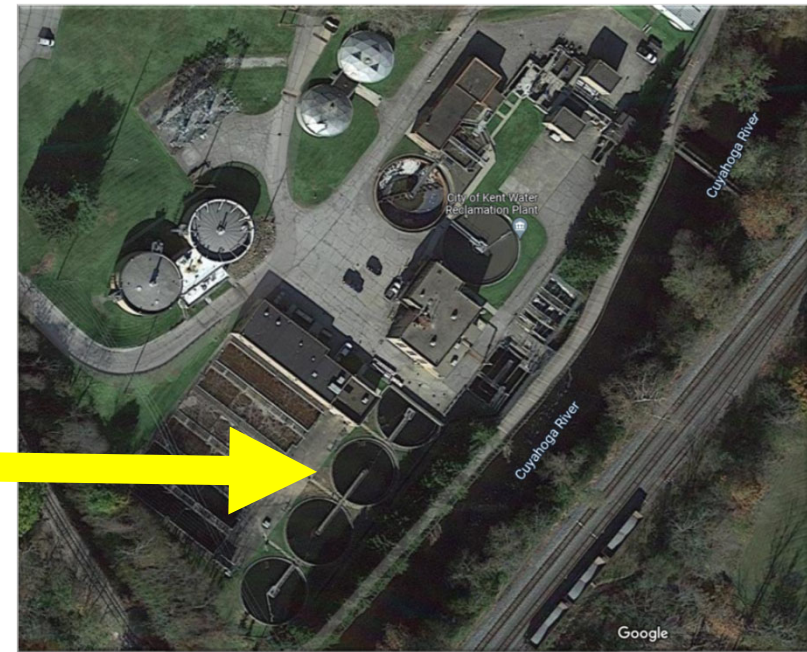


- Meloy Rd (East of SR 43)
- Needham Ave
- Perry St *
- Riverside Ct
- Standing Rock
- Starr Ave *
- Walter St *
- Wolcott Ave *
- Woodside Dr *



WRF – Final Clarifiers Rehabilitation (Phase 1 & 2)

- Location: 
- Scope:
 - Rehabilitate 4 Final Clarifiers
 - Mechanical Arms/Walkways/Gates
 - Motors/Launders Covers
 - Repair existing concrete tanks
- Construction Cost: \$3.1 million
 - **OPWC - \$1.18 million**
 - **State ARPA - \$1.18 million**
 - **Local ARPA - \$740 k**



WRF – Final Clarifiers Rehabilitation (Phase 1 & 2)

- Construction Start: July 2022
- Anticipated Completion:
April 2024
- Issues:
 - Specifically Manufactured equipment
 - Long Lead Times
 - Maintaining Sewage Treatment During Construction

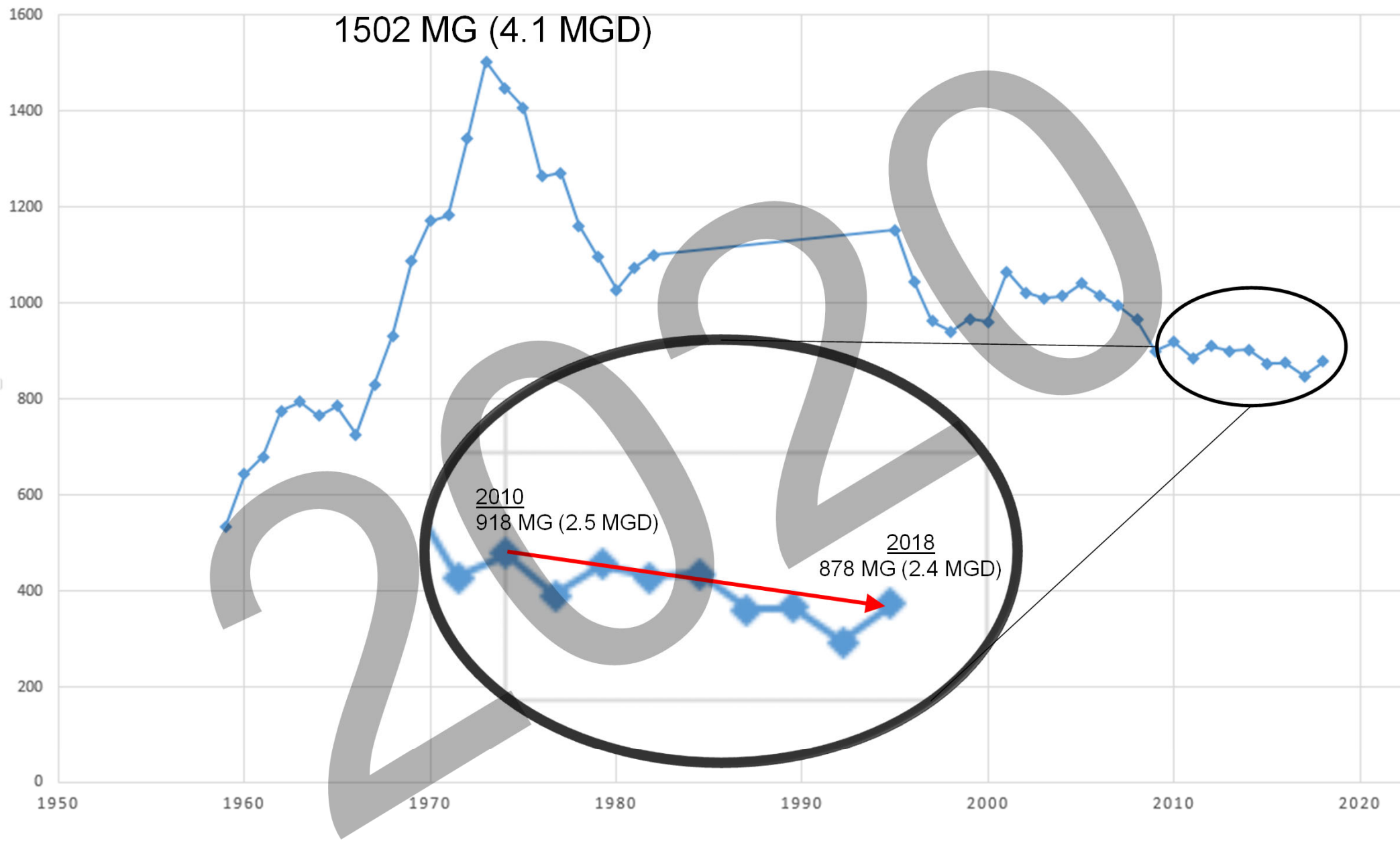


Water Reclamation Facility – Upcoming Needs (5 – 10) years

Water Reclamation Facility Needs	Budgetary Costs
Final Clarifiers	\$4.6 million
Heat Digesters	\$4.9 million
SW Pump Station Replacement	\$2.6 million
Motor Control Center Replacement	\$1.0 million
Primary Clarifier	\$0.8 million
Aeration Basins	\$0.5 million
Headworks Renovation	TBD
Total	+ \$14.4 million

- Doesn't include normal capital expenses
- Need **\$1.5 to \$1.8 million** per year for capital
- Annual Sewer Fund Revenue.... **+/- \$4.1 million**

FINISHED WATER YEARLY FLOWS 1959-2018



Six Key Steps



- Increase Sewer Revenues
5% per year

INCREASE REVENUE



- Maximize Funding with OPWC for Sewer **\$500k per year**



- Reduce Operational Costs

REDUCE COSTS



- Expiring Debt Service **\$400k per year**



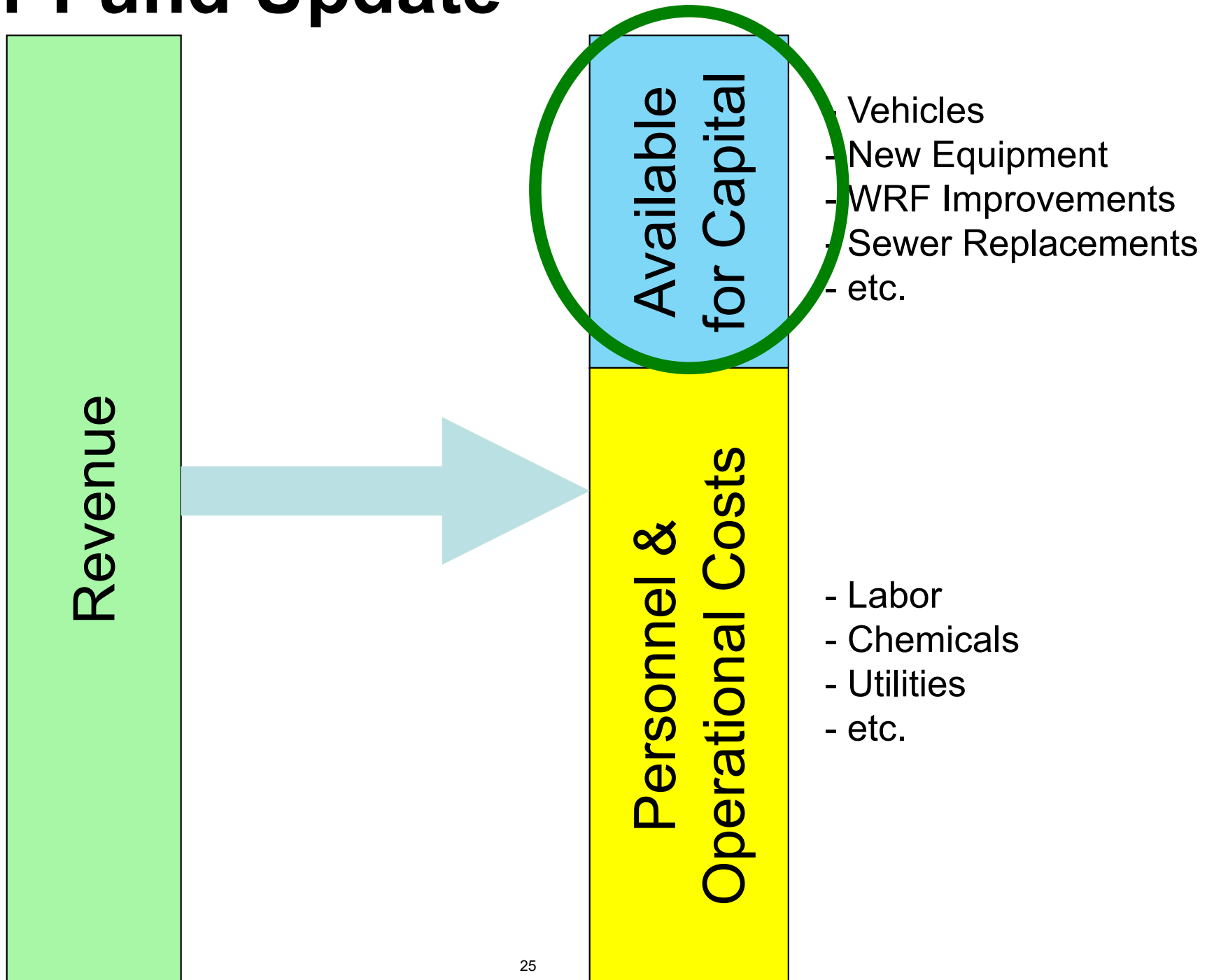
- Defer Capital Expenses

COST ALLOCATION

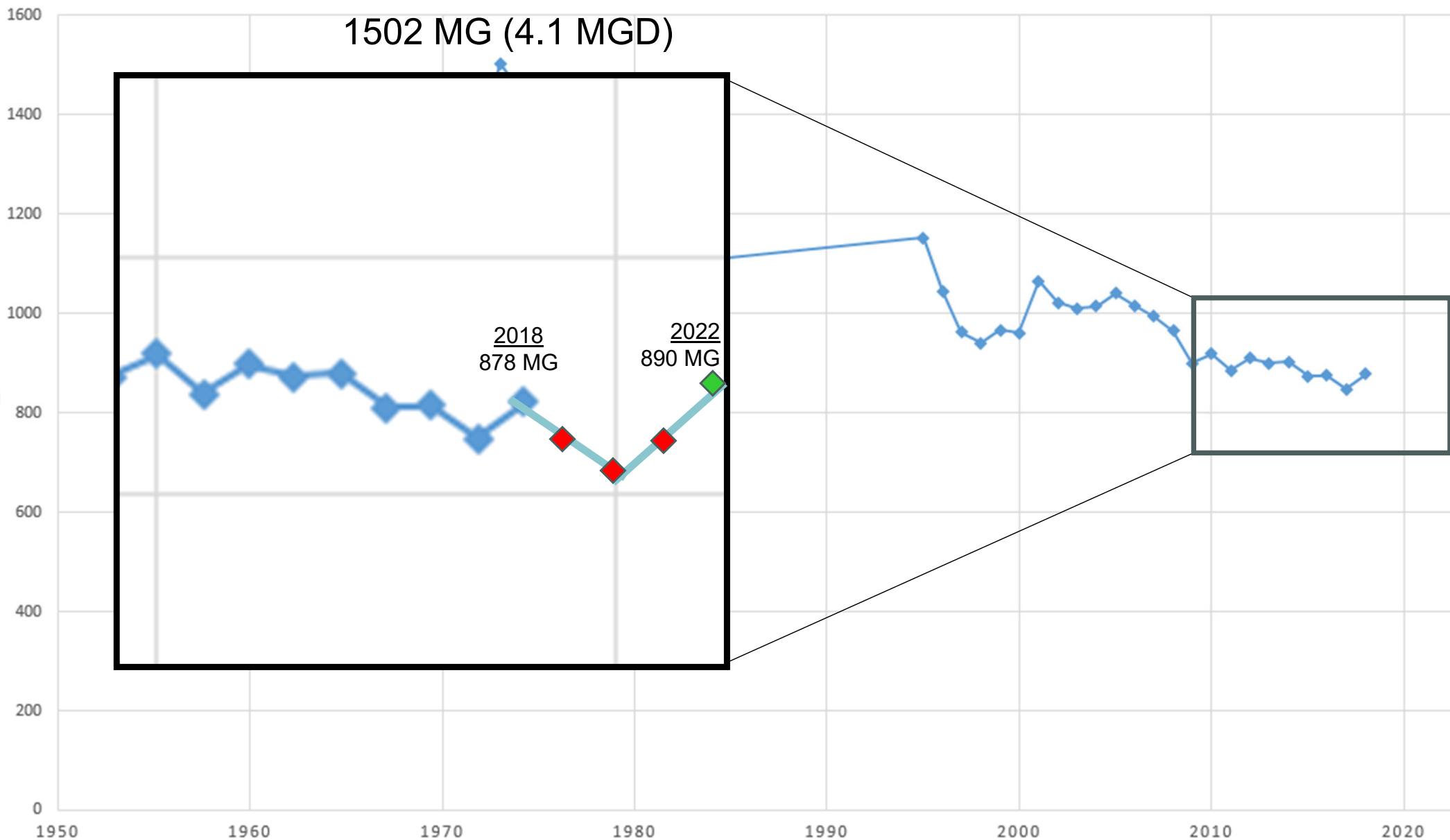


- Update Personnel's Time Allocations **\$700k per year**

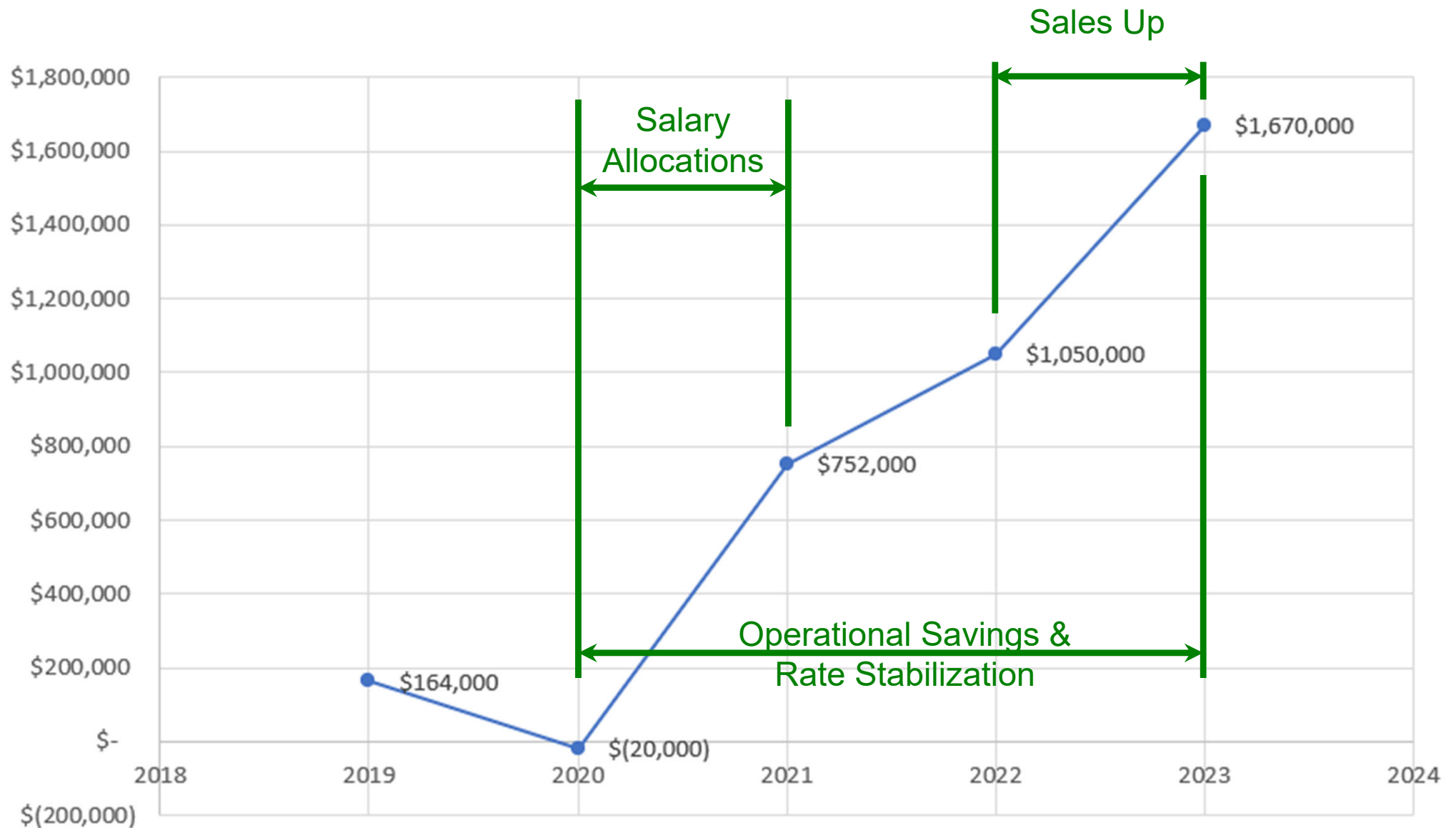
Sewer Fund Update



FINISHED WATER YEARLY FLOWS 1959-2022



Avg. Annual Funds Available for Capital



Sewer System– Update

Water Reclamation Facility Needs	Budgetary Costs	Outside Funding	Status
SW Pump Station Replacement	\$2.6 million	DEFA Loan	Construction Completed
COMPLETED			
Final Clarifiers	\$3.6 million	State & Local ARPA OPWC	Construction
Heat Digesters	\$7.8 million	OPWC Local ARPA	Construction Start 2024
Yacavona PS Decommissioning	\$1.3 million	None	Construction Start 2024
Motor Control Center Replacement	\$1.0 million	TBD	
Primary Clarifier	\$0.8 million	TBD	
Aeration Basins	\$0.5 million	TBD	
Headworks Renovation	\$7.5 million	TBD	
Sewer Collection System Needs			
Cuyahoga River Sewer Relocation	+/- \$18 million	TBD	

Other Stuff



Grade 5 Civil Engineering Team



11.01.23 Comm. Mtg. Min
Attachment #2



Chimney Swift Tower (Mating Pair)
Boy Scout Eagle Project – Troop 177

Partnerships....Key to Moving Forward

- Freedom/Middlebury Trail Connection

- SR 59 Agreement



- N Mantua

- Stow Str



ements



Key Endeavors - 2024



- Freedom/Middlebury Trail Connection
- Walnut Street – Phase 2 Construction
- Annual Street & Sidewalk Program
- **Sunrise Blvd Bridge Rehabilitation**
- **WRF Final Clarifiers Rehabilitation** (Phase 1 & 2)
- **Yacavona Pump Station Decommissioning**
- **WRF - Heat Digesters**
- **WRF – Primary Clarifier Rehab #1**
- East Main Street – Design & Right-of-way Acquisition