



City of Kent
Wednesday, August 21, 2024
Regular City Council Meeting
320 S. Depeyster Street, Kent, OH 44240

AGENDA

6:55 P.M. Board of Control

7:00 P.M. Regular Council Meeting

1. Roll Call
2. Opening Remarks and Pledge of Allegiance- Ms. Gwen Rosenberg
3. Approval of Minutes
 - 3.1. July 24, 2024 Regular Meeting Minutes
4. Communications
 - 4.1. Public Comment- Anyone wishing to address Council must submit their written comments to the Clerk of Council at councilclerk@kentohio.gov by 4:30 p.m. on the meeting day. If also requesting to speak at the meeting, comments are limited to three (3) minutes.
 - 4.2. Written Communication (All placed on file in the Clerk of Council's office)
 1. Board of Health August 13, 2024 Agenda and July Statistical Report was received on August 7, 2024.
 2. Standing Rock Cemetery Board of Trustees Agenda for August 8, 2024 was received on August 6, 2024.
 3. Board of Health applications were received from Rose Penix (July 9, 2024), Elizabeth Stapleton (August 3, 2024), Barbara Gregory (August 4, 2024), and Babatunde Kazeem Adewole (August 4, 2024). All applicants were interviewed on August 7, 2024.
 4. Notice of two ribbon cuttings from the Kent Area Chamber of Commerce; Federales Street Tacos on August 1, 2024 and 4th Gen Salon and Spa on September 12, 2024.
 5. Sustainability Commission Application received from Ronnie Jones on August 8, 2024.
 6. Board of Zoning Appeals Agenda and Staff Report for August 19, 2024 was received on August 12, 2024.
 7. Planning Commission Agenda and Staff Report for August 20, 2024 was received on August 13, 2024.

4.3. City Manager's Report

5. Standing Committees & Legislation

Committee of the Whole Chair Mayor Fiala/ Vice-Chair Amrhein

5.1.1. August 7, 2024 Committee Meeting Minute Approval

5.1.2. Action Recommended:

1. Authorize the use of a consent agenda on a trial basis beginning September 2024.

5.1.3. Voting for Board and Commission Appointment

5.1.4. Motion to Authorize Insertion of Name into Legislation

5.1.5. **Draft 2024-077** RESOLUTION APPOINTING _____ TO THE BOARD OF HEALTH AND DECLARING AN EMERGENCY. (Authorized)

5.2. **Community Development** Chair Rosenberg/ Vice-Chair Clapper

5.2.1. August 7, 2024 Committee Meeting Minute Approval

5.2.2. Action(s) Recommended

1. Authorize the Unitarian Universalist Church located at 228 Gougler Avenue to be designated as a "Local Historic Property" as defined by the City's Historic Preservation Chapter 1393, with the emergency clause.
2. Authorize proceeding with the Design Guidelines text amendment process.

5.2.3. **Draft 2024-078** AN ORDINANCE AFFIRMING KENT'S DESIGN & PRESERVATION COMMITTEE'S DESIGNATION OF THE UNITARIAN UNIVERSALIST CHURCH OF KENT (UUC) AS A "LOCAL HISTORIC PROPERTY" AND DECLARING AN EMERGENCY (Authorized)

5.3. **Finance Committee** Chair DeLeone/ Vice-Chair Celko

5.3.1. August 7, 2024 Committee Meeting Minute Approval

5.3.2. Action(s) Recommended

1. Authorize an agreement with Portage County for the Juvenile Diversion PASS Grant and allocate grant funds when received, with the emergency clause.

2. Certify and authorize the submission of the proposed property tax liens, with the emergency clause.
3. Approve the then and now purchases made from January 1, 2024 through July 31, 2024, with an emergency clause, and authorize moving to a monthly basis as an unauthorized item for Council to approve going forward at the second meeting of each month.
4. Approve the budget appropriation amendment as presented, with the emergency clause.

5.3.3. **Draft 2024-079** AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO ACCEPT GRANT FUNDING IN THE AMOUNT OF \$150,000 OVER A TWO (2) YEAR PERIOD FOR A JUVENILE DIVERSION “PASS” GRANT, AND DECLARING AN EMERGENCY (Authorized)

5.3.4. **Draft 2024-080** AN ORDINANCE AUTHORIZING THE CERTIFICATION OF NON-PAYMENT OF WATER USE CHARGES, WASTEWATER USE CHARGES, STORM WATER UTILITY CHARGES AND RECYCLING/SOLID WASTE COLLECTION CHARGES TO THE COUNTY AUDITOR IN ORDER TO ALLOW FOR THE PLACEMENT OF THE CERTIFIED AMOUNT ON THE REAL PROPERTY TAX LIST AND DUPLICATE AGAINST THE PROPERTY FOR THE NON-PAYMENT OF SAID CHARGES, AND DECLARING AN EMERGENCY (Authorized)

5.3.5. **Draft 2024-081** AN ORDINANCE AUTHORIZING THE CERTIFICATION OF DELINQUENT MOWING BILLS, PROPERTY MAINTENANCE VIOLATIONS-CITATIONS, ZONING VIOLATIONS-CITATIONS, AND HEALTH DEPARTMENT VIOLATIONS-CITATIONS TO THE COUNTY AUDITOR IN ORDER TO ALLOW FOR THE PLACEMENT OF THE CERTIFIED AMOUNT ON THE REAL PROPERTY TAX LIST AND DUPLICATE AGAINST THE PROPERTY SERVED BY THE MOWING SERVICES, PROPERTY MAINTENANCE VIOLATION-CITATIONS, ZONING VIOLATIONS-CITATIONS, HEALTH DEPARTMENT VIOLATIONS-CITATIONS, AND DECLARING AN EMERGENCY (Authorized)

5.3.6. **Draft 2024-082** AN ORDINANCE AUTHORIZING THE CERTIFICATION OF NON-PAYMENT OF BILLS FOR RESIDENTS RESULTING FROM THE 2023 ANNUAL CONCRETE REPAIR PROGRAMS OF UNPAID CONCRETE SIDEWALK REPAIR ACCOUNTS, TO THE COUNTY AUDITOR IN ORDER TO ALLOW FOR THE PLACEMENT OF THE CERTIFIED AMOUNT ON THE REAL PROPERTY TAX LIST AND DUPLICATE AGAINST THE PROPERTY FOR THE NON-PAYMENT OF SIDEWALK REPAIRS, AND DECLARING AN EMERGENCY (Authorized)

5.3.7. **Draft 2024-083** AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED \$3000.00; AND DECLARING AN EMERGENCY (Authorized)

5.3.8. **Draft 2024-084** AN ORDINANCE AMENDING ORDINANCE NO. 2023-97, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 20, 2023;

SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024; AND DECLARING AN EMERGENCY (Authorized)

5.3.9. **Draft 2024-085** AN ORDINANCE AUTHORIZING THE RECYCLING OF OLD TRAFFIC SYSTEM NETWORK EQUIPMENT THAT ARE NO LONGER NEEDED FOR MUNICIPAL PURPOSES, AND DECLARING AN EMERGENCY (Unauthorized)

5.3.10. **Draft 2024-086** AN ORDINANCE ACCEPTING AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE AN AGREEMENT BETWEEN JUDITH TRUEMAN HARDEN AND THE CITY OF KENT, OHIO, WITH THE CITY OBTAINING A TEMPORARY EASEMENT, FOR RIGHT-OF-WAY PURPOSE, TO INSTALL, CONSTRUCT AND RECONSTRUCT THE ROADWAY FOR THE PROJECT KNOWN AS EAST MAIN STREET IMPROVEMENT PROJECT FROM JUDITH TRUEMAN HARDEN; AND DECLARING AN EMERGENCY (Authorized)

5.4. **Streets, Sidewalks and Utilities** Chair Sidoti/ Vice-Chair Clapper

5.4.1. August 7, 2024 Committee Meeting Minute Approval

5.4.2. Action(s) Recommended

1. Approve the draft “purpose and needs” statement for the N. Mantua Street Project, with the emergency clause.
2. Approve the extension of City water service to the proposed new townhome development at 2567 SR43, including amending the service area agreement with Portage County Water Resources, with the emergency clause.
3. Approve the new Crosswalk Art Agreement with Main Street Kent, with the emergency clause.

5.4.3. **Draft 2024- 087** A RESOLUTION ACCEPTING THE NORTH MANTUA STREET PURPOSE AND NEED STATEMENT IN ORDER TO DEFINE THE MOST SIGNIFICANT NEEDS FOR THE NORTH MANTUA STREET IMPROVEMENT PROJECT, AND DECLARING AN EMERGENCY (Authorized)

5.4.4. **Draft 2024-088** AN ORDINANCE AUTHORIZING THE WATER TAP-IN FOR PETROS DEVELOPMENT GROUP FOR THE PROPERTY LOCATED AT 2567 STATE ROUTE 43, OUTSIDE THE CITY OF KENT, AND DECLARING AN EMERGENCY (Authorized)

5.4.5. **Draft 2024-089** AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ENTER INTO A NORTH WATER STREET CROSSWALK ART AGREEMENT BETWEEN THE CITY OF KENT, OHIO (CITY) AND MAIN

STREET KENT (MSK) TO INCREASE THE SAFETY OF ROAD USERS; AND
DECLARING AN EMERGENCY (Authorized)

6. Unfinished Business

7. New Business

8. Councilmembers' Comments

9. Mayor's Report

10. Executive Session

10.1. To consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit- for-use property in accordance with section 505.10 of the Ohio Revised Code

11. Return to Regular Meeting

11.1. Authorization of Draft Ordinances 2024-090

11.2. **Draft 2024-090** A RESOLUTION DECLARING THE INTENT TO APPROPRIATE PROPERTY INTERESTS FOR THE EAST MAIN STREET IMPROVEMENT PROJECT AND DECLARING AN EMERGENCY (Unauthorized)

Adjourn

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in any City or City Council public meeting or event should contact the Clerk of Council at 330-676-7555 or councilclerk@kent-ohio.org. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight hours prior to the event.