



Kent City Health Department
 201 E Erie St. 2nd Floor
 Kent, Ohio 44240
BOARD OF HEALTH MEETING MINUTES
 November 14, 2023



Board Members Present

Emily Mattern, President
 Jack Amrhein
 Michelle Frederick
 Melissa Zullo
 Dr. Evan Howe

Absent

Louise Frederick
 Vice President

Staff Present

Joan Seidel
 Amanda Jackson

Guests: Megan Gidley and Matt Paczak

Emily Mattern called to order the Kent City Health Board Meeting of November 14, 2023, at 5:35pm and Joan Seidel started the roll call: *Emily Mattern "here", Jack Amrhein "here", Michelle Frederick "here", Melissa Zullo "here"*.

Motion: A motion to excuse Louise Frederick and Dr. Evan Howe from the meeting was made by Jack Amrhein and seconded by Melissa Zullo. With no objections, the motion passed.

- Dr. Evan Howe Arrived at the meeting at 5:59pm.

Motion: A motion to approve the minutes from the October 10, 2023, meeting, motion was made by Michelle Frederick and seconded by Melissa Zullo. Without further discussion or objections, the motion passed.

Guest Comments:

- Megan Gidley and Matt Paczak shared a presentation to obtain a food service license exemption for Delta Sigma Pi's concession stand. During their presentation they stated they will have a small concession stand operating inside of the Burnt pickle (1655 East Main Street Kent, OH 44240). This stand will run only once a week and less than 52 times in a calendar year. All foods are prepackaged and do not require any assembly or hot/cold temperatures. Food will be stored in airtight containers 3 feet off the ground at 501 Lake Street Kent, OH 44240. Exemption will not forego compliance, if anything with their operation changes, the exemption would be void and class I or higher fees would need to be paid for licensure.

Reports

- Statistical Report for October 2023. Emily Mattern asked if we received a tobacco retail fine, Joan Seidel stated we did receive one fine. Joan Seidel also commented on Vital statistical fees being down from last year- Joan stated she talked to Linda, and she felt part of reason for this is due to the closing of UHP birthing center and more people giving birth outside of Portage County. Food service operations were down. Joan talked to Justin, he stated having fewer late fees, fewer planning review fees, changes in risk classifications and fewer serve safe classes. Housing went up due to gaining 3 more properties, 6 more people with late fees, and 5 bigger complexes paid early. No further comments were given.

Health Department Report

Report given by Joan Seidel:

1. Nursing Report
 - a. Communicable Disease – please see graph at end of report.
 - i. We were awarded NPI number under the Fire Department. Awaiting information on card reader for co-pays.
 - ii. One case of E.coli, one case of Salmonella
 - iii. Influenza vaccine provided to City Employees. Will provide too homebound as available.
 - iv. COVID -19
 1. Trend down from last month.
 2. Small outbreak linked to Rainbow weekend event.
 3. 2 Case Investigators working on cases.
 4. Will not offer vaccine based on reimbursement.
 - b. Community Outreach
 - i. “Frank Conversations” Sextortion, internet safety, and gun safety program set for 11/20/23 at Stanton Middle School, 6-7pm.
2. Environmental
 - a. Food Service Organizations (FSOs)
 - i. Ongoing issues with new FSO/RFE construction or current facility alterations without Licensor Approval causing concern. Justin has reached out to Legal, and they support a cease and desist. Justin was concerned about penalties. We have had meetings with the Economic Development and Building Inspector to discuss.
 - ii. Flash Vapes to turn into Flash Crepes
 - iii. Federales renovating the Former Twisted Meltz
 - iv. Department of Agricultural notified the Department and Board President of satisfactory compliance – several action plans need to be submitted. But not placed on provisional status.

- b. Housing–
 - i. 700 Lake Street owner still does not feel housing ordinance is fair. We have had at least 50 emails and numerous phone calls. Brought him in for a meeting 11/7/23 and he will not accept the ordinance. He will also not entertain change to condo. He will escalate to City Council.
 - c. Recreational Water and Campgrounds –
 - i. ODH Pool Program Survey - Based on the exist interview we a preliminary found to be in compliance meaning not to be placed on provisional.
 - ii. Multiple Health Commissioners voicing discontent with state taking so long to return completed pool audits reports, yet locals must be timely.
 - d. Body Art – No new updates
 - e. Solid Waste and Water Quality –
 - i. Justin needs to send out letters to properties with septic systems. We must update our files.
3. Vital Statistics –
- a. Renewal of contract under action items
4. Grants –
- a. EPA – Season completed. Continued to have positive pools through September.
 - b. EO23 – Using funds to pay case investigators as outlined in allowables.
 - c. WDG – Need to revise to accommodate raises and position changes.
 - d. HEAL – Healthy Eating and Active Living Grant – Took to Council for approval.
 - e. TOBACCO – Continues to be a cumbersome grant. Assigning appropriate tasks to VISTAs.
 - f. VISTA – Trying to get them onboarded and steered toward deliverables.
5. Accreditation – No updates currently
6. Other –
- a. Outrage Room in Kent is currently unlicensed with multiple fire and building code violations, including safe egress, materials on walls, failure to clean up broken items.
 - b. Grab bars as part of FALLS grant challenging KFD too busy, AFSCME does not want union employees to take on liability – even though we have a waiver. Checking with Habitat for Humanity.
 - c. Opened multi-agency command on 9.12.23 for 2024 Eclipse planning. Meeting with city partners. Many issues including disbelief that the event will be a problem on any level. PCEMA is holding a drill in February 2024.
 - d. The presentation went well at the Portage Annual Crisis Intervention Stress Management Conference on October 13th.
 - e. Human trafficking conference moved to Cleveland 10/20/23, it was very good.

- f. Halloween events went well. We did not round with Fire this year. Multiple arrests mostly for underage drinking.
- g. Ramifications of Issue 2 passing are being researched. The Bill has 30 days untouched to become law, but legislators at the Ohio General Assembly have already spoken out regarding their concerns. Which means it will probably make the milestones to go into committee and then there would be a 9 month time frame for suggested revisions to be made and voted upon. Zoning also interested because Kent may not revise zoning to adapt to recreation marijuana.
- h. Safe Bar Network – KSU received a grant, and several have been trained alongside area bars to spot potential problems and how to safely intervene and redirect. Not just for bars but for any venue that sells alcohol.

Communicable Disease Report data reviewed for October

Communicable Diseases	Oct - 22	Oct - 23
COVID-19	169	38
Campylobacteriosis	1	0
Chlamydia Infection	16	16
E. coli, Shiga Toxin-Producing	0	1
Gonococcal infection	5	0
Hepatitis B	1	1
Hepatitis C	1	0
Legionellosis	1	0
Lyme	1	0
Salmonellosis	1	0
Varicella	1	0
Total	197	56

Health Equity Report

No Report

Discussion Items:

- None

Action Items:

Expenditures and Encumbrances October 2023			
10/2/2023	Kent State University	Advertisement for Overdose Awareness Day	\$270.00
10/2/2023	Treasurer, State of Ohio	FSO Transmittal Fees for September 2023	\$28.00
10/2/2023	Ohio Division of Real Estate	Burial Permit Fees September 2023	\$177.50
10/4/2023	Ohio Business Machines	Freight Charge for Printer Toner	\$14.50
10/6/2023	Amazon.com	Supplies for KCS Trunk or Treat	\$220.55
10/6/2023	Jaleesa Caples	Reimbursement for Tobacco Retail Purchases	\$113.84
10/6/2023	Treasurer, State of Ohio	Vital Statistics Technology Fees July-Sept	\$34,094.72
10/6/2023	Justin T Smith	AFSCME Article 38 Shoe Allowance	\$125.00
10/9/2023	Carroll County General Health	Epidemiology Services thru 09/02/23-09/29/23	\$1,100.00
10/11/2023	Amazon.com	Supplies for KCS Trunk or Treat	\$38.97
10/11/2023	Ryan Staffing	VISTA Supervisor	\$18,000.00
10/16/2023	Amazon.com	Legal folders, Printer Ink, Staples	\$141.39
10/17/2023	Gehm & Sons	Dry Ice for Mosquito Trapping	\$106.25
10/30/2023	Stericycle	Medical Waste Services	\$75.82
10/31/2023	Sanofi Pasteur	Flu Vaccine	\$3,496.80
10/31/2023	Heritage Cremation	Cremation Disposition for Indigent Kent Resident #9	\$1,000.00

Motion: A motion to approve the expenditures and encumbrances for October 2023 was made by Jack Amrhein and seconded by Dr. Evan Howe. Without further discussion the motion passed.

Motion: A motion to approve Resolution No. 2023-006, suspending the three readings and declaring an emergency was made by Melissa Zullo and seconded by Jack Amrhein, followed by a voice vote: *Emily Mattern-yes, Jack Amrhein-yes, Michelle Frederick-yes, Melissa Zullo-yes, Evan Howe-yes.* Without further discussion the motion passed.

Motion: A motion to approve the Permitium Contract was made by Melissa Zullo and seconded by Dr. Evan Howe. Without further discussion the motion passed.

Motion: A motion to approve Food service license Exemption for Delta Sigma Pi concessions was made by Jack Amrhein and seconded by Melissa Zullo. Without further discussion the motion passed.

Executive Session: Matters pertaining to personnel.

Motion: A motion to move into Executive Session for matters pertaining to personnel was made by Dr. Evan Howe and seconded by Michelle Frederick. With no further discussion the motion passed with a voice vote. *Emily Mattern: yes, Jack Amrhein: yes, Michelle Frederick: yes, Melissa Zullo: yes, Dr. Evan Howe: yes. The Board went into Executive Session at 6:16 p.m.*

Motion: A motion to move out of Executive Session was made by Pam Ferguson and seconded by Michelle Frederick. A motion to move out of Executive Session was made by Jack Amrhein and seconded by Melissa Zullo. With no further discussion the motion passed with a voice vote. *Emily Mattern: yes, Jack Amrhein: yes, Dr. Evan Howe: yes, Melissa Zullo: yes, Michelle Frederick: yes. The Board came out of Executive Session at 6:32 pm*

Adjourn:

Motion: A motion to adjourn the health board meeting was made by Jack Amrhein and seconded by Michelle Frederick. Without further discussion the motion passed.
The meeting adjourned at 6:32pm.

Approved:

Emily Mattern, President

Date

Joan Seidel, Secretary

Date