



Civil Service Commission

City of Kent 930 Overholt Road Kent, Ohio 44240 330-678-8101

Civil Service Commission Meeting

September 16, 2024, 5:00 pm

Kent Fire Department, 320 S Depeyster Street

Call to Order

Roll Call

Civil Service Commission

1. Approval of Commission Meeting Minutes – June 17, 2024.
2. Hope Jones came up with recommendations for the promotions for the fire and police chief.
3. For filing the position of the Civil Service Coordinator, would Dominique just schedule the date and post that exam date? Or do we post we are hiring and then invite people to who apply to come to the exam?

Service Administration

Safety Administration

1. Waste Water Operator

Police

1. Personnel Change:
 - a. Retirement : Jim Prusha September 30, 2024 (
2. Extend the current sergeants' promotional list for one additional year.
3. Request for exceptional appointment for Detention Officer.¹

Fire

1. Fire Chief Jamie Samels is requesting a new entry level test. Old list expired June 2024.

Unfinished business

Adjournment

- ¹ 1 In the case of a vacancy in a position in the classified civil service where peculiar and exceptional qualifications of a scientific, managerial, professional, or educational character are required, and upon satisfactory evidence that for specified reasons competition in such special case is impractical and that the position can best be filled by a selection of some designated person of high and recognized attainments in those qualities, the Commission may suspend the provisions of Section 124.01 to 124.64 of the Revised Code that require competition in such case, but no suspension shall be general in its application. All such cases of suspension shall be reported in the minutes of the Commission and in the annual report with the reasons for the suspension.

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in the Civil Service Commission public meeting or event should contact the Civil Service Commission at 330-678-8101 john.seidel@kentohio.gov. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight (48) hours prior to the event.