



City of Kent
Monday, February 17, 2025
Regular Civil Service Commission Meeting
930 Overholt Road, Kent, OH 44240

AGENDA

Call to Order

1. Civil Service Commission
 - 1.1. Approval of January 2025 minutes
 - 1.2. Personnel changes
 - Neil Moyto - Position Change - Laborer to Service Worker - 2/10/2025
 - Leah Fraizer - Resignation - Dispatcher - 2/12/2025
2. Budget & Finance
3. Health Department
4. Safety Administration
 - 4.1. (TENTATIVE) Request for test - Administrative Assistant to Chief
 - 4.2. (TENTATIVE) Request for test - Secretary to Chief
 - 4.3. Request to extend Police Captain's eligible list for one year
 - Test given 4/13/24, eligible list posted 4/18/24
 - Ryan Gaydosh filled the Captain's position on 10/1/24.
 - **6.02 Duration of Eligible Lists** – *A certified eligible list will expire upon the filling or closing of the position, or 12 months from the date of record, whichever comes first. Fire Fighter lists are valid for a period of two (2) years, per Ohio Revised Code 126.46. However, the Civil Service designee may use an expired certified list to fill a position of the same classification within the same appointing authority for which the list was created. The Civil Service Commission may grant a one (1) year extension for any eligible list that **has not expired**. No eligible list will be given more than one(1) extension.*

5. Service Administration

5.1. Request for test - Waste Water Plant Operator

5.2. Request for test - Water Plant Operator

5.3. Request for test - Engineering Aide

New Business

Old Business

1. CSC conflict with other elected positions

Adjourn