



Kent City Health Department
 201 E Erie St. 2nd Floor
 Kent, Ohio 44240
BOARD OF HEALTH MEETING MINUTES
 December 12, 2023



Board Members Present

Emily Mattern, President
 Jack Amrhein
 Michelle Frederick
 Dr. Evan Howe
 Melissa Zullo

Absent

Louise Frederick

Staff Present

Joan Seidel
 Amanda Jackson

Guests: Robert Walker

Emily Mattern called to order the Kent City Health Board Meeting of Date at 5:30pm and Joan Seidel started the roll call: *Emily Mattern "here", Jack Amrhein "here", Michelle Frederick "here", Melissa Zullo "here", Dr. Howe "here".*

Motion: A motion to excuse Louise Frederick from the December 12, 2023, meeting was made by Jack Amrhein and seconded by Melissa Zullo. With no objections, the motion passed.

Motion: A motion to approve the minutes from the November 14th, 2023, meeting was made by Melissa Zullo and seconded by Dr. Evan Howe. Without further discussion or objections, the motion passed.

Guest Comments

Robert Walker gave a brief overview of the following Topics:

- ODH FSE (Anthrax) event 10/18/2023 – Scenario based training completed over 3 days.
- Communication Annex revisions as a PHEP deliverable 11/2023 – KCHD completed this in November. We are awaiting ODH feedback.
- NECO TTX (chemical chlorine gas) event 12/8/2023 – Scenario based training completed in a four section of injections involving Fire, EMS, Police, Hospital, Local Health, EMA, and other regional and state agencies.
- Solar Eclipse April 8th 2024 – Prepare as if preparing for a 3 day winter storm. A guided table top discussion is being planned for January. (Health Commissioners note – PC EMA has sent invites for February, not January. The tabletop date will need to be clarified).

Reports

- Statistical Report for November 2023, Emily Mattern commented. No further comments were given.

Health Department Report

Report given by Joan Seidel:

1. Nursing Report

- a. Communicable Disease – please see graph at end of report.
 - i. One Salmonella from a traveler to Africa, one HIV/Syphilis/Chlamydia both December cases
 - ii. White lung pneumonia outbreak in Ohio – this disease first noted in China has also been documented in Denmark and most recently greater than expected number of cases in the Dayton area since August 2023. All children have or are recovering with adequate treatment, some need for hospitalization. Not unusual for pneumonia to cause a ‘white out’ pattern by chest x-ray.
 - iii. Flu cases rising – as are all ILI. No hospitalizations yet with flu.
 - iv. COVID -19
 1. Under reporting continues. WWM increased particles.
 2. Outbreak at a group home
 3. 2 Case Investigators working on cases.
 4. Placed order for Moderna – small 20 doses.
 - v. Monkeypox outbreak in Africa, State watching for travelers.
- b. Community Outreach
 - i. “Frank Conversations” Sextortion, internet safety, and gun safety program went well on 11/20/23 at Stanton Middle School, 6-7pm.
 - ii. February 22,24 First Quarter Community Health Equity Meeting – Smoking, vaping, and the new recreational marijuana law.
 - iii. Planning for June 15th 2nd Annual Historic Southend Health Fair to kick off Juneteenth week. Jalessa is applying for a grant from the Office of Minority Health which would assist us in providing more screenings.

2. Environmental

- a. Food Service Organizations (FSOs)
 - i. Department of Agricultural Report Corrective Action Document sent back, they have 45 days to approve or ask for other actions.
 - ii. Concern for a mobile unit that lost its commissary according to the County Health Department the commissary was formerly in.
- b. Housing–
 - i. Parental concern for sick building syndrome. Parents breaking lease and student moving. Inspected several times, never smelled the odor causing the alleged issues. The building has a waiting list so we will monitor to see if the next tenant has issues.

- ii. Bed bugs at 55 and older with mix of payee types. Staff turnover, older building, has multiple needs.
- c. Recreational Water and Campgrounds – no new updates
- d. Body Art – No new updates
- e. Solid Waste and Water Quality –
 - i. Justin sent out letters to properties with septic.
- 3. Vital Statistics – No new updates
- 4. Grants –
 - a. EPA – Season completed. Continued to have positive pools through September.
 - b. EO23 – Using funds to pay case investigators as outlined in allowables.
 - c. WDG – Need to revise to accommodate raises and position changes.
 - d. HEAL – Healthy Eating and Active Living Grant –.
 - e. TOBACCO – Several complaints from parents about underage sales, following up with additional compliance checks. Many do not know that KCHD enforces tobacco and vaping.
 - f. VISTAs – Working on various projects.
- 5. Accreditation – No updates currently
- 6. Other –
 - a. Opened multi-agency command on 9.12.23 for 2024 Eclipse planning. Meeting with city partners. Attended Great Lakes Science Center session on planning for an eclipse 11/25/23. PCEMA is holding a drill in February 2024.
 - b. Chemical Spill Tabletop 12/7/23 at SCPH.

Communicable Disease Report data reviewed for November 2023

Communicable Diseases	Nov - 22	Nov - 23
COVID-19	143	79
Chlamydia Infection	13	15
Gonococcal infection	7	3
Hepatitis B (including delta)- chronic	0	2
Hepatitis C – chronic	1	1
Influenza – ODH Lab Results	0	1
Influenza – associated hospitalization	3	0
Lyme	0	1
Pertussis	0	1
Syphilis – unknown duration or late	1	1
Total	168	104

Health Equity Report

Report given by Dr. Angela DeJulius: None

Discussion Items:

- Deferred till January meeting – Kent City Schools Travel Plan (Draft)

Action Items:**Expenditures and Encumbrances November 2023**

Expenditures and Encumbrances November 2023			
11/1/2023	Amazon.com	Coats for Sanitarians - Contractual	\$263.87
11/6/2023	Kent State University	Advertisement for Overdose Awareness Day	\$135.00
11/6/2023	Kyle Kelly	AFSCME Article 38 Shoe Allowance - Reimbursement	\$102.95
11/6/2023	Ohio Dept Agriculture	Pesticide License for Jason Revesz	\$35.00
11/7/2023	Amazon.com	Kleenex, pens, envelopes, 3-ring binders	\$200.66
11/7/2023	Jason Revesz	AFSCME Article 38 Shoe Allowance - Reimbursement	\$118.50
11/7/2023	Ohio Division of Real Estate	Burial Permits October	\$120.00
11/13/2023	Carroll County General Health	Epidemiology Services thru 09/30/23-10/27/23	\$1,500.00
11/20/2023	Amazon.com	Tobacco Outreach (TU24 Grant)	\$174.20
11/20/2023	Portage County Health	TU23 deliverables Q3 & Q4	\$19,850.00
11/20/2023	Billow Company	Cremation Disposition for Indigent Kent Resident #10	\$1,000.00
11/21/2023	City of Kent, Vehicle Mnt. Division	Maintenance to KCHD Vehicles Q3	\$383.86
11/28/2023	Precision Monogramming	AFSCME Article 38.03 Shirt Allowance for Linda Grimm	\$161.10

Motion: A motion to approve the expenditures and encumbrances for November 2023 was made by Dr. Evan Howe and seconded by Michelle Frederick. Without further discussion the motion passed.

2nd reading of Resolution 23-006: Emily Mattern “yes”, Jack Amrhein “yes”, Michelle Frederick “yes”, Melissa Zullo “yes”, Dr. Evan Howe “yes”.

Executive Session:

Motion: A motion to move into Executive Session for matters pertaining to personnel was made by Jack Amrhein and seconded by Dr. Evan Howe. With no further discussion the motion

passed with a voice vote. *Emily Mattern: yes, Jack Amrhein: yes, Michelle Frederick: yes, Melissa Zullo: yes, Dr. Evan Howe: yes. The Board went into Executive Session at 6:09 p.m.*

Motion: A motion to move out of Executive Session was made by Jack Amrhein and seconded by Michele Frederick. With no further discussion the motion passed with a voice vote. *Emily Mattern: yes, Jack Amrhein: yes, Dr. Evan Howe: yes, Melissa Zullo: yes, Michelle Frederick: yes. The Board came out of Executive Session at 6:27 pm*

Adjourn:

Motion: A motion to adjourn the health board meeting was made by Dr. Evan Howe and seconded by Melissa Zullo. Without further discussion the motion passed. The meeting adjourned at 6:30 pm.

Approved:

Emily Mattern, President

Date

Joan Seidel, Secretary

Date