



City of Kent
Regular City Council Meeting
320 S. Depeyster Street, Kent, Ohio 44240
Wednesday, April 16, 2025

AGENDA

6:55PM BOARD OF CONTROL

REGULAR CITY COUNCIL MEETING will begin immediately after Board of Control

1. ROLL CALL

2. OPENING REMARKS AND PLEDGE OF ALLEGIANCE – Ms. Celko

3. COMMUNICATIONS

- 3.1 **Public Comment** – Anyone wishing to address Council must submit their written comments to the Clerk of Council at councilclerk@kentohio.gov by 4:30pm on the meeting day. If also requesting to speak at the meeting, comments are limited to three (3) minutes.
- 3.2 **Written Communication** (on file in Clerk of Council's office)
 - 3.2.1 On April 2, 2025 a notice from the Portage County Board of Elections was received, announcing that the primary elections will be held on Tuesday, May 6. A list of precincts and polling locations was provided and shared with Council members at the April 2 Committee meeting.
 - 3.2.2 On April 2, 2025, the March meeting minutes and April agenda were received from Standing Rock Cemetery and posted online.
 - 3.2.3 On April 3, 2025, the March meeting minutes and April Agenda and statistical report were received from the Health Department.
 - 3.2.4 On April 8, 2025, a letter from American Legal Publishing Corporation was received, advising of a name change to American Legal Publishing, LLC.
 - 3.2.5 On April 9, 2025, the agenda and staff report for the April 15 Planning Commission meeting were received from the Community Development Department.

3.3 City Manager's Report

4. CONSENT AGENDA

Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and Consent Agenda will then be enacted **as a whole by one motion and one roll call**. There will be no separate discussion of these items. If discussion by Council is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by Council motion and considered in its normal sequence under the Regular Order of Business.

- 4.1 Approval of March Regular Council Meeting minutes
- 4.2 Approval of April Council Committee Meeting minutes
- 4.3 **DRAFT 2025-023** AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED \$3000.00; AND DECLARING AN EMERGENCY.
- 4.4 **DRAFT 2025-025** AN ORDINANCE AMENDING ORDINANCE NO. 2024-131, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 18, 2024; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025; AND DECLARING AN EMERGENCY.
- 4.5 **DRAFT 2025-026** AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO AMEND AND APPROVE THE SPECIAL EVENT APPLICATION FROM THE KENT JAYCEES KNOWN AS “KENT CRAFT BEER FESTIVAL” TO BE HELD ON SATURDAY, MAY 17, 2025, AND THE TEMPORARY CLOSURE OF NORTH WATER STREET BETWEEN MAIN STREET AND PORTAGE STREET NORTH ON NORTH WATER STREET TO BRADY STREET AND DECLARING AN EMERGENCY.
- 4.6 **DRAFT 2025-027** AN ORDINANCE AUTHORIZING AN ADMINISTRATIVE VARIANCE FOR SECTION 915.05(e) “USE OF PUBLIC SANITARY SEWER REQUIRED” OF THE KENT CODIFIED ORDINANCES IN ORDER FOR A NEW SANITARY SEWER LATERAL TO BE INSTALLED FOR THE NEW KLABEN LINCOLN DEALERSHIP AT 1238 WEST MAIN STREET, AND DECLARING AN EMERGENCY.
- 4.7 **DRAFT 2025-028** AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF KENT AND KENT STATE UNIVERSITY FOR THE SHARED FUNDING OF THE PURCHASE OF A NEW LADDER TRUCK FOR THE KENT FIRE DEPARTMENT AND DECLARING AN EMERGENCY.
- 4.8 **DRAFT 2025-029** AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO CONSIDER AND APPROVE THE KENT SAFETY TOWN

DECLARATION OF COLLECTIVE INTENT (DCI) FOR THE COMPLETION OF A PERMANENT SAFETY TOWN IN KENT, AND DECLARING AN EMERGENCY.

- 4.9 **DRAFT 2025-030** AN ORDINANCE AUTHORIZING THE CIVIL SERVICE COMMISSION TO CHANGE THE CIVIL SERVICE RULES AND REGULATIONS SPECIFICALLY RULE 5.01 AND RULE 6.02 AND DECLARING AN EMERGENCY.
- 4.10 **DRAFT 2025-031** AN ORDINANCE APPROVING THE CURRENT REPLACEMENT PAGES TO THE CITY OF KENT CODIFIED ORDINANCES AND DECLARING AN EMERGENCY.
- 4.11 **DRAFT 2025-032** A RESOLUTION DECLARING IT NECESSARY TO RENEW THE CITY'S EXISTING 0.73-MILL TAX LEVY FOR THE PURPOSE OF PROVIDING SUFFICIENT FUNDS FOR THE CURRENT EXPENSE OF MAINTAINING AND OPERATING A FIRE STATION IN THE CITY OF KENT WEST OF THE ERIE RAILROAD; REQUESTING THE COUNTY AUDITOR TO MAKE CERTAIN CERTIFICATIONS RELATED THERETO, PURSUANT TO SECTIONS 5705.03, 5705.19(I) AND 5705.191 OF THE REVISED CODE, AND DECLARING AN EMERGENCY.

5. STANDING COMMITTEES AND LEGISLATION

- 5.1 Committee of the Whole – Chair Mayor Fiala/Vice-Chair Amrhein
- 5.2 Community Development Committee – Chair Rosenberg/Vice-Chair Clapper
- 5.3 Health & Safety Committee – Chair Amrhein/Vice-Chair Sidoti
 - 5.3.1 **DRAFT 2025-024** AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ENTER INTO A PUBLIC SAFETY VIDEO TECHNOLOGY CONTRACT BETWEEN THE CITY OF KENT POLICE DEPARTMENT AND FLOCK GROUP, INC. TO TRACK VEHICLE LICENSES AS THEY ENTER AND LEAVE THE CITY LIMITS.
- 5.4 Land Use Committee – Chair Shaffer Bish/Vice-Chair Hook
- 5.5 Streets, Sidewalks & Utilities Committee – Chair Sidoti/Vice-Chair Clapper

6. UNFINISHED BUSINESS

7. NEW BUSINESS

8. COUNCIL MEMBERS' COMMENTS

9. MAYOR'S REPORT

10. ADJOURNMENT