City of Kent

Wednesday, August 21, 2024

Regular City Council Meeting

320 S. Depeyster Street, Kent, OH 44240

AGENDA

6:55 P.M. Board of Control

7:00 P.M. Regular Council Meeting

1. Roll Call

2. Opening Remarks and Pledge of Allegiance- Ms. Gwen Rosenberg

3. Approval of Minutes

   3.1. July 24, 2024 Regular Meeting Minutes

4. Communications

   4.1. Public Comment- Anyone wishing to address Council must submit their written comments to the Clerk of Council at councilclerk@kentohio.gov by 4:30 p.m. on the meeting day. If also requesting to speak at the meeting, comments are limited to three (3) minutes.

   4.2. Written Communication (All placed on file in the Clerk of Council's office)

      1. Board of Health August 13, 2024 Agenda and July Statistical Report was received on August 7, 2024.
      2. Standing Rock Cemetery Board of Trustees Agenda for August 8, 2024 was received on August 6, 2024.
      3. Board of Health applications were received from Rose Penix (July 9, 2024), Elizabeth Stapleton (August 3, 2024), Barbara Gregory (August 4, 2024), and Babatunde Kazeem Adewole (August 4, 2024). All applicants were interviewed on August 7, 2024.
      4. Notice of two ribbon cuttings from the Kent Area Chamber of Commerce; Federales Street Tacos on August 1, 2024 and 4th Gen Salon and Spa on September 12, 2024.
      5. Sustainability Commission Application received from Ronnie Jones on August 8, 2024.
      6. Board of Zoning Appeals Agenda and Staff Report for August 19, 2024 was received on August 12, 2024.
      7. Planning Commission Agenda and Staff Report for August 20, 2024 was received on August 13, 2024.

4.3. City Manager's Report

5. Standing Committees & Legislation

Committee of the Whole Chair Mayor Fiala/ Vice-Chair Amrhein

5.1.1. August 7, 2024 Committee Meeting Minute Approval

5.1.2. Action Recommended:

1. Authorize the use of a consent agenda on a trial basis beginning September 2024.

5.1.3. Voting for Board and Commission Appointment

5.1.4. Motion to Authorize Insertion of Name into Legislation

5.1.5. **Draft 2024-077** RESOLUTION APPOINTING _____TO THE BOARD OF HEALTH AND DECLARING AN EMERGENCY. (Authorized)

5.2. **Community Development** Chair Rosenberg/ Vice-Chair Clapper

5.2.1. August 7, 2024 Committee Meeting Minute Approval

5.2.2. Action(s) Recommended

1. Authorize the Unitarian Universalist Church located at 228 Gougler Avenue to be designated as a "Local Historic Property" as defined by the City's Historic Preservation Chapter 1393, with the emergency clause.
2. Authorize proceeding with the Design Guidelines text amendment process.

5.2.3. **Draft 2024-078** AN ORDINANCE AFFIRMING KENT'S DESIGN & PRESERVATION COMMITTEE'S DESIGNATION OF THE UNITARIAN UNIVERSALIST CHURCH OF KENT (UUC) AS A "LOCAL HISTORIC PROPERTY" AND DECLARING AN EMERGENCY (Authorized)

5.3. **Finance Committee** Chair DeLeone/ Vice-Chair Celko

5.3.1. August 7, 2024 Committee Meeting Minute Approval

5.3.2. Action(s) Recommended

1. Authorize an agreement with Portage County for the Juvenile Diversion PASS Grant and allocate grant funds when received, with the emergency clause.

2. Certify and authorize the submission of the proposed property tax liens, with the emergency clause.
3. Approve the then and now purchases made from January 1, 2024 through July 31, 2024, with an emergency clause, and authorize moving to a monthly basis as an unauthorized item for Council to approve going forward at the second meeting of each month.
4. Approve the budget appropriation amendment as presented, with the emergency clause.

5.3.3. **Draft 2024-079** AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO ACCEPT GRANT FUNDING IN THE AMOUNT OF $150,000 OVER A TWO (2) YEAR PERIOD FOR A JUVENILE DIVERSION "PASS" GRANT, AND DECLARING AN EMERGENCY (Authorized)

5.3.4. **Draft 2024-080** AN ORDINANCE AUTHORIZING THE CERTIFICATION OF NON-PAYMENT OF WATER USE CHARGES, WASTEWATER USE CHARGES, STORM WATER UTILITY CHARGES AND RECYCLING/SOLID WASTE COLLECTION CHARGES TO THE COUNTY AUDITOR IN ORDER TO ALLOW FOR THE PLACEMENT OF THE CERTIFIED AMOUNT ON THE REAL PROPERTY TAX LIST AND DUPLICATE AGAINST THE PROPERTY FOR THE NON-PAYMENT OF SAID CHARGES, AND DECLARING AN EMERGENCY (Authorized)

5.3.5. **Draft 2024-081** AN ORDINANCE AUTHORIZING THE CERTIFICATION OF DELINQUENT MOWING BILLS, PROPERTY MAINTENANCE VIOLATIONS-CITATIONS, ZONING VIOLATIONS-CITATIONS, AND HEALTH DEPARTMENT VIOLATIONS-CITATIONS TO THE COUNTY AUDITOR IN ORDER TO ALLOW FOR THE PLACEMENT OF THE CERTIFIED AMOUNT ON THE REAL PROPERTY TAX LIST AND DUPLICATE AGAINST THE PROPERTY SERVED BY THE MOWING SERVICES, PROPERTY MAINTENANCE VIOLATION-CITATIONS, ZONING VIOLATIONS-CITATIONS, HEALTH DEPARTMENT VIOLATIONS-CITATIONS, AND DECLARING AN EMERGENCY (Authorized)

5.3.6. **Draft 2024-082** AN ORDINANCE AUTHORIZING THE CERTIFICATION OF NON-PAYMENT OF BILLS FOR RESIDENTS RESULTING FROM THE 2023 ANNUAL CONCRETE REPAIR PROGRAMS OF UNPAID CONCRETE SIDEWALK REPAIR ACCOUNTS, TO THE COUNTY AUDITOR IN ORDER TO ALLOW FOR THE PLACEMENT OF THE CERTIFIED AMOUNT ON THE REAL PROPERTY TAX LIST AND DUPLICATE AGAINST THE PROPERTY FOR THE NON-PAYMENT OF SIDEWALK REPAIRS, AND DECLARING AN EMERGENCY (Authorized)

5.3.7. **Draft 2024-083** AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED $3000.00; AND DECLARING AN EMERGENCY (Authorized)

5.3.8. **Draft 2024-084** AN ORDINANCE AMENDING ORDINANCE NO. 2023-97, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 20, 2023;

SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024; AND DECLARING AN EMERGENCY (Authorized)

5.3.9. **Draft 2024-085** AN ORDINANCE AUTHORIZING THE RECYCLING OF OLD TRAFFIC SYSTEM NETWORK EQUIPMENT THAT ARE NO LONGER NEEDED FOR MUNICIPAL PURPOSES, AND DECLARING AN EMERGENCY (Unauthorized)

5.3.10. **Draft 2024-086** AN ORDINANCE ACCEPTING AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE AN AGREEMENT BETWEEN JUDITH TRUEMAN HARDEN AND THE CITY OF KENT, OHIO, WITH THE CITY OBTAINING A TEMPORARY EASEMENT, FOR RIGHT-OF-WAY PURPOSE, TO INSTALL, CONSTRUCT AND RECONSTRUCT THE ROADWAY FOR THE PROJECT KNOWN AS EAST MAIN STREET IMPROVEMENT PROJECT FROM JUDITH TRUEMAN HARDEN; AND DECLARING AN EMERGENCY (Authorized)

5.4. **Streets, Sidewalks and Utilities** Chair Sidoti/ Vice-Chair Clapper

5.4.1. August 7, 2024 Committee Meeting Minute Approval

5.4.2. Action(s) Recommended

1. Approve the draft “purpose and needs” statement for the N. Mantua Street Project, with the emergency clause.
2. Approve the extension of City water service to the proposed new townhome development at 2567 SR43, including amending the service area agreement with Portage County Water Resources, with the emergency clause.
3. Approve the new Crosswalk Art Agreement with Main Street Kent, with the emergency clause.

5.4.3. **Draft 2024- 087** A RESOLUTION ACCEPTING THE NORTH MANTUA STREET PURPOSE AND NEED STATEMENT IN ORDER TO DEFINE THE MOST SIGNIFICANT NEEDS FOR THE NORTH MANTUA STREET IMPROVEMENT PROJECT, AND DECLARING AN EMERGENCY (Authorized)

5.4.4. **Draft 2024-088** AN ORDINANCE AUTHORIZING THE WATER TAP-IN FOR PETROS DEVELOPMENT GROUP FOR THE PROPERTY LOCATED AT 2567 STATE ROUTE 43, OUTSIDE THE CITY OF KENT, AND DECLARING AN EMERGENCY (Authorized)

5.4.5. **Draft 2024-089** AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ENTER INTO A NORTH WATER STREET CROSSWALK ART AGREEMENT BETWEEN THE CITY OF KENT, OHIO (CITY) AND MAIN

STREET KENT (MSK) TO INCREASE THE SAFETY OF ROAD USERS; AND DECLARING AN EMERGENCY (Authorized)

6. Unfinished Business

7. New Business

8. Councilmembers' Comments

9. Mayor's Report

10. Executive Session

    10.1. To consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit- for-use property in accordance with section 505.10 of the Ohio Revised Code

11. Return to Regular Meeting

    11.1. Authorization of Draft Ordinances 2024-090

    11.2. **Draft 2024-090** A RESOLUTION DECLARING THE INTENT TO APPROPRIATE PROPERTY INTERESTS FOR THE EAST MAIN STREET IMPROVEMENT PROJECT AND DECLARING AN EMERGENCY (Unauthorized)

Adjourn

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in any City or City Council public meeting or event should contact the Clerk of Council at 330-676-7555 or councilclerk@kent-ohio.org. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight hours prior to the event.

City of Kent

Wednesday, July 24, 2024

Regular City Council Meeting

320 S. Depeyster Street, Kent, OH 44240

MINUTES

At 07:00 PM, Mayor Jerry T. Fiala called the Regular City Council Meeting to order.

Present: Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms. Heidi Shaffer Bish, Mr. Robin Turner

Also Present: Mr. Jerry T. Fiala, Mayor, and President of Council; Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Ms. Melanie Baker, Service Director; Mr. Jim Bowling, City Engineer; Mr. Jamie Samels, Fire Chief; Ms. Dominique Bollenbacher, Community Engagement Coordinator;Ms. Amy Wilkens, Clerk of Council

Absent: Mr. Roger Sidoti

MOTION TO EXCUSE MR. ROGER SIDOTI MADE BY Mr. Robin Turner, SECONDED by Mr. Chris Hook and CARRIED by a voice vote of 8-0-0.

Mr. Michael DeLeone asked for all to stand for the Pledge of Allegiance.

Approval of Minutes

MOTION TO APPROVE THE JUNE 19, 2024 REGULAR MEETING MINUTES AND THE JULY 10, 2024 SPECIAL COUNCIL MEETING MINUTES MADE BY Mr. Michael DeLeone, SECONDED by Ms. Gwen Rosenberg and CARRIED by a voice vote of 7-0-1.

Public Comment

There were no members of the public signed in to speak during Public Comment.

Written Communication

- Standing Rock Cemetery Board of Trustees July 11, 2024 Agenda was received and posted on July 3, 2024.
- Board of Health Agenda for July 9, 2024 was received on July 3, 2024.
- Board of Zoning Appeals agenda and staff report for the July 15, 2024 meeting was received on July 8, 2024.
- Ohio Division of Liquor Control Notice to Legislative Authority STOCK request (Change of Corporate Stock Ownership) for Wolf Patterson, Inc DBA Loft 1st Floor & Bsmt at 112 W. Main Street was received on July 5, 2024.

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MOTION TO RETURN WITH NO OBJECTION MADE BY Mr. Michael DeLeone, SECONDED by Ms. Gwen Rosenberg and CARRIED by a voice vote of 8-0-0.

- Ohio Division of Liquor Control Notice to Legislative Authority Transfer request received July 15, 2024 for Blind Squirrel Pub LLC, 802 N. Mantua St.

MOTION TO RETURN WITH NO OBJECTION MADE BY Mr. Michael DeLeone, SECONDED by Ms.Gwen Rosenberg and CARRIED by a voice vote of 8-0-0.

- Kent Parks and Recreation Board Packet for the July 18th meeting was received on July 15, 2024.

City Manager's Report

1. Chief Samels has requested Council's authorization to accept and allocate a$50 gift card donation to be used to restock the firehouse kitchen supplies.
2. Request for Council's authorization to accept and allocate a $330 donation from the Trinity Lutheran Church to be used for supplies in the Parks and Recreation Before and After School program
3. Request for Council's approval to allow Paul Bauer to purchase his former (now retired) City cellphone for personal use on his personal plan at the value estimated by the IT Director of .99 cents.
4. Request for Council's authorization to accept and allocate a $100 donation from Helen Aberegg to Kent Parks and Rec memorial tree program in honor of Richard E. Koch. (attachment)
5. Request for Committee of the Whole time to provide an overview of how other cities use "consent agenda" to expedite Council review and approval time for routine City business items.
6. Request for Committee of the Whole time to provide Council with a brief update on the status of the new City Hall construction project.
7. Request for Community Development Committee time to present a request from the Unitarian Universalist Church (UUC) to designate the Church as a "local historic property."
8. Request for Community Development time to present the proposed changes to the City's codified ordinances incorporating the criteria of the design guidelines into the Code.
9. Request for Finance Committee time to present a juvenile diversion program grant opportunity for Council's acceptance and allocation.
10. Request for Finance Committee time to present the list of certified liens for outstanding payments for Council's authorization to send to Portage County to be placed on the property address tax duplicate.
11. Request for Health & Safety Committee time to share an update with Council on the progress of the Fire Department paramedicine program.
12. Request for Streets, Sidewalks & Utilities Committee time to present the"Purpose and Needs Statement" for the N. Mantua Street projects.
13. Request for Streets, Sidewalks & Utilities Committee time to present a request for a new water service connection outside of the City border at 2567 State Route 43.
14. Request for Streets, Sidewalks & Utilities Committee time to present a proposed 17ew water planning agreement between the City and Portage County Water Resources.

MOTION TO APPROVE CITY MANAGER'S REPORT MADE BY Mr. Jack Amrhein, SECONDED by Ms. Gwen Rosenberg and CARRIED by a voice vote of 8-0-0.

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Standing Committees & Legislation

Committee of the Whole

MOTION TO APPROVE THE JULY 10, 2024 COMMITTEE MEETING MINUTES MADE BY Mr. Michael DeLeone, SECONDED by Ms. Melissa Celko and CARRIED by a voice vote of 8-0-0.

Actions Recommended

MOTION TO APPROVE ACTION(S) RECOMMENDED MADE BY Mr. Michael DeLeone, SECONDED by Ms. Gwen Rosenberg and CARRIED by a voice vote of 8-0-0.

1. Authorize Council to interview Board and Commission applicants in public, prior to the start of council meetings with no YouTube recording. If multiple candidates are to be interviewed, a special council meeting may be scheduled on an alternate date.
2. Authorize Juneteenth Federal Holiday as a staff holiday, with an emergency clause.

DRAFT 2024-066 AN ORDINANCE COMMEMORATING JUNETEENTH AS AN OFFICIAL CITY HOLIDAY FOR ALL EMPLOYEES OF THE CITY OF KENT WHO ARE ENTITLED TO HOLIDAYS AND DECLARING AN EMERGENCY was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS OF DRAFT 2024-066 MADE by Mr. Michael DeLeone, SECONDED by Ms. Gwen Rosenberg. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner The motion CARRIED by a roll call vote of 8-0-0.

MOTION TO ADOPT DRAFT 2024-066 MADE by Mr. Michael DeLeone, SECONDED by Ms. Gwen Rosenberg. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner The motion CARRIED by a roll call vote of 8-0-0.

Ordinance 2024-066 passes.

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Community Development

MOTION TO APPROVE JULY 10, 2024 COMMITTEE MEETING MINUTE AND ACTIONS RECOMMENDED MADE BY Ms. Gwen Rosenberg, SECONDED by Mr. Michael DeLeone and CARRIED by a voice vote of 8-0-0.

Actions Recommended

1. Authorize staff to proceed with the decarbonization planning study.
2. Authorize an operating agreement for the sale of adult marijuana, with an emergency clause.
3. Authorize the DORA boundary expansion request, with the emergency clause.

Draft 2024-067 AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ENTER INTO A DUAL-USE OPERATING AGREEMENT BETWEEN THE CITY OF KENT AND SLIGHTLY TOASTED, LLC (DBA BLISS OHIO), TO CONTINUE OPERATING AS A MEDICAL MARIJUANA DISPENSARY AND ALSO OPERATE AS AN ADULT USE CANNABIS DISPENSARY, AND DECLARING AN EMERGENCY was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS OF Draft 2024-067 MADE by Ms. Melissa Celko, SECONDED by Mr. Chris Hook. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner. The motion CARRIED by a roll call vote of 8-0-0.

MOTION TO ADOPT Draft 2024-067 MADE by Ms.Gwen Rosenberg, SECONDED by Mr. Jeff Clapper. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner. The motion CARRIED by a roll call vote of 8-0-0.

Ordinance 2024-067 passes.

Draft 2024-068 AN ORDINANCE AMENDING THE DOWNTOWN KENT DORA TO EXPAND THE BOUNDARIES TO INCLUDE A NEW BUSINESSES LOCATED AT 141 EAST SUMMIT STREET, AND DECLARING AN EMERGENCY was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS OF Draft 2024-068 MADE by Ms.Heidi Shaffer Bish, SECONDED by Ms. Melissa Celko. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner. The motion CARRIED by a roll call vote of 8-0-0.

MOTION TO ADOPT Draft 2024-068 MADE by Ms. Heidi Shaffer Bish, SECONDED by Ms. Gwen Rosenberg. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner. The motion CARRIED by a roll call vote of 8-0-0.

Ordinance 2024-068 passes.

Finance Committee

MOTION TO APPROVE THE JULY 10, 2024 COMMITTEE MEETING MINUTES MADE BY Mr. Michael DeLeone, SECONDED by Ms. Gwen Rosenberg and CARRIED by a voice vote of 8-0-0.

MOTION TO APPROVE ACTION(S) RECOMMENDED MADE BY Mr. Michael DeLeone, SECONDED by Mr. Jeff Clapper and CARRIED by a voice vote of 8-0-0.

Actions Recommended:

1. Authorize the use of insurance coverage for financial liability coverage, with an emergency clause.
2. Approve the fourth 2024 budget appropriation's amendment, with an emergency clause.
3. Authorize the submission of the OPWC grant and loan requests, with an emergency clause.
4. Authorize the employment contract between the City of Kent and David Ruller, with an emergency clause.

Draft 2024-069 AN ORDINANCE ENACTING SECTION 133.011 OF THE CODIFIED ORDINANCES OF THE CITY OF KENT TITLED "EMPLOYEE DISHONESTY AND FAITHFUL PERFORMANCE OF DUTY INSURANCE POLICY" AND DECLARING AN EMERGENCY was read by title only by Clerk Wilkens per Mayor Fiala's request.

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MOTION TO SUSPEND THE THREE READINGS OF Draft 2024-069 MADE by Ms. Melissa Celko, SECONDED by Ms. Gwen Rosenberg. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner. The motion CARRIED by a roll call vote of 8-0-0.

MOTION TO ADOPT Draft 2024-069 MADE by Ms. Gwen Rosenberg, SECONDED by Mr. Michael DeLeone. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner. The motion CARRIED by a roll call vote of 8-0-0.

Ordinance 2024-069 passes.

Draft 2024-070 AN ORDINANCE AMENDING ORDINANCE NO. 2023-97, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 20, 2023; TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024; AND DECLARING AN EMERGENCY was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS OF Draft 2024-070 MADE by Ms. Gwen Rosenberg, SECONDED by Mr. Michael DeLeone. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms. Heidi Shaffer Bish, Mr. Robin Turner. The motion CARRIED by a roll call vote of 8-0-0..

MOTION TO ADOPT Draft 2024-070 MADE by Ms. Gwen Rosenberg, SECONDED by Mr. Michael DeLeone. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms. Heidi Shaffer Bish, Mr. Robin Turner. The motion CARRIED by a roll call vote of 8-0-0.

Ordinance 2024–070 passes.

Draft 2024-071 AN ORDINANCE AUTHORIZING THE CITY OF KENT TO SUBMIT A FUNDING APPLICATION TOTALING $689,000 AND TO EXECUTE THE SUBSEQUENT AGREEMENT WITH THE OHIO PUBLIC WORKS COMMISSION (OPWC), AND TO ACCEPT THE GRANT, IF AWARDED, WITH CORRESPONDING APPROPRIATION OF FUNDS AND DECLARING AN EMERGENCY was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS OF Draft 2024-071 MADE by Mr. Michael DeLeone, SECONDED by Ms. Melissa Celko. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner. The motion CARRIED by a roll call vote of 8-0-0.

MOTION TO ADOPT Draft 2024-071 MADE by Ms. Gwen Rosenberg, SECONDED by Ms. Melissa Celko. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner. The motion CARRIED by a roll call vote of 8-0-0.

Ordinance 2024-071 passes.

Draft 2024-072 AN ORDINANCE ACCEPTING AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE THE FOLLOWING AGREEMENTS WITH THE CITY OF KENT, OHIO, WITH THE CITY OBTAINING PERMANENT AND TEMPORARY EASEMENTS, FOR RIGHT-OF-WAY PURPOSES, TO INSTALL, CONSTRUCT AND RECONSTRUCT THE ROADWAY FOR THE PROJECT KNOWN AS EAST MAIN STREET IMPROVEMENT PROJECT, AND DECLARING AN EMERGENCY was read by title only by

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Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS OF Draft 2024-072 MADE by Ms. Melissa Celko, SECONDED by Ms. Gwen Rosenberg. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner. The motion CARRIED by a roll call vote of 8-0-0.

MOTION TO ADOPT Draft 2024-072 MADE by Ms. Melissa Celko, SECONDED by Ms. Gwen Rosenberg. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner. The motion CARRIED by a roll call vote of 8-0-0.

Ordinance 2024-072 passes.

Draft 2024-076 AN ORDINANCE AUTHORIZING THE CITY BUDGET & FINANCE DIRECTOR AND LAW DIRECTOR, OR THEIR DESIGNEES, TO SIGN AN EMPLOYMENT CONTRACT BETWEEN THE CITY OF KENT AND DAVID RULLER, AND DECLARING AN EMERGENCY was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS OF Draft 2024-076 MADE by Ms.Heidi Shaffer Bish, SECONDED by Mr. Michael DeLeone. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner. The motion CARRIED by a roll call vote of 8-0-0.

MOTION TO ADOPT Draft 2024-076 MADE by Ms. Heidi Shaffer Bish, SECONDED by Mr. Chris Hook. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner. The motion CARRIED by a roll call vote of 8-0-0.

Ms. Heidi Shaffer Bish expressed her high regard for the city manager, stating that he continues to excel in every category. She mentioned that the city council, based on their evaluations, is very pleased with his continued service and expressed a desire to honor him in the best way possible.

Ordinance 2024-076 passes.

Unfinished Business: None

New Business: None

Councilmembers' Comments

Ms. Gwen Rosenberg congratulated Main Street Kent on an outstanding Wizardly Weekend event. She highlighted the tremendous number of volunteer hours and effort that went into making the event successful. The weekend included activities like a 5K run with Parks and Recreation and a Wobbly Wizard Pub Crawl. She noted that it was a very busy and fun weekend, exemplifying what makes Kent such a cool place. She thanked everyone who attended and contributed to the event's success.

Ms. Heidi Shaffer Bish addressed the recent approval of a business that combines medical marijuana and adult-use marijuana, clarifying for anyone watching that this situation is unique. She emphasized that a special set of guardrails and a contract have been developed, with all parties agreeing to ensure that the business remains a responsible member of the community. Given its prominent

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location next to the courthouse, extra care has been taken to regulate its operations. She also noted that any future adult-use marijuana businesses will be required to locate in the industrial zone, making this business a one-of-a-kind case that aligns with an exception made by the state of Ohio.

Mr. Turner commended the proactive approach taken by the city administration, particularly Bridget, Dave, and Hope, in managing the approval process for the unique marijuana business. He praised their forward-thinking efforts, which enabled the city to maintain control over how the business would impact the community. He highlighted the importance of this approach and expressed support for Dave's contract, noting Bridget's thoroughness in handling the situation. Mr. Turner also addressed the concerns raised by a resident about the potential for illegal activities, reassuring that the Police Department would be vigilant. He emphasized the need for an educational component to ensure that the community is well-informed about the decisions made, the reasons behind them, and the obligations the city must fulfill. He echoed Ms. Heidi Shaffer Bish's sentiments, acknowledging the sound administrative work done in this case.

Mayor Fiala acknowledged the shared concerns among the council members, particularly those expressed by Heidi and Robin. He noted that while various programs are proposed, they often come without clear guidelines or "rule books." He expressed gratitude to Bridget for her presence and contributions during the discussions, underscoring the importance of having knowledgeable staff involved in the process.

Mr. Chris Hook reflected on the city's communication efforts regarding recent measures, particularly in response to feedback from the community. He emphasized that the city listened to the concerns raised during a particularly spirited council meeting and took careful, measured action. He expressed confidence that most of those who had voiced concerns would be satisfied with the outcome. Mr. Hook acknowledged that while it's not necessarily a moment for celebration, the city successfully navigated a challenging situation, which could have been mishandled by a less capable staff. He gave special recognition to Bridget and others involved for their agile and effective response.

Mayor's Report

In the mayor's report, Mayor Fiala shared some updates and reflections. He mentioned that the city manager would be hosting a breakfast at Over Easy the next morning at 8:00 AM, inviting everyone to join. The mayor also acknowledged the success of downtown events throughout the summer, noting the vibrancy and activity in the area, with businesses appearing to thrive. He took a moment to reflect on the late Dan Smith, whose contributions were pivotal in shaping the downtown area over the past decade. Mayor Fiala marked Dan's 10th anniversary and expressed hope that Dan is still looking down with pride at the positive impact he helped create.

MOTION TO ENTER EXECUTIVE SESSION MADE BY Mr. Jack Amrhein, SECONDED by Ms. Gwen Rosenberg.

To consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit- for-use property in accordance with section 505.10 of the Ohio Revised Code.

Present:	Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner
Also Present:	Mr. Jerry T. Fiala, Mayor, and President of Council; Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Mr. Jim Bowling, City Engineer; Ms. Amy Wilkens, Clerk of Council

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Absent: Mr. Roger Sidoti

MOTION TO EXCUSE MR. ROGER SIDOTI MADE BY Mr. Michael DeLeone, SECONDED by Mr. Jack Amrhein and CARRIED by a voice vote of 8-0-0.

At 7:30 p.m., **MOTION TO RETURN TO the REGULAR COUNCIL MEETING** WAS MADE BY Mr. Michael DeLeone, SECONDED by Ms. Gwen Rosenberg and CARRIED by a voice vote of 8-0-0.

MOTION TO AUTHORIZE DRAFT ORDINANCES 2024-061, 2024-073, 2024-074, 2024-075 MADE BY Mr. Michael DeLeone, SECONDED by Ms. Gwen Rosenberg and CARRIED by a voice vote of 8-0-0.

DRAFT 2024-061 A RESOLUTION DECLARING THE INTENT TO APPROPRIATE PROPERTY INTERESTS FOR THE EAST MAIN STREET IMPROVEMENT PROJECT AND DECLARING AN EMERGENCY was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS OF DRAFT 2024-061 MADE by Mr. Michael DeLeone, SECONDED by Ms. Gwen Rosenberg. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner. The motion CARRIED by a roll call vote of 8-0-0.

MOTION TO ADOPT DRAFT 2024-061 MADE by Mr. Michael DeLeone, SECONDED by Ms. Gwen Rosenberg. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner. The motion CARRIED by a roll call vote of 8-0-0.

Ordinance 2024-061 passes.

Draft 2024-073 AN ORDINANCE ACCEPTING AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE AN AGREEMENT BETWEEN MARIA C. ROCK AND THE CITY OF KENT, OHIO, WITH THE CITY OBTAINING A PERMANENT AND TEMPORARY EASEMENT FOR RIGHT-OF-WAY PURPOSE FOR THE PROJECT KNOWN AS EAST MAIN STREET IMPROVEMENT PROJECT, AND DECLARING AN EMERGENCY was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS OF Draft 2024-073 MADE by Ms. Heidi Shaffer Bish, SECONDED by Ms. Melissa Celko. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner. The motion CARRIED by a roll call vote of 8-0-0.

MOTION TO ADOPT Draft 2024-073 MADE by Ms. Heidi Shaffer Bish, SECONDED by Ms. Melissa Celko. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner. The motion CARRIED by a roll call vote of 8-0-0.

Ordinance 2024-073 passes.

Draft 2024-074 AN ORDINANCE ACCEPTING AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE AN AGREEMENT BETWEEN FAITH LUTHERAN CHURCH OF KENT AND THE CITY OF KENT, OHIO, WITH THE CITY OBTAINING A PERMANENT AND TEMPORARY EASEMENT FOR RIGHT-OF-WAY PURPOSE FOR THE PROJECT KNOWN AS EAST MAIN STREET IMPROVEMENT PROJECT, AND DECLARING AN EMERGENCY was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS OF Draft 2024-074 MADE by Mr.

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Michael DeLeone, SECONDED by Mr. Jeff Clapper. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner. The motion CARRIED by a roll call vote of 8-0-0.

MOTION TO ADOPT Draft 2024-074 MADE by Mr. Jeff Clapper, SECONDED by Ms. Heidi Shaffer Bish. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner The motion CARRIED by a roll call vote of 8-0-0.

Ordinance 2024-074 passes.

Draft 2024-075 AN ORDINANCE ACCEPTING AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE AN AGREEMENT BETWEEN SOUTHWARD PRESERVE, LLC AND THE CITY OF KENT, OHIO, WITH THE CITY OBTAINING A TEMPORARY EASEMENT FOR RIGHT-OF-WAY PURPOSE FOR THE PROJECT KNOWN AS EAST MAIN STREET IMPROVEMENT PROJECT, AND DECLARING AN EMERGENCY was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS OF Draft 2024-075 MADE by Mr. Michael DeLeone, SECONDED by Mr. Jeff Clapper.On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner The motion CARRIED by a roll call vote of 8-0-0.

MOTION TO ADOPT Draft 2024-075 MADE by Mr. Jeff Clapper, SECONDED by Ms. Heidi Shaffer Bish. On Roll Call Voting "Yes" Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Robin Turner The motion CARRIED by a roll call vote of 8-0-0.

Ordinance 2024-075 passes.

Hearing no further business, the meeting adjourned at 7:35 p.m.

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Amy Wilkens , CMC	Jerry T. Fiala
Clerk of Council	Mayor & President of Council

City of Kent

Wednesday, August 7, 2024

City Council Committee Meetings

320 S. Depeyster Street, Kent, OH 44240

MINUTES

Board and Commission Interviews

At 6:45, City Council interviewed candidates for appointment to the Board of Health. The following candidates were interviewed and provided background as to why they applied for the position and their qualifications:

Mr. Babtunde, Kazeem Adewole
Ms. Barbara Gregory
Ms. Rose Penix
Ms. Elizabeth Stapelton

At the end of the interview process, Mayor Fiala thanked each applicant and advised them that Council would be voting on the appointment at the August 21, 2024 Regular Council Meeting.

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Public Hearin

At 07:15 PM, Mayor Jerry T. Fiala called the Public Hearing to order.

Present:	Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Roger Sidoti, Mr. Robin Turner
Also Present:	Mr. Jerry T. Fiala, Mayor, and President of Council; Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Ms. Melanie Baker, Service Director; Mr. Jim Bowling, City Engineer; Ms. Joan Seidel, Health Commissioner; Ms. Rhonda Hall, Budget and Finance Director; Mr. Nick Shearer, Chief of Police; Mr. Jamie Samels, Fire Chief; Ms. Dominique Bollenbacher, Community Engagement Coordinator; Ms. Amy Wilkens, Clerk of Council

Ms. Bridget Susel said that on July 31, 2024, notice was given that Kent City Council will be holding a public hearing about the proposed local historic property designation for property located at 228 Gougler Avenue.

Mayor Fiala asked if there were any members of the audience with questions. Ms. Shaffer Bish asked Mayor Fiala if comments could be made by the audience as well as questions. Mayor Fiala said that is what he said.

There were no members in the audience requesting to speak at the public hearing.

Council Committee Meetings

Committee of the Whole

Mayor Fiala opened the Committee of the Whole meeting at 7:16 p.m.

Consent Agenda

Ms. Wilkens presented the concept of implementing a consent agenda for council meetings. She referenced a memo from July 29th, which outlines the details of a motion made by Mr. Hook on April 17th to explore this option. The memo included a mockup of what a revised agenda could look like, demonstrating how the consent agenda would fit into the structure. Additionally, Ms. Wilkens provided examples from other cities that currently use a consent agenda and suggested some items that could be included.

She proposed a trial period of five to six months if the consent agenda is approved, after which the council could review its effectiveness and decide whether to incorporate it into the council's standing rules. A video demonstrating how another city uses a consent agenda was also mentioned as a resource to help council members understand the process better.

Mr. Chris Hook expressed strong support for implementing the consent agenda, emphasizing its potential benefits for council meetings. He acknowledged that the initiative had been led by Amy and Hope, who had been considering this approach even before he joined the council. Mr. Hook shared that he had observed the effectiveness of consent agendas in other city councils and he was excited about its potential to streamline routine items, keep meetings organized, and maintain public engagement.

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He stressed that the consent agenda would still ensure accountability, as every item would be read aloud and could be pulled out for further discussion if necessary. The goal is to expedite the handling of routine matters, allowing the council to focus more on complex agenda items that require additional time. He also noted that this approach could prevent the need to delay discussions until future meetings due to time constraints. Mr. Hook thanked Amy and Hope for their leadership on this initiative.

Ms. Hope Jones expressed her support for the consent agenda, highlighting that it helps streamline the handling of routine, less engaging items. She noted that any item deemed important enough for discussion can still be pulled out from the consent agenda. What she particularly appreciates about this approach is that once all items are read, there is only one motion needed to suspend the rules and one motion to approve everything collectively, which can significantly save time. Ms. Jones emphasized her interest in having the council conduct a trial run of the consent agenda, as long as transparency to the public is maintained throughout the process.

Ms. Melissa Celko acknowledged the work done on the consent agenda proposal and expressed her support for it. She mentioned her experience working on a board that used a consent agenda, noting that when implemented well, it can significantly expedite matters. Ms. Celko agreed with Chris Hook's point that the consent agenda would allow the council to spend more time on issues that require deeper discussion and provide greater opportunities for public comment. She thanked Chris for his leadership on this initiative.

Mr. Turner expressed initial concerns about the potential impact on transparency with the public but felt that these concerns were adequately addressed. He acknowledged that while the change might seem like a shift, it appears to be a step forward. Mr. Turner supported the temporary trial of the consent agenda to evaluate its effectiveness and understand how it functions in practice.

Ms. Heidi Shaffer Bish shared her previous experience with consent agendas from her time on a board. She inquired about the process for discussing items if a board member wanted further discussion. She learned that items are read individually, and there is a pause after each item to allow members to request its removal from the consent agenda. Ms. Wilkens offered to play a video demonstrating how a consent agenda is handled.

Ms. Gwen Rosenberg raised concerns about the proposed consent agenda's impact on transparency and efficiency. She questioned whether the new process would affect how written communications and ordinances are handled, potentially limiting public awareness of submitted letters or changes in ordinances. Important issues that could become discussion points might be overlooked if not individually addressed. The consent agenda might impact the opportunity for public engagement and discussion on agenda items. She expressed hesitation about the need for this change, given the current system's functioning and its alignment with transparency and public involvement.

Mr. Mike DeLeone sought clarification on how the consent agenda handles ordinances. Specifically, he wanted to know if an ordinance could be pulled from the consent agenda for a separate discussion or reading if needed.

The response was that the process would involve reading through the ordinances, and if any ordinance needed to be discussed separately, it could be pulled out at that time.

Mr. Roger Sidoti expressed some skepticism about the potential impact of the consent agenda on resident engagement. He acknowledged that while he supports the trial of the consent agenda for six months, he is uncertain about how it will enhance engagement with residents. He mentioned that he is open to giving it a try to see if it leads to better outcomes, but he does not yet see a clear connection between the consent agenda and increased public involvement.

Mayor Fiala acknowledged that many on the council are accustomed to the current system and may find it challenging to adapt to a new process. He suggested that the council should proceed with viewing the video to better understand the proposed consent agenda process.

Ms. Wilkens indicated that Mr. Hook had his hand up. Mayor Fiala asked Ms. Wilkens if she wanted to run the meeting. She replied she did not.

Mr. Chris Hook addressed concerns about the consent agenda, noting that as a former audience member, he found it challenging to follow the detailed procedures during meetings. He suggested that a consent agenda could streamline routine items, making it easier for both the council and the public to focus on more critical issues. He acknowledged that while the consent agenda is not a perfect solution, it offers a way to prioritize attention where it’s needed and can be adjusted if necessary.

Mr. Mike DeLeone pointed out that most community involvement typically occurs during committee meetings, where interested residents can discuss topics in detail. He suggested that by the time these issues reach the full council meeting, the council members should have already formed their opinions, which would make the consent agenda more focused and efficient for handling routine items.

Ms. Hope Jones explained that in her previous cities, public comment was scheduled early in the meeting, allowing residents to voice concerns before the consent agenda items were discussed. This setup ensures that if someone arrives with last-minute concerns, they can still raise them at the beginning of the meeting, and council members can address these concerns by pulling items from the consent agenda if needed. This approach incorporates safeguards to maintain transparency and public involvement.

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Ms. Wilkens then played a clip from the City of Hudson Council Meeting which was an example of the reading of a consent agenda.

Ms. Heidi Shaffer Bish expressed her preference for continuing to read written communication aloud during meetings. She emphasized the importance of this practice for keeping both council members and the public informed, noting that it's valuable for transparency and ensuring that new communications are properly acknowledged.

Mr. Roger Sidoti proposed adopting the consent agenda system on a six-month trial basis, starting in September. He suggested that the council revisit the discussion in September to evaluate its effectiveness.

MOTION TO APPROVE A TRIAL CONSENT AGENDA BEGINNING IN SEPTEMBER MADE BY Mr. Roger Sidoti, SECONDED by Mr. Chris Hook and CARRIED by a voice vote of 9-0-0.

City Administration Building Construction Update

Ms. Melanie Baker provided an update on the construction project:

- Fencing Removal: The fencing has been taken down, and site work is beginning.
- Lane Closures: There will be lane closures near Haymaker and Southwater, scheduled to minimize disruption to morning and afternoon traffic and accommodate school bus schedules.
- Building Progress: The building's exterior is coming together with the chosen colors, and the "Kent City Hall" sign is up. Inside, drywall is finished, painting is underway, and tiles are being installed in the bathrooms. The ceiling grid is also being installed.
- Timeline: The current completion target is about the week before Thanksgiving. However, due to some delays (e.g., issues with carpet and tile sourcing), this timeline might be adjusted.
- Site Visits: Melanie offered to arrange site visits for those interested, recommending wearing masks due to paint fumes.

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Community Development Committee

Local Historic Property Request from Unitarian Universalist Church

Ms. Bridget Susel explained the local historic designation process, which is part of the city's historic preservation ordinance passed in 2013. This designation is voluntary, and property owners can request it. The requests are reviewed by the Design and Preservation Committee, which then makes recommendations to the City Council.

Currently, the Unitarian Universalist Church of Kent has requested a local historic designation. The committee reviewed this request and unanimously recommended that the Council issue the designation. If the Council approves it with emergency status, the designation will be submitted to the state Historic Preservation Office. The city has not issued a historic designation in several years but has about seven active designations at this time. A representative from the church will provide additional historical background.

Ms. Ginny Horvath, a resident of Kent's Ward One and the newly elected moderator of the Board of Trustees for the Unitarian Universalist Church of Kent, spoke in favor of the local historic property designation for the church. She highlighted the church's unique role in the city's heritage and its contributions to various movements, including education, women's suffrage, and the peace movement. The church, dedicated in August 1868, is noted for its distinctive 19th-century architectural features. Horvath quoted a newspaper editor, Marshall

Dewey, who praised the church as one of the most substantial and beautiful in Northern Ohio at the time. She emphasized that Dewey's prediction of the church's continued success has proven true, with new generations of the congregation still worshiping in the same building. Ms. Horvath expressed hope that receiving a local historic property designation would aid in preserving the church, ensuring it remains a standing landmark for another 156 years.

Ms. Shaffer Bish asked how this historical designation would help the church and in what ways. Ms. Ginny Horvath explained that obtaining a local historic property designation is a crucial first step that will then be submitted to the state. This designation would make the Unitarian Universalist Church of Kent eligible for historical funds and grants, which are important for the church's fundraising efforts. She highlighted that the council's endorsement would not only support the church in securing these funds but also underscore the value of the church's historical significance to the community.

Ms. Celko thanked Ms. Horvath and the church for the work they have done for the community. She asked why this had not been done in the past. Ms. Ginny Horvath explained that the church had not previously pursued a historic designation due to its focus on addressing building issues through internal funds and the support of its congregation. They are now seeking this designation to access public funds and grants that could assist with maintaining and preserving the building. This new approach reflects their realization of the potential benefits of historic designation in supporting their preservation efforts.

Ms. Kitty Endres, a member of the congregation, emphasized the historical and ongoing significance of the church to the city and state. She highlighted that after 156 years, the building requires maintenance, which is costly. The historic designation is seen as a crucial first step to securing grants and other funding to support these maintenance efforts. She provided her address, 1 Riverbend, for the record.

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Ms. Shaffer Bish asked if she could tell us about the most recent renovations on the building. Ms. Horvath said they were necessary. The church's maintenance challenges included aging masonry that needed repointing and issues with the bell tower. Once work began, it became apparent that the problems were more extensive than initially expected. Addressing these issues not only aims to improve the tower's appearance but also addresses public safety concerns for pedestrians.

MOTION TO APPROVE LOCAL HISTORIC PROPERTY REQUEST FROM UCC MADE BY Ms. Heidi Shaffer Bish, SECONDED by Mr.Jack Amrhein and CARRIED by a voice vote of 9-0-0.

Ms. Shaffer Bish said she knows how much it costs the congregation to work on the projects. She said it is a wonderful piece of heritage for the city and the state which extends all the way back to the beginnings of Kent. It is a way of demonstrating the support of the local community.

Mr. Robin Turner said the church has been a tremendous asset for as long as he can remember. He said this ask is a way for the city to support it as a building of historical value and is thankful it is being brought to Council.

Design Guidelines Update

Ms. Bridget Susel, Community Development Director, presented a comparative table to the City Council outlining potential design regulations for the overlay district, following up on recommendations passed in December. She is looking for guidance in codifying the items on the table by taking them through the public hearing process and to the Planning Commission. The discussion revolved around aligning these potential regulations with existing zoning codes and the design guidelines established through public input.

Key points included:

- Overlay District Regulations: These guidelines are specific to the overlay district and not historic design guidelines. The proposed regulations are based on public input and are intended to enhance the downtown area.
- First Floor Use: Council discussed prohibiting residential and possibly private office uses on the first floor to maintain active commercial spaces.
- Building Design Elements: There were recommendations for specific architectural features, such as minimum first-floor heights, facade elements to differentiate street levels from upper floors, and consistency in design materials and colors.
- Demolition Regulations: The council considered how these new guidelines might conflict with existing demolition ordinances, particularly regarding protecting buildings within the overlay district from being torn down without council consent.
- Color and Material Regulations: The council debated the regulation of colors and materials used on building facades. The discussion highlighted the challenge of balancing aesthetic control with legal enforceability.
- Public vs. Private Space: There was a discussion on defining and regulating private spaces within commercial areas, such as private offices versus public retail spaces.

Overall, the council agreed that these potential regulations should be further vetted by the Planning Commission and undergo public hearings before any final decisions are made.

Mr. Jack Amrhein asked that if approved today, it goes to the planning commission (one to two work sessions) with public hearings, and once it goes through the process, each regulation will be back to council for another public hearing and committee discussion. Ms. Susel confirmed this would be the process.

Mr. Roger Sinoti clarified the steps to move this forward to planning commission to codify these guidelines and then bring them back to Council for approval. He asked for the current footprint of the overlay district. He asked if that footprint could be amended at any time. Ms. Susel said that it could.

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Mr. Hook asked about the Overlay District. He also asked for public hearings and if that brings in developers to speak on text amendments. Ms. Susel and Mr. Ruller explained that developers typically do not participate in work sessions or public hearings for text amendments to the zoning code unless it directly impacts a specific project they are working on. They clarified that developers might be involved if they are requesting a geographic map amendment to change the zoning district for a particular development that wouldn't be permitted under the current zoning. Mr. Ruller clarified that while large-scale developers might not typically engage in these processes, local property owners—who may also be small-scale developers—often provide input, particularly when it affects potential redevelopment opportunities on their properties.

Ms. Rosenberg opened the floor to public comment.

Mr. Thomas Hatch, who resides in Twin Lakes, came to the microphone and said he was speaking on behalf of the Kent Historical Society. He encouraged all to check out their new website of Kent Historic Structures, which is a beginning point. He said they would also like to continue the discussion of a historic district in Kent. He mentioned the building Bar Lucci. He said he would like to present more ideas on how they would establish a historical district in Kent.

Ms. Bridget Tipton, a resident at 458 West Main Street and a practicing architect, voiced concerns about the process of codifying design guidelines. She believes that the process of codifying design guidelines is complex and requires detailed diligence. She expressed

concern about how these guidelines will be implemented in the future. She suggests that many design-related decisions should be addressed on a case-by-case basis by an Architectural Review Board (ARB), which has been disbanded. She feels that such decisions require specialized expertise. Bridget questions whether the Planning Commission, which is not composed of design professionals like architects, engineers, or planners, is the appropriate body to make design decisions that will become law. She advocated for the return of the ARB, even if only temporarily, to handle the implementation of these guidelines. She has previously raised this issue and feels strongly that the Planning Commission may not be equipped to undertake this challenging task.

MOTION TO APPROVE MOVING FORWARD WITH THE DESIGN GUIDELINES TEXT AMENDMENT PROCESS MADE BY Ms. Heidi Shaffer Bish, SECONDED by Ms. Melissa Celko and CARRIED by a voice vote of 9-0-0.

Ms. Shaffer Bish recognized that the process is not perfect but believes it's a necessary step to address the existing "floating design guidelines" and bring them into a more concrete, enforceable form. She acknowledged that the historic district is a separate issue, but she views this process as a positive step toward implementing meaningful guidelines. Ms. Shaffer Bish expressed a desire for increased participation from citizens, including architects, engineers, planners, and others with relevant expertise. She emphasized the importance of their input in the process. She pointed out that there is already a board responsible for implementing changes to the zoning code and noted that she had experience participating in this process during her time on the council. She also encouraged the involvement of the council in this process believing it is overdue and necessary to give the city the ability to enforce guidelines that were previously difficult to implement. One of the key issues Heidi highlighted is that current guidelines lack enforceability, or "teeth." She sees this process as a way to create actual ordinances or regulations within the code that can guide the city's development in a desired direction, rather than allowing it to be a "free-for-all" with only guidelines to follow.

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Finance Committee

Juvenile Diversion PASS Grant

Chief Shearer reviewed the program and requested the council's approval to accept grant funding from the Ohio Department of Youth Services. He said the funding was secured through a collaboration with the Portage County Juvenile Court and Probation Department and the total grant awarded is $150,000, which will be disbursed over a two-year period. The funds will be distributed in four installments, with $37,500 allocated for each half-year period over the two years. The grant money will be used to support the Juvenile Diversion program. Specifically, it will cover costs for supplies and help offset the salary and overtime expenses for the juvenile counselor and officers involved in facilitating the program.

Ms. Celko asked if the funds had already been received. Chief Shearer said they were approached to be a partner in the grant application and they agreed.

Mr. Hook asked Chief Shearer to review the specifics of the program of the Juvenile Diversion PASS Grant. Chief Shearer provided an overview of the Juvenile Diversion program and how the grant funding will be utilized. The Juvenile Diversion program aims to intervene with youth who come into contact with the police, whether for criminal offenses or other concerning behaviors identified by officers or school referrals. The program involves a team including a juvenile counselor, a school resource officer, and a juvenile detective, all working together to support and guide the youth. The program offers computer-based learning programs for troubled youth, providing education and skills that might help them

avoid further issues. The overall goal is to educate and divert the youth from entering the juvenile court system. Most cases handled by the department are diverted before reaching court. Not all cases are eligible for diversion. Traffic offenses, felony offenses, and offenses of violence are directly referred to juvenile court. A key focus of the program is the truancy prevention initiative, where the department collaborates with schools to address truancy before it escalates to criminal offenses for both the juvenile and their parents. The program will involve home visits and educational efforts to support students and their families in addressing truancy issues.

MOTION TO APPROVE THE JUVENILE DIVERSION PASS GRANT MADE BY Ms. Gwen Rosenberg, SECONDED by Mr. Roger Sidoti and CARRIED by a voice vote of 9-0-0.

Certified Liens to the County for Outstanding Payments

Ms. Rhonda Hall presented the annual housekeeping task related to delinquent accounts, which involve placing liens on properties with unpaid non-utility debts. The liens pertain to unpaid non-utility debts, including mowing maintenance violations, zoning violations, and health code violations. A list of delinquent accounts is compiled and reviewed annually. Property owners who have not settled their debts since last year are included on this list. The list could change before the final submission deadline on August 30th if payments are made by property owners. The finalized list must be submitted to the county by September 2nd, which coincides with Labor Day. If any payments are made before this date, the corresponding property will be removed from the list. It was clarified that the liens are placed on the property owners, not renters. Therefore, all individuals or groups listed are the owners of the properties in question.This process ensures that any unpaid non-utility debts are appropriately handled and that the city recovers the costs associated with these violations.

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MOTION TO APPROVE CERTIFIED LIENS TO THE COUNTY MADE BY Ms. Gwen Rosenberg, SECONDED by Mr. Roger Sidoti and CARRIED by a voice vote of 9-0-0.

MOTION TO APPROVE CERTIFIED LIENS FOR DELINQUENT SIDEWALK REPAIRS MADE BY Ms. Gwen Rosenberg, SECONDED by Mr. Chris Hook and CARRIED by a voice vote of 9-0-0.

MOTION TO APPROVE CERTIFIED LIENS TO THE COUNTY FOR UTILITY PAYMENTS MADE BY Ms. Gwen Rosenberg, SECONDED by Mr Jack Amrhein and CARRIED by a voice vote of 9-0-0.

Then and Now Purchase Order Approval

Ms. Rhonda Hall explained the "Then and Now" Purchase order process which are financial orders used in accordance with the Ohio Revised Code sections 5754.15 tThese orders relate to financial transactions where an obligation (like a purchase or contract) was made before the funds were officially certified as available. The orders are used to retrospectively approve these transactions in accordance with state law. The orders discussed cover transactions up to July 31st. She said that these are supposed to be approved on a monthly bases, according to the Ohio code. Going forward, she would like to include the ordinance on a monthly basis to council. It was mentioned that this item could potentially be included on the council's consent agenda, meaning it could be grouped with other routine items for approval without separate discussion.

MOTION TO APPROVE THEN AND NOW PURCHASE ORDERS MADE BY Mr. Roger Sidoti, SECONDED by Ms. Gwen Rosenberg and CARRIED by a voice vote of 9-0-0.

Budget Appropriation Amendment

MOTION TO APPROVE THE BUDGET APPROPRIATION AMENDMENT MADE BY Ms. Gwen Rosenberg, SECONDED by Mr. Jeff Clapper and CARRIED by a voice vote of 9-0-0.

Streets, Sidewalks & Utilities Committee

North Mantua Street - Purpose and Need Statement

Mr. Jim Bowling discussed the purpose and need statement for the improvement of North Mantua Street, particularly near the high school and extending to the city limits. This project is a collaborative effort between Davy Tree, the schools, and the city. The purpose and need statement serves as a guiding document to outline the improvements needed and the community's vision for the area post-completion. Bowling emphasized that the key objectives include enhancing safety for all users by slowing traffic on Route 43, balancing the needs of vehicles with other modes of transportation, improving vehicle ingress and egress, especially around Riverbend, and enhancing aesthetics and gateway features to create a welcoming entrance to Kent. He noted that the current road conditions encourage speeding, which contrasts with the community's desire for a slower, more pedestrian-friendly environment. The next steps involve working with stakeholders and citizens to develop a solution that aligns with these goals. He sought council approval of the purpose and need statement to move forward with the project

Ms. Celko expressed her appreciation for Jim Bowling's efforts in addressing the various elements involved in the North Mantua Street improvement project. She acknowledged his thoughtful handling of the concerns raised, including safety issues, traffic flow, and the desire to enhance the aesthetics as one enters Kent from the north side of town. She noted the valuable comments and discussions from stakeholders and expressed her support for the project, looking forward to the outcomes of their efforts.

DRAFT

MOTION TO APPROVE NORTH MANTUA STREET - PURPOSE AND NEED STATEMENT MADE BY Ms. Gwen Rothenberg, SECONDED by Mr. Michael DeLeone and CARRIED by a voice vote of 9-0-0.

2567 SR 43 - Request for Water Service

Mr. Jim Bowling discussed a request for water service for a property located on the east side of State Route 43, just north of Battaglia's Garden Center, within the Brimfield-Kent Joint Economic Development District (JEDD). He outlined that the developer will need to extend the existing 12-inch water line, which currently ends south of the nursing home, to their property. The city will own and operate the water line along State Route 43, while the property owner will be responsible for the water lines outside of this area. Jim emphasized that this new service will support the maintenance and operation of the existing water system, benefiting Kent residents and the water fund. He recommended council approval for providing water to this area.

MOTION TO APPROVE 2567 SR 43 - REQUEST FOR WATER SERVICE MADE BY Ms. Heidi Shaffer Bish, SECONDED by Mr. Jeff Clapper and CARRIED by a voice vote of 9-0-0.

N Water Street - Crosswalk Art Agreement

Mr. Jim Bowling discussed the continuation of the art project on North Water Street, which originated from the Better Block event in 2018. The project involves painting art in the crosswalks, and to ensure its upkeep, the city is partnering with Main Street Kent. Main Street Kent will be responsible for maintaining and touching up the artwork as needed, including after utility cuts. The artwork will remain until the next road resurfacing, at which point it will be reassessed for potential updates or changes based on community

preferences.Jim clarified that this project follows the codified ordinance process, involving review and approval by Main Street Kent's design committee and Community Development. The art was selected through a formal process, with artists being compensated for their work.

MOTION TO APPROVE N WATER STREET - CROSSWALK ART AGREEMENT MADE BY Ms. Gwen Rosenberg, SECONDED by Ms.Heidi Shaffer Bish and CARRIED by a voice vote of 9-0-0.

Executive Session to discuss: Boards and Commission Appointments

MOTION TO ENTER EXECUTIVE SESSION TO DISCUSS: BOARDS AND COMMISSIONS MADE BY Mr.Jack Amrhein, SECONDED by Mr. Roger Sidoti. Roll call was taken.

Present:	Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms. Heidi Shaffer Bish, Mr. Roger Sidoti, Mr. Robin Turner

At 9:30 p.m. a **MOTION TO RETURN TO THE COMMITTEE MEETING** WAS MADE BY Ms. Gwen Rosenberg, SECONDED by Mr. Jack Amrhein and CARRIED by a voice vote of 9-0-0.

DRAFT

No further business was conducted and the meeting adjourned at 9:31 p.m.

_____
Amy Wilkens, CMC
Clerk of Council

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in any City or City Council public meeting or event should contact the Clerk of Council at 330-676-7555 or councilclerk@kent-ohio.org. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight hours prior to the event.

DRAFT RESOLUTION NO. 2024-077

A RESOLUTION APPOINTING _____ TO THE BOARD OF HEALTH AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least a majority of all members elected thereto concurring:

SECTION 1. That **_____is** hereby appointed to the **BOARD OF HEALTH.**

NAME	**TERM**
	Immediate- 12/31/2027

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

_____
Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens, CMC
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

_____
AMY WILKENS
CLERK OF COUNCIL

(SEAL)

DRAFT ORDINANCE NO. 2024 –078

AN ORDINANCE AFFIRMING KENT'S DESIGN & PRESERVATION COMMITTEE'S DESIGNATION OF THE UNITARIAN UNIVERSALIST CHURCH OF KENT (UUC) AS A "LOCAL HISTORIC PROPERTY" AND DECLARING AN EMERGENCY.

WHEREAS, the Unitarian Universalist Church of Kent (UCC) located at 228 Gougler Avenue is requesting to be designated as a "Local Historic Property"; and

WHEREAS, pursuant to Chapter 1393, the Committee on Design & Preservation held a meeting on June 12, 2024 and the members voted unanimously to recommend the church be designated as a "Local Historic Property".

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That Kent City Council does hereby affirm the Design and Preservation Committee's designation of the Unitarian Universalist Church of Kent (UCC) as a "Local Historic Property".

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____ _____
Date Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens, CMC
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

_____
AMY WILKENS, CMC
CLERK OF COUNCIL

DRAFT ORDINANCE NO. 2024 -079

AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO ACCEPT GRANT FUNDING IN THE AMOUNT OF $150,000 OVER A TWO (2) YEAR PERIOD FOR A JUVENILE DIVERSION "PASS" GRANT, AND DECLARING AN EMERGENCY

WHEREAS, the City of Kent Police Department would like to partner with Portage County on a Juvenile Diversion program PASS grant through the Ohio Department of Youth Services in the amount of $150,000; and

WHEREAS, the funds will be dispersed in stages over a two (2) year period to cover the remainder of 2024 and in assisting in paying the officer overtime and benefits and the juvenile counselor salary and benefits.

WHEREAS, the City wishes to accept said grant.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio;

SECTION 1. That Kent City Council hereby authorizes the City Manager, or his designee, to accept the grant funding in the amount of $150,000 from the Ohio Department of Youth Services in assisting in paying the officer overtime and benefits and the juvenile counselor salary and benefits, and for the Budget and Finance Director to appropriate the award into the proper funds.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

_____
Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens, CMC
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

_____
AMY WILKENS, CMC
CLERK OF COUNCIL

DRAFT ORDINANCE NO. 2024 –080

AN ORDINANCE AUTHORIZING THE CERTIFICATION OF NON-PAYMENT OF WATER USE CHARGES, WASTEWATER USE CHARGES, STORM WATER UTILITY CHARGES AND RECYCLING/SOLID WASTE COLLECTION CHARGES TO THE COUNTY AUDITOR IN ORDER TO ALLOW FOR THE PLACEMENT OF THE CERTIFIED AMOUNT ON THE REAL PROPERTY TAX LIST AND DUPLICATE AGAINST THE PROPERTY FOR THE NON-PAYMENT OF SAID CHARGES, AND DECLARING AN EMERGENCY.

WHEREAS, there are a number of water use, wastewater use, storm water utility, and recycling/solid waste collection that remain unpaid after attempts to collect have been made.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That Kent City Council does hereby authorize the certification of the water use, wastewater use, storm water utility, and recycling/solid waste collection listed in Exhibit "A", attached hereto and made a part hereof, on the real estate tax list and duplicate against the properties listed. It is the intent of Council that the amounts certified to the County Auditor shall be a lien on the property served by the services listed.

SECTION 2. That the amounts shown are hereby assessed upon the properties shown and such assessments shall be certified by the Clerk of Council to the County Auditor for collection in the same manner as general taxes. The Clerk of Council shall also certify that the unpaid charges have arisen pursuant to services made directly with the owner or tenant who occupied the property served.

SECTION 3. That Council does hereby find that the certification of the unpaid bills meets all of the requirements of Sections 913.07, 915.72, 921.24 and 935.14 and is further authorized by the Ohio Revised Code and authorizes the Budget and Finance Director to amend Exhibit "A" in the event of payment before the actual certification to the County.

SECTION 4. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 5. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____ _____
Date Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens, CMC
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE NO.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

_____
AMY WILKENS, CMC
CLERK OF COUNCIL

City of Kent: 2024 Delinquent Fines and Unpaid Fees Dept. - Utility Billing

Owner Name	Address	Parcel #	Amount	Date Delinquent	Description of Fine/unpaid fee	Loc. ID
Shanholtzer, Matthew	260 Mckinney	17-043-20-00-035-000	$ 37.96	7/24/2023	Water / Sewer	85630
Sukahe, Nicholas	170 N Prospect	17-025-10-00-217-000	150.76	8/25/2023	Water / Sewer	39460
J Cummings, Penelope J.	899 Stonewater	17-029-20-00-010-035	55.94	8/25/2023	Water / Sewer	86494
Wendel, Barbara	606 Marilyn	17-010-70-00-040-000	163.97	9/15/2023	Water / Sewer	24070
Onders, Kristin	471 Stinaff	17-030-10-00-094-000	34.09	11/13/2023	Water / Sewer	52370
Lightel, Darin	707 S Depeyster	17-013-20-00-094-000	6.79	12/4/2023	Water / Sewer	5510
Morese, Alexander	908 Stonewater	17-029-20-00-009-008	63.68	12/18/2023	Water / Sewer	87456
Reed, Jason	1424 Lakewood	17-045-10-00-080-000	98.23	1/16/2024	Water / Sewer	85972
Ollis, Henry	1544 Vine	17-006-12-00-18-000	122.89	1/16/2024	Water / Sewer	5030
Densmore, Timothy	734 Cuyahoga	17-030-20-00-062-000	44.40	2/26/2024	Water / Sewer	56980
Morris, Brian	1290 Denise	17-028-10-00-013-000	65.69	3/18/2024	Water / Sewer	42770
Allen, Ryan	491 Brentwood	17-010-10-00-058-000	130.36	3/18/2024	Water / Sewer	25990
Riggs, Jason	335 Woodard	17-030-20-00-029-000	26.68	2/15/2024	Water / Sewer	58450
Zappie, Joseph	426 Spaulding	17-028-20-00-087-000	74.46	3/18/2024	Water / Sewer	40790
Dougherty, Garry	504 Fairchild	17-030-20-00-152-000	144.45	2/15/2024	Water / Sewer	57450
Opendoor Property Trust	647 Woodside	17-031-22-00-043-000	176.35	6/3/2024	Water / Sewer	71850
Richland Home Buyers, LLC.	627 Yacavona	17-004-20-00-042-000	44.77	6/3/2024	Water / Sewer	23920
Owens, Michael	1386 Athena	17-004-00-00-023-010	15.68	6/3/2024	Water / Sewer	27770
May, Christopher & Jennifer	124 W Elm	17-01220-00-050-000	58.29	7/8/2024	Water / Sewer	11680
Miller, David	1066 Deleone	17-029-10-00-053-000	217.83	6/3/2024	Water / Sewer	77930
Wuensch, Oliver	1380 Athena	17-004-00-00-023-005	52.73	6/3/2024	Water / Sewer	27750
Northcoast Homes , LLC	1110 Franklin	17-012-20-00-207-000	26.20	7/16/2024	Water / Sewer	10740
Butler, Becky	617 Ada	17-010-03-00-052-000	20.66	7/16/2024	Water / Sewer	20690
Krach, Justin	332 Crain	17-024-34-00-034-000	87.95	7/16/2024	Water / Sewer	66860
May, Christopher & Jennifer	124 W Elm	17-012-20-00-184-000	58.29	7/8/2024	Water / Sewer	11680
PayPay properties, LLC.	257 Lake	17-031-21-00-067-000	24.36	7/8/2024	Water / Sewer	68870
Haaz Moonbase, LLC.	166 Currie Hall	45-004-00-00-054-000	244.53	7/8/2024	Water / Sewer	10455
Surgen, Timothy	425 Cuyahoga	17-030-20-00-218-000	141.11	6/3/2024	Water / Sewer	56520
Miller, David	1066 Deleone	17-029-10-00-053-000	217.83	6/3/2024	Water / Sewer	77930
Kirk, James	121 S. Prospect	17-025-20-00-104-000	20.81	6/3/2024	Water / Sewer	14400
Wuensch, Oliver	1380 Athena	17-004-00-00-023-005	52.73	6/3/2024	Water / Sewer	27750
Rock White, LLC	432 Rockwell	17-030-20-00-018-000	55.83	6/3/2024	Water / Sewer	57680
Owens, Michael	1386 Athena	17-004-00-00-023-010	15.68	6/3/2024	Water / Sewer	27770
Richland Home Buyers, LLC.	627 Yacavona	17-009-20-00-042-000	44.77	6/3/2024	Water / Sewer	23920
Opendoor Property Trust	647 Woodside	17-031-22-00-043-000	176.35	6/3/2024	Water / Sewer	71850
NNIA Properties, LLC	901 E Main	17-023-10-00-161-000	2,658.84	6/3/2024	Water / Sewer	63100
Rock, Maria	111 Overlook	17-023-10-00-088-000	78.35	4/22/2024	Water / Sewer	61260
Sweeney, Paul	541 E School	17-013-20-00-289-003	166.82	4/22/2024	Water / Sewer	49113
Rastetter, Stephen	4309 Newcomer	17-046-00-00-019-002	27.28	4/22/2024	Stormwater	87580
Hamilton, Brandon	336 Miller	17-024-33-00-020-001	179.95	4/22/2024	Water / Sewer	71910
Dougherty, Garry	504 Fairchild	17-030-20-00-152-000	144.45	3/18/2024	Water / Sewer	57450
Zappie, Joseph	426 Spaulding	17-028-20-00-087-000	74.76	3/18/2024	Water / Sewer	40790
Riggs, Jason	335 Woodard	17-030-20-00-029-000	26.68	3/18/2024	Water / Sewer	58450
Weier, Andrew	5314 S Water	45-004-00-00-004-000	1,372.09	3/18/2024	SEWER ONLY	1617
Franklin Avenue Properties	427 Franklin	17-025-40-00-071-000	27.98	3/18/2024	Water / Sewer	87342
Rock, Maria	111 Overlook	17-023-10-00-088-000	39.85	3/18/2024	Water / Sewer	61260
Ferry, Ronald	1452 Mogadore	17-008-00-00-028-000	23.88	3/18/2024	Water / Sewer	8580
Allen, Ryan	491 Brentwood	17-010-10-00-058-000	130.36	3/18/2024	Water / Sewer	25990
Fletcher, Patricia	1076 Graham	17-041-10-00-036-000	181.60	3/18/2024	Water / Sewer	73100
Morris, Brian	1290 Denise	17-028-10-00-013-000	65.69	3/18/2024	Water / Sewer	42770
Trivedi, Dharti	209 Dodge 1/2	17-012-20-00-151-000	82.75	3/18/2024	Water / Sewer	7835
Densmore, Timothy	734 Cuyahoga	17-030-20-00-062-000	44.40	2/26/2024	Water / Sewer	56980
Butler, Becky	617 Ada	17-010-03-00-052-000	20.66	2/26/2024	Water / Sewer	20690
Franklin Avenue Properties	425 Franklin	17-025-40-00-071-000	119.33	2/5/2024	Water / Sewer	87340
Verma, Sunita & Bipin	1660 Olympus	17-004-00-00-019-000	59.69	2/5/2024	Water / Sewer	27960
Ollis, Henry	1544 Vine	17-006-12-00-138-000	122.89	1/16/2024	Water / Sewer	5030
Read, Jason	1424 Lakewood	17-045-10-00-080-000	98.23	1/16/2024	Water / Sewer	85972

Pennant Ohio, LLc.	345 N Mantua	17-025-10-00-059-010	137.73	1/16/2024	Water / Sewer	87300
Hamilton, Brandon	336 Miller	17-024-33-00-020-001	67.10	12/18/2023	Water / Sewer	71910
Morse, Aexander	908 Stonewater	17-029-20-00-009-008	63.68	12/18/2023	Water / Sewer	87456
Constellation Ohio, LLC.	1600 E Summit	17-004-00-00-006-016	112.43	12/18/2023	Water / Sewer	85586
Bintz, Williams	132 Wilson	17-023-10-00-184-000	61.93	12/4/2023	Water / Sewer	64080
Fregoso, Benjamin	452 Crain	17-024-33-00-099-000	73.86	12/4/2023	Water / Sewer	66930
Speedy Rentals	321 Dodge	17-012-20-00-130-000	65.54	12/4/2023	Water / Sewer	7930
Lightel, Darin	707 S Depeyster	17-013-20-00-094-000	6.79	12/4/2023	Water / Sewer	5510
Bassam, Ahmad	1112 Silver Meadows	17-028-10-00-116-000	518.20	11/13/2023	Water / Sewer	41995
Kotkowski, Robert	421 Stinaff	17-030-10-00-103-000	234.08	11/13/2023	Water / Sewer	52280
Roberts, Bret	565 Harvey	17-032-20-00-134-000	102.73	11/13/2023	Water / Sewer	87636
Century 21 Prestige	1624 Chadwick	17-005-20-00-034-000	372.71	11/13/2023	Water / Sewer	4180
Yacoub, Mohammad	1275 Carol	17-028-10-00-079-000	125.79	11/13/2023	Water / Sewer	43110
Constellation Ohio, LLC.	1588 E Summit	17-004-00-00-006-015	14.16	11/13/2023	Water / Sewer	85588
Onders, Kristin	471 Stinaff	17-030-10-00-094-000	34.09	11/13/2023	Water / Sewer	52370
Craig, Erin	1036 Deleone	17-029-10-00-048-000	183.00	11/13/2023	Meter Replacement	77880
Craig, Erin	1037 Deleone	17-029-10-00-048-000	218.78	11/13/2023	Water / Sewer	77880 (2)
Crawford, Wilma (Benton, Gerald)	726 W Main	17-026-20-00-061-000	120.76	10/19/2023	Water / Sewer	37840
Benjamin, Beth	723 Beryl	17-005-20-00-032-000	311.43	10/19/2023	Water / Sewer	3950
Lombardi, Lynn	528 E School	17-013-20-00-304-000	4.07	10/19/2023	Water / Sewer	48940
Pennant Ohio, LLC.	345 Mantua	17-025-10-00-059-010	96.17	10/19/2023	Water / Sewer	87300
Constellation Ohio, LLC.	1600 E Summit	17-004-00-00-006-016	99.69	10/19/2023	Water / Sewer	85586
Rodriguez, Helen	440 Allen	17-043-10-00-028-000	122.62	10/19/2023	Water / Sewer	77345
Chhatwani, Prakash	1624 Olympus	17-004-00-00-020-000	87.78	9/18/2023	Water / Sewer	27860
Delta Bravo Properties, LLC.	309 Woodard	17-030-20-00-032-000	82.11	9/18/2023	Water / Sewer	58380
Starzyk, Larry	130 University B	14-024-33-00-085-000	4.81	9/11/2023	Water / Sewer	63610
Murray, Joseph	131 University	17-024-33-00-036-000	45.05	9/12/2023	Water / Sewer	63470
Rubin, Adam & Julie	147 Lake	17-031-21-00-010-000	132.15	9/14/2023	Water / Sewer	68770
Pennant Ohio, LLc.	361 N Mantua	17-025-10-00-059-011	65.26	9/15/2023	Water / Sewer	87310
Schumann, David	262 Columbus #2	17-024-34-00-065-000	61.10	8/25/2023	Water / Sewer	86588
Harris, Sonita	319 Highland	17-024-34-00-036-000	34.98	8/25/2023	Water / Sewer	66000
Green Acres Properties, LLC.	1110 S Water	17-012-20-00-177-000	39.37	8/25/2023	Water / Sewer	1860
Sukahe, Nicholas	170 N Prospect	17-025-10-00-217-000	150.76	8/25/2023	Water / Sewer	39460
Constellation Ohio, LLC.	210 Highland	17-024-34-00-019-000	130.53	8/25/2023	Water / Sewer	66030
Perfect, Andrew	489 Miller	17-031-22-00-015-000	12.00	8/25/2023	Water / Sewer	72190
Goldzone Rentals	548 E Summit	17-013-10-00-120-000	4,321.15	8/25/2023	Water / Sewer	27600
676 The Genesis Kent 3	8000818 Hickory Mill	17-004-00-00-036-001	351.53	8/25/2023	Water / Sewer	83480
Paigemax Development	535 S Lincoln	17-013-10-00-105-000	153.53	8/25/2023	Water / Sewer	47835
Howe, Nathan & Megan	1076 Verona	17-029-10-00-064-000	48.64	7/24/2023	Water / Sewer	77690
Casto, James	1245 Overbrook	17-010-10-00-007-000	70.72	7/24/2023	Water / Sewer	25890
HDS Properties	1194 Garth	17-028-20-00-067-000	70.72	7/24/2023	Water / Sewer	42040
Annevar Namkrow FLP	1098 Graham	17-041-10-00-041-000	63.40	7/24/2023	Water / Sewer	73108
Constellation Ohio, LLC.	1592 E Summit	17-004-00-00-006-015	7.93	7/24/2023	Water / Sewer	85590
Caldwell, Rod	356 Cherry	17-007-10-00-108-000	105.88	7/24/2023	Water / Sewer	7100
Shanholtzer, Matthew	260 Mckinney	17-043-20-00-035-000	37.96	7/24/2023	Water / Sewer	85630
Paigemax Development	249 Lake	17-031-21-00-066-000	168.42	7/24/2023	Water / Sewer	68850
Gray, Jesse	986 Meloy	45-004-00-00-015-003	395.38	7/30/2024	Stormwater	87600
RT 7th, LLC.	4957 Sunnybrook	45-016-00-00-006-000	820.75	7/30/2024	Stormwater	50553
Scott, Michael J.	111 Gill	17-010-00-00-014-000	308.74	7/30/2024	Stormwater	25757
Banks, Joseph E.	109 Gill	17-010-00-00-015-000	100.52	7/30/2024	Stormwater	25756
Banks, Joseph E.	107 Gill	17-010-00-00-015-000	175.84	7/30/2024	Stormwater	25755
Katsaros, Alexandria	105 Gill	17-010-00-00-016-000	201.04	7/30/2024	Stormwater	25754
TOTAL			$ 20,441.57			

DRAFT ORDINANCE 2024 –081

AN ORDINANCE AUTHORIZING THE CERTIFICATION OF DELINQUENT MOWING BILLS, PROPERTY MAINTENANCE VIOLATIONS-CITATIONS, ZONING VIOLATIONS-CITATIONS, AND HEALTH DEPARTMENT VIOLATIONS-CITATIONS TO THE COUNTY AUDITOR IN ORDER TO ALLOW FOR THE PLACEMENT OF THE CERTIFIED AMOUNT ON THE REAL PROPERTY TAX LIST AND DUPLICATE AGAINST THE PROPERTY SERVED BY THE MOWING SERVICES, PROPERTY MAINTENANCE VIOLATION-CITATIONS, ZONING VIOLATIONS-CITATIONS, HEALTH DEPARTMENT VIOLATIONS-CITATIONS, AND DECLARING AN EMERGENCY.

WHEREAS, there are a number of delinquent mowing bills which have been deemed uncollectible after numerous attempts to collect; and

WHEREAS, there are a number of property maintenance violations-citations that remain unpaid after attempts to collect have been made; and

WHEREAS, there are a number of zoning violations-citations that remain unpaid after attempts to collect have been made; and

WHEREAS, there are a number of Health Department violations-citations that remain unpaid after attempts to collect have been made.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That Kent City Council does hereby authorize the certification of the delinquent mowing bills, property maintenance violations-citations, and zoning violations-citations listed in Exhibit "A", attached hereto and made a part hereof, on the real estate tax list and duplicate against the property served by the mowing, property maintenance, and/or zoning. It is the intent of Council that the amounts certified to the County Auditor shall be a lien on the property served by the services listed.

SECTION 2. That the amounts shown are hereby assessed upon the properties shown and such assessments shall be certified by the Clerk of Council to the County Auditor for collection in the same manner as general taxes. The Clerk of Council shall also certify that the unpaid charges have arisen pursuant to services made directly with the owner or tenant who occupied the property served.

SECTION 3. That Council does hereby find that the certification of delinquent mowing, property maintenance violations-citations, zoning violations-citations, and Health Department violations-citations meets all of the requirements of Sections 551.03 and 1405.03 and is further authorized by the Ohio Revised Code (including but not limited to Section 731.51) and authorizes the Budget and Finance Director to amend Exhibit "A" in the event of payment before the actual certification to the County.

SECTION 4. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 5. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

_____
Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens, CMC
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE NO.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

_____
AMY WILKENS, CMC
CLERK OF COUNCIL

City of Kent Community Development Delinquent Fees/Fines in 2024

Owner Name	Address	Parcel Number	Amount	Date(s) Incurred	KCO: Description
CAPSTONE 72 PROPERTIES LLC	1580 ARTEMIS DR	17-004-00-00-015-001	$ 345.00	5/29/24	119.05 mowing
COOPER MARY L (TOD) (MARY JANE SKIBISKI)	331 W ELM ST	17-012-20-00-098-000	80.00	5/20/23; 9/18/23; 5/9/24	119.05 mowing
ULION INVESTMENT CO LTD	5924 HORNING RD	17-022-00-00-028-000	356.20	10/17/2023	1414.01 trash removal
317 LAKE STREET LLC	317 LAKE ST	17-031-21-00-069-000	326.91	10/27/2023	1414.01 trash removal
STACY MARY C	1111 LAKE ST	17-032-10-00-070-000	140.00	10/7/2023	119.05 mowing
HOSTETLER LARRY E	315 N LINCOLN	17-024-33-00-061-000	345.00	7/1/2024	119.05 mowing
SUNTHEIMER TERRY L	687 LONGCOY	17-030-10-00-133-000	300.00	7/2/2024	1410.04 debris from fire
LEVAN BRIAN	559 VINE ST	17-013-10-00-076-000	340.00	9/18/2023	119.05 mowing
BOSAK STEVEN & MICHELLE	135 W WILLIAMS	17-012-10-00-022-000	500.00	3/13/2024	1411.09 porch disrepair; 1417.04 elec service drop detach; 1411.10 chimney disreapir; 1411.06 gutter/downspout disrepair; 1411.06 roof disrepair
HORNING JOSEPH T II	134 E SUMMIT ST	17-013-10-00-022-000	300.00	10/9/2023	1315.01 work w/o permit front steps
BAKER KATHLEEN A	221 VALLEY VIEW ST	17-006-11-00-032-000	145.00	5/9/2024	119.05 mowing
CD Total Fines to Auditor 7/24/24			$ 3,178.11		

2024-081 Exhibit A

City of Kent: Delinquent Fines/Unpaid Fees: Dept. of Health 2024

Address	Parcel Number	Owner	Complaint Number	Date Fine Issued	Amount Due
249 Harris	17-012-20-00-199-000	Marcus Wright	24-26	5/9/2024	$ 160.00
1637 Olympus	17-004-00-00-025-004	Golden Flash Rentals	24-24	5/8/2024	120.00
318 E Main	17-024-40-00-021-000	Adair Holdings	24-15	3/12/2024	40.00
305 University	17-024-33-00-030-000	Paigemax	24-8	2/6/2024	160.00
1637 Olympus	17-004-00-00-025-004	Golden Flash Rentals	23-55	12/13/2023	160.00
302 University	17-024-33-00-092-000	Kent Devonshire	23-51	12/12/2023	100.00
Total					$ 740.00

DRAFT ORDINANCE 2024 –082

AN ORDINANCE AUTHORIZING THE CERTIFICATION OF NON-PAYMENT OF BILLS FOR RESIDENTS RESULTING FROM THE 2023 ANNUAL CONCRETE REPAIR PROGRAMS OF UNPAID CONCRETE SIDEWALK REPAIR ACCOUNTS, TO THE COUNTY AUDITOR IN ORDER TO ALLOW FOR THE PLACEMENT OF THE CERTIFIED AMOUNT ON THE REAL PROPERTY TAX LIST AND DUPLICATE AGAINST THE PROPERTY FOR THE NON-PAYMENT OF SIDEWALK REPAIRS, AND DECLARING AN EMERGENCY.

WHEREAS, there is 1 concrete sidewalk repair bill that remains unpaid after attempts to collect have been made.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That Kent City Council does hereby authorize the certification of the 2023 Annual Concrete Repair Programs of Unpaid Concrete Sidewalk Repair account listed in Exhibit "A", attached hereto and made a part hereof, on the real estate tax list and duplicate against the property listed. It is the intent of Council that the amount certified to the County Auditor shall be a lien on the property served by the services listed.

SECTION 2. That the amount shown are hereby assessed upon the property shown and such assessment shall be certified by the Clerk of Council to the County Auditor for collection in the same manner as general taxes. The Clerk of Council shall also certify that the unpaid charge has arisen pursuant to services made directly with the owner or tenant who occupied the property served.

SECTION 3. That Council does hereby find that the certification of the unpaid bill meets all of the requirements of Section 521.06 and is further authorized by the Ohio Revised Code and authorizes the Budget and Finance Director to amend Exhibit "A" in the event of payment before the actual certification to the County.

SECTION 4. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 5. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

_____
Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens, CMC
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE NO.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

_____
AMY WILKENS, CMC
CLERK OF COUNCIL

2023 Annual Street Resufacing / Concrete Repairs

Ohio Revised Code 715.261
Kent Codified Ordinance 521.06

	PARCEL ID #	ADDRESS	PROPERTY OWNER	AMOUNT
1	17-010-60-00-039-000	1183 Norwood St.	John Henry & Madison Sharp	$ 4,283.60
			Total	**$ 4,283.60**

DRAFT ORDINANCE NO. 2024- 083

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED $3000.00; AND DECLARING AN EMERGENCY.

WHEREAS, the Finance Director is required by ORC 5705.41(D) to certify the availability of funds to pay for goods or services upon all contracts and purchase orders; and,

WHEREAS, if the Certification of the Finance Director is not attached to the contract or purchase order over Three Thousand Dollars and No Cents ($3,000.00) Council must pass an ordinance allowing for a warrant for payment to be issued upon the Finance Director's certification that at the time of making the contract or order and at the time of the certification there was sufficient funds necessary for the payment of such contract and orders; and,

WHEREAS, the Finance Director has indicated that such a certification described above can be executed.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That the Finance Director is authorized to make such warrants as are necessary to pay the due and owing amounts detailed in Exhibit "A", attached hereto and made and integral part hereof.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formation action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reason manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediate after passage.

PASSED: _____
Date

_____
Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens, CMC
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

_____
AMY WILKENS, CMC
CLERK OF COUNCIL

Purchase Order Report

G/L Date Range 01/01/24 - 07/30/24
Sort by Department - Purchase Order Number
Summary Listing

Department **01.108 Safety Department,Fire Services/Prevention/EMS**

Purchase Order	2024-00000002	G/L Date	01/02/2024	Amount	3,024.00
Description	FD aladtec annual subscription	Deliver by Date		Voided	.00
Department	01.108 Safety Department,Fire Services/Prevention/EMS	Printed Date	01/03/2024	Discounted	.00
Vendor	3605 - Aladtec, Inc.	Completed Date	01/11/2024	Expensed	3,024.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Purchase Order	2024-00000014	G/L Date	01/02/2024	Amount	10,161.12
Description	FD annual advice & guidance policy, procedure manuals & bulletin	Deliver by Date		Voided	.00
Department	01.108 Safety Department,Fire Services/Prevention/EMS	Printed Date	01/04/2024	Discounted	.00
Vendor	4391 - Lexipol, LLC	Completed Date	01/11/2024	Expensed	10,161.12
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Purchase Order	2024-00000387	G/L Date	01/09/2024	Amount	3,173.99
Description	FD elevator maintenance 1.1.24-12.31.24	Deliver by Date		Voided	.00
Department	01.108 Safety Department,Fire Services/Prevention/EMS	Printed Date	01/10/2024	Discounted	.00
Vendor	1612 - Schindler Elevator Corp.	Completed Date	01/25/2024	Expensed	3,173.99
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Purchase Order	2024-00000800	G/L Date	02/14/2024	Amount	11,867.04
Description	FD med unit head gasket/cylinder repairs	Deliver by Date		Voided	.00
Department	01.108 Safety Department,Fire Services/Prevention/EMS	Printed Date	02/15/2024	Discounted	.00
Vendor	3157 - Sarchione Ford Inc.	Completed Date	03/07/2024	Expensed	11,867.04
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Department **02.202 Board of Health,Sanitation & Inspections**

Purchase Order	2024-00000460	G/L Date	01/11/2024	Amount	9,500.00
Description	2024 Membership Dues	Deliver by Date	01/11/2024	Voided	.00
Department	02.202 Board of Health,Sanitation & Inspections	Printed Date	01/17/2024	Discounted	.00
Vendor	5101 - Assoc. Ohio Health Commissioners/Local Public	Completed Date	01/25/2024	Expensed	9,500.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Purchase Order Report

G/L Date Range 01/01/24 - 07/30/24
Sort by Department - Purchase Order Number
Summary Listing

Purchase Order	2024-00000471	G/L Date	01/11/2024	Amount	31,396.00
Description	Vital Statistics Technology Fees Oct-Dec 2023	Deliver by Date	01/11/2024	Voided	.00
Department	02.202 Board of Health,Sanitation & Inspections	Printed Date	01/17/2024	Discounted	.00
Vendor	1758 - Treasurer, State of Ohio/Ohio Dept Health/Colmbus	Completed Date	01/25/2024	Expensed	31,396.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Department **03.530 Park & Recreation Board,Park Services**

Purchase Order	2024-00000894	G/L Date	02/27/2024	Amount	5,170.00
Description	KPR Jerseys 2024	Deliver by Date		Voided	.00
Department	03.530 Park & Recreation Board,Park Services	Printed Date	02/28/2024	Discounted	.00
Vendor	3097 - Custom Shirts & Sportswear LLC	Completed Date	02/29/2024	Expensed	5,170.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Purchase Order	2024-00000907	G/L Date	02/28/2024	Amount	7,400.00
Description	KPR CCSG RSS Bathroom Reno 2024	Deliver by Date		Voided	.00
Department	03.530 Park & Recreation Board,Park Services	Printed Date	02/29/2024	Discounted	.00
Vendor	1290 - Kline & Kavali Mechanical	Completed Date	02/29/2024	Expensed	7,400.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Department **04.402 Community Development Department,Zoning & Building Inspection**

Purchase Order	2024-00000113	G/L Date	01/02/2024	Amount	4,100.00
Description	CD - Court Case #2023 CV 00092 - Reimbursement of Rental Fines	Deliver by Date		Voided	.00
Department	04.402 Community Development Department,Zoning & Building Inspection	Printed Date	01/02/2024	Discounted	.00
Vendor	5231 - Guska, Matthew Jerome	Completed Date	01/04/2024	Expensed	4,100.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Department **05.501 Public Services Department,Water Plant**

Purchase Order	2024-00001665	G/L Date	07/09/2024	Amount	6,431.37
Description	WTP - Booster pump #1 rebuild	Deliver by Date		Voided	.00
Department	05.501 Public Services Department,Water Plant	Printed Date	07/09/2024	Discounted	.00
Vendor	4866 - DXP Enterprises, Inc./North Shore Pump	Completed Date	07/15/2024	Expensed	6,431.37

Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Department **05.560 Public Services Department,Central Maintenance Division**

Purchase Order	2024-00000668	G/L Date	01/31/2024	Amount	3,255.76
Description	CM219 Parts	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	01/31/2024	Discounted	.00
Vendor	2112 - Rush Trk Ctrs of Ohio Inc/Rush Truck Ctr, Akron	Completed Date	02/22/2024	Expensed	3,255.76
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2024-00000779	G/L Date	02/12/2024	Amount	6,726.00
Description	CM Annual Support & Maintenance	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	02/22/2024	Discounted	.00
Vendor	5035 - GIS Workshop LLC/gWorks	Completed Date	02/28/2024	Expensed	6,726.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2024-00000964	G/L Date	03/05/2024	Amount	3,343.95
Description	CM Materials	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	03/06/2024	Discounted	.00
Vendor	2222 - Core & Main LP	Completed Date	03/07/2024	Expensed	2,386.95
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2024-00000970	G/L Date	03/06/2024	Amount	13,133.60
Description	CM Water Meters & Meter Supplies	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	03/06/2024	Discounted	.00
Vendor	1380 - Neptune Equipment/NECO	Completed Date	03/14/2024	Expensed	13,133.60
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Department **07.708 Budget & Finance Department,Financial Admin.**

Purchase Order	2024-00000389	G/L Date	01/09/2024	Amount	25,715.00
Description	Nov & Dec 2023 Parking Fines	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	01/09/2024	Discounted	.00

Purchase Order Report

G/L Date Range 01/01/24 - 07/30/24
Sort by Department - Purchase Order Number
Summary Listing

Vendor	1495 - Portage County Municipal Court	Completed Date	01/18/2024	Expensed	25,715.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2024-00000391	G/L Date	01/09/2024	Amount	32,901.58
Description	Support & Licensing 1/24-12/2024	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	01/09/2024	Discounted	.00
Vendor	3337 - Tyler Technologies, Inc.	Completed Date	01/11/2024	Expensed	32,901.58
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2024-00000456	G/L Date	01/11/2024	Amount	35,986.61
Description	Income tax share	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	01/11/2024	Discounted	.00
Vendor	1275 - Kent City Schools	Completed Date	01/18/2024	Expensed	35,986.61
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2024-00000599	G/L Date	01/23/2024	Amount	8,424.21
Description	2023 Bal. 4th quarter Hotel/Motel Bed Taxes	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	01/23/2024	Discounted	.00
Vendor	3466 - Destination Kent Convention & Visitors Bureau, Inc	Completed Date	02/01/2024	Expensed	8,424.21
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2024-00000611	G/L Date	01/24/2024	Amount	16,681.32
Description	2023 electric bill for water plant	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	01/24/2024	Discounted	.00
Vendor	1394 - Ohio Edison Company	Completed Date	01/25/2024	Expensed	16,681.32
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2024-00000665	G/L Date	01/30/2024	Amount	3,288.45
Description	Balance of Heating Bills for 2023	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	01/30/2024	Discounted	.00
Vendor	3794 - East Ohio Gas Co./Dominion Energy Ohio, The	Completed Date	02/01/2024	Expensed	3,288.45

Purchase Order Report

G/L Date Range 01/01/24 - 07/30/24
Sort by Department - Purchase Order Number
Summary Listing

Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2024-00000724	G/L Date	02/07/2024	Amount	8,589.24
Description	Water Tank Painting/Middlebury Road Resurfacing	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	02/07/2024	Discounted	.00
Vendor	1433 - Ohio Treasurer/OPWC	Completed Date	02/08/2024	Expensed	8,589.24
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2024-00000754	G/L Date	02/08/2024	Amount	190,674.00
Description	Policy #U24PKG80168 2/1/24-2/01/2025	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	02/08/2024	Discounted	.00
Vendor	5248 - Wichert Insurance Svcs, Inc./Wichert Ins.	Completed Date	02/15/2024	Expensed	190,674.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2024-00000810	G/L Date	02/15/2024	Amount	8,934.32
Description	Customer Support for March thru June 2024	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	02/20/2024	Discounted	.00
Vendor	4996 - CentralSquare Technologies, LLC/Superion, LLC	Completed Date	03/21/2024	Expensed	8,934.32
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2024-00001049	G/L Date	03/19/2024	Amount	3,612.55
Description	Dec 2023 balance of invoice	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	03/19/2024	Discounted	.00
Vendor	1310 - Life Force Mgmnt Inc	Completed Date	03/21/2024	Expensed	3,612.55
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2024-00001136	G/L Date	04/03/2024	Amount	14,805.00
Description	GAAP basis Financial statements for 2023	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	04/03/2024	Discounted	.00
Vendor	2662 - James G. Zupka, CPA Inc./Zupka & Assoc.	Completed Date	04/04/2024	Expensed	14,805.00
Type	Then/Now	Expiration Date		Remaining	.00

Purchase Order Report

G/L Date Range 01/01/24 - 07/30/24
Sort by Department - Purchase Order Number
Summary Listing

Status	Complete			Encumbered	.00
Purchase Order	2024-00001179	G/L Date	04/08/2024	Amount	15,025.00
Description	Collected Fines for March 2024	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	04/08/2024	Discounted	.00
Vendor	1495 - Portage County Municipal Court	Completed Date	04/08/2024	Expensed	15,025.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2024-00001654	G/L Date	07/05/2024	Amount	8,166.02
Description	Municipal Net Profit Tax April & May 2024	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	07/05/2024	Discounted	.00
Vendor	4039 - Kent Franklin JEDD	Completed Date	07/10/2024	Expensed	8,166.02
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Department **10 Civil Service**

Purchase Order	2024-00001553	G/L Date	06/19/2024	Amount	3,650.00
Description	CS-Police Captain Asmt	Deliver by Date		Voided	.00
Department	10 Civil Service	Printed Date	06/20/2024	Discounted	.00
Vendor	5252 - Ryan-Ramsey HR Solutions LLC	Completed Date	06/24/2024	Expensed	3,650.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2024-00001554	G/L Date	06/19/2024	Amount	3,650.00
Description	CS-Police Lieutenant Assessment	Deliver by Date		Voided	.00
Department	10 Civil Service	Printed Date	06/20/2024	Discounted	.00
Vendor	5252 - Ryan-Ramsey HR Solutions LLC	Completed Date	06/24/2024	Expensed	3,650.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

DRAFT ORDINANCE NO. 2024 -084

AN ORDINANCE AMENDING ORDINANCE NO. 2023-97, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 20, 2023; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024; AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to amend current appropriations, transfers and advances for the expenses and other expenditures for the City of Kent, Ohio, for the fiscal year ending December 31, 2024.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That the current appropriations Ordinance No. 2023-97 passed December 20, 2023, as amended by Ordinance No. 2024-17, passed 2/21/24, as amended by Ordinance No. 2024-44, passed 5/15/24, as amended by Ordinance 2024-056, passed 6/19/24, as amended by Ordinance 2024-70, passed 7/24/24, be amended as set forth in Exhibit "A", attached hereto and incorporated herein, so as to increase appropriations in Fund 001, General; Fund 106, Parks & Recreation; Fund 124, Income Tax Safety; Fund 136, CHIP Grant; Fund 201, Water and Fund 202, Sewer; and Declaring an Emergency.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formation action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reason manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediate after passage.

PASSED: _____
Date

_____
Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens, CMC
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

_____
AMY WILKENS, CMC
CLERK OF COUNCIL

Exhibit A

2024 ORIGINAL APPROPRIATIONS

Fund - Department/Division	Personnel & Benefits	Other than Personnel & Benefits	Capital	Reserve/ Debt Service	Contingency	Fund & Department Total
General Fund (001)						
City Council	$ 193,420	$ 46,380	$ -	$ -	$ -	$ 239,800
Mayor	13,490	3,400				16,890
Community Support		126,000				126,000
City Manager	407,400	64,930				472,330
Community Engagement	106,590	5,100				111,690
Information Technology	275,315	470,354				745,669
Urban Renewal		37,700				37,700
Human Resources	120,116	25,415				145,531
Civil Service	41,730	26,720				68,450
Law	373,130	118,260				491,390
Budget & Finance	512,285	141,670				653,955
Community Development	791,985	186,855				978,840
Economic Development	148,100	33,750				181,850
Health	927,859	822,640				1,750,499
Public Parking		85,600				85,600
Main Street Program		70,000				70,000
Service Administration	190,509	399,200				589,709
Shade Tree		121,885	20,000			141,885
Sustainability		70,000				70,000
Building	385,165	46,185				431,350
Land banking		8,000				8,000
Engineering	323,720	107,500				431,220
Miscellaneous & Sundry		457,250				457,250
Contingency					100,000	100,000
Fund Total	4,810,814	3,474,794	20,000	-	100,000	8,405,608
West Side Fire (101)						
Fire	332,460	37,200				369,660
Fund Total	332,460	37,200	-	-	-	369,660
Street Construction Maintenance & Repair (102)						
Service	1,375,400	1,143,965				2,519,365
Contingency					25,000	25,000
Fund Total	1,375,400	1,143,965	-	-	25,000	2,544,365
State Highway (103)						
Service		87,200				87,200
Fund Total	-	87,200	-	-	-	87,200
Recreation (106)						
Parks & Recreation	1,563,700	804,880	224,000			2,592,580
Fund Total	1,563,700	804,880	224,000	-	-	2,592,580
Food Service (107)						
Health	127,785	24,340	7,500			159,625
Fund Total	127,785	24,340	7,500	-	-	159,625
Income Tax (116)						
Budget/Finance/IncTaxAdmin	146,525	681,600				828,125
Managed Reserve				25,540		25,540
Fund Total	146,525	681,600	-	25,540	-	853,665

2024 ORIGINAL APPROPRIATIONS

Fund - Department/Division	Personnel & Benefits	Other than Personnel & Benefits	Capital	Reserve/ Debt Service	Contingency	Fund & Department Total
Revolving Housing (120)						
Health	178,695	21,270	6,300			206,265
Fund Total	178,695	21,270	6,300	-	-	206,265
State & Local Forfeits (121)						
Police						-
Fund Total	-	-	-	-	-	-
Drug Law Enforcement (122)						
Police		15,000				15,000
Fund Total	-	15,000	-	-	-	15,000
Enforcement & Education (123)						
Police		11,000				11,000
Fund Total	-	11,000	-	-	-	11,000
Income Tax Safety (124)						
Police	8,722,965	868,055				9,591,020
Fund Total	8,722,965	868,055	-	-	-	9,591,020
Law Enforcement Trust (125)						
Police						-
Fund Total	-	-	-	-	-	-
Community Development Block Grant (126)						
Community Development	1,685	199,300	478,179			679,164
Fund Total	1,685	199,300	478,179	-	-	679,164
Fire & E.M.S. (128)						
Fire	6,282,490	962,365	845,100			8,089,955
Fund Total	6,282,490	962,365	845,100	-	-	8,089,955
Wireless 911 (129)						
Safety						-
Fund Total	-	-	-	-	-	-
Swimming Pool Inspections (130)						
Health	10,460		1,200			11,660
Fund Total	10,460	-	1,200	-	-	11,660
Police Pension (132)						
Police	160,000					160,000
Fund Total	160,000	-	-	-	-	160,000
Fire Pension (133)						
Fire	160,000					160,000
Fund Total	160,000	-	-	-	-	160,000
UDAG / EDA-RLF (134)						
City Manager/C.D.		60,000				60,000
Fund Total	-	60,000	-	-	-	60,000
CHIP Grant (136)						
City Manager/C.D.	20,000	210,000				230,000
Fund Total	20,000	210,000	-	-	-	230,000

2024 ORIGINAL APPROPRIATIONS

Fund - Department/Division	Personnel & Benefits	Other than Personnel & Benefits	Capital	Reserve/ Debt Service	Contingency	Fund & Department Total
Local American Rescue Plan Act (138)						
ARPA			5,889,706.05			5,889,706.05
Fund Total	-	-	5,889,706.05	-	-	5,889,706.05
Water (201)						
Service	2,062,257	1,170,045	1,262,400			4,494,702
Service (Capital Facilities)			322,000			322,000
Admin. Support	529,672	164,973	301,500			996,145
Budget & Finance (Debt)				26,740		26,740
Contingency					50,000	50,000
Fund Total	2,591,929	1,335,018	1,885,900	26,740	50,000	5,889,587
Sewer (202)						
Service	1,971,494	974,870	4,045,671			6,992,035
Service (Capital Facilities)			237,280			237,280
Admin. Support	456,045	130,073	173,500			759,618
Budget & Finance (Debt)				443,090		443,090
Contingency					50,000	50,000
Fund Total	2,427,539	1,104,943	4,456,451	443,090	50,000	8,482,023
Utility Billing (204)						
Budget & Finance		112,400				112,400
Fund Total	-	112,400	-	-	-	112,400
Solid Waste (205)						
Admin Support	75,650	176,790	9,000			261,440
Service	394,968	40,500	120,000			555,468
Fund Total	470,618	217,290	129,000	-	-	816,908
Storm Water Utility (208)						
Service	394,968	62,850				457,818
Service (Capital Facilities)		1,000	419,100			420,100
Admin. Support	331,258	78,800	20,000			430,058
Budget & Finance (Debt)				13,350		13,350
Fund Total	726,226	142,650	439,100	13,350	-	1,321,326
Guaranteed Deposits (230)						
Budget & Finance		1,000				1,000
Fund Total	-	1,000	-	-	-	1,000

2024 ORIGINAL APPROPRIATIONS

Fund - Department/Division	Personnel & Benefits	Other than Personnel & Benefits	Capital	Reserve/ Debt Service	Contingency	Fund & Department Total
Capital Projects (301)						
Safety			130,000			130,000
Service			824,000			824,000
Service (Capital Facilities)			6,743,557			6,743,557
Administrative	338,969		757,000			1,095,969
Budget & Finance (Debt)				62,280		62,280
New City Hall (Debt)			150,000	58,993.19		208,993.19
Contingency					25,000	25,000
Fund Total	338,969	-	8,604,557	121,273.19	25,000	9,089,799.19
Municipal Public Improvement Tax Increment Equivalent (302)						
Service (Capital Facilities)						-
Budget & Finance (Debt)				435,905		435,905
Fund Total	-	-	-	435,905	-	435,905
Police Facility (303)						
Safety (Capital Facilities)		66,000		811,250		877,250
Budget & Finance (Debt)						0
Fund Total	-	66,000	-	811,250	-	877,250
Debt Service (402)						
Budget & Finance (Debt)				402,006.81		402,006.81
Fund Total	-	-	-	402,006.81	-	402,006.81
Internal Service (807)						
Health Insurance		4,300,000				4,300,000
Fund Total	-	4,300,000	-	-	-	4,300,000
Total Appropriations	$ 30,448,260	$ 15,880,270	$ 22,986,993	$ 2,279,155	$ 250,000	$ 71,844,678
Original Appropriations	$ 28,632,091	$ 14,896,000	$ 8,855,200	$ 2,279,155	$ 250,000	$ 54,912,446
Amendment #1	1,771,169	534,275	13,272,939	-	-	15,578,383
Amendment #2	-	74,688	500	-	-	75,188
Amendment #3	-	213,237	288,354	-	-	501,591
Amendment #4	-	80,000	20,000	-	-	100,000
Amendment #5	45,000	82,070	550,000			677,070
Amendment #6						-
Amendment #7						-
Amendment #8						-
	$ 30,448,260	$ 15,880,270	$ 22,986,993	$ 2,279,155	$ 250,000	$ 71,844,678

2024 ORIGINAL APPROPRIATIONS - SCHEDULE OF OPERATING TRANSFERS AND TEMPORARY ADVANCES

Paying Fund	Original	Request	Change	Receiving Fund
Operating Transfers				
Fund 116 - Income Tax	$ 3,800,000	$ -	$ -	Fund 001 - General
Fund 116 - Income Tax	400,000			Fund 102 - St Const Maint & Repair
Fund 116 - Income Tax	4,360,970			Fund 124 - Income Tax Safety
Fund 116 - Income Tax	4,360,970			Fund 128 - Fire & E.M.S.
Fund 116 - Income Tax	3,902,770			Fund 301 - Capital Projects
Fund 116 - Income Tax	2,180,485			Fund 303 - Police Facility
Total Fund 116 Income Tax	19,005,195	0	0	
Fund 201 - Water	55,000	65,000	10,000	Fund 204 - Utility Billing
Fund 202 - Sewer	55,000	65,000	10,000	Fund 204 - Utility Billing
Fund 001 - General	4,500,000			Fund 124 - Income Tax Safety
Fund 001 - General	3,500,000			Fund 128 - Fire & EMS
Subtotal - Total Operating Transfers	8,110,000	130,000	20,000	
Grand Total - All Transfers	$ 27,115,195	$ 130,000	$ 20,000	

DRAFT ORDINANCE NO. 2024 –085

AN ORDINANCE AUTHORIZING THE RECYCLING OF OLD TRAFFIC SYSTEM NETWORK EQUIPMENT THAT ARE NO LONGER NEEDED FOR MUNICIPAL PURPOSES, AND DECLARING AN EMERGENCY.

WHEREAS, the IT Manager of the City has two (2) traffic system network equipment that have reached the end of their useful life and have been decommissioned; and

WHEREAS, the old traffic system network equipment are as follows:

13 RS940G-HI-D-2LCMM switches
16 ComNet 3GE 7FE switches

WHEREAS, the Administration desires to recycle the servers at E-Recycling.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That Council does hereby authorize the City to recycle two (2) old traffic system network equipment as listed above, because they have reached the end of their useful life and are no longer needed for municipal purposes.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____ _____
Date Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens, CMC
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

_____
AMY WILKENS, CMC
CLERK OF COUNCIL

DRAFT ORDINANCE NO. 2024 –086

AN ORDINANCE ACCEPTING AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE AN AGREEMENT BETWEEN JUDITH TRUEMAN HARDEN AND THE CITY OF KENT, OHIO, WITH THE CITY OBTAINING A TEMPORARY EASEMENT, FOR RIGHT-OF-WAY PURPOSE, TO INSTALL, CONSTRUCT AND RECONSTRUCT THE ROADWAY FOR THE PROJECT KNOWN AS EAST MAIN STREET IMPROVEMENT PROJECT FROM JUDITH TRUEMAND HARDEN; AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent Council desires to obtain a temporary easement from Judith Trueman Harden; and

WHEREAS, Judith Trueman Harden is willing to grant a temporary easement in said property for $1,260.00; and

WHEREAS, the City needs the property for right-of-way purposes to install, construct and reconstruct the roadway and sidewalks for the project known as East Main Street Improvement Project; and

WHEREAS, time is of the essence because the sooner the City acquires the necessary right-of-way for this project, the sooner construction may begin.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That Council does hereby accept and authorizes the City Manager or his designee to execute the agreement for the City of Kent to obtain a temporary easement for right-of-way purposes to install, construct and reconstruct the roadway and sidewalks for the project known as East Main Street Improvement Project in substantial conformity with the terms of the Agreement marked as Exhibit “A”, on file in the Council office.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

_____
Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens, CMC
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

_____
AMY WILKENS, CMC
CLERK OF COUNCIL

LPA RE 807
Rev. 10/2017

TE
LPA

TEMPORARY EASEMENT

Judith Trueman Harden, divorced, the Grantor(s), in consideration of the sum of $1,260.00, to be paid by City of Kent, Portage County, Ohio, the Grantee, does grant to Grantee the temporary easement(s) to exclusively occupy and use for the purposes mentioned in Exhibit A the following described real estate:

PARCEL(S): 23-T

POR-59-2.14

SEE EXHIBIT A ATTACHED

Portage County Current Tax Parcel No. 17-023-10-00-129-000
Prior Instrument Reference: #201718786 & #201718787, Portage County Recorder's Office.

To have and to hold the temporary easement(s), for the aforesaid purposes and for the anticipated period of time described below, unto the Grantee, its successors and assigns.

The duration of the temporary easement(s) granted to the Grantee is thirty-six (36) months immediately following the date on which the work described above is first commenced by the Grantee, or its duly authorized employees, agents, and contractors.

The temporary easement(s) interest granted is being acquired by Grantee for a public purpose, namely the establishment, construction, reconstruction, widening, repair or maintenance of a public road.

IN WITNESS WHEREOF Judith Trueman Harden, divorced have hereunto set her hand on the. 25th day of July, 2024.

Judith Trueman Harden
JUDITH TRUEMAN HARDEN, DIVORCED

STATE OF OHIO, COUNTY OF Portage SS:

BE IT REMEMBERED that on the 25th day of July, 2024, before me the subscriber, a Notary Public in and for said state and county, personally came the above named Judith Trueman Harden, divorced, who acknowledged the foregoing instrument to be her voluntary act and deed. No oath or affirmation was administered to Judith Trueman Harden with regard to the notarial act.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year last aforesaid.

ABIGAIL JANE VILYUS, NOTARY PUBLIC STATE OF OHIO My Comm. Expires March 6, 2029

Abigail Jane Vilyus
NOTARY PUBLIC
My Commission expires: 3/6/2029

This document was prepared by: City of Kent, Portage County, Ohio

EXHIBIT A

LPA RX 887 T

Rev. 07/09

Ver. Date 02/15/23

PID 112026

PARCEL 23-T
POR-59-2.14 (E. MAIN STREET AREA IMPROVEMENTS)
TEMPORARY EASEMENT FOR THE PURPOSE OF PERFORMING THE WORK NECESSARY TO REGRADE
FOR 36 MONTHS FROM DATE OF ENTRY BY THE CITY OF KENT, PORTAGE COUNTY, OHIO

[Surveyor's description of the premises follows]

Situated in the State of Ohio, County of Portage, City of Kent, being part of Original Lot 23 in Franklin Township, Township 3 North, Range 9 West, being part of lands described in the deed to JAMES H. TRUEMAN II & JUDITH TRUEMAN HARDEN (Grantor) as recorded in Instrument 201718786 on file in the Portage County Recorder's Office and laying on the left side of the centerline of right-of-way of East Main Street (State Route 59) as shown on the East Main Street Area Improvements right-of-way plans prepared by Arcadis U.S., Inc for and on file with the City of Kent, Ohio, and more fully described as follows:

Beginning on the Grantor's easterly line at 52.00 feet left of Station 142+31.48;

1. Thence South 00° 32' 59" East, along the Grantor's easterly line, a distance of 12.00 feet to the Grantor's southeasterly corner and to the northerly right-of-way line of said East Main Street being 40.00 feet left of Station 142+31.48;

2. Thence South 89° 27' 01" West, leaving the Grantor's easterly line and along said northerly right-of-way line, a distance of 67.00 feet to the easterly right-of-way line of Frances Drive as shown on said right-of-way plans being 40.00 feet left of Station 141+64.48;

3. Thence along the arc of a curve to the right, along the easterly right-of-way line of said Frances Drive, a distance of 14.45 feet being 45.00 feet left of Station 141+51.25; said curve having a radius of 20.00 feet, a central angle of 41° 24' 35", and a chord length of 14.14 feet which bears North 69° 50' 42" West;

4. Thence North 89° 27' 01" East, leaving said easterly right-of-way line and through the Grantor, a distance of 46.75 feet being 45.00 feet left of Station 141+98.00;

5. Thence North 72° 20' 51" East, continuing through the Grantor, a distance of 27.20 feet being 53.00 feet left of Station 142+24.00;

6. Thence South 82° 55' 56" East, continuing through the Grantor, a distance of 7.54 feet to the **Point of Beginning**;

The above-described easement contains 0.012 acres (540 square feet, including 0.000 acres within the present road occupied) all within Parcel Number 17-023-10-00-129-000 and subject to all legal highways and easements of record;

This description was prepared by Arcadis, U.S., Inc. under the supervision of Robert G. Hoy, Ohio Professional Surveyor No. 8142, and is based on a field survey performed by Arcadis U.S., Inc. in August 2022.

Bearings in this description are on the Ohio State Plane Coordinate System, NAD83(2011), North Zone, Grid North, U.S. Survey Feet.

The stations are from the existing centerline of right-of-way of East Main Street (State Route 59) as shown on said East Main Street Area Improvements right-of-way plans unless noted otherwise.

Arcadis U.S., Inc.
Robert G. Hoy, Ohio Professional Surveyor No. 8142

DRAFT RESOLUTION NO. 2024 -087

A RESOLUTION ACCEPTING THE NORTH MANTUA STREET PURPOSE AND NEED STATEMENT IN ORDER TO DEFINE THE MOST SIGNIFICANT NEEDS FOR THE NORTH MANTUA STREET IMPROVEMENT PROJECT, AND DECLARING AN EMERGENCY.

WHEREAS, a Purpose and Need Statement is a document used for the most impactful federally funded roadway projects; and

WHEREAS, the North Mantua Street Improvement Project Purpose and Need Statement was developed in conjunction with the Citizens Advisory Committee (CAC), Kent City School District and Davey Tree Company and it will guide the design team, stakeholders and the CAC.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That Kent City Council does hereby accept the North Mantua Street Purpose and Need Statement as a guide to future improvements as Exhibit "A" attached hereto and incorporated herein.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council, this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

_____
Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens, CMC
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

_____
AMY WILKENS, CMC
CLERK OF COUNCIL
(SEAL)

NORTH MANTUA STREET IMPROVEMENTS
PURPOSE AND NEED STATEMENT (DRAFT)

Project Area – The project area is located along North Mantua Street (St. Rt. 43) from approximately Needham Avenue to the Kent city limits. This project corridor includes Theodore Roosevelt High School, Standing Rock Cemetery, residences in the River Bend development and the current and future entrances to Davey Tree (Davey's research campus is scheduled to open in 2025). Population in this area includes approximately 2,100 students at Stanton Middle and Theodore Roosevelt High schools, a future capacity of 400 employees at Davey Tree and approximately 150 houses in River Bend.

History – This stretch of roadway is less than one-mile. It is well-traveled, with schools, a residential development and the corporate headquarters for a major company in the area. It also serves as the northern gateway into the City of Kent.

Public concerns involving traffic safety, vehicular speeds, vehicular ingress/egress and pedestrian safety have been expressed about this area for over 20 years. Proposals to deal with the issues have been explored at various times since the early 2000's. This included traffic studies to consider installing a traffic signal at River Bend Boulevard, discussions about widening St. Rt. 43, and a conceptual layout of proposed improvements using a boulevard concept. The traffic studies did not meet the criteria to install a traffic signal and none of the other ideas moved beyond the conceptual state.

Needs – This section of North Mantua Street regularly has a volume of 17,000 to 18,000 vehicles per day, coupled with motorists traveling faster than the posted speed limit, and a transition from four lanes to two lanes. The result is lane jockeying, difficulties for motorists entering and exiting River Bend and Davey Tree and unsafe pedestrian crossing conditions. In addition, while this area serves as an entrance into the city it lacks the aesthetic appeal of a main gateway. The current bike and pedestrian facilities do not meet the demands of the community. Also, there are plans for a new active transportation trail to traverse the area and strong pedestrian and bike connections to the new trail are critical. A figure depicting the new trail location can be found on page 3.

Project Goals – This project is an opportunity to transform this stretch of North Mantua St. to improve facilities and better serve the needs of all users (motorists, bicyclists, and pedestrians) traveling this road, residents living in this area, students, staff and others entering and exiting Theodore Roosevelt High School, as well as employees and visitors to Davey Tree. The goal is to

provide an aesthetically pleasing, stress-free street that meets the current demands of the communities living and working in this area.

Throughout the planning, design and construction phases, the project team should consistently ensure that the project goals minimize possible negative impacts and accentuate positive impacts to residential neighborhoods and access to businesses and educational facilities in this area. This project should build on the transportation planning and other principles espoused in the City's Bicentennial and Climate Action Plans, and were used in the East Main Street, Summit Street and Crain Avenue projects. The project must integrate concepts from these plans along with input and collaboration from Davey Tree and Kent City Schools, the Citizens Advisory Committee, the stakeholders and public meetings.

This project will be successful if it achieves the following:

1) Improves safety for all users
2) Balances vehicular needs with improvements to other modes of transportation
3) Improves vehicle ingress and egress
4) Improves aesthetic and gateway features

Project Considerations –

- **Reduce Vehicular Speeds and Safety**
  - Provide enhancements to reduce vehicular speeds on SR 43, particularly during posted school zone times.
  - Balance the need for efficient vehicular movements with the need for safe bicycle and pedestrian crossings.
  - Look at ways to minimize "lane jockeying" that occurs along North Mantua St., especially where the roadway transitions from two lanes to four lanes.

- **Active Transportation Needs**
  - Provide enhancements to improve pedestrian and cyclist crossings on North Mantua Street.
  - Reduce the apprehension of crossing Mantua Street at all locations.
  - Provide facilities to accommodate large groups walking to and from Theodore Roosevelt High School.
  - Provide the long-term bike/pedestrian trail facilities in the project area that are part of the Lake Rockwell Trail.

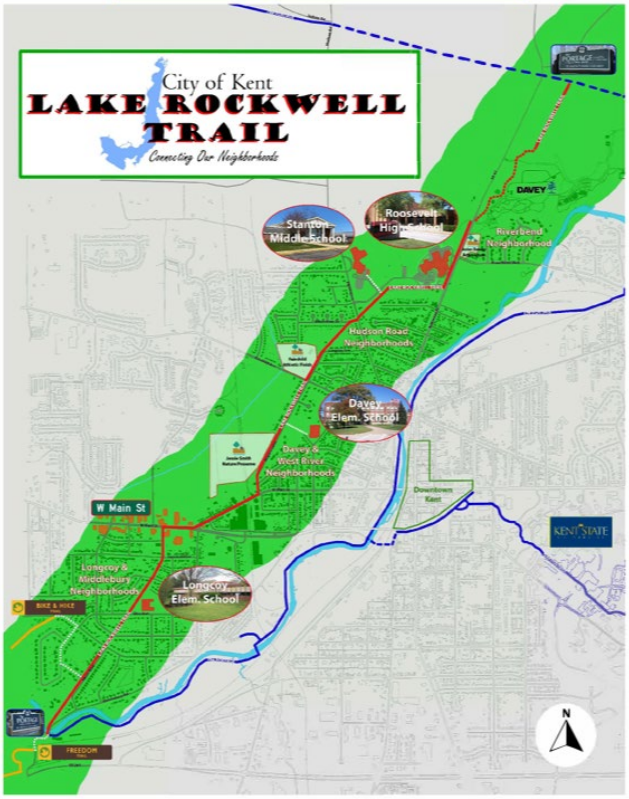
DRAFT

- Improvements should integrate with future bike/pedestrian facilities on the School District Campus and Davey Tree's SEED Campus.

- **Vehicle Ingress/Egress**
  - Reduce traffic delays for turning movements onto North Mantua Street, from River Bend Boulevard and Davey Tree.
  - Explore ways to increase visibility when turning onto State Route 43.
  - Provide adequate ingress and egress from the Kent City Schools campus, which meets their needs.

- **Aesthetics/Gateway**
  - Implement aesthetic features that will also increase safety and encourage motorists to drive slower.
  - Provide a sense of arrival to motorists traveling southbound into Kent. It should be clear to drivers that they have "arrived" and therefore should slow down as they enter the City.

Proposed New Trail Location



DRAFT ORDINANCE NO. 2024 -088

AN ORDINANCE AUTHORIZING THE WATER TAP-IN FOR PETROS DEVELOPMENT GROUP FOR THE PROPERTY LOCATED AT 2567 STATE ROUTE 43, OUTSIDE THE CITY OF KENT, AND DECLARING AN EMERGENCY.

WHEREAS, Petros Development Group requests water service outside the City of Kent for property located at 2567 State Route 43, State Route 59 located in Brimfield Township (the "Property"); and

WHEREAS, the Property is within the Kent-Brimfield JEDD Contract area and the owner did sign the contract, therefore, the Property is NOT subject to a 50% water surcharge; and

WHEREAS, the City Division of Engineering recommends approving the water tap-in.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1: That Kent City Council does hereby authorize the water tap-in to the Property subject to KCO 913.09 and the City water rules and regulations.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____ _____
Date Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens, CMC
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

_____

AMY WILKENS, CMC
CLERK OF COUNCIL

DRAFT ORDINANCE NO. 2024 -089

AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ENTER INTO A NORTH WATER STREET CROSSWALK ART AGREEMENT BETWEEN THE CITY OF KENT, OHIO (CITY) AND MAIN STREET KENT (MSK) TO INCREASE THE SAFETY OF ROAD USERS; AND DECLARING AN EMERGENCY.

WHEREAS, the City and MSK would like to integrate public crosswalk art into the Kent Community, consistent with the City's Public Art Plan; and

WHEREAS, the art would heighten awareness of the Mill District and increase the safety of road users.

WHEREAS, MSK agrees to manage the crosswalk art and the City will pay for design, paint and painting materials up to a maximum of $15,000.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That the City Manager, or his designee, is hereby authorized to enter into the North Water Street Crosswalk Art agreement with the City and MSK to increase the safety of road users in substantial compliance with the terms of Exhibit "A", attached hereto and incorporated herein.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council, this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

_____
Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens, CMC
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

_____
AMY WILKENS, CMC
CLERK OF COUNCIL
(SEAL)

N. WATER STREET CROSSWALK ART AGREEMENT

THIS AGREEMENT is made by and between the CITY OF KENT, OHIO (hereinafter referred to as "CITY") and MAIN STREET KENT (hereinafter referred to as "Main Street").

WHEREAS, the above parties would like to integrate public art into the Kent Community, consistent with the City's Public Art Plan; and

WHEREAS, the above parties would like to heighten the awareness of the Mill District and its value to our community; and

WHEREAS, the above parties want to increase the safety of vulnerable road users; and

WHEREAS, the above parties desire to install crosswalk art along N. Water Street; and

WHEREAS, the scope of the crosswalk art includes approximately ten crosswalks on N. Water Street from Main Street to Fairchild Avenue;

NOW, THEREFORE, for mutual consideration, it is agreed between the parties as follows:

A) Main Street will perform the following:
   - Manage the design process including the selection of artists to design the crosswalk art and follow the public art process as per 1106.20 of the City Ordinances.
   - Research paint types and obtain quotes for all the painting materials.
   - Organize volunteers to paint the crosswalks.
   - Maintain the crosswalks including touch up.
   - Repaint crosswalks in areas where the pavement was removed and replaced due to a utility cut or another similar event.

B) The City will perform the following:
   - Pay for the design, the paint, and the painting materials up to a maximum of $15,000.
   - Setup and remove traffic control for road closure when the crosswalk art is installed and when required for future maintenance.
   - Notification of the public for street closures.

C) There is no commitment to reinstall the artwork after the artwork is removed during the next resurfacing of North Water Street.

IN WITNESS WHEROF, the parties hereby acknowledge said agreement by their signatures below.

THE CITY OF KENT, OHIO

By: _____ _____
Its: _____ Date

Address: _____
_____

Approved as to form by:

_____

MAIN STREET KENT

By: _____ _____
Its: _____ Date

Address: _____
_____

Certificate of Director of Budget and Finance

It is hereby certified that the amount of FIFTEEN THOUSAND Dollars ($15,000) required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the City Treasury or in the process of collection to the credit of the Capital Fund (301) free from obligation or certificates now outstanding.

_____

Rhonda Hall, Director of Budget and Finance

_____

Date

DRAFT RESOLUTION 2024-090

A RESOLUTION DECLARING THE INTENT TO APPROPRIATE PROPERTY INTERESTS FOR THE EAST MAIN STREET IMPROVEMENT PROJECT AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary and advisable for the public health, safety and welfare that the City of Kent acquire certain property within the City of Kent for public road improvements, specifically for the East Main Street Improvement Project; and

WHEREAS, Ohio Revised Code Section 719.01 authorizes the appropriation of property by a municipal corporation for such purposes; and

WHEREAS, Ohio Revised Code Section 719.04 requires that a municipal Council adopt a resolution of intent to appropriate property in order to exercise the authority granted to municipal corporations under Section 719.01.

NOW THEREFORE, **BE IT RESOLVED** by the Council of the City of Kent, State of Ohio that:

SECTION 1. It is necessary and it is hereby declared to be the intent of this Council to appropriate certain interests in the following real properties (designated by Portage County Permanent Tax Parcel Number) for the purpose of public right-of-way improvements as part of the Project set forth in the recitals to this Resolution and which properties are hereinafter described and further identified, and the specific interests therein described, in the various Exhibits "A" for each property attached hereto and fully incorporated into this Resolution.

Item Number	Project Parcel Number	Auditor Parcel Number	Appraised Value
1	7T	17-024-33-00-125-000	$11,300
2	9-WD, T	17-024-33-00-077-001	$48,170
3	15-T	17-023-10-00-199-000	$2,475

SECTION 2. The City Manager, or his designee, is authorized and directed to cause written notice of the passage of this Resolution, in accordance with Section 719.05 of the Ohio Revised Code, to be given to each owner of the above-listed properties; and the notice shall be served by Federal Express, requiring a signed receipt showing to whom it was delivered, date of delivery and the address where delivered.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare and for the further reason to clear the right of way for construction as soon as possible; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members of Council elected or appointed, it shall take effect immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____
Date

_____
Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Amy Wilkens, CMC
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

_____
AMY WILKENS, CMC
CLERK OF COUNCIL

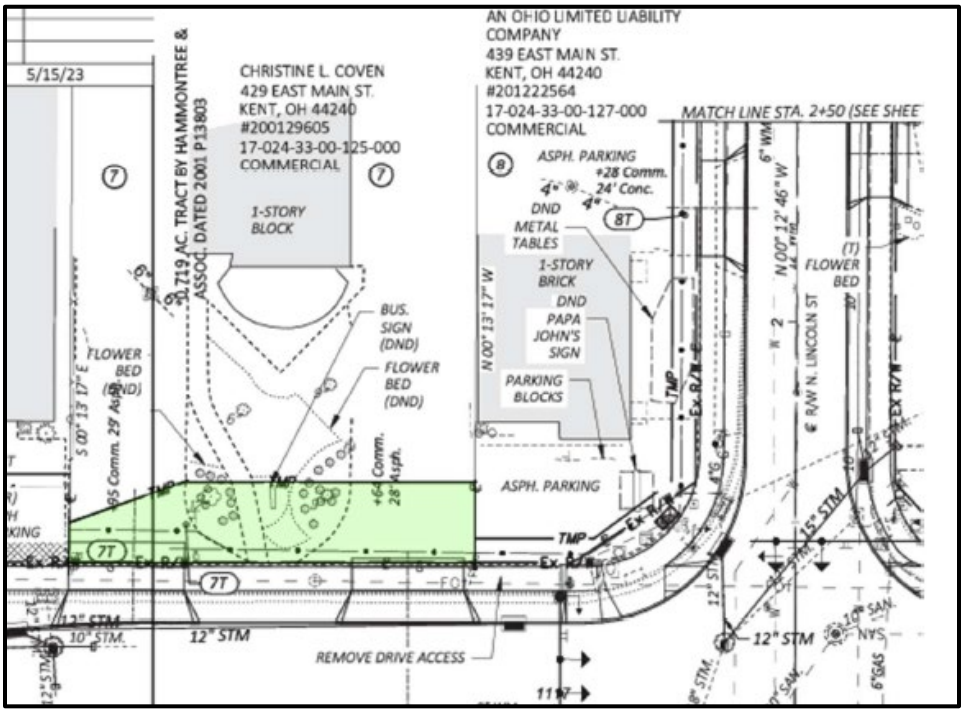


Figure 1 – Temporary (green) Right-of-Way from Parcel 7-T

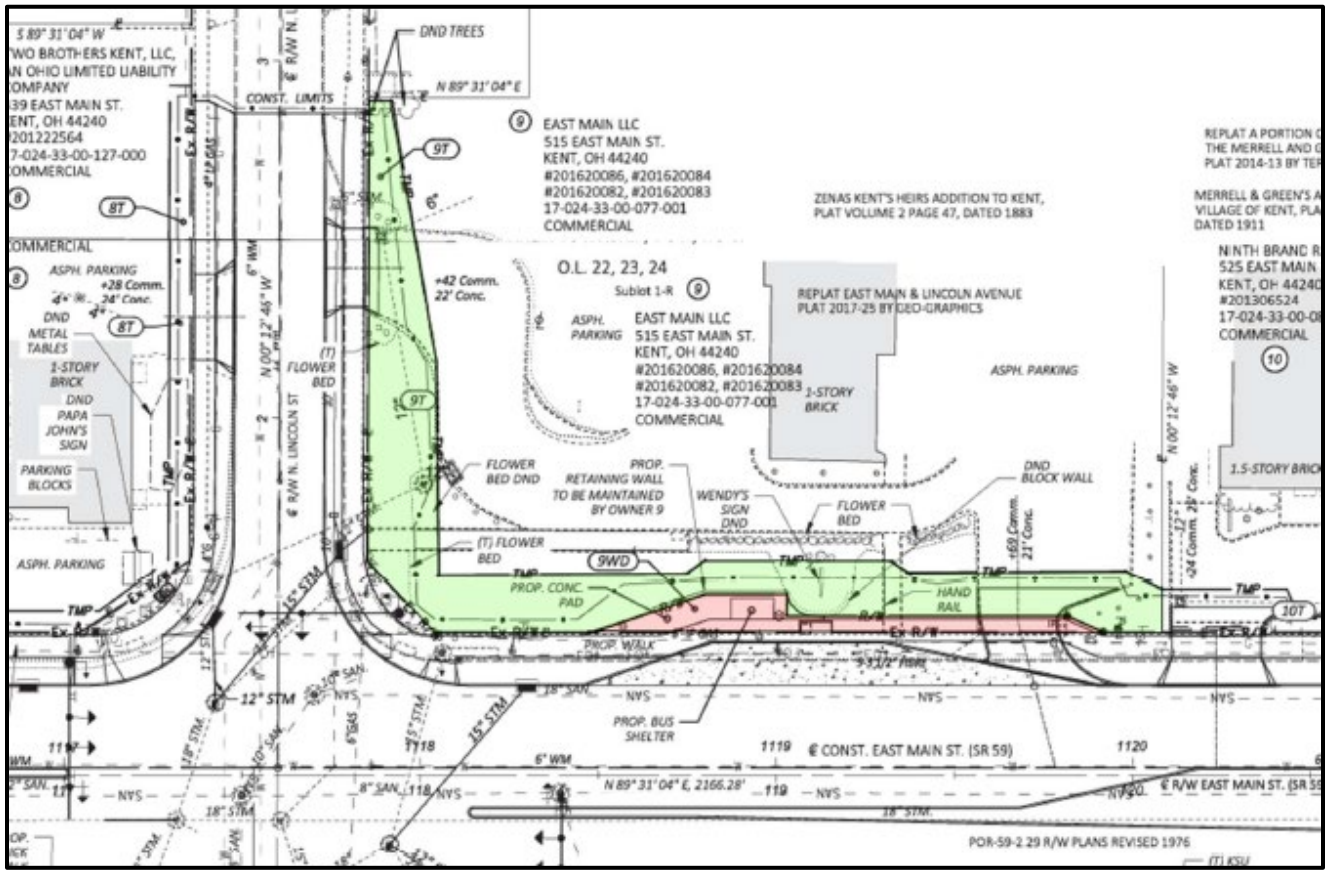


Figure 2 – Permanent (pink) & Temporary (green) Right-of-Way from Parcel 9-WD, T

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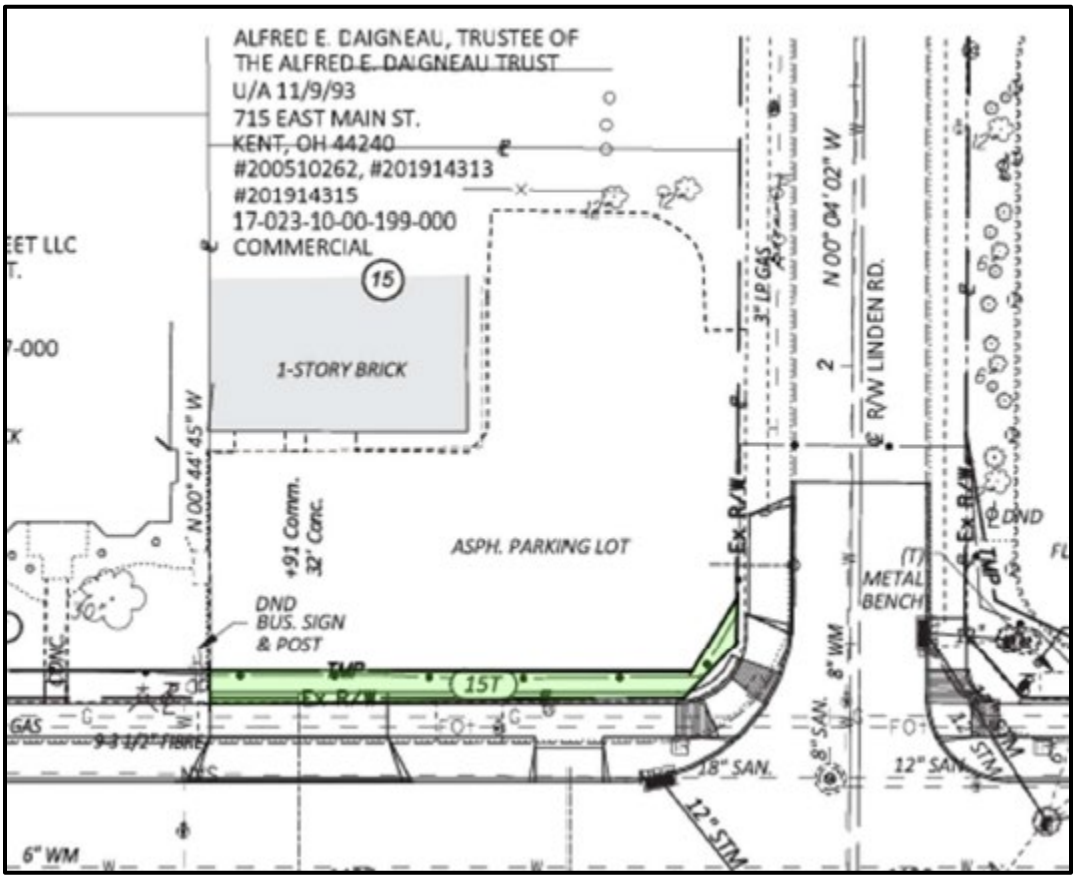

Figure 3 –Temporary (green) Right-of-Way from Parcel 15- T

We will continue to negotiate with both new owners in hopes of coming to a mutual agreement prior to filing these actions in court.

c: Melanie Baker, Service Director
Jon Giaquinto, Senior Engineer
Patti Long, Executive Assistant
Hope Jones, Law Director
Rhonda Hall, Budget and Finance Director
Sandy Lance