



City of Kent
Regular City Council Meeting
320 S. Depeyster Street, Kent, Ohio 44240
Wednesday, December 18, 2024

AGENDA

6:30pm BOARD AND COMMISSION INTERVIEWS

Board of Building Appeals - Robert Rummel
Board of Zoning Appeals - O'Livia Kennedy
Design & Preservation - Allan Orashan, Mark Weisman
Fair Housing - Rouven Cyncynatus
Loan Review Board - Jason Stewart
Parks & Recreation - James Daugherty, Steve Mitchell, Jillian Tipton
Planning Commission - Derek Salustro
Sustainability Commission - Justine Gallo, Tracy Wallach

BOARD OF CONTROL will begin immediately after Boards and Commission interviews

REGULAR COUNCIL MEETING will begin immediately after Board of Control

1. ROLL CALL

2. OPENING REMARKS AND PLEDGE OF ALLEGIANCE – Mr. DeLeone

3. COMMUNICATIONS

- 3.1 Public Comment – Anyone wishing to address Council must submit their written comments to the Clerk of Council at councilclerk@kentohio.gov by 4:30pm on the meeting day. If also requesting to speak at the meeting, comments are limited to three (3) minutes.

3.2 Written Communication (On file in the Clerk of Council's office)

- On 11/25/24, the November meeting notes and December agenda for Standing Rock Cemetery were received.
- On 12/2/24, a notice from the Board of Liquor Control advising of a Change of Corporate Stock Ownership from "1450 Inc." to "Rockne's Inc" was received. Chief Shearer has no objections.
- On 12/4/24, the November meeting minutes, November statistical report, and December agenda were received from the Health Department.
- A notice dated 11/27/24 was received from the Public Utilities Commission of Ohio, advising of an increase in Enbridge Gas Ohio's rates and charges for service.
- A request for an updated list of City Elected Officials was received from the Ohio Ethics Commission. The update was completed and emailed on 12/6/24. The OEC will be doing another final update in January 2025.
- On 12/10/24, the Community Development staff report and BZA agenda were received and posted.
- On 12/13/24, Certificates of Election results concerning the renewal of the 1.16 mill tax levy and Sunday liquor sales in precinct 5A were received from the Board of Elections.

3.3 City Manager's Report

4. **CONSENT AGENDA**

Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and the Consent Agenda will then be enacted **as a whole by one motion and one roll call**. There will be no separate discussion of these items. If discussion by Council is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by Council motion and considered in its normal sequence under the Regular Order of Business.

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in any City or City Council public meeting or event should contact the Clerk of Council at 330-678-8007. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight hours prior to the event.

4.1. Approval of November Regular Council Meeting minutes

4.2. Approval of December City Council Committee Meeting Minutes

4.3. DRAFT 2024-122 AN ORDINANCE AUTHORIZING THE CITY OF KENT TO FUND THE COST OF THE FIREWORKS DISPLAY FOR THE 2025 HERITAGE FESTIVAL TO KENT AREA CHAMBER OF COMMERCE FOR THREE YEARS SUBJECT TO COUNCIL'S APPROPRIATION IN EACH OF THOSE YEARS, AND DECLARING AN EMERGENCY.

4.4. DRAFT 2024-123 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO CONTRACT, ON BEHALF OF THE CITY OF KENT, WITH THE OFFICE OF THE PUBLIC DEFENDER, PORTAGE COUNTY, FOR THE PROVISION OF LEGAL COUNSEL TO INDIGENT PERSONS CHARGED WITH POTENTIAL PENALTY OF INCARCERATION FOR OFFENSES COMMITTED IN VIOLATION OF THE ORDINANCES OF SAID CITY FOR THE PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2025, AND DECLARING AN EMERGENCY.

4.5. DRAFT 2024-124 AN ORDINANCE AMENDING SECTION 353.02 "PARKING REGULATION AUTHORIZATION" OF THE CODIFIED ORDINANCES OF THE CITY OF KENT TO CHANGE THE PERMISSABLE PARKING CONDITIONS ON VINE STREET, AND DECLARING AN EMERGENCY.

4.6. DRAFT 2024-125 AN ORDINANCE AMENDING CHAPTER 358 TITLED "PARKING METERS", IN ORDER TO CHANGE SECTIONS 358.01, 358.06, 358.11 AND ADDING A NEW SECTION 358.16, AND DECLARING AN EMERGENCY.

4.7. DRAFT 2024-126 A AN ORDINANCE AMENDING ORDINANCE NO. 2023-97, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 20, 2023; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024; AND DECLARING AN EMERGENCY.

4.8. DRAFT 2024-127 AN ORDINANCE AMENDING ORDINANCE NO. 2023-96 THE POSITION ALLOCATION, THE GENERAL COMPENSATION PLAN AND AFSCME CONTRACT, AND DECLARING AN EMERGENCY.

4.9. DRAFT 2024-128 AN ORDINANCE AMENDING SECTION 915.72 OF THE KENT CODIFIED ORDINANCES, INCREASING THE SEWER RATES OF THE CITY OF KENT, OHIO BY THREE PERCENT (3%) BEGINNING WITH THE FIRST BILLING CYCLE IN JANUARY, 2025, AND DECLARING AN EMERGENCY.

4.10. DRAFT 2024 - 129 AN ORDINANCE AMENDING SECTION 913.05 OF THE KENT CODIFIED ORDINANCES, INCREASING THE WATER RATES OF THE CITY OF KENT, OHIO BY THREE PERCENT (3%) BEGINNING WITH THE FIRST BILLING CYCLE IN JANUARY, 2025, AND DECLARING AN EMERGENCY.

4.11. DRAFT 2024-130 AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED \$3,000.00; AND DECLARING AN EMERGENCY.

4.12. DRAFT 2024-131 AN ORDINANCE APPROPRIATING FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY.

5. STANDING COMMITTEES AND LEGISLATION

5.1 Committee of the Whole Chair Mayor Fiala/Vice-Chair Amrhein
See Board and Commission interviews.

5.2 Community Development Chair Rosenberg/Vice-Chair Clapper

5.3 Health & Safety Committee Chair Amrhein/Vice-Chair Sidoti

5.3.1 DRAFT 2024-121 (UNAUTHORIZED) - AN ORDINANCE AUTHORIZING THE KENT FIRE DEPARTMENT TO APPLY FOR THE FY 2024 AFG GRANT THROUGH FEMA, AND TO ACCEPT ANY

GRANT, IF AWARDED, WITH CORRESPONDING APPROPRIATIONS OF FUNDS WHICH PROVIDES FUNDING FOR A NEW 100-FOOT LADDER TRUCK, AND DECLARING AN EMERGENCY.

5.4 **Land Use Committee** Chair Shaffer Bish/Vice-Chair Hook

5.5 **Streets, Sidewalks & Utilities** Chair Sidoti/Vice-Cahir Clapper

5.5.1 DRAFT 2024-118 (UNAUTHORIZED) AN ORDINANCE ACCEPTING A DONATION OF A PERMANENT RIGHT OF WAY FROM KENT STATE UNIVERSITY FOR THE PROJECT KNOWN AS EAST MAIN STREET IMPROVEMENT PROJECT, AND DECLARING AN EMERGENCY.

5.5.2 DRAFT 2024-119 (UNAUTHORIZED) A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE CITY OF KENT ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS 201 WATER FUND FOR THE CG27AB / CG28AB, ELEVATED & GROUND WATER STORAGE TANKS REHABILITATION WITH THE PROCEEDS OF TAX-EXEMPT DEBT OF THE STATE OF OHIO, AND DECLARING AN EMERGENCY.

5.5.3 DRAFT 2024-120 (UNAUTHORIZED) A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE CITY OF KENT ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS 202 SEWER FUND FOR THE CG29AB / CG30AB, WRF PRIMARY CLARIFIER NO. 1 REHABILITATION WITH THE PROCEEDS OF TAX-EXEMPT DEBT OF THE STATE OF OHIO, AND DECLARING AN EMERGENCY.

5.6 **Finance Committee** Chair DeLeone/Vice-Chair Celko

6. **UNFINISHED BUSINESS**

7. **NEW BUSINESS**

7.1 2025 Council Meeting Dates

8. **COUNCIL MEMBERS' COMMENTS**

9. **MAYOR'S REPORT**

10. EXECUTIVE SESSION

Executive session to discuss board and commission appointments

11. RETURN TO REGULAR MEETING

12. BOARD AND COMMISSION APPOINTMENTS

12.1 Voting on Board and Commission Appointments

12.2 Motion to Authorize Insertion of Names into Legislation

12.3 CONSENT AGENDA

12.3.1 DRAFT 2024-132 A RESOLUTION APPOINTING _____ TO THE BOARD OF BUILDING APPEALS AND DECLARING AN EMERGENCY.

12.3.2 DRAFT 2024-133 A RESOLUTION APPOINTING _____ TO THE BOARD OF ZONING APPEALS AND DECLARING AN EMERGENCY.

12.3.3 DRAFT 2024-134 A RESOLUTION APPOINTING _____ AND _____ TO THE DESIGN AND PRESERVATION COMMITTEE AND DECLARING AN EMERGENCY.

12.3.4 DRAFT 2024-135 A RESOLUTION APPOINTING _____ TO THE FAIR HOUSING BOARD AND DECLARING AN EMERGENCY.

12.3.5 DRAFT 2024-136 A RESOLUTION APPOINTING _____ AND _____ TO THE PARKS AND RECREATION BOARD AND DECLARING AN EMERGENCY.

12.3.6 DRAFT 2024-137 A RESOLUTION APPOINTING _____ TO THE PLANNING COMMISSION AND DECLARING AN EMERGENCY.

12.3.7 DRAFT 2024-138 A RESOLUTION APPOINTING _____ AND _____ TO THE SUSTAINABILITY COMMISSION AND DECLARING AN EMERGENCY.

12.3.8 DRAFT 2024-139 A RESOLUTION APPOINTING _____ TO THE LOAN REVIEW BOARD AND DECLARING AN EMERGENCY.

13. ADJOURN MEETING

Welcome

Except as otherwise provided by law, all appointment to City Boards and Commissions shall be electors of the City, residing within Kent city limits. This does not apply to the Board of Building Appeals.

First Name *

Robert

Last Name *

Rummel

Address *

148 Shaw Dr.
Kent, Ohio 44240

Phone Number *

330.697.0115

Email Address *

bob@rummelectric.net

Education *

High School
51 years working in the Electrical Trade.
39 as President of Rummel Electric, Inc.

Place of Employment *

Rummel Electric, Inc

Political Party *

Independent

Select Board(s) *Note: You can only serve on one board at a time

- ☐ Health Board
- ☒ Board of Building Appeals
- ☐ Board of Zoning Appeals
- ☐ Civil Service Commission
- ☐ Committee on Design and Preservation
- ☐ Community Reinvestment Area Housing
- ☐ Fair Housing Board
- ☐ Income Tax Board of Review
- ☐ Loan Review Board
- ☐ Parks and Recreation Board
- ☐ Planning Commission
- ☐ Stormwater District Review and Appeals
- ☐ Sustainability Commission

Please explain, in detail, why you are interested in this appointment. *

I have served on the Board of Building Appeals for several years, I enjoy the opportunity to serve the City of Kent in this capacity and I hope to continue my service.

I am Available on Dec. 18th.

Attach a Resume/CV or other qualifications

File Name	
	Copy of Certifications.pdf 1.0 MB

Thank You

The City of Kent relies on volunteer boards and commissions as part of our governmental process. You will receive an email from the Clerk of Council with information on interviewing with City Council in the coming weeks.



**Department
of Commerce**

Division of Industrial Compliance
Ohio Construction Industry
Licensing Board O.C.I.L.B.

Mike DeWine
Sheryl Maxfield

RUMMEL JR, ROBERT A
PO BOX 108
RAVENNA, OH 44266-0108

Mike DeWine Governor	Electrical CONTRACTOR'S LICENSE	Sheryl Maxfield Director
Ohio License # 21591		Expiration Date: 06/30/2026
ROBERT A RUMMEL JR RUMMEL ELECTRIC INC OWNER		
<i>Carol Ross</i> Carol A. Ross Board Secretary		<i>William Koester</i> William Koester Administrative Chairperson

This is YOUR license. Plan Approvals obtained with YOUR license and posting of YOUR license indicates that YOU and YOUR liability insurance are assuming all responsibility for any projects performed under this license.

Mike DeWine Governor	Electrical CONTRACTOR'S LICENSE ROBERT A RUMMEL JR RUMMEL ELECTRIC INC OWNER Ohio License# 21591 Expiration Date: June 30, 2026		Sheryl Maxfield Director
<i>Carol Ross</i> Carol A. Ross Board Secretary			<i>William Koester</i> William Koester Administrative Chairperson

LICENSE MUST BE POSTED ON JOB SITE

LICENSE MUST BE POSTED ON JOB SITE



**Department
of Commerce**

Division of Industrial Compliance
Mike Dewine, Governor
Sheryl Maxfield, Director

ROBERT A RUMMEL
148 Shaw Dr
Kent , OH 44240

Personnel ID #: 2653

1/11/2022

Having met the certification requirements in the rules of the Board of Building Standards, enclosed please find your certification ID card below.

The expiration date(s) for your certification(s) is (are) as indicated below on your ID card.

Holders of Board certifications must complete at least thirty hours of continuing building code education for their respective certifications, *including Board sponsored required courses*, prior to the expiration date of the certification as a requirement for renewal. Failure to complete the number of hours required *and mandatory classes* shall result in forfeiture of the certification. It shall be the responsibility of the certified individual to furnish the Board with proof of completion of all Board approved courses for which credit is sought. Copies of your course certificates are to be attached to and returned with the renewal application, which will be forwarded to you at the appropriate time. Continuing education courses approved for more than one certification may be applied to each certification for which continuing education is required.

Please refer to your personnel I.D. number (shown on the ID card below) on any correspondence and on all certificates of continuing education forwarded to the Board's office related to your certification. If you have any questions, please do not hesitate to contact the Board for assistance at 614-644-2613.

Sincerely,
BOARD OF BUILDING STANDARDS

Regina S. Hanshaw
Executive Secretary

Personnel ID #: 2653

Electrical Safety Inspector

12/31/2024

Mike DeWine
GOVERNOR



Timothy Galvin
CHAIRMAN

BOARD OF BUILDING STANDARDS

This is to certify that: ROBERT A RUMMEL has met the requirements of the OAC and is hereby certified as indicated.

Executive Secretary

Ohio Board of Building Standards
6606 Tussing Road
PO Box 4009
Reynoldsburg, OH 43068-9009 U.S.A.

Timothy Galvin, Chairman

An Equal Opportunity Employer and Service
Provider

614 | 644 2613
Fax 614 | 644 3147
TTY/TDD 800 | 750 0750
www.com.ohio.gov

Welcome

Except as otherwise provided by law, all appointment to City Boards and Commissions shall be electors of the City, residing within Kent city limits. This does not apply to the Board of Building Appeals.

First Name *

O'Livia

Last Name *

Kennedy

Address *

1686 Athena Dr Kent, OH 44240

Phone Number *

740-707-1917

Email Address *

liv@zenningkent.com

Education *

M.Sc. in Psychology, BA

Place of Employment *

Zenning

Political Party *

Democrat

Select Board(s) *Note: You can only serve on one board at a time

- ☐ Health Board
- ☐ Board of Building Appeals
- ☒ Board of Zoning Appeals
- ☐ Civil Service Commission
- ☐ Committee on Design and Preservation
- ☐ Community Reinvestment Area Housing
- ☐ Fair Housing Board
- ☐ Income Tax Board of Review
- ☐ Loan Review Board
- ☐ Parks and Recreation Board
- ☐ Planning Commission
- ☐ Stormwater District Review and Appeals
- ☐ Sustainability Commission

Please explain, in detail, why you are interested in this appointment. *

I had the opportunity to serve on the BZA this year, 2024. I thoroughly enjoy being a part of the board and being able to give back to my community through service. As a small business owner, and KSU alum, I am passionate about the Kent community.

Attach a Resume/CV or other qualifications

File Name	
	2024 Resume.pdf 135.7 KB

Thank You

The City of Kent relies on volunteer boards and commissions as part of our governmental process. You will receive an email from the Clerk of Council with information on interviewing with City Council in the coming weeks.

O’Livia J. Kennedy

1686 Athena Drive
Kent, Ohio 44240
(740) 707-1917
liv@zenningkent.com

EMPLOYMENT OBJECTIVE

To utilize acquired education, skills, and experience in wellness, human services, and education while successfully integrating individual and group goals within organizations and communities.

EDUCATION

- **M.S. of Science in Psychology with a specialization in Applied Behavior Analysis**, Capella University: *March 2019*
- **B.A. in Psychology**, Kent State University: *May 2014*
- **Certificate of Disability Studies and Community Inclusion**, Kent State University: *May 2014*

PROFESSIONAL SUMMARY

An organized, trauma-informed, and compassionate leader and experienced provider of client satisfaction among a diverse client base, with solid communication skills and excellent crisis prevention and supportive strategies, possessing an ability to utilize and follow company policies and management plans to promote agency and client success.

TECHNICAL SKILLS

- Experienced in data entry, data analysis, electronic medical records, and general record-keeping
- Blackboard, Microsoft Outlook, Microsoft Office, Microsoft Excel, PowerPoint, Microsoft Word, Google Docs, Google Slides, Google Sheets, Google Classroom, iOS, Adobe, Java, Netsmart, Skype, Slack, Square, Teams, Windows, Zoom, Mailchimp, QuickBooks

EXPERIENCE

Zenning by Alternative Healing Consultants & Solutions, LLC., Kent, Ohio

Co-Founder/Co-Owner/Practitioner, January 2021-Present

- Develop individualized wellness plans collaboratively with clients
- Utilize mind-body interventions and complementary and alternative modalities to support clients in improving overall health
- Facilitate group classes and workshops in Yoga, meditation, and wellness
- Bookkeeping, filing taxes, marketing, advertising, and sales
- Schedule client sessions as well as facilitate and coordinate meetings with strategic alliances
- Host workshops and create online content for sales and distribution to educate customers

Portage County Adult Probation (Part-Time)

Cognitive Skills Coordinator/Group Facilitator, May 2022-December 2023

- Tracked statistics for programming (e.g., successful completions, terminations, referrals)
- Conducted intake assessments to determine level of support and appropriateness for group
- Taught cognitive restructuring, social skills development, and the development of problem-solving skills
- Facilitated group work and education in community corrections setting to groups of 8-12 members

Centerpeace Yoga & Wellness, LLC., Kent, Ohio

Independent Contractor/Holistic Wellness Consultant, July 2020-May 2022

- Collaborated with the team to host marketing events
- Scheduled client appointments and conduct routine follow-ups to encourage client success
- Developed individualized wellness plans collaboratively with clients

- Utilized mind-body interventions and alternative modalities to help clients improve overall health
- Hosted workshops and create online content for sales and distribution to educate customers

The Bair Foundation Child & Family Ministries, Kent, Ohio

Behavior Specialist/Peer Mentor, March 2019-June 2021

- Mentored new staff by demonstrating efficiency and organization to advance autonomy within the field
- Completed session notes and electronic health records in a timely manner while fulfilling monthly productivity requirements
- Coordinated care and services with community agencies, families, and schools of clients
- Monitored and reviewed client charts and progress toward treatment goals for a caseload of up to 33
- Participated in internal audits to ensure documentation compliance per Medicaid requirements and regulations
- Provided 1:1 therapeutic, social and emotional support to clients across multiple settings
- Utilized crisis prevention and supportive strategies

KidsLink Neurobehavioral Center, Streetsboro, Ohio

Practicum Student/Behavior Therapist, May 2018-January 2019

- Recorded and graphed prompt, frequency and duration of behavior and skill acquisition data
- Conducted assessments and developed skill acquisition targets, per assessment results
- Utilized ABA principles within vocational, community and educational settings
- Provided therapeutic and behavioral support to students with co-occurring disorders across all settings
- Developed program materials for students, per IEP and behavior intervention plans
- Promoted independence and functional communication to increase positive behavior

Portage Path Behavioral Health, Akron, Ohio

Clinical Case Manager/Qualified Behavioral Health Specialist, January 2016-May 2018

- Advocated for clients with disabilities to ensure equal opportunity
- As a member of the Wellness Committee collaborated with committee members to develop ways to improve health and wellness among employees
- Conducted case management intake assessments to determine eligibility for services
- Completed session notes and electronic health records in a timely manner while fulfilling monthly productivity requirements
- Collaborated with clinicians to discuss client progress toward treatment goals
- Developed and utilized client Treatment Plans for a caseload of 90-100
- Linkage to community resources, while promoting independence

Education Alternatives, Cuyahoga Falls, Ohio

One-on-one ABA Therapist, August 2014-January 2016

- Modified and updated ISP and Diagnostic Assessment for students with co-occurring disorders
- Utilized ABA techniques to reduce challenging behaviors among students
- Collaborated with students and Autism Coordinator to develop treatment goals and IEP goals
- Developed educational activities per client's IEP and BIP
- Provided behavioral, emotional and social support to students in academic and community settings
- Created daily schedule to implement sensory diet and academic programming
- Recorded frequency and durational data for target behavior

VOLUNTEER EXPERIENCE & ORGANIZATIONS

Kent Jaycees (JCI), Kent, Ohio

Active Member, November 2021-Present

Vice President of Membership/Board Member, November 2022-December 2023

- Volunteer and collaborate with committee members, local businesses, and community partners to develop marketing content, fundraising, and co-creating community events

- Manage event projects and chair annual events, such as the annual Reverse Raffle and Ducks on the River Race
- Brainstorm marketing strategies and methods to develop content for fundraising and community events
- Explore different leadership opportunities within the community, as well as strengthen personal and professional skills

The National Society for Leadership and Success, Capella University Chapter

Presidential Member, 2022-Present

Portage Path Behavioral Health, Akron, Ohio

Health and Wellness Committee Member,

January 2018- May 2018

- Collaborated with committee members to develop ways to promote health and wellness among employees
- Brainstormed ideas for increasing motivation for exercise and movement activities
- Conducted research on relevant employee wellness approaches to promote health and wellness

CERTIFICATIONS & CONTINUING PROFESSIONAL EDUCATION

- Dual Diagnosis: Stage-Wise Treatment, 2016
- Disarming the Suicidal Mind: Evidence-Based Assessment and Intervention, 2016
- Helping the Helpers: The Journey From Compassion Fatigue to Resilience, 2017
- Mindfulness Techniques to Integrate into Clinical Practice, 2017
- Managing Ethical Demands of Social Media, 2017
- Therapeutic Assault Prevention System (TAPS), 2017
- Certificate in Nurturing Parenting Program, 2019
- Nutritional and Integrative Medicine, 2020
- Clinical Hypnotherapy, 2020
- Hypnosis & Childbirth Specialist- American Hypnosis Association, 2020
- Reiki Level I & II, 2020
- Telehealth Certification Training for Mental Health Professionals (CTMH), 2020
- (EFT) Tapping into Energy Psychology, 2021
- Certified Emotion Code Practitioner, 2021
- Hypnosis & PTSD, 2021
- 100 HR Meditation Teacher Training, 2021
- Women In Community 90-Day Business Training Program, 2021
- Practical Skills for Working with Clients Who are Angry, 2021
- 200 YTT, Trauma-Informed Yoga & Yoga Therapy for Anxiety, 2022
- Thinking for a Change Facilitator, 2022
- Brainspotting: Phase 1, 2023
- Somatic Healing, 2023

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First Name *

Allan

Last Name *

Orashan

Address *

531 South Depeyster Street

Phone Number *

3309571727

Email Address *

aorashan@aol.com

Education *

BA Kent State University

Place of Employment *

Self

Political Party *

Independent

Select Board(s) *Note: You can only serve on one board at a time

- ☐ Health Board
- ☐ Board of Building Appeals
- ☐ Board of Zoning Appeals
- ☐ Civil Service Commission
- ☒ Committee on Design and Preservation
- ☐ Community Reinvestment Area Housing
- ☐ Fair Housing Board
- ☐ Income Tax Board of Review
- ☐ Loan Review Board
- ☐ Parks and Recreation Board
- ☐ Planning Commission
- ☐ Stormwater District Review and Appeals
- ☐ Sustainability Commission

Please explain, in detail, why you are interested in this appointment. *

50 years interest in and work on Downtown Kent buildings.

Attach a Resume/CV or other qualifications

Thank You

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Welcome

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First Name *

Mark

Last Name *

Weisman

Address *

829 Bryce Road
Kent, OH 44240

Phone Number *

330-342-0056

Email Address *

weismanjustice@gmail.com

Education *

Juris Doctor, Univ. of Akron School of Law, 1986
Master Arts, Kent State 1981
Bachelor of Science, Kent State 1980

Place of Employment *

Retired from self-employment as principal in law firm.

Political Party *

Democratic

Select Board(s) *Note: You can only serve on one board at a time

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- ☐ Board of Building Appeals
- ☐ Board of Zoning Appeals
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- ☐ Fair Housing Board
- ☐ Income Tax Board of Review
- ☐ Loan Review Board
- ☐ Parks and Recreation Board
- ☐ Planning Commission
- ☐ Stormwater District Review and Appeals
- ☐ Sustainability Commission

Please explain, in detail, why you are interested in this appointment. *

I have four or five years of experience on the Design and Preservation Committee, a strong personal commitment to continuing to serve the city and community, as well as a life-long interest in preservation and urban design.

Attach a Resume/CV or other qualifications

Thank You

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Welcome

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First Name *

Rouven

Last Name *

Cyncynatus

Address *

718 Avondale Street
Kent, Ohio 44240

Phone Number *

2162723826

Email Address *

rouven_cyncynatus@yahoo.com

Education *

BA, JD

Place of Employment *

Lutheran Metropolitan Ministry

Political Party *

Democrat

Select Board(s) *Note: You can only serve on one board at a time

- ☐ Health Board
- ☐ Board of Building Appeals
- ☐ Board of Zoning Appeals
- ☐ Civil Service Commission
- ☐ Committee on Design and Preservation
- ☐ Community Reinvestment Area Housing
- ☒ Fair Housing Board
- ☐ Income Tax Board of Review
- ☐ Loan Review Board
- ☐ Parks and Recreation Board
- ☐ Planning Commission
- ☐ Stormwater District Review and Appeals
- ☐ Sustainability Commission

Please explain, in detail, why you are interested in this appointment. *

Help Better the Kent Community.

Attach a Resume/CV or other qualifications

Thank You

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First Name *

Jason

Last Name *

Stewart

Address *

1294 Gale Drive, Kent, OH 44240

Phone Number *

3303890792

Email Address *

jstewart@ht.bank

Education *

Kent State University- Bachelor's degree economics/ finance

Place of Employment *

Hometown Bank

Political Party *

Independent

Select Board(s) *Note: You can only serve on one board at a time

- ☐ Health Board
- ☐ Board of Building Appeals
- ☐ Board of Zoning Appeals
- ☐ Civil Service Commission
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- ☐ Community Reinvestment Area Housing
- ☐ Fair Housing Board
- ☐ Income Tax Board of Review
- ☒ Loan Review Board
- ☐ Parks and Recreation Board
- ☐ Planning Commission
- ☐ Stormwater District Review and Appeals
- ☐ Sustainability Commission

Please explain, in detail, why you are interested in this appointment. *

I am a Kent resident, work in Kent, and have 4 kids in the Kent school system. I am now a member of the Kent Chamber Board starting in January and am looking to get more involved in my community. This seems like a good fit.

Attach a Resume/CV or other qualifications

File Name	
	jason resume 2.docx 21.4 KB

Thank You

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Jason Stewart
1294 Gale Drive
Kent, OH 44240
Cell: (330) 389-0792
Email: jstewart@ht.bank

QUALIFICATIONS:

- Experience in communicating and working in a team environment.
- Proven ability to work efficiently and effectively under pressure.
- Excellent analytical and reasoning skills.
- Self-motivated and confident in making independent decisions.

EXPERIENCE:

- | | | |
|--------------|---|------------------|
| 2015-Current | Hometown Bank <ul style="list-style-type: none">• V/P, Commercial Loan Officer.• SBA 504 an 7A lender• Manage and grow loan portfolio.• Commercial Analyst. | Kent, OH |
| 2012-2015 | Student Kent State University <ul style="list-style-type: none">• Major Economics• Minor Finance• GPA 3.67 | Kent, OH |
| 2008-2012 | Interior Communications United States Navy <ul style="list-style-type: none">• Conduct training on Equipment, Safety and Personal development.• Order and track parts needed for repair or upgrades on equipment.• Perform organizational and intermediate maintenance on alarm, warning, and indicator systems.• Repair electronic equipment by replacing components or correcting connections.• Schedule and assign maintenance to personnel using scheduling aids.• Supervise 16 personnel in completing maintenance and equipment repairs.• Test circuits and components of malfunctioning telecommunications equipment to isolate sources of malfunctions, using test meters, and circuit diagrams. | Jacksonville, FL |
| 2006-2008 | Electronic Service Engineer Classic Diagnostic imaging <ul style="list-style-type: none">• Performed installations of mammography equipment.• Provided tech support to hospitals on the AMX-4 Portable X-Ray.• Refurbished and rewired mammography equipment.• Repaired circuit cards and increased company profit.• Trouble shot mammography equipment including the AMX-4, Lorad 3, Lorad 4, GE, and Siemens. | Macedonia, OH |
| 2004- 2005 | Communications Technician United States Marine Corps <ul style="list-style-type: none">• Corrected and troubleshot communications equipment.• Honorable discharge.• Interpreted blueprints, drawings, electronic schematics, and technical manuals for fault isolation.• Supervised 120 personnel. | Pensacola, FL |

Jason Stewart
1294 Gale Drive
Kent, OH 44240
Cell: (330) 389-0792
Email: jstewart@ht.bank

EDUCATION:

2012-2015 Bachelor of Business Administration

- Major: Economics
- Minor: Finance

2002- 2004 Associates of Applied Science ITT Technical Institute

- Computer and Electronic Engineering.

2008-2012 Miniature/Micro miniature Electronic Repair United States Navy

- 2008 **Principles of servicing diagnostic x-ray systems (phase 1)** Radiological Service Training Institute
- 2008 **Advanced radiographic systems maintenance (phase 2)** Radiological Service Training Institute
- 2007 **Multi-Vendor Mammography** Radiological Service Training Institute
- 2007 **Servicing the GE AMX-IV Plus Portable** Radiological Service Training Institute

AWARDS

- **Navy Commendation Medal:** Received for displaying excellent technical skill and a noteworthy work ethic. Work center had an unprecedented material condition with zero discrepancies during the Board of Survey and Inspection Assessment.
- **Navy Achievement Medal:** Received for outstanding performance during a critical air certification for immaculate equipment readiness and willingness to fix any discrepancies on the spot.

Welcome

Except as otherwise provided by law, all appointment to City Boards and Commissions shall be electors of the City, residing within Kent city limits. This does not apply to the Board of Building Appeals.

First Name *

James

Last Name *

Daugherty

Address *

1267 Morris Road, Kent, OH 44240

Phone Number *

3305466602

Email Address *

daughertyj21@gmail.com

Education *

BBA - Managerial Marketing - Kent State University - Class of 2021

Place of Employment *

Corporate Living

Political Party *

Democratic Party

Select Board(s) *Note: You can only serve on one board at a time

- ☐ Health Board
- ☐ Board of Building Appeals
- ☐ Board of Zoning Appeals
- ☐ Civil Service Commission
- ☐ Committee on Design and Preservation
- ☐ Community Reinvestment Area Housing
- ☐ Fair Housing Board
- ☐ Income Tax Board of Review
- ☐ Loan Review Board
- ☒ Parks and Recreation Board
- ☐ Planning Commission
- ☐ Stormwater District Review and Appeals
- ☐ Sustainability Commission

Please explain, in detail, why you are interested in this appointment. *

I am eager to join the Parks and Recreation Board to enhance my involvement in Kent, OH. I believe safe, well-maintained outdoor spaces are vital for community well-being. I'm committed to supporting their growth.

Attach a Resume/CV or other qualifications

Thank You

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Welcome

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First Name *

Steve

Last Name *

Mitchell

Address *

915 Highridge Lane

Phone Number *

3306716519

Email Address *

smitchel@kent.edu

Education *

PhD in Teaching and Curriculum, Syracuse University, 1992
MA In Education, Loughborough University, England, 1987
BA in Physical Education, Loughborough University England, 1982

Place of Employment *

Kent State University

Political Party *

Democrat

Select Board(s) *Note: You can only serve on one board at a time

- ☐ Health Board
- ☐ Board of Building Appeals
- ☐ Board of Zoning Appeals
- ☐ Civil Service Commission
- ☐ Committee on Design and Preservation
- ☐ Community Reinvestment Area Housing
- ☐ Fair Housing Board
- ☐ Income Tax Board of Review
- ☐ Loan Review Board
- ☒ Parks and Recreation Board
- ☐ Planning Commission
- ☐ Stormwater District Review and Appeals
- ☐ Sustainability Commission

Please explain, in detail, why you are interested in this appointment. *

I have served on the KPR Board as chair for the past four years. During this time the board has accomplished a lot, including hiring a new Director and completing a strategic plan. There are still things to do, notably following through on that plan.

Attach a Resume/CV or other qualifications

File Name	
	CURRICULUM VITAE-Mitchell.pdf 237.4 KB

Thank You

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CURRICULUM VITAE

Stephen A. Mitchell
Associate Dean for Administrative Affairs and Graduate Education,
College of Education, Health and Human Services
Kent State University, Kent, Ohio, USA

Address: Home: 915 Highridge Lane
Kent, OH 44240
Phone: (330) 671-6519

Office: 407 White Hall
Kent State University
Kent, OH 44242
Phone: (330) 672-0229
Email: smitchel@kent.edu

EDUCATION

Ph.D Degree in Teaching and Curriculum with specialization in Physical Education
Pedagogy and Sport Psychology.
Syracuse University, New York

Dissertation: *Perceptions of learning environment and intrinsic motivation in Physical Education: Predictive relationships with achievement goals and perceived ability.* T. J. L. Chandler, advisor.

M.A. Degree in Education Studies
Loughborough University of Technology, England

Thesis: *An analysis of a Physical Education curriculum in two countries.*
L. Almond, advisor.

Post-graduate Certificate in Education Loughborough University of Technology, England

B.A. (Joint Honors) Degree in Physical Education, Sport Science and History
Loughborough University of Technology, England

EXPERIENCE

Administrative Positions:

2016-present:

Associate Dean for Administrative Affairs and Graduate Education, College of Education, Health and Human Services (EHHS). Duties including:

- Provide leadership and oversight of graduate programs in the College; coordinate long-range graduate planning.
- Provide leadership to University-wide collaboration and commitment to the improvement of all graduate programs within EHHS, K-12 and postsecondary education.
- Provide college leadership in international student recruitment, study abroad programs, and international partnerships.
- Serve as liaison to the Graduate College and to Research and Sponsored Programs with responsibility for graduate students, curriculum development, and policy review.
- Provide administrative supervision and oversight for the operation of service offices that support graduate academic programs (i.e., Graduate Student Services, Research and Evaluation Bureau, Grants Administration, Professional Development and Outreach, Research, Scholarships Administration, Graduate Curriculum, Technology Services, Distance Learning).
- Assist the Dean in evaluation and planning relative to academic affairs, including resource allocation and the preparation and management of the graduate assistantship allocations.
- Monitor and ensure compliance with College and University policies.
- Assist the Dean, as needed, with responses to inquiries, reports, and administrative matters related to graduate education and academic affairs, including grievances and complaints.
- Ensure a high quality of dissertations and theses are produced within the college by appointing qualified graduate faculty representatives to these committees.
- Provide leadership in the review of faculty for graduate faculty status.
- Serve on College and University committees; represent college at appropriate University bodies, committees, councils, etc; represent College to schools and agencies involved in projects or providing practice and internships for students.
- Sustain constructive relationships with faculty and students.

2012-2016:

Physical Education Professional Programs Coordinator. Coordination of undergraduate and graduate programs in Physical Education Teacher Licensure and Physical Activity & Sport Performance. Responsibilities included program promotion, curriculum development, student recruitment, course scheduling, teaching assignments, graduate assistant assignments.

Fall 2010:

Acting Associate Dean for Undergraduate Studies, College of Education, Health & Human Services. Responsible for curriculum services and teacher education, EHHS representative on Associate & Assistant Deans Committee and Education Policies Council.

2004-2009:

Graduate Coordinator in the School of Exercise, Leisure & Sport. Coordination of all graduate programs including master's concentrations in Athletic Training, Exercise Science, Physical Education, Sport Management, and PhD program in Exercise Physiology. Responsibility for supervision of curriculum development, course scheduling, Graduate Assistant budgeting, appointments and instructional assignments.

1997-2000:

PEP/Sport Studies Coordinator in the School of Exercise, Leisure & Sport. Coordinator of undergraduate programs in Physical Education Teacher Certification, Exercise Science, Human Movement Studies, and master's degree program in Sport Studies.

Faculty Position:

1992-2023:

Assistant/Associate/Full Professor of Sport Pedagogy, School of Teaching, Learning and Curriculum Studies, Kent State University.
Tenured and promoted to Associate Professor, August 1998.
Full professor, April 2004
Full Graduate Faculty status.

Undergraduate Courses taught:

PEP 15010 - Introduction to Physical Education
PEP 15011 – Development & Analysis of Invasion Games
PEP 15015 - Development & Analysis of Net Games
PEP 15020 - Fundamental Movement, Gymnastics and Dance
PEP 25068 - Measurement & Evaluation in Physical Education
PEP 35059 - Social Forces in Contemporary Sport
PEP 45015 - Psychology of Coaching
PEP 45051 - Elementary School PE Methods
PEP 45053 - Elementary School PE Content
PEP 45058 - Secondary School PE Methods
PEP 45059 - Secondary School PE Content
PEP 49525 - Inquiry into Professional Practice in PE

Graduate Courses taught:

CI 80089 – Doctoral Residency Seminar I
ELS 55015 - Psychology of Coaching
ELS 65025 - Contemporary Issues in Sport Pedagogy

ELS 65054 - Pedagogical Analysis in Physical Education
 ELS 65055 - Curriculum Development in Sport Pedagogy
 ELS 63050 - Research Processes in Physical Education

Previous Teaching Positions:

- 1991-1992: Teaching Assistant, Dept. of Health and Physical Education, Syracuse University.
 Responsibilities: Design and implementation of professional preparation courses for elementary and secondary physical education, and supervision of student teachers.
 Undergraduate Courses taught:
 PPE 523 - Physical Education in the Elementary School
 PPE 524 - Physical Education in the Secondary School
- 1990-1991: Teaching Assistant, Dept. of Health and Physical Education, Syracuse University.
 Responsibilities: Instruction of physical activity courses in the Basic Instruction program and supervision of student teachers.
- 1989-1990: Graduate Assistant, Division for the Study of Teaching, Syracuse University.
 Responsibilities: Supervision of student teachers in physical education, health education and elementary education programs.
- 1982-1988: Teacher of Physical Education, Social Studies and History at De Lisle Comprehensive School, Loughborough, England.

SCHOLARSHIP

Textbooks:

- Mitchell, S.A. & Walton-Fisette, J.L. (2022). *The Essentials of Teaching Physical Education: Curriculum, Instruction and Assessment*. 2nd Edition. Champaign, IL: Human Kinetics. Note – first edition translated into Arabic and Greek.
- Mitchell, S.A., Oslin, J.L. & Griffin, L.L. (2021). *Teaching sport concepts and skills: A tactical games approach*. 4th Edition. Champaign, IL: Human Kinetics. Note - previous editions translated into Korean and Japanese.
- Mitchell, S. & Griffin, L. Eds. (2021). *Lifetime Contributions in Physical Education: Celebrating the lives and work of Len Almond (1938-2017) and Joy Butler (1957-2019)*. Gloucester, England: Scholarly.
- Mitchell, S.A., Oslin, J.L. & Griffin, L.L. (2013). *Sport Foundations for Elementary Physical Education*. Champaign, IL: Human Kinetics.

Refereed Publications:

- Lorson, K. & Mitchell, S. (2016). Advocacy, Assessment and Accountability: Using Policy to Impact Practice in Ohio. *Journal of Physical Education, Recreation & Dance*, 87(3), 44-49.
- Lorson, K., Musick, M, & Mitchell, S. (2016). Ohio Physical Education Evaluation Report Card Data 2013–2014. *Future Focus*, 37(1), 12-15.
- Lorson, K. & Mitchell, S. (2014). Ohio Physical Education Evaluation Report Card Data 2013. *Future Focus*, 35, 1, 23-24
- Gutierrez Diaz del Campo, D., Gonzalez Villora, S., Garcia Lopez, L. & Mitchell, S. (2011). Differences in decision making development between expert and novice invasion game players. *Perceptual and Motor Skills*, 112, 3, 871-888.
- Fisette, J. & Mitchell, S. (2010). Frameworks for Observing and Diagnosing Game Performance in Striking/Fielding and Target Games. *Journal of Physical Education, Recreation and Dance*, 81(8), 43-48.
- Hubball, H., Reddy, P. & Mitchell, S. (2010) Integrated Sports Science Research and Implementation of an International Masters Soccer Community. *World Leisure Journal*, 52(1).

- Mitchell, S. & Collier, C. (2009). Observing and Diagnosing Student Performance problems in Games Teaching. *Journal of Physical Education, Recreation and Dance*, 80(6), 46-50.
- Butler, J., Mitchell, S., Oslin, J. & Griffin, L. (2008). The way forward for TGfU: Filling the chasm between theory and practice. *Physical and Health Education Journal*, 74(2), 6-12.
- Gore, T., Caine-Bisch, N., Olds, R. DeJulius, A., Mitchell, S., Juvancic-Heltzel, J., Pierce, K. & Egbert, N. (2008). The 4:3:2:1 Healthy Kids Project: A pilot intervention to reduce childhood obesity in elementary school students. *Cases in Public Health Communications and Marketing*.
- Mitchell, S. (2006). Unpacking the Standards. *Journal of Physical Education, Recreation and Dance*, 77(2), 20-24.
- LaVine, M. & Mitchell, S. (2006). A Physical Education Learning Community: Development and first year assessment. *The Physical Educator*, 63(2), 58-67.
- Mitchell, S. (2003). Teaching Net/Wall games through tactical models: An introduction and overview. *Teaching Elementary Physical Education*, 14(1) 6-7.
- Mitchell, S. & Clemens, L. (2003). Introducing game play in elementary physical education. *Teaching Elementary Physical Education*, 14(1) 12-15.
- Oslin, J., Collier, C. & Mitchell, S. (2001). Living the Curriculum. *Journal of Physical Education, Recreation and Dance*, 22(5), 47-51.
- Mitchell, S. (2000). A Framework and Sample Games for “Go Through-Go To” Games in Elementary Physical Education. *Teaching Elementary Physical Education*, 11 (3), 8-11.
- Mitchell, S & Oslin, J. (1999). An investigation of tactical transfer in net games. *European Journal of Physical Education*, 4 (2), 162-172.
- Mitchell, S.A. & Oslin, J.L. (1999). Authentic assessment in games teaching. The Game Performance Assessment Instrument. *NASPE Assessment Series*. Reston, VA: NASPE.
- Mitchell, S.A. & Olds, R.S. (1999). Psychological and situational predictors of physical activity: A cross sectional analysis. *Health Education Research: Theory and Practice*, 14 (3), 305-313.
- Oslin, J.L. & Mitchell, S.A. (1998). Form Follows Function. *Journal of Physical Education, Recreation & Dance*, 69 (6), 46-49.

- Oslin, J.L., Mitchell, S.A. & Griffin, L.L. (1998). The Game Performance Assessment Instrument (GPAI): Development and preliminary validation. *Journal of Teaching in Physical Education*, 17(2), 231-243.
- Mitchell, S.A., Griffin, L.L. & Oslin, J.L. (1997). Teaching invasion games: An analysis of two instructional approaches. *Pedagogy in Practice*, 3(2), 56-69.
- Mitchell, S.A. (1996). Relationships between perceived learning environment and intrinsic motivation in middle school physical education. *Journal of Teaching in Physical Education*, 15(3), 369-383.
- Mitchell, S.A. (1996). Improving invasion game performance. *Journal of Physical Education, Recreation & Dance*, 67(2), 30-33.
- Mitchell, S.A. & Chandler, T.J.L. (1996). Motivation in middle school physical education: The role of perceived learning environment. *Pedagogy in Practice*, 2(2), 41-51.
- Mitchell, S.A., Oslin, J.L. & Griffin, L.L. (1995). The effects of two instructional approaches on game performance. *Pedagogy in Practice*, 1(1), 36-48.
- Mitchell, S.A., Griffin, L.L. & Oslin, J.L. (1994). Tactical awareness as a developmentally appropriate focus for the teaching of games in elementary and secondary physical education. *The Physical Educator*, 51(1), 21-28.
- Mitchell, S.A. & Chandler, T.J.L. (1993). Motivating students for learning in the gymnasium: the role of perception and meaning. *The Physical Educator*, 50(3), 120-125.
- Chandler, T.J.L. & Mitchell, S.A. (1990). Reflections on "Models of Games Education." *Journal of Physical Education, Recreation and Dance*, 61(6), 19-21.
- Mitchell, S.A. (1990). Secondary school physical education and beyond. Preparation or confusion? *Bulletin of Physical Education*, 26(3), 32-37.

Invited Publications/Book Chapters:

- Griffin, L. & Mitchell, S. (2023). The Tactical Games Model and Game Performance Assessment. In S. Pill (Ed). *Teaching Games and Sport for Understanding*. Melbourne, Australia: Taylor & Francis.

- Mitchell, S. (2021). Games Classification Systems as a foundation for Curriculum. In S. Mitchell & L. Griffin (Eds). *Lifetime Contributions in Physical Education: Celebrating the lives and work of Len Almond (1938-2017) and Joy Butler (1957-2019)*. Gloucester, England: Scholarly.
- Mitchell, S. (2021). A Bigger Picture: Aligning Game Sense with Curriculum Standards. In R. Light & C. Curry (Eds.) *Game Sense for teaching and coaching: International perspectives*. London: Routledge.
- Mitchell, S. (2016). Territorial Games: Soccer. In J. Butler (Ed.) *Game Play and Democracy in Action: Children Inventing Games*. Champaign, Il: Human Kinetics.
- Mitchell, S. & De Souza, A. (2016). Coaching for Understanding. In J. Wallis & J. Lambert (Eds). *Becoming a Sport Coach*. Abingdon, Oxon, UK: Taylor and Francis.
- Penny, D. & Mitchell, S. (2016). Reforming Curricula from the Outside-In. In C. Ennis (Ed.). *Routledge Handbook of Physical Education Pedagogies*. London: Routledge.
- Fisette, J. & Mitchell, S. (2015). Game-centered Approaches in a PETE Program. *Agora*, 17(1).
- Mitchell, S & Oslin, J. (2015). Teaching Games for Understanding. In J. Lund & D. Tannehill (Eds). *Standards-based Physical Education Curriculum Development (3rd edition)*. Boston, MA: Jones and Bartlett.
- De Souza, A. & Mitchell, S. (2010). TGfU as a Coaching Methodology. In J. Butler & L. Griffin (Eds). *More Teaching Games for Understanding, Theory Research and Practice*. Champaign, IL: Human Kinetics.
- Mitchell, S & Oslin, J. (2010). Teaching Games for Understanding. In J. Lund & D. Tannehill (Eds). *Standards-based Physical Education Curriculum Development (2nd edition)*. Boston, MA: Jones and Bartlett.
- Mitchell, S. & Oslin, J. (2007). Ecological Task Analysis in Games Teaching: The Tactical Games Model. In W. Davis & G. Broadhead (Eds.). *An Ecological approach to human movement: Linking theory, research and practice*. Champaign, IL. Human Kinetics.
- Oslin, J. & Mitchell, S. (2006). Game-centered approaches to teaching physical education. In D. Kirk, D. MacDonald, & M. O’Sullivan (Eds.). *The Handbook of Physical Education* (pp. 627-651). London, England: Sage.

- Mitchell, S. (2005). Teaching and Learning Games Using TGFU at the Elementary Level. In L. Griffin & J Butler (Eds.). *Examining a Teaching Games for Understanding Model*. Champaign, IL: Human Kinetics.
- Mitchell, S & Oslin, J. (2005). Teaching Games for Understanding. In J. Lund & D. Tannehill (Eds.). *Standards-based Physical Education Curriculum Development*. Boston, MA: Jones and Bartlett.
- Mitchell, S. (1999). *Y.M.C.A. Super Sports Youth Rookies Soccer Program*. Champaign, IL: Human Kinetics.
- Mitchell, S. (1999). *Y.M.C.A. Super Sports Youth Winners Soccer Program*. Champaign, IL: Human Kinetics.
- Chandler, T.J.L. & Mitchell, S.A. (1995). The role of physical education within the context of sport for all: A comparative analysis of the U.K. and U.S.A. In Murphy, P.J. & Malcolm, D. (1995). *The administration and management of sport*. Leicester, England: Center for Research in Sport and Society. 91-103.

Published Proceedings:

- Mitchell, S.A. & Chandler, T.J.L. (1995). A cross national investigation of motivation in middle school physical education. In Svoboda, B & Rychtecky, A. *Physical activity for life: East and west, south and north* (pp 195-202). Aachen, Germany: Meyer & Meyer Verlag.
- Mitchell, S.A. & Chandler, T.J.L. (1991). The role of physical education within the context of sport for all: A comparative analysis of the U.K. and U.S.A. In Standeven, J., Hardman, K. & Fisher, D. (Eds.), *Sport for all: Into the 1990s* (pp 273-282). Aachen, Germany: Meyer & Meyer Verlag.

Book/Article Reviews:

- 2006- : Reviewer. Journal of Teaching in Physical Education
European Physical Education Review
Physical Education and Sport Pedagogy
Perceptual and Motor Skills
- 2003-06: Editorial Review Board. Journal of Teaching in Physical Education.
- 2005-06: Reviewer. Physical Education and Sport Pedagogy
- 2003-04: Reviewer. Research Quarterly for Exercise and Sport
- 2002-03: Reviewer. Journal of Teaching in Physical Education
- 2001- 02: Reviewer. Journal of Sport Pedagogy
European Journal of Physical Education
- July 1998-: Reviewer. Strategies.
- July 1998: Guest reviewer. Journal of Sport Pedagogy.

February 1998: Guest reviewer. Journal of Aging and Physical Activity.
 December 1996: Guest reviewer. Journal of Aging and Physical Activity.
 November 1995: Textbook review. Miller, D.K. Measurement by the physical educator: Why and how. Brown & Benchmark.
 August 1995: Guest reviewer. Journal of Aging and Physical Activity.

Invited and Keynote Presentations:

Mitchell, S. (2023). *Foundations of Teaching for Learning in Physical Education*. Invited Presentation at the 13th International Congress on Physical Education and Human Movement. São Paulo State University, Rio Claro, São Paulo State, Brazil. June 2023.

Mitchell, S. (2023). *Reflections on the Conference and Recommendations for Future Directions*. Closing Address for 13th International Congress on Physical Education and Human Movement. São Paulo State University, Rio Claro, São Paulo State, Brazil. June 2023

Suzuki, N., Mitchell, S., Light, R. and Casey, A. (2021). *Rethinking the Ontology and Epistemology of Game-Based Approaches (GBAs)*. 21st Biennial Conference of International Society for Comparative Physical Education and Sport (ISCPES). Virtual Conference, December 16, 2021.

Mitchell, S. (2016). *GPAI: An Introduction*. Invited presentation as part of a Game Performance Assessment Instrument Symposium. 6th International Teaching Games for Understanding Conference, German Sport University, Cologne, Germany, July 25-27, 2016.

Mitchell, S. & Walton-Fisette (2016). *The Essentials of Teaching Physical Education: Curriculum, Instruction and Assessment*. SHAPE America national convention, Minneapolis, MN, April 6, 2016.

Mitchell, S. (2013). *Teaching Games for Understanding: From Practice to Research (and back)*. Invited presentation at the Tsukuba Physical Education Institute, University of Tsukuba, Japan, July 18, 2013.

Mitchell, S. (2013). *Teaching Games for Understanding: Implications for Athletic Coaching*. Invited presentation at the Tsukuba Physical Education Institute, University of Tsukuba, Japan, July 20, 2013.

Mitchell, S. (2013). *Physical Fitness, Physical Activity and Learning*. Invited presentation to the Nutrition and Physical Activity Learning Connection Summit, Gahanna, Ohio, May 7, 2013.

- Mitchell, S. (2012). *Teaching Games for Understanding*. Invited Keynote presentation to the West Virginia Association for Health, Physical Education, Recreation and Dance annual convention, Bridgeport, WV, October 11-13, 2012.
- Mitchell, S. (2012). *The Teaching Games for Understanding as a curriculum model in a higher education PETE program*. Invited presentation to the West Virginia Association for Health, Physical Education, Recreation and Dance annual convention, Bridgeport, WV, October 11-13, 2012.
- Mitchell, S. (2012). *The Ohio Standards-based Curriculum and Assessments*. Invited presentation to the West Virginia Association for Health, Physical Education, Recreation and Dance annual convention, Bridgeport, WV, October 11-13, 2012.
- Mitchell, S. (2012). *PE 2020: Recommendations for the PE Curriculum*. Invited presentation to the PE 2020 forum at the National Association for Sport and Physical Education conference on Physical Education Teacher Education, Las Vegas, October 3-6, 2012.
- Mitchell, S. (2012). Net/wall game development across the curriculum: Progressions from primary through secondary physical education. Invited presentation to the International Teaching Games for Understanding Conference, Loughborough University, England, July 14-16, 2012.
- Mitchell, S. (2012). *All roads lead to performance: Standards and assessment as the basis for teaching and learning in PE and sport*. Invited keynote presentation to the annual conference of the Australian Council for Health, Physical Education and Recreation, Adelaide, Australia, April 20, 2012.
- Mitchell, S. (2012). *Game performance diagnosis and assessment in physical education and sport settings*. Invited presentation to the annual conference of the Australian Council for Health, Physical Education and Recreation, Adelaide, Australia, April 20, 2012.
- Mitchell, S. (2010). *Teaching games for Understanding: Research into Practice*. Invited lecture in the Distinguished Visiting Lecture series, West Virginia University, Morgantown, WV, February 5th, 2010.
- Mitchell, S. (2010). *Teaching Games for Understanding (TGfU): Development of a Research and Application Agenda*. Invited lecture in the Distinguished Visiting Lecture series, West Virginia University, Morgantown, WV, February 4th 2010.
- Mitchell, S. (2008). *Speak softly and carry a big stick: Standards based teacher education in physical education*. Invited presentation, University of Limerick, Ireland, February 12, 2008.

S. Mitchell (2007). *Unbelievable! The Contradiction of Public School Physical Education*. Invited Keynote Address to the Ohio Conference on Physical Education Standards. May 7, 2007, Ohio University, Athens, Ohio.

Mitchell, S. (2005). *Different Paths up the Same Mountain: Global Perspectives on Teaching Games for Understanding*. Invited Keynote address presented at the Third International Teaching Games for Understanding conference, Hong Kong Institute of Education, Hong Kong, December 14, 2005.

Scholarly Presentations:

Mitchell, S. (2016). *TGfU transitions: Teacher education to teaching practice in three countries*. 6th International Teaching Games for Understanding Conference, German Sport University, Cologne, Germany, July 25-27, 2016.

Mitchell, S. & Lorson, K. (2016). *Ten Years of Advocacy in Ohio: Finding ways to Progress*. SHAPE America national convention, Minneapolis, MN, April 6, 2016.

Lorson, K. & Mitchell, S. (2015). *Implementing Standards-Based Assessments Effectively & Efficiently*. Paper presented at the Society of Health and Physical Educators (SHAPE America) national convention, Seattle, WA, March 19, 2015.

Lorson, K. & Mitchell, S. (2014). *Ohio's Physical Education Assessments: What We've Learned from Year One*. Paper presented at the Society of Health and Physical Educators (SHAPE America) national convention, St. Louis, MO, April 3, 2014.

Lorson, K. & Mitchell, S. (2012). *Ohio's Physical Education Assessments*. Refereed presentation to the PE 2020 forum at the National Association for Sport and Physical Education conference on Physical Education Teacher Education, Las Vegas, October 3, 2012.

Mitchell, S., Collier, C. & Lorson, K. (2011). *Advocacy to Policy: Moving Physical Education Forward*. Paper presented at the American Alliance for Health, Physical Education, Recreation & Dance national convention, San Diego, CA, March 31, 2011.

Hubball, H., Reddy, P. & Mitchell, S. (2010) *Bi-Ennial Masters/Veterans 6-A-Side Soccer World Cup: Sports Science Impacts on Tournament Conditions and Team Development Experiences*. Paper presented at the International Conference for Sport and Society, Vancouver, Canada, March 10, 2010.

Mitchell, S. & Fisette, F. (2009). *Standards-based Assessment for Elementary and Secondary Physical Education*. Paper presented at the 80th annual convention of the Ohio Association for Health, Physical Education, Recreation and Dance, Columbus, OH, December 3rd, 2009.

- Mitchell, S., Fisette, J., Perlman, D., Carnes, L., Conner, R., Grimm, L. & M. Richardson (2009). *Assessment of Elementary Student Performance on NASPE Content Standards 1-6*. Paper presented at the National Association for Sport and Physical Education (NASPE) Conference on Physical Education Teacher Education, Myrtle Beach, SC, October 10th, 2009.
- Mitchell, S., Carnes, L., Conner, R. & Grimm, L. (2008). *Development and Field Testing of a Standards-based, District-wide Assessment System*. Paper presented at the 79th annual convention of the Ohio Association for Health, Physical Education, Recreation and Dance, Columbus, OH, December 4th, 2008.
- Mitchell, S., LaVine, M., Cox, J. & DeSouza, A. (2008). *TGfU as a coaching methodology in high school and college sport*. Paper presented at the Fourth International Conference on Teaching Games for Understanding, University of Vancouver, BC, Canada, May 14-17, 2008.
- Mitchell, S., Oslin, J. & Collier, C. (2008). *Problem diagnosis and question design in TGfU*. Paper presented at the Fourth International Conference on Teaching Games for Understanding, University of Vancouver, BC, Canada, May 14-17, 2008.
- Mitchell, S., Collier, C., Oslin, J., LaVine, M. & Perlman, D. (2007). *Performance evaluation and problem diagnosis in games teaching*. Paper presented at the OAHPERD state convention, Columbus, Ohio, November 30, 2007.
- Harris, J. & Mitchell, S. (2007). *(Re)conceptualizing football and soccer in the USA*. Poster presented at the AAHPERD national convention, Baltimore, MD, March 14, 2007.
- Mitchell, S. (2006). *Teaching tactics in Physical Education: Things to talk about*. Paper presented at the AAHPERD national convention, Salt Lake City, UT, April 25, 2006.
- Mitchell, S. (2006). *Teacher Work Samples: Connections to NCATE Review*. Paper presented at the AAHPERD national convention, Salt Lake City, UT, April 25, 2006.
- Mitchell, S., Oslin, J. & Griffin, L. (2005). *A Tactical Games Approach*. Paper presented at the AAHPERD national convention, Chicago, IL, April 2005.
- Mitchell, S. & Gray, T. (2004). *Curriculum Development based on NASPE Standards: From Paper to Practice*. Paper presented at the AAHPERD national convention, New Orleans, LA, April 2, 2004.
- Mitchell, S., Gray, T. & Ciocca, J. (2003). *Developing a K-12 Physical Education curriculum based on NASPE Standards*. Paper presented at the OAHPERD state convention, Dayton, OH, December 4, 2003.

- Mitchell, S. & Collier, C. (2003). *Development of a Performance-based Assessment system in a Physical Education Teacher Education program*. Paper presented at the National Physical Education Teacher Education Conference, Baton Rouge, LA, October 2003.
- LaVine, M. & Mitchell, S. (2003). *Development and First Year Assessment of a Living-Learning Community in Physical Education*. Paper presented at the National Physical Education Teacher Education Conference, Baton Rouge, LA, October 2003.
- LaVine, M. & Mitchell, S. (2003). *Development of a living-learning community in undergraduate physical education*. Paper presented at the National Association for Physical Education in Higher Education, Long Beach, CA, January 17, 2003.
- Deglau, D., Collier, C. & Mitchell, S. (2002). *How novice coaches learn to coach*. Poster presented at the AAHPERD National Convention. San Diego, CA, April 10, 2002.
- Mitchell, S. (2001). *Integration in Secondary School Physical Education*. NASPE roundtable presented at the AAHPERD National Convention, Cincinnati, OH., March 31, 2001.
- Mitchell, S. (2000). *Assessing invasion game performance*. NASPE roundtable presented at the AAHPERD National Convention, Orlando, FL., March 24, 2000.
- Collier, C., Oslin, J. & Mitchell, S. (2000). *Curriculum innovation in Elementary Physical Education*. Poster presented at the AAHPERD National Convention, Orlando, FL, March 24, 2000.
- Mitchell, S., Oslin, J. & Collier, C. (1999). *A grassroots professional development school: The Kent Academy of Physical Educators*. Paper presented at the NASPE Teacher Education Conference on Exemplary Programs in Physical Education, Bloomington, IL, October 14-16, 1999.
- Collier, C., Oslin, J. & Mitchell, S. (1999). *Can less be more? Ideological shifts and structural changes in a student teaching program*. Paper presented at the NASPE Teacher Education Conference on Exemplary Programs in Physical Education, Bloomington, IL, October 14-16, 1999.
- Oslin, J., Mitchell, S. & Collier, C. (1999). *Living the curriculum*. Poster presented at the NASPE Teacher Education Conference on Exemplary Programs in Physical Education, Bloomington, IL, October 14-16, 1999.

- Oslin, J.L. & Mitchell, S.A. (1999). *Authentic assessment in games teaching. The Game Performance Assessment Instrument*. NASPE roundtable presented at the AAHPERD National Convention, Boston, MA, April, 1999.
- Mitchell, S. (1998). *Trials and tribulations of PETE professors struggling to develop pedagogical content knowledge: Tactical approach to teaching games*. Paper presented at the AAHPERD National Convention, Reno, NV, April, 1998.
- Oslin, J. & Mitchell, S. (1998). *An investigation of tactical transfer in net games*. Poster presented at the AAHPERD National Convention, Reno, NV, April, 1998.
- Mitchell, S. & Olds, S. (1997). *An investigation of factors predicting moderate-intensity physical activity*. Poster presented at the AAHPERD National Convention, St. Louis, MO, March 1997.
- Griffin, L., Oslin, J. & Mitchell, S. (1997). *Implementing a tactical approach: Teachers' and student's perspectives*. Poster presented at the AAHPERD National Convention, St. Louis, MO, March 1997.
- Mitchell, S., Oslin, J., Griffin, L. & Berkowitz, B. (1997). *The Game Performance Assessment Instrument*. Paper presented at the Georgia AHPERD 10th Annual Sharing the Wealth Conference, Jekyll Island, GA, January 1997.
- Oslin, J., Mitchell, S., Griffin, L. & Berkowitz, B. (1997). *Teaching tactics in games and sport*. Paper presented at the Georgia AHPERD 10th Annual Sharing the Wealth Conference, Jekyll Island, GA, January 1997.
- Mitchell, S. & Olds, R.S. (1996). *Factors associated with lifetime physical activity*. Paper presented at the annual National Conference on Chronic Disease Prevention and Control, Centers for Disease Control and Prevention. Phoenix, AZ, December 4, 1996.
- Mitchell, S., Oslin, J., Griffin, L. & Berkowitz, B. (1996). *Tactical approaches to teaching games and sport*. Half day in depth conference presented at AAHPERD National Convention, Atlanta, GA, April 1996.
- Mitchell, S., Oslin, J. & Griffin, L. (1996). *A tactical approach for teaching games: Current research and future directions*. Paper presented at American Educational Research Association national conference, New York City, April 1996.
- Mitchell, S.A., Griffin, L.L., Oslin, J.L. & Sariscsany, M.J. (1995). *Teaching games for understanding: From journals to gymnasiums via teacher education*. Paper presented at National Conference on Teacher Education in Physical Education, Morgantown, WV, October 1995.

- Griffin, L.L., Pettigrew, F.L., Mitchell, S.A. & Oslin, J.L. (1995). *Teaching games for understanding: A multimedia approach*. Paper presented at National Conference on Teacher Education in Physical Education, Morgantown, WV, October 1995.
- Griffin, L.L., Oslin, J.L. & Mitchell, S.A. (1995). *An analysis of two instructional approaches to teaching net games*. Poster presented at AAHPERD National Convention, Portland, OR. March 1995.
- Mitchell, S.A. & Chandler, T.J.L. (1995). *The Physical Education Learning Environment Scale: Development and validation*. Poster presented at AAHPERD National Convention, Portland, OR. March 1995.
- Mitchell, S.A., Griffin, L.L. & Oslin, J.L. (1995). *An analysis of two instructional approaches to teaching invasion games*. Poster presented at AAHPERD National Convention, Portland, OR. March 1995.
- Mitchell, S.A., Oslin, J.L. & Griffin, L.L. (1995). *Exploring levels of tactical awareness*. Round table discussion presented at AAHPERD National Convention, Portland, OR. March 1995.
- Oslin, J.L., Mitchell, S.A. & Griffin, L.L. (1995). *The Game Performance Assessment Instrument (GPAI): Development and preliminary validation*. Poster presented at AAHPERD National Convention, Portland, OR. March 1995.
- Mitchell, S.A. & Chandler, T.J.L. (1994). *A cross national investigation of motivation in middle school physical education*. Paper presented at the 9th International Society for Comparative Physical Education & Sport Conference, Prague, July 1994. Also presented as a poster at the 10th Commonwealth & International Scientific Congress, University of Victoria, Victoria, British Columbia, Canada, August 1994.
- Oslin, J.L., Griffin, L.L. & Mitchell, S.A. (1994). *Tactical awareness as a developmentally appropriate focus for the teaching of games*. Program presented at AAHPERD National Convention, Denver, CO. April 1994.
- Mitchell, S.A. & Chandler, T.J.L. (1993). *Relationships between achievement orientation, perceived ability, perceptions of learning environment and intrinsic motivation in middle school physical education*. Paper presented at AAHPERD National Convention, Washington D.C., March 25, 1993.
- Mitchell, S.A. & Chandler, T.J.L. (1990). *The role of physical education within the context of sport for all: A comparative analysis of the U.K. and the U.S.A.* Paper presented at the 7th International Symposium of the International Society for Comparative Physical Education and Sport. Bisham Abbey, England, July 13, 1990.

Grants:

Building Leadership for Change through School Immersion (Cohort 3). Co-Principal Investigators: Alicia Crowe, Steve Mitchell, Debbie Rozner, Alexa Sandmann. Funded by the Saudi Arabian Ministry of Education for \$ 1,053,438. July 2019-July 2020.

Building Leadership for Change through School Immersion (Cohort 2). Co-Principal Investigators: Alicia Crowe, Steve Mitchell, Alexa Sandmann. Funded by the Saudi Arabian Ministry of Education for \$ 1,431,828. February 2018-February 2019.

Building Leadership for Change through School Immersion (Cohort 1). Co-Principal Investigators: Alicia Crowe, Steve Mitchell, Alexa Sandmann. Funded by the Saudi Arabian Ministry of Education for \$750,000. June-December 2017.

Investigating State Policy Efforts to Curb Childhood Obesity. National Institutes of Health. Co Principal Investigators: R. Scott Olds, Natalie Caine-Bisch, Steve Mitchell. \$2,430,700 requested over 5 years. Not funded. Spring, 2011.

Learning Democracy through Inventing Games using Teaching Games for Understanding (TGfU). Social Sciences and Humanities Research Council of Canada. Co-Principal Investigators: Joy Butler, Tim Hopper, Linda Griffin, Steve Mitchell. \$197, 323 requested. Not funded. Spring, 2006.

A Comparative Evaluation of Local School Wellness Policies intended to Improve Students' Food Choices and Reduce Childhood Obesity. Robert Wood Johnson Foundation. Co-Principal Investigators: R. Scott Olds, Natalie Caine-Bisch, Steve Mitchell. \$400,000 requested. Not funded. Fall, 2005.

Active Lifestyle Education. Co-Principal Investigators: Connie S. Collier and Stephen Mitchell representing a team of university faculty and K-12 teachers from area schools with the intent of integrating technology rich practices with an inquiry-based teaching and learning ideology to revise a course shared by health and physical education majors. Proposal funded for \$5,000 by the Preparing Tomorrow's Teachers to use Technology Grant (KSO College of Education). Spring 2000.

Games education through a tactical approach: A national collaborative project. Principal Investigator. Submitted to the American Alliance for Health, Physical Education, Recreation and Dance. \$10,000 requested. Not funded. December 1997.

Games education through a tactical approach: A national collaborative project. Principal Investigator. Submitted to Division of Research & Graduate Studies, Kent State University. \$2,500 requested. Funded. November 1997.

An investigation of tactical transfer in physical education. Principal Investigator. Submitted to Division of Research & Graduate Studies, Kent state University. \$407 requested. Funded. December 1996.

Predictors of Lifetime Physical Activity: A collaborative research project investigating psychological and situational factors that predict involvement in physical activity over the adult lifespan. Principal Investigator. Division of Research and Graduate Studies, Kent State University. \$1,990 requested. Funded. August 1995.

Teaching for understanding: A collaborative research project implementing a tactical approach to teaching sport. Co-Investigator. Submitted to National Association for Sport and Physical Education. \$5,000 requested. Not funded. June 1994.

A cross national investigation of motivation in middle school physical education. Principal Investigator. Submitted to Division of Research and Graduate Studies, Kent State University. \$320 requested. Funded. November 1992.

SERVICE

School:

- 2011-2013: Faculty Advisory Committee
- 2010-2012: Curriculum Committee Chair
- 2007-2008: Coordination of NCATE Accreditation report.
- 2004-2005: Search committee chair for position in Exercise Science.
- 2002-2003: Search committee appointment for position in Leisure Studies.
- Spring 2002: Invited by the Provost to serve on the search committee for the Dean of the College and Graduate School of Education
- Spring 2000: Coordination of NCATE Accreditation report.
- 2000-2002: Committee appointment - elected by faculty to Faculty Advisory Committee, School of ELS, Kent State University.
- Spring 1998: Search committee for position in Exercise Physiology.
- Fall 1997: Elected by faculty to serve on search committee for Director position.
- Spring 1997: Search committee chair for faculty position in sport pedagogy.
- Fall 1996: Chair of Teacher Education Steering Committee, School of ELS, Kent State University.
- 1996-2000: Committee appointment - elected by faculty to Curriculum Committee, School of ELS, Kent State University.
- 1994-1998: Coordinator of International Student Exchange Program with De Montfort University, England.
- 1994-1996: Committee appointment - elected by faculty to Faculty Advisory Committee, School of ELS, Kent State University.
- Spring 1994: Search committee member for faculty position in Leisure Studies.

College/University:

- 2013-2016: College of EHHS representative to the University Handbook Committee

- 2012-2013: Departmental review team for Nutrition Department
- 2013-2015: College Conceptual Framework review committee and NCATE writing team (Standard 5).
- 2011-2013: College Advisory Committee
- 2011-2012: Search committee member for the KSU provost.
- 2009-2010: KSU Tenure Advisory Board
- Fall 2008: College of EHHS NCATE writing team (Standard 5)
EHHS Assessment Committee
- 2005-2008: Chair, University Council on Teacher Education.
- 2003-2004: University Council on Teacher Education.
- 2002-2003: Search committee for the position of Dean of the College of Education.
- 2001-2004: Kent State Human Subject's Review Board.
- 1998-1999: Co-chair, Health Sciences and Human Services Strategic Planning Committee.
- 1998-1999: Kent State University Strategic Planning Committee.
- 1997-1998: University Teaching Council, Kent State University.
- Fall 1997: Teacher Education Council Steering Committee for New Teacher Education and Licensure Standards, College of Education, Kent State University.
- 1996-2000: Teacher Education Council, College of Education, Kent State University.
- 1996-2000: Undergraduate Curriculum Council, College of Education, Kent State University.
- 1996-1998: Research Council Grant Review Committee, Research and Graduate Studies, Kent State University.
- 1993-1994: School of ELS liaison with KSU Wellness Center and Intramural department in an effort to increase the effectiveness of the university's wellness programs.

1992-1993: Faculty advisor, Kent State University Soccer Club.

Spring 1992: Appointed to the Teaching Fellow Selection Committee of the Graduate School, Syracuse University.

Professional/Community:

2021- City of Kent (Ohio) Parks and Recreation Department. Chair of the Board of Directors.

2019-2020: Carnegie Project for the Education Doctorate (CPED). New Member Evaluation Committee.

2016: External review for the Sport Science program at Qatar University, Doha, Qatar. April 17-19, 2016.

2016: Radio interview by Marketplace (National Public Radio) for the documentary *Schools fight back against the freshman 15*. February 3, 2016. <http://www.marketplace.org/2016/02/03/world/schools-fight-back-against-freshman-15>.

2015-2018: Society of Health and Physical Educators (SHAPE America – formerly AAHPERD). Elected to a three-year term on the national Board of Directors.

2014-2018: Ohio Association for Health, Physical Education, Recreation and Dance (OAHPERD). Advocacy Committee chair

2014-2015: Chair of the SHAPE America (formerly AAHPERD) Educator Awards Committee

2013-2014: Chair of the NASPE-AAHPERD Awards Committee

2013-2014: Past-president and Executive Committee member, Ohio Association for Health, Physical Education, Recreation and Dance

2012-2013: Member of the AAHPERD ad hoc structure task force

2012-2013: Member of the AAHPERD ad hoc district task force

2012-2013: President-elect of the National Association for Sport and Physical Education (NASPE).

2012-2013: Chair of the NASPE Awards Committee

- 2011-2013: Ohio Association for Health, Physical Education, Recreation and Dance (OAHPERD). President and Advocacy Committee chair
- 2010-2011: Ohio Association for Health, Physical Education, Recreation and Dance (OAHPERD). President-elect and Advocacy Committee chair
- 2010-2011: Member of Ohio Department of Education PE assessment writing team.
- 2009-2010: Member of Ohio Department of Education PE standards, benchmarks, and performance indicator writing team.
- 2009-2010: Ohio Association for Health, Physical Education, Recreation and Dance (OAHPERD). Advocacy Committee chair and All Ohio Board Member.
- OAHPERD Executive Committee and Board of Directors member.
 - OAHPERD legislative representative to the Ohio Healthy Choices for Healthy Children coalition, pursuing and advocating for Ohio Senate Bill 210/House Bill 373 mandating changes to K-12 school nutrition, physical education, and physical activity provision and assessment. Provision of testimony to the Senate and House Health Committees (December 2009), representation in “Interested Party” meetings (March 2010), informational meetings with Ohio Department of Education Chief of Staff and Legislative Liaison (March 2010).
 - Ohio representative to the NASPE Delegate Assembly and the General Assembly of the American Alliance for Health, Physical Education, Recreation and Dance, Indianapolis, IA, March 19-20, 2010.
 - OAHPERD representative to the Midwest AHPERD BoD.
- 2009-2010: NCATE SPA accreditation consultations:
- University of Akron, spring 2009-spring 2010
 - University of Dayton, fall 2009-spring 2010
- 2009: National Association for Sport and Physical Education (NASPE) evaluation team for the external evaluation of the Physical Education Benchmarks and Performance Indicators of the state of Louisiana. July 12-14th, 2009.
- 2008-2010: Ohio PE Benchmarks and Indicators writing team and training provider. Curriculum training workshops provided:
- Brecksville-Broadview Heights, OH, March 5th 2010
 - Mahoning County, OH, February 20th, 2010
 - Columbus, OH, December 2nd, 2009
 - Athens, OH, November 19th, 2009
 - Painesville, OH, November 3rd, 2009
 - Stark County, OH, October 12th, 2009

- 2008-2011: NASPE Publications Committee.
- 2006-2018: NCATE/CAEP Board of Examiners member - BOE visits to:
- American University
 - University of Rochester
 - Virginia Commonwealth University
 - Brooklyn College
 - Ball State University
 - University of Western Florida
 - The Citadel
 - Eastern Mennonite University
 - State University of New York, Oswego
 - Moorhead State University
 - Lock Haven University
 - Northern Arizona University
 - Missouri Baptist University
- 2002-2010: K-12 Curriculum consultations: Aurora Local Schools, Kent City Schools, Westlake Local Schools, Woodridge Local Schools, Copley Local Schools, Solon Public Schools, Hathaway Brown School, University School, Gahanna Jefferson Public Schools, Akron Public Schools, Cleveland City Schools.
- 2001-2005: Program Report Coordinator for Physical Education program reviews by the National Association for Sport and Physical Education (NASPE) and the National Council for Accreditation of Teacher Education (NCATE). Training workshops conducted in: Oklahoma (2001 & 2002), West Virginia (2002), Ohio (2003).
- 2000-2001: Chair of the NASPE/NCATE Task Force for revision of the Guidelines for Initial Preparation of Physical Education Teachers.
- Fall, 2000: Abstract reviewer for the Pedagogy section of the Research Consortium of the American Alliance for Health, Physical Education, Recreation and Dance.
- 1998-2005: NASPE/NCATE adjudicator for accreditation of teacher education programs.
- 1997-2005: NASPE/NCATE reader for accreditation of teacher education programs.
- 1997-1999: Vice-President, Division of Higher Education, Ohio Association for Health, Physical Education, Recreation & Dance.

- 1996-1998: Chair of Research Grant Committee, Ohio Association for Health, Physical Education, Recreation & Dance.
- 1994-1998: Research Grant Committee, Ohio Association for Health, Physical Education, Recreation & Dance.
- 1993-1995: Chair of the section for Current Issues and Research in the Division of Sport Sciences, Ohio Association for Health, Physical Education, Recreation & Dance.

PROFESSIONAL ACTIVITIES/HONORS

Professional Associations:

Society of Health and Physical Educators (SHAPE America)
Ohio Association for Health, Physical Education, Recreation & Dance.

Honors:

- 2005: National Association for Sport and Physical Education: Physical Education Teacher Education Honor Award. Presented at the AAHPERD National Convention, Chicago, April 2005.
- 1993: Selection by the Graduate School of Syracuse University as Graduate School Marshal for commencement proceedings, May 7-9, 1993.
- 1990-1992: Teaching Fellow to the Teaching Assistant Program of the Graduate School, Syracuse University.
- 1989-1992: Graduate School Scholarship, Syracuse University.

Additional Qualifications and Experience:

Head Girls soccer coach, Theodore Roosevelt High School, Kent, Ohio, 2003-11
English Football Association Preliminary Coaching Award
Amateur Swimming Association Teacher's Certificate
English Basketball Association Teacher's Certificate
English Lawn Tennis Association Teacher's Certificate

References Available on Request

Welcome

Except as otherwise provided by law, all appointment to City Boards and Commissions shall be electors of the City, residing within Kent city limits. This does not apply to the Board of Building Appeals.

First Name *

Jillian

Last Name *

Tipton

Address *

447 Park Ave., Kent Ohio 44240

Phone Number *

2162878288

Email Address *

jillianrtipton@gmail.com

Education *

Capital University, Columbus, Ohio
Bachelor of Arts, Magna cum Laude: Intervention Specialist; Early Childhood Education

Place of Employment *

AIA Akron & Design Ohio - Akron-Canton

Political Party *

Democrat

Select Board(s) *Note: You can only serve on one board at a time

- ☐ Health Board
- ☐ Board of Building Appeals
- ☐ Board of Zoning Appeals
- ☐ Civil Service Commission
- ☐ Committee on Design and Preservation
- ☐ Community Reinvestment Area Housing
- ☐ Fair Housing Board
- ☐ Income Tax Board of Review
- ☐ Loan Review Board
- ☒ Parks and Recreation Board
- ☐ Planning Commission
- ☐ Stormwater District Review and Appeals
- ☐ Sustainability Commission

Please explain, in detail, why you are interested in this appointment. *

I currently sl am deeply passionate about outdoor education, and I see this appointment as a opportunity to contribute to the community in a meaningful way. Terve on the board and would like to continue.

Attach a Resume/CV or other qualifications

File Name	
	Jillian R. Tipton Parks and Rec App..pdf 61.8 KB

Thank You

The City of Kent relies on volunteer boards and commissions as part of our governmental process. You will receive an email from the Clerk of Council with information on interviewing with City Council in the coming weeks.

Jillian R. Tipton application to the Kent Parks and Rec board, 12/8/2024

Please provide educational and professional background to assist Council in review of your application.*

Throughout my career, I have gained extensive experience in program management, community engagement, and organizational leadership. As the Executive Director at The American Institute of Architects & The Construction Specification Institute, I have successfully led two strong Boards of Directors, ensuring organizational decisions align with our mission and vision while maintaining fiscal responsibility. My expertise in program development, fundraising, and stakeholder engagement has led to the implementation of revenue-generating activities supporting program operations and advancing our organizational missions.

During my tenure as the Summer Camp Program Director at YMCA of Delaware, I managed a multi-million-dollar budget and oversaw the operations of our overnight camp, maximizing community engagement and fundraising efforts while ensuring regulatory compliance. I recruited, trained, and supervised a diverse team, resulting in the successful coordination of large-scale initiatives serving hundreds of participants weekly.

At Girl Scouts of North East Ohio, I served as the Program Manager for Grants and Funded Initiatives, overseeing the development and implementation of grant-funded community-based learning experiences, reaching thousands of members and volunteers. My strategic planning abilities and strong analytical skills ensured the exceeding of project goals and the strengthening of partnerships with other nonprofit organizations and community leaders.

Previously, as the Camp and Events Pathway Program Coordinator at Girl Scouts of North East Ohio, I recruited, trained, and managed a team of adult volunteers to deliver dynamic programs and events. My attention to detail and commitment to safety and quality program delivery ensured memorable experiences for participants across all pathways of participation.

My dedication to professional development is evident through my involvement in professional organizations such as the Kent Junior Chamber of Commerce and my participation in Leadership Portage County.

While I currently do not work in the outdoor education sector, I believe my passion for Kent and background uniquely qualifies me to serve on the Kent Ohio Parks and Recreation board. My passion for community engagement and proven track record of leadership make me an ideal candidate for advancing the recreational opportunities available to residents of Kent.

Why are you interested in this appointment?*

I am deeply passionate about outdoor education, and I see this appointment as a opportunity to contribute to the community in a meaningful way. Throughout my career, I have witnessed the power of outdoor education in fostering personal and social development, enhancing resilience, and nurturing a deeper connection with nature. As someone who has dedicated significant time and effort to coordinating and managing outdoor programs, I understand the immense value they bring to individuals of all ages. I believe that by serving on the Kent Parks and Recreation board, I can play a pivotal role in expanding access to high-quality outdoor education programs for residents of all backgrounds. By advocating for the development of new initiatives and the enhancement of existing resources, I aim to create more opportunities for individuals and families to explore the outdoors, connect with their natural environment, and embark on meaningful learning journeys. Furthermore, I am committed to fostering partnerships with local organizations, schools, and community groups to ensure that outdoor education programs are inclusive, accessible, and tailored to meet the diverse needs of our community.

Welcome

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First Name *

Derek

Last Name *

Salustro

Address *

133 N. Pearl St

Phone Number *

3307349292

Email Address *

Dasalustro@gmail.com

Education *

Kent State
B.S. Archaeology, Geography, GIS

Place of Employment *

Beware of the Leopard

Political Party *

DSA

Select Board(s) *Note: You can only serve on one board at a time

- ☐ Health Board
- ☐ Board of Building Appeals
- ☐ Board of Zoning Appeals
- ☐ Civil Service Commission
- ☐ Committee on Design and Preservation
- ☐ Community Reinvestment Area Housing
- ☐ Fair Housing Board
- ☐ Income Tax Board of Review
- ☐ Loan Review Board
- ☐ Parks and Recreation Board
- ☒ Planning Commission
- ☐ Stormwater District Review and Appeals
- ☐ Sustainability Commission

Please explain, in detail, why you are interested in this appointment. *

I think it's important for one to do their civic duty, especially if they love to voice their opinions on such matters. Also, having people tell me they are going to vote me out of my volunteer position warms my soul.

Attach a Resume/CV or other qualifications

Thank You

The City of Kent relies on volunteer boards and commissions as part of our governmental process. You will receive an email from the Clerk of Council with information on interviewing with City Council in the coming weeks.

Hello,

Please note the following response to Boards and Commission Application has been submitted at Tuesday October 8th 2024 4:01 PM with reference number 2024-10-08-001.

- **First Name**
Justine
- **Last Name**
Gallo
- **Address**
202 S Mantua St
Apt 2
Kent, OH 44240
- **Phone Number**
6093137122
- **Email Address**
justinegallo257@gmail.com
- **Education**
BA in Fashion Design From Kent State University
Minors in Marketing, Photography, and Sustainability
- **Place of Employment**
Owner of Sun in Leo
- **Political Party**
Green Party
- **Select Board(s) *Note: You can only serve on one board at a time**
Sustainability Commission
- **Please explain, in detail, why you are interested in this appointment.**
As a local of Kent as well as a small business owner I have found power in collaboration with community. Everything I do has the planet as number 1 priority and I wish to share what I have learned as well as implement sustainability throughout Kent.
- **Attach a Resume/CV or other qualifications**
 1. [JGalloResume.pdf \[246.9 KB\]](#)

[This is an automated email notification -- please do not respond]



Justine Gallo

Email: justinegallo257@gmail.com

LinkedIn: [linkedin.com/in/justine-gallo](https://www.linkedin.com/in/justine-gallo)

Portfolio: <https://justinegallo257.wixsite.com/justine-gallo>

Related Experience

Owner and Fashion Designer

Sun in Leo | Kent, OH | January 2022

Founded an up-cycled circular brand. Responsible for clothing and jewelry design, marketing, and photography.

Design Innovator

Vogue Generation Next Winner

Presented a forward-thinking approach to the future of sustainable design

Work Experience

Design Intern

Unsubscribed | Remote | June 2021 – August 2021

Worked heavily in Adobe Illustrator, Photoshop, and InDesign, organizing CADs as well as researching future trends for the next season.

Stylist

Winds of Change/Gypsy Sole | Chagrin Falls, OH | Sept 2021 – June 2022

Aided customers with styling as well as merchandising the floor. Responsible for organization work and strong customer service skills.

Student Manager

Eastway Market and Deli | Kent, OH | Oct 2018 – March 2021

Responsible for the delegation of responsibilities within the food service operations such as inventory, customer service, food preparation, and food safety and sanitation procedures.

Education

Kent State University | Kent, OH

Bachelor of Art | May 2022

Fashion Design

Marketing, Sustainability and Photography Minors

Kent State University | International Study Away Program

Berlin, Germany | May 2019

Education Achievements

GPA 3.5

Dean's List | Fall 2018- Spring 2022

Kent State Annual Fashion Show | Designer | April 2022

NEOLaunchNET | Grant Winner | Kent, OH | January 2022

Pi Sigma Epsilon | Sept 2019- Jan 2020

Digital Skills

Adobe Photoshop, Illustrator, InDesign, Acrobat, Portfolio, iMovie, Microsoft Office, Social Media Marketing

Design Skills

Garment Construction, Jewelry Design, Hand Illustration, Pattern Making, Draping, Fabrics Comprehension Technical Flats, Extensive Trend Research.

Welcome

Except as otherwise provided by law, all appointment to City Boards and Commissions shall be electors of the City, residing within Kent city limits. This does not apply to the Board of Building Appeals.

First Name *

Tracy

Last Name *

Wallach

Address *

231 Starr Ave

Phone Number *

330-67809549

Email Address *

twallach@kent.edu

Education *

M. Ed

Place of Employment *

Retired

Political Party *

Democrat

Select Board(s) *Note: You can only serve on one board at a time

- ☐ Health Board
- ☐ Board of Building Appeals
- ☐ Board of Zoning Appeals
- ☐ Civil Service Commission
- ☐ Committee on Design and Preservation
- ☐ Community Reinvestment Area Housing
- ☐ Fair Housing Board
- ☐ Income Tax Board of Review
- ☐ Loan Review Board
- ☐ Parks and Recreation Board
- ☐ Planning Commission
- ☐ Stormwater District Review and Appeals
- ☒ Sustainability Commission

Please explain, in detail, why you are interested in this appointment. *

I have been involved with sustainability for most of my life beginning with being a member of the recycling club in college. We need to learn how to respect our planet. Climate change has made that respect all the more important for our lives.

Attach a Resume/CV or other qualifications

File Name	
	QUALIFICATIONS FOR SUSTAINABILITY COMMISSION.pdf 37.2 KB

Thank You

The City of Kent relies on volunteer boards and commissions as part of our governmental process. You will receive an email from the Clerk of Council with information on interviewing with City Council in the coming weeks.

QUALIFICATIONS FOR SUSTAINABILITY COMMISSION

- Was a member of the Steering Committee for the original City of Kent Recycling Center located on Marvin
- First recycling coordinator for the City of Kent
- Former member of the Board of Trustees for the Western Reserve Land Conservancy
- Currently Co-Chair of the Portage County Solid Waste Management District Policy Committee and Kent City Council liaison for said Committee
- I drive an all-electric Chevy Spark



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: December 10, 2024

TO: Dave Ruller, City Manager

FROM: Bridget Susel, Community Development Director

RE: Unauthorized Item: Zoning Code Administrative Variance

The Davey Tree Expert Company has been actively working on the development of its Science, Employee Education, and Development (SEED) Campus, including the construction of fixed structures and the plantings of research and arboretum areas. The SEED campus site consists of two parcels with a combined total of almost 183 acres and it is the largest privately-owned site ever developed in the City. The number and variety of projects and proposed activities to be conducted on the site has necessitated the installation of various accessory/subordinate structures on the campus, including but not limited to a greenhouse, pavilion shelter, salt dome, elevated training walkway and a storage unit.

The City's Zoning Code Section 1106.10(a)(1) "SUBORDINATE BUILDINGS AND SUBORDINATE STRUCTURES" limits the number of detached accessory (subordinate) buildings and structures to no more than two (2) per lot. This limitation was established to ensure rear and side yards maintain adequate open green space areas. The Community Development and Law Departments find that the expansive size of the SEED Campus and the scope and scale of the various research and training activities that will be occurring on the site necessitates the installation of more than two (2) subordinate/accessory structures.

I am respectfully requesting that the issuance of an administrative variance to allow more than two subordinate structures be installed on the Davey Tree Expert Company SEED Campus be included as an unauthorized item on your City Manager's Report for the December 18, 2024 Council meeting.

If you need any additional information in order to add this item to the agenda, please let me know.

Thank you.

Attachments

Cc: Hope Jones, Law Director
Eric Fink, Assistant Law Director
Kathy Coleman, Interim Clerk of Council



City of Kent
Regular City Council Meeting
120 S. Depeyster Street, Kent, Ohio 44240
Wednesday, November 20, 2024

MINUTES

At 7:00pm, Mayor Jerry T. Fiala called the Regular City Council meeting to order.

Present: Mr. Jack Amrhein; Mr. Jeff Clapper; Mr. Michael DeLeone; Ms. Gwen Rosenberg; Ms. Heidi Shaffer Bish; Mr. Roger Sidoti; Mr. Robin Turner

Also present: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Joan Seidel, Health Commissioner; Mr. Nick Cecil, IT Director; Mr. Jim Bowling, City Engineer; Ms. Kathy Coleman, Interim Clerk of Council

Absent: Mr. Chris Hook; Ms. Melissa Celko

MOTION TO EXCUSE MR. HOOK AND MS. CELKO made by Ms. Shaffer Bish, seconded by Mr. Sidoti, and carried by unanimous voice vote.

Mr. Clapper shared opening remarks with Council denouncing the neo-Nazi march in Columbus, Ohio the previous weekend and expressing hope that there would be no similar events locally. He then led the Pledge of Allegiance.

PUBLIC COMMENT

Mayor Fiala read the following statement:

"While the law does not require Council to provide time for public comment, we have historically invited the public to make comments and we appreciate their input. This is the time where residents and others can comment on matters that concern them. However, we will not engage in debate, and as President of Council, I reserve the right to end any public communication that is disruptive, embarrassment, harassment or otherwise objectionable. We ask you to give your name and address and limit comments to three (3) minutes."

Ms. Maryann Fritch of Elno Avenue spoke to Council regarding concerns about the dog barking ordinance, KCO 505.09. She stated that the language in the current ordinance is too vague and should include a time frame and length of time. She stated



City of Kent
Regular City Council Meeting
120 S. Depeyster Street, Kent, Ohio 44240
Wednesday, November 20, 2024

MINUTES

that numerous residents in her area have had the same issue with receiving complaints about their dogs

barking. She requests that Council review the ordinance and come up with a policy that is more specific as far as the time of day and duration of barking. Mayor Fiala thanked her for bringing the issue to Council's attention.

WRITTEN COMMUNICATION

- On 10/29/24, Mr. Ruller shared an email from Ms. Susel to Dave Dix, in response to his concerns about the lack of an historic district within the City of Kent and his opinions on why that might be so. Ms. Susel provided a brief outline of the history between the City, the public and the Historical Society, and provided documentation of the efforts the City has taken to address these concerns. She shared with Mr. Dix the current practice of historic designation of individual properties at the owner's request and encouraged him to contact her regarding any future questions on the subject.
- On 10/31/24, Mr. Jason Stewart of Gale Drive in Kent, submitted an application for a position on the Loan Review Board.
- On 11/06/24, Jim Collver of the Celtic Club sent an email thanking the Mayor for his help with the 15th Annual Celtic Club Fights Cancer bridge display in downtown Kent on October 18.

CITY MANAGER'S REPORT

MOTION TO APPROVE THE CITY MANAGER'S REPORT was MADE BY Mr. Amrhein, SECONDED by Mr. Sidoti, and CARRIED by a unanimous voice vote.

1. Jim has asked for the Council's approval of a temporary right of way agreement negotiated with 2 parcels at the fair market value for the East Main Street Improvement Project (Draft # 2024-111).
2. Chief Samels has requested Council's approval to accept and allocate a \$100 donation from Ms. Judy Shaw in appreciation for the Fire Department's support for her and her family.

3. Chief Shearer has requested Council's approval to accept and allocate a \$100 donation from Ms. Judy Shaw in appreciation for the Police Department's support for her and her family.
4. The Mayor is requesting a Work Session for the 2025 Charter Review Commission.
5. The Clerk has asked for Committee of the Whole time to interview prospective candidates for Board and Commission vacancies.
6. Eric is requesting Finance Committee time to present the request from the Kent Area Chamber of Commerce asking the City to pay for the fireworks for Heritage Festival.
7. Hope is requesting Finance Committee time to request Council's authorization to renew the City's contract with the Portage County Public Defender's Office for 2025.
8. Rhonda is requesting Finance Committee time to present the proposed 2025 Operating Budget for Council's approval.
9. Rhonda is requesting Finance Committee time for Council's consideration of a 2024 Budget Appropriation Amendment.
10. Rhonda is requesting Finance Committee time to present the latest list of "then and now" purchase orders that require Council's authorization.
11. Eric is requesting Streets, Sidewalks & Utilities Committee time to present a staff report on possible changes to downtown parking and street closure for special events.
12. Bridget is requesting Streets, Sidewalks & Utilities Committee time to present recommendations for updates in the parking meter programming and enforcement.
13. Jim is requesting Streets, Sidewalks & Utilities Committee time to present a recommendation to change the parking restrictions on Vine Street.

CONSENT AGENDA

MOTION TO APPROVE MINUTES FROM OCTOBER 16, 2024 AND NOVEMBER 6, 2024 COUNCIL MEETINGS was made by Mr. Sidoti, SECONDED by Ms. Rosenberg, and CARRIED by unanimous voice vote.

MOTION TO APPROVE RECOMMENDED ACTIONS MADE by Ms. Shaffer Bish, SECONDED by Mr. Clapper, and CARRIED by unanimous voice vote.

Recommended Actions:

- Accept and authorize the agreement to obtain temporary easements, for right-of-way purposes, to install, construct, and reconstruct the roadway for the project known as East Main Street Improvement Project, and declaring an emergency.

- Extend and execute the Mutual Aid Agreement with Kent State University and the Kent Police Department to provide for the mutual assistance, interchange, and use of police personnel and equipment, and declaring an emergency.
- Renew the lease agreement with West River Medical LLC for the use of parking spaces in the municipal lot and declaring an emergency.
- Accept the director's deed from the Ohio Department of Transportation for a remnant parcel of land that was created with the construction of SR 261 and declaring an emergency.
- Accept and allocate CDC funding in the amount of \$50,000 to maintain accredited status for the City of Kent Health Department, and declaring an emergency.
- Authorize the Director of Budget and Finance of the City of Kent to request the county auditor to advance any property taxes that have been collected prior to the normal February settlement date from the proceeds of the 2024 tax year collection, and declaring an emergency.
- Authorize the adjustment of appropriations, transfers and advances from the various funds of the City of Kent for the current expenses of the City for the fiscal year ending December 31, 2024, and declaring an emergency.
 - DRAFT 2024-111 AN ORDINANCE ACCEPTING AND AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE THE FOLLOWING AGREEMENTS WITH THE CITY OF KENT, OHIO, WITH THE CITY OBTAINING TEMPORARY EASEMENTS, FOR RIGHT-OF-WAY PURPOSES, TO INSTALL, CONSTRUCT AND RECONSTRUCT THE ROADWAY FOR THE PROJECT KNOWN AS THE EAST MAIN STREET IMPROVEMENT PROJECT, AND DECLARING AN EMERGENCY.
 - DRAFT 2024-112 AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO EXTEND AND EXECUTE THE MUTUAL AID AGREEMENT WITH KENT STATE UNIVERSITY SO AS TO PROVIDE FOR THE MUTUAL ASSISTANCE, INTERCHANGE, AND USE OF POLICE PERSONNEL AND EQUIPMENT, FROM THE DATE OF THIS ORDINANCE UNTIL TERMINATED BY EITHER PARTY, AND DECLARING AN EMERGENCY.
 - DRAFT 2024-113 AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO RENEW A LEASE AGREEMENT WITH WEST RIVER MEDICAL, LLC (WRM) FOR THE USE OF PARKING SPACES IN THE MUNICIPAL LOT AND DECLARING AN EMERGENCY.
 - DRAFT 2024-114 AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ACCEPT THE DIRECTOR'S DEED FROM THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR

A REMNANT PARCEL OF LAND THAT WAS CREATED WITH THE CONSTRUCTION OF SR 261 AND DECLARING AN EMERGENCY.

- DRAFT 2024-115 AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO ACCEPT AND ALLOCATE A CENTERS FOR DISEASE CONTROL AND PREVENTION (CDC) FUNDING IN THE AMOUNT OF \$50,000 TO MAINTAIN ACCREDITED STATUS FOR THE CITY OF KENT HEALTH DEPARTMENT, AND DECLARING AN EMERGENCY
- DRAFT 2024-116 A RESOLUTION REQUESTING THE COUNTY AUDITOR TO ADVANCE ANY PROPERTY TAXES THAT HAVE BEEN COLLECTED PRIOR TO THE NORMAL FEBRUARY SETTLEMENT DATE FROM THE PROCEEDS OF THE 2024 TAX YEAR COLLECTION PURSUANT TO SECTION 321.34 OF THE OHIO REVISED CODE, AND DECLARING AN EMERGENCY.
- DRAFT 2024-117 AN ORDINANCE AMENDING ORDINANCE NO. 2023-97, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 20, 2023; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024; AND DECLARING AN EMERGENCY.

STANDING COMMITTEES and LEGISLATION

Committee of the Whole – Chair Mayor Fiala/Vice-Chair Amrhein

No report; see Consent Agenda as applicable.

Community Development Committee – Chair Rosenberg/Vice-Chair Clapper

No report; see Consent Agenda as applicable

Health & Safety Committee – Chair Amrhein/Vice-Chair Sidoti

No report; see Consent Agenda as applicable

Land Use Committee – Chair Shaffer Bish/Vice-Chair Hook

No report; see Consent Agenda as applicable

Streets, Sidewalks and Utilities Committee – Chair Sidoti/Vice-Chair Clapper

No report; see Consent Agenda as applicable

Finance Committee – Chair DeLeone/Vice-Chair Celko

No report; see Consent Agenda as applicable

UNFINISHED BUSINESS

None.

NEW BUSINESS

MOTION TO MOVE THE ISSUE OF REVISING THE NOISE ORDINANCE, IN REGARD TO DOG BARKING, TO COMMITTEE FOR REVIEW was MADE by Ms. Shaffer Bish, SECONDED by Mr. Amrhein, and CARRIED by unanimous voice vote.

Mr. Clapper questioned whether there were any specifications in the Ohio Revised Code regarding animals unattended outside, and if so, whether that may be helpful when reviewing the noise ordinance. Ms. Jones was uncertain whether the ORC addressed it but stated that she will look into it.

COUNCIL MEMBERS' COMMENTS

- Mr. Turner acknowledged the City's efforts related to the Land O'Lakes issue and thanked the Law Director, City Manager and Council for allowing the matter to be resolved successfully. He also wanted to acknowledge Land O'Lakes for being willing to address an issue which was difficult for both the business and the neighborhood.
- Ms. Shaffer Bish brought up a concern about the reapportionment of the wards after the general election.
 - She was unclear as to when the new wards would be in place, and what the specific boundaries of the new wards are. She stated it was important that the council members know who they represent and that the residents know who represents them.
 - Mr. Turner echoed her concerns, requesting that it be more clearly delineated
 - Mayor Fiala stated that the administration could put together a report or maps, but also reiterated that since the vote has been taken, no changes can be made at this point.
 - Ms. Jones clarified that the new wards were in effect now since it went through general election.
 - Mr. Sidoti pointed out that it is ultimately the responsibility of the Board of Elections to inform voters of their new wards. Mr. Turner stated that he contacted the BOE and was told to make a request in writing and they would send him information about the new wards.
 - Mayor Fiala pointed out that Charter Review was coming up, and they could move to an all council-at-large system where the council members would represent all of Kent, rather than individual precincts.

MAYOR'S REPORT

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in any City or City Council public meeting or event should contact the Clerk of Council at 330-678-8007. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight hours prior to the event.

Mayor Fiala wished everyone a Happy Thanksgiving, and encouraged all to be thankful for what they have and to be helpful to others.

EXECUTIVE SESSION

MOTION TO MOVE TO EXECUTIVE SESSION FOR CONFERENCE WITH AN ATTORNEY FOR THE PUBLIC BODY CONCERNING DISPUTES INVOLVING THE PUBLIC BODY THAT ARE THE SUBJECT OF PENDING OR IMMINENT COURT ACTION was MADE by Mr. Amrhein, SECONDED by Mr. Sidoti, and CARRIED by unanimous voice vote.

RETURN TO REGULAR MEETING AND ADJOURN at 7:32pm



City of Kent
City Council Committee Meeting
120 S. Depeyster Street, Kent, Ohio 44240
Wednesday, December 4, 2024

MINUTES

At 6:30pm, Mayor Jerry T. Fiala called the Work Session of the City Council Committee meeting to order.

Present: Mr. Jack Amrhein; Ms. Melissa Celko; Mr. Jeff Clapper; Mr. Michael DeLeone; Mr. Chris Hook; Ms. Gwen Rosenberg; Ms. Heidi Shaffer Bish; Mr. Roger Sidoti

Also present: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Kathy Coleman, Interim Clerk of Council; Mr. Nick Cecil, IT Director; Mr. Jim Bowling, City Engineer; Mr. Jamie Samsel, Fire Chief; Dominique Bollenbacher, Community Engagement Coordinator; Rhonda Hall, Finance Director; Eric Helmstedter, Economic Development Director; Melanie Baker, Service Director; Bridget Susel, Community Development Director; Suzanne Stemnock, Human Resources Director

Absent: Mr. Turner

MOTION TO EXCUSE MR. TURNER MADE by Mr. Sidoti, SECONDED by Mr. DeLeone, and CARRIED by unanimous voice vote.

WORK SESSION

Mayor Fiala provided an overview of the upcoming Charter Review Committee process which is scheduled to occur in 2025. The Council will appoint 15 members to the committee, after screening during executive session. The committee's purpose is to review the city charter and make recommendations to Council. Council members were encouraged to seek out qualified candidates for the committee, because it is very important to have the right people in place. As an example, Mayor Fiala highlighted the committee that was in place for reviewing Council salaries. Ms. Jones will be following up with Council and provide more information in the coming weeks.

BOARDS AND COMMISSIONS INTERVIEW

Mr. Jason Stewart introduced himself to Council and expressed his interest in the Loan Review committee. Mr. Stewart lives and works in Kent and has children in the Kent school system. He will begin a board membership of the Chamber of Commerce in 2025 and is looking to become more involved in the community. He holds a bachelor's degree in economics/finance from Kent State University and is employed by Hometown Bank.

Mayor Fiala thanked him for applying and advised him that the Council will be meeting on December 18 and will make their decision then.

COMMITTEE OF THE WHOLE Chair Fiala/Vice-Chair Amrhein
See Boards and Commissions interview above.

COMMUNITY DEVELOPMENT COMMITTEE Chair Rosenberg/Vice-Chair Clapper
No business.

FINANCE COMMITTEE – Chair DeLeone/Vice-Chair Celko

- Chamber of Commerce Fireworks Funding Request

Mr. Helmstedter reported that the City received a request from the Kent City Chamber of Commerce to purchase fireworks for the 2025 Heritage Fest. He introduced Mr. Dennis Campbell, president of the Chamber, who provided more details. Mr. Campbell thanked Council for their past support and went on to advise that they are coming out of a 3-year contract with the American Fireworks, so they took the opportunity to look at other vendors, including some that provided drone shows, and decided that American Fireworks was still the best option. American Fireworks provided a 3-year quote with a 10% increase this year, followed by 5% increases subsequently. Mr. Campbell pointed out that they are not offering longer term contracts at this point due to issues with potential tariffs. Chamber is requesting that Council contribute \$18,600 which will cover the cost of an 18-minute show (same as previous 3 years), with roughly 1,100 fireworks.

Mr. Hook had a question about the clean-up process. The Fire Department does a sweep for unexploded shells immediately afterwards and again at sunrise. Parks and Rec is responsible for the clean up after the initial sweeps.

MOTION TO AUTHORIZE CHAMBER OF COMMERCE'S FIREWORKS FUNDING REQUEST WITH 3 YEAR CONTRACT WITH THE EMERGENCY CLAUSE made by Mr. Sidoti, **SECONDED** by Ms. Rosenberg, and **CARRIED** by unanimous voice vote.

- City/Portage County Public Defender Contract Renewal

Ms. Jones requested Council to renew the contract with the Portage County Office of the Public Defender for the purposes of legal counsel to indigent persons for the period of January 1, 2025 – December 31, 2025.

MOTION TO AUTHORIZE PUBLIC DEFENDER CONTRACT FOR 2025 WITH THE EMERGENCY CLAUSE was MADE by Ms. Rosenberg, SECONDED by Mr. Sidoti, and CARRIED by unanimous voice vote.

- Presentation of the Proposed 2025 Operating Budget

Rhonda Hall presented an overview of the 2025 City Operating Budget and highlighted areas of note in the budget books which were distributed at the 11/20/24 Council meeting. Items included were:

- Proposed 3% water and sewer rate increases
- Increased estimated income tax revenue
- Interest earnings estimated to be over \$1M
- Estimated expenditures for capital increased by over \$22M due to the Main Street Improvement project, increases in union contracts, and increases in supplies and materials due to inflation.
- Total expenditures exceed total estimated revenues due to the timing difference of various projects, and the intentional spenddown of funds in the capital projects fund and the utility funds.

Mr. Sidoti reminded Council that they had previously intended to discuss the Parks and Rec budget and look closely at that situation. Mr. Ruller stated that there have been ongoing discussions regarding the funding of the Parks and Recreation Department, and they will continue in 2025.

MOTION TO AUTHORIZE THE PROPOSED 2025 CITY OPERATING BUDGET, INCLUDING THE 3% WATER AND SEWER RATE INCREASES, WITH THE EMERGENCY CLAUSE was MADE by Ms. Rosenberg, SECONDED by Ms. Shaffer Bish, and CARRIED by unanimous voice vote.

- 2024 Budget Appropriations Amendment

Rhonda Hall presented the Budget Appropriations Amendment to Council and advised that the exhibit associated with it will be provided at the December 18 meeting, which will allow time to ensure that all year-end procedures have been completed.

MOTION TO APPROVE THE 2024 BUDGET APPROPRIATIONS AMENDMENT AND AUTHORIZE THE FINAL YEAR-END RECONCILIATION FOR 2024, WITH THE EMERGENCY CLAUSE was MADE by Ms. Rosenberg, SECONDED by Mr. Amrhein, and CARRIED by unanimous voice vote.

- 2024 “Then and Now” Authorization for the City Audit

Rhonda Hall presented the “Then and Now” purchases through November 21, 2024 for approval to Council and stated that when the ordinance comes before them at the regular Council meeting, it will reflect purchases through December 18, 2024.

MOTION TO APPROVE THE LATEST THEN AND NOW PURCHASES, WITH THE EMERGENCY CLAUSE was MADE by Ms. Rosenberg, SECONDED by Mr. Sidoti, and CARRIED by unanimous voice vote.

HEALTH & PUBLIC SAFETY COMMITTEE – Chair Amrhein/Vice-Chair Sidoti

No business.

LAND USE COMMITTEE – Chair Shaffer Bish/Vice-Chair Hook

No business.

STREETS, SIDEWALKS, AND UTILITIES COMMITTEE

- Vine Street Parking Ordinance Change

Jim Bowling presented a recommendation from the Traffic, Engineering and Safety Committee to approve a request from residents on Vine Street (from Bowman Drive south to the end of the street) to allow on-street parking on the east side of Vine Street.

MOTION TO AUTHORIZE THE PROPOSED CHANGE IN ON-STREET PARKING ON THE EAST SIDE OF VINE STREET FROM BOWMAN DRIVE SOUTH TO THE END OF THE STREET WITH THE EMERGENCY CLAUSE was MADE by Ms. Shaffer Bish, SECONDED by Mr. Clapper, and CARRIED by unanimous voice vote.

- Amendment to Chapter 358: Parking Meters

Bridget Susel provided information to Council regarding the recommendations to update the City’s parking meter regulations to address inclement weather, compliance and enforcement, meter hours, and new EV charging stations.

- In response to complaints, the Community Development department and the City Manager’s office looked into the 2-hour timing of the parking meters. They found that the system would not clear the parking meter until the full 2 hours had elapsed, regardless of whether the space was occupied. In cases where the vehicle did not use the full two hours, subsequent vehicles could not add any additional time to what remained from the original 2 hours. The meters were adjusted to a 3-hour time frame and the complaints dropped drastically.

- Another issue was condensation on the inside of the meter screens during inclement weather, creating visibility issues. Users were not able to see the screen, so did not pay for the parking. The ordinance does not offer flexibility regarding enforcement of the parking laws, so compliance officers would issue tickets. The recommendation is to allow compliance officers discretion in issuing tickets when the LCD screens are not visible.
- There will be two EV stations at City that the City will administer; in order to charge for these, the City will need to put something into the ordinances.

Mr. Hook had a question about app-based payment options. Ms. Susel replied that the pay by app option was looked at previously, but KSU introduced it on campus and it was not used much. Ms. Susel stated that electronic payment has not gained traction in town; payment remains primarily coin-based.

A resident of Riverside Court who works downtown questioned whether the 2-hour free parking downtown would be increased. She pointed out that during inclement weather, walking is an issue downtown, especially for the elderly population. Ms. Susel responded that that did not fall under Chapter 358 of the KCO, but could be looked at under a different chapter. Mr. Ruller stated that Jim and Eric have done traffic counts to check capacity and use in order to inform discussions about trends and patterns in downtown traffic.

Mr. Ruller also emphasized that the City does not make money on the parking meters, in fact, the City loses money. But the point of having meters downtown is to support commerce, by enabling frequent turn over of parking spaces.

MOTION TO AUTHORIZE THE PROPOSED CHANGES IN THE PARKING METER POLICIES AND OPERATIONS was MADE by Ms. Rosenberg, **SECONDED** by Mr. Clapper, and **CARRIED** by unanimous voice vote.

EXECUTIVE SESSION

MOTION TO ENTER EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING CHANGES TO THE POSITION ALLOCATION, GENERAL COMPENSATION PLAN, AND AFSCME CONTRACT was MADE by Mr. Amrhein, **SECONDED** by Mr. Clapper, and **CARRIED** by unanimous voice vote.

RETURN TO REGULAR SESSION AND ADJOURN 8:10pm

ORDINANCE NO. 2024 - 122

AN ORDINANCE AUTHORIZING THE CITY OF KENT TO FUND THE COST OF THE FIREWORKS DISPLAY FOR THE 2025 HERITAGE FESTIVAL TO KENT AREA CHAMBER OF COMMERCE FOR THREE YEARS SUBJECT TO COUNCIL'S APPROPRIATION IN EACH OF THOSE YEARS, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent, Ohio has been contributing funds to the Kent Area Chamber of Commerce Kent Heritage Festival each year for its fireworks display; and

WHEREAS, the American Fireworks has been the provider of the fireworks for the past sixteen (16) years and has increased its prices for this year; and

WHEREAS, the Kent Area Chamber of Commerce requested the City of Kent increase its contribution from \$16,900 to \$18,600 for year 2025, \$19,500 for year 2026, and \$20,475 for year 2027 to compensate for the increase from American Fireworks.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That Kent City Council hereby authorizes the City of Kent to increase its contribution from \$16,900 to \$18,600 for year 2025, \$19,500 for year 2026, and \$20,475 for year 2027 to compensate for the increase in price from the American Fireworks for the 2025-2027 Kent Heritage Festival fireworks display subject to Council's appropriation in each of those years.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathleen Coleman
Interim Clerk of Council

I, KATHLEEN COLEMAN, INTERIM CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

KATHY COLEMAN
INTERIM CLERK OF COUNCIL

DRAFT

ORDINANCE NO. 2024 - 123

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO CONTRACT, ON BEHALF OF THE CITY OF KENT, WITH THE OFFICE OF THE PUBLIC DEFENDER, PORTAGE COUNTY, FOR THE PROVISION OF LEGAL COUNSEL TO INDIGENT PERSONS CHARGED WITH POTENTIAL PENALTY OF INCARCERATION FOR OFFENSES COMMITTED IN VIOLATION OF THE ORDINANCES OF SAID CITY FOR THE PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2025, AND DECLARING AN EMERGENCY.

WHEREAS, the City has received the proposed contract from the Public Defender's office, and the contract is to take effect on January 1, 2025; and

WHEREAS, the City is obligated to enter into the agreement pursuant to the Ohio Revised Code.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That the City Manager is hereby authorized to contract, on behalf of the City of Kent, with the Office of the Public Defender, Portage County, for the provision of legal counsel to indigent persons charged with potential penalty of incarceration for offenses committed in violation of the ordinances of said city for the period January 1, 2025 through December 31, 2025, said contract marked as Exhibit "A", attached hereto and incorporated herein.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathy Coleman
Interim Clerk of Council

I, KATHY COLEMAN, INTERIM CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION* No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

KATHY COLEMAN
INTERIM CLERK OF COUNCIL

DRAFT

EXHIBIT "A"

CONTRACT FOR COUNTY PUBLIC DEFENDER SERVICE TO MUNICIPAL CORPORATION

AGREEMENT

This AGREEMENT, which is subject to and conditioned upon approval by the Ohio Public Defender Commission, is entered into between the Portage County Public Defender Commission, hereinafter called the Commission, and the City of Kent, Ohio, hereinafter called the City.

WHEREAS, the City recognizes its responsibilities under the laws of the State of Ohio and of the United States of America to provide legal counsel to indigent persons charged with potential loss of liberty offenses under its municipal ordinances; and

WHEREAS, the City, in furtherance of the execution of its legal responsibilities, desires to contract with the Commission for delivery of legal services and representation by the Portage County Public Defender to the City's indigent citizens and others so situated.

NOW, THEREFORE, the parties, in recognition of the foregoing, and in conformity with all applicable standards of indigency and other rules and standards established by the Ohio Public Defender Commission and the Office of the Ohio Public Defender, do hereby mutually agree to bind themselves as follows:

1. Scope of Work

The Commission shall, in a satisfactory and proper manner under the terms and conditions contained herein, provide legal counsel and representation to all indigent or otherwise

eligible defendants charged with criminal violations of the City's municipal ordinances which carry a potential penalty of incarceration. The eligibility for this service shall be determined by the Portage County Municipal Court and/or the Commission.

2. Compensation

The City shall pay to the Commission the sum of One Hundred Fifty Dollars (\$150.00) per charge which shall constitute payment for services rendered, and which is acknowledged by the parties as a fee which does not and shall not exceed the fee schedule in effect and adopted by the Portage County Commission for appointed counsel pursuant to its Resolution No. 99-377, dated June 1, 1999. In the event a case is closed and subsequently reopened under the same case number, the Commission shall be entitled to payment as if an additional criminal charge has been filed. The Commission shall provide an itemized accounting of cases handled in each quarter of the year.

3. Term of Service

The duration of this contract shall be for one (1) year commencing on January 1, 2025, and shall terminate on December 31, 2025, subject to the following:

- (a) The Commission shall not assign all or any part of this AGREEMENT without the prior written consent of the City, which consent shall not be reasonably withheld.
- (b) If the Commission should fail to fulfill in a reasonable, timely and proper manner, its obligations under this AGREEMENT, or if the Commission should substantially violate any of the covenants, agreements, or stipulations of this AGREEMENT, the City shall thereupon have the right to terminate this AGREEMENT by giving written notice to the Commission of such termination and specifying an effective date thereof

at least sixty (60) days before the effective date of said termination. Termination by the City shall not constitute a waiver of any other right or remedy it may have at law or in equity for breach of the AGREEMENT by the Commission.

- (c) All amendments to this AGREEMENT agreed upon by the parties shall be in writing and made a part of this AGREEMENT.
- (d) There shall be no discrimination against any employee who is employed in the work covered by the AGREEMENT or against any application for such employment because of race, color, religion, sex or national origin. This provision shall apply but is not to be limited to employment, promotion, demotion, transfer, recruitment, recruitment advertising, lay-off, termination, raises of pay or other forms of compensation, and selection for training, including apprenticeship. The Commission shall insert a similar provision in any sub-contract for services covered by this AGREEMENT.
- (e) The Commission covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner with the performance of services required under this Agreement. No members of the Congress of the United States of America, or delegates thereto, and no resident commissioner shall share in any part hereof or any benefits arising here from.

4. Duties:

“Indigency shall be determined in conformity with all applicable standards of indigency under rule 120-1-03 of the Ohio Administrative Code and other rules and standards

established by the Ohio Public Defender Commission and the Office of the Ohio Public Defender.” “In addition to indigency determination, all rules, standards and guidelines issued by the office of the Ohio Public Defender and Ohio Public Defender Commission shall be followed.”

IN WITNESS WHEREOF, the parties have hereunto set their hands this _____ day of _____, 202____.

FOR THE CITY:

FOR THE COMMISSION:

Dave Ruller, City Manager

Chairman

APPROVED AS TO FORM:

Hope L. Jones, Law Director
City of Kent

CERTIFICATE OF DIRECTOR OF BUDGET AND FINANCE

It is hereby certified that the amount of (\$20,000.00) required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated or authorized or directed for such purposes and is in the City Treasury or in the process of collection to the credit of THE GENERAL Fund free from any obligation or certificates now outstanding.

Date

Rhonda Hall

Budget and Finance Director

DRAFT

ORDINANCE NO. 2024-124

AN ORDINANCE AMENDING SECTION 353.02 “PARKING REGULATION AUTHORIZATION” OF THE CODIFIED ORDINANCES OF THE CITY OF KENT TO CHANGE THE PERMISSIBLE PARKING CONDITIONS ON VINE STREET, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent wishes to modify Section 353.02 “Parking Regulation Authorization” of the Codified Ordinances to change the permissible parking conditions on Vine Street; and

WHEREAS, the existing ordinance prohibits parking on the east or west side of Vine Street; and

WHEREAS, the Traffic Engineering and Safety (TE&S) Committee reviewed this matter and has no concern with the change.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That Kent City Council does hereby amend Section 353.02 “Parking Regulation Authorization” of the Codified Ordinances to change the permissible parking conditions on Vine Street to read as follows:

CURRENT LANGUAGE:

VINE ST NO PARKING EAST SIDE, NO PARKING WEST SIDE FROM SCHOOL ST TO SUMMIT ST WEEKDAYS 8 AM-4 PM, NO PARKING RESTRICTIONS WEST SIDE FROM SCHOOL ST TO SUMMIT ST ALL OTHER TIMES, NO PARKING ON BOTH SIDES FROM E. SCHOOL SOUTH TO END OF STREET.

NEW LANGUAGE:

VINE ST ***NO PARKING RESTRICTIONS EAST SIDE FROM END OF STREET NORTH TO BOWMAN DR***, NO PARKING EAST SIDE, ***FROM BOWMAN DR TO SUMMIT ST***, NO PARKING WEST SIDE FROM SCHOOL ST TO SUMMIT ST WEEKDAYS 8 AM-4 PM, NO PARKING RESTRICTIONS WEST SIDE FROM SCHOOL ST TO SUMMIT ST ALL OTHER TIMES, NO PARKING ON ***WEST*** SIDES FROM E. SCHOOL SOUTH TO END OF STREET.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathy Coleman
Interim Clerk of Council

I, KATHY COLEMAN, INTERIM CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE* No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

KATHY COLEMAN
INTERIM CLERK OF COUNCIL

ORDINANCE NO. 2024 - 125

AN ORDINANCE AMENDING CHAPTER 358 TITLED “PARKING METERS”, IN ORDER TO CHANGE SECTIONS 358.01, 358.06, 358.11 AND ADDING A NEW SECTION 358.16, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent wishes to amend Chapter 358 titled “Parking Meters” in order to change sections 358.01, 358.06, 358.11 and adding a new section 358.16 of the Codified Ordinances in order to address inclement weather, compliance and enforcement, meter hours and new EV charging stations.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That Council does hereby amend Chapter 358 titled “Parking Meters” in order to change sections 358.01, 358.06, 358.11 and adding a new section 358.16 of the Codified Ordinances per Exhibit “A”, attached hereto and made a part thereof.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathleen Coleman
Interim Clerk of Council

I, KATHY COLEMAN, INTERIM CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE* No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

KATHLEEN COLEMAN
INTERIM CLERK OF COUNCIL

ORDINANCE NO. 2024 - 126

AN ORDINANCE AMENDING ORDINANCE NO. 2023-97, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 20, 2023; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2024; AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to amend current appropriations, transfers and advances for the expenses and other expenditures for the City of Kent, Ohio, for the fiscal year ending December 31, 2024.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That the current appropriations Ordinance No. 2023-97 passed December 20, 2023, as amended by Ordinance No. 2024-17, passed 2/21/24, as amended by Ordinance No. 2024-44, passed 5/15/24, as amended by Ordinance 2024-056, passed 6/19/24, as amended by Ordinance 2024-70, passed 7/24/24, as amended by Ordinance No. 2024-84, passed 8/21/2024, as amended by Ordinance No. 2024-117, passed 11/20/2024 be amended as set forth in Exhibit "A", attached hereto and incorporated herein, so as to increase appropriations accordingly and Declaring an Emergency.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formation action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reason manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediate after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathleen Coleman
Interim Clerk of Council

I, KATHLEEN COLEMAN, INTERIM CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

KATHLEEN COLEMAN
INTERIM CLERK OF COUNCIL

Exhibit A

2024 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>General Fund (001)</u>						
City Council	\$ 193,420	\$ 46,380	\$ -	\$ -	\$ -	\$ 239,800
Mayor	13,490	3,400				16,890
Community Support		126,000				126,000
City Manager	407,400	64,930				472,330
Community Engagement	106,590	5,100				111,690
Information Technology	275,315	470,354				745,669
Urban Renewal		37,700				37,700
Human Resources	127,616	25,415				153,031
Civil Service	41,730	26,720				68,450
Law	373,130	188,260				561,390
Budget & Finance	512,285	141,670				653,955
Community Development	791,985	186,855				978,840
Economic Development	148,100	33,750				181,850
Health	927,859	822,640				1,750,499
Public Parking		85,600				85,600
Main Street Program		70,000				70,000
Service Administration	190,509	399,200				589,709
Shade Tree		121,885	20,000			141,885
Sustainability		70,000				70,000
Building	385,165	46,185				431,350
Land banking		8,000				8,000
Engineering	323,720	107,500				431,220
Miscellaneous & Sundry		457,250				457,250
Contingency					100,000	100,000
Fund Total	4,818,314	3,544,794	20,000	-	100,000	8,483,108
<u>West Side Fire (101)</u>						
Fire	332,460	37,200				369,660
Fund Total	332,460	37,200	-	-	-	369,660
<u>Street Construction Maintenance & Repair (102)</u>						
Service	1,375,400	1,143,965				2,519,365
Contingency					25,000	25,000
Fund Total	1,375,400	1,143,965	-	-	25,000	2,544,365
<u>State Highway (103)</u>						
Service		87,200				87,200
Fund Total	-	87,200	-	-	-	87,200
<u>Recreation (106)</u>						
Parks & Recreation	1,563,700	804,980	224,000			2,592,680
Fund Total	1,563,700	804,980	224,000	-	-	2,592,680
<u>Food Service (107)</u>						
Health	127,785	24,340	7,500			159,625
Fund Total	127,785	24,340	7,500	-	-	159,625
<u>Income Tax (116)</u>						
Budget/Finance/IncTaxAdmin	146,525	681,600				828,125
Managed Reserve				25,540		25,540
Fund Total	146,525	681,600	-	25,540	-	853,665

2024 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Revolving Housing (120)</u>						
Health	178,695	21,270	6,300			206,265
Fund Total	178,695	21,270	6,300	-	-	206,265
<u>State & Local Forfeits (121)</u>						
Police						-
Fund Total	-	-	-	-	-	-
<u>Drug Law Enforcement (122)</u>						
Police		15,000				15,000
Fund Total	-	15,000	-	-	-	15,000
<u>Enforcement & Education (123)</u>						
Police		11,000				11,000
Fund Total	-	11,000	-	-	-	11,000
<u>Income Tax Safety (124)</u>						
Police	8,722,965	897,159				9,620,124
Fund Total	8,722,965	897,159	-	-	-	9,620,124
<u>Law Enforcement Trust (125)</u>						
Police						-
Fund Total	-	-	-	-	-	-
<u>Community Development Block Grant (126)</u>						
Community Development	1,685	199,300	478,179			679,164
Fund Total	1,685	199,300	478,179	-	-	679,164
<u>Fire & E.M.S. (128)</u>						
Fire	6,282,490	1,002,055	845,100			8,129,645
Fund Total	6,282,490	1,002,055	845,100	-	-	8,129,645
<u>Wireless 911 (129)</u>						
Safety			218,334			218,334
Fund Total	-	-	218,334	-	-	218,334
<u>Swimming Pool Inspections (130)</u>						
Health	10,460		1,200			11,660
Fund Total	10,460	-	1,200	-	-	11,660
<u>Police Pension (132)</u>						
Police	160,000					160,000
Fund Total	160,000	-	-	-	-	160,000
<u>Fire Pension (133)</u>						
Fire	160,000					160,000
Fund Total	160,000	-	-	-	-	160,000
<u>UDAG / EDA-RLF (134)</u>						
City Manager/C.D.		60,000				60,000
Fund Total	-	60,000	-	-	-	60,000
<u>CHIP Grant (136)</u>						
City Manager/C.D.	20,000	210,000				230,000
Fund Total	20,000	210,000	-	-	-	230,000

2024 ORIGINAL APPROPRIATIONS

Fund - Department/Division	Personnel & Benefits	Other than Personnel & Benefits	Capital	Reserve/ Debt Service	Contingency	Fund & Department Total
<u>Local American Rescue Plan Act (138)</u>						
ARPA			5,889,706.05			5,889,706.05
Fund Total	-	-	5,889,706.05	-	-	5,889,706.05
<u>Water (201)</u>						
Service	2,062,257	1,170,045	1,062,400			4,294,702
Service (Capital Facilities)			322,000			322,000
Admin. Support	531,172	168,973	301,500			1,001,645
Budget & Finance (Debt)				26,740		26,740
Contingency					50,000	50,000
Fund Total	2,593,429	1,339,018	1,685,900	26,740	50,000	5,695,087
<u>Sewer (202)</u>						
Service	1,971,494	974,870	3,945,671			6,892,035
Service (Capital Facilities)			237,280			237,280
Admin. Support	457,545	130,073	173,500			761,118
Budget & Finance (Debt)				443,090		443,090
Contingency					50,000	50,000
Fund Total	2,429,039	1,104,943	4,356,451	443,090	50,000	8,383,523
<u>Utility Billing (204)</u>						
Budget & Finance		112,400				112,400
Fund Total	-	112,400	-	-	-	112,400
<u>Solid Waste (205)</u>						
Admin Support	76,450	176,790	9,000			262,240
Service	394,968	40,500	132,000			567,468
Fund Total	471,418	217,290	141,000	-	-	829,708
<u>Storm Water Utility (208)</u>						
Service	394,968	62,850				457,818
Service (Capital Facilities)		1,000	419,100			420,100
Admin. Support	332,058	78,800	20,000			430,858
Budget & Finance (Debt)				13,350		13,350
Fund Total	727,026	142,650	439,100	13,350	-	1,322,126
<u>Guaranteed Deposits (230)</u>						
Budget & Finance		1,000				1,000
Fund Total	-	1,000	-	-	-	1,000

2024 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Capital Projects (301)</u>						
Safety			130,000			130,000
Service			824,000			824,000
Service (Capital Facilities)			6,393,557			6,393,557
Administrative	338,969		757,000			1,095,969
Budget & Finance (Debt)				72,280		72,280
New City Hall (Debt)			150,000	58,993.19		208,993.19
Contingency					25,000	25,000
Fund Total	338,969	-	8,254,557	131,273.19	25,000	8,749,799.19
<u>Municipal Public Improvement Tax Increment Equivalent (302)</u>						
Service (Capital Facilities)						-
Budget & Finance (Debt)				435,905		435,905
Fund Total	-	-	-	435,905	-	435,905
<u>Police Facility (303)</u>						
Safety (Capital Facilities)		66,000		811,250		877,250
Budget & Finance (Debt)						-
Fund Total	-	66,000	-	811,250	-	877,250
<u>Debt Service (402)</u>						
Budget & Finance (Debt)				402,006.81		402,006.81
Fund Total	-	-	-	402,006.81	-	402,006.81
<u>Internal Service (807)</u>						
Health Insurance		4,800,000				4,800,000
Fund Total	-	4,800,000	-	-	-	4,800,000
Total Appropriations	\$ 30,460,360	\$ 16,523,164	\$ 22,567,327	\$ 2,289,155	\$ 250,000	\$ 72,090,006
Original Appropriations	\$ 28,632,091	\$ 14,896,000	\$ 8,855,200	\$ 2,279,155	\$ 250,000	\$ 54,912,446
Amendment #1	1,771,169	534,275	13,272,939	-	-	15,578,383
Amendment #2	-	74,688	500	-	-	75,188
Amendment #3	-	213,237	288,354	-	-	501,591
Amendment #4	-	80,000	20,000	-	-	100,000
Amendment #5	45,000	84,246	768,334	-	-	897,580
Amendment #6	-	136,718	(650,000)	-	-	(513,282)
Amendment #7	12,100	504,000	12,000	10,000	-	538,100
Amendment #8						-
	\$ 30,460,360	\$ 16,523,164	\$ 22,567,327	\$ 2,289,155	\$ 250,000	\$ 72,090,006

2024 ORIGINAL APPROPRIATIONS - SCHEDULE OF OPERATING TRANSFERS AND TEMPORARY ADVANCES

<u>Paying Fund</u>	<u>Original</u>	<u>Request</u>	<u>Change</u>	<u>Receiving Fund</u>
<u>Operating Transfers</u>				
Fund 116 - Income Tax	\$ 3,800,000	\$ -	\$ -	Fund 001 - General
Fund 116 - Income Tax	400,000			Fund 102 - St Const Maint & Repair
Fund 116 - Income Tax	4,360,970			Fund 124 - Income Tax Safety
Fund 116 - Income Tax	4,360,970			Fund 128 - Fire & E.M.S.
Fund 116 - Income Tax	3,902,770			Fund 301 - Capital Projects
Fund 116 - Income Tax	2,180,485	2,250,485	70,000	Fund 303 - Police Facility
Total Fund 116 Income Tax	19,005,195	2,250,485	70,000	
Fund 201 - Water	55,000	65,000	10,000	Fund 204 - Utility Billing
Fund 202 - Sewer	55,000	65,000	10,000	Fund 204 - Utility Billing
Fund 001 - General	4,500,000			Fund 124 - Income Tax Safety
Fund 001 - General	3,500,000			Fund 128 - Fire & EMS
Subtotal - Total Operating Transfers	8,110,000	130,000	20,000	
Grand Total - All Transfers	\$ 27,115,195	\$ 2,380,485	\$ 90,000	

ORDINANCE NO. 2024 - 127

AN ORDINANCE AMENDING ORDINANCE NO. 2023-96 THE POSITION ALLOCATION, THE GENERAL COMPENSATION PLAN AND AFSCME CONTRACT, AND DECLARING AN EMERGENCY.

WHEREAS, the City has changes to the Position Allocation as follows:

- a) Remove Development Planner and Grants and Neighborhood Programs Coordinator to create a combined position of Zoning and Grants Coordinator;
- b) Add Assistant Community Development Director position;
- c) Engineering Aide I and II to become Engineering Aide; and
- d) Adding two (2) Laborer positions in Central Maintenance.

WHEREAS, second, the City has changes to the General Compensation Plan as follows:

- a) Zoning and Grants Coordinator position changes;
- b) Addition of an Assistant Community Development Director;
- c) Include IT Department on call procedures;
- d) Article 13, Sec. 8 – add Part-time Records Clerk to positions that receive deputy and notary pay; and
- e) Article 20 – add language stating 5% increase maximum is within one year.

WHEREAS, third, the City has changes to the AFSCME Contract to update the Engineering Aide positions and adding two (2) Laborer positions; and

WHEREAS, time is of the essence to make these updates to the Position Allocation, the General Compensation Plan and the AFSCME Contract.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That Council does hereby approve an amendment to the 2023 Position Allocation Ordinance, _____, passed December _____, 2024, to update the Position Allocation, the General Compensation Plan and the AFSCME Contract, as set forth in Exhibit A, attached hereto and incorporated herein.

SECTION 2. That all existing ordinances which are in conflict with the provisions of this ordinance are hereby REPEALED.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathy Coleman
Interim Clerk of Council

I, KATHY COLEMAN, INTERIM CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO,
AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE
LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE*
No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____,
20____.

(SEAL)

KATHY COLEMAN
INTERIM CLERK OF COUNCIL

ORDINANCE NO. 2024 - 128

AN ORDINANCE AMENDING SECTION 915.72 OF THE KENT CODIFIED ORDINANCES, INCREASING THE SEWER RATES OF THE CITY OF KENT, OHIO BY THREE PERCENT (3%) BEGINNING WITH THE FIRST BILLING CYCLE IN JANUARY, 2025, AND DECLARING AN EMERGENCY.

WHEREAS, the cost of treating wastewater at the City of Kent wastewater treatment plant has increased; and

WHEREAS, the City of Kent needs to increase its charges to the utility customers that generate the wastewater by three percent (3%) beginning in January, 2025 to cover said cost increases;

WHEREAS, the current rates do not generate sufficient funds to upgrade and maintain the infrastructure as needed; and

WHEREAS, time is of the essence, to allow the rate increase to take effect with the first billing cycle in January, 2025.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That Section 915.72 of the Kent Codified Ordinances be amended to reflect a three percent (3%) increase in wastewater treatment rates as shown in the attached draft, marked Exhibit "A", attached hereto and made a part hereof, effective for the first billing cycle in January, 2025.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathy Coleman
Interim Clerk of Council

I, KATHY COLEMAN, INTERIM CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE* No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

KATHY COLEMAN
INTERIM CLERK OF COUNCIL

EXHIBIT "A"

915.72 WASTEWATER TREATMENT RATES.

(g) For lots, parcels of land, building or premises using water exclusively supplied by the City, such sewage service charge or rental shall be based upon the quantity of water used thereon or therein, as measured by the City water meters installed or approved by the Director and shall be at the rate of ~~sixty seven dollars and 74.4 cents (\$67.744)~~ **sixty nine dollars and 77.6 cents** for each 1,000 cubic feet of water consumed that in no event shall such sewage service charge or rental be less than the ~~\$67.744~~ **\$69.776** amount determined by application of the following schedules to each connection with the works which amount is hereby declared to a minimum charge.

(h) Effective for the first billing cycle January ~~2024~~ **2025**:

MINIMUM CHARGE PER MONTH

Water Meter Line Size Charge (inches)	Quantity (cu. Ft.)	Monthly Minimum Charges	
3/4 and 5/8	300	20.22	20.933
1	900	60.969	62.798
1.5	1800	121.938	125.597
2	2400	162.585	167.462
3	3400	230.329	237.239
4	4500	304.847	313.992
6	9000	609.692	627.984
8	15000	1016.156	1046.640
10	22500	1524.231	1570.123
12	36000	2438.965	2512.134

(i) Thereafter, the rates for processing sewage will increase as follows:

- (1) The sewer rate billing in **2024 2025** will increase by three percent (3%).
- (2) (2) The sewer rate billing in **2024 2025** and every year thereafter, will increase by three percent (3%);
- (3) City Council reserves the right to review these increases annually during the capital budget review.

ORDINANCE NO. 2024 - 129

AN ORDINANCE AMENDING SECTION 913.05 OF THE KENT CODIFIED ORDINANCES, INCREASING THE WATER RATES OF THE CITY OF KENT, OHIO BY THREE PERCENT (3%) BEGINNING WITH THE FIRST BILLING CYCLE IN JANUARY, 2025, AND DECLARING AN EMERGENCY.

WHEREAS, the cost of treating potable water at the City of Kent water treatment plant has increased; and

WHEREAS, the City of Kent needs to increase its charges to the utility customers that generate the water by three percent (3%) beginning in January, 2024 to cover said cost increases;

WHEREAS, the current rates do not generate sufficient funds to upgrade and maintain the infrastructure as needed or to cover the increased costs of the chemicals needed to process the water; and

WHEREAS, time is of the essence, to allow the rate increase to take effect with the first billing cycle in January, 2025.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That Section 913.05 of the Kent Codified Ordinances be amended to reflect a three percent (3%) increase in water treatment rates as shown in the attached draft, marked Exhibit "A", attached hereto and made a part hereof, effective for the first billing cycle in January, 2025.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathy Coleman
Interim Clerk of Council

I, KATHY COLEMAN, INTERIM CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE* No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

KATHY COLEMAN
INTERIM CLERK OF COUNCIL

EXHIBIT "A"

913.05 RATES AND CHARGES: WATER REVENUE FUND.

- (c) For the purposes provided in subsection (b) hereof, the following rates for the product and services of the system are hereby established:

Subject to the minimum charges described below:

Effective for the first billing cycle in January 2024 ~~2025~~.

~~\$48.242~~ ~~\$49.689~~ For each 1,000 cubic feet of water consumed up to and including 100,000 cubic feet per month;

~~\$45.986~~ ~~\$47.366~~ For each 1,000 cubic feet of water consumed in excess of 100,000 cubic feet per month up to and including 300,000 cubic feet per month; and

~~\$43.426~~ ~~\$44.729~~ For each 1,000 cubic feet of water consumed in excess of 300,000 cubic feet per month.

MINIMUM CHARGE PER MONTH

Water Meter Line	Size Charge (inches)	Quantity (cu. Ft.)	Monthly Minimum Charges	
3/4 and 5/8		300	14.473	14.907
1		900	43.418	44.720
1.5		1800	86.826	89.441
2		2400	115.782	119.256
3		3400	164.024	168.945
4		4500	217.091	223.604
6		9000	434.182	447.208
8		15000	723.636	745.345
10		22500	1085.460	1118.024
12		36000	1736.727	1788.829

- (d) In future years, rates for conducting and managing the water production system to supply potable water will increase as follows:

- (1) The water rate billing for ~~2024-2025~~ will increase by three percent (3%);
- (2) The water rate billing ~~2024-2025~~ and every year thereafter, will increase by three percent (3%);
- (3) City Council reserves the right to review these increases annually during the capital budget review.

DRAFT ORDINANCE NO. 2024-130

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED \$3000.00; AND DECLARING AN EMERGENCY.

WHEREAS, the Finance Director is required by ORC 5705.41(D) to certify the availability of funds to pay for goods or services upon all contracts and purchase orders; and,

WHEREAS, if the Certification of the Finance Director is not attached to the contract or purchase order over Three Thousand Dollars and No Cents (\$3,000.00) Council must pass an ordinance allowing for a warrant for payment to be issued upon the Finance Director's certification that at the time of making the contract or order and at the time of the certification there was sufficient funds necessary for the payment of such contract and orders; and,

WHEREAS, the Finance Director has indicated that such a certification described above can be executed.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That the Finance Director is authorized to make such warrants as are necessary to pay the due and owing amounts detailed in Exhibit "A", attached hereto and made an integral part hereof.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formation action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reason manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediate after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathy Coleman
Interim Clerk of Council

I, KATHY COLEMAN, INTERIM CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE* No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

KATHY COLEMAN
INTERIM CLERK OF COUNCIL

Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24
Sort by Department - Purchase Order Number
Detail Listing

Purchase Order	2024-00002325		G/L Date	10/29/2024	Amount	7,875.00
Description	PD-Wellness Training Sessions		Deliver by Date		Voided	.00
Department	01.102 Safety Department,Police Patrol/Investigation/Adm		Printed Date	10/29/2024	Discounted	.00
Vendor	5253 - Palmieri/Patrick A. Palmieri, PhD, LLC		Completed Date	10/29/2024	Expensed	7,875.00
Type	Then/Now		Expiration Date		Remaining	.00
Status	Complete				Encumbered	.00
Item 1	Description	Professional Services - PD-Wellness Training Sessions	Status	Complete	Amount	7,875.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	7,875.00	Discount	0%	Expensed	7,875.00
					Remaining	.00
					Encumbered	.00
	G/L Account		Project		Amount	
	124-01-510-118.7340 (Income Tax Safety-Safety Department-Safety Services-Police and Fire Wellness Grant.Professional Services)				7,875.00	
Purchase Order	2024-00002090		G/L Date	09/16/2024	Amount	6,418.02
Description	FD Kcar2 transmission replacement/repair		Deliver by Date		Voided	.00
Department	01.108 Safety Department,Fire Services/Prevention/EMS		Printed Date	09/23/2024	Discounted	.00
Vendor	3157 - Sarchione Ford Inc.		Completed Date	10/29/2024	Expensed	6,418.02
Type	Then/Now		Expiration Date		Remaining	.00
Status	Complete				Encumbered	.00
Item 1	Description	Maint of Equip & Facilities - FD Kcar2 transmission	Status	Complete	Amount	6,418.02
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00

Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24
Sort by Department - Purchase Order Number
Detail Listing

Price per Unit	6,418.02	Discount	0%	Expensed	6,418.02
				Remaining	.00
				Encumbered	.00
G/L Account	Project		Amount		
128-01-510-108.7350 (Fire & EMS-Safety Department-Safety Services-Fire Services.Maint of Equip & Facilities)			6,418.02		

Purchase Order	2024-00002218	G/L Date	10/07/2024	Amount	7,400.00
Description	FD wellness training sessions	Deliver by Date		Voided	.00
Department	01.108 Safety Department,Fire Services/Prevention/EMS	Printed Date	10/07/2024	Discounted	.00
Vendor	5253 - Palmieri/Patrick A. Palmieri, PhD, LLC	Completed Date		Expensed	7,400.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Open			Encumbered	.00

Item 1	Description	Professional Services - FD wellness training sessions	Status	Open	Amount	7,400.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	7,400.00	Discount	0%	Expensed	7,400.00
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
128-01-510-118.7340 (Fire & EMS-Safety Department-Safety Services-Police and Fire Wellness Grant.Professional Services)		7,400.00

Purchase Order	2024-00002514	G/L Date	12/05/2024	Amount	10,943.10
Description	FD recruitment grant program fee	Deliver by Date		Voided	.00

Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24
Sort by Department - Purchase Order Number
Detail Listing

Department	01.108 Safety Department,Fire Services/Prevention/EMS		Printed Date	12/05/2024		Discounted	.00
Vendor	5421 - All-Star Talent, Inc.		Completed Date			Expensed	.00
Type	Then/Now		Expiration Date			Remaining	10,943.10
Status	Open					Encumbered	10,943.10
Item 1	Description	Professional Services - FD recruitment grant program	Status	Open	Amount	10,943.10	
	Quantity	1.0000	Vendor Part Number		Voided	.00	
	U/M	Each	Contract Number		Discounted	.00	
	Price per Unit	10,943.10	Discount	0%	Expensed	.00	
					Remaining	10,943.10	
					Encumbered	10,943.10	
	G/L Account	Project		Amount			
	128-01-510-118.7340 (Fire & EMS-Safety Department-Safety Services-Police and Fire Wellness Grant.Professional Services)				10,943.10		

Purchase Order	2024-00002490	G/L Date	12/03/2024	Amount	4,750.00	
Description	HD- PRx Vouchers (HEAL Grant)	Deliver by Date	12/03/2024	Voided	.00	
Department	02.202 Board of Health,Sanitation & Inspections	Printed Date	12/03/2024	Discounted	.00	
Vendor	2201 - Haymaker Farmers Market Inc.	Completed Date	12/04/2024	Expensed	4,750.00	
Type	Then/Now	Expiration Date		Remaining	.00	
Status	Complete			Encumbered	.00	
Item 1	Description	Operating Materials - PRx Vouchers	Status	Complete	Amount	4,750.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	4,750.00	Discount	0%	Expensed	4,750.00
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
001-02-520-207.7420 (General Government-Health Department-Public Health & Welfare-Other Health Grants.Operating Materials)		4,750.00

Department	03.530 Park & Recreation Board,Park Services	G/L Date	09/10/2024	Amount	4,882.98
Purchase Order	2024-00002056	Deliver by Date		Voided	.00
Description	Truck Repair	Printed Date	09/10/2024	Discounted	.00
Department	03.530 Park & Recreation Board,Park Services	Completed Date	11/22/2024	Expensed	4,882.98
Vendor	5260 - Evolve Auto LLC	Expiration Date		Remaining	.00
Type	Then/Now			Encumbered	.00
Status	Complete				

Item 1	Description	Maint of Equip & Facilities - Truck Repair	Status	Complete	Amount	4,882.98
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	4,882.98	Discount	0%	Expensed	4,882.98
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
106-03-530-301.7350 (Recreation-Parks & Rec-Parks & Recreation-Recreation Programs.Maint of Equip & Facilities)		4,882.98

Purchase Order	2024-00002508	G/L Date	12/04/2024	Amount	5,565.00
Description	KPR BBall jersey shorts 2024	Deliver by Date		Voided	.00
Department	03.530 Park & Recreation Board,Park Services	Printed Date	12/04/2024	Discounted	.00
Vendor	4811 - Cavaliers Holdings LLC/Rocket Mortgage	Completed Date	12/04/2024	Expensed	5,565.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	Description	Operating Materials - KPR BBall jersey shorts 2024	Status	Complete	Amount	5,565.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	5,565.00	Discount	0%	Expensed	5,565.00
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
106-03-530-301.7420 (Recreation-Parks & Rec-Parks & Recreation-Recreation Programs.Operating Materials)		5,565.00

Purchase Order	2024-00002226	G/L Date	10/08/2024	Amount	89,950.00
Description	CHIP RLF - 554 BOWMAN REHAB	Deliver by Date		Voided	.00
Department	04.402 Community Development Department,Zoning & Building	Printed Date	10/09/2024	Discounted	.00
Vendor	4387 - Ellsworth/Catastrophe Response Team LLC, Tim	Completed Date		Expensed	78,705.00
Type	Then/Now	Expiration Date		Remaining	11,245.00
Status	Open			Encumbered	11,245.00

Item 1	Description	Program Income Expense - CHIP RLF - 554 BOWMAN	Status	Open	Amount	89,950.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	89,950.00	Discount	0%	Expensed	78,705.00
					Remaining	11,245.00
					Encumbered	11,245.00

G/L Account	Project	Amount
136-04-540-413.7992 (CHIP-Community Development-Community Development-CHIP Grant.Program Income Expend)		89,950.00

Purchase Order	2024-00002430	G/L Date	11/19/2024	Amount	3,148.31
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Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24
Sort by Department - Purchase Order Number
Detail Listing

Description	WRF: Repair of water line in service building.	Deliver by Date	Voided	.00
Department	05.503 Public Services Department,Water Reclamation Plant	Printed Date	Discounted	.00
Vendor	1290 - Kline & Kavalı Mechanical	Completed Date	Expensed	3,148.31
Type	Then/Now	Expiration Date	Remaining	.00
Status	Complete		Encumbered	.00

Item 1	Description	Maint of Equip & Facilities	Status	Complete	Amount	3,148.31
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	3,148.31	Discount	0%	Expensed	3,148.31
					Remaining	.00
					Encumbered	.00
	G/L Account	Project			Amount	
	202-05-550-503.7350 (Sewer-Service Department-Basic Utility Services-Water Reclamation Plant.Maint of Equip & Facilities)				3,148.31	

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Purchase Order	2024-00002089	G/L Date	09/16/2024	Amount	6,810.00
Description	CM256 Repair	Deliver by Date	Voided	.00	
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	Discounted	.00	
Vendor	1169 - Cenweld Corp	Completed Date	Expensed	6,810.00	
Type	Then/Now	Expiration Date	Remaining	.00	
Status	Complete		Encumbered	.00	

Item 1	Description	Maint of Equip & Facilities	Status	Complete	Amount	6,810.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	6,810.00	Discount	0%	Expensed	6,810.00
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
201-05-550-605.7350 (Water-Service Department-Basic Utility Services-Central Maintenance Distribution.Maint of Equip & Facilities)		6,810.00

Purchase Order	2024-00002092	G/L Date	09/16/2024	Amount	3,000.00
Description	CM Ingots	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	09/24/2024	Discounted	.00
Vendor	5373 - Don't Use/OK Brugmann JR LLC	Completed Date		Expensed	2,826.00
Type	Then/Now	Expiration Date		Remaining	174.00
Status	Open			Encumbered	174.00

Item 1	Description	Operating Materials	Status	Open	Amount	3,000.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	3,000.00	Discount	0%	Expensed	2,826.00
					Remaining	174.00
					Encumbered	174.00

G/L Account	Project	Amount
102-05-560-601.7420 (SCMR-Service Department-Central Maintenance-Transportation - Central Maint..Operating Materials)		3,000.00

Purchase Order	2024-00002230	G/L Date	10/08/2024	Amount	13,000.00
Description	CM Downtown Lots	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	10/21/2024	Discounted	.00
Vendor	2809 - Cardinal Asphalt Co. Inc.	Completed Date	12/02/2024	Expensed	13,000.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	Description	Misc Contractual	Status	Complete	Amount	13,000.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	13,000.00	Discount	0%	Expensed	13,000.00
					Remaining	.00
					Encumbered	.00
	G/L Account	Project			Amount	
	205-05-550-605.7390 (Solid Waste (Recycling)-Service				13,000.00	
	Department-Basic Utility Services-Central Maintenance					
	Distribution.Misc Contractual)					

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Purchase Order	2024-00002372	G/L Date	11/06/2024	Amount	3,912.00
Description	CM Concrete Floor Repairs	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	11/25/2024	Discounted	.00
Vendor	1667 - Stamm Contracting Co. Inc.	Completed Date	12/03/2024	Expensed	3,912.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	Description	Equipment >\$2500	Status	Complete	Amount	3,912.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	3,912.00	Discount	0%	Expensed	3,912.00
					Remaining	.00
					Encumbered	.00
	G/L Account	Project			Amount	
	301-05-560-604.7630 (Capital Improvements-Service Department: 2023CMD009 (Concrete Floor Repair)				3,912.00	
	Central Maintenance-Capital Projects.Equipment >\$2500)					

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Purchase Order	2024-00002488	G/L Date	12/03/2024	Amount	3,797.20
Description	CM AWP Safety Services	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	12/03/2024	Discounted	.00
Vendor	4248 - Hometown Bank	Completed Date		Expensed	.00
Type	Then/Now	Expiration Date		Remaining	3,797.20
Status	Open			Encumbered	3,797.20

Item 1	Description	Professional Services	Status	Open	Amount	3,797.20
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	3,797.20	Discount	0%	Expensed	.00
					Remaining	3,797.20
					Encumbered	3,797.20

G/L Account	Project	Amount
102-05-560-601.7340 (SCMR-Service Department-Central Maintenance-Transportation - Central Maint..Professional Services)		3,797.20

Purchase Order	2024-00002577	G/L Date	12/11/2024	Amount	5,578.86
Description	CM Leaf Truck Parts	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	12/12/2024	Discounted	.00
Vendor	4844 - Best Equipment Co., Inc.	Completed Date		Expensed	5,578.86
Type	Then/Now	Expiration Date		Remaining	.00
Status	Open			Encumbered	.00

Item 1	Description	Operating Materials	Status	Open	Amount	5,578.86
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	5,578.86	Discount	0%	Expensed	5,578.86

				Remaining	.00
				Encumbered	.00
	G/L Account	Project		Amount	
	202-05-550-605.7420 (Sewer-Service Department-Basic Utility Services-Central Maintenance Distribution.Operating Materials)			5,578.86	

Department	06 Law Department				
Purchase Order	2024-00002196	G/L Date	10/01/2024	Amount	5,000.00
Description	LD - Professional Services	Deliver by Date		Voided	.00
Department	06 Law Department	Printed Date	10/22/2024	Discounted	.00
Vendor	4897 - Lohan, Angela F.	Completed Date		Expensed	5,000.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Open			Encumbered	.00

Item 1	Description	Professional Services - LD - Professional Services	Status	Open	Amount	5,000.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	5,000.00	Discount	0%	Expensed	5,000.00
					Remaining	.00
					Encumbered	.00

	G/L Account	Project		Amount	
	001-06-570-707.7340 (General Government-Law Department-General Governement-Law.Professional Services)			5,000.00	

Purchase Order	2024-00002086	G/L Date	09/16/2024	Amount	18,865.00
Description	Finance- Parking Fines for Aug 2024	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	09/16/2024	Discounted	.00

Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24
Sort by Department - Purchase Order Number
Detail Listing

Vendor	1495 - Portage County Municipal Court	Completed Date	09/19/2024	Expensed	18,865.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	Description	Trust and Agency	Status	Complete	Amount	18,865.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	18,865.00	Discount	0%	Expensed	18,865.00
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
804-07-580-908.7710 (T&A Escrow-Budget & Finance-Non Programs-Trust and Agency Other.Refunds)		18,865.00

Purchase Order	2024-00002201	G/L Date	10/02/2024	Amount	147,483.97
Description	2023 Valuations	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	10/02/2024	Discounted	.00
Vendor	1669 - Standing Rock Cemetery	Completed Date	10/02/2024	Expensed	147,483.97
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	Description	Millage	Status	Complete	Amount	147,483.97
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	147,483.97	Discount	0%	Expensed	147,483.97
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
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001-11-570-718.7490 (General Government-Misc & Sundry- General Government-Standing Rock Cemetery.Millage)				147,483.97
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Purchase Order	2024-00002219	G/L Date	10/07/2024	Amount	10,482.40
Description	FIN- Aug 2024 First Health Access Fees	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	10/07/2024	Discounted	.00
Vendor	4111 - Apex Benefits Services LLC	Completed Date		Expensed	10,482.40
Type	Then/Now	Expiration Date		Remaining	.00
Status	Open			Encumbered	.00

Item 1	Description	Insurance & Bonding	Status	Open	Amount	10,482.40
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	10,482.40	Discount	0%	Expensed	10,482.40
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
807-07-580-905.7360 (Ee Insurance-Budget & Finance-Non Programs-Insurance Deposits.Insurance & Bonding)		10,482.40

Purchase Order	2024-00002279	G/L Date	10/21/2024	Amount	15,755.00
Description	Parking Gines for Sept 2024	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	10/21/2024	Discounted	.00
Vendor	1495 - Portage County Municipal Court	Completed Date	10/24/2024	Expensed	15,755.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	Description	Trust and Agency	Status	Complete	Amount	15,755.00
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Quantity	1.0000	Vendor Part Number	Voided	.00	
U/M	Each	Contract Number	Discounted	.00	
Price per Unit	15,755.00	Discount	0%	Expensed	15,755.00
				Remaining	.00
				Encumbered	.00
G/L Account		Project	Amount		
804-07-580-908.7710 (T&A Escrow-Budget & Finance-Non Programs-Trust and Agency Other.Refunds)			15,755.00		

Purchase Order	2024-00002397	G/L Date	11/13/2024	Amount	17,695.00
Description	Parking Fines for Oct 2024	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	11/13/2024	Discounted	.00
Vendor	1495 - Portage County Municipal Court	Completed Date	11/21/2024	Expensed	17,695.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	Description	Trust and Agency	Status	Complete	Amount	17,695.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	17,695.00	Discount	0%	Expensed	17,695.00
					Remaining	.00
					Encumbered	.00
G/L Account		Project	Amount			
804-07-580-908.7710 (T&A Escrow-Budget & Finance-Non Programs-Trust and Agency Other.Refunds)			17,695.00			

Purchase Order	2024-00002478	G/L Date	11/27/2024	Amount	3,168.00
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Purchase Order Report

G/L Date Range 09/05/24 - 12/16/24
Sort by Department - Purchase Order Number
Detail Listing

Description	IT- Warranty Renewal - Dell SCv3020	Deliver by Date	Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	Discounted	.00
Vendor	2264 - Dell Inc.	Completed Date	Expensed	3,168.00
Type	Then/Now	Expiration Date	Remaining	.00
Status	Complete		Encumbered	.00

Item 1	Description	Maint of Equip & Facilities	Status	Complete	Amount	3,168.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	3,168.00	Discount	0%	Expensed	3,168.00
					Remaining	.00
					Encumbered	.00
	G/L Account	Project			Amount	
	001-09-570-728.7350 (General Government-City Manager- General Government-Information Technology.Maint of Equip & Facilities)				3,168.00	

Purchase Order	2024-00002549	G/L Date	12/09/2024	Amount	17,492.42
Description	FIN - July 2024 & Oct 2024 First Health Access Fees	Deliver by Date	Voided	.00	
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	Discounted	.00	
Vendor	4111 - Apex Benefits Services LLC	Completed Date	Expensed	17,492.42	
Type	Then/Now	Expiration Date	Remaining	.00	
Status	Complete		Encumbered	.00	

Item 1	Description	Insurance & Bonding - July 2024 health Access Fees	Status	Complete	Amount	2,022.02
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	2,022.02	Discount	0%	Expensed	2,022.02
					Remaining	.00
					Encumbered	.00

G/L Account		Project		Amount		
807-07-580-905.7360 (Ee Insurance-Budget & Finance-Non Programs-Insurance Deposits.Insurance & Bonding)				2,022.02		
Item 2	Description	Insurance & Bonding - October 2024 health access Fees	Status	Complete	Amount	15,470.40
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	15,470.40	Discount	0%	Expensed	15,470.40
					Remaining	.00
					Encumbered	.00

G/L Account		Project		Amount	
807-07-580-905.7360 (Ee Insurance-Budget & Finance-Non Programs-Insurance Deposits.Insurance & Bonding)				15,470.40	

Purchase Order	2024-00002579	G/L Date	12/11/2024	Amount	12,950.00
Description	FIN - Parking Fines for Nov 2024	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	12/11/2024	Discounted	.00
Vendor	1495 - Portage County Municipal Court	Completed Date		Expensed	.00
Type	Then/Now	Expiration Date		Remaining	12,950.00
Status	Open			Encumbered	12,950.00

Item 1	Description	Trust and Agency	Status	Open	Amount	12,950.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	12,950.00	Discount	0%	Expensed	.00
					Remaining	12,950.00
					Encumbered	12,950.00

G/L Account		Project		Amount	
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804-07-580-908.7710 (T&A Escrow-Budget & Finance-Non Programs-Trust and Agency Other.Refunds)	12,950.00
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Department	04.402 Community Development Department,Zoning & Building Inspection				
Purchase Order	2024-00002590	G/L Date	12/16/2024	Amount	21,500.00
Description	CDBG - 446 SUNRISE - EMERGENCY SEWER REPAIR - HOMETOWN	Deliver by Date		Voided	.00
Department	04.402 Community Development Department,Zoning & Building	Printed Date	12/16/2024	Discounted	.00
Vendor	4387 - Ellsworth/Catastrophe Response Team LLC, Tim	Completed Date		Expensed	19,350.00
Type	Then/Now	Expiration Date		Remaining	2,150.00
Status	Open			Encumbered	2,150.00

Item 1	Description	Program Income Expense - CDBG - 446 SUNRISE - EMERGENCY SEWER REPAIR - HOMETOWN	Status	Open	Amount	21,500.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	21,500.00	Discount	0%	Expensed	19,350.00
					Remaining	2,150.00
					Encumbered	2,150.00

G/L Account	Project	Amount
126-04-540-401.7992 (CDBG Grant Fund-Community Development-Community Development-Community Development.Program Income Expend)		21,500.00

ORDINANCE NO. 2024 - 131

AN ORDINANCE APPROPRIATING FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY.

WHEREAS, it is provided by law that an annual appropriation ordinance shall be passed by Council; and

WHEREAS, the Ohio Revised Code and the Charter of the City of Kent provide for such ordinance and the method of enacting the same.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That to provide for the current expenses and other expenditures of the City of Kent for the fiscal year ending December 31, 2025, the appropriations set forth in Exhibit "A" attached hereto and incorporated herein, are hereby authorized.

SECTION 2. That this Council finds that the budget approved by Council and the appropriation of funds to implement the budget represent the judgment of Council concerning the personnel and other objects of expenditure needed to administer programs approved for the fiscal year, but that conditions may change during the fiscal year and may call for staff reduction or increases, depending upon the facts in each instance, and that, in recognition of this fact, the City Manager shall review requests for additional positions and for filling vacant positions within the limitations of the budget and, consistent with the payroll ordinance, after making a study of each request, the City Manager shall have the authority to approve, disallow, or postpone such requests for additional personnel.

SECTION 3. That every contract for goods and/or services for which funds are herein appropriated is hereby authorized and approved without need for further legislation and the departmental director, commissioner, or officer having supervision or management control over the line item account or accounts from which such funds shall be drawn is hereby authorized to sign such contracts with or without prior competitive biddings as such director, commissioner, or officer shall decide, upon such terms or specifications as such director, commissioner, or officer shall desire, on behalf of the City of Kent, it being the intention of this Council that the authorizations hereby given satisfy fully the requirements of Ohio Revised Code Section 735.05 and supersede completely the requirements of Revised Code Section 723.52 and 723.53 and constitute and exercise of the powers given to this Council by Section 3, Article XVIII of the Ohio Constitution, as determined by the Supreme Court of Ohio in the case of State ex rel, Cronin v. Wald, 26 OS (2nd) 22, 55 00 (2nd) 12,268 NE (2nd) 581 (1971); however, that nothing contained herein shall be construed so as to reduce the powers given the Board of Control pursuant to Article VIII, Section 8.03 of the City's Charter.

SECTION 4. That the Director of Budget and Finance (hereinafter, "The Director") be and is hereby authorized and directed to draw his or her warrants against the appropriations hereinafter set forth on Exhibit "A", which is attached hereto and made a part hereof upon presentation of proper certificates and vouchers therefor.

SECTION 5. That the Director is authorized to make the transfer and reimbursements which have been herein above appropriated and which are described on Exhibit "A", which is attached hereto and made a part hereof.

SECTION 6. That any single expenditure not exceeding \$10,000 may be made against the contingency line in any particular fund for a purpose consistent with said fund use by written instructions from the City Manager to the Director, which instruction shall include a description of the expenditure which is to be made, the amount to be expended, and the contingency fund against which the expenditure shall be made. Said instructions may consist of a standard purchase order form which is countersigned by the City Manager and bears the added instructions "Charge to contingency fund per Appropriations Ordinance" or some other similar language. In the case of single expenditures which exceed \$10,000, charges against the

contingency funds shall be made in an identical manner and shall also require prior Board of Control approval, in which instance the instructions to the Director shall bear the language "Charge to Contingency Fund per Board of Control authorization" or other similar words. Regardless of whether a contingency fund expenditure exceeds \$10,000, the same is hereby authorized without need for further legislation and the City Manager is hereby authorized to sign any and all such contracts which may relate hereto, with or without prior competitive biddings, as the City Manager shall decide, upon such terms or specifications as he or she shall desire, on behalf of the City of Kent, it being the intention of this Council that the authorizations hereby given satisfy fully the requirements of Ohio Revised Code Section 735.05 and supersede completely the requirements of Revised Code Sections 723.52 and 723.53 and constitute an exercise of the powers given to this Council by Section 3, Article XVIII of the Ohio Constitution, as determined by the Supreme Court of Ohio in the case of State ex rel. Cronin v. Wald, 26 OS the Charter of the City of Kent, Ohio.

SECTION 7. That the City Manager is hereby authorized to sign any and all lease agreements, as the City Manager shall decide, upon such terms or specifications as he or she shall desire, on behalf of the City of Kent, it being the intention of this Council that the authorizations hereby given satisfy fully the requirements of Ohio Revised Code Section 721.03 and supersede completely the requirements of Ohio Revised Code Section 721.03 and constitute an exercise of the powers given to this Council by Section 3, Article XVIII of the Ohio Constitution. The lease authorization granted herein to the City Manager applies to properties rented at market value as determined by the Real Estate Broker retained by the City of Kent to manage said properties; that if there are special circumstances for a specific property, or if a property is to be rented at a rate below market value, the City Manager shall seek approval from City Council for the lease of said property.

SECTION 8. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 9. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathy Coleman
Interim Clerk of Council

I, KATHY COLEMAN, INTERIM CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE* No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

KATHY COLEMAN
INTERIM CLERK OF COUNCIL

Exhibit A

2025 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>General Fund (001)</u>						
City Council	\$ 232,425	\$ 81,695	\$ -	\$ -	\$ -	\$ 314,120
Mayor	13,725	3,400				17,125
Community Support		122,000				122,000
City Manager	398,785	55,597				454,382
Community Engagement	114,375	32,800				147,175
Information Technology	304,930	629,165				934,095
Urban Renewal		33,600				33,600
Human Resources	134,680	26,932				161,612
Law	376,840	121,743				498,583
Budget & Finance	562,980	149,625				712,605
Community Development	710,100	192,131				902,231
Economic Development	145,445	33,830				179,275
Public Parking		90,600				90,600
Main Street Program		75,600				75,600
Service Administration	171,410	451,809				623,219
Shade Tree		132,180	20,000			152,180
Sustainability	109,090	27,500				136,590
Building	420,830	46,785				467,615
Land banking		5,000				5,000
Engineering	286,530	181,476				468,006
Miscellaneous & Sundry		470,250				470,250
Contingency					100,000	100,000
Fund Total	3,982,145	2,963,718	20,000	-	100,000	7,065,863
<u>West Side Fire (101)</u>						
Fire	213,185	38,800				251,985
Fund Total	213,185	38,800	-	-	-	251,985
<u>Street Construction Maintenance & Repair (102)</u>						
Service	1,447,610	1,203,264				2,650,874
Contingency					25,000	25,000
Fund Total	1,447,610	1,203,264	-	-	25,000	2,675,874
<u>State Highway (103)</u>						
Service		100,000				100,000
Fund Total	-	100,000	-	-	-	100,000
<u>Recreation (106)</u>						
Parks & Recreation	1,406,570	620,545	120,100			2,147,215
Fund Total	1,406,570	620,545	120,100	-	-	2,147,215
<u>Food Service (107)</u>						
Health	108,085	24,365				132,450
Fund Total	108,085	24,365	-	-	-	132,450
<u>Health Department (110)</u>						
Administration	420,125	217,105				637,230
Workforce Grant	97,045	56,750				153,795
Tobacco Grant	20,000	24,000				44,000
Other Grants	4,855	123,555				128,410
Fund Total	542,025	421,410	0	0	0	963,435

2025 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Income Tax (116)</u>						
Budget/Finance/IncTaxAdmin	159,840	652,400				812,240
Managed Reserve				25,540		25,540
Fund Total	159,840	652,400	-	25,540	-	837,780
<u>Revolving Housing (120)</u>						
Health	159,305	21,295				180,600
Fund Total	159,305	21,295	-	-	-	180,600
<u>State & Local Forfeits (121)</u>						
Police						-
Fund Total	-	-	-	-	-	-
<u>Drug Law Enforcement (122)</u>						
Police		15,000				15,000
Fund Total	-	15,000	-	-	-	15,000
<u>Enforcement & Education (123)</u>						
Police		11,000				11,000
Fund Total	-	11,000	-	-	-	11,000
<u>Income Tax Safety (124)</u>						
Police	9,298,700	849,123				10,147,823
Fund Total	9,298,700	849,123	-	-	-	10,147,823
<u>Law Enforcement Trust (125)</u>						
Police						-
Fund Total	-	-	-	-	-	-
<u>Community Development Block Grant (126)</u>						
Community Development	1,155	162,275	170,000			333,430
Fund Total	1,155	162,275	170,000	-	-	333,430
<u>Fire & E.M.S. (128)</u>						
Fire	6,402,980	942,609	767,600			8,113,189
Fund Total	6,402,980	942,609	767,600	-	-	8,113,189
<u>Wireless 911 (129)</u>						
Safety						-
Fund Total	-	-	-	-	-	-
<u>Swimming Pool Inspections (130)</u>						
Health	8,410	500				8,910
Fund Total	8,410	500	-	-	-	8,910
<u>Police Pension (132)</u>						
Police	160,000					160,000
Fund Total	160,000	-	-	-	-	160,000
<u>Fire Pension (133)</u>						
Fire	160,000					160,000
Fund Total	160,000	-	-	-	-	160,000

2025 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>UDAG / EDA-RLF (134)</u>						
City Manager/C.D.		50,000				50,000
Fund Total	-	50,000	-	-	-	50,000
<u>CHIP Grant (136)</u>						
City Manager/C.D.		75,000				75,000
Fund Total	-	75,000	-	-	-	75,000
<u>Local American Rescue Plan Act (138)</u>						
ARPA						0
Fund Total	-	-	-	-	-	0
<u>Water (201)</u>						
Service	2,146,095	1,205,099	2,770,000			6,121,194
Service (Capital Facilities)			225,000			225,000
Admin. Support	512,850	211,664	142,500			867,014
Budget & Finance (Debt)				124,204		124,204
Contingency					50,000	50,000
Fund Total	2,658,945	1,416,763	3,137,500	124,204	50,000	7,387,412
<u>Sewer (202)</u>						
Service	1,905,950	1,001,390	1,089,000			3,996,340
Service (Capital Facilities)			850,000			850,000
Admin. Support	438,290	144,764	63,300			646,354
Budget & Finance (Debt)				157,522		157,522
Contingency					50,000	50,000
Fund Total	2,344,240	1,146,154	2,002,300	157,522	50,000	5,700,216
<u>Utility Billing (204)</u>						
Budget & Finance		106,140				106,140
Fund Total	-	106,140	-	-	-	106,140
<u>Solid Waste (205)</u>						
Admin Support	49,630	177,494				227,124
Service	435,555	41,100	70,000			546,655
Fund Total	485,185	218,594	70,000	-	-	773,779
<u>Storm Water Utility (208)</u>						
Service	437,355	63,550	160,000			660,905
Service (Capital Facilities)			1,525,000			1,525,000
Admin. Support	319,320	89,960	4,800			414,080
Budget & Finance (Debt)				13,346		13,346
Fund Total	756,675	153,510	1,689,800	13,346	-	2,613,331

2025 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Guaranteed Deposits (230)</u>						
Budget & Finance		1,000				1,000
Fund Total	-	1,000	-	-	-	1,000
<u>Capital Projects (301)</u>						
Safety			115,000			115,000
Service			881,000			881,000
Service (Capital Facilities)			22,126,000			22,126,000
Administrative	286,530		90,400			376,930
Budget & Finance (Debt)				73,155		73,155
New City Hall (Debt)				456,520		456,520
Contingency					25,000	25,000
Fund Total	286,530	-	23,212,400	529,675	25,000	24,053,605
<u>Municipal Public Improvement Tax Increment Equivalent (302)</u>						
Service (Capital Facilities)						-
Budget & Finance (Debt)				419,685		419,685
Fund Total	-	-	-	419,685	-	419,685
<u>Police Facility (303)</u>						
Safety (Capital Facilities)		66,000	30,000			96,000
Budget & Finance (Debt)				1,030,260		1,030,260
Fund Total	-	66,000	30,000	1,030,260	-	1,126,260
<u>Internal Service (807)</u>						
Health Insurance		4,410,000				4,410,000
Fund Total	-	4,410,000	-	-	-	4,410,000
Total Appropriations	\$ 30,581,585	\$ 15,669,465	\$ 31,219,700	\$ 2,300,232	\$ 250,000	\$ 80,020,982
Original Appropriations	\$ 30,581,585	\$ 15,669,465	\$ 31,219,700	\$ 2,300,232	\$ 250,000	\$ 80,020,982
Amendment #1						-
Amendment #2						-
Amendment #3						-
Amendment #4						-
Amendment #5						-
Amendment #6						-
Amendment #7						-
Amendment #8						-
	\$ 30,581,585	\$ 15,669,465	\$ 31,219,700	\$ 2,300,232	\$ 250,000	\$ 80,020,982

2025 ORIGINAL APPROPRIATIONS - SCHEDULE OF OPERATING TRANSFERS AND TEMPORARY ADVANCES

<u>Paying Fund</u>	<u>Original</u>	<u>Request</u>	<u>Change</u>	<u>Receiving Fund</u>
<u>Operating Transfers</u>				
Fund 116 - Income Tax	\$ 4,336,500			Fund 001 - General
Fund 116 - Income Tax	700,000			Fund 102 - St Const Maint & Repair
Fund 116 - Income Tax	4,567,280			Fund 124 - Income Tax Safety
Fund 116 - Income Tax	4,567,280			Fund 128 - Fire & E.M.S.
Fund 116 - Income Tax	3,813,280			Fund 301 - Capital Projects
Fund 116 - Income Tax	2,283,640			Fund 303 - Police Facility
Total Fund 116 Income Tax	20,267,980	-	-	
Fund 201 - Water	55,000			Fund 204 - Utility Billing
Fund 202 - Sewer	55,000			Fund 204 - Utility Billing
Fund 001 - General	700,000			Fund 110 - Health
Fund 001 - General	4,700,000			Fund 124 - Income Tax Safety
Fund 001 - General	3,700,000			Fund 128 - Fire & EMS
Subtotal - Total Operating Transfers	9,210,000	-	-	
Grand Total - All Transfers	\$ 29,477,980	\$ -	\$ -	

ORDINANCE NO. 2024 – 121 (UNAUTHORIZED)

AN ORDINANCE AUTHORIZING THE KENT FIRE DEPARTMENT TO APPLY FOR THE FY 2024 AFG GRANT THROUGH FEMA, AND TO ACCEPT ANY GRANT, IF AWARDED, WITH CORRESPONDING APPROPRIATIONS OF FUNDS WHICH PROVIDES FUNDING FOR A NEW 100 FOOT LADDER TRUCK, AND DECLARING AN EMERGENCY.

WHEREAS, the Kent Fire Department would like to apply for the FY 2024 AFG Grant through FEMA; and

WHEREAS, this grant will provide funding for a new 100 foot ladder truck; and

WHEREAS, the grant is expected not to exceed \$591,536.96.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, that:

SECTION 1. That Kent City Council authorizes the Kent Fire Department to apply for the FY 2024 AFG Grant.

SECTION 2. That the Kent City Council hereby approves the City's acceptance of any such grant, if awarded to the City, with corresponding appropriations for its use.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathy Coleman
Interim Clerk of Council

I, KATHY COLEMAN, INTERIM CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE* No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

KATHY COLEMAN
INTERIM CLERK OF COUNCIL



City Of Kent Fire Department

320 S. Depeyster St.
Kent, Ohio 44240
330-676-7393

Date: December 9, 2024

To: Dave Ruller, City Manager

From: James Samels, Fire Chief

Re: FEMA AFG Grant

Dave,

I am requesting permission to apply for the FEMA Assistance to Firefighter's Grant (AFG) to request funds to help with the purchase of a new 100-foot ladder truck. The ladder truck we currently have is from 1994 and the costs to maintain it have become more challenging. In addition, the cost to purchase a new truck have soared over two million dollars due to inflation during the past several years. By applying for 25% of the estimated purchase costs, along with funds for training on a new truck, the fire department request would be for \$591,536.96. The remaining costs would be used from the vehicle replacement fund and potential cost sharing with Kent State University and other partners.

I am requesting council's approval to apply for the grant. If we are awarded the grant, I request that Budget and Finance is authorized to receive and appropriate the funds for the ladder truck purchase.

Let me know if you have any questions or concerns.

Thank you.

ORDINANCE NO. 2024 – 118

AN ORDINANCE ACCEPTING A DONATION OF A PERMANENT RIGHT OF WAY FROM KENT STATE UNIVERSITY FOR THE PROJECT KNOWN AS EAST MAIN STREET IMPROVEMENT PROJECT, AND DECLARING AN EMERGENCY.

WHEREAS, the Kent State University is donating a permanent right of way for the East Main Street Improvement Project; and

WHEREAS, the City needs the property for right-of-way purposes to install, construct and reconstruct the roadway and sidewalks for the project known as East Main Street Improvement Project; and

WHEREAS, this is the final parcel to be acquired for this project.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That Council does hereby accept the donation of a permanent right of way from Kent State University for right-of-way purposes to install, construct and reconstruct the roadway and sidewalks for the project known as East Main Street Improvement Project in substantial conformity with the terms of the Agreement marked as Exhibit “A”, attached hereto and made a part thereof.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathy Coleman
Interim Clerk of Council

I, KATHY COLEMAN, INTERIM CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE* No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

KATHY COLEMAN
INTERIM CLERK OF COUNCIL

DRAFT

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING

MEMO

TO: Dave
Ruller
Kathy
Coleman

FROM: Jon Giaquinto

DATE: 12/5/24

RE: East Main Street Improvement Project – Right of Way Donation

The Service Department is requesting council time for approval to accept the donation of permanent right of way from Kent State University for the East Main Street Improvement project. A copy of the Director's Deed from ODOT is included. ODOT will sign the deed and record it with the County. This is the final parcel to be acquired for the project.

Property Owner	R/W Plan Number	Description	Amount
Kent State University	4-WD,4A-WD,4A-WD1,4B-WD1,4B-WD2,4B-WD3,4B-WD4	Permanent	Donation

c: Melanie Baker, Service
Director Jim Bowling, City
Engineer
Patti Long, Executive Assistant
Hope Jones, Law Director
Rhonda Hall, Budget and Finance Director
Sandy Lance

Director's Deed
STATE OF OHIO
DEPARTMENT OF TRANSPORTATION

KNOW ALL MEN BY THESE PRESENTS THAT:

WHEREAS, in connection with the maintenance and construction of the state highway system within the City of Kent, Ohio, the State of Ohio, Department of Transportation, acquired via a Transfer of Jurisdiction Agreement the fee title of the following parcel(s):

<u>GRANTOR</u>	<u>PARCEL NO.</u>	<u>VOLUME</u>	<u>PAGE</u>
Kent State University	4 WD, 4A-WD, 4A-WD1, 4B-WD1, 4B-WD2, 4B-WD3, 4B-WD4	Instrument No.	
Ohio Department of Administrative Services	POR 59-2.14		

WHEREAS, the Director of Transportation, after consulting with the Director of Natural Resources, has determined that the property described in Exhibit A ["Premises"] is not needed by the State of Ohio for highway or recreation purposes; and

WHEREAS, the Director of Transportation, State of Ohio, has determined that City of Kent is a political subdivision and therefore eligible under Section 5501.45 of the Ohio Revised Code to have the Premises conveyed to it upon such consideration as may be determined by the Director of Transportation to be fair and reasonable without competitive bidding; and

WHEREAS, the Director of Transportation has entered into a certain contract with City of Kent for the sale and purchase of the Premises; and

WHEREAS, the Director of Transportation has determined that City of Kent has fulfilled its obligations under the above-mentioned contract for the sale and purchase of the Premises; and

NOW THEREFORE, the State of Ohio, by Pamela Boratyn, Director of Transportation, pursuant to the provisions of Section 5501.45 the Ohio Revised Code, for the consideration specified in the above mentioned contract for the sale and purchase of the Premises and the agreements and exceptions and/or reservations contained herein, the receipt of which is hereby acknowledged, does hereby release and forever Quitclaim unto City of Kent, its successors and assigns forever, the Grantee herein, all of the rights, titles and interests the State of Ohio may have in and over the Premises more particularly described in Exhibit A attached hereto.

PROVIDED, HOWEVER, Grantor hereby reserves unto itself, its successors and assigns, any and all of the oil and gas and their constituents, sulfur, coal, lignite, uranium, and other fissionable material, geothermal energy, base and precious metals, rock, stone, gravel, and any other mineral substances presently in or under the premises described in Exhibit A. The within reservation of the aforesaid materials and minerals pertains to the exclusive right to execute any and all oil and gas leases and any other mineral leases or other contractual arrangements whereby the right of exploring, mining, removing and marketing of the hereinabove reserved minerals could be transferred by Grantor to third parties, and the within reservation also pertains to the exclusive right to receive any and all bonuses, royalties, shut-in and/or delayed marketing payments and any other types of rental or lease payments associated with any of the aforementioned leases or other contractual arrangements with third parties; together with the ownership of any future reversionary oil and gas and their constituents, and other mineral rights, in total, upon the expiration of any such lease or other contractual arrangement with third parties. The foregoing reservation does not include a right to enter upon or use the surface of the premises described in Exhibit A.

IT IS PROVIDED FURTHER THAT the within grant and conveyance to the above-named Grantee is specifically conditioned upon and subject to the following rights of reversion hereby reserved by Grantor:

A. CONTINUED PUBLIC USE

If Grantee should ever fail to use the Premises for a public purpose, then and in that event Grantee shall be divested forthwith of all of the Premises conveyed by these presents, and thereupon all of the rights, titles and interests conferred upon and vested in Grantee by this conveyance shall revert immediately to the State of Ohio and its successors and assigns for the use and benefit of the Department of Transportation.

B. NON-DISCRIMINATION

By accepting the within conveyance, Grantee for itself, its personal representatives, successors in interest, and assigns, as part of the consideration hereof does hereby covenant and agree that:

- (1) No person on the grounds of race, color, national origin, sex, age, disability, low-income status or limited English proficiency shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in the use of the above described property.
- (2) In the construction of any improvements on, over, or under the above described property and the furnishing of services thereon, no person on the grounds of race, color, national origin, sex, age, disability, low-income status or limited English proficiency shall be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination.
- (3) The above described property shall be used in a manner that at all times is in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. DOT, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the U.S. DOT – Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.
- (4) In the event that any of the above nondiscrimination covenants is breached, the State of Ohio, Department of Transportation, shall have the unfettered right to re-enter the above described property, and said property will thereupon revert to and vest in and become the absolute property of the State of Ohio and its successors and assigns for the use and benefit of the Department of Transportation.
- (5) All of the foregoing nondiscrimination covenants shall be and are covenants running with the land.

IN TESTIMONY WHEREOF, I, Gery Noirot, the duly authorized representative of Pamela Boratyn, Director of Transportation, pursuant to the provisions of Section 5501.45 of the Ohio Revised Code, for and in the name of the State of Ohio, have signed this instrument at Akron, Ohio, on this the _____ day of _____, 20__.

STATE OF OHIO
DEPARTMENT OF TRANSPORTATION

PAMELA BORATYN, Director
By: Gery Noirot

STATE OF OHIO, COUNTY OF SUMMIT SS:

BE IT REMEMBERED, that on this the _____ day of _____, 20____, before me the subscriber, a Notary Public in and for said state and county, personally came the above named Gery Noirot, the duly authorized representative of Pamela Boratyn, Director of Transportation, who acknowledged the foregoing instrument to be the voluntary act and deed of the State of Ohio, Department of Transportation. No oath or affirmation was administered to Gery Noirot with regard to the notarial act.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year last aforesaid.

NOTARY PUBLIC

My Commission expires: _____

This form RE 74-08 was updated to conform to new notarial language requirements as per Revised Code 147.542.

This document was prepared by or for the State of Ohio, Department of Transportation, on forms approved by the Attorney General of Ohio.

EXHIBIT "A"

LEGAL DESCRIPTION OF PROPERTY

EXHIBIT A

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LPA RX 851 WD

Ver. Date 04/19/23

PID 112026

**PARCEL 4A-WD
POR-59-2.14 (E. MAIN STREET AREA IMPROVEMENTS)
ALL RIGHT, TITLE AND INTEREST IN FEE SIMPLE
IN THE FOLLOWING DESCRIBED PROPERTY
WITHOUT LIMITATION OF EXISTING ACCESS RIGHTS
IN THE NAME AND FOR THE USE OF THE
CITY OF KENT, PORTAGE COUNTY, OHIO**

Grantor/Owner, for himself and his heirs, executors, administrators, successors and assigns, reserves all existing rights of ingress and egress to and from any residual area (as used herein, the expression "Grantor/Owner" includes the plural, and words in the masculine include the feminine or neuter).

[Surveyor's description of the premises follows]

Situated in the State of Ohio, County of Portage, City of Kent, being part of Original Lot 24 in Franklin Township, Township 3 North, Range 9 West, being part of lands described in the deed to KENT STATE UNIVERSITY BOARD OF TRUSTEES (Grantor) as recorded in Instrument 201013943, 201201181, 201201182, 201201185, 201711058 on file in the Portage County Recorder's Office and laying on the right side of the centerline of right-of-way of East Main Street (State Route 59) as shown on the East Main Street Area Improvements right-of-way plans prepared by Arcadis U.S., Inc for and on file with the City of Kent, Ohio, and more fully described as follows:

Commencing at a 1 inch diameter steel rod, to be set during East Main Street Area Improvements construction, in a monument box at the intersection of the centerline of right-of-way of said East Main Street (State Route 59) and Haymaker Parkway (State Route 59) as shown on said right-of-way plans being Station 112+99.20; said rod being South 89° 31' 04" West a distance of 2166.28 feet from a 1 inch diameter steel rod found in a monument box at the intersection with the centerline of Luther Avenue as shown on said right-of-way plans;

Thence North 89° 31' 04" East, along said centerline, a distance of 44.26 feet being Station 113+43.46;

Thence South 00° 28' 56" East, leaving said centerline, a distance of 40.00 feet to the Grantor's northwesterly corner and to the southerly right-of-way line of said East Main Street being the Point of Beginning being 40.00 feet right of Station 113+43.46;

EXHIBIT "A"
(Continued)

EXHIBIT A

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Page 2 of 3
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1. Thence North $89^{\circ} 31' 04''$ East, along the said southerly right-of-way line and along the Grantor's northerly line, a distance of 252.75 feet being 40.00 feet right of Station 115+96.22 where a capped rebar set;
2. Thence South $85^{\circ} 08' 37''$ west, leaving the Grantor's northerly line and leaving said northerly right-of-way line and through the Grantor, a distance of 41.80 feet to a capped rebar set being 43.19 feet right of Station 115+54.53;
3. Thence along the arc of a curve to the left, continuing through the Grantor, a distance of 187.56 feet to a capped rebar set being 89.25 feet right of South Willow Street Station 9+01.37; said curve having a radius of 408.00 feet, a central angle of $26^{\circ} 20' 23''$, a chord length of 185.92 feet which bears South $71^{\circ} 58' 26''$ West;
4. Thence South $58^{\circ} 48' 14''$ West, continuing through the Grantor, a distance of 48.89 feet to a capped rebar set being 47.39 feet right of South Willow Street Station 8+76.12;
5. Thence South $48^{\circ} 31' 30''$ West, continuing through the Grantor, a distance of 17.84 feet to a capped rebar set being 34.00 feet right of South Willow Street Station 8+64.32;
6. Thence South $00^{\circ} 05' 45''$ East, continuing through the Grantor, a distance of 222.32 feet to a capped rebar set being 34.00 feet right of South Willow Street Station 6+42.00;
7. Thence South $89^{\circ} 54' 15''$ West, continuing through the Grantor, a distance of 4.00 feet to the easterly right-of-way line of South Willow Street as shown on said right-of-way plans and to the Grantor's westerly line being 30.00 feet right of South Willow Street Station 6+42.00 where a capped rebar set;
8. Thence North $00^{\circ} 05' 45''$ West, along said easterly right-of-way line and along the Grantor's westerly line, a distance of 298.20 feet being 30.00 feet right of South Willow Street Station 9+40.20;
9. Thence North $51^{\circ} 03' 50''$ East, continuing along said easterly right-of-way line and along the Grantor's westerly line, a distance of 32.16 feet to the Point of Beginning;

The above described parcel contains 0.218 acres (9484 square feet, including 0.000 acres within the present road occupied) of which 0.001 acres lie within Parcel Number 17-024-40-00-158-000, and 0.005 acres lie within Parcel Number 17-024-40-00-157-000, and 0.005 acres lie within Parcel Number 17-024-40-00-155-000, and 0.004 acres lie within Parcel Number 17-024-40-00-154-000, and 0.104 acres lie within Parcel number 17-024-40-00-153-000, and 0.060 acres lie within Parcel Number 17-024-40-00-152-000, and 0.028 acres lie within Parcel Number 17-024-

EXHIBIT "A"
(Continued)

EXHIBIT A

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40-00-151-000, and 0.001 acres lie within Parcel Number 17-024-40-00-150-000, and 0.008 acres lie within Parcel Number 17-024-40-00-149-000, and 0.002 acres lie within Parcel Number 17-024-40-00-148-000 and subject to all legal highways and easements of record;

This description was prepared by Arcadis, U.S., Inc. under the supervision of Robert G. Hoy, Ohio Professional Surveyor No. 8142, and is based on a field survey performed by Arcadis U.S., Inc. in August 2022.

Bearings in this description are on the Ohio State Plane Coordinate System, NAD83(2011), North Zone, Grid North, U.S. Survey Feet.

The stations are from the existing centerline of right-of-way of East Main Street (State Route 59) as shown on said East Main Street Area Improvements right-of-way plans unless noted otherwise.

Arcadis U.S., Inc.
Robert G. Hoy, Ohio Professional Surveyor No. 8142

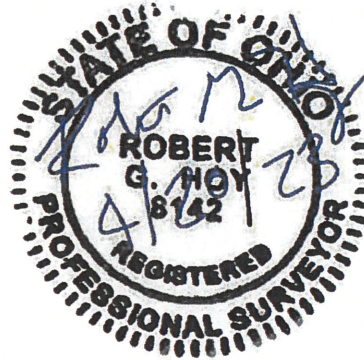


EXHIBIT "A"
(Continued)

EXHIBIT A

LPA RX 851 WD

Ver. Date 12/01/23

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PID 112026

PARCEL 4A-WD1
POR-59-2.14 (E. MAIN STREET AREA IMPROVEMENTS)
ALL RIGHT, TITLE AND INTEREST IN FEE SIMPLE
IN THE FOLLOWING DESCRIBED PROPERTY
WITHOUT LIMITATION OF EXISTING ACCESS RIGHTS
IN THE NAME AND FOR THE USE OF THE
CITY OF KENT, PORTAGE COUNTY, OHIO

Grantor/Owner, for himself and his heirs, executors, administrators, successors and assigns, reserves all existing rights of ingress and egress to and from any residual area (as used herein, the expression "Grantor/Owner" includes the plural, and words in the masculine include the feminine or neuter).

[Surveyor's description of the premises follows]

Situated in the State of Ohio, County of Portage, City of Kent, being part of Original Lot 24 in Franklin Township, Township 3 North, Range 9 West, being part of lands described in the deed to KENT STATE UNIVERSITY BOARD OF TRUSTEES (Grantor) as recorded in Instruments 201711058, 201201184, 201213894, 201022284 and 201114728 on file in the Portage County Recorder's Office and laying on the left side of the centerline of right-of-way South Lincoln Street as shown on the East Main Street Area Improvements right-of-way plans prepared by Arcadis U.S., Inc for and on file with the City of Kent, Ohio, and more fully described as follows:

Commencing at a 1 inch diameter steel rod, to be set during East Main Street Area Improvements construction, in a monument box at the intersection of the centerline of right-of-way of said East Main Street (State Route 59) and Haymaker Parkway (State Route 59) as shown on said right-of-way plans being Station 112+99.20; said rod being South 89° 31' 04" West a distance of 2166.28 feet from a 1 inch diameter steel rod found in a monument box at the intersection with the centerline of Luther Avenue as shown on said right-of-way plans;

Thence North 89° 31' 04" East, along said centerline of East Main Street, a distance of 460.86 feet to the intersection with the centerline of right-of-way of South Lincoln Street as shown on said right-of-way plans being Station 117+60.06;

Thence N 00° 05' 29" East, along said South Lincoln Street centerline, a distance of 163.99 feet being South Lincoln Street Station 8+36.00;

EXHIBIT "A"
(Continued)

EXHIBIT A

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Thence South $89^{\circ} 55' 03''$ East, leaving said centerline, a distance of 30.00 feet to the Grantor's easterly line and to the westerly right-of-way line of said South Lincoln Street being the Point of Beginning being 30.00 feet left of South Lincoln Street Station 8+36.00;

1. Thence South $00^{\circ} 05' 28''$ West, along the Grantor's easterly line and along the said westerly right-of-way line, a distance of 194.50 being 30.00 feet left of South Lincoln Street Station 6+41.50 where a capped rebar set;
2. Thence North $89^{\circ} 54' 39''$ West, leaving the Grantor's easterly line and leaving said westerly right-of-way line and through the Grantor, a distance of 3.50 feet to a capped rebar set being 33.50 feet left of South Lincoln Street Station 6+41.50;
3. Thence North $00^{\circ} 05' 29''$ East, continuing through the Grantor, a distance of 54.29 feet to a capped rebar set 33.50 feet left of South Lincoln Street Station 6+95.79;
4. Thence South $89^{\circ} 51' 45''$ West, continuing through the Grantor, a distance of 9.00 feet to a capped rebar set 42.50 feet left of South Lincoln Street Station 6+95.76;
5. Thence North $00^{\circ} 05' 29''$ East, continuing through the Grantor, a distance of 34.00 feet to a capped rebar set 42.50 feet left of South Lincoln Street Station 7+29.76;
6. Thence North $89^{\circ} 51' 45''$ East, continuing through the Grantor, a distance of 8.50 feet to a capped rebar set 34.00 feet left of South Lincoln Street Station 7+29.79;
7. Thence North $00^{\circ} 05' 29''$ East, continuing through the Grantor, a distance of 106.21 feet being 34.00 feet left of South Lincoln Street Station 8+36.00;
8. Thence South $89^{\circ} 54' 16''$ East, continuing through the Grantor, a distance of 4.00 feet to the Point of Beginning;

The above described parcel contains 0.0252 acres (1098 square feet, including 0.000 acres within the present road occupied) of which 0.0009 acres lie within Parcel Number 17-024-40-00-144-000, and 0.006 acres lie within Parcel Number 17-024-40-00-143-000, and 0.010 acres lie within Parcel Number 17-024-40-00-142-000, 0.008 acres lie within Parcel Number 17-024-40-00-141-000, and 0.0003 acres within Parcel Number 17-024-40-00-140-000 and subject to all legal highways and easements of record;

This description was prepared by Arcadis, U.S., Inc. under the supervision of Robert G. Hoy, Ohio Professional Surveyor No. 8142, and is based on a field survey performed by Arcadis U.S., Inc. in August 2022.

EXHIBIT "A"
(Continued)

EXHIBIT A

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Bearings in this description are on the Ohio State Plane Coordinate System, NAD83(2011), North Zone, Grid North, U.S. Survey Feet.

The stations are from the existing centerline of right-of-way of East Main Street (State Route 59) as shown on said East Main Street Area Improvements right-of-way plans unless noted otherwise.

Capped rebar set is 5/8 inch diameter rebar 30 inches long with plastic cap stamped: ARCADIS US INC

Arcadis U.S., Inc.

Robert G. Hoy, Ohio Professional Surveyor No. 8142



EXHIBIT "A"
(Continued)

EXHIBIT A

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Ver. Date 04/19/23

PID 112026

**PARCEL 4B-WD1
POR-59-2.14 (E. MAIN STREET AREA IMPROVEMENTS)
ALL RIGHT, TITLE AND INTEREST IN FEE SIMPLE
IN THE FOLLOWING DESCRIBED PROPERTY
WITHOUT LIMITATION OF EXISTING ACCESS RIGHTS
IN THE NAME AND FOR THE USE OF THE
CITY OF KENT, PORTAGE COUNTY, OHIO**

Grantor/Owner, for himself and his heirs, executors, administrators, successors and assigns, reserves all existing rights of ingress and egress to and from any residual area (as used herein, the expression "Grantor/Owner" includes the plural, and words in the masculine include the feminine or neuter).

[Surveyor's description of the premises follows]

Situated in the State of Ohio, County of Portage, City of Kent, being part of Original Lot 24 in Franklin Township, Township 3 North, Range 9 West, being part of lands described in the deed to STATE OF OHIO (Grantor) as recorded in Deed Volume 221 Page 406 on file in the Portage County Recorder's Office and laying on the right side of the centerline of right-of-way of East Main Street (State Route 59) as shown on the East Main Street Area Improvements right-of-way plans prepared by Arcadis U.S., Inc for and on file with the City of Kent, Ohio, and more fully described as follows:

Commencing at a 1 inch diameter steel rod, to be set during East Main Street Area Improvements construction, in a monument box at the intersection of the centerline of right-of-way of said East Main Street (State Route 59) and Haymaker Parkway (State Route 59) as shown on said right-of-way plans being Station 112+99.20; said rod being South 89° 31' 04" West a distance of 2166.28 feet from a 1 inch diameter steel rod found in a monument box at the intersection with the centerline of Luther Avenue as shown on said right-of-way plans;

Thence North 89° 31' 04" East, along said centerline, a distance of 608.80 feet being Station 119+08.00;

Thence South 00° 28' 56" East, leaving said centerline, a distance of 45.00 feet to the southerly right-of-way line of said East Main Street being the Point of Beginning and being 45.00 feet right of Station 119+08.00 where a capped rebar set;

1. Thence North 89° 31' 04" East, along said southerly right-of-way line, a distance of 162.00 feet being 45.00 feet right of Station 120+70.00 where a capped rebar set;

EXHIBIT "A"
(Continued)

EXHIBIT A

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2. Thence South 61° 26' 43" West, leaving said southerly right-of-way line and through the Grantor, a distance of 34.00 feet to a capped rebar set 61.00 feet right of Station 120+40.00;
3. Thence South 89° 31' 04" West, continuing through the Grantor, a distance of 35.50 feet to a capped rebar set 61.00 feet right of Station 120+04.50;
4. Thence South 00° 28' 56" East, continuing through the Grantor, a distance of 8.00 being 69.00 feet right of Station 120+04.50;
5. Thence South 89° 31' 04" West, continuing through the Grantor, a distance of 33.50 feet being 69.00 feet right of Station 119+71.00;
6. Thence North 00° 28' 56" West, continuing through the Grantor, a distance of 8.00 feet to a capped rebar set 61.00 feet right of Station 119+71.00;
7. Thence South 89° 31' 04" West, continuing through the Grantor, a distance of 35.00 feet to a capped rebar set 61.00 feet right of Station 119+36.00;
8. Thence North 60° 44' 14" West, continuing through the Grantor, a distance of 32.25 feet to the Point of Beginning;

The above described parcel contains 0.055 acres (2396 square feet, including 0.000 acres within the present road occupied) all within Parcel Number 17-023-00-00-001-000 and subject to all legal highways and easements of record;

This description was prepared by Arcadis, U.S., Inc. under the supervision of Robert G. Hoy, Ohio Professional Surveyor No. 8142, and is based on a field survey performed by Arcadis U.S., Inc. in August 2022.

Bearings in this description are on the Ohio State Plane Coordinate System, NAD83(2011), North Zone, Grid North, U.S. Survey Feet.

The stations are from the existing centerline of right-of-way of East Main Street (SR 59) as shown on said East Main Street Area Improvements right-of-way plans unless noted otherwise.

EXHIBIT "A"
(Continued)

EXHIBIT A

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LPA RX 851 WD

Capped rebar set is 5/8 inch diameter rebar 30 inches long with plastic cap stamped: ARCADIS
US INC

Arcadis U.S., Inc.
Robert G. Hoy, Ohio Professional Surveyor No. 8142

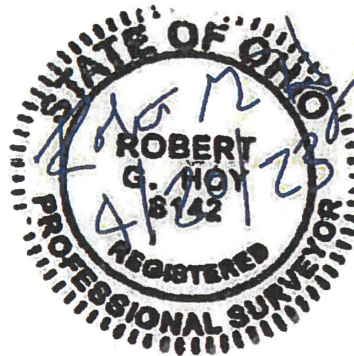


EXHIBIT "A"
(Continued)

EXHIBIT A

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LPA RX 851 WD

Ver. Date 04/19/23

PID 112026

**PARCEL 4B-WD2
POR-59-2.14 (E. MAIN STREET AREA IMPROVEMENTS)
ALL RIGHT, TITLE AND INTEREST IN FEE SIMPLE
IN THE FOLLOWING DESCRIBED PROPERTY
WITHOUT LIMITATION OF EXISTING ACCESS RIGHTS
IN THE NAME AND FOR THE USE OF THE
CITY OF KENT, PORTAGE COUNTY, OHIO**

Grantor/Owner, for himself and his heirs, executors, administrators, successors and assigns, reserves all existing rights of ingress and egress to and from any residual area (as used herein, the expression "Grantor/Owner" includes the plural, and words in the masculine include the feminine or neuter).

[Surveyor's description of the premises follows]

Situated in the State of Ohio, County of Portage, City of Kent, being part of Original Lot 23 in Franklin Township, Township 3 North, Range 9 West, being part of lands described in the deed to STATE OF OHIO (Grantor) as recorded in Deed Volume 221 Page 406 on file in the Portage County Recorder's Office and laying on the right side of the centerline of right-of-way of East Main Street (State Route 59) as shown on the East Main Street Area Improvements right-of-way plans prepared by Arcadis U.S., Inc for and on file with the City of Kent, Ohio, and more fully described as follows:

Commencing at a 1 inch diameter steel rod, to be set during East Main Street Area Improvements construction, in a monument box at the intersection of the centerline of right-of-way of said East Main Street (State Route 59) and Haymaker Parkway (State Route 59) as shown on said right-of-way plans being Station 112+99.20; said rod being South 89° 31' 04" West a distance of 2166.28 feet from a 1 inch diameter steel rod found in a monument box at the intersection with the centerline of Luther Avenue as shown on said right-of-way plans;

Thence North 89° 31' 04" East, along said centerline, a distance of 1872.80 feet being Station 131+72.00;

Thence South 00° 28' 56" East, leaving said centerline, a distance of 43.00 feet to the southerly right-of-way line of said East Main Street being the Point of Beginning being 43.00 feet right of Station 131+72.00 where a capped rebar set;

1. Thence North 89° 31' 04" East, along said southerly right-of-way line, a distance of 218.68 feet being 43.00 feet right of Station 133+90.68;

EXHIBIT "A"
(Continued)

EXHIBIT A

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2. Thence South 00° 28' 56" East, along said southerly right-of-way line, a distance of 2.00 feet being 45.00 feet right of Station 133+90.68;
3. Thence North 89° 31' 04" East, along said southerly right-of-way line, a distance of 74.82 feet being 45.00 feet right of Station 134+65.47;
4. Thence North 89° 27' 01" East, along said southerly right-of-way line, a distance of 94.55 feet being 45.00 feet right of Station 135+60.00 where a capped rebar set;
5. Thence South 53° 11' 47" West, leaving the said southerly right-of-way line and through the Grantor, a distance of 18.60 feet being 56.00 feet right of Station 135+45.00;
6. Thence South 89° 27' 01" West, continuing through the Grantor, a distance of 145.07 feet to a capped rebar set being 56.08 feet right of Station 134+00.00;
7. Thence South 74° 53' 12" West, continuing through the Grantor, a distance of 51.16 feet being 69.00 feet right of Station 133+50.50;
8. Thence South 89° 31' 04" West, continuing through the Grantor, a distance of 33.00 feet being 69.00 feet right of Station 133+17.50;
9. Thence South 79° 55' 29" West, continuing through the Grantor, a distance of 36.00 feet being 75.00 feet right of Station 132+82.00;
10. Thence South 89° 31' 04" West, continuing through the Grantor, a distance of 110.00 feet being 75.00 feet right of Station 131+72.00;
11. Thence North 00° 28' 56" West, continuing through the Grantor, a distance of 32.00 feet to the Point of Beginning;

The above described parcel contains 0.185 acres (8037 square feet, including 0.000 acres within the present road occupied) all within Parcel Number 17-023-00-00-001-000 and subject to all legal highways and easements of record;

This description was prepared by Arcadis, U.S., Inc. under the supervision of Robert G. Hoy, Ohio Professional Surveyor No. 8142, and is based on a field survey performed by Arcadis U.S., Inc. in August 2022.

EXHIBIT "A"
(Continued)

EXHIBIT A

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Bearings in this description are on the Ohio State Plane Coordinate System, NAD83(2011), North Zone, Grid North, U.S. Survey Feet.

The stations are from the existing centerline of right-of-way of East Main Street (State Route 59) as shown on said East Main Street Area Improvements right-of-way plans unless noted otherwise.

Arcadis U.S., Inc.
Robert G. Hoy, Ohio Professional Surveyor No. 8142

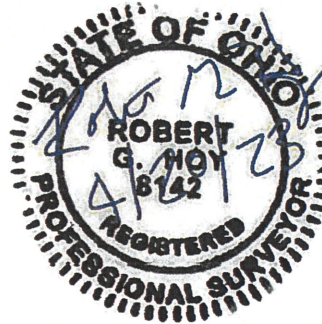


EXHIBIT "A"
(Continued)

EXHIBIT A

LPA RX 851 WD

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Ver. Date 04/19/23

PID 112026

**PARCEL 4B-WD3
POR-59-2.14 (E. MAIN STREET AREA IMPROVEMENTS)
ALL RIGHT, TITLE AND INTEREST IN FEE SIMPLE
IN THE FOLLOWING DESCRIBED PROPERTY
WITHOUT LIMITATION OF EXISTING ACCESS RIGHTS
IN THE NAME AND FOR THE USE OF THE
CITY OF KENT, PORTAGE COUNTY, OHIO**

Grantor/Owner, for himself and his heirs, executors, administrators, successors and assigns, reserves all existing rights of ingress and egress to and from any residual area (as used herein, the expression "Grantor/Owner" includes the plural, and words in the masculine include the feminine or neuter).

[Surveyor's description of the premises follows]

Situated in the State of Ohio, County of Portage, City of Kent, being part of Original Lot 23 in Franklin Township, Township 3 North, Range 9 West, being part of lands described in the deed to KENT STATE UNIVERSITY BOARD OF TRUSTEES (Grantor) as recorded in Instrument - on file in the Portage County Recorder's Office and laying on the right side of the centerline of right-of-way of East Main Street (State Route 59) as shown on the East Main Street Area Improvements right-of-way plans prepared by Arcadis U.S., Inc for and on file with the City of Kent, Ohio, and more fully described as follows:

Commencing at a 1 inch diameter steel rod found in a monument box at the intersection of the centerline of right-of-way of said East Main Street (State Route 59) and Luther Avenue as shown on said right-of-way plans being Station 134+65.48; said rod being South 89° 31' 04" West a distance of 2166.28 feet from a 1 inch diameter steel rod to be set in a monument box at the intersection with the centerline of Haymaker Parkway (State Route 59) as shown on said right-of-way plans;

Thence North 89° 27' 01" East, along said centerline, a distance of 418.12 feet being Station 138+83.60;

Thence South 00° 32' 59" East, leaving said centerline, a distance of 45.00 feet to the southerly right-of-way line of said East Main Street and to the Grantor's northerly line being the Point of Beginning being 45.00 feet left of Station 138+83.60 where a capped rebar set;

EXHIBIT "A"
(Continued)

EXHIBIT A

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1. Thence North 89° 27' 01" East, along said southerly right-of-way line and along the Grantor's northerly line, a distance of 105.33 feet being 45.00 feet right of Station 139+88.93;
2. Thence North 00° 32' 59" West, along said southerly right-of-way line and along the Grantor's northerly line, a distance of 4.50 feet being 40.50 feet right of Station 139+88.93;
3. Thence North 89° 27' 01" East, along said southerly right-of-way line and along the Grantor's northerly line, a distance of 29.67 feet being 40.50 feet right of Station 140+18.60 where a capped rebar set;
4. Thence South 00° 32' 59" East, leaving said southerly right-of-way line and through the Grantor, a distance of 32.50 to a capped rebar set feet being 73.00 feet right of Station 140+18.60;
5. Thence South 89° 27' 01" West, continuing through the Grantor, a distance of 135.00 feet to a capped rebar set being 73.00 feet right of Station 138+83.60;
6. Thence North 00° 32' 59" West, continuing through the Grantor, a distance of 28.00 feet to the Point of Beginning;

The above described parcel contains 0.090 acres (3,914 square feet, including 0.000 acres within the present road occupied) all within Parcel Number 17-023-00-00-001-000 and subject to all legal highways and easements of record;

This description was prepared by Arcadis, U.S., Inc. under the supervision of Robert G. Hoy, Ohio Professional Surveyor No. 8142, and is based on a field survey performed by Arcadis U.S., Inc. in August 2022.

Bearings in this description are on the Ohio State Plane Coordinate System, NAD83(2011), North Zone, Grid North, U.S. Survey Feet.

The stations are from the existing centerline of right-of-way of East Main Street (State Route 59) as shown on said East Main Street Area Improvements right-of-way plans unless noted otherwise.

EXHIBIT "A"
(Continued)

EXHIBIT A

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Capped rebar set is 5/8 inch diameter rebar 30 inches long with plastic cap stamped: ARCADIS
US INC

Arcadis U.S., Inc.
Robert G. Hoy, Ohio Professional Surveyor No. 8142



EXHIBIT "A"
(Continued)

EXHIBIT A

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Ver. Date 04/19/23

PID 112026

**PARCEL 4B-WD4
POR-59-2.14 (E. MAIN STREET AREA IMPROVEMENTS)
ALL RIGHT, TITLE AND INTEREST IN FEE SIMPLE
IN THE FOLLOWING DESCRIBED PROPERTY
WITHOUT LIMITATION OF EXISTING ACCESS RIGHTS
IN THE NAME AND FOR THE USE OF THE
CITY OF KENT, PORTAGE COUNTY, OHIO**

Grantor/Owner, for himself and his heirs, executors, administrators, successors and assigns, reserves all existing rights of ingress and egress to and from any residual area (as used herein, the expression "Grantor/Owner" includes the plural, and words in the masculine include the feminine or neuter).

[Surveyor's description of the premises follows]

Situated in the State of Ohio, County of Portage, City of Kent, being part of Original Lot 23 in Franklin Township, Township 3 North, Range 9 West, being part of lands described in the deed to KENT STATE UNIVERSITY BOARD OF TRUSTEES (Grantor) as recorded in Instrument - on file in the Portage County Recorder's Office and laying on the right side of the centerline of right-of-way of East Main Street (State Route 59) as shown on the East Main Street Area Improvements right-of-way plans prepared by Arcadis U.S., Inc for and on file with the City of Kent, Ohio, and more fully described as follows:

Commencing at a 1 inch diameter steel rod found in a monument box at the intersection of the centerline of right-of-way of said East Main Street (State Route 59) and Luther Avenue as shown on said right-of-way plans being Station 134+65.48; said rod being South 89° 31' 04" West a distance of 2166.28 feet from a 1 inch diameter steel rod to be set in a monument box at the intersection with the centerline of Haymaker Parkway (State Route 59) as shown on said right-of-way plans;

Thence North 89° 27' 01" East, along said centerline, a distance of 1084.52 feet being Station 145+50.00;

Thence South 00° 32' 59" West, leaving said centerline, a distance of 45.00 feet to the southerly right-of-way line of said East Main Street and to the Grantor's northerly line being the Point of Beginning being 45.00 feet left of Station 145+50.00 where a capped rebar set;

EXHIBIT "A"
(Continued)

EXHIBIT A

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1. Thence North $89^{\circ} 27' 01''$ East, along said southerly right-of-way line and along the Grantor's northerly line, a distance of 191.70 feet being 45.00 feet right of Station 147+41.67;
2. Thence along the arc of a curve to the left, continuing along said southerly right-of-way line and along the Grantor's northerly line, a distance of 328.91 feet being 45.00 feet right of Station 150+64.26; said curve having a radius of 2320.47 feet, a central angle of $8^{\circ} 07' 17''$, and a chord length of 328.64 feet which bears North $85^{\circ} 23' 22''$ East;
3. Thence North $81^{\circ} 19' 44''$ East, along the said southerly right-of-way line and along the Grantor's northerly line, a distance of 35.44 feet being 44.98 feet right of Station 150+99.70;
4. Thence South $58^{\circ} 45' 49''$ East, along said southerly right-of-way line and along the Grantor's northerly line, a distance of 46.76 feet to the Grantor's easterly line and to the westerly right-of-way line of Horning Road as shown on said right-of-way right plans being 30.0 feet left of Existing Horning Road Station 29+19.65;
5. Thence South $00^{\circ} 01' 42''$ East, along the Grantor's easterly line and along the said westerly right-of-way line, a distance of 16.61 feet being 30.00 feet left of existing Horning Road Station 29+03.05 where a capped rebar set;
6. Thence South $67^{\circ} 15' 43''$ West, leaving the Grantor's easterly line and leaving said westerly right-of-way line and through the Grantor, a distance of 90.39 feet to a capped rebar set 47+00 feet right of proposed Horning Road Station 47+00.00;
7. Thence South $18^{\circ} 36' 27''$ West, continuing through the Grantor, a distance of 88.27 feet to a capped rebar set 40.00 feet right of proposed Horning Road Station 46+00.00;
8. Thence South $18^{\circ} 47' 28''$ East, continuing through the Grantor, a distance of 63.94 feet to a capped rebar set being 24.50 feet right of proposed Horning Road Station 45+26.28;
9. Thence along the arc of a curve to the left, continuing through the Grantor, a distance of 108.44 feet to the Grantor's easterly line and to the westerly right-of-way line of said Horning Road being 24.50 feet right of proposed Horning Road Station 44+04.17 where a capped rebar set; said curve having a radius of 194.50 feet, a central angle of $31^{\circ} 56' 43''$, and a chord length of 107.04 feet which bears South $58^{\circ} 16' 23''$ East;

EXHIBIT "A"
(Continued)

EXHIBIT A

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10. Thence South 00° 01' 42" East, along the Grantor's easterly line and along the said westerly right-of-way line, a distance of 34.98 feet to an angle point therein being 9.36 feet left of proposed Horning Road Station 43+95.05;
11. Thence South 69° 10' 32" East, along the southerly right-of-way line of said Horning Road and along a northerly line of the Grantor, a distance of 64.21 feet to the westerly of lands described in the deed to THOMAS J. TOBIN TRUSTEE as recorded in Deed Volume 87 Page 288 on file in the Portage County Recorder's office being 30.00 feet left of existing Horning Road Station 26+09.79;
12. Thence South 00° 01' 42" East, along the westerly line of said TOBIN's land, a distance of 6.87 to a capped rebar set feet being 27.00 feet left of proposed Horning Road Station 43+30.92;
13. Thence North 79° 08' 54" West, leaving said TOBIN's westerly and through the Grantor, a distance of 54.51 feet to a capped rebar set 27.00 feet left of proposed Horning Road Station 43+85.44;
14. Thence along the arc of a curve to the right, continuing through the Grantor, a distance of 217.24 feet to a capped rebar set 27.00 feet left of proposed Horning Road Station 45+78.93; said curve having a radius of 246.00 feet, a central angle of 50° 37' 12", and a chord length of 210.34 feet which bears North 53° 50' 18" West;
15. Thence along the arc of a curve to the right, continuing through the Grantor, a distance of 40.63 feet to a capped rebar set being 27.00 feet left of proposed Horning Road Station 46+14.60; said curve having a radius of 221.67 feet, a central angle 10° 30' 08", and a chord length of 40.58 feet which bears North 23° 16' 38" West;
16. Thence North 18° 01' 34" West, continuing through the Grantor, a distance of 82.06 feet to a capped rebar set being 41.41 feet left of proposed Horning Road Station 46+85.68;
17. Thence North 53° 13' 44" West, continuing through the Grantor, a distance of 76.53 feet to a capped rebar set 64.03 feet right of Station 148+74.56;
18. Thence South 89° 27' 01" West, continuing through the Grantor, a distance of 278.22 feet to a capped rebar set being 60.00 feet right of Station 146+00.00;
19. Thence North 73° 51' 02" West, continuing through the Grantor, a distance of 52.20 feet to the Point of Beginning;

EXHIBIT "A"
(Continued)

EXHIBIT A

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The above described parcel contains 0.921 acres (40,004 square feet, including 0.000 acres within the present road occupied) all within Parcel Number 17-023-00-00-001-000 and subject to all legal highways and easements of record;

This description was prepared by Arcadis, U.S., Inc. under the supervision of Robert G. Hoy, Ohio Professional Surveyor No. 8142, and is based on a field survey performed by Arcadis U.S., Inc. in August 2022.

Bearings in this description are on the Ohio State Plane Coordinate System, NAD83(2011), North Zone, Grid North, U.S. Survey Feet.

The stations are from the existing centerline of right-of-way of East Main Street (State Route 59) as shown on said East Main Street Area Improvements right-of-way plans unless noted otherwise.

Capped rebar set is 5/8 inch diameter rebar 30 inches long with plastic cap stamped: ARCADIS US INC

Arcadis U.S., Inc.
Robert G. Hoy, Ohio Professional Surveyor No. 8142

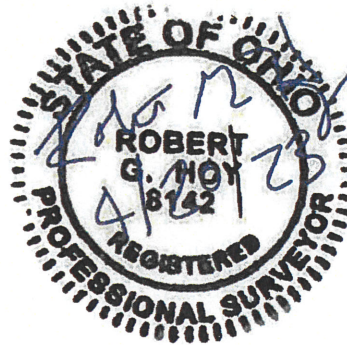


EXHIBIT "A"
(Continued)

EXHIBIT A

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Ver. Date 04/19/23

PID 112026

**PARCEL 4-WD
POR-59-2.14 (E. MAIN STREET AREA IMPROVEMENTS)
ALL RIGHT, TITLE AND INTEREST IN FEE SIMPLE
IN THE FOLLOWING DESCRIBED PROPERTY
WITHOUT LIMITATION OF EXISTING ACCESS RIGHTS
IN THE NAME AND FOR THE USE OF THE
CITY OF KENT, PORTAGE COUNTY, OHIO**

Grantor/Owner, for himself and his heirs, executors, administrators, successors and assigns, reserves all existing rights of ingress and egress to and from any residual area (as used herein, the expression "Grantor/Owner" includes the plural, and words in the masculine include the feminine or neuter).

[Surveyor's description of the premises follows]

Situated in the State of Ohio, County of Portage, City of Kent, being part of Original Lot 24 in Franklin Township, Township 3 North, Range 9 West, being part of lands shown on the plat to KENT STATE UNIVERSITY BOARD OF TRUSTEES (Grantor) as recorded in Plat 2012-18 on file in the Portage County Recorder's Office and laying on the right side of the centerline of right-of-way of East Main Street (State Route 59) as shown on the East Main Street Area Improvements right-of-way plans prepared by Arcadis U.S., Inc for and on file with the City of Kent, Ohio, and more fully described as follows:

Commencing at a 1 inch diameter steel rod, to be set during East Main Street Area Improvements construction, in a monument box at the intersection of the centerline of right-of-way of said East Main Street (State Route 59) and Haymaker Parkway (State Route 59) as shown on said right-of-way plans being Station 112+99.20; said rod being South 89° 31' 04" West a distance of 2166.28 feet from a 1 inch diameter steel rod found in a monument box at the intersection with the centerline of Luther Avenue as shown on said right-of-way plans;

Thence South 50° 20' 13" West, along said centerline, a distance of 107.52 feet being Station 111+91.68;

Thence South 39° 39' 47" East, leaving said centerline, a distance of 66.51 feet to the Grantor's northerly corner and to the westerly right-of-way line of South Willow Street as shown on said right-of-way plans and being the southerly right-of-way line of Haymaker Parkway as shown on said right-of-way plans being the Point of Beginning being 30.00 feet left of South Willow Street Station 8+80.31;

EXHIBIT "A"
(Continued)

EXHIBIT A

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1. Thence South $00^{\circ} 05' 45''$ East, along said westerly right-of-way line and along the Grantor's easterly line, a distance of 70.00 feet being 30.00 feet left of South Willow Street Station 8+10.31 where a capped rebar set;
2. Thence North $62^{\circ} 14' 54''$ West, leaving said westerly right-of-way line leaving the Grantor's easterly line and through the Grantor, a distance of 60.12 feet to said southerly right-of-way line and to the Grantor's northwesterly line being 64.96 feet left of Station 111+24.00 where a capped rebar set;
3. Thence North $51^{\circ} 38' 53''$ East, along the said southerly right-of-way line and along the Grantor's northwesterly line, a distance of 67.70 feet to the Point of Beginning;

The above described parcel contains 0.043 acres (1861 square feet, including 0.000 acres within the present road occupied) all within Parcel Number 17-024-40-00-057-002 and subject to all legal highways and easements of record;

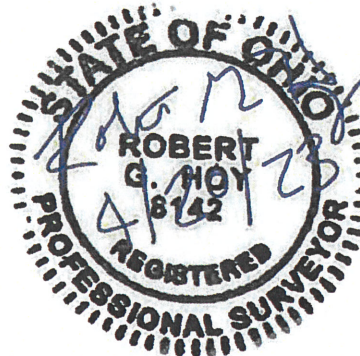
This description was prepared by Arcadis, U.S., Inc. under the supervision of Robert G. Hoy, Ohio Professional Surveyor No. 8142, and is based on a field survey performed by Arcadis U.S., Inc. in August 2022.

Bearings in this description are on the Ohio State Plane Coordinate System, NAD83(2011), North Zone, Grid North, U.S. Survey Feet.

The stations are from the existing centerline of right-of-way of East Main Street (SR 59) as shown on said East Main Street Area Improvements right-of-way plans unless noted otherwise.

Capped rebar is 5/8 inch diameter rebar 30 inches long with plastic cap stamped: ARCADIS US INC

Arcadis U.S., Inc.
Robert G. Hoy, Ohio Professional Surveyor No. 8142



RESOLUTION 2024- 119

A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE CITY OF KENT ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS 201 WATER FUND FOR THE CG27AB / CG28AB, ELEVATED & GROUND WATER STORAGE TANKS REHABILITATION WITH THE PROCEEDS OF TAX-EXEMPT DEBT OF THE STATE OF OHIO, AND DECLARING AN EMERGENCY.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Kent, State of Ohio:

SECTION 1. That the City of Kent reasonably expects to receive a reimbursement for the Project named Elevated & Ground Water Storage Tanks Rehabilitation as set forth in Appendix A of the Project Agreement with the proceeds of bonds to be issued by the State of Ohio.

SECTION 2. The maximum aggregate principal amount of bonds, other than for costs of issuance, expected to be issued by the State of Ohio for reimbursement to the local subdivision is \$542,8800.00.

SECTION 3. The Fiscal Officer of the City of Kent is hereby directed to file a copy of this Resolution with the City of Kent for the inspection and examination of all persons interested therein and to deliver a copy of this Resolution to the Ohio Public Works Commission.

SECTION 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 5. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare and for the further reason to clear the right of way for construction as soon as possible; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members of Council elected or appointed, it shall take effect immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathy Coleman
Interim Clerk of Council

I, KATHY COLEMAN, INTERIM CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION* No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

KATHY COLEMAN
INTERIM CLERK OF COUNCIL

DRAFT

CITY OF KENT DEPARTMENT OF PUBLIC
SERVICE DIVISION OF ENGINEERING

MEMO

TO: Dave Ruller
Kathy Coleman *Job*
FROM: Jim Bowling
DATE: 10/9/2024
RE: OPWC – Resolutions of Intent

The Service Department is requesting the attached Resolutions of Intent be passed separately by City Council. The Ohio Public Works Commission (OPWC) is requiring council approved resolutions of intent for any project that a community wishes to be reimbursed from OPWC awarded no-interest loans for eligible project expenses. This is a new OPWC requirement and the two projects we are requesting resolutions for were approved by City Council in ordinance #2023-043. The projects are the 500k and 400k Water Tank Rehabilitation and the WRF Primary Clarifier #1 Rehabilitation.

We appreciate council's consideration of the above request.

C: Melanie Baker
Hope Jones
Sandy Lance
Cori Wimer
Cathy Wilson

RESOLUTION OF INTENT

A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE CITY OF KENT ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS
201 WATER FUND FOR THE CG27AB / CG28AB, ELEVATED & GROUND WATER STORAGE TANKS REHABILITATION WITH THE PROCEEDS OF TAX EXEMPT DEBT OF THE STATE OF OHIO.

BE IT RESOLVED by the City of Kent on behalf of the State of Ohio that:

- Section 1. The City of Kent reasonably expects to receive a reimbursement for the Project named Elevated & Ground Water Storage Tanks Rehabilitation as set forth in Appendix A of the Project Agreement with the proceeds of bonds to be issued by the State of Ohio.
- Section 2. The maximum aggregate principal amount of bonds, other than for costs of issuance, expected to be issued by the State of Ohio for reimbursement to the local subdivision is \$542,800.00.
- Section 3. The Fiscal Officer of the City of Kent is hereby directed to file a copy of this Resolution with the City of Kent for the inspection and examination of all persons interested therein and to deliver a copy of this Resolution to the Ohio Public Works Commission
- Section 4. The City of Kent finds and determines that all formal actions of this City concerning and relating to the adoption of this Resolution were taken in an open meeting of the City of Kent and that all deliberations of this City and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements
- Section 5. This Resolution shall be in full force and effect from and immediately upon its adoption.

Upon roll call on the adoption of the resolution, the vote was as follows:

Resolution adopted: _____, 20__

The foregoing is a true and correct excerpt from the minutes of the meeting on _____, 20__ of the City of Kent showing the adoption of the resolution herein above set forth.

Rhonda Hall

RESOLUTION 2024- 120

A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE CITY OF KENT ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS 202 SEWER FUND FOR THE CG29AB / CG30AB, WRF PRIMARY CLARIFIER NO. 1 REHABILITATION WITH THE PROCEEDS OF TAX-EXEMPT DEBT OF THE STATE OF OHIO, AND DECLARING AN EMERGENCY.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Kent, State of Ohio:

SECTION 1. That the City of Kent reasonably expects to receive a reimbursement for the Project named WRF Primary Clarifier No. 1 Rehabilitation as set forth in Appendix A of the Project Agreement with the proceeds of bonds to be issued by the State of Ohio.

SECTION 2. The maximum aggregate principal amount of bonds, other than for costs of issuance, expected to be issued by the State of Ohio for reimbursement to the local subdivision is \$379,900.00.

SECTION 3. The Fiscal Officer of the City of Kent is hereby directed to file a copy of this Resolution with the City of Kent for the inspection and examination of all persons interested therein and to deliver a copy of this Resolution to the Ohio Public Works Commission.

SECTION 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 5. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare and for the further reason to clear the right of way for construction as soon as possible; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members of Council elected or appointed, it shall take effect immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathy Coleman
Interim Clerk of Council

I, KATHY COLEMAN, INTERIM CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION* No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

KATHY COLEMAN
INTERIM CLERK OF COUNCIL

DRAFT

CITY OF KENT DEPARTMENT OF PUBLIC
SERVICE DIVISION OF ENGINEERING

MEMO

TO: Dave Ruller
Kathy Coleman *Job*
FROM: Jim Bowling

DATE: 10/9/2024

RE: OPWC – Resolutions of Intent

The Service Department is requesting the attached Resolutions of Intent be passed separately by City Council. The Ohio Public Works Commission (OPWC) is requiring council approved resolutions of intent for any project that a community wishes to be reimbursed from OPWC awarded no-interest loans for eligible project expenses. This is a new OPWC requirement and the two projects we are requesting resolutions for were approved by City Council in ordinance #2023-043. The projects are the 500k and 400k Water Tank Rehabilitation and the WRF Primary Clarifier #1 Rehabilitation.

We appreciate council's consideration of the above request.

C: Melanie Baker
Hope Jones
Sandy Lance
Cori Wimer
Cathy Wilson

RESOLUTION OF INTENT

A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE CITY OF KENT ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS

202 SEWER FUND FOR THE CG29AB / CG30AB, WRF PRIMARY CLARIFIER NO. 1 REHABILITATION WITH THE PROCEEDS OF TAX EXEMPT DEBT OF THE STATE OF OHIO.

BE IT RESOLVED by the City of Kent on behalf of the State of Ohio that:

- Section 1. The City of Kent reasonably expects to receive a reimbursement for the Project named WRF Primary Clarifier No. 1 Rehabilitation as set forth in Appendix A of the Project Agreement with the proceeds of bonds to be issued by the State of Ohio.
- Section 2. The maximum aggregate principal amount of bonds, other than for costs of issuance, expected to be issued by the State of Ohio for reimbursement to the local subdivision is \$379,900.00.
- Section 3. The Fiscal Officer of the City of Kent is hereby directed to file a copy of this Resolution with the City of Kent for the inspection and examination of all persons interested therein and to deliver a copy of this Resolution to the Ohio Public Works Commission
- Section 4. The City of Kent finds and determines that all formal actions of this City concerning and relating to the adoption of this Resolution were taken in an open meeting of the City of Kent and that all deliberations of this City and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements
- Section 5. This Resolution shall be in full force and effect from and immediately upon its adoption.

Upon roll call on the adoption of the resolution, the vote was as follows:

Resolution adopted: _____, 20__

The foregoing is a true and correct excerpt from the minutes of the meeting on _____, 20__ of the City of Kent showing the adoption of the resolution herein above set forth.

Rhonda Hall

2025 COUNCIL MEETING DATES

COUNCIL COMMITTEE MEETINGS First Wednesdays 7:00pm	REGULAR COUNCIL MEETINGS Third Wednesdays 7:00pm
January 8, 2025	January 22, 2025
February 5, 2025	February 19, 2025
March 5, 2025	March 19, 2025
April 2, 2025	April 16, 2025
May 7, 2025	May 21, 2025
June 4, 2025	June 18, 2025
July 2, 2025	July 16, 2025
August 6, 2025	August 20, 2025
September 3, 2025	September 17, 2025
October 1, 2025	October 15, 2025
November 5, 2025	November 19, 2025
December 3, 2025	December 17, 2025

RESOLUTION 2024 - 132

**A RESOLUTION APPOINTING _____ TO THE BOARD OF BUILDING APPEALS
AND DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio,
at least a majority of all members elected thereto concurring:

SECTION 1. That _____ IS hereby appointed to the BOARD OF BUILDING
APPEALS

NAMES
ROBERT RUMMEL

TERM
01/01/2025 – 12/31/2027

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any
person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular
meetings of the Board or Commission to which he or she is appointed, unless one or more of
these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and
relating to the adoption of this Resolution in an open meeting of this Council and that all
deliberations of this Council, and of any of its committees that resulted in such formal action, were
in meeting open to the public in compliance with all legal requirements of Section 121.22 of the
Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary
for the immediate preservation of the public peace, health, safety and welfare of the residents of
this City, for which reason and other reasons manifest to this Council this Ordinance is hereby
declared to be an emergency measure and shall take effect and be in force immediately after
passage.

PASSED: December 18, 2024
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: January 1, 2025
Date

ATTEST: _____
Kathy Coleman
Interim Clerk of Council

I, KATHY COLEMAN, ACTING CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO,
AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE
LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION*
No. 2024-__, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON December 18, 2024.

(SEAL)

KATHY COLEMAN
INTERIM CLERK OF COUNCIL

DRAFT

RESOLUTION 2024 - 133

**A RESOLUTION APPOINTING _____ TO THE BOARD OF ZONING APPEALS AND
DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio,
at least a majority of all members elected thereto concurring:

SECTION 1. That _____ IS hereby appointed to the BOARD OF ZONING
APPEALS

NAMES
O'LIVIA KENNEDY

TERM
01/01/2025 – 12/31/2027

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any
person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular
meetings of the Board or Commission to which he or she is appointed, unless one or more of
these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and
relating to the adoption of this Resolution in an open meeting of this Council and that all
deliberations of this Council, and of any of its committees that resulted in such formal action, were
in meeting open to the public in compliance with all legal requirements of Section 121.22 of the
Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary
for the immediate preservation of the public peace, health, safety and welfare of the residents of
this City, for which reason and other reasons manifest to this Council this Ordinance is hereby
declared to be an emergency measure and shall take effect and be in force immediately after
passage.

PASSED: December 18, 2024
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: January 1, 2025
Date

ATTEST: _____
Kathy Coleman
Interim Clerk of Council

I, KATHY COLEMAN, ACTING CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO,
AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE
LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF **RESOLUTION**
No. 2024-___, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON December 18, 2024.

(SEAL)

KATHY COLEMAN
INTERIM CLERK OF COUNCIL

DRAFT

RESOLUTION 2024-134

A RESOLUTION APPOINTING _____ AND _____ TO THE COMMITTEE OF DESIGN AND PRESERVATION COMMITTEE DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least a majority of all members elected thereto concurring:

SECTION 1. That _____ AND _____ ARE hereby appointed to the COMMITTEE OF DESIGN AND PRESERVATION

NAMES
ALLAN ORASHAN
MARK WEISMAN

TERM
01/01/2025 – 12/31/2027
01/01/2025 – 12/31/2027

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meeting open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: December 18, 2024
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: January 1, 2025
Date

ATTEST: _____
Kathy Coleman
Interim Clerk of Council

I, KATHY COLEMAN, ACTING CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF **RESOLUTION No. 2024-___**, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON December 18, 2024.

(SEAL)

KATHY COLEMAN
INTERIM CLERK OF COUNCIL

DRAFT

RESOLUTION 2024 - 135

**A RESOLUTION APPOINTING _____ TO THE FAIR HOUSING BOARD AND
DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio,
at least a majority of all members elected thereto concurring:

SECTION 1. That _____ IS hereby appointed to the FAIR HOUSING BOARD

NAMES

ROUVEN CYNCYNATUS

TERM

01/01/2025 – 12/31/2027

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any
person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular
meetings of the Board or Commission to which he or she is appointed, unless one or more of
these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and
relating to the adoption of this Resolution in an open meeting of this Council and that all
deliberations of this Council, and of any of its committees that resulted in such formal action, were
in meeting open to the public in compliance with all legal requirements of Section 121.22 of the
Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary
for the immediate preservation of the public peace, health, safety and welfare of the residents of
this City, for which reason and other reasons manifest to this Council this Ordinance is hereby
declared to be an emergency measure and shall take effect and be in force immediately after
passage.

PASSED: December 18, 2024
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: January 1, 2025
Date

ATTEST: _____
Kathy Coleman
Interim Clerk of Council

I, KATHY COLEMAN, ACTING CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO,
AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE
LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION*
No. 2024-__, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON December 18, 2024.

(SEAL)

KATHY COLEMAN
INTERIM CLERK OF COUNCIL

DRAFT

RESOLUTION 2024 - 136

A RESOLUTION APPOINTING _____ AND _____ TO THE PARKS AND RECREATION BOARD AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least a majority of all members elected thereto concurring:

SECTION 1. That _____ AND _____ ARE hereby appointed to the PARKS AND RECREATION BOARD

NAMES

JILLIAN TIPTON

STEVE MITCHELL

JAMES DAUGHERTY

TERM

01/01/2025 – 12/31/2029

01/01/2025 – 12/31/2029

01/01/2025 – 12/31/2029

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meeting open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: December 18, 2024
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: January 1, 2025
Date

ATTEST: _____
Kathy Coleman
Interim Clerk of Council

I, KATHY COLEMAN, ACTING CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF **RESOLUTION No. 2024-___**, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON December 18, 2024.

(SEAL)

KATHY COLEMAN
INTERIM CLERK OF COUNCIL

DRAFT

RESOLUTION 2024 - 137

**A RESOLUTION APPOINTING _____ TO THE PLANNING COMMISSION AND
DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio,
at least a majority of all members elected thereto concurring:

SECTION 1. That _____ IS hereby appointed to the PLANNING COMMISSION

NAMES

DEREK SALUSTRO

TERM

01/01/2025 – 12/31/2029

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any
person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular
meetings of the Board or Commission to which he or she is appointed, unless one or more of
these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and
relating to the adoption of this Resolution in an open meeting of this Council and that all
deliberations of this Council, and of any of its committees that resulted in such formal action, were
in meeting open to the public in compliance with all legal requirements of Section 121.22 of the
Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary
for the immediate preservation of the public peace, health, safety and welfare of the residents of
this City, for which reason and other reasons manifest to this Council this Ordinance is hereby
declared to be an emergency measure and shall take effect and be in force immediately after
passage.

PASSED: December 18, 2024
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: January 1, 2025
Date

ATTEST: _____
Kathy Coleman
Interim Clerk of Council

I, KATHY COLEMAN, ACTING CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO,
AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE
LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF **RESOLUTION**
No. 2024-___, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON December 18, 2024.

(SEAL)

KATHY COLEMAN
INTERIM CLERK OF COUNCIL

DRAFT

RESOLUTION 2024 - 138

A RESOLUTION APPOINTING _____ AND _____ TO THE SUSTAINABILITY COMMISSION AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least a majority of all members elected thereto concurring:

SECTION 1. That _____ AND _____ ARE hereby appointed to the SUSTAINABILITY COMMISSION

NAMES

**JUSTINE GALLO
TRACY WALLACH**

TERM

**01/01/2025 – 12/31/2027
01/01/2025 – 12/31/2027**

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meeting open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: December 18, 2024
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: January 1, 2025
Date

ATTEST: _____
Kathy Coleman
Interim Clerk of Council

I, KATHY COLEMAN, ACTING CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF **RESOLUTION No. 2024-**_____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON December 18, 2024.

(SEAL)

KATHY COLEMAN
INTERIM CLERK OF COUNCIL

DRAFT

RESOLUTION 2024 - 139

**A RESOLUTION APPOINTING _____ TO THE LOAN REVIEW BOARD AND
DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio,
at least a majority of all members elected thereto concurring:

SECTION 1. That _____ IS hereby appointed to the LOAN REVIEW BOARD

NAMES

JASON STEWART

TERM

01/01/2025 – 12/31/2029

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any
person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular
meetings of the Board or Commission to which he or she is appointed, unless one or more of
these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and
relating to the adoption of this Resolution in an open meeting of this Council and that all
deliberations of this Council, and of any of its committees that resulted in such formal action, were
in meeting open to the public in compliance with all legal requirements of Section 121.22 of the
Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary
for the immediate preservation of the public peace, health, safety and welfare of the residents of
this City, for which reason and other reasons manifest to this Council this Ordinance is hereby
declared to be an emergency measure and shall take effect and be in force immediately after
passage.

PASSED: December 18, 2024
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: January 1, 2025
Date

ATTEST: _____
Kathy Coleman
Interim Clerk of Council

I, KATHY COLEMAN, ACTING CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO,
AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE
LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION*
No. 2024-139, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON December 18, 2024.

(SEAL)

KATHY COLEMAN
INTERIM CLERK OF COUNCIL

DRAFT