

CIVIL SERVICE COMMISSION REGULAR MEETING MINUTES

Monday, March 18, 2024

5:00 PM

Present: **Marilyn Sessions, Chair**
 Chris Klein, Member

Also Present: **John Seidel, CSC Coordinator**
 Nicholas Shearer, Police Chief

Call to Order

The regular meeting of the Civil Service Commission was called to order at 5:00 pm on Monday, March 18, 2024, by Marilyn Sessions. Roll call was taken.

MOTION TO APPROVE THE MEETING MINUTES of February 26, 2024, made by Ms. Klein, seconded by Ms. Sessions, and CARRIED by a voice vote of 2-0.

Safety Administration

Police Department

Personnel changes read.

Chief Shearer requested a Lieutenant's exam, since there was already a Sergeant list in place and a Captain exam is scheduled.

Ms. Sessions asked, "Do we have enough officers in queue." Chief Shearer replied, "We do, this is really a follow up. A couple of months ago I was here requested a Captain's test. We know that one of our Captains is going to retire. This is just in preparation for that, so we can get an eligible list and know who the next person's going to be and start preparing them."

Ms. Klein asked, "So you have enough people to fill the empty officer position, that you don't need an immediate replacement?" Chief replied, "We have two eligible lists we're working off of, the entry level and lateral list. So, we're not in a position to request a Police Officer list right now."

MOTION TO CREATE AN ELIGIBLE LIST FOR POSITION OF POLICE LIEUTENANT, made by Ms. Klein, seconded by Ms. Sessions, and CARRIED by a voice vote of 2-0.

Adjournment

MOTION TO ADJOURN THE MEETING AT 5:06 PM made by Ms. Sessions, seconded by Ms. Klein, and CARRIED by a voice vote of 2-0.

Minutes approved: ✓

Christine Klein
Christine Klein

Marilyn Sessions
Marilyn Sessions

Matthew Hathaway
Matthew Hathaway