



KENT CITY HEALTH BOARD MEETING
Kent City Health Department
201 E. Erie Street
5:30 – 7:00 PM
July 09, 2024

MISSION: Improving Kent City communities by promoting health, preventing disease, and connecting people to public health services.

AGENDA

1. ROLL CALL (1 minute)
2. MINUTE APPROVAL (3 minutes)
June 11, 2024
3. OPEN COMMENTS/GUEST COMMENTS (3 minutes per guest)
 - a. Jalessa Caples
4. REPORTS (15 minutes)
 - A. Statistical Report for June 2024 – Joan Seidel
 - B. June Health Department Report- Joan Seidel
5. DISCUSSION ITEMS
6. ACTION ITEMS (45 minutes)
 - A. Elect President
 - B. Nominate and elect Vice President
 - C. Strategic Planning – SOAR - Jalessa Caples
 - D. Expenditures and Encumbrances April, May, & June 2024
 - E. GMIS – Multiple grant positions memo
 - F. Epidemiology contract with Carroll County
 - G. Accept resignation of Administrative Assistant Amanda Jackson
7. EXECUTIVE SESSION
8. ADJOURN MEETING

If you require assistance to attend this meeting, please contact the Health Department at (330) 678-8109.

CC: Health Board
City Manager
Clerk of Council

Health Staff
File
News Media

Post



Kent City Health Department
201 E Erie St. 2nd Floor
Kent, Ohio 44240
BOARD OF HEALTH MEETING MINUTES
June 11, 2024



Board Members Present

Michelle Frederick
Melissa Zullo
Evan Howe

Absent

Louise Frederick
Chris Hook

Staff Present

Joan Seidel
Amanda Jackson
Jalessa Caples
Dr. Angela DeJulius, MD

Guests: None

Joan Seidel called to order the Kent City Health Board Meeting of June 11, 2024, at 5:46 pm and selected Michelle Frederick as Chairman Pro-Tem; then started the roll call: *Michelle Frederick "here", Melissa Zullo "here", Evan Howe "here"*. Louise Frederick and Chris Hook were absent.

Motion: A motion to excuse Louise Frederick and Chris Hook from the meeting was made by Melissa Zullo and seconded by Evan Howe. With no objections, the motion passed.

Joan Seidel mentioned she didn't think April's meeting minutes could be approved due to no quorum. Approval of the minutes from the April 9, 2024, meeting moved to the next meeting.

Jalessa Caples discussed information regarding receiving at-home STI test kits online from Preventx and the Ohio Department of Health working to have this available to Local Health Departments.

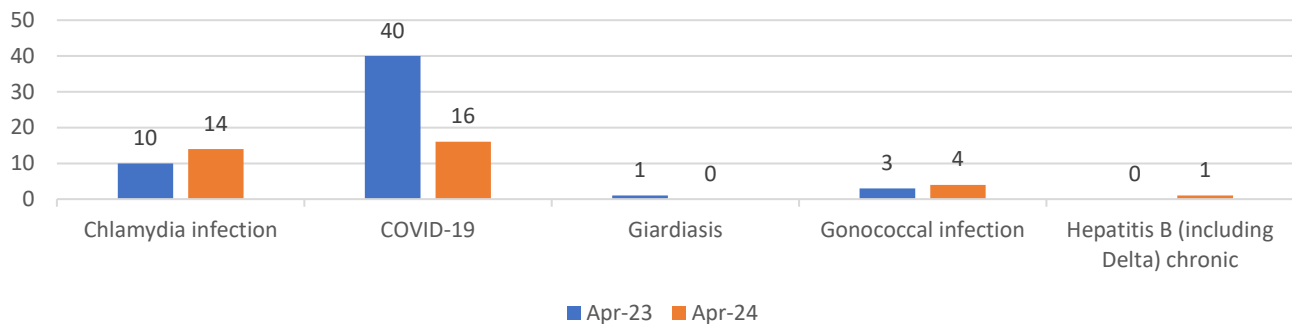
Reports

- A. Statistical Report for April and May 2024– Joan Seidel clarified that the rabies vaccine on the April report was given to an employee for protection and not an exposure, no further comments made.
- B. Health Department Report- Report given by Joan Seidel:
 1. Communicable Disease –
 - i. Highly pathogenic Avian Influenza (HPAI) H5N1 continues to be monitored by state. Likely more cases than known due to only testing ill appearing animals. Notice sent out that drinking raw milk will not provide immunity to this or other flu strains. Second, US citizen tests positive from conjunctiva only, nasal swab negative.
 - ii. Kent resident bit by a dog cared for by an unhoused individual. Person was visiting a neighbor to the resident and the dog attacked the resident in an unprovoked manner. The unhoused person fled the scene. So far unsuccessful at locating the dog. Resident completed rabies post exposure prophylaxis because it was unlikely the dog has received proper veterinary care and has been outside in the woods.
 - iii. Possibility to provide HIV home test kits free of charge from the State. Meeting to discuss later in June.
 - iv. Attempting to meet with DeWeese Health Center once a month.
 - v. COVID -19
 1. 2 Case Investigators working on case.
 2. Outbreak of 18 cases at a Skilled Nursing Facility.
 3. Several staff evidently quit after their positive result. Notified ODH.
 4. Otherwise, cases remain low. WWM is steady. Still have plenty of tests.
 5. Looking for summer wave of cases

- b. Community Outreach
 - i. Shared table with UH PMC and PCHD at Haymakers Farmers Market 5/18/24
 - ii. HC also provided information and resources at the Touch a Truck event.
 - iii. Screenings confirmed for 2nd Annual Historical Southend Health Fair June 15th BG, BMI, Mental Health, Cholesterol, hearing, foot, and dental. Very pleased so many partners stepped up. There will also be resource tables.
 - iv. Considering attending Rough Rider Reads programs, 4 in total, this Summer as a tabling resource event.
- 2. Environmental
 - a. Food Service Organizations (FSOs)
 - i. Acella go-live was put off until at least September due to testing not providing expected results. We continue to look at Civic products as an alternative.
 - ii. Updated Food Code should go into effect September 2024.
 - iii. Plan reviews – Ally Mac (former Pita Pit) & University Wing Spot (former Flash's Chicken), The Blind Squirrel Pub, Federales Mexican Restaurant, and KSU Business Building Café.
 - iv. Special events increasing as expected each Summer creating overtime with inspections.
 - b. Housing–
 - i. Concerns from a Kent resident said that her daughter and grandchildren need housing resources after an altercation that included breaking and entering by the daughter. Attempting to connect residents to health resources including behavioral health.
 - ii. Follow up to resident with complaints of oak mites and fungal flies' infestation of her body. Evidently it was a lice infestation.
 - c. Recreational Water and Campgrounds –
 - i. All Pool renewals have been processed. Two late fees for Paloma due to spa and pool.
 - ii. Next cost analysis will be completed soon. Fees may need to be adjusted for the 2025 licensing period.
 - d. Body Art – No update
 - e. Solid Waste and Water Quality
 - i. 1347 Middlebury property has been inspected by EPA; they issued a notice of Violation (NOV) will take care of shingles dumping issue, but property has other hazards that will not be covered by the EPA issues like leaking oil drum.
 - iii. Complaints have risen, many die to No Mow May practices.
- 3. Vital Statistics – Will be affected by legislation that requires physicians to sign all death certificates electronically. Once on board this should speed the process up, but the state recognizes many physicians still like pen and paper, so education is being directed as needed.
- 4. Grants –
 - a. EPA – Justin hired two interns to make one FTE. Trapping already shows high mosquito activity. ODH will be testing for WNV, Eastern Equine Encephalitis, Jamestown Canyon Virus as well as LaCross this season. Multiple requests already for mosquito and tick abatement.
 - b. EO23 – Extended until 12/31/24.
 - c. WDG – Need to revise to accommodate raises and position changes.
 - d. HEAL – Healthy Eating and Active Living Grant – completing grant.
 - e. Healthy Communities – Jalessa organized meeting with AxxessPointe team and Farmers Market to lay groundwork for prescription food pantry. Joan mentioned tokens will be also used like last year.

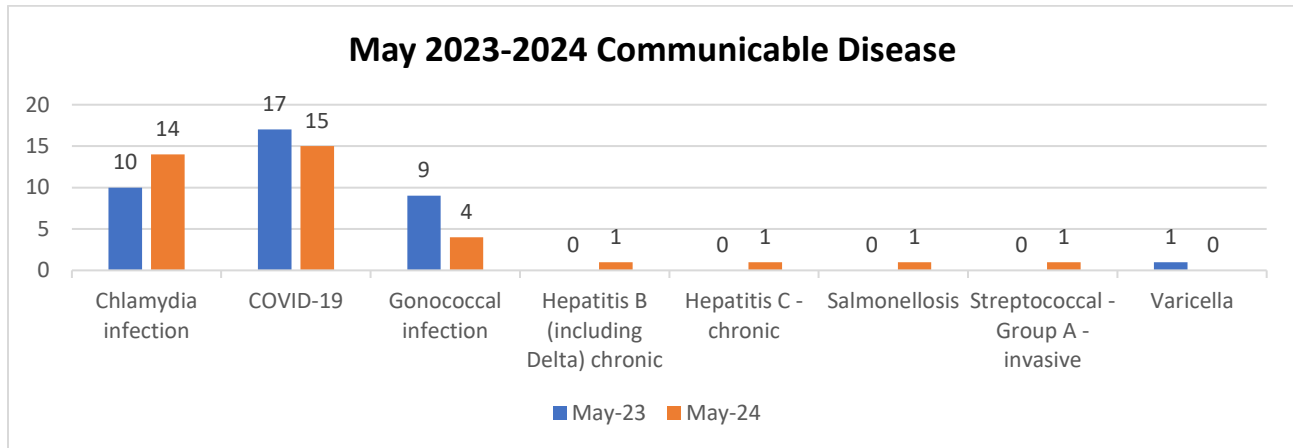
- f. TOBACCO – Program re-established as Judge overturned the legislation. Currently that is being appealed. We will move ahead with program with permission from State. Jalessa Caples gave a licensing issuance progress update.
 - g. FDA grant - two registered for NEHA conference.
 - h. VISTAs – Working on their various projects.
5. Accreditation –
- a. Meetings continue. Assigned domain standards 1-7.
 - b. Scheduled meeting with Licking County HD, Deputy Health Commissioner to discuss role of Environmental health and accreditation especially as it pertains to Domain 6. Jalessa Caples gave a progress update on documentation.
6. Other –
- a. Regional Liaison from ODH, Ann Ramer, will visit our department again on June 14th.
 - b. Joan Seidel mentioned regarding the Communicable Disease reports she also reported the May case of Salmonellosis to the Pennsylvania Department of Health due to the exposure occurring in Pittsburgh, and more info regarding the Streptococcal case. Board members discussed COVID and those numbers still being on the reports.

April 2023-2024 Communicable Disease



2023/2024 April Communicable Disease

Communicable Diseases	Apr-23	Apr-24	Total
Chlamydia infection	10	14	24
COVID-19	40	16	56
Giardiasis	1	0	1
Gonococcal infection	3	4	7
Hepatitis B (including Delta) chronic	0	1	1



2023/2024 May Communicable Disease

Communicable Diseases	May-23	May-24	Total
Chlamydia infection	10	14	24
COVID-19	17	15	32
Gonococcal infection	9	4	13
Hepatitis B (including Delta) chronic	0	1	1
Hepatitis C - chronic	0	1	1
Salmonellosis	0	1	1
Streptococcal - Group A -invasive	0	1	1
Varicella	1	0	1

Discussion Items:

- A. Prescription Produce Program- Jalessa Caples shared information regarding this program through AxessPointe and working with a dietitian with nutrition videos.
- B. Strategic Planning- Jalessa Caples reported about using SOAR analysis- Strengths, Opportunities, Aspirations and Results to obtain more action oriented assessment for completing the strategic plan. Even if members are unable to make July's meeting please fill out the SOAR template and send it electronically.
- C. SafePointe Harm Reduction- Joan Siedel gave an update about the April opening for the program.

Action Items: Item approvals, President & VP elections moved to the next meeting due to no quorum.

Executive Session: None

Adjourn:

Motion: A motion to adjourn the health board meeting was made by Evan Howe and seconded by Melissa Zullo. The motion passed and the meeting was adjourned at 6:21 pm.

Approved:

_____	_____
,President	Joan Seidel, Secretary
Date	Date



Vision: Empowered people, safer environments, and healthier communities.

June Health Department Report
July 9, 2024

1. Nursing Report

a. Communicable Disease –

- i. Some single food/water borne illnesses, no links to a greater outbreak
- ii. Very few COVID cases being reported, although community members continue to stop in for test kits.

b. Community Outreach

- i. 2nd Annual Historical Southend Health Fair June 15th went well, more attendees, but still low overall count. Received great reviews from attendees and vendors.
- ii. Vistas have attended two Rough Rider Reads programs. 4 in total as a tabling resource event.

2. Environmental

a. Food Service Organizations (FSOs)

- i. Federales opened and passed 30 day inspection, KSU appears to be complying with plan review, needs letter of approval from Service Director to permit a grinder. Ally Mac should be opened soon. Bar Lucci is having problems with 30 day re-inspection, not making time available, not returning calls.
- ii. Barfly wants to put in a pizza vending machine on their patio. This will also need approval from Building Services because it may decrease their patio occupancy. Installing this would allow owner to have monopoly on the franchise in NEO. Justin had concerns about machine cleaning, but evidently it serves a pre-cut entire heated pizza.
- iii. Several mobiles with concerns for where they are processing (Grain of Salt at Bistro on Main) but not confirmed. MJ Fritz concern for enough water supply.

b. Housing–

- i. Villages at Franklin Crossing is not paying late fee and not completing needed corrections form inspection – most are simple such as a fire detector battery. Evidently in the process of being sold so they do not have much motivation to be compliant. A letter was sent to management.

c. Recreational Water and Campgrounds –

- i. Justin still working on completing pool inspections concerns with Provence and their fence which was torn down and inadequately replaced, similar to Eagle's Landing.

d. Body Art – No update

e. Solid Waste and Water Quality

- i. One trash hauler was not renewed for 2024-25 cycle. Concurrent and ongoing issues with zoning violations, truck non-compliance and complaints from neighbors. Several small business use this service and are upset at having to find a replacement.

3. Vital Statistics –

- a. Down to Linda again. Have requested an immediate search for replacement.

4. Grants –

- a. EPA – One intern left. Trapping counts down, unusual. 7 requests this week for back yard treatments. Traps are reaching end of life. Free traps from CDC do not work as well as box traps that were purchased in the past.
- b. EO23 – Extended until 12/31/24.
- c. WDG – Awaiting to hear if budget revision was accepted.
- d. HEAL – Healthy Eating and Active Living Grant – completing grant
- e. Farm to School – Jalessa organized meeting with AxessPointe team and Farmers Market to lay groundwork for prescription food pantry.
- f. TOBACCO – program reestablished as Judge overturned the legislation. Currently that is being appealed. We will move ahead with the program with permission from State. Chief Shearer has asked to meet with us in terms of how they could assist since so many complaints come to them.
- g. FDA grant - Justin going to NEHA for 3 days, Jason attending for 1 day.
- h. VISTAs – One has completed her project and moved to another position. A second will finish up 7/17/24. A third will not be renewed. Restructuring of positions and duties .

5. Accreditation –

- a. Meetings continue. Process for narratives streamlined.
- b. Wally Burden head Health Commissioner Liaison has taken a different role to assist the remaining agencies that are not accredited yet.

6. Other –

- a. Visit from Regional Liaison from ODH, Ann Ramer, went well. She suggested having a food pantry pop-up at next Health Fair.
- b. Concern for Town Hall II placing a harm reduction vending machine without coming to the Board for approval. Requesting clarification from the state if the contents of the vending machine (no syringes) truly meet a harm reduction program or if it more hygiene/safety focused.
- c. Kent family had a bat in those June 17th, but lost it. Found it June 27th and called KPD who did not provide accurate directions. Bat was placed outside in a bag until June 30th, it was not testable. State wants family dog boosted and possibly family prophylaxed, but they are on vacation and do not feel concerned about rabies.

SOAR Analysis Guide and Template



November 2020

Appreciative Inquiry

Appreciative Inquiry is the co-evolutionary search for the best in people, their organizations, and the relevant world around them. It is rooted in radical social constructionism, appreciation, and the generative power of positive imagery, concentrating on positive means and methods rather than deficit-based, curative actions.

Appreciative Inquiry is a transformational change process that focuses on improving existing organizational processes and challenging established belief systems through sharing of new ideas and knowledge; in essence, to change how people think rather than what people do. Appreciative Inquiry is a way of thinking about the world around us with constructivist ideas. It is a philosophy of seeing the possibilities in life, of seeing the glass half full.

Appreciative Inquiry employs a SOAR analysis: Strengths, Opportunities, Aspirations, and Results. It is different from the traditional SWOT analysis (Strengths, Weaknesses, Opportunities, and Threats).

SOAR vs. SWAT

SWAT ANALYSIS	SOAR ANALYSIS
Analysis Oriented	Action Oriented
Weakness and Threat Focus	Strengths and Opportunities Focus
Competition Focus – <i>Just be better.</i>	Possibility focus – <i>Be the best!</i>
Incremental Improvement	Innovation Breakthroughs
Top Down	Engagement at All Levels
Focus on Analysis – Planning	Focus on Planning – Implementation
Energy Depleting – There are so many weaknesses & threats!	Energy Creating – We are good and can become great!
Attention to Gaps	Attention to Results

Conducting a Soar Analysis

S	Strengths: <i>What can we build on?</i> • What are we most proud of as an organization? • What makes us unique? • What is our proudest achievement in the last year or two? • How do we use our strengths to get results? • How do our strengths fit with the realities of the marketplace? • What do we do or provide that is world class for our customers, our industry, and other potential stakeholders?	Aspirations: <i>What do we care deeply about?</i> • <i>When we explore our values and aspirations, "what are we deeply passionate about?"</i> • <i>Reflecting on our Strengths and Opportunities conversations, who are we, who should we become, and where should we go in the future?</i> • <i>What is our most compelling aspiration?</i> • <i>What strategic initiatives (projects, programs and processes) would support our aspirations?</i>
O	Opportunities: <i>What are our stakeholders asking for?</i> • How do we make sense of opportunities provided by the external forces and trends? • What are the top three opportunities on which we should focus our efforts? • How can we best meet the needs of our stakeholders? • Who are possible new customers? • How can we distinctively differentiate ourselves from existing or potential competitors? • What are possible new markets, products, services or processes? • How can we reframe challenges to be seen as exciting opportunities? • What new skills do we need to move forward?	Results: <i>How do we know we are succeeding?</i> • Considering our Strengths, Opportunities, and Aspirations, what meaningful measures would indicate that we are on track to achieving our goals? • What are 3 to 5 indicators that would create a scorecard that addresses a triple bottom line of profit, people, and planet? • What resources are needed to implement vital projects? • What are the best rewards to support those who achieve our goals?
A		
R		

Step One, Strengths: *What can we build on?*

- What are we most proud of as an organization?
- What makes us unique?
- What is our proudest achievement in the last year or two?
- How do we use our strengths to get results?
- How do our strengths fit with the realities of the marketplace?
- What do we do or provide that is world class for our customers, our industry, and other potential stakeholders?

Consider these questions and perhaps other related questions for your organization. In the space below, identify your organizational strengths.

Step two, Opportunities: *What are our stakeholders asking for?*

- How do we make sense of opportunities provided by external forces & trends?
- What are the top three opportunities on which we should focus our efforts?
- How can we best meet the needs of our stakeholders?
- Who are possible new customers?
- How can we distinctively differentiate ourselves from existing or potential competitors?
- What are possible new markets, products, services or processes?
- How can we reframe challenges to be seen as exciting opportunities?
- What new skills do we need to move forward?

Consider these questions and perhaps other related questions for your organization. In the space below, identify the opportunities for your organization.

Step three, Create Pairs

Pair your organizational strengths and opportunities to identify what the organization does best and how the organization can leverage or apply that strength with an opportunity.

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Step four, Aspirations: What do we care deeply about?

- When we explore our values and aspirations, “what are we deeply passionate about?”
- Reflecting on our Strengths and Opportunities conversations, who are we, who should we become and where should we go in the future?
- What is our most compelling aspiration?
- What strategic initiatives (projects, programs, and processes) would support our aspirations?

Consider these questions and perhaps other related questions for your organization. In the space below, identify the aspirations for your organization.

Step five, Results: How do we know we are succeeding?

- Considering our Strengths, Opportunities and Aspirations, what meaningful measures would indicate that we are on track to achieving our goals?
- What are 3-5 indicators that would create a scorecard that addresses a triple bottom line of profit, people, and planet?
- What resources are needed to implement vital projects?
- What are the best rewards to support those who achieve our goals?

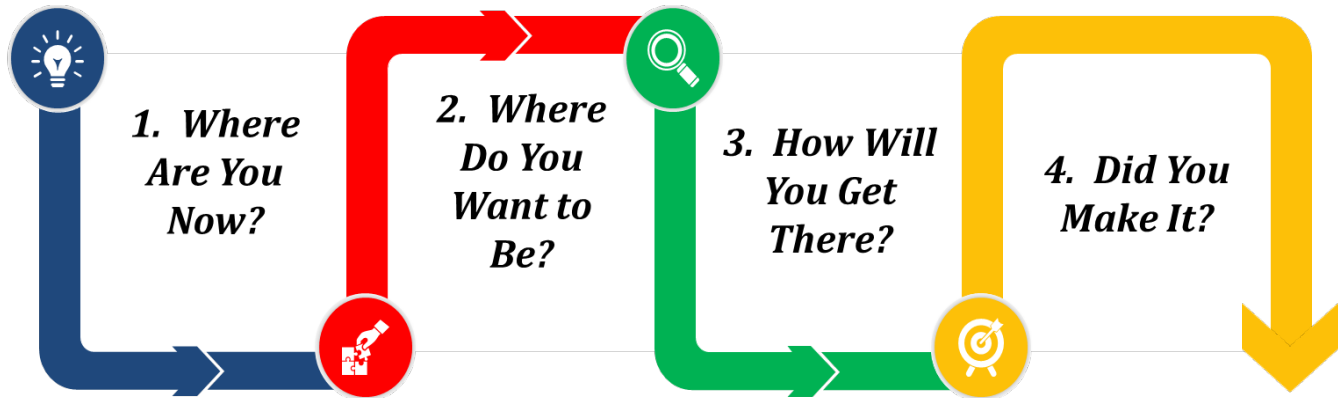
Consider these questions and perhaps other related questions for your organization. In the space below, identify the desired results for your organization.

Step six, Strategies: Create Potential Strategies

Develop strategies that will define the actions that will enable you to reach organizational goals. Specifically, align your aspirations with specific results to create strategy statements.

SOAR Alignment with the 4-Step Strategic Planning Process

The 4-step strategic planning process is a simple, yet effective technique for planning. It is also called management by objective. SOAR analysis aligns with the process as shown below.



Strengths: *Where are you now?*

Opportunities: *Where do you want to be?*

Aspirations: *How will you get there?*

Results: *Did you make it?*

Expenditures and Encumbrances April 2024

4/1/2024	Ohio Div. Real Estate	Burial Permit Fees March 2024	\$102.50
4/3/2024	Staples	Printer Toner	\$415.70
4/4/2024	Treasurer, State of Ohio	RFE Transmittal Fees March 2024	\$280.00
4/4/2024	Treasurer, State of Ohio	FSO Transmittal Fees March 2024	\$566.00
4/5/2024	Treasurer, State of Ohio	Vital Statistics Fees January-March 2024	\$32,518.24
4/5/2024	Carroll County General Health District	Epidemiology Services 3/2/24-3/29/24	\$1,325.00
4/17/2024	National Restaurant Association	ServSafe Food Service Manager Exam	\$32.29
4/24/2024	Staples	Printer Toner, File Folders, Paper Clips, Tape	\$402.66
4/29/2024	HS Govtech	EHS (HealthSpace) Annual Licenses- 5 Users	\$1,500.00

Expenditures and Encumbrances June 2024

6/3/2024	Billow Company	Cremation Disposition for Indigent Kent Resident #6	\$1,000.00
6/3/2024	Amazon	Office Supplies	\$91.32
6/3/2024	Treasurer, State of Ohio	FSO Transmittal Fees May 2024	\$84.00
6/4/2024	Amazon	Medical Bag with Supplies	\$35.99
6/5/2024	Amazon	Batteries for Mosquito Truck	\$488.13
6/7/2024	Ryan Staffing	Intern Staffing for Mosquito Control	\$10,000.00
6/18/2024	Kent City Health Department	Petty Cash Receipt- Ziploc Bags	\$36.45
6/20/2024	Amazon	Office Supplies	\$30.43
6/20/2024	Hometown Bank CC	Priority Mailing Envelopes (\$965 credit from 1/22/2024 order)	\$10.15
6/24/2024	Veseris	Aqua Zenivex for Mosquito Control	\$2,527.80
6/24/2024	Carroll County General Health District	Epidemiology Services	\$1,600.00
6/24/2024	Billow Company	Cremation Disposition for Indigent Kent Resident #7	\$1,000.00
6/24/2024	Ohio Div. Real Estate	Burial Permit Fees May 2024	\$122.50
6/24/2024	Swift First Aid	First Aid Kit Replacement Items	\$15.40
6/25/2024	Staples	Office Supplies-Paper,Pads,Clips,Folders,Covers,RbrBands	\$220.42
6/26/2024	PARTA	HD PARTA Bus Tickets - EZfare	\$50.00

Expenditures and Encumbrances May 2024

5/1/2024	Ohio Div. Real Estate	Burial Permit Fees April 2024	\$177.50
5/3/2024	Carroll County General Health District	Epidemiology Services 3/30/24-4/26/24	\$1,500.00
5/6/2024	Treasurer, State of Ohio	FSO Transmittal Fees April 2024	\$224.00
5/6/2024	Treasurer, State of Ohio	RFE Transmittal Fees April 2024	\$56.00
5/6/2024	Treasurer, State of Ohio	Swimming Pool/Spa Transmittal Fees April 2024	\$1,205.00
5/16/2024	Ohio Business Machines	Freight Charge for Printer Toner	\$20.00
5/23/2024	National Environmental Health Assoc.	July Conference Registration for Justin Smith	\$680.00
5/23/2024	National Environmental Health Assoc.	July Conference Registration for Jason Revesz	\$415.00
5/29/2024	4Imprint	Promotional Tobacco Items	\$1,914.14
5/29/2024	Fox Press	Promotional Tobacco Items	\$948.00
5/29/2024	Hometown Bank CC	2024 Spring Symposium	\$245.00



KENT CITY HEALTH DEPARTMENT

201 East Erie St., Kent Central Gateway, KENT, OHIO 44240

(330) 678-8109 FAX (330) 678-2082

July 9, 2024

To Whom it may concern,

The Board of Health the official governing body of the Kent City Health Department grants permission for Joan C. Seidel, the current Health Commissioner, to hold the positions of Agency Head, Program Director, Agency Fiscal Head, and Fiscal Contact for the purposes of overseeing the Work Force Development grant in GMIS.

Sincerely,

Louise Frederick RN
Board President

AGREEMENT BETWEEN

Carroll County General Health District

301 Moody Ave, SW

Carrollton, Ohio 44615

EIN: 34-6000519

And

Temioluwa Ogundeyi

1343 14th Avenue S.

Birmingham, Alabama 35205

531932558

Purpose: This is a renewal agreement by Carroll County General Health District (CCGHD) hereinto referred as CCGHD and Temioluwa Ogundeyi herinto referred to as Epidemiologist, to provide Epidemiology services as an independent contractor to CCGHD and the City of Kent Health Department through a shared services agreement, under resolution 22-125 entered into on November 16, 2022 and renewed by resolution 24-_____ on June 19, 2024.

Joint Responsibilities and Agreement:

- A. The parties shall collaborate and communicate as necessary to accomplish the goals and objectives of this agreement.
- B. The parties shall ensure that their respective and mutual responsibilities are carried out in a timely manner in order to permit their completion within a reasonable timeframe.
- C. The parties agree to perform their respective obligation under this agreement in accordance with all applicable federal, state and local laws and requirements.
- D. The parties understand this agreement is contingent on the funding availability and the funding currently ends July 31, 2025.
- E. This agreement is the entire agreement between the parties and no other representations outside of the agreement is binding upon either party.

- F. Confidentiality: both parties agree required to maintain the confidentiality of information and records which federal laws, rules and regulations require to be kept confidential.

Responsibilities of Epidemiologist:

- A. To provide Epidemiology services and data analysis to CCGHD and the City of Kent Health Department, projects and work assignments will be communicated by each agency.
- B. To provide own workspace and work computer and technology necessary to complete the work assignments.
- C. To provide projects assigned within the agreed upon deadlines.
- D. To provide weekly updates to the point of contact regarding the work assignments.
- E. To reach out by email for questions, clarification or concerns regarding the work assignments.
- F. To track time and activity by Health District and by project and to provide this along with the monthly invoices.
- G. Submit a detailed invoice to CCGHD within 10 days of the end of the service month. The invoice shall include all services provided during the billing period.

Responsibilities of CCGHD:

- A. To pay for services by monthly invoice for the Epidemiologist time at a rate of \$25.00/hour, not to exceed fifteen (15) hours per week, for the City of Kent and not to exceed twenty-five (25) hours for CCGHD for a total of 40 hours per week and a total compensation of \$52,000 annually.
- B. To assign and manage the epidemiologist work activities not to exceed 40 hours a week between both health departments.
- C. To coordinate work assignments with Kent City Health Commissioner, when epidemiology assignments may be duplicative.

Period of Relevance:

- A. Effective dates: This agreement shall be in effect from August 1, 2024 through July 31, 2025, subject to the cancellation provisions contained herein.
- B. Notice of Termination: This agreement may be terminated by either party by providing a thirty-day (30) written notice of termination to the other party. Upon receipt of termination, the party terminating agrees to cease work on the terminated activities under the agreement. In the event of the termination of this agreement, Epidemiologist will be entitled to compensation, upon submission of proper invoice for the work performed prior to the notice of termination.

Made and agreed to by the parties on the date last indicated:

Kelly A. Morris, Health Commissioner
Carroll County General Health District

Date



Temiloluwa Ogundeyi, Epidemiologist

05/31/2024

Date