



City of Kent
Regular City Council Meeting
319 S. Water Street, Kent, Ohio 44240
Wednesday, August 20, 2025

AGENDA

6:55PM BOARD OF CONTROL

REGULAR CITY COUNCIL MEETING will begin immediately after Board of Control

1. ROLL CALL

2. OPENING REMARKS AND PLEDGE OF ALLEGIANCE – Mr. Clapper

3. COMMUNICATIONS

- 3.1 Public Comment – Anyone wishing to address Council must submit their written comments to the Clerk of Council at councilclerk@kentohio.gov by 4:30pm on the meeting day. If also requesting to speak at the meeting, comments are limited to three (3) minutes.
- 3.2 Written Communication (on file in Clerk of Council's office)
 - 3.2.1 On July 28, 2025, the Council office was notified that the Kent Area Chamber of Commerce is accepting nominations for the 2025 Tree City Dinner & Awards. Nominations and applications are due by September 9, 2025.
 - 3.2.2 On July 29, 2025, the Kent Area Chamber of Commerce requested certificates for two ribbon cuttings in August: Market Stanzas on August 23rd and Scenic Studios on August 25th.
 - 3.2.3 On July 29, 2025, notice from the Dept. of Commerce, Division of Liquor Control was received in the Clerk's office, advising that all Class C & D retail liquor permits will expire on October 1, 2025 and any objections to renewal should be made by September 2, 2025. Chief Shearer had no objections.
 - 3.2.4 On August 4, 2025, the July minutes and August agenda were received from Standing Rock cemetery and posted online.
 - 3.2.5 On August 7, 2025, the July minutes and August agenda and statistical report were received from the Health Department.
 - 3.2.6 On August 12, 2025, the agenda and staff report were received from Community Development for the August 19 Planning Commission meeting, and posted in the foyer of City Hall.

3.3 City Manager's Report

4. CONSENT AGENDA

Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and Consent Agenda will then be enacted **as a whole by one motion and one roll call**. There will be no separate discussion of these items. If discussion by Council is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by Council motion and considered in its normal sequence under the Regular Order of Business.

- 4.1 Approval of July Regular Council Meeting minutes
- 4.2 Approval of August Council Committee Meeting minutes
- 4.3 **DRAFT 2025-072** AN ORDINANCE AMENDING SECTION 107.02(f) OF THE CODIFIED ORDINANCES OF THE CITY OF KENT TITLED "DEFINITIONS" TO CHANGE THE LOCATION WHERE PUBLIC NOTICES SHOULD BE POSTED AND DECLARING AN EMERGENCY
- 4.4 **DRAFT 2025-073** AN ORDINANCE AUTHORIZING THE CERTIFICATION OF DELINQUENT MOWING BILLS, PROPERTY MAINTENANCE VIOLATIONS-CITATIONS, ZONING VIOLATIONS-CITATIONS, AND HEALTH DEPARTMENT VIOLATIONS-CITATIONS TO THE COUNTY AUDITOR IN ORDER TO ALLOW FOR THE PLACEMENT OF THE CERTIFIED AMOUNT ON THE REAL PROPERTY TAX LIST AND DUPLICATE AGAINST THE PROPERTY SERVED BY THE MOWING SERVICES, PROPERTY MAINTENANCE VIOLATION-CITATIONS, ZONING VIOLATIONS-CITATIONS, HEALTH DEPARTMENT VIOLATIONS-CITATIONS, AND DECLARING AN EMERGENCY.
- 4.5 **DRAFT 2025-074** AN ORDINANCE AUTHORIZING THE CERTIFICATION OF NON-PAYMENT OF WATER USE CHARGES, WASTEWATER USE CHARGES, STORM WATER UTILITY CHARGES AND RECYCLING/SOLID WASTE COLLECTION CHARGES TO THE COUNTY AUDITOR IN ORDER TO ALLOW FOR THE PLACEMENT OF THE CERTIFIED AMOUNT ON THE REAL PROPERTY TAX LIST AND DUPLICATE AGAINST THE PROPERTY FOR THE NON-PAYMENT OF SAID CHARGES, AND DECLARING AN EMERGENCY.
- 4.6 **DRAFT 2025-075** AN ORDINANCE AMENDING ORDINANCE NO. 2024-131, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 18, 2024; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025; AND DECLARING AN EMERGENCY.

- 4.7 **DRAFT 2025-076** AN ORDINANCE DECLARING IMPROVEMENTS TO CERTAIN PARCELS OF REAL PROPERTY TO BE A PUBLIC PURPOSE, DESCRIBING THE PUBLIC IMPROVEMENTS TO BE MADE TO DIRECTLY BENEFIT SUCH PARCELS, REQUIRING THE OWNERS OF THE IMPROVEMENTS ON SUCH PARCELS TO MAKE SERVICE PAYMENTS IN LIEU OF TAXES, ESTABLISHING A DAVEY TREE S.E.E.D. Campus MUNICIPAL PUBLIC IMPROVEMENT TAX INCREMENT EQUIVALENT FUND FOR THE DEPOSIT OF SUCH SERVICE PAYMENTS PURSUANT TO OHIO REVISED CODE SECTIONS 5709.40, 5709.42 AND 5709.43, AND DECLARING AN EMERGENCY.
- 4.8 **DRAFT 2025-077** AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO APPROVE AND EXECUTE AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF KENT, OHIO AND THE KENT CITY BOARD OF EDUCATION REGARDING THE SCHOOL RESOURCE OFFICER PROGRAM, EXTENDING THIS AGREEMENT UNTIL JUNE 3, 2026, AND DECLARING AN EMERGENCY.
- 4.9 **DRAFT 2025-078** AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO APPROVE A SPECIAL EVENT APPLICATION FROM KENT STATE UNIVERSITY FOR THE KENT STATE UNIVERSITY HOMECOMING PARADE TO BE HELD ON SATURDAY, OCTOBER 11, 2025, AND THE TEMPORARY CLOSURE OF LOOP ROAD, JOHNSTON DRIVE, RHODES ROAD, SUMMIT STREET AND TERRACE DRIVE AND DECLARING AN EMERGENCY.
- 4.10 **DRAFT 2025-079** AN ORDINANCE APPROVING THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT 2026-2041 SOLID WASTE MANAGEMENT PLAN AND DECLARING AN EMERGENCY.
- 4.11 **DRAFT 2025-080** AN ORDINANCE AUTHORIZING AMENDMENTS TO THE CITY OF KENT'S ZONING CODE IN ORDER TO CLARIFY TEXT, CORRECT ERRORS AND INCLUDE ELEMENTS FROM THE RECENTLY UPDATED DESIGN GUIDELINES AND DECLARING AN EMERGENCY.
- 4.12 **DRAFT 2025-081** AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED \$3000.00; AND DECLARING AN EMERGENCY.
- 4.13 **DRAFT 2025-082** AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO ACCEPT AND APPROPRIATE A PROJECT DAWN STIPEND IN THE AMOUNT OF \$8,000 FOR DRUG OVERDOSE AWARENESS DAY DECLARED BY THE STATE OF OHIO ON AUGUST 31, 2023, FOR THE CITY OF KENT HEALTH DEPARTMENT, AND DECLARING AN EMERGENCY.

5. STANDING COMMITTEES AND LEGISLATION

5.1 Committee of the Whole – Chair Mayor Fiala/Vice-Chair Amrhein

5.1.1 Board Appointment – **Fair Housing Board**

5.1.1.1 Voting on Fair Housing Board appointment of Randall Houska

5.1.1.2 Motion to Authorize Insertion of Name into Legislation

5.1.1.3 **DRAFT 2025-071 A RESOLUTION APPOINTING RANDALL HOUSKA TO THE FAIR HOUSING BOARD AND DECLARING AN EMERGENCY**

5.2 Community Development Committee – Chair Rosenberg/Vice-Chair Clapper

5.3 Finance Committee – Chair DeLeone/Vice-Chair Celko

5.3.1 **DRAFT 2025-083 AN ORDINANCE AUTHORIZING THE CITY BUDGET & FINANCE DIRECTOR AND LAW DIRECTOR, OR THEIR DESIGNEES, TO SIGN AN ADDENDUM TO THE EMPLOYMENT CONTRACT BETWEEN THE CITY OF KENT AND DAVID RULLER AND DECLARING AN EMERGENCY.**

5.4 Health & Safety Committee – Chair Amrhein/Vice-Chair Sidoti

5.5 Land Use Committee – Chair Shaffer Bish/Vice-Chair Hook

5.6 Streets, Sidewalks & Utilities Committee – Chair Sidoti/Vice-Chair Clapper

6. UNFINISHED BUSINESS

7. NEW BUSINESS

8. COUNCIL MEMBERS' COMMENTS

9. MAYOR'S REPORT

10. ADJOURN