City of Kent

Wednesday, May 1, 2024

City Council Committee Meetings

320 S. Depeyster Street, Kent, OH 44240

AGENDA

Board of Control & Council Committee Meetings Immediately Follow Franklin Twp. Mtg.
(7 :00 p.m.)

1. **Committee of the Whole** Chair Fiala/ Vice-Chair Amrhein

    1.1. Parks and Recreation Update
    Angela Manley, Parks and Recreation Director

    1.2. City/KSU Partnership Update
    Dr. Dana Lawless-Andric- KSU

    1.3. New City Hall Construction Update
    Melanie Baker, Service Director

2. **Community Development Committee** Chair Rosenberg/Vice-Chair Clapper

    2.1. Continuation of Davey Tree Enterprise Zone Agreement
    Bridget Susel, Community Development Director

3. **Finance Committee** Chair DeLeone/Vice-Chair Celko

    3.1. Proposed Operating Levy Renewal
    Rhonda Hall, Budget and Finance Director

    3.2. Permission to Create New Funds
    Rhonda Hall, Budget and Finance Director

    3.3. Budget Appropriation Amendment
    Rhonda Hall, Budget and Finance Director

4. **Streets, Sidewalks & Utilities Committee** Chair Sidoti/ Vice-Chair Clapper

    4.1. Semi Truck Parking in Neighborhoods
    Hope Jones, Law Director

Adjourn

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in any City or City Council public meeting or event should contact the Clerk of Council at 330-676-7555 or councilclerk@kent-ohio.org. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight hours prior to the event.

TENTATIVE MAY 2024 CALENDAR

Visit and subscribe to the online calendar at www.kentohio.org/calendar.aspx

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		7:00 pm Planning Commission	1 7:00 p.m. Joint Mtg. w/ Franklin Twp./Council Committee Mtgs	2	3	4
5	6 5:00 pm Shade Tree Comm. 5:30 pm Sustainability Comm.	7 7:00 pm Planning Commission	8	9 4:00 pm Standing Rock Cemetery Board	10	11
12	13	14 5:30 pm Health Board Mtg	15 7:00 pm Reg. Council Mtg	16 5:30 pm Parks & Rec Mtg.	17	18
19	20 5 pm Civil Service Commission Mtg. 7 pm Board of Zoning Appeals	21 7:00 pm Planning Commission	22	23	24	25
26	27 Memorial Day Offices Closed	28	29	30	31	

KENT CITY COUNCIL'S PENDING LIST

Administration	Date of Motion	Motion Made by
Senior Advisory Committee	10/18/2017	Ferrara; Sidoti
Discussion with Franklin Twp. /sidewalk snow upkeep	01/19/2022	Shaffer Bish
Review of Roadwork Needed on Portage St.	05/17/2023	Wallach
Review Language of KRC 339.02 Regarding Semi Parking	03/20/2024	Amrhein
Review of Lifting of Adult Use Marijuana Moratorium	04/17/2024	Hook
Explore Use of Consent Agenda	04/17/2024	Hook

Council Committees	Month/Yr.	Motion Made by
Land O' Lakes Noise Issue- ***Comm/Whole***	08/16/2023	Turner
Noise Ordinance Review – ***Health & Public Safety***	11/15/2023	Amrhein
Fur Regulations and Sales in Kent- ***Community Dev.***	12/20/2023	Wallach
Downtown Street Closure Procedures- ***Community Dev.***	01/17/2024	Rosenberg
Downtown Historic District- ***Community Dev.***	02/24/2024	Shaffer Bish
Role of Architecture Review Board- ***Community Dev.***	02/24/2024	Celko
Parks and Rec Survey and Master Plan- ***Comm/Whole***	02/24/2024	Sidoti
Requirement for In Person Board Interviews- ***Comm/Whole***	03/20/2024	Rosenberg

Posted April 25, 2024 Amy Wilkens | Clerk of Council | Kent City Council

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CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: April 22, 2024

TO: Dave Ruller, City Manager

FROM: Bridget Susel, Community Development Director

RE: Continuation of Davey Tree Enterprise Zone Agreement

The City of Kent executed an Enterprise Zone (EZ) agreement with the Davey Tree Expert Company in January of 2021 for the construction of a third wing addition at its corporate campus. The project is now complete, and the Portage County Auditor's office has assessed the value of the improvements. The EZ agreement is considered active and the Tax Incentive Review Council (TIRC) is required to review it at its annual meeting and make a recommendation to Council to continue, amend, or discontinue the agreement.

The TIRC met on March 18, 2024 and voted unanimously to recommend to Council that the EZ agreement be continued. A copy of the minutes is attached.

I am respectfully requesting time at the May 1, 2024 Council Committee meeting to present the TIRC recommendation to members of Council and to request, with emergency, authorization to continue the Davey Tree Expert Company Enterprise Zone agreement.

Please let me know if you need any additional information in order to include this item on the agenda.

Thank you.

Attachment

Cc: Amy Wilkens, Clerk of Council
Hope Jones, Law Director
Eric Helmstedter, Economic Development Director
2023 CRA, TIRC and TIF Annual Report Files
Davey Tree Expert Co. EZ Agreement File

930 Overholt Rd., Kent, Ohio 44240 • (330) 678-8108 fax (330) 678-8030 • www.KentOhio.org

City of Kent
Tax Incentive Review Council (TIRC)
Minutes for March 18, 2024 Meeting

Members Present: Diana Fierle
Heather Malarcik
Bridget Susel
David Heflinger
Matthew Adelman
Tom Larkin

Staff: Eric Helmstedter, Economic Development Director
Brad Ehrhart, Portage Development Board

Ms. Susel called the meeting to order at 3:03.

1. Approval of Tax Incentive Review Council Meeting Minutes

The March 8, 2023 Meeting Minutes were deemed a Summary of Record as a voting quorum is not possible with the current membership.

2. Review of Kent Mazda CRA II Agreement

Mr. Helmstedter reviewed the terms of the agreement. He stated that the company agreed to create 10 full-time jobs and it has created 26. He stated that the company has met the goal of retaining 19 jobs. He stated that the annual payroll of $1.4 million exceeds the agreement of retained payroll of $1 million. He stated that the company is edging towards the goal of $350,000 with its current total of additional payroll at $327,872.96.

MOTION: **Ms. Malarcik moved to continue the agreement for Kent Mazda. Ms. Fierle seconded the motion. The motion carried 6-0.**

3. Review of Davey Tree Expert Co Enterprise Zone Agreement

Ms. Fierle stated that the agreement commitments are for 445 total jobs with a payroll commitment of $21,786,000 at the site. She stated that the company is reporting 2023 employment at 275 full-time and 5 part-time with payroll of $22,851,924. She stated that the company has retained the 410 employees that it said that it would retain. She stated that Davey had pledged $13 million for real property improvements and $900,000 in personal property. Davey has reported total investment of $14,143,000 in real property and $1,967,487 in personal property. She stated that as of right now, Davey has paid $390,000 in taxes.

Ms. Susel stated that because the company has exceeded the payroll commitment, the City of Kent will have an income tax share obligation to the Kent City Schools that will be paid before June 30, 2024, based on the terms of the agreement and the Ohio Revised Code requirements.

MOTION: **Mr. Heflinger moved to continue the agreement for Davey Tree Expert Co. Ms. Fierle seconded the motion. The motion carried 6-0.**

Ms. Susel stated that the Board received an informational packet from Mr. Adelman from the county auditor's website that illustrates the years for the CRA I and what the abatements have been and how many years remain with those agreements. She stated that there is also information that gives the details of each agreement. She stated that the CRA I agreements do not have any obligation for payroll or employment.

4. Review of TIF

Ms. Susel stated that she received the TIF report today from Ms. Hall, City of Kent, Finance Director. She explained that the TIF is the Tax Increment Financing that the City used for the public improvements for the downtown development. She stated that the developers pay a payment in lieu of taxes, which is used for the debt service for the improvements made. She reported that this year's report in fairly consistent with the previous year's report. She added that there was a Board of Revision challenge that has been finalized and that there was a one-time only adjustment, and that the valuation is back to $8 million. She stated that the adjustment has been applied to the most recent tax duplicate almost as a credit. She stated that when this Board meets next year, it will see that there has been a reduction. She stated that it does not affect anyone except for the City, however, the valuation does affect the school district as well.

Mr. Adelman stated that with the reappraisal, he would anticipate that the number will go up next year.

Ms. Susel noted that the City has not had any valuation challenges for the pilot payments from Clairmont, which is the College Town Kent properties.

5. Other Business

None

6. Adjournment

MOTION: **Mr. Heflinger moved to adjourn the meeting. The meeting adjourned at 3:12.**

CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE
Rhonda C. Hall, CPA, Director

TO: Dave Ruller, City Manager

FROM: Rhonda C. Hall, CPA, Director of Budget and Finance

DATE: April 23, 2024

SUBJECT: General Fund Renewal Tax Levy

Rhonda Hall

I am respectfully requesting City Council Committee agenda time at the May 1, 2024, meeting for the purpose of requesting approval to renew/replace the City's current 1.16 mil General Fund Operating Expense Tax Levy. This levy was originally passed in 1999 and the current renewal of the levy began with the 2020 Tax Year and runs for five consecutive years ending with the 2024 Tax Year. The levy is set to expire in tax year 2024/collection year 2025. The requested action from Council is to authorize placing a 1.16 mil Renewal/Replacement Tax Levy for the General Fund Operating Expenses on the upcoming November 5, 2024, general election ballot.

For the 2023 Tax Year/2024 Collection Year this levy will provide $340,101 that directly funds a significant portion of the General Fund operating expenses. It should be noted that if renewed, the 1.16 mil current expense levy is estimated to provide $340,101 in revenue beginning with the 2024 Tax Year/2025 Collection Year and the cost to a homeowner of a $100,000 property (fair market value) would be similar to previous years at approximately $22.00 per year. For comparative purposes, if this levy was approved as a replacement levy it is estimated to provide $570,271 in revenue beginning with the 2024 Tax Year/2025 Collection Year with the cost to a homeowner of a $100,000 property (fair market value) increasing to approximately $40.60 per year. It should also be noted that if the levy is replaced the residents will be responsible for 100% of the property tax whereas under the renewal the State of Ohio pays the homestead and rollback portion.

In consideration of current local community factors, the City's critical dependency on passage of this proposed levy, and in an effort to minimize the risk of losing existing revenue levels, staff is recommending Council approval for placing a Renewal Tax Levy on the November ballot.

Should you desire any additional detail concerning this proposal, please do not hesitate to let me know and I will be happy to provide whatever I can.

Thank you in advance for your time and assistance in this matter.

930 OVERHOLT RD., KENT, OH 44240
(330) 678-8102 – Director and General Accounting
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CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE
Rhonda C. Hall, CPA, Director

To: Dave Ruller, City Manager

From: Rhonda C. Hall, CPA, Director of Budget and Finance

Date: April 17, 2024

Re: New Bonds and Deposits Fund

Dave,

In accordance with the Ohio Auditor of State Bulletin 99-006 – attached, formal requests are necessary when the City wants to create a new fund when management wishes to capture additional financial information about a specific source of revenue or a specific activity. We would like to create a new fund for the City called Bonds and Deposits (Fund 139) to monitor the deposits and bonds that are held by the City and not reported in our Agency Fund categories per GASB 84 – *Fiduciary Funds*. Therefore, I am requesting time at the Council Committee Meeting on May 1, 2024, for a discussion and approval of a resolution by Council.

I will also include language in the ordinance/resolution to allow B&F to move the 2024 activity and appropriations to this particular fund as if it had been created as of 1/1/2024.

Let me know if you have any questions.

Thank you.

Rhonda Hall

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AUDITOR OF STATE BULLETIN 99-006
APRIL 6, 1999

TO: Fiscal Officer of All Subdivisions
All Independent Public Accountants

SUBJECT: Requests for New Funds

The Auditor of State receives numerous requests to establish new funds under the provisions of Ohio Rev. Code §5705.12 which states:

> In addition to the funds provided for by sections 5705.09, 5705.121, 5705.13, and 5705.131 of the Revised Code, the taxing authority of a subdivision may establish, with the approval of and in the manner prescribed by the auditor of state, such other funds as are desirable, and may provide by ordinance or resolution that money derived from specified sources other than the general property tax shall be paid directly into such funds. The auditor of state shall consult with the tax commissioner before approving such funds.

The purpose of this Bulletin is to identify when a request under this code section is required and when a local government may create a new fund without the Auditor of State's approval.

When Requests are Unnecessary

Approval to establish a new fund is unnecessary when the creation of the desired fund is already authorized or required by statute. Whenever the creation of a fund is authorized or required by statute, either specifically by name, or in general, a separate letter requesting permission to establish the fund is not required.

Examples of specific statutory requirements are found in Ohio Rev. Code §3313.81, which requires that school districts establish food service funds, and in Ohio Rev. Code §5747.50, which requires that each county establish an undivided local government fund. Similar statutory provisions requiring the creation of a specific fund are scattered throughout the Revised Code.

General statutory requirements for the creation of funds are found in Ohio Rev. Code §5705.09. This code section states:

> Each subdivision shall establish the following funds:
>
> (A) General fund;
>
> (B) Sinking fund whenever the subdivision has outstanding bonds other than serial bonds;

(C) Bond retirement fund, for the retirement of serial bonds, notes, or certificates of indebtedness;

(D) A special fund for each special levy;

(E) A special bond fund for each bond issue;

(F) A special fund for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose;

(G) A special fund for each public utility operated by a subdivision;

(H) A trust fund for any amount received by a subdivision in trust.

Based on this statute, it is unnecessary to continue to request permission from the Auditor of State to establish a new fund when the purpose of the fund will be to record and expend the proceeds of debt, to account for a new grant whose use is restricted to a particular purpose or to account for money received in trust.

When Requests are Necessary

It is necessary to continue to submit requests to the Auditor of State when the creation of the fund is not specifically authorized by statute or when the purpose of the fund is not identified in Ohio Rev. Code §5705.09 (A) - (H). Situations in which it would be appropriate to continue to submit requests include: 1) when management wishes to create a new fund in order to capture additional financial information about a specific source of revenue or a specific activity; 2) when the fund will be used to account for restricted gifts or bequests that will not be held in trust; and 3) when management wants to impose internal restrictions on the use of otherwise unrestricted resources

Management often asks to create a new fund to determine how much revenue a specific source generates or how money from a specific source is being spent. In circumstances where the desired financial information can be obtained by creating additional accounts within an existing fund, the creation of a separate fund is generally considered unnecessary. An exception to this policy is made for requests for the creation of proprietary funds.
Proprietary funds are intended to account for activities that are similar to businesses. The activity is at least partially financed by charges for services or goods. Rates are usually set by the legislative authority, and the desire is to maintain accounting records which can demonstrate the extent that charges cover the costs of providing the goods or services. This is accomplished by tracking all revenues and the related expenses of an activity within a single fund. Requests for the creation of a proprietary fund are usually granted.

Sending a request to establish a new fund is still appropriate when the fund will be used to

Do not classify funds holding restricted gifts as trust funds if the beneficiary is the government. If a trust agreement designates other parties as beneficiaries, then the fund ***should*** be classified as a trust fund. GASB 1300.108)

account for restricted gifts or bequests not held in trust. The creation of a trust fund is not necessary to account for restricted gifts or donations; this money may be accounted for in a special revenue fund or, if restricted to the acquisition of fixed assets, in a capital projects fund. ~~A trust fund is recommended only when there is a formal trust agreement with the donor.~~ Requests to account for restricted gifts and donations are routinely granted based on the need to demonstrate compliance with donor restrictions.

Letters frequently request permission for a new fund based on management's wish to place internal restrictions on the use of otherwise unrestricted resources. These types of requests are generally not approved. It is the policy of the Auditor of State to refuse requests when approval would result in giving readers of financial statements the false impression that the use of the resources in the fund is restricted. The General Assembly has begun authorizing the creation of funds using unrestricted resources in certain specific circumstances. For example, H.B. 426 allows subdivisions to create funds for the payment of compensated absences and for the acquisition of fixed assets. The Auditor of State does not feel it is appropriate to extend this ability into areas where the legislature has not acted.

When responding to requests to establish new funds, the Auditor of State applies two basic guidelines. Separate funds are justified 1) when they will provide management with additional relevant financial information which is not obtainable using the current fund structure; and 2) when necessary to demonstrate compliance with legal or contractual restrictions.

When the purpose of a fund created under the provisions of Ohio Rev. Code §5705.12 has been fulfilled, the unexpended balance may be transferred to the general fund or to the bond retirement fund, but only after the payment of all obligations incurred and payable from the fund. (See Ohio Rev. Code §5705.14) Management may not simply modify or alter the purpose of the fund; that, in effect, creates a new fund and would require a second approval from the Auditor of State.

To request the creation of a new fund, complete the attached form. Send the form and a copy of the resolution or ordinance of the legislative authority authorizing the fund to:

http://www.ohioauditor.gov/resources/AOSNotifications.html

The request can be deemed approved if you do not receive a letter disapproving the request from the Auditor of State's local government services division within 30 days from the date of submission.

Questions concerning this bulletin should be addressed to the Local Government Services Division of the State Auditors Office at ~~(800) 345-2519~~.

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AUDITOR OF STATE
REQUEST FOR FUND APPROVAL

Replaced with the form available at:
http://www.ohioauditor.gov/resources/AOSNotifications.html

Entity: ______________________________

Fiscal Officer: ______________________________

Phone No.: ______________________________

Request Date: ______________________________

Fund Requested: ______________________________

Purpose of Fund: ______________________________

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Sources of Revenues: ______________________________

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Anticipated Expenditures: ______________________________
(Types)

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NOTE: Please attach a copy of the resolution requesting approval to establish the fund.

CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE
Rhonda C. Hall, CPA, Director

To: Dave Ruller, City Manager

From: Rhonda C. Hall, CPA, Director of Budget and Finance

Date: April 17, 2024

Re: New Health Department Fund

Dave,

In accordance with the Ohio Auditor of State Bulletin 99-006 – attached, formal requests are necessary when the City wants to create a new fund when management wishes to capture additional financial information about a specific source of revenue or a specific activity. We would like to create a new fund for the Health Department (Fund 110) to make it easier for those involved to monitor the various grants the Heath Dept receives. Therefore, I am requesting time at the Council Committee Meeting on May 1, 2024, for a discussion and approval of a resolution by Council.

I will also include language in the ordinance/resolution to allow B&F to move the 2024 activity and appropriations to this particular fund as if it had been created as of 1/1/2024.

Let me know if you have any questions.

Thank you.

Rhonda Hall

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APRIL 6, 1999

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Entity: ______________________________

Fiscal Officer: ______________________________

Phone No.: ______________________________

Request Date: ______________________________

Fund Requested: ______________________________

Purpose of Fund: ______________________________

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Sources of Revenues: ______________________________

____

Anticipated Expenditures: ______________________________
(Types)

____

NOTE: Please attach a copy of the resolution requesting approval to establish the fund.

CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE
Rhonda C. Hall, CPA, Director

To: Dave Ruller, City Manager
From: Rhonda C. Hall, CPA, Director of Budget and Finance
Date: April 23, 2024
Re: FY2024 Appropriation Amendment #2

Rhonda Hall

The following appropriation amendments for the May Council Committee Agenda are hereby requested:

Fund 001 – General

Increase	$	1,750	Health / Other (O&M) – Appropriate add'l funds to cover the Civic Ready notification system, per B. Huff 3/18/24 memo.
Increase		20,000	Community Support / Other (O&M) – Appropriate add'l funds to cover the the bed taxes paid to the Visitors Bureau, per B. Huff 2/1/24 memo.

Fund 116 – Income Tax

Increase	$	18,000	Income Tax / Other (O&M) – Appropriation add'l funds to cover income tax share to Kent City SD, per B. Susel

Fund 124 – Income Tax Safety

Increase	$	3,500	Police Dept / Other (O&M) – Appropriate add'l funds to cover the Civic Ready notification system, per B. Huff 3/18/24 memo.

Fund 128 – Fire and EMS

Increase	$	7,000	Fire & EMS/ Other (O&M) – Appropriate add'l funds to cover the Civic Ready notification system, per B. Huff 3/18/24 memo.
Increase		17,188	Fire & EMS/ Other (O&M) – Appropriate add'l funds to cover the replace 30 Bullet Proof Vest plates, per J. Samels 3/11/24 memo.
Increase		500	Fire & EMS/ Capital – Increase appropriates for the Citys cost of a blood presure machine for the Paramedicine prog. per J. Samels memo dated 2/5/2024.
Decrease		(500)	Fire & EMS/ Other (O&M) – Decrease appropriates for the Citys cost of a blood presure machine for the Paramedicine prog. per J. Samels memo dated 2/5/2024.

Fund 201 – Water

Increase	$	875	Water / Other (O&M) Appropriate add'l funds to cover the Civic Ready notification system, per B. Huff 3/18/24 memo.

Fund 202 – Sewer

Increase	$	875	Water / Other (O&M) Appropriate add'l funds to cover the Civic Ready notification system, per B. Huff 3/18/24 memo.

CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE

To: Rhonda C. Hall, CPA, Director of Budget and Finance

From: Brian Huff, CPA Controller

Date: March 18, 2024

Re: Appropriation Amendment Needed

An amendment to appropriations in funds 001, 124, 128, 201 and 202 are being requested in order to pay for the Civic Ready notification system.

001-02-520-201-7390 $1,750

124-01-510-102-7390 $3,500

128-01-510-108-7390 $7,000

201-05-550-605-7390 $875

202-05-550-605-7390 $875

Thank you!

Brian Huff

Brian Huff, Controller

930 OVERHOLT RD., KENT, OH 44240
(330) 678-8102 – Director and General Accounting
(330) 678-8103 Income Tax (330) 678-8104 Utility Billing FAX (330) 676-7584

CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE

To: Rhonda C. Hall, CPA, Director of Budget and Finance

From: Brian Huff, CPA Controller

Date: February 1, 2024

Re: Appropriation Amendment Needed

I am requesting an amendment to appropriations in Fund 001 in order to pay excise (bed) taxes to a tourist/convention bureau. Codified Ordinance Section 185.02 allows for a collection of an additional 3% for lodging from hotels/motels and requires the City to remit back half of the funds to a tourist/convention bureau.

Fund/Account 001.08.570.703.7780 $20,000

Thank you!

Brian Huff, Controller

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CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: April 22, 2024

TO: Rhonda Hall, Budget & Finance Director

FROM: Bridget Susel, Community Development Director

RE: Appropriations Request: Income Tax Share for Davey Tree Enterprise Zone Agreement

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The City and Portage County entered into an Enterprise Zone (EZ) agreement with The Davey Tree Expert Company in 2021 to provide a real property exemption to Davey for its investment in the 3rd wing expansion at the company's main corporate campus. The agreement is for ten (10) years and requires the City to annually share 50% of the income taxes collected with Kent City Schools (KCS) on the new payroll when the payroll meets or exceeds $1 million.

Davey's reported 2023 payroll associated with the project was $3,820,671.00 so an income tax share payment to KCS is required. The City's payment due is $42,982.55.

I am respectfully requesting an additional $18,000.00 be appropriated to line 116.07.570.709.7720 so that the payment can be issued.

Please let me know if you need any additional information in order to present this request at the May 1, 2024 Council Committee meeting.

Thank you.

Cc: Kim Brown, CD Dept.

930 Overholt Rd., Kent, Ohio 44240 • (330) 678-8108 fax (330) 678-8030 • www.KentOhio.org

City Of Kent Fire Department

320 S. Depeyster St.
Kent, Ohio 44240
330. 673.8814
330.676.7374 Fax

Date: March 11, 2024

To: Rhonda Hall, Director of Budget & Finance

From: James Samels, Fire Chief

Re: appropriations of funds for vest plates

Rhonda,

I learned at the end of 2023 that the plates used in our bullet proof vests were not the quality that we believed when they were purchased. This has had widespread effects throughout the police and EMS communities. Essentially, they were purchased through a local vendor and are from the manufacturer "Stop Shot." We, like many other agencies, believed they were made in America and were rated to stop specific ammunition rounds. When our Paramedics need to operate with Police in active shooter environments or respond to scenes with shots fired, they put these on to protect themselves.

I was notified by our Swat Team medic Jordan Bedell as well as, the Metro Swat Team Commander Jeff Film, that these items would not protect our staff as needed and should be replaced immediately. Unfortunately, even with this notice, it was too late to budget for their purchase for 2024. Therefore, I am requesting an appropriation of funds for $17,188.00 to account for the purchase of 30 plates that will completely replace ours. I am asking for $17,188.00 to the operating line 128-01-510-108.7420.

I am also working to register our old plates with the Dept. of Homeland Security. I believe the hope will be that if any kind of government lawsuit arises, there is a master registry of depts. that have been affected by this situation, hopefully providing some type of reimbursement. Thank you for your consideration.

Sincerely,

James C. Samels

James Samels

City Of Kent Fire Department

320 S. Depeyster St.
Kent, Ohio 44240
330. 673.8814
330.676.7374 Fax

To: Rhonda Hall, Director, Budget & Finance

From: James Samels, Fire Chief

Date: February 5, 2024

Re: Appropriation of monies for Paramedicine

Rhonda,

As you may know, we planned the purchase of a blood testing machine that would be used primarily by our Paramedicine program. This machine will be used to test blood values in a real time manner so decisions can be made regarding transport to the hospital or preventative care.

When it was budgeted for 2024, the estimates were slightly lower than the actual cost at the time of purchase. The intent was to split the cost with University Hospitals as they over see the program. This caused a shortfall of $400-500 in what we originally budgeted.

I am requesting that $500 is reappropriated from the Operating line item of 128-01-510-117.7420 to the Capital line of 128-01-510-117.7630 to cover the difference in this capital purchase between the original estimate and actual final purchase price. Let me know if you have any questions or concerns.

Regards,

James Samels

LAW DEPARTMENT MEMORANDUM
KENT, OHIO

To: Dave Ruller, City Manager
From: Hope L. Jones, Law Director
Date: Aprill 25, 2024
Re: Semi Parking

I request Council Committee time on May 1, 2024, to discuss enacting an ordinance forbidding large semi tractor trailers and other large vehicles on residential property within the City.

The attached language is suggested for discussion.

351.041 PARKING COMMERCIAL VEHICLES IN RESIDENTIAL AREAS.

(a) No person shall park a commercial tractor, truck, trailer or semitrailer on public or private property adjacent to a residential use, except in case of a breakdown of such commercial tractor, truck, trailer or semitrailer, or for loading and unloading purposes.

(b) When parking is authorized pursuant to division (a) of this section:

(1) Such commercial tractor, truck, trailer or semitrailer must be parked parallel to the residential property lines.

(2) Such commercial tractor, truck, trailer or semitrailer must be parked on a level grade.

(c) No person shall park any commercial tractor, truck, trailer or semitrailer with a refrigeration unit left operating from 6:00 p.m. until 7:00 a.m. of the following day on public or private property adjacent to a residential use, except as is necessary for loading and unloading only.