



City of Kent
Tuesday, October 8, 2024
Regular Health Board Meeting
201 E. Erie Street, Kent, OH 44240

AGENDA

1. Roll Call
2. Approval of Minutes
 - 2.1. September 10, 2024 Health Board minutes
3. Open Comments / Guest Comments
 - 3.1. Jalessa Caples, Accreditation Coordinator
4. Reports
 - 4.1. September 2024 Statistical Report
 - 4.2. September 2024 Health Director's Report
5. Discussion Items
6. Action Items
 - 6.1. September 2024 Expenditures and Encumbrances
 - 6.2.
 1. Resolution #2024-002 Acceptance of a Resolution to Increase Local Licensing Fees for Body Art Establishments in the Kent City Health District – Second reading
 - 6.3.
 1. Resolution #2024-003 Acceptance of a resolution to allow Health Commissioner and/or Registered Environmental Health Specialist (REHS) and Environmental Health Specialist in Training (EHSIT) while working in the food safety program the authority to Tag articles to remove from use. First Reading
 - 6.4.
 1. Resolution #2024 -004 Acceptance of a resolution to increase local licensing fees

For Food Service Operations and Retail Food Establishments in the Kent City Health District. First Reading

6.5.

1. Resolution #2024-005 Acceptance of a resolution to adopt local licensing fees

For Public Swimming Pools and Spas in the Kent City Health District. First Reading

7. Executive Session

8. Adjourn Meeting



Kent City Health Department
201 E Erie St. 2nd Floor
Kent, Ohio 44240
BOARD OF HEALTH MEETING MINUTES
September 10, 2024



Board Members Present

Louise Frederick- President
Melissa Zullo- Vice President
Evan Howe
Kazeem Adewole
Michelle Frederick

Absent

Chris Hook

Guests Present

Robert Walker
Frederick Ferguson
Janice Kubiak

Staff Present

Joan Seidel
Linda Grimm
Jalessa Caples
Dr. Angela DeJulius

Louise Frederick called to order the Kent City Health Board Meeting of September 10, 2024, at 5:35 pm, followed by introductions of all attendees to welcome new board member Kazeem Adenole. Joan Seidel called the roll: *Louise Frederick "here", Melissa Zullo "here", Evan Howe "here", Kazeem Adewole "here"*.

Motion: A motion to excuse Michelle Frederick from the meeting was made by Evan Howe and seconded by Melissa Zullo. With no objections, the motion passed.

Motion: A motion to excuse Chris Hook from the meeting was made by Evan Howe and seconded by Melissa Zullo. With no objections, the motion passed.

Motion: A motion to approve the minutes from the August 13, 2024, meeting was made by Evan Howe and seconded by Michelle Zullo. Without further discussion, the motion passed.

Michelle Frederick arrived at 5:43pm. Jalessa Caples gave an update of the current re-accreditation progress.

Guests Comments: Frederick Ferguson and Janice Kubiak reported being 2nd year medical residents and attended to observe the meeting.

Reports:

- A. Statistical Report August 2024– Joan Seidel commented regarding no indigent burials in August but one in September so far bringing the total to 8; and about mosquito hours mentioning the efforts of the intern. Louise Frederick noticed the sizable increase in birth certificates issued.
- B. Health Department Report- August 2024 reports reviewed by Joan Seidel:
 1. Nursing Report
 - a. Communicable Disease
 - i. Although no outbreaks reported, numbers of cases climbing. Waste water monitoring lists Kent as "Substantially Increasing" the highest alert level. (see report for July to August comparison). Glad to have a large supply of test kits. Moderna vaccine has arrived.
 - ii. Concern for Highly Pathogenic Avian Influenza – one human case from livestock in Prebble County, Ohio. One person with no known ill animal exposures. Overall, very limited. No person to person spread so still very low risk to most of the population. But only two mutations away from an easier spread strain.
 - iii. Awaiting Influenza Vaccine order to arrive. We are already lining up homebound requests. City wide flu clinic on 10/9/24 for employees and their immediate families.

- iv. Oropouche & Eastern Equine Virus concerns – mostly from travelers currently, but with climate change it will be here at some point.
 - v. Concern for growing outbreak of Mpox in Democratic Republic of Congo. We did have an individual reach out for Mpox vaccine due to high-risk behavior, but they never showed up.
 - vi. Met with PCHD and AxxessPointe for Hepatitis C cases was informed of six new cases of HIV in Portage County and one in Kent. Dr. DeJulius mentioned stepping up prep efforts.
- b. Community Outreach
 - i. 8/17/24 we partnered with KSU and DeWeese Health Center for Freshman Kick-off
 - ii. 8/18/24 Lanika and Jalessa went to LGBTQ+ welcome back
 - iii. 8/22/24 We set up right in front of the clinic for Flashes First Thursday.
 - iv. 8/24/24 River Clean-up– 10 participants assisted Eric, estimated 3 tons of debris removed, mostly railroad ties and tires.
 - v. 8/25/24– Interfraternity Council Risk Management – Kyle came to speak to housing and trash concern. I spoke about Drug Overdose awareness day, sexually transmitted infections, provided condoms, and touched on safety during flooding.
 - vi. 8/30/24 Drug Overdose Awareness Day– partnered with KSU and DeWeese for Project DAWN. Very well attended
 - vii. 9/4/24 Wellness Wednesday at KSU Rec Center, STI focus
 - viii. 9/7&8/24 We will staff for Art in the Park.
 - ix. 9/17/24 KSU Resident Assistant Narcan Education (Cancelled)
 - x. 9/25/24 we will have a pop-up food pantry out of the clinic in conjunction with KSU
 - xi. 9/26/24 PARTA Health Fair
 - xii. 9/28/24 we were asked to provide screenings and crafts before and after homecoming parade. We will partner with KSU College of Public Health and Portage County Health District.
 - xiii. I reached out to Kent City Schools to ask if we could start attending their equity meetings and they were very receptive.
- 2. Environmental
 - a. Food Service Organizations
 - i. Updated Food Code went into effect September 5, 2024
 - ii. Concern for pop-up mobiles. This is difficult because it happens on weekends, and we are not always aware. We used to have a mobile ordinance that guided out of city vendors to register when they would be setting up, but there were additions placed into the ordinance that did not sit well with some well-established mobiles and in their defense, they were not asked to have input prior to these enhancements. In the end the ordinance was revoked. Now there is a concern about the look and zoning conflicts with one. They passed health inspection, up to zoning to enforce their regulations.
 - b. Housing
 - i. Complaint from a renter at Villages at Franklin Crossing, severe water damage and they would not allow her to transfer to another unit. Renter came in, Jason sent to property management, and she was in her new unit the next day.
 - ii. Concern for a fraternity house that is out of code, need exemption or second route for egress. Code enforcement must rule on this. City Code Enforcement provided an exemption for this space.
 - c. Recreational Water and Campgrounds –
 - i. Two more pools require inspection. The rest of the outdoor pools should be closing if not already closed.
 - d. Body Art
 - a. A second pop up body art is scheduled. Since the fees for this is not passed yet Justin will do this one for free and factor it into the overall cost analysis.
 - e. Solid Waste and Water Quality
 - i. EPA issued a second Notice of Violation (NOV) for Thompkins property. Some clean-up has occurred but still ongoing need.
 - ii. August was a heavy month for trash complaints, but they have all resolved now with no issues.

3. Vital Statistics

- a. Tracy filled in so Linda could have vacation and keep VS open.
- b. Statewide meeting for proposed changes to VS with Q&A. Linda and I will participate.

4. Grants

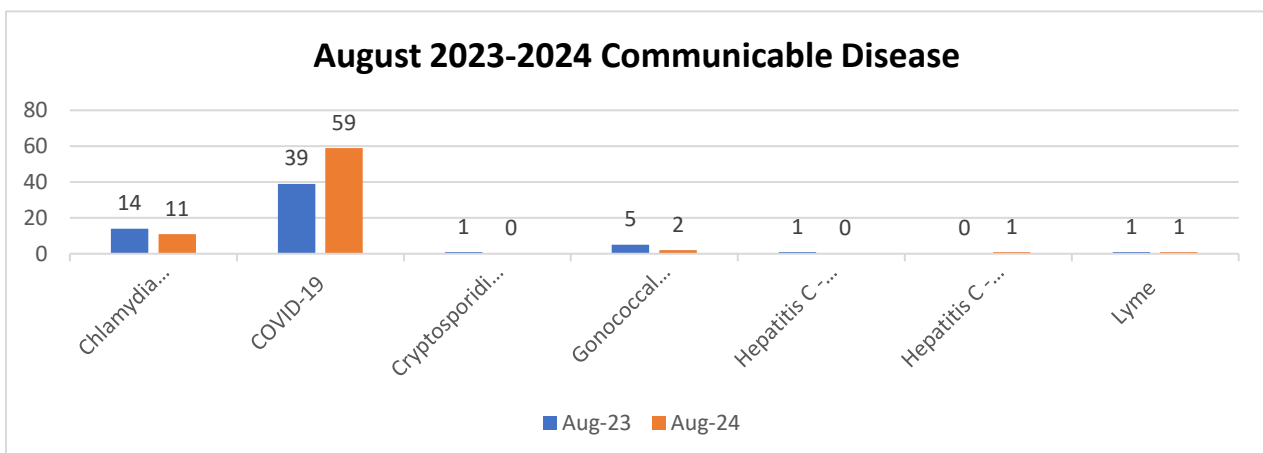
- a. EPA –We had consistent positives once pools turned. Spraying completed twice. I was not able to help this year, they were short staffed, but got it accomplished.
- b. EO23 – Extended until 12/31/24. Working with grant supervisor for reporting.
- c. WDG – Awaiting to hear if budget revision was accepted.
- d. HEAL – Healthy Eating and Active Living Grant – Jalessa working on the next cycle and discussed progress.
- e. Farm to School – Jalessa organized meeting with AxxessPointe team and Farmers Market to lay groundwork for prescription food pantry.
- f. TOBACCO– Two KPD officers went on compliance checks, multiple failures. Working with legal department to send out fines and at least for one facility which is repeatedly non-compliant will suspend retail privileges for 30 days.
- g. FDA – Justin has 3 interested candidates for this next cycle. Justin went to NEHA for 3 days, Jason attended 1 day.
- h. VISTAs –Restructuring of positions and duties.

5. Accreditation

- a. Meetings continue. Process for narratives streamlined, Jalessa has completed several drafts.
- b. Discussed need for Satisfaction survey. Lanika working on this, and we will aim to roll out 10/1/24 with goal of 30 responses per month.

6. Other

- a. Ann Ramer came to our Drug Overdose Awareness Day on KSU. She was really pleased with what we offered and the turn out.
- b. I attended a 3-day seminar put on free of charge by CDC on toxic outbreak response in Columbus. CASPER training was a part of this.
- c. Will attend AOHC fall conference (September 18-20) as directed by the ORC; Dr. De Julius will attend the mandated medical director's section.

**Discussion Items:**

- A. Public Health Emergency Preparedness Coordinator Robert (Bob) Walker discussed the current emergency alert systems and conducted voluntary sign-ups with board members and staff for registration into the system to receive alerts & notifications.

Action Items:

A.

Expenditures and Encumbrances August 2024

8/1/2024	Ohio Division of Real Estate	Burial Permit Fees July 2024	\$125.00
8/1/2024	Treasurer, State of Ohio	FSO Transmittal Fees July 2024	\$84.00
8/1/2024	Treasurer, State of Ohio	RFE Transmittal Fees July 2024	\$56.00
8/6/2024	AOHC	Fall Conference Registration for Joan Seidel	\$240.00
8/6/2024	Embassy Suites by Hilton	AOHC Fall Conference Hotel for Joan Seidel	\$145.00
8/6/2024	Treasurer, State of Ohio	Death Certificate Security Paper	\$898.20
8/7/2024	Hyatt Regency	ODH Disaster Readiness Training Hotel for Joan Seidel	\$244.00
8/12/2024	Ohio Department of Agriculture	Pesticide Commercial Applicator License Renewal Justin Smith	\$35.00
8/13/2024	Ohio Environmental Health Assoc.	NE OEHA Fall Conf. Registration for Kyle Kelly & Jason Revesz	\$230.00
8/13/2024	Ohio Environmental Health Assoc.	OEHA Membership Dues for Kyle Kelly & Jason Revesz	\$140.00
8/16/2024	Kent City Health Department	Petty Cash Receipts- Tobacco Retail License Compliance Checks	\$52.49
8/16/2024	Garrett Groff	Tobacco Retail Licensing Compliance Checks- 4 @\$20 each	\$80.00
8/16/2024	Kendra Weiglin	Tobacco Retail Licensing Compliance Checks- 5 @\$20 each	\$100.00
8/16/2024	Janyian Scott	Tobacco Retail Licensing Compliance Checks- 5 @\$20 each	\$100.00
8/16/2024	Leeann Hanna	Tobacco Retail Licensing Compliance Checks- 5 @\$20 each	\$100.00
8/19/2024	Drury Hotels	NEHA-FDA RFFM Conference Hotel for Justin Smith	\$321.75
8/21/2024	Future Self Nutrition LLC	Education Videos	\$90.00
8/22/2024	Ohio Business Machines	Freight Charge for Printer Toner	\$40.00
8/22/2024	Memorial Animal Hospital	Raccoon Specimen Prep for Rabies Testing	\$95.00
8/22/2024	AOHC	Fall Conference Registration for Angela DeJulius	\$120.00
8/30/2024	Moderna	Moderna COVID Vaccine	\$4,621.00

Motion: A motion to approve the expenditures and encumbrances for August 2024 was made by Evan Howe and seconded by Melissa Zullo. Without further discussion the motion passed.

B. First reading of Resolution# 2024-003 for increasing body art establishments local licensing fees was reviewed and discussed with the board.

Executive Session: None

Adjourn:

Motion: A motion to adjourn the health board meeting was made by Evan Howe and seconded by Kazeem Adewole. The motion passed and the meeting was adjourned at 6:41 pm.

Approved:

Louise Frederick, President

Date

Joan Seidel, Secretary

Date



KENT CITY HEALTH DEPARTMENT STATISTICAL REPORT 2024

HEALTH DEPT. \$ COLLECTED		Sep-24	YTD 2024	Sep-23	YTD 2023
Vital Statistics	\$	16,668.00	\$ 152,753.68	\$ 27,357.00	\$ 184,812.27
Retail Food Establishments	\$	360.00	\$ 22,546.50	\$ 280.00	\$ 20,853.00
Food Service Operations	\$	1,900.00	\$ 92,781.13	\$ 2,130.00	\$ 88,913.83
Recreational Water- Pools & Spas	\$	-	\$ 12,463.75	\$ -	\$ 12,195.00
Housing	\$	3,335.00	\$ 98,318.75	\$ 10,267.50	\$ 106,439.50
Body Art Establishments	\$	-	\$ 1,350.00	\$ -	\$ 1,300.00
Solid Waste Haulers	\$	-	\$ 1,200.00	\$ -	\$ 1,600.00
Tobacco Retail Establishments	\$	300.00	\$ 7,500.00	\$ 1,600.00	\$ 10,000.00
Trash Ticketing	\$	60.00	\$ 320.00	\$ 90.00	\$ 150.00
Smoke-Free Investigation	\$	-	\$ 265.00	\$ -	\$ 500.00
Nat'l Env. Health Assoc.- FDA Grant	\$	-	\$ 5,000.00	\$ -	\$ 4,230.31
Tobacco Use Grant	\$	-	\$ 26,600.00	\$ -	\$ 80,125.00
EPA Grant for Vector Control	\$	-	\$ 25,000.00	\$ -	\$ 25,000.00
COVID Grants	\$	-	\$ -	\$ -	\$ 87,420.91
Workforce Development Grant	\$	-	\$ 34,232.07	\$ 25,802.47	\$ 95,387.37
Healthy Eating & Active Living (HEAL) Grant	\$	-	\$ 20,000.00	\$ -	\$ 10,000.00
Falls-Staying Active & Independent (SAIL) Grant	\$	-	\$ -	\$ -	\$ 1,200.00
Americorps (VISTA) Grant	\$	-	\$ 39,874.22	\$ -	\$ -
State Subsidies	\$	-	\$ 18,370.12	\$ -	\$ 18,785.62
Medicaid Administrative Claiming	\$	-	\$ 12,895.83	\$ -	\$ 6,727.13
Nurse Clinic	\$	451.90	\$ 1,222.06	\$ -	\$ -
Miscellaneous:	Other	\$ -	\$ 168.80	\$ -	\$ 1,995.00
	Copy Fees	\$ 4.90	\$ 38.50	\$ -	\$ -
	Mailing Fees	\$ 171.00	\$ 1,677.70	\$ 613.50	\$ 2,047.80
	Overpayments	\$ 7.50	\$ 13.00	\$ 7.00	\$ 12.02
TOTAL COLLECTED		\$ 23,258.30	\$ 574,591.11	\$ 68,147.47	\$ 759,694.76
TO STATE					
Vital Statistics	\$	-	\$ 95,270.16	\$ -	\$ 99,518.64
Burial Permit Fees	\$	90.00	\$ 1,122.50	\$ 177.50	\$ 1,102.50
Retail Food Establishments	\$	-	\$ 1,372.00	\$ -	\$ 1,260.00
Food Service Operations	\$	28.00	\$ 4,214.00	\$ 56.00	\$ 4,012.00
Recreational Water- Pools & Spas	\$	-	\$ 1,420.00	\$ -	\$ 1,420.00
TOTAL	\$	118.00	\$ 103,398.66	\$ 233.50	\$ 107,313.14
TOTAL ASSETS		\$ 23,140.30	\$ 471,192.45	\$ 67,913.97	\$ 652,381.62

KENT CITY HEALTH DEPARTMENT STATISTICAL REPORT Continued

		Sep-24	YTD 2024	Sep-23	YTD 2023
PERMIT/License					
Retail Food Establishments		1	51	0	45
Food Service Operations		9	169	11	176
Food Service Operations- Vending		0	7	0	6
Recreational Water- Pools & Spas		0	19	0	19
Housing		23	257	30	260
Body Art Establishments		0	3	0	2
Solid Waste Haulers		0	20	0	27
Tobacco Retail Establishments		0	14	4	25
TOTAL		33	540	45	560
MOSQUITO CONTROL					
	Intern	Staff	Total		
Surveillance Hours	28.5	19.0	583.0	31.0	493.8
Larvicide Hours	0.0	0.0	60.0	3.5	68.0
Adulticide Hours	0.0	2.3	113.50	34.0	101.3
Office Hours	0.0	0.0	23.0	0.0	20.5
Sites Visited		24	375	38	244
COMPLAINTS					
	Received				
	Abated				
		12	105	18	124
		0	41	8	77
COMMUNICABLE DISEASE					
		119	564	108	725
IMMUNIZATIONS- COVID					
		0	9	0	39
Child		0	0	0	1
Adult		0	9	0	38
IMMUNIZATIONS- INFLUENZA					
		0	6	0	5
Child		0	0	0	3
Adult		0	6	0	2
IMMUNIZATIONS- OTHER					
		0	2	0	6
Child		0	0	0	0
Adult		0	2	0	6
VITAL STATISTICS- Certified Copies Issued					
Birth Certificates		263	2598	443	2713
Death Certificates		427	4363	688	4730



Vision: Empowered people, safer environments, and healthier communities.

September Health Department Report
October 8, 2024

1. Nursing Report

a. Communicable Disease –

- i. Cases seems to be leveling off, still several new each day in ODRS. WWM shows decrease in virus particles (9/23/24). Continue to participate in free test kits form the state. The state also provided a free case of N-95 masks we are distributing free of charge.
- ii. Communicable disease reporting – one Lyme disease in a child, 1 Salmonella, 1 Pertussis in a child no vaccine protection.
- iii. City wide flu vaccine clinic for employees and immediate families 10/9/24; Kentway for 55 and older clinic 10/16/24. Attempting to arrange with 4 Seasons as well.
- iv. HAN alerts for Clade 2 M-Pox infections as well as Marburg (related to Ebola, no vaccine or cure) virus in Rwanda.

b. Community Outreach

- i. 9/25/24 pop-up food pantry in conjunction with KSU went very well, two more are scheduled for 10/30/24 and 11/27/24
- ii. I presented Narcan education to Stopher Hall residents. They were gathering signatures for interest into having a Narcan distribution on campus.
- iii. Sara participated for Fire and KCHD at the PARTA health fair. Offered a KSU Nursing student the opportunity to provide BP checks under Sara's supervision. Sara provided Narcan.
- iv. 9/28/24 Even though there was rain for Homecoming Lanika and Jalessa stated there was pretty good turn out and attendees appeared to like the offerings provided.
- v. 10/11/24 Lanika and I will participate in the Rainbow weekend market day.

2. Environmental

a. Food Service Organizations (FSOs)

- i. Two FSOs made major renovations without planning review approval. Owners feel approval comes from the building department, but it should come from both, One FSO would not return emails or calls.
- ii. Several new restaurants coming in, including Bibibop Asian.
- iii. Allergen marking now must be on menus, or signs large enough for customers ot easily read.

b. Housing –

- i. Residence Hall bat issues was reported by a concerned parent. Evidently students had been attempting to catch a bat for two weeks prior to calling housing for assistance. When housing/facilities came they were able to catch the bat but then destroyed it with notifying us. They also refused to offer prophylaxis reporting that it was never found in a student's bedroom. We do not inspect campus housing, but we can become involved if there is a health risk. KSU will revise their procedure /policy to save the bat, refrigerate it and bring it to the KCHD for testing.
- ii. Barstool had a video of students in a rental property attempting to catch a bat. The last edition of the Tree City Bulletin had an article on what to do if there is a bat in your dwelling.

c. Recreational Water and Campgrounds –

- i. Pool fees resolution under Action Items

d. Body Art –

- a. Pop-up went well. Justin expects more of these types of events.
- b. Resolution for fees under action items.

e. Solid Waste and Water Quality

- i. Eric had an audit with the EPA and it went well, minor areas for consideration.

3. Vital Statistics –

- a. Many questions remain as a result of state program for change to Vital Check (Lexus Nexus). We may have to stop using Permitium to use to State portal.

4. Grants –

- a. EPA –We still have 3 pools positive, cold weather does not allow for spraying.
- b. EO23 – Extended until 12/31/24. Working with grant supervisor for reporting.
- c. WDG – CDC announced that an additional \$50,000 will be added to cover costs of PHAB accreditation. A new budget revision will need to be submitted for this. The letter attesting to our PHAB status was submitted via GMIS.
- d. HEAL – Healthy Eating and Active Living Grant – Jalessa shared next cycle has been approved.
- e. Farm to School – Jalessa organized meeting with AxxessPointe team and Farmers Market to lay groundwork for prescription food pantry.
- f. TOBACCO – Deliverables for Q1 approved.
- g. FDA grant - Justin working on track II, will attempt to complete the 3 standards in that section so that track III can be started. NO penalties if this is not completed.
- h. VISTAs –Three returning, looking to onboard one more in communications.

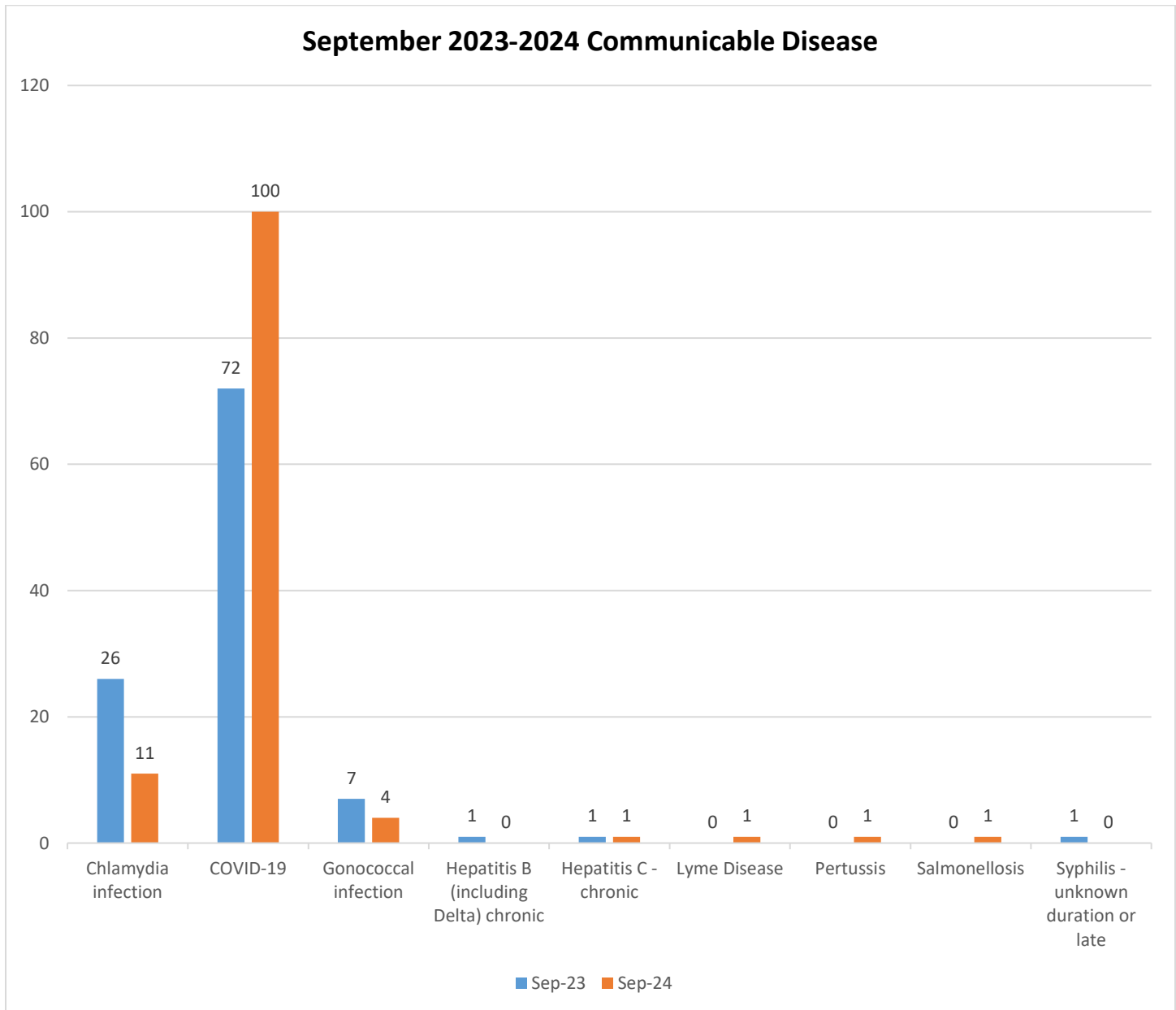
5. Accreditation –

- a. Satisfaction survey completed. Will start using as of October 1, 2024.

6. Other –

- a. AOHC was very informative, great lectures on healthcare in the future, Cannabis update, Ticks and vector borne disease, PFAS in water, as well as emergency preparedness.
- b. I will be attending OPHA Nurse section conference in Dayton November 7 & 8th.

- c. Jalessa will be attending a mandatory Tobacco workshop in Columbus
- d. Justin has received two complaints under the smoke free work place program. One at a restaurant that allows vaping after 2200 because it is difficult to enforce. But the person who complained stating no one stopped it and it was between 1700-1800. Justin went and observed and only saw that signs were not post so gave a warning. Kentway also had complaints of smoke drifting in from their outdoor smoking area. Upon investigation no smoke was seen or smelled.



Expenditures and Encumbrances September 2024

9/10/2024	Ohio Division of Real Estate	Burial Permit Fees August 2024	\$110.00
9/10/2024	Treasurer, State of Ohio	FSO Transmittal Fees August 2024	\$28.00
9/10/2024	Treasurer, State of Ohio	RFE Transmittal Fees August 2024	\$28.00
9/10/2024	Ohio Public Health Association	2024 Nursing Conference Registration for Joan Seidel	\$295.00
9/10/2024	Carroll County General Health District	Epidemiology Services 7/20/24-8/30/24	\$1,700.00
9/10/2024	National Restaurant Association	ServSafe Food Service Manager Exam	\$32.29
9/10/2024	Memorial Animal Hospital	Cat Specimen Prep for Rabies Testing	\$95.00
9/10/2024	Billow Company	Cremation Disposition for Indigent Kent Resident #8	\$1,000.00
9/12/2024	Ace of Kent	6 Alligator Clips	\$23.94
9/12/2024	Ryan Staffing	Temp Clerical Fill-In Sept. 3rd-6th	\$1,179.84
9/13/2024	Public Entities Pool of Ohio	Public Liability Insurance Contribution	\$3,997.57
9/18/2024	Ohio Department of Agriculture	Pesticide Commercial Applicator License Renewal for Jason	\$35.00
9/18/2024	Staples	Office Supplies- Paper, Notebooks, Envelopes, Pens,	\$335.77
9/19/2024	Ryan Staffing	Temp Clerical Fill-In Sept. 11th VS Webinar Attendance	\$46.09
9/25/2024	Ryan Staffing	Intern - FDA Standards	\$1,500.00
9/25/2024	Sanofi Pasteur Inc.	FLUZONE Vaccine	\$1,842.32
9/25/2024	Advanced Display	Yard Sign, Banner	\$135.89
9/30/2024	Ohio Business Machines	Freight Charge for Printer Toner Collection Containers	\$35.00

Resolution #2024-002

October 8, 2024

The Kent City Health District

Acceptance of an Emergency Resolution to Increase Local Licensing fees

For Body Art Establishments in the Kent City Health District

RESOLUTION NO. 2024-002

A RESOLUTION INCREASING THE LOCAL LICENSE FEES FOR BODY ART ESTABLISHMENTS IN THE KENT CITY HEALTH DISTRICT

WHEREAS, increases in Body Art fees are necessary to cover the costs of the Body Art Establishment Inspection Program;

WHEREAS, if any section, sentence, or provision of this resolution shall be held or deemed to be invalid for any reason, that invalidity shall not affect the validity of any other part of this resolution which can be given effect without such invalid part or parts;

WHEREAS, the Board of Health finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including, Section 121.22 of the Ohio Revised Code;

WHEREAS, this resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Board this resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

Therefore, be it resolved by the Adopted Date Below, By the City of Kent Board of Health, that the following local license fees be adopted for each individual location that provides Tattoo, Body Piercing, and/or permanent cosmetics for the 2025 licensing year.

**Annual License Fees: Tattooing Services Only: \$600
Body Piercing Services Only: \$600
Combined Body Art Services: \$750
Time-limited License: \$150 per day of operation
Initial Approval Review Fee: \$200**

This RESOLUTION, after being duly read, _____ moved the adoption of Resolution No. 2024-002 which motion was seconded by_____.

DATE PASSED:_____

Louise Frederick, President, Board of Health

I, Joan Seidel, Secretary of the Board of Health of the Kent City Health District do hereby certify that the afore going is a true and correct copy of a Resolution of the Board of Health of the City of Kent duly adopted on _____and appearing in the Board minutes of October 8, 2024.

DATE:_____

Joan Seidel, Secretary to Board of Health

Resolution #2024-003

October 8, 2024

The Kent City Health District

Acceptance of a resolution to allow Health Commissioner and/or Registered Environmental Health Specialist (REHS) and Environmental Health Specialist in Training (EHSIT) while working in the food safety program the authority to Tag articles to remove from use

RESOLUTION NO. 2022-003

A RESOLUTION GIVING THE HEALTH COMMISSIONER AND/OR THOSE REGISTERED ENVIRONMENTAL HEALTH SPEACIALIST (REHS) OR ENVIRONMENTAL HEALTH SPECIALIST IN TRAINING (EHSIT) WORKING IN THE FOOD SAFETY PROGRAM OFFICIAL AUTHORITY TO TAG ARTICLES TO REMOVE FROM USE UNDER SECTION 901:3-4-12 (A) OF THE OHIO ADMINISTRATIVE CODE.

WHEREAS, Section 901:3-4-12 (A) of the Ohio Administrative Code stipulates the licensor may tag any article such as a utensil, material, or piece of equipment and prohibit its use in a retail food establishment or a food service operation if it presents a public health hazard. For the purpose of this rule, a public health hazard is presented by any article whose use can reasonably be expected to result in the contamination or adulteration of a food product based upon its state of repair, cleanliness, location or construction.

WHEREAS, the licensor under Section 3709 of the Ohio Revised Code means either the board of health of a city or general health district, or the authority having the duties of a board of health as authorized by Section 3709.01 of the Revised Code, approved under Section 3717.11 of the Revised Code;

WHEREAS, Section 901:3-4-12 (D) of the Ohio Administrative Code stipulates that any action that may be taken by a licensor under paragraphs (A) to (C) of this rule may be taken by a health commissioner or other person employed by the licensor if the person or health commissioner is authorized by the licensor to take the action;

NOW, THEREFORE BE IT RESOLVED by the Kent City Board of Health that after giving due thought and proper consideration have unanimously given the authority to the health commissioner and/or those REHS/EHSIT working in the Food Safety Program official authority to tag articles and prohibit their use under Section 901:3-4-12 (A) of the Ohio Administrative Code.

This resolution shall be in full force and effect from and after its adoption.

This RESOLUTION, after being duly read, _____ moved the adoption of Resolution No. 2024-003 which motion was seconded by _____.

DATE PASSED: _____
Louise Frederick, President, Board of Health

I, Joan Seidel, Secretary of the Board of Health of the Kent City Health District do hereby certify that the afore going is a true and correct copy of a Resolution of the Board of Health of the City of Kent duly adopted on _____ and appearing in the Board minutes of October 8, 2024.

DATE: _____
Joan Seidel, Secretary to Board of Health

Resolution #2024-004

October 8, 2024

The Kent City Health District

Acceptance of a resolution to increase local licensing fees

For Food Service Operations and Retail Food Establishments in the Kent City Health District

RESOLUTION NO. 2024-004

A RESOLUTION INCREASING THE LOCAL LICENSE FEES FOR FOOD SERVICE OPERATIONS AND RETAIL FOOD ESTABLISHMENTS IN THE KENT CITY HEALTH DISTRICT.

WHEREAS, annual cost analysis and potential increases in food service license fees are necessary to cover the costs of the Food Safety Program;

WHEREAS, if any section, sentence, or provision of this resolution shall be held or deemed to be invalid for any reason, that invalidity shall not affect the validity of any other part of this resolution which can be given effect without such invalid part or parts;

WHEREAS, the Board of Health finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including, Section 121.22 of the Revised code;

WHEREAS, this resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Board this resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

Therefore, be it Resolved by the Adopted Date Below, By the City of Kent Board of Health, that the following license fees be adopted for the 2025 food service license year:

Risk Level Classification	Local Fee	State Fee	Total License Fee	Change
Risk Class 1 < 25,000 sq. ft.	\$252.00	\$28.00	\$280.00	+\$10
Risk Class 2 < 25,000 sq. ft.	\$282.00	\$28.00	\$310.00	+\$10
Risk Class 3 < 25,000 sq. ft.	\$532.00	\$28.00	\$560.00	+\$25
Risk Class 4 < 25,000 sq. ft.	\$662.00	\$28.00	\$690.00	+\$25
Risk Class 1 ≥ 25,000 sq. ft.	\$362.00	\$28.00	\$390.00	+\$17
Risk Class 2 ≥ 25,000 sq. ft.	\$382.00	\$28.00	\$410.00	+\$20
Risk Class 3 ≥ 25,000 sq. ft.	\$1302.00	\$28.00	\$1330.00	+\$52
Risk Class 4 ≥ 25,000 sq. ft.	\$1392.00	\$28.00	\$1420.00	+\$68
Mobile FSO/RFE – High Risk	\$322.00	\$28.00	\$350.00	+\$10
Mobile FSO/RFE – Low Risk	\$161.00	\$28.00	\$189.00	+\$5
Vending	\$28.26	\$6.00	\$34.26	+\$92
Commercial Temporary FSO/RFE	\$180.00	\$0	\$180.00	+20
Noncommercial Temporary FSO/RFE	\$90.00	\$0	\$90.00	+10

Late Fee: 25% of the Local Health Fee.

This RESOLUTION, after being duly read, _____ moved the adoption of Resolution No. 2024-004 which motion was seconded by _____.

DATE PASSED: _____
Louise Frederick, President, Board of Health

I, Joan Seidel, Secretary of the Board of Health of the Kent City Health District do hereby certify that the afore going is a true and correct copy of a Resolution of the Board of Health of the City of Kent duly adopted on _____ and appearing in the Board minutes of October 8, 2024.

DATE: _____
Joan Seidel, Secretary to Board of Health

Resolution #2024-005

October 8, 2024

The Kent City Health District

Acceptance of a resolution to adopt local licensing fees

For Public Swimming Pools and Spas in the Kent City Health District

RESOLUTION NO. 2024-005

A RESOLUTION INCREASING THE LOCAL LICENSE FEES FOR PUBLIC SWIMMING POOLS AND SPAS IN THE KENT CITY HEALTH DISTRICT

WHEREAS, increases in swimming pool, spa and special use pool fees are necessary to cover the costs of the Public Swimming Pool and Spa Inspection Program;

WHEREAS, if any section, sentence, or provision of this resolution shall be held or deemed to be invalid for any reason, that invalidity shall not affect the validity of any other part of this resolution which can be given effect without such invalid part or parts;

WHEREAS, the Board of Health finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including, Section 121.22 of the Ohio Revised Code;

WHEREAS, this resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Board this resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

Therefore, be it Resolved by the Adopted Date Below, By the City of Kent Board of Health, that the following license fees be adopted for the 2025-2026 Public Swimming Pool and Spa license year:

Public Swimming Pool Program Fee Category	State Fee	Local Fee	2025 (Proposed) Total License Fee	Change
Pool	\$80	\$600	\$680	\$0
Spa	\$80	\$550	\$630	\$75
Special Use Pool	\$80	\$550	\$630	\$75
Additional (locations with multiple pools and spas)				
Pool	\$55	\$600	\$655	\$0
Spa	\$55	\$550	\$605	\$75
Special Use Pool	\$55	\$550	\$605	\$75

This RESOLUTION, after being duly read, _____ moved the adoption of Resolution No. 2024-005 which motion was seconded by_____.

DATE PASSED:_____

Louise Frederick, President, Board of Health

I, Joan Seidel, Secretary of the Board of Health of the Kent City Health District do hereby certify that the afore going is a true and correct copy of a Resolution of the Board of Health of the City of Kent duly adopted on _____and appearing in the Board minutes of October 8, 2024.

DATE: _____

Joan Seidel, Secretary to Board of Health