kent parks
& recreation

AGENDA

July 21, 2022 5:30PM

Location: "Old Jail" 497 Middlebury Rd. (white building next to KPR Admin. Offices)

I. Call to Order

II. Roll Call

III. Approval of Minutes
  a. Park Board Meeting 6/16/22

IV. Communications
  a. Personal Appearances
  b. Correspondence

V. Staff Reports
  a. Monthly Revenue Report (June)
  b. Monthly Expenditure Report (June)
  c. Park Report
  d. Recreation Report
  e. Director Report

VI. Old Business

VII. New Business

VIII. Motion to Adjourn

Next scheduled meeting date: August 18th, 2022 @5:30 PM

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VII. New Business
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Next scheduled meeting date: August 18th, 2022 @5:30 PM kent parks & recreation

Kent Park and Recreation
June 16, 2022
5:30 at the Old Jail

Members Present:
Debbie Smeiles
Kathleen Wiler
Neil Dukes

Staff Present:
Angela Manley
Megan Johns
Karen Magilavy

Board Liaison
Gwen Rosenberg

Neil called the meeting to order at 5:37. Steve and Jake had conflicts and are unable to attend. Roll was called and is listed above. Please review May's minutes. **There are no corrections or additions. Kathleen made a motion to accept the May minutes, Debbie seconded and roll was called all were in favor and the motion passed unanimously.**

Personal Appearances Councilman Robin Turner and KPD Chief Nick Shearer are in attendance. We are going to the director's report first. Discussion about being pro-active about unsanctioned events in our parks. 2020 and 2021 we had Juneteenth celebrations and the crowd was very loud and destructive. We had another party on Memorial Day with 2 arrested and more damage to the park. Angela and Nick from IT went to the park to see if an outdoor camera security system would be a possibility. We have good sight lines and connection, if we order now it will take over a year to get it in due to supply chain issues. They checked out points to have the cameras. The hosting equipment would cost around $700. The KPD would be able to monitor the park. Angela has been monitoring social media to check for any pop-up parties. It has been professional promoters/DJ that are not local, having crowds come to Plum Creek. Another option is to have the electricity at pavilion #1 shut down at a certain time. We can increase signage and look at the wording in the permit. Landscaping may make the park more visible. The neighborhood committee is also invested in the event and the park and said they are going to monitor the park. We will also have increased police patrols this weekend. The chief said they are coordinating with other agencies and checking for possible parties.
Correspondence .None
Staff Reports
Revenue & Expenditures There were no questions about the May reports.
Park Report No questions
Recreation Report .No questions
Director Report

1. Covered in Personal Appearances

New Business
Old Business Neil reported that the Juneteenth Festival is getting positive press especially social media. There are lots of activities planned; kickball, gospel choir, awards, poetry readings and a movie. The event is Sunday between noon and 6pm with the movie later.
Debbie made a motion to adjourn at 7pm Kathleen seconded and the meeting ended.

Meeting adjourned at 7:00 PM.

TO: Dave Ruller

FROM: Angela Manley, Parks and Recreation Director

DATE: June 21, 2022

RE: Kent Parks and Recreation Donation

The Kent Parks & Recreation Department has received the following donation to be used for Kent Parks and Recreation Youth Cheerleading:

Hippie Fox Rocks, Inc. - $350.00

The check has been forwarded to Budget and Finance and will be held until Council formally accepts the donation. Please request the necessary authorization from City Council to accept this donation and to allow Budget & Finance to appropriate the same amount to this account number (106-03-53-305-7420) in the Parks & Recreation Fund. Your attention to this matter is greatly appreciated!

CC:
Budget & Finance
Amy Wilkens, Clerk of Council
Kent Parks & Recreation Board

City of Kent

Payment Register

From Payment Date: 6/1/2022 - To Payment Date: 6/30/2022

Number	Date	Source	Payee Name	Function	Transaction Amount
A/P ZBA - Accounts Payable ZBA					
Check					
241740	06/03/2022	Accounts Payable	AT & T Corp.		$19.28
241744	06/03/2022	Accounts Payable	Charter Comm. Holdings, LLC		$36.86
241747	06/03/2022	Accounts Payable	Custom Shirts & Sportswear		$2,450.00
241748	06/03/2022	Accounts Payable	Davey Tree Expert Co.		$900.00
241749	06/03/2022	Accounts Payable	East Ohio Gas Co./Dominion Energy		$369.10
241761	06/03/2022	Accounts Payable	James W. Ross, Inc./Swift		$68.70
241764	06/03/2022	Accounts Payable	Kent Water & Sewer		$1,257.10
241770	06/03/2022	Accounts Payable	Ohio Afscme Legal Care Plan		$39.31
241796	06/10/2022	Accounts Payable	Aris Company		$503.40
241798	06/10/2022	Accounts Payable	Baker Vehicle Systems		$41.01
241802	06/10/2022	Accounts Payable	Charter Comm. Holdings, LLC		$157.96
241803	06/10/2022	Accounts Payable	Charter Comm. Holdings, LLC		$166.21
241805	06/10/2022	Accounts Payable	Clapper, Finley	*Soccer Referee*	$80.00
241811	06/10/2022	Accounts Payable	Daniels-Smith, Brendan	*Soccer Referee*	$280.00
241812	06/10/2022	Accounts Payable	Datta, Jayanta	*Soccer Referee*	$50.00
241825	06/10/2022	Accounts Payable	James W. Ross, Inc./Swift		$23.50
241830	06/10/2022	Accounts Payable	Kent United FC LLC		$600.00
241831	06/10/2022	Accounts Payable	Kenworthy, Max	*Soccer Referee*	$60.00
241838	06/10/2022	Accounts Payable	Locke, Noah	*Soccer Referee*	$40.00
241840	06/10/2022	Accounts Payable	Maxwell, James , M	*Soccer Referee*	$200.00
241841	06/10/2022	Accounts Payable	McKim, Michael	*Soccer Referee*	$200.00
241845	06/10/2022	Accounts Payable	Ace of Kent Enterprises LLC		$106.84
241847	06/10/2022	Accounts Payable	Moxley, Roderick Jr	*Basketball Clinics*	$650.00
241849	06/10/2022	Accounts Payable	On Target Fencing Team		$360.00
241851	06/10/2022	Accounts Payable	Nguyen, Ethan	*Soccer Referee*	$20.00
241862	06/10/2022	Accounts Payable	Running Ritchie's Inc/Ritchies		$1,315.60
241867	06/10/2022	Accounts Payable	Schumann, Timothy, James	*Umpire*	$300.00
241869	06/10/2022	Accounts Payable	Sherwin Williams-Stow		$247.90
241872	06/10/2022	Accounts Payable	SportsPilot, Inc.		$40.00
241873	06/10/2022	Accounts Payable	Spratt, Amir	*Soccer Referee*	$120.00
241875	06/10/2022	Accounts Payable	Stresing, William, Christopher	*Umpire*	$50.00
241883	06/10/2022	Accounts Payable	Vorhauer, Philip	*Soccer Referee*	$60.00
241887	06/10/2022	Accounts Payable	White, Robert, Ray	*Umpire*	$250.00
241888	06/10/2022	Accounts Payable	Williams, Matthew, C.	*Umpire*	$300.00
241889	06/10/2022	Accounts Payable	Wilson, Jonathan	*Umpire*	$205.00
241891	06/10/2022	Accounts Payable	Wright, Marcus	*Sports Camp Instructor*	$400.00
241895	06/17/2022	Accounts Payable	Amazon Capital Svcs., Inc.		$1,541.91
241896	06/17/2022	Accounts Payable	AT & T Corp.		$42.79
241898	06/17/2022	Accounts Payable	Baker Vehicle Systems		$230.92
241903	06/17/2022	Accounts Payable	Capital One, N.A.		$287.83
241916	06/17/2022	Accounts Payable	Five Star Registration System, LLC		$2,500.00
241920	06/17/2022	Accounts Payable	HHP Holding Co., LLC/Hungry Howie's		$59.94
241922	06/17/2022	Accounts Payable	Independence Business Supply		$113.76

241925	06/17/2022	Accounts Payable	Jerry Pate Turf & Irrigation		$6,844.29
241928	06/17/2022	Accounts Payable	Kline & Kavali Mechanical		$224.00
241935	06/17/2022	Accounts Payable	Ohio Business Machines LLC		$14.50
241936	06/17/2022	Accounts Payable	Ohio Edison Company		$189.50
241940	06/17/2022	Accounts Payable	Rollins, Inc./Orkin, LLC		$258.00
241941	06/17/2022	Accounts Payable	Rubber Stamps Unlimited, Inc.		$45.56
241943	06/17/2022	Accounts Payable	Running Ritchie's Inc/Ritchies		$1,447.75
241946	06/17/2022	Accounts Payable	Sam's Club		$189.00
241947	06/17/2022	Accounts Payable	Staples,Inc.		$429.49
241949	06/17/2022	Accounts Payable	SWRH Physicians Inc/WRH Physicians		$679.00
241953	06/17/2022	Accounts Payable	U.S. Foodservice, Inc		$358.29
241957	06/17/2022	Accounts Payable	Belden, Helena	*Refund*	$50.00
241966	06/24/2022	Accounts Payable	Aris Company		$587.30
241970	06/24/2022	Accounts Payable	Black, Curtis	*Sports Camp Instructor*	$400.00
241976	06/24/2022	Accounts Payable	Charter Comm. Holdings, LLC		$119.98
241977	06/24/2022	Accounts Payable	Christy, Cole		$90.00
241978	06/24/2022	Accounts Payable	Cintas Corp #310		$141.00
241980	06/24/2022	Accounts Payable	Clapper, Finley	*Soccer Referee*	$120.00
241990	06/24/2022	Accounts Payable	Datta, Jayanta	*Soccer Referee*	$105.00
241992	06/24/2022	Accounts Payable	Dugan, Brian	*Soccer Referee*	$40.00
241999	06/24/2022	Accounts Payable	Foreman, Craig	*Sports Camp Instructor*	$1,065.00
242005	06/24/2022	Accounts Payable	Hassler, Simon	*Soccer Referee*	$60.00
242009	06/24/2022	Accounts Payable	Hometown Bank		$56.50
242012	06/24/2022	Accounts Payable	Jenkins, Ethan	*Sports Camp Instructor*	$40.00
242014	06/24/2022	Accounts Payable	Johns, Megan	*Reimbursement*	$90.00
242015	06/24/2022	Accounts Payable	Kent City Schools		$208.00
242016	06/24/2022	Accounts Payable	Kent United FC LLC		$150.00
242019	06/24/2022	Accounts Payable	Locke, Noah	*Soccer Referee*	$30.00
242020	06/24/2022	Accounts Payable	Lowe's Company Inc		$208.45
242025	06/24/2022	Accounts Payable	Moxley, Roderick Jr	*Sports Camp Instructor*	$400.00
242028	06/24/2022	Accounts Payable	Nguyen, Ethan	*Soccer Referee*	$200.00
242029	06/24/2022	Accounts Payable	Ohio Business Machines LLC		$511.72
242030	06/24/2022	Accounts Payable	Ohio Edison Company		$377.21
242039	06/24/2022	Accounts Payable	S & S Worldwide, Inc		$800.39
242042	06/24/2022	Accounts Payable	Schumann, Timothy, James	*Umpire*	$100.00
242044	06/24/2022	Accounts Payable	Shiu, Sheila	*Sports Camp Instructor*	$100.00
242046	06/24/2022	Accounts Payable	Spratt, Amir	*Soccer Referee*	$60.00
242048	06/24/2022	Accounts Payable	Stresing, William, Christopher	*Soccer Referee*	$30.00
242055	06/24/2022	Accounts Payable	Vorhauer, Philip	*Soccer Referee*	$60.00
242059	06/24/2022	Accounts Payable	Wolfgang, Corinn	*Soccer Referee*	$75.00
Type Check Totals:		83 Transactions			$33,699.85

A/P ZBA - Accounts Payable ZBA Totals

City of Kent

Revenue Budget Performance Report

Date Range 01/01/22 - 06/30/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund	**106 - Recreation**								
Department	**00 - Revenue - Non-Departmental**								
Cost Center	**000 - Revenue - Non-Departmental**								
Program	**000 - Revenue - Non-Departmental**								
	REVENUE								
4101	Real Estate Property Taxes	1,070,588.00	.00	1,070,588.00	.00	.00	615,092.47	455,495.53	57
4321	Subdivision Park Fee	22,500.00	.00	22,500.00	.00	.00	2,660.00	19,840.00	12
4514	FEE & CHARGES	246,686.00	.00	246,686.00	28,981.50	.00	142,718.50	103,967.50	58
4515	Park Rentals	42,207.00	.00	42,207.00	6,435.00	.00	28,317.00	13,890.00	67
4516	SPONORSHIPS	6,531.00	.00	6,531.00	.00	.00	1,000.00	5,531.00	15
4517	KABC REGISTRATION	26,915.00	.00	26,915.00	(220.00)	.00	23,982.50	2,932.50	89
4518	KABC SPONSERS	10,335.00	.00	10,335.00	175.00	.00	7,975.00	2,360.00	77
4519	NON-RESIDENT FEES	10,978.00	.00	10,978.00	1,830.00	.00	10,501.00	477.00	96
4527	Fitness Center	28,377.00	.00	28,377.00	215.00	.00	3,459.50	24,917.50	12
4529	Promotional Revenue	150.00	.00	150.00	.00	.00	10,000.00	(9,850.00)	6667
4901	Donations	8,340.00	.00	8,340.00	.00	.00	4,400.00	3,940.00	53
4907	Miscellaneous	8,110.00	.00	8,110.00	432.99	.00	8,503.77	(393.77)	105
4927	SACC	271,559.00	.00	271,559.00	5,044.01	.00	200,370.89	71,188.11	74
	REVENUE TOTALS	$1,753,276.00	$0.00	$1,753,276.00	$42,893.50	$0.00	$1,058,980.63	$694,295.37	60%
	Program **000 - Revenue - Non-Departmental** Totals	$1,753,276.00	$0.00	$1,753,276.00	$42,893.50	$0.00	$1,058,980.63	$694,295.37	60%
	Cost Center **000 - Revenue - Non-Departmental** Totals	$1,753,276.00	$0.00	$1,753,276.00	$42,893.50	$0.00	$1,058,980.63	$694,295.37	60%
	Department **00 - Revenue - Non-Departmental** Totals	$1,753,276.00	$0.00	$1,753,276.00	$42,893.50	$0.00	$1,058,980.63	$694,295.37	60%
	Fund **106 - Recreation** Totals	$1,753,276.00	$0.00	$1,753,276.00	$42,893.50	$0.00	$1,058,980.63	$694,295.37	
	Grand Totals	$1,753,276.00	$0.00	$1,753,276.00	$42,893.50	$0.00	$1,058,980.63	$694,295.37	

Parks Report
July 2022

1. Mowing is starting to slow down.

2. We had to clean up a few trees from the storms.

3. We have removed timbers around the playgrounds at Al Lease, Depeyster and Artemis to make them handicap accessible. We still have a couple more to do.

4. Thompson Electric fixed most of the lights along the Riveredge trail. There are a couple more to finish.

5. We replaced more boards on the boardwalk behind Water Rec.

6. We are pruning all Parks and Trails.

7. Park usage has been heavy. We are doing trash daily in high use areas. Especially Tannery and boat ramp.

RECREATION DEPARTMENT REPORT

1. **Summer Sports Camps:** Summer sports camps will be wrapping up in the next month. We have partnered with the Kent Cyclones to add an Ice Hockey Camp in August as well.

2. **Fall Sports**: Registrations for soccer, flag football and tackle football & cheer have closed and we have begun putting together teams and getting coaches for the fall season. These programs will be starting late July and early August. We will also be opening up youth cross country sign ups by the end of the month.

EDUCATION DEPARTMENT REPORT

1. **'22-'23 KPR Kidz Club Registration:** Registration has not opened to the public yet at this time. We've found there is a need for before/after school care at Longcoy this year, but adequate staffing will determine if this site will open again.

2. **'22-'23 Lil Learners Preschool Registration:** A total of 8 children have registered for the '22-'23 preschool program.

3. **KPR Kidz Club Hiring:** Interviews have begun for the '22-'23 school year. We are hiring both Administrators and Rec Leaders at all sites. All applicants must have a high school diploma and work a consistent Monday through Friday shift.

4. **Environmental Education**: Cathy has visited the camps weekly to review topics on frogs, tadpoles, turtles, dinosaurs, rocks, fireflies, bears, The Gold Rush, The Cuyahoga River, stormwater & water quality. While on their biking trip, the Exped Camp explored the history of Tannery Park while looking for rocks, artifacts, mussels and macroinvertebrates. She met with Nancy Stillwagon of the Pioneer Cemetery Preservation Group to discuss the upcoming "Tales from Along the Trails" about the 2021 Cuyahoga River clean up where a part of a headstone from the cemetery was recovered and returned.

5. **Camp Special Guests:** Marcus Wright will visit Davey and Rec Camps this month to discuss the legacy of his father, Mr. Robert Wright and how "The Wright Way" is going at camp. The KPD will visit all camps this month to observe their lockdown and evacuation drills. The new KPD Juvenile Counselor, Abigail Watkins, will also be attending the drills to meet the campers and help build relationships between the officers and Kent's youth.

Parks & Recreation Board Meeting

July 21, 2022

Director's Report:

1. Introduction of Marketing and Special Events Coordinator
2. 2023 Budget Planning
   a. Capital Outlay
   b. New Position Consideration
3. Brady's Leap Amortization Schedule - Final

Portage Bike & Hike Trail - Brady's Leap Segment - Revised Final Amortization Schedule

Compounding Period: Annual

Nominal Annual Rate: 0.000%

Cash Flow Data - Loans and Payments

	Event	Date	Amount	Number	Period	End Date	Memo
1	Loan	07/01/2021	386,998.86	1			Final Balance Due
2	Payment	07/01/2021	120,000.00	1			City of Kent Contribution to the Project
3	Payment	07/01/2021	16,500.00	1			In-kind services for 2020-2021 Plowing
4	Payment	07/01/2022	16,500.00	1			In-kind services for 2021-2022 Plowing
5	Payment	07/01/2022	33,599.77	1			Payment Due for 2022
6	Payment	07/01/2023	50,099.77	1			Payment Due for 2023
7	Payment	07/01/2024	50,099.77	1			Payment Due for 2024
8	Payment	07/01/2025	50,099.77	1			Payment Due for 2025
9	Payment	07/01/2026	50,099.78	1			Payment Due for 2026

TValue Amortization Schedule - Normal, 365 Day Year

	Date	Payment	Interest	Principal	Balance	Memo
Loan	07/01/2021				386,998.86	Final Balance Due
1	07/01/2021	120,000.00	0.00	120,000.00	266,998.86	City of Kent Contribution to the Project
2	07/01/2021	16,500.00	0.00	16,500.00	250,498.86	In-kind services for 2020-2021 Plowing
2021 Totals		**136,500.00**	**0.00**	**136,500.00**		
3	07/01/2022	16,500.00	0.00	16,500.00	233,998.86	In-kind services for 2021-2022 Plowing
4	07/01/2022	33,599.77	0.00	33,599.77	200,399.09	Payment Due for 2022
2022 Totals		**50,099.77**	**0.00**	**50,099.77**		

	Date	Payment	Interest	Principal	Balance	Memo
5	07/01/2023	50,099.77	0.00	50,099.77	150,299.32	Payment Due for 2023
2023 Totals		**50,099.77**	**0.00**	**50,099.77**		
6	07/01/2024	50,099.77	0.00	50,099.77	100,199.55	Payment Due for 2024
2024 Totals		**50,099.77**	**0.00**	**50,099.77**		
7	07/01/2025	50,099.77	0.00	50,099.77	50,099.78	Payment Due for 2025
2025 Totals		**50,099.77**	**0.00**	**50,099.77**		
8	07/01/2026	50,099.78	0.00	50,099.78	0.00	Payment Due for 2026
2026 Totals		**50,099.78**	**0.00**	**50,099.78**		
Grand Totals		**386,998.86**	**0.00**	**386,998.86**		

ANNUAL PERCENTAGE RATE	FINANCE CHARGE	Amount Financed	Total of Payments
The cost of your credit as a yearly rate.	The dollar amount the credit will cost you.	The amount of credit provided to you or on your behalf.	The amount you will have paid after you have made all payments as scheduled.
0.000%	**$0.00**	**$386,998.86**	**$386,998.86**