



City of Kent
Wednesday, May 15, 2024
Regular City Council Meeting
320 S. Depeyster Street, Kent, OH 44240

AGENDA

7:00 P.M. CDBG Public Hearing

1. On May 1, 2024, notice was given that Kent City Council will be holding a public hearing for the PY2024 Action Plan available for public review.

Board of Control and Regular Council Meeting Immediately Following Public Hearing

1. Roll Call
2. Opening Remarks and Pledge of Allegiance- Ms. Heidi Shaffer Bish
3. Approval of Minutes
 - 3.1. April 17, 2024 Regular Meeting Minutes
May 1, 2024 Joint Mtg.with Franklin Twp. Trustee Mtg. Minutes
4. Communications
 - 4.1. Public Comment- Anyone wishing to address Council must submit their written comments to the Clerk of Council at councilclerk@kentohio.gov by 4:30 p.m. on the meeting day. If also requesting to speak at the meeting, comments are limited to three (3) minutes.
 - 4.2. Written Communication (All placed on file in the Clerk of Council's office)
 1. Email from Lisa Washburn in regard to the proposed assisted living villas being proposed by Portage Health Networks was received on April 19, 2024.
 2. Liquor License transfer request for license transferring from Pit Stop Pub LLC to Last Exit Books/Jason Merlene DBA Last Exit Books 124 E. Main St. Kent was received on April 22, 2024. Chief Shearer had no objections.
 3. Email from Mr. John Kuhar regarding environmental concerns with the trash haulers requiring mattresses and furniture to be covered in plastic was received and forwarded to Council on April 24, 2024.
 4. Standing Rock Cemetery Board of Trustees Meeting Agenda for May 9, 2024 was received on May 6, 2024.

5. An application for CRAH Board, Fair Housing Board and Income Tax Board of Review was received from Alyssa Fleming on May 8, 2024.

4.3. City Manager's Report

5. Standing Committees & Legislation

5.1 **Committee of the Whole** Chair Mayor Fiala/ Vice-Chair Amrhein

5.1.1. May 1, 2024 Committee Meeting Minute Approval

- 5.1.2. Action(s) Recommended : Received staff updates on Kent Parks and Recreation, KSU Town and Gown Initiatives and City Hall Construction. No action necessary.

5.2. **Community Development** Chair Rosenberg/ Vice-Chair Clapper

5.2.1. May 1, 2024 Committee Meeting Minute Approval

5.2.2. Action(s) Recommended

1. Accept and approve the recommendation of the TIRC to renew the terms of the Davey Tree Enterprise Zone Agreement with the emergency clause.

5.2.3. **Draft 2024-040** AN ORDINANCE APPROVING A REQUEST FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ASSISTANCE FOR FISCAL YEAR 2024 UNDER TITLE I OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED, INCLUDING THE PY2024 ANNUAL ACTION PLAN AND AUTHORIZING THE EXECUTION AND FILING OF THE PY2024 ANNUAL ACTION PLAN, INCLUDING RELATED CERTIFICATIONS, AND UPON AWARDING OF THE GRANT, AUTHORIZING APPROPRIATION OF FUNDS AND DECLARING AN EMERGENCY (Unauthorized)

5.2.4. **DRAFT 2024-041** AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO CONTINUE THE ENTERPRISE ZONE AGREEMENT WITH THE DAVEY TREE EXPERT COMPANY PROVIDING FOR A PROJECT AND REAL PROPERTY TAX EXEMPTION PURSUANT TO THE OHIO ENTERPRISE ZONE PROGRAM (EZ), AND DECLARING AN EMERGENCY (Authorized)

5.3. **Finance Committee** Chair DeLeone/ Vice-Chair Celko

5.3.1. May 1, 2024 Committee Meeting Minute Approval

5.3.2. Action(s) Recommended

1. Authorize the placement of the renewal of the 2020 General Operating Levy (1.16 mills) on the November 2024 ballot
2. Authorize the new Bonds and Deposit Fund with the emergency clause.
3. Authorize the new Health Department budget fund with the emergency clause.
4. Approve the 2024 budget appropriations amendments with the emergency clause.

5.3.3. **Draft 2024-042** A RESOLUTION DECLARING IT NECESSARY TO RENEW THE CITY'S EXISTING 1.16-MILL TAX LEVY FOR THE PURPOSE OF CURRENT EXPENSES; REQUESTING THE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE CITY AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT RENEWAL LEVY, PURSUANT TO SECTIONS 5705.03, 5705.19(A) AND 5705.191 OF THE REVISED CODE, AND DECLARING AN EMERGENCY (Authorized)

5.3.4. **Draft 2024-043** AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ALLOW THE CREATION OF TWO (2) NEW BUDGET FUNDS THAT IS NECESSARY TO SEPARATE CITY BONDS AND DEPOSITS AND TRACK HEALTH DEPARTMENT REVENUES AND EXPENSES; AND DECLARING AN EMERGENCY. (Authorized)

5.3.5. **Draft 2024-044** AN ORDINANCE AMENDING ORDINANCE NO. 2023-97, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 20, 2023; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024; AND DECLARING AN EMERGENCY (Authorized)

5.3.6. **Draft 2024-045** AN ORDINANCE ACCEPTING AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE THE FOLLOWING AGREEMENTS WITH THE CITY OF KENT, OHIO, WITH THE CITY OBTAINING TEMPORARY EASEMENTS, FOR RIGHT-OF-WAY PURPOSES, TO INSTALL, CONSTRUCT AND RECONSTRUCT THE ROADWAY FOR THE PROJECT KNOWN AS EAST MAIN STREET IMPROVEMENT PROJECT, AND DECLARING AN EMERGENCY (Authorized)

5.4. **Streets, Sidewalks and Utilities** Chair Sidoti/ Vice-Chair Clapper

5.4.1. May 1, 2024 Committee Meeting Minute Approval

5.4.2. Action(s) Recommended

1. Approve the recommendation of the TES Committee to prohibit parking semi-tractor trailer trucks from parking in residential properties with the emergency clause.

5.4.3. **Draft 2024-046** AN ORDINANCE ENACTING SECTION 351.041 OF THE KENT CODIFIED ORDINANCES TITLED "PARKING COMMERCIAL VEHICLES IN RESIDENTIAL AREAS" AND DECLARING AN EMERGENCY (Authorized)

6. Unfinished Business

7. New Business

8. Councilmembers' Comments

9. Mayor's Report

10. Executive Session

- 10.1. To consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit- for-use property in accordance with section 505.10 of the Revised Code,

11. Return to Regular Meeting

- 11.1. **Draft 2024-047** AN ORDINANCE ACCEPTING AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE AN AGREEMENT BETWEEN PRIZM PROPERTY GROUP OF OHIO, LLC AND THE CITY OF KENT, OHIO, WITH THE CITY OBTAINING A PERMANENT AND TEMPORARY EASEMENT FOR RIGHT-OF-WAY PURPOSE FOR THE PROJECT KNOWN AS EAST MAIN STREET IMPROVEMENT PROJECT, AND DECLARING AN EMERGENCY (Unauthorized)
- 11.2. **Draft 2024-048** AN ORDINANCE ACCEPTING AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE AN AGREEMENT BETWEEN NNIA PROPERTIES, LLC AND THE CITY OF KENT, OHIO, WITH THE CITY OBTAINING A TEMPORARY EASEMENT FOR RIGHT-OF-WAY PURPOSE FOR THE PROJECT KNOWN AS EAST MAIN STREET IMPROVEMENT PROJECT, AND DECLARING AN EMERGENCY (Unauthorized)
- 11.3. **Draft 2024- 049** AN ORDINANCE ACCEPTING AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE AN AGREEMENT BETWEEN SABATINE BK DEVELOPMENT, LLC AND THE CITY OF KENT, OHIO, WITH THE CITY OBTAINING A PERMANENT AND TEMPORARY EASEMENT FOR RIGHT-OF-WAY PURPOSE FOR THE PROJECT KNOWN AS EAST MAIN STREET IMPROVEMENT PROJECT, AND DECLARING AN EMERGENCY (Unauthorized)

Adjourn