



City of Kent
Wednesday, September 18, 2024
Regular City Council Meeting
320 S. Depeyster Street, Kent, OH 44240

AGENDA

6:55 P.M. Board of Control

7:00 P.M. Regular Council Meeting

1. Roll Call
2. Opening Remarks and Pledge of Allegiance- Mr. Roger Sidoti
3. Communications
 - 3.1. Public Comment- Anyone wishing to address Council must submit their written comments to the Clerk of Council at councilclerk@kentohio.gov by 4:30 p.m. on the meeting day. If also requesting to speak at the meeting, comments are limited to three (3) minutes.
 - 3.2. Written Communication (All placed on file in the Clerk of Council's office)
 1. Portage County Solid Waste Management District Policy Committee Meeting Minutes from the July 16, 2024 meeting received and forwarded to Council on August 22, 2024.
 2. Email from Chris Klein resigning from the Civil Service Commission was received on August 25, 2024.
 3. Email from Garret Ferrara was received on August 27, 2024, sharing event information with Council about the Jewish Festival at KSU called the "Let HERE Be Light" Tour, being held on Thursday, September 5, 2024, from 5-7 pm.
 4. Letter from First Energy regarding their application with the Public Utilities Commission of Ohio to adjust base distribution rates was received and forwarded to Council on August 27, 2024.
 5. Email from Daniel Feuer, Kent State University Student, was received on August 29, 2024 asking to collaborate with the City of Kent on a parking system he is proposing to create.
 6. Standing Rock Cemetery Board of Trustees agenda for September 19, 2024 was received and posed on August 28, 2024.
 7. Letter received on August 26, 2024 from the Portage County Board of Elections regarding galley proofs of all ballots for the General Election on November 5, 2024 being available to be viewed at the Board of Elections Office.

8. Sustainability Commission Agenda for September 9, 2024 and the August, 5, 2024 Meeting Minutes received and uploaded on September 3, 2024.
9. Email from Joan Seidel, Health Commissioner announcing a Pop-up Food Pantry being held on September 25, 2024, from 11:00 am to 1:00pm at the 201 East Erie Street, Nurse Clinic was received on September 5, 2024.

3.3. City Manager's Report

4. Consent Agenda

4.1. Motion for Minutes and Actions

4.1.1. August 21, 2024 Regular Council Meeting Minutes September 4, 2024 Committee Meeting Minutes

4.1.2. Actions Recommended:

1. Authorize the TREX Liquor License request for Beware of the Leopard, LLC located at 176 East Main Street with the emergency clause.
2. Authorize and certify the tax rates and amounts for submission to the Portage County Auditor, with the emergency clause.
3. Authorize the renewal of the School Resource Officer for the 2024-2025 academic year, with the emergency clause.
4. Authorize the new street closure of Franklin Avenue between Summit Street and Haymaker Bridge overpass for the Lion's Club Car Show on October 5, 2024, with the emergency clause.
5. Authorize updates to the City's Parking Code for Pioneer Avenue, with the emergency clause.

Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by Council is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by Council motion and considered in its normal sequence under the Regular Order of Business.

4.3. **Draft 2024-085** AN ORDINANCE AUTHORIZING THE RECYCLING OF OLD TRAFFIC SYSTEM NETWORK EQUIPMENT THAT ARE NO LONGER NEEDED FOR MUNICIPAL PURPOSES, AND DECLARING AN EMERGENCY (Authorized August 21, 2024)

4.4. **DRAFT 2024-091** AN ORDINANCE AUTHORIZING THE TRANSFER OF A TREX LIQUOR LICENSE INTO THE CITY OF KENT BY BEWARE OF THE LEOPARD, LLC, AN OHIO LIMITED LIABILITY COMPANY, CONDITIONED UPON THE EXECUTION OF A DEVELOPMENT AGREEMENT BETWEEN

THE CITY OF KENT, OHIO AND BEWARE OF THE LEOPARD, LLC, AND
DECLARING AN EMERGENCY (Authorized)

- 4.5. **Draft 2024-092** RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (Authorized)
- 4.6. **Draft 2024-093** AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO APPROVE AND EXECUTE AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF KENT, OHIO AND THE KENT CITY BOARD OF EDUCATION REGARDING THE SCHOOL RESOURCE OFFICER PROGRAM, EXTENDING THIS AGREEMENT UNTIL JUNE 2, 2025, AND DECLARING AN EMERGENCY (Authorized)
- 4.7. **DRAFT 2024-094** AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO APPROVE A NEW SPECIAL EVENT APPLICATION FROM MISSY HARMON ON BEHALF OF THE KENT LIONS CLUB TO BE HELD ON OCTOBER 5, 2024, AND THE TEMPORARY CLOSURE OF THE KENT DOWNTOWN STREETS, AND DECLARING AN EMERGENCY (Authorized)
- 4.8. **Draft 2024-095** AN ORDINANCE AUTHORIZING THE CITY OF KENT FIRE DEPARTMENT TO ACCEPT A GRANT IN THE AMOUNT OF \$25,254.54 TO REPLACE OLD FIRE HOSE WITH CORRESPONDING APPROPRIATION OF FUNDS AND DECLARING AN EMERGENCY (Authorized March 20, 2024 City Manager's Report)
- 4.9. **Draft 2024-096** AN ORDINANCE AMENDING SECTION 353.02 OF THE CODIFIED ORDINANCES OF THE CITY OF KENT TITLED "PARKING REGULATION AUTHORIZATION" AND DECLARING AN EMERGENCY. (Authorized)
- 4.10. **Draft 2024-101** AN ORDINANCE ACCEPTING AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE THE FOLLOWING AGREEMENTS WITH THE CITY OF KENT, OHIO, WITH THE CITY OBTAINING TEMPORARY EASEMENTS, FOR RIGHT-OF-WAY PURPOSES, TO INSTALL, CONSTRUCT AND RECONSTRUCT THE ROADWAY FOR THE PROJECT KNOWN AS EAST MAIN STREET IMPROVEMENT PROJECT, AND DECLARING AN EMERGENCY (Authorized)
- 4.11. **Draft 2024-102** AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED \$3000.00; AND DECLARING AN EMERGENCY (Unauthorized)
- 4.12. Motions to Suspend and Adopt Ordinances

5. Standing Committees & Legislation

5.1. **Committee of the Whole** Chair Mayor Fiala/ Vice-Chair Amrhein

5.1.1. Action(s) Recommended: None

5.2. **Community Development** Chair Rosenberg/ Vice-Chair Clapper

5.2.1. Action(s) Recommended

1. Authorize text changes to amend the City's procedures for collecting outstanding rental fees, with the emergency clause.
2. Approve facade changes at 252 N. Water Street.

5.2.2. **Draft 2024-097** AN ORDINANCE AMENDING CHAPTER 501 (GENERAL PROVISIONS & PENALTY) AND CHAPTER 1367 (LICENSING REQUIREMENTS) OF THE CODIFIED ORDINANCES OF THE CITY OF KENT, AND DECLARING AN EMERGENCY (Authorized)

5.3. **Finance Committee** Chair DeLeone/ Vice-Chair Celko

5.3.1. Action(s) Recommended:

1. Approve the submission and allocation of funds for the 911 Fund Appropriation with the emergency clause.

5.3.2. **Draft 2024-098** AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ENTER INTO AN AGREEMENT WITH APCO INTERNATIONAL AND MOTOROLA SOLUTIONS, WAIVING COMPETITIVE BIDDING AND INCREASING THE APPROPRIATIONS IN THE WIRELESS 911 FUND IN THE AMOUNT OF \$184,333.84, AND DECLARING AN EMERGENCY (Authorized)

5.4. **Health & Safety Committee** Chair Amrhein/ Vice-Chair Sidoti

5.4.1. Action(s) Recommended: No additional recommendations (See Consent Agenda)

5.5. **Streets, Sidewalks and Utilities** Chair Sidoti/ Vice-Chair Clapper

5.5.1. Action(s) Recommended

1. Approve the new Safe Routes to School Travel Plan with the emergency clause.
2. Authorize the new water planning study agreement with Portage County Water Resources, with the emergency clause.

5.5.2. **Draft 2024-099** AN ORDINANCE APPROVING THE SCHOOL TRAVEL PLAN (STP) AS CREATED IN CONJUNCTION WITH THE KENT CITY SCHOOL DISTRICT AND DECLARING AN EMERGENCY (Authorized)

5.5.3. **Draft 2024-100** AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ENTER INTO A WATER PLANNING AGREEMENT BETWEEN THE CITY OF KENT AND PORTAGE COUNTY WATER RESOURCES (PCWR) TO JOINTLY STUDY THE ABILITY TO SERVE POTABLE WATER TO THE SOUTH AREA OF KENT, AND DECLARING AN EMERGENCY (Authorized)

6. Unfinished Business

7. New Business

8. Councilmembers' Comments

9. Mayor's Report

Adjourn

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in any City or City Council public meeting or event should contact the Clerk of Council at 330-678-8007. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight hours prior to the event.