



City of Kent
Wednesday, March 20, 2024
Regular City Council Meeting
320 S. Depeyster Street, Kent, OH 44240

AGENDA

6:55 P.M. Board of Control

7:00 P.M. Regular Council Meeting

1. Roll Call
2. Opening Remarks and Pledge of Allegiance- Mr. Robin Turner
3. Approval of Minutes
 - 3.1. February 21, 2024 Regular City Council Meeting Minutes
March 6, 2024 Special City Council Meeting Minutes
4. Communications
 - 4.1. Public Comment- Anyone wishing to address Council must submit their written comments to the Clerk of Council at councilclerk@kentohio.gov by 4:30 p.m. on the meeting day. If also requesting to speak at the meeting, comments are limited to three (3) minutes.
 - 4.2. Written Communication (All placed on file in the Clerk of Council's office)
 1. An application to the Standing Rock Cemetery Board of Trustees from Jim Stroble was received on February 26, 2024.
 2. Letter from Leo Lux resigning from the Standing Rock Cemetery Board of Trustees effective May 31, 2024 was received on March 15, 2024.
 3. The Planning Commission Agenda and Staff report for March 5, 2024 was received on February 28, 2024.
 4. An email was received from Parks and Recreation Director, Angela Manley that Neil Dukes would not be able to finish his term on the Park Board. His official written resignation is pending.
 5. Notification from the Community Development Department was received on March 6, 2024, that there would be no Board of Zoning Appeals meeting on March 18, 2024.
 6. Letter from PARTA notifying Council that Karen Beck's term on their board will be expiring June 30, 2024 and asking Council to take action to reappoint or replace her was received on March 5, 2024.
 7. The Civil Service Meeting Agenda for March 18, 2024, was received on March 13, 2024.

8. The Standing Rock Cemetery Board Agenda for March 14, 2024, was received on February 29, 2024.
9. An email from Rick Hawksley regarding the Architectural Review Board was received and forwarded to Council on February 21, 2024.
10. A request for a Mayoral Proclamation for Davey Tree was received on February 20, 2024 for their event being held on March 15, 2024 to commemorate March 15 to commemorate the grand reopening of their corporate office.
11. An email from Rick Hawksley regarding the purposes of design guidelines in communities was received and forwarded to Council on March 14, 2024.
12. Liquor License transfer request was received March 11, 2024 for Chipotle Mexican Grill of Colorado LLC DBA Chipotle Mexican Grill 4355, transferring the license from 429 E. Main Street to 605 E. Main Street, Kent. Chief Shearer has no objections.

4.3. City Manager's Report

5. Standing Committees & Legislation

Committee of the Whole Chair Mayor Fiala/ Vice-Chair Amrhein

5.1.1. March 6, 2024 Committee Meeting Minute Approval

5.1.2. Action(s) Recommended

1. Board and Commission Interviews and Appointments.
2. City Hall Construction Update-No action required.
3. Adopt Second Ward Map Changes that were presented to Council on February 7, 2024, and authorize staff to proceed with finalizing the legal descriptions.

5.1.3. Voting for Boards and Commissions

5.1.4. Motion to Authorize Insertion of Names into Legislation

5.1.5. **Draft 2024-022** A RESOLUTION APPOINTING _____ TO THE PLANNING COMMISSION AND DECLARING AN EMERGENCY. (Authorized)

5.1.6. **Draft 2024- 023** A RESOLUTION APPOINTING _____, _____ AND _____ TO THE BOARD OF ZONING APPEALS AND DECLARING AN EMERGENCY (Authorized)

5.2. **Community Development** Chair Rosenberg/ Vice-Chair Clapper

5.2.1. March 6, 2024 Committee Meeting Minute Approval

5.2.2. Action(s) Recommended

1. Authorize renewal of the Haymaker Farmer's Market Sublease for 2024, with an emergency clause.
2. Receive the CDBG Staff Report - No Action Needed
3. Authorize a 3% Fixed Rate for the City's Revolving Loan Fund with the emergency clause.
4. Receive the Economic Development Update - No Action Needed

5.2.3. **Draft 2024- 024** AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO RENEW THE AGREEMENT WITH THE HAYMAKER FARMERS' MARKET FOR THE SUB-LAND LEASE OF A PARKING LOT LOCATED NORTH OF SUMMIT STREET, WEST OF FRANKLIN AVENUE, AND EAST OF AKRON BARBERTON CLUSTER RAILWAY COMPANY'S MAIN LINE TRACK, CONTAINING 0.168 ACRES, FOR THE PERIOD OF APRIL 6, 2024 THROUGH NOVEMBER 30, 2024; CONTINGENT ON THE CONTINUATION OF THE CITY'S LEASE WITH THE AKRON BARBERTON CLUSTER RAILWAY COMPANY, FOR THE AMOUNT OF \$1.00; AND DECLARING AN EMERGENCY (Authorized)

5.2.4. **Draft 2024- 025** AN ORDINANCE AUTHORIZING AMENDING THE CITY'S ECONOMIC DEVELOPMENT REVOLVING LOAN FUND PROGRAM (RLF) TO ESTABLISH A FIXED INTEREST RATE AND DECLARING AN EMERGENCY (Authorized)

5.2.5. **Draft 2024-026** A RESOLUTION APPOINTING ERIC HELMSTEDTER AND REAPPOINTING BRIDGET SUSEL TO THE TAX INCENTIVE REVIEW COUNCIL AND DECLARING AN EMERGENCY (Unauthorized)

5.3. **Health and Public Safety Committee** Chair Amrhein/Vice-Chair Sidoti

5.3.1. March 6, 2024 Committee Meeting Minute Approval

5.3.2. Action(s) Recommended

1. Receive Kent City Health Department Annual Report-No Action Required

5.3.3. **Draft 2024-029** AN ORDINANCE AMENDING SECTION 509.12 OF THE CODIFIED ORDINANCES OF THE CITY OF KENT TITLED "UNLAWFUL NOISE", AND DECLARING AN EMERGENCY (Unauthorized)

5.4. **Streets, Sidewalks and Utilities** Chair Sidoti/ Vice-Chair Clapper

5.4.1. March 6, 2024 Committee Meeting Minute Approval

5.4.2. Action(s) Recommended

1. Authorize the East Main Street Construction and Maintenance Agreement between the City, PARTA, and Kent State University to

proceed with the East Main Street Transportation Improvement Project with the emergency clause.

2. Authorize additional time period for the closure of streets as presented for the Eclipse Event beginning Sunday, April 7, 2024, and Monday, April 8, 2024.

5.4.3. **Draft 2024- 027** AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO CONTINUE THE EAST MAIN STREET IMPROVEMENTS AGREEMENT BETWEEN THE CITY OF KENT, KENT STATE UNIVERSITY AND PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (PARTA) AND BEGIN THE FINAL PHASES OF THE PROJECT AND DECLARING AN EMERGENCY (Authorized)

5.4.4. **Draft 2024-028** AN ORDINANCE ACCEPTING AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE THE FOLLOWING AGREEMENTS WITH THE CITY OF KENT, OHIO, WITH THE CITY OBTAINING TEMPORARY EASEMENTS, FOR RIGHT-OF-WAY PURPOSES, TO INSTALL, CONSTRUCT AND RECONSTRUCT THE ROADWAY FOR THE PROJECT KNOWN AS EAST MAIN STREET IMPROVEMENT PROJECT, AND DECLARING AN EMERGENCY (Unauthorized)

6. Unfinished Business
7. New Business
8. Councilmembers' Comments
9. Mayor's Report

Adjourn

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in any City or City Council public meeting or event should contact the Clerk of Council at 330-676-7555 or councilclerk@kent-ohio.org. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight hours prior to the event.