



City of Kent
Regular City Council Meeting
319 S. Water Street, Kent, Ohio 44240
Wednesday, November 19, 2025

AGENDA

6:55PM BOARD OF CONTROL

REGULAR CITY COUNCIL MEETING will begin immediately after Board of Control

1. ROLL CALL

2. OPENING REMARKS AND PLEDGE OF ALLEGIANCE – Ms. Rosenberg

2.1 Proclamation honoring Sue Nelson Designs – Mayor Amrhein

3. COMMUNICATIONS

3.1 **Public Comment** – Anyone wishing to address Council must submit their written comments to the Clerk of Council at councilclerk@kentohio.gov by 4:30pm on the meeting day. If also requesting to speak at the meeting, comments are limited to three (3) minutes.

3.2 **Written Communication** (on file in Clerk of Council's office)

3.2.1 On October 20, 2025, a liquor permit transfer request notification was received in the Clerk's office, advising of a transfer from Haasz Moonbase LLC on Currie Hall Parkway to 265 West Inc. on West Main Street. The return-by date was listed as October 30, 2025, prior to the next Council session; therefore, an extension was requested and received. The return-by date is now November 29, 2025; Chief Shearer has no objections.

3.2.2 On October 30, 2025, a letter of condolence regarding Mayor Fiala's passing was received from State Auditor Keith Faber, and shared with Council.

3.2.3 On October 31, 2025, the Clerk emailed all expiring board and commission members, reminding them of their term expiration and advising that, if they wish to reapply, their application must be received by November 21, 2025. An application was provided. Additionally, board and commission vacancy notifications were posted on the City website, Facebook, the message board, City Hall bulletin board, and in the Portager.

- 3.2.4 On November 3, 2025, the October minutes and November agenda were received from Standing Rock Cemetery and posted online.
- 3.2.5 On November 10, 2025, the November Planning Commission agenda was received and posted on the City Hall bulletin board.

3.3 City Manager's Report

4. CONSENT AGENDA

Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and Consent Agenda will then be enacted **as a whole by one motion and one roll call**. There will be no separate discussion of these items. If discussion by Council is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by Council motion and considered in its normal sequence under the Regular Order of Business.

- 4.1 Approval of October Regular Council Meeting minutes
- 4.2 Approval of November Council Committee Meeting minutes
- 4.3 **DRAFT 2025-100** AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED \$3000.00; AND DECLARING AN EMERGENCY.
- 4.4 **DRAFT 2025-101** AN ORDINANCE AMENDING SECTION 351.99 TITLED "PENALTY" OF THE CODIFIED ORDINANCES OF THE CITY OF KENT IN ORDER TO CHARGE A PENALTY TO ANYONE WHO VIOLATES SECTION 351.041 OF THE CODIFIED ORDINANCES AND DECLARING AN EMERGENCY.
- 4.5 **DRAFT 2025-102** AN ORDINANCE AMENDING CHAPTER 137 OF THE CODIFIED ORDINANCES OF THE CITY OF KENT, ENTITLED "DEPARTMENT OF SAFETY", SO AS TO AMEND SECTION 137.18 ENTITLED "RESIDENCY REQUIREMENTS" TO EXPAND THE EXISTING COUNTIES THAT FIREFIGHTERS ARE PERMITTED TO RESIDE IN AND DECLARED AN EMERGENCY.
- 4.6 **DRAFT 2025-103** AN ORDINANCE AUTHORIZING THE TRADE IN / AUCTION / DISPOSAL OF VEHICLES AND LARGE EQUIPMENT NOT NEEDED FOR MUNICIPAL PURPOSES, AND DECLARING AN EMERGENCY.
- 4.7 **DRAFT 2025-104** AN ORDINANCE AMENDING ORDINANCE NO. 2024-131, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 18, 2024; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE

CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025; AND DECLARING AN EMERGENCY.

- 4.8 **DRAFT 2025-105** A RESOLUTION REQUESTING THE COUNTY AUDITOR TO ADVANCE ANY PROPERTY TAXES THAT HAVE BEEN COLLECTED PRIOR TO THE NORMAL FEBRUARY SETTLEMENT DATE FROM THE PROCEEDS OF THE 2025 TAX YEAR COLLECTION PURSUANT TO SECTION 321.34 OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY.
- 4.9 **DRAFT 2025-106** AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO CONSIDER PROVIDING FUNDING TO KENT SOCIAL SERVICES TO SUSTAIN THE FOOD SUPPLY OPERATIONS FOR ELIGIBLE RESIDENTS IN THE KENT COMMUNITY DUE TO THE FINANCIAL IMPACTS FROM THE LOSS IN SNAP FUNDING DUE TO FEDERAL GOVERNMENT SHUTDOWN AND DECLARING AN EMERGENCY
- 4.10 **DRAFT 2025-107** CAPITAL PLAN_ AN ORDINANCE APPROPRIATING FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.

STANDING COMMITTEES AND LEGISLATION

- 5.1 Committee of the Whole – Chair Amrhein
 - 5.1.1 Voting on Loan Review Board appointment of Sara McCarty
 - 5.1.2 Motion to Authorize Insertion of Name into Draft 2025-108
 - 5.1.3 **DRAFT 2025-108** AN ORDINANCE APPOINTING _____ TO THE LOAN REVIEW BOARD AND DECLARING AN EMERGENCY.
- 5.2 Community Development Committee – Chair Rosenberg/Vice-Chair Clapper
No business
- 5.3 Finance Committee – Chair DeLeone/Vice-Chair Celko
No business
- 5.4 Health & Safety Committee – Chair Amrhein/Vice-Chair Sidoti
No business
- 5.5 Land Use Committee – Chair Shaffer Bish/Vice-Chair Hook
No business
- 5.6 Streets, Sidewalks & Utilities Committee – Chair Sidoti/Vice-Chair Clapper
No business

5. UNFINISHED BUSINESS**6. NEW BUSINESS****7. COUNCIL MEMBERS' COMMENTS****8. MAYOR'S REPORT****9. EXECUTIVE SESSION**

Executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and to consider confidential information related to personal financial statements of an applicant for economic development assistance and that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds.

10. RETURN TO REGULAR SESSION AND ADJOURN