City of Kent

Wednesday, August 7, 2024

City Council Committee Meetings

320 S. Depeyster Street, Kent, OH 44240

MINUTES

Board and Commission Interviews

At 6:45, City Council interviewed candidates for appointment to the Board of Health. The following candidates were interviewed and provided background as to why they applied for the position and their qualifications:

Mr. Babtunde, Kazeem Adewole
Ms. Barbara Gregory
Ms. Rose Penix
Ms. Elizabeth Stapelton

At the end of the interview process, Mayor Fiala thanked each applicant and advised them that Council would be voting on the appointment at the August 21, 2024 Regular Council Meeting.

Public Hearing

At 07:15 PM, Mayor Jerry T. Fiala called the Public Hearing to order.

Present:	Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms.Heidi Shaffer Bish, Mr. Roger Sidoti, Mr. Robin Turner
Also Present:	Mr. Jerry T. Fiala, Mayor, and President of Council; Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Ms. Melanie Baker, Service Director; Mr. Jim Bowling, City Engineer; Ms. Joan Seidel, Health Commissioner; Ms. Rhonda Hall, Budget and Finance Director; Mr. Nick Shearer, Chief of Police; Mr. Jamie Samels, Fire Chief; Ms. Dominique Bollenbacher, Community Engagement Coordinator; Ms. Amy Wilkens, Clerk of Council

Ms. Bridget Susel said that on July 31, 2024, notice was given that Kent City Council will be holding a public hearing about the proposed local historic property designation for property located at 228 Gougler Avenue.

Mayor Fiala asked if there were any members of the audience with questions. Ms. Shaffer Bish asked Mayor Fiala if comments could be made by the audience as well as questions. Mayor Fiala said that is what he said.

There were no members in the audience requesting to speak at the public hearing.

Council Committee Meetings

Committee of the Whole

Mayor Fiala opened the Committee of the Whole meeting at 7:16 p.m.

Consent Agenda

Ms. Wilkens presented the concept of implementing a consent agenda for council meetings. She referenced a memo from July 29th, which outlines the details of a motion made by Mr. Hook on April 17th to explore this option. The memo included a mockup of what a revised agenda could look like, demonstrating how the consent agenda would fit into the structure. Additionally, Ms. Wilkens provided examples from other cities that currently use a consent agenda and suggested some items that could be included.

She proposed a trial period of five to six months if the consent agenda is approved, after which the council could review its effectiveness and decide whether to incorporate it into the council's standing rules. A video demonstrating how another city uses a consent agenda was also mentioned as a resource to help council members understand the process better.

Mr. Chris Hook expressed strong support for implementing the consent agenda, emphasizing its potential benefits for council meetings. He acknowledged that the initiative had been led by Amy and Hope, who had been considering this approach even before he joined the council. Mr. Hook shared that he had observed the effectiveness of consent agendas in other city councils, and he was excited about its potential to streamline routine items, keep meetings organized, and maintain public engagement.

He stressed that the consent agenda would still ensure accountability, as every item would be read aloud and could be pulled off for further discussion if necessary. The goal is to expedite the handling of routine matters, allowing the council to focus more on complex agenda items that require additional time. He also noted that this approach could prevent the need to delay discussions until future meetings due to time constraints. Mr. Hook thanked Amy and Hope for their leadership on this initiative.

Ms. Hope Jones expressed her support for the consent agenda, highlighting that it helps streamline the handling of routine, less engaging items. She noted that any item deemed important enough for discussion can still be pulled out from the consent agenda. What she particularly appreciates about this approach is that once all items are read, there is only one motion needed to suspend the rules and one motion to approve everything collectively, which can significantly save time. Ms. Jones emphasized her interest in having the council conduct a trial run of the consent agenda, as long as transparency to the public is maintained throughout the process.

Ms. Melissa Celko acknowledged the work done on the consent agenda proposal and expressed her support for it. She mentioned her experience working on a board that used a consent agenda, noting that when implemented well, it can significantly expedite matters. Ms. Celko agreed with Chris Hook's point that the consent agenda would allow the council to spend more time on issues that require deeper discussion and provide greater opportunities for public comment. She thanked Chris for his leadership on this initiative.

Mr. Turner expressed initial concerns about the potential impact on transparency with the public but felt that these concerns were adequately addressed. He acknowledged that while the change might seem like a shift, it appears to be a step forward. Mr. Turner supported the temporary trial of the consent agenda to evaluate its effectiveness and understand how it functions in practice.

Ms. Heidi Shaffer Bish shared her previous experience with consent agendas from her time on a board. She inquired about the process for discussing items if a board member wanted further discussion. She learned that items are read individually, and there is a pause after each item to allow members to request its removal from the consent agenda. Ms. Wilkens offered to play a video demonstrating how a consent agenda is handled.

Ms. Gwen Rosenberg raised concerns about the proposed consent agenda's impact on transparency and efficiency. She questioned whether the new process would affect how written communications and ordinances are handled, potentially limiting public awareness of submitted letters or changes in ordinances. Important issues that could become discussion points might be overlooked if not individually addressed. The consent agenda might impact the opportunity for public engagement and discussion on agenda items. She expressed hesitation about the need for this change, given the current system's functioning and its alignment with transparency and public involvement.

Mr. Mike DeLeone sought clarification on how the consent agenda handles ordinances. Specifically, he wanted to know if an ordinance could be pulled from the consent agenda for a separate discussion or reading if needed.

The response was that the process would involve reading through the ordinances, and if any ordinance needed to be discussed separately, it could be pulled out at that time.

Mr. Roger Sidoti expressed some skepticism about the potential impact of the consent agenda on resident engagement. He acknowledged that while he supports the trial of the consent agenda for six months, he is uncertain about how it will enhance engagement with residents. He mentioned that he is open to giving it a try to see if it leads to better outcomes, but he does not yet see a clear connection between the consent agenda and increased public involvement.

Mayor Fiala acknowledged that many on the council are accustomed to the current system and may find it challenging to adapt to a new process. He suggested that the council should proceed with viewing the video to better understand the proposed consent agenda process.

Ms. Wilkens indicated that Mr. Hook had his hand up. Mayor Fiala asked Ms. Wilkens if she wanted to run the meeting. She replied she did not.

Mr. Chris Hook addressed concerns about the consent agenda, noting that as a former audience member, he found it challenging to follow the detailed procedures during meetings. He suggested that a consent agenda could streamline routine items, making it easier for both the council and the public to focus on more critical issues. He acknowledged that while the consent agenda is not a perfect solution, it offers a way to prioritize attention where it's needed and can be adjusted if necessary.

Mr. Mike DeLeone pointed out that most community involvement typically occurs during committee meetings, where interested residents can discuss topics in detail. He suggested that by the time these issues reach the full council meeting, the council members should have already formed their opinions, which would make the consent agenda more focused and efficient for handling routine items.

Ms. Hope Jones explained that in her previous cities, public comment was scheduled early in the meeting, allowing residents to voice concerns before the consent agenda items were discussed. This setup ensures that if someone arrives with last-minute concerns, they can still raise them at the beginning of the meeting, and council members can address these concerns by pulling items from the consent agenda if needed. This approach incorporates safeguards to maintain transparency and public involvement.

Ms. Wilkens then played a clip from the City of Hudson Council Meeting which was an example of the reading of a consent agenda.

Ms. Heidi Shaffer Bish expressed her preference for continuing to read written communication aloud during meetings. She emphasized the importance of this practice for keeping both council members and the public informed, noting that it's valuable for transparency and ensuring that new communications are properly acknowledged.

Mr. Roger Sidoti proposed adopting the consent agenda system on a six-month trial basis, starting in September. He suggested that the council revisit the discussion in September to evaluate its effectiveness.

MOTION TO APPROVE A TRIAL CONSENT AGENDA BEGINNING IN SEPTEMBER MADE BY Mr. Roger Sidoti, SECONDED by Mr. Chris Hook and CARRIED by a voice vote of 9-0-0.

City Administration Building Construction Update

Ms. Melanie Baker provided an update on the construction project:

- Fencing Removal: The fencing has been taken down, and site work is beginning.
- Lane Closures: There will be lane closures near Haymaker and Southwater, scheduled to minimize disruption to morning and afternoon traffic and accommodate school bus schedules.
- Building Progress: The building's exterior is coming together with the chosen colors, and the "Kent City Hall" sign is up. Inside, drywall is finished, painting is underway, and tiles are being installed in the bathrooms. The ceiling grid is also being installed.
- Timeline: The current completion target is about the week before Thanksgiving. However, due to some delays (e.g., issues with carpet and tile sourcing), this timeline might be adjusted.
- Site Visits: Melanie offered to arrange site visits for those interested, recommending wearing masks due to paint fumes.

Community Development Committee

Local Historic Property Request from Unitarian Universalist Church

Ms. Bridget Susel explained the local historic designation process, which is part of the city's historic preservation ordinance passed in 2013. This designation is voluntary, and property owners can request it. The requests are reviewed by the Design and Preservation Committee, which then makes recommendations to the City Council.

Currently, the Unitarian Universalist Church of Kent has requested a local historic designation. The committee reviewed this request and unanimously recommended that the Council issue the designation. If the Council approves it with emergency status, the designation will be submitted to the state Historic Preservation Office. The city has not issued a historic designation in several years but has about seven active designations at this time. A representative from the church will provide additional historical background.

Ms. Ginny Horvath, a resident of Kent's Ward One and the newly elected moderator of the Board of Trustees for the Unitarian Universalist Church of Kent, spoke in favor of the local historic property designation for the church. She highlighted the church's unique role in the city's heritage and its contributions to various movements, including education, women's suffrage, and the peace movement. The church, dedicated in August 1868, is noted for its distinctive 19th-century architectural features. Horvath quoted a newspaper editor, Marshall

Dewey, who praised the church as one of the most substantial and beautiful in Northern Ohio at the time. She emphasized that Dewey's prediction of the church's continued success has proven true, with new generations of the congregation still worshiping in the same building. Ms. Horvath expressed hope that receiving a local historic property designation would aid in preserving the church, ensuring it remains a standing landmark for another 156 years.

Ms. Shaffer Bish asked how this historical designation would help the church and in what ways. Ms. Ginny Horvath explained that obtaining a local historic property designation is a crucial first step that will then be submitted to the state. This designation would make the Unitarian Universalist Church of Kent eligible for historical funds and grants, which are important for the church's fundraising efforts. She highlighted that the council's endorsement would not only support the church in securing these funds but also underscore the value of the church's historical significance to the community.

Ms. Celko thanked Ms. Horvath and the church for the work they have done for the community. She asked why this had not been done in the past. Ms. Ginny Horvath explained that the church had not previously pursued a historic designation due to its focus on addressing building issues through internal funds and the support of its congregation. They are now seeking this designation to access public funds and grants that could assist with maintaining and preserving the building. This new approach reflects their realization of the potential benefits of historic designation in supporting their preservation efforts.

Ms. Kitty Endres, a member of the congregation, emphasized the historical and ongoing significance of the church to the city and state. She highlighted that after 156 years, the building requires maintenance, which is costly. The historic designation is seen as a crucial first step to securing grants and other funding to support these maintenance efforts. She provided her address, 691 Riverbend, for the record.s

Ms. Shaffer Bish asked if they could tell us about the most recent renovations on the building. Ms. Horvath said they were necessary. The church's maintenance challenges included aging masonry that needed replacement and issues with the bell tower. Once work began, it became apparent that the problems were more extensive than initially expected. Addressing these issues not only aims to improve the tower's appearance but also addresses public safety concerns for pedestrians.

MOTION TO APPROVE LOCAL HISTORIC PROPERTY REQUEST FROM UCC MADE BY Ms. Heidi Shaffer Bish, SECONDED by Mr.Jack Amrhein and CARRIED by a voice vote of 9-0-0.

Ms. Shaffer Bish said she knows how much it costs the congregation to work on the projects. She said it is a wonderful piece of heritage for the city and the state which extends all the way back to the beginnings of Kent. It is a way of demonstrating the support of the local community.

Mr. Robin Turner said the church has been a tremendous asset for as long as he can remember. He said this ask is a way for the city to support it as a building of historical value and is thankful it is being brought to Council.

Design Guidelines Update

Ms. Bridget Susel, Community Development Director, presented a comparative table to the City Council outlining potential design regulations for the overlay district, following up on recommendations passed in December. She is looking for guidance in codifying the items on the table by taking them through the public hearing process and to the Planning Commission. The discussion revolved around aligning these potential regulations with existing zoning codes and the design guidelines established through public input.

Key points included:

- Overlay District Regulations: These guidelines are specific to the overlay district and not historic design guidelines. The proposed regulations are based on public input and are intended to enhance the downtown area.
- First Floor Use: Council discussed prohibiting residential and possibly private office uses on the first floor to maintain active commercial spaces.
- Building Design Elements: There were recommendations for specific architectural features, such as minimum first-floor heights, facade elements to differentiate street levels from upper floors, and consistency in design materials and colors.
- Demolition Regulations: The council considered how these new guidelines might conflict with existing demolition ordinances, particularly regarding protecting buildings within the overlay district from being torn down without council consent.
- Color and Material Regulations: The council debated the regulation of colors and materials used on building facades. The discussion highlighted the challenge of balancing aesthetic control with legal enforceability.
- Public vs. Private Space: There was a discussion on defining and regulating private spaces within commercial areas, such as private offices versus public retail spaces.

Overall, the council agreed that these potential regulations should be further vetted by the Planning Commission and undergo public hearings before any final decisions are made.

Mr. Jack Amrhein asked that if approved today, it goes to the planning commission (one to two work sessions) with public hearings, and once it goes through the process, each regulation will be back to council for another public hearing and committee discussion. Ms. Susel confirmed this would be the process.

Mr. Roger Sidoti clarified the motion is to move this forward to the planning commission to codify these guidelines and then bring them back to council for approval. He asked for the current footprint of the overlay district. He asked if that footprint could be amended at any time. Ms. Susel said that it could.

Mr. Hook asked about the Overlay District. He also asked for public hearings and if that brings in developers to speak on text amendments. Ms. Susel and Mr. Ruller explained that developers typically do not participate in work sessions or public hearings for text amendments to the zoning code unless it directly impacts a specific project they are working on. They clarified that developers might be involved if they are requesting a geographic map amendment to change the zoning district for a particular development that wouldn't be permitted under the current zoning. Mr. Ruller clarified that while large-scale developers might not typically engage in these processes, local property owners—who may also be small-scale developers—often provide input, particularly when it affects potential redevelopment opportunities on their properties.

Ms. Rosenberg opened the floor to public comment.

Mr. Thomas Hatch, who resides in Twin Lakes, came to the microphone and said he was speaking on behalf of the Kent Historical Society. He encouraged all to check out their new website of Kent Historic Structures, which is a beginning point. He said they would also like to continue the discussion of a historic district in Kent. He mentioned the building Bar Lucci. He said he would like to present more ideas on how they would establish a historical district in Kent.

Ms. Bridget Tipton, a resident at 458 West Main Street and a practicing architect, voiced concerns about the process of codifying design guidelines. She believes that the process of codifying design guidelines is complex and requires detailed diligence. She expressed concern about how these guidelines will be implemented in the future. She suggests that many design-related decisions should be addressed on a case-by-case basis by an Architectural Review Board (ARB), which has been disbanded. She feels that such decisions require specialized expertise. Bridget questions whether the Planning Commission, which is not composed of design professionals like architects, engineers, or planners, is the appropriate body to make design decisions that will become law. She advocated for the return of the ARB, even if only temporarily, to handle the implementation of these guidelines. She has previously raised this issue and feels strongly that the Planning Commission may not be equipped to undertake this challenging task.

MOTION TO APPROVE MOVING FORWARD WITH THE DESIGN GUIDELINES TEXT AMENDMENT PROCESS MADE BY Ms. Heidi Shaffer Bish, SECONDED by Ms. Melissa Celko and CARRIED by a voice vote of 9-0-0.

Ms. Shaffer Bish recognized that the process is not perfect but believes it's a necessary step to address the existing "floating design guidelines" and bring them into a more concrete, enforceable form. She acknowledged that the historic district is a separate issue, but she views this process as a positive step toward implementing meaningful guidelines. Ms. Shaffer Bish expressed a desire for increased participation from citizens, including architects, engineers, planners, and others with relevant expertise. She emphasized the importance of their input in the process. She pointed out that there is already a board responsible for implementing changes to the zoning code and noted that she had experience participating in this process during her time on the council. She also encouraged the involvement of the council in this process believing it is overdue and necessary to give the city the ability to enforce guidelines that were previously difficult to implement. One of the key issues Heidi highlighted is that current guidelines lack enforceability, or "teeth." She sees this process as a way to create actual ordinances or regulations within the code that can guide the city's development in a desired direction, rather than allowing it to be a "free-for-all" with only guidelines to follow.

Finance Committee

Juvenile Diversion PASS Grant

Chief Shearer reviewed the program and requested the council's approval to accept grant funding from the Ohio Department of Youth Services. He said the funding was secured through a collaboration with the Portage County Juvenile Court and Probation Department and the total grant awarded is $150,000, which will be disbursed over a two-year period. The funds will be distributed in four installments, with $37,500 allocated for each half-year period over the two years. The grant money will be used to support the Juvenile Diversion program. Specifically, it will cover costs for supplies and help offset the salary and overtime expenses for the juvenile counselor and officers involved in facilitating the program.

Ms. Celko asked if the funds had already been received. Chief Shearer said they were approached to be a partner in the grant application and they agreed.

Mr. Hook asked Chief Shearer to review the specifics of the program of the Juvenile Diversion PASS Grant. Chief Shearer provided an overview of the Juvenile Diversion program and how the grant funding will be utilized. The Juvenile Diversion program aims to intervene with youth who come into contact with the police, whether for criminal offenses or other concerning behaviors identified by officers or school referrals. The program involves a team including a juvenile counselor, a school resource officer, and a juvenile detective, all working together to support and guide the youth. The program offers computer-based learning programs for troubled youth, providing education and skills that might help them avoid further issues. The overall goal is to educate and divert the youth from entering the juvenile court system. Most cases handled by the department are diverted before reaching court. Not all cases are eligible for diversion. Traffic offenses, felony offenses, and offenses of violence are directly referred to juvenile court. A key focus of the program is the truancy prevention initiative, where the department collaborates with schools to address truancy before it escalates to criminal offenses for both the juvenile and their parents. The program will involve home visits and educational efforts to support students and their families in addressing truancy issues.

MOTION TO APPROVE THE JUVENILE DIVERSION PASS GRANT MADE BY Ms. Gwen Rosenberg, SECONDED by Mr. Roger Sidoti and CARRIED by a voice vote of 9-0-0.

Certified Liens to the County for Outstanding Payments

Ms. Rhonda Hall presented the annual housekeeping task related to delinquent accounts, which involve placing liens on properties with unpaid non-utility debts. The liens pertain to unpaid non-utility debts, including mowing maintenance violations, zoning violations, and health code violations. A list of delinquent accounts is compiled and reviewed annually. Property owners who have not settled their debts since last year are included on this list. The list could change before the final submission deadline on August 30th if payments are made by property owners. The finalized list must be submitted to the county by September 2nd, which coincides with Labor Day. If any payments are made before this date, the corresponding property will be removed from the list. It was clarified that the liens are placed on the property owners, not renters. Therefore, all individuals or groups listed are the owners of the properties in question.This process ensures that any unpaid non-utility debts are appropriately handled and that the city recovers the costs associated with these violations.

MOTION TO APPROVE CERTIFIED LIENS TO THE COUNTY MADE BY Ms. Gwen Rosenberg, SECONDED by Mr. Roger Sidoti and CARRIED by a voice vote of 9-0-0.

MOTION TO APPROVE CERTIFIED LIENS FOR DELINQUENT SIDEWALK REPAIRS MADE BY Ms. Gwen Rosenberg, SECONDED by Mr. Chris Hook and CARRIED by a voice vote of 9-0-0.

MOTION TO APPROVE CERTIFIED LIENS TO THE COUNTY FOR UTILITY PAYMENTS MADE BY Ms. Gwen Rosenberg, SECONDED by Mr Jack Amrhein and CARRIED by a voice vote of 9-0-0.

Then and Now Purchase Order Approval

Ms. Rhonda Hall explained the "Then and Now" Purchase order process which are financial orders used in accordance with the Ohio Revised Code sections 5754.15 tThese orders relate to financial transactions where an obligation (like a purchase or contract) was made before the funds were officially certified as available. The orders are used to retrospectively approve these transactions in accordance with state law. The orders discussed cover transactions up to July 31st. She said that these are supposed to be approved on a monthly bases, according to the Ohio code. Going forward, she would like to include the ordinance on a monthly basis to council. It was mentioned that this item could potentially be included on the council's consent agenda, meaning it could be grouped with other routine items for approval without separate discussion.

MOTION TO APPROVE THEN AND NOW PURCHASE ORDERS MADE BY Mr. Roger Sidoti, SECONDED by Ms. Gwen Rosenberg and CARRIED by a voice vote of 9-0-0.

Budget Appropriation Amendment

MOTION TO APPROVE THE BUDGET APPROPRIATION AMENDMENT MADE BY Ms.

Gwen Rosenberg, SECONDED by Mr. Jeff Clapper and CARRIED by a voice vote of 9-0-0.

Streets, Sidewalks & Utilities Committee

North Mantua Street - Purpose and Need Statement

Mr. Jim Bowling discussed the purpose and need statement for the improvement of North Mantua Street, particularly near the high school and extending to the city limits. This project is a collaborative effort between Davy Tree, the schools, and the city. The purpose and need statement serves as a guiding document to outline the improvements needed and the community's vision for the area post-completion. Bowling emphasized that the key objectives include enhancing safety for all users by slowing traffic on Route 43, balancing the needs of vehicles with other modes of transportation, improving vehicle ingress and egress, especially around Riverbend, and enhancing aesthetics and gateway features to create a welcoming entrance to Kent. He noted that the current road conditions encourage speeding, which contrasts with the community's desire for a slower, more pedestrian-friendly environment. The next steps involve working with stakeholders and citizens to develop a solution that aligns with these goals. He sought council approval of the purpose and need statement to move forward with the project

Ms. Celko expressed her appreciation for Jim Bowling's efforts in addressing the various elements involved in the North Mantua Street improvement project. She acknowledged his thoughtful handling of the concerns raised, including safety issues, traffic flow, and the desire to enhance the aesthetics as one enters Kent from the north side of town. She noted the valuable comments and discussions from stakeholders and expressed her support for the project, looking forward to the outcomes of their efforts.

MOTION TO APPROVE NORTH MANTUA STREET - PURPOSE AND NEED STATEMENT MADE BY Ms. Gwen Rosenberg, SECONDED by Mr. Michael DeLeone and CARRIED by a voice vote of 9-0-0.

2567 SR 43 - Request for Water Service

Mr. Jim Bowling discussed a request for water service for a property located on the east side of State Route 43, just north of Battaglia's Garden Center, within the Brimfield-Kent Joint Economic Development District (JEDD). He outlined that the developer will need to extend the existing 12-inch water line, which currently ends south of the nursing home, to their property. The city will own and operate the water line along State Route 43, while the property owner will be responsible for the water lines outside of this area. Jim emphasized that this new service will support the maintenance and operation of the existing water system, benefiting Kent residents and the water fund. He recommended council approval for providing water to this area.

MOTION TO APPROVE 2567 SR 43 - REQUEST FOR WATER SERVICE MADE BY Ms. Heidi Shaffer Bish, SECONDED by Mr. Jeff Clapper and CARRIED by a voice vote of 9-0-0.

N Water Street - Crosswalk Art Agreement

Mr. Jim Bowling discussed the continuation of the art project on North Water Street, which originated from the Better Block event in 2018. The project involves painting art in the crosswalks, and to ensure its upkeep, the city is partnering with Main Street Kent. Main Street Kent will be responsible for maintaining and touching up the artwork as needed, including after utility cuts. The artwork will remain until the next road resurfacing, at which point it will be reassessed for potential updates or changes based on community preferences.Jim clarified that this project follows the codified ordinance process, involving review and approval by Main Street Kent's design committee and Community Development. The art was selected through a formal process, with artists being compensated for their work.

MOTION TO APPROVE N WATER STREET - CROSSWALK ART AGREEMENT MADE BY Ms. Gwen Rosenberg, SECONDED by Ms.Heidi Shaffer Bish and CARRIED by a voice vote of 9-0-0.

Executive Session to discuss: Boards and Commission Appointments

MOTION TO ENTER EXECUTIVE SESSION TO DISCUSS: BOARDS AND COMMISSIONS MADE BY Mr.Jack Amrhein, SECONDED by Mr. Roger Sidoti. Roll call was taken.

Present:	Mr. Jack Amrhein, Ms. Melissa Celko, Mr. Jeff Clapper, Mr. Michael DeLeone, Mr. Chris Hook, Ms. Gwen Rosenberg, Ms. Heidi Shaffer Bish, Mr. Roger Sidoti, Mr. Robin Turner

At 9:30 p.m. a **MOTION TO RETURN TO THE COMMITTEE MEETING** WAS MADE BY Ms. Gwen Rosenberg, SECONDED by Mr. Jack Amrhein and CARRIED by a voice vote of 9-0-0.

No further business was conducted and the meeting adjourned at 9:31 p.m.

Amy Wilkens

Amy Wilkens, CMC
Clerk of Council