



City of Kent
Regular City Council Meeting
319 S. Water Street, Kent, Ohio 44240
Wednesday, November 19, 2025

AGENDA

6:55PM BOARD OF CONTROL

REGULAR CITY COUNCIL MEETING will begin immediately after Board of Control

1. ROLL CALL

2. OPENING REMARKS AND PLEDGE OF ALLEGIANCE – Ms. Rosenberg

2.1 Proclamation honoring Sue Nelson Designs – Mayor Amrhein

3. COMMUNICATIONS

3.1 **Public Comment** – Anyone wishing to address Council must submit their written comments to the Clerk of Council at councilclerk@kentohio.gov by 4:30pm on the meeting day. If also requesting to speak at the meeting, comments are limited to three (3) minutes.

3.2 **Written Communication** (on file in Clerk of Council's office)

3.2.1 On October 20, 2025, a liquor permit transfer request notification was received in the Clerk's office, advising of a transfer from Haasz Moonbase LLC on Currie Hall Parkway to 265 West Inc. on West Main Street. The return-by date was listed as October 30, 2025, prior to the next Council session; therefore, an extension was requested and received. The return-by date is now November 29, 2025; Chief Shearer has no objections.

3.2.2 On October 30, 2025, a letter of condolence regarding Mayor Fiala's passing was received from State Auditor Keith Faber, and shared with Council.

3.2.3 On October 31, 2025, the Clerk emailed all expiring board and commission members, reminding them of their term expiration and advising that, if they wish to reapply, their application must be received by November 21, 2025. An application was provided. Additionally, board and commission vacancy notifications were posted on the City website, Facebook, the message board, City Hall bulletin board, and in the Portager.

- 3.2.4 On November 3, 2025, the October minutes and November agenda were received from Standing Rock Cemetery and posted online.
- 3.2.5 On November 10, 2025, the November Planning Commission agenda was received and posted on the City Hall bulletin board.

3.3 City Manager's Report

4. CONSENT AGENDA

Items listed under the Consent Agenda are considered routine. Each item will be read individually into the record and Consent Agenda will then be enacted **as a whole by one motion and one roll call**. There will be no separate discussion of these items. If discussion by Council is desired on any item on the Consent Agenda, that item will be removed from the Consent Agenda by Council motion and considered in its normal sequence under the Regular Order of Business.

- 4.1 Approval of October Regular Council Meeting minutes
- 4.2 Approval of November Council Committee Meeting minutes
- 4.3 **DRAFT 2025-100** AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED \$3000.00; AND DECLARING AN EMERGENCY.
- 4.4 **DRAFT 2025-101** AN ORDINANCE AMENDING SECTION 351.99 TITLED "PENALTY" OF THE CODIFIED ORDINANCES OF THE CITY OF KENT IN ORDER TO CHARGE A PENALTY TO ANYONE WHO VIOLATES SECTION 351.041 OF THE CODIFIED ORDINANCES AND DECLARING AN EMERGENCY.
- 4.5 **DRAFT 2025-102** AN ORDINANCE AMENDING CHAPTER 137 OF THE CODIFIED ORDINANCES OF THE CITY OF KENT, ENTITLED "DEPARTMENT OF SAFETY", SO AS TO AMEND SECTION 137.18 ENTITLED "RESIDENCY REQUIREMENTS" TO EXPAND THE EXISTING COUNTIES THAT FIREFIGHTERS ARE PERMITTED TO RESIDE IN AND DECLARED AN EMERGENCY.
- 4.6 **DRAFT 2025-103** AN ORDINANCE AUTHORIZING THE TRADE IN / AUCTION / DISPOSAL OF VEHICLES AND LARGE EQUIPMENT NOT NEEDED FOR MUNICIPAL PURPOSES, AND DECLARING AN EMERGENCY.
- 4.7 **DRAFT 2025-104** AN ORDINANCE AMENDING ORDINANCE NO. 2024-131, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 18, 2024; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE

CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025; AND DECLARING AN EMERGENCY.

- 4.8 **DRAFT 2025-105** A RESOLUTION REQUESTING THE COUNTY AUDITOR TO ADVANCE ANY PROPERTY TAXES THAT HAVE BEEN COLLECTED PRIOR TO THE NORMAL FEBRUARY SETTLEMENT DATE FROM THE PROCEEDS OF THE 2025 TAX YEAR COLLECTION PURSUANT TO SECTION 321.34 OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY.
- 4.9 **DRAFT 2025-106** AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO CONSIDER PROVIDING FUNDING TO KENT SOCIAL SERVICES TO SUSTAIN THE FOOD SUPPLY OPERATIONS FOR ELIGIBLE RESIDENTS IN THE KENT COMMUNITY DUE TO THE FINANCIAL IMPACTS FROM THE LOSS IN SNAP FUNDING DUE TO FEDERAL GOVERNMENT SHUTDOWN AND DECLARING AN EMERGENCY
- 4.10 **DRAFT 2025-107** CAPITAL PLAN_ AN ORDINANCE APPROPRIATING FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.

STANDING COMMITTEES AND LEGISLATION

- 5.1 Committee of the Whole – Chair Amrhein
 - 5.1.1 Voting on Loan Review Board appointment of Sara McCarty
 - 5.1.2 Motion to Authorize Insertion of Name into Draft 2025-108
 - 5.1.3 **DRAFT 2025-108** AN ORDINANCE APPOINTING _____ TO THE LOAN REVIEW BOARD AND DECLARING AN EMERGENCY.
- 5.2 Community Development Committee – Chair Rosenberg/Vice-Chair Clapper
No business
- 5.3 Finance Committee – Chair DeLeone/Vice-Chair Celko
No business
- 5.4 Health & Safety Committee – Chair Amrhein/Vice-Chair Sidoti
No business
- 5.5 Land Use Committee – Chair Shaffer Bish/Vice-Chair Hook
No business
- 5.6 Streets, Sidewalks & Utilities Committee – Chair Sidoti/Vice-Chair Clapper
No business

5. UNFINISHED BUSINESS**6. NEW BUSINESS****7. COUNCIL MEMBERS' COMMENTS****8. MAYOR'S REPORT****9. EXECUTIVE SESSION**

Executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and to consider confidential information related to personal financial statements of an applicant for economic development assistance and that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds.

10. RETURN TO REGULAR SESSION AND ADJOURN



City of Kent
City Council Committee Meeting
319 S. Water St., Kent Ohio 44240

November 5, 2025

MINUTES

CALL TO ORDER

Mayor Jack Amrhein called the meeting to order at 7:00pm.

Present: Mr. Jack Amrhein; Mr. Jeff Clapper; Mr. Chris Hook; Ms. Gwen Rosenberg; Ms. Heidi Shaffer Bish; Mr. Roger Sidoti; Mr. Robin Turner

Also Present: Ms. Kathy Coleman, Clerk of Council; Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel; Community Development Director; Ms. Dominique Bollenbacher, Community Outreach Coordinator; Ms. Melanie Baker; Service Director; Ms. Rhonda Hall, Budget and Finance Director; Mr. Jim Bowling, City Engineer; Mr. Jamie Samels, Fire Chief; Joan Seidel, Health Commissioner; Police Chief Nick Shearer

COMMITTEES

Committee of the Whole – Chair Amrhein

Board/Commission Vacancy

Loan Review Board: Ms. Sara McCarty was interviewed for a position on the Loan Review board. She discussed her qualifications and answered questions from Council. She was advised that Council would vote on her application at the November 19, 2025 regular Council meeting.

Departmental Updates

Community Development: Ms. Susel introduced Blake Moore, the new building services supervisor, who transitioned into the role following Bob's retirement. Previously an on-call electrical inspector with recent certification as an electrical plans examiner, Blake has demonstrated professionalism, intelligence, and effective communication skills, particularly in delivering difficult information. Since starting in mid-October, he has successfully brought order to chaotic projects.

Community Engagement: Ms. Bollenbacher reported that on November 29th, the Chamber and Main Street will host a combined Small Business Saturday and Festival of Lights event in Kent, featuring Santa to launch the holiday shopping experience. Eerie Street will be closed in the early afternoon and evening for movies and other festivities to attract visitors downtown.

Council Self-Audit: Mr. Ruller distributed a self-audit survey to Council to assess strengths and areas for improvement, aiming to refine training efforts for new council members. The collected data will influence the training planned for early next year. Members can submit their feedback at their convenience, ensuring it remains anonymous, if preferred.

City of Kent Strategy Report: Mr. Ruller distributed the annual strategic update, outlining past developments, current status, and future initiatives, including a multi-year plan beyond the typical single-year focus. The document aims to consolidate and articulate various city plans based on community feedback and previous reports, focusing on key initiatives like safe communities, quality of life, and government efficiency. He emphasized the importance of good data for informed decision-making and intends this report to serve as a resource for current and future council members. Additionally, it reflects on the progress of the bicentennial plan, particularly the social and cultural elements, and highlights the consideration of revitalizing initiatives like Heart and Soul that were previously stalled due to various challenges.

Community Development Committee-Chair Rosenberg/Vice-Chair Clapper

Proposed CRA II Agreement for Enterprise Rent-A-Car

Mr. Helmstedter presented a project concerning the CRA 2 agreement for Enterprise Rent-A-Car, which plans to renovate a newly purchased property at 1225 West Main Street for its permanent location. The project, costing over \$14.4 million, includes a real property tax exemption of about \$2.3 million for 12 years, pending council approval. Enterprise will retain nine full-time and one part-time jobs and create an additional three full-time jobs and 77 part-time jobs, resulting in an annual payroll increase of approximately \$1.4 million. John Zukla from Enterprise expressed gratitude for the support received and highlighted the excitement surrounding their transition from tenant to owner-operator in Kent.

MOTION TO APPROVE CRA II PROJECT and authorize staff to execute the CRA Agreement as presented, with the emergency clause, was made by Mr. Clapper, seconded by Ms. Shaffer Bish and **carried** by unanimous voice vote.

Community Housing Update

Ms. Susel reported that discussions on housing issues indicate a need for improved communication regarding current developments. There are 273 housing units under construction in Kent, including owner-occupied condos and rental units, alongside 325 units in surrounding townships. A housing study from 2016 determined an oversupply of rental bed inventory in proximity to the university, forecasting a market softening by 2024-2025, which is now being observed with declining occupancy rates in major complexes. A new housing study is deemed necessary to assess potential future conversions of existing facilities to better meet community needs, given demographic declines in the region.

Streets, Sidewalks, and Utilities Committee-Chair Sidoti/Vice-Chair Clapper

Update on the City's 2025 Capital Projects

Mr. Bowling reported that, during a busy year focused on capital infrastructure improvements, multiple projects were initiated based on strategic values set by the community and council, stemming from the centennial plan. Notably, the paving program addressed not only street repaving but also enhancements to sidewalks, curb ramps, and curbs. Priority was given to sewer and water utilities, particularly the water reclamation facility, which underwent significant upgrades including the rehabilitation of primary clarifiers and digester heat exchangers, aimed at reducing energy use and promoting sustainability. Future projects include a \$10 million headworks renovation and a sewer relocation along the Cuyahoga River, with extensive public planning to follow. Additionally, initiatives are in place for addressing drinking water infrastructure, including pump station valve replacements and the development of new wellfields to ensure a reliable water supply.

Discussion of Enforcement of Repeat Parking Violations

Council and Chief Shearer discussed the issue of repeat parking violations stemming from Ordinance 2025-022, which limits the number of vehicles parked on the street to three per residence. Concerns have been raised about the ineffectiveness of the current fine structure, which remains at \$15, leading some residents to disregard compliance. To address this, a proposal was made to implement an escalating fine system that would increase the fine to \$100 for vehicle owners who accumulate three or more parking violations within a three-month period. This proposed change aims to deter noncompliance by making the cost of repeated violations more significant. The escalated fines would reset after a continuous three-month period without further violations, with the intention of providing a reasonable starting point for enforcement in the affected areas. The necessity for potential adjustments based on the ordinance's effectiveness was also acknowledged.

MOTION TO AMEND ORDINANCE 2025-022 TO INCLUDE AN ESCALATING FEE SCHEDULE was made by Ms. Rosenberg, seconded by Ms. Shaffer Bish, and **carried** by hand vote, 5-2-0.

Finance Committee – Chair DeLeone/Vice-Chair Celko

Proposed 2026-2030 Capital Plan Update

Ms. Hall reviewed the 2026-2030 Capital Plan which outlines a five-year forecast of necessary projects for city viability. Key points include an initial water fund balance of \$2.1 million, with a notable project, wellfield development, pushed to 2028 due to funding prioritization. The sewer fund is set to begin with nearly \$4 million, alongside a \$9.6 million loan for a headworks building, benefiting from lower bid costs and unexpected grants. While the plan for 2026 is clear, future years show some financial challenges, with a commitment to balance budgets and maintain at least a 25% fund balance policy. The stormwater fund is anticipated to start with \$1.8 million, and potential rate increases may be discussed for solid waste as it may dip below the fund balance threshold. Overall, the focus remains on managing infrastructure needs while ensuring financial stability.

MOTION TO APPROVE THE PROPOSED 2026-2030 CAPITAL IMPROVEMENT PLAN with the emergency clause was made by Ms. Rosenberg, seconded by Mr. Sidoti, and **carried** by unanimous voice vote.

Kent Social Services Emergency Grant Consideration

Ms. Susel discussed the Social Service Emergency Grant, primarily aimed at assisting with food assistance amid rising living costs. Despite the governor allowing supplemental funding for SNAP (Supplemental Nutritional Assistance Program) during the government shutdown, a \$3,000 grant could significantly aid those in need. Council members expressed pride in proactively addressing community food security, emphasizing the fundamental right to food for all individuals.

MOTION TO AUTHORIZE UP TO \$3,000 IN EMERGENCY FUNDING TO KENT SOCIAL SERVICES to assist in proving funding for indigent food services in Kent, with the emergency clause, was made by Mr. Clapper, seconded by Ms. Shaffer Bish and **carried** by unanimous voice vote.

Resolution Requesting Transfer of Taxes from Portage County

Ms. Hall presented the annual process in which the city requests the county to advance property taxes, as permitted by section 321.34 of the Ohio Revised Code. The advancement occurs four to six weeks before the actual settlements, which typically happen in February and September.

MOTION TO ADOPT THE RESOLUTION AUTHORIZING THE TRANSFER OF COUNTY TAX PROCEEDS as presented, with the emergency clause, was made by Mr. Sidoti, seconded by Ms. Rosenberg, and **carried** by unanimous voice vote.

2025 Budget Appropriations Amendment

Ms. Hall provided a hard copy of the sixth 2025 budget appropriations amendment, which noted an inadvertent omission of the last item and mentions that a final cleanup ordinance will be issued in December, alongside several requested items from the past months.

MOTION TO APPROVE THE 2025 BUDGET APPROPRIATIONS AMENDMENT as presented with the emergency clause was made by Mr. Sidoti, seconded by Ms. Rosenberg, and **carried** by unanimous voice vote.

Auction and Disposal of City Vehicles

Ms. Baker requested authorization for the disposal of eight items, including six vehicles equipped with various tools such as leaf collectors and plows, an aquitech for a sewer vehicle, and a fire pumper. These items have been replaced with new equipment from 2023 and 2024, a process that took over a year and a half. The disposal will involve Edinburg auctions for certain items and an online government auction site for the fire department.

MOTION TO APPROVE THE SALE OF THE SURPLUS CITY EQUIPMENT as presented, with the emergency clause, was made by Ms. Rosenberg, seconded by Mr. Clapper, and **carried** by unanimous voice vote.

Health & Public Safety Committee-Chair Amrhein/Vice-Chair Sidoti

Public Safety Video Technology Contract

Chief Shearer and Council revisited the topic of a new public safety video technology contract with Flock Cameras. The chief emphasized the absence of new information since the council's previous deferral. The main concerns center around the risk of inappropriate use of this technology rather than its value. The Chief highlighted that Flock has achieved SOC2 and SOC3 compliance, which indicates that they have undergone independent audits relevant to data security and integrity—a crucial factor for ensuring reliable data exchanges between the technology provider and the city. Despite this compliance, the IT director noted that SOC2 standards do not prevent government entities from compelling data access. The Chief also discussed data sharing policies with adjacent counties, which would require compliance with specific safeguards, particularly regarding sensitive issues like immigration and reproductive rights. Transparency of data sharing would be made available on their website. Questions raised by the council included inquiries about public records and the implications of SOC compliance.

MOTION TO APPROVE THE ADOPTION OF THE FLOCK CAMERA CONTRACT WITH THE PROVISION THAT COUNCIL BE INVOLVED IN DEVELOPING THE INFORMATION-SHARING POLICY was made by Ms. Rosenberg, seconded by Mr. Sidoti, and **failed** by a 3-4-0 hand vote, with Mr. Clapper, Ms. Shaffer Bish, Mr. Hook, and Mr. Amrhein voting against the motion.

Proposed Firefighter Residency Ordinance Change

Chief Samel discussed a proposed change in Kent's fire department residency requirement, emphasizing the need to adapt to modern recruitment challenges. Historically, firefighters were required to live within a 10-minute drive from the city center, but legal changes allowed for residency in adjacent counties. Current challenges in recruitment and retention, highlighted by a significant drop in civil service test candidates, necessitate an expansion of the residency area from 7 to approximately 16 counties. This change aims to attract more candidates and retain current firefighters, addressing staffing issues while fostering a positive departmental culture.

MOTION TO AUTHORIZE THE PROPOSED RESIDENCY ORDINANCE CHANGE as presented with the emergency clause was made by Ms. Shaffer Bish, seconded by Ms. Rosenberg, and **carried** by unanimous voice vote.

There being no further business, the meeting was adjourned at 9:31pm.



City of Kent Clerk of Council



City of Kent

Regular City Council Meeting

319 S. Water Street, Kent, Ohio 44240

October 15, 2025

MINUTES

Due to technical difficulties, this meeting was not recorded/live-streamed

At 7:00pm, President Pro Tem Jack Amrhein called the Regular City Council meeting to order.

Present: Mr. Jack Amrhein; Ms. Melissa Celko; Mr. Jeff Clapper; Mr. Michael DeLeone; Mr. Chris Hook; Ms. Heidi Shaffer Bish; Ms. Gwen Rosenberg; Mr. Roger Sidoti; Mr. Robin Turner

Also Present: Ms. Kathy Coleman, Clerk of Council; Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Mr. Jim Bowling, City Engineer; Ms. Melanie Baker, Services Director; Ms. Bridget Susel; Community Development Director;

PUBLIC HEARING: CDBG PY2024 CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT (CAPER)

Ms. Susel explained that the public hearing was being held to discuss and accept public comment on the 2024 Program Year Consolidated Annual Performance and Evaluation Report (CAPER) report. The PY2024 CAPER reports on CDBG activities undertaken during the recently completed 2024 Program Year that began on August 1, 2024, and ended on July 31, 2025. The City received \$283,425 in PY2024 CDBG funding and expended \$276,397 in CDBG funds during the reporting period.

Of the CDBG funds expended, 100% was used to support programs and projects that benefitted low-to-moderate income persons. Fifty-one percent was used for housing rehabilitation activities, 31% for public facility improvements in low-to-moderate income neighborhoods, and 13% was used for the provision of needed services for low-to-moderate income persons. Five percent was used for fair housing and administrative costs.

There were no public comments.

OPENING REMARKS AND PLEDGE OF ALLEGIANCE

Mr. Hook offered opening remarks in honor of his mother, Debra Lynn Hook, who recently passed away, then led Council in the Pledge of Allegiance.

COMMUNICATIONS

Public Comment:

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in any City or City Council public meeting or event should contact the Clerk of Council at 330-678-8007. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight hours prior to the event.

- Mr. John Avouris of Horning Road addressed Council, announcing that he was running for Board of Education, and stated that he believes there is room for improvement in communication and engagement between the schools and the community. He believes that a better partnership between Kent City Schools, the City of Kent, and Franklin Township can elevate the district and the community.
- Mr. Matt Morrison of Sunnybrook Road presented Council with a thank you card on behalf of the residents in the area of Land O' Lakes for the manner in which the noise issue was resolved favorably. He noted that thank you cards were also sent to Land O'Lakes local and corporate offices, as well as attorney Michael Ciaravino who worked on the case.

Written Communication:

- 3.1.1 On 9/29/25, Rick Hawksley sent to the Clerk's office a link to a document titled "Who Will Build the Housing-Ready City? How Cities Can Grow an Ecosystem of Incremental Developers." The link was shared with Council.
- 3.1.2 On 9/29/25, an audio recording of noise from the Zephyr heard on Park Avenue was sent to the Clerk's office along with an email expressing frustration with the repeated noise violations. The email was forwarded to Council.
- 3.1.3 On 9/30/25, the Clerk's office received notice that, due to a lack of agenda items, both Planning Commission meetings in October have been cancelled.
- 3.1.4 On 10/1/25, Tara Goode sent an email to Council and the Clerk's office, expressing concern about the development at 200 W. Williams St. She supports exploring the overlay district concept, or light industrial development, but urges Council to investigate preservation options for the historic buildings.
- 3.1.5 On 10/1/25, the September minutes and October agenda for the Standing Rock Cemetery Board were received and posted online.

On 10/6/25, a notice was received from the Liquor Control Board advising of a permit transfer request from Bricco to Gigi's Ristorante. Chief Shearer had no objections.

MOTION TO RETURN NOTICE TO LCB WITH NO HEARING

REQUESTED was made by Mr. DeLeone, seconded by Ms. Rosenberg, and carried by unanimous voice vote.

- 3.1.6 On 10/9/25, the August Board of Health minutes and October agenda were received and posted online.
- 3.1.7 Received after agenda publication: The October agenda for the Parks & Recreation Board was received on 10/10/25

CITY MANAGER'S REPORT

MOTION TO APPROVE ITEMS 1-2 OF THE CITY MANAGER'S REPORT was made by Mr. Sidoti, seconded by Ms. Rosenberg, and carried by unanimous voice vote.

CONSENT AGENDA

MOTION TO REMOVE OCTOBER COMMITTEE MEETING MINUTES FROM CONSENT AGENDA was made by Ms. Shaffer Bish, seconded by Mr. Hook, and carried by unanimous voice vote.

MOTION TO SUSPEND THREE READINGS OF DRAFTS 2025-095, and 2025-097 THROUGH 2025-098 was made by Mr. Clapper, seconded by Mr. Hook, and carried by unanimous roll call vote.

MOTION TO APPROVE THE CONSENT AGENDA was made by Mr. DeLeone, seconded by Mr. Clapper and carried by unanimous roll call vote.

- Approval of September Regular Council Meeting minutes
- **DRAFT 2025-095** AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED \$3000.00; AND DECLARING AN EMERGENCY.
- **DRAFT 2025-097** AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO ENTER INTO AN AGREEMENT WITH HOMETOWN BANK TO COVER TWELVE- AND ONE-HALF PERCENT (12 ½%) OF ITS GRANT MATCH AWARDED TO THE PORTAGE COUNTY LAND BANK THROUGH THE OHIO DEPARTMENT OF DEVELOPMENT FOR THE REMEDIATION OF 200 WEST WILLIAMS STREET AND DECLARING AN EMERGENCY.
- **DRAFT 2025-098** AN ORDINANCE RENEWING AND AMENDING THE KENT-BRIMFIELD JOINT ECONOMIC DEVELOPMENT DISTRICT (JEDD) INCOME TAX AGREEMENT TO ALLOW FOR THE OPTION TO TRANSITION THE COLLECTION OF INCOME TAXES FOR THE JEDD TO THE REGIONAL INCOME TAX AGENCY (RITA) AND DECLARING AN EMERGENCY.

Consent agenda passes.

STANDING COMMITTEES AND LEGISLATION

Committee of the Whole – Chair Amrhein

- MOTION TO APPROVE THE OCTOBER COMMITTEE MEETING MINUTES was made by Mr. Clapper, seconded by Mr. Hook, and carried by voice vote, 8-0-1, with Ms. Shaffer Bish abstaining.
- MOTION TO APPOINT JACK AMRHEIN TO THE POSITION OF MAYOR for the remainder of the late Mayor Fiala's term was made by Ms. Shaffer Bish, seconded by Ms. Rosenberg, and carried by voice vote, 8-0-1, with Mr. Amrhein abstaining.

MOTION TO INSERT COUNCIL MEMBER NAME INTO DRAFT 2025-096 was made by Mr. Hook, seconded by Mr. Clapper, and carried by voice vote, 8-0-1, with Mr. Amrhein abstaining.

MOTION TO SUSPEND THREE READINGS OF DRAFT 2025-096 was made by Mr. DeLeone, seconded by Mr. Sidoti and carried by roll call vote 8-0-1, with Mr. Amrhein abstaining.

MOTION TO ADOPT DRAFT 2025-096 was made by Ms. Shaffer Bish, seconded by Mr. Hook, and carried by roll call vote 8-0-1, with Mr. Amrhein abstaining.

DRAFT 2025-096 AN ORDINANCE APPOINTING JACK AMRHEIN TO THE POSITION OF MAYOR OF THE CITY OF KENT AND DECLARING AN EMERGENCY.

Draft 2025-096 passes.

- MOTION TO SUSPEND THREE READINGS OF DRAFT 2025-099 was made by Mr. Sidoti, seconded by Ms. Rosenberg, and carried by unanimous roll call vote.
- MOTION TO ADOPT DRAFT 2025-099 was made by Mr. DeLeone, seconded by Ms. Rosenberg, and carried by unanimous roll call vote.

DRAFT 2025-099 AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ENTER INTO A CONTRACT FOR THE PURCHASE OF REAL PROPERTY KNOWN AS 319 SOUTH DEPEYSTER STREET, KENT, PORTAGE COUNTY, OHIO FROM CHURCH OF CHRIST TRUSTEES AND DECLARING AN EMERGENCY.

Draft 2025-099 passes.

Community Development Committee – Chair Rosenberg/Vice-Chair Clappe

No action.

Finance Committee – Chair DeLeone/Vice-Chair Celko

No action.

Health & Safety Committee – Chair Amrhein/Vice-Chair Sidoti

No action.

Land Use Committee – Chair Shaffer-Bish/Vice-Chair Hook

No action.

Streets, Sidewalks & Utilities Committee – Chair Sidoti/Vice-Chair Clapper

No action.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None

COUNCIL MEMBERS' COMMENTS

- Ms. Rosenberg congratulated Mr. Amrhein and expressed certainty that he would perform well in the role.
- Ms. Shaffer Bish echoed Ms. Rosenberg's comments and urged Council to extend grace and support during this transition. She also thanked Mr. Hook for his comments regarding his mother.
- Mr. Turner commented on the contributions to the City made by Mayor Fiala, as well as Mr. Hook's mother and offered supportive words to Mr. Hook. He also questioned the process for filling Mr. Amrhein's Ward 2 position, reminding Council that there is a 30-day deadline. Ms. Jones stated that, in the case of a permanent vacancy in the mayor's position, a council person can fill the mayoral role and also retain their Council seat, until such time as a new mayor is elected.

MAYOR'S REPORT

Mr. Amrhein thanked Council for their confidence and stated he was looking forward to the challenge of the position.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:30pm.

Kathleen Coleman
Clerk of Council

Jack Amrhein
President Pro Tem of Council

DRAFT ORDINANCE NO. 2025 - 100

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED \$3000.00; AND DECLARING AN EMERGENCY.

WHEREAS, the Finance Director is required by ORC 5705.41(D) to certify the availability of funds to pay for goods or services upon all contracts and purchase orders; and,

WHEREAS, if the Certification of the Finance Director is not attached to the contract or purchase order over Three Thousand Dollars and No Cents (\$3,000.00) Council must pass an ordinance allowing for a warrant for payment to be issued upon the Finance Director's certification that at the time of making the contract or order and at the time of the certification there was sufficient funds necessary for the payment of such contract and orders; and,

WHEREAS, the Finance Director has indicated that such a certification described above can be executed.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That the Finance Director is authorized to make such warrants as are necessary to pay the due and owing amounts detailed in Exhibit "A", attached hereto and made an integral part hereof.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formation action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reason manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jack E. Amrhein
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathleen Coleman
Clerk of Council

I, KATHLEEN COLEMAN, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

KATHLEEN COLEMAN
CLERK OF COUNCIL

Purchase Order Report

G/L Date Range 10/08/25 - 11/11/25

Sort by Department - Purchase Order Number

Detail Listing

Purchase Order	2025-00002372	G/L Date	10/28/2025	Amount	6,318.00
Description	FD leftover balance from 2023 3 yr maint agreement PO 2021-1293	Deliver by Date		Voided	.00
Department	01.108 Safety Department,Fire Services/Prevention/EMS	Printed Date	10/28/2025	Discounted	.00
Vendor	5313 - Howmedica Osteonics Corp/Stryker Sales, LLC	Completed Date		Expensed	6,318.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Open			Encumbered	.00

Item 1	Description	Misc Contractual - FD leftover balance from 2023 3 yr maint agreement PO 2021-1293	Status	Open	Amount	6,318.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	6,318.00	Discount	0%	Expensed	6,318.00
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
128-01-510-108.7390 (Fire & EMS-Safety Department-Safety Services-Fire Services.Misc Contractual)		6,318.00

Purchase Order	2025-00002392	G/L Date	10/29/2025	Amount	4,713.00
Description	HD- Public Liability Insurance Contribution	Deliver by Date	10/29/2025	Voided	.00
Department	02.202 Board of Health, Sanitation & Inspections	Printed Date	11/04/2025	Discounted	.00
Vendor	1456 - PEP Service Center	Completed Date	11/04/2025	Expensed	4,713.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Item 1	Description	Insurance & Bonding - Public Liability Insurance Contribution	Status	Complete	Amount	4,713.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00

Purchase Order Report

G/L Date Range 10/08/25 - 11/11/25
Sort by Department - Purchase Order Number
Detail Listing

Price per Unit		4,713.00	Discount		0%	Expensed		4,713.00
						Remaining		.00
						Encumbered		.00
G/L Account			Project			Amount		
110-02-520-201.7360 (Health Department-Health Department-Public Health & Welfare-Health Admin.Insurance & Bonding)						4,713.00		
Department			02.202 Board of Health,Sanitation & Inspections Totals Pu			3	Amount	\$5,207.57
							Voided	\$0.00
							Discounted	\$0.00
							Expensed	\$5,207.57
							Remaining	\$0.00
							Encumbered	\$0.00
Status			Complete				Encumbered	.00
Purchase Order	2025-00002386		G/L Date	10/28/2025		Amount	5,715.82	
Description	VM CM310 Auto Luber		Deliver by Date			Voided	.00	
Department	05.602 Public Services Department,Vehicle Maintenance		Printed Date	11/06/2025		Discounted	.00	
Vendor	5559 - Groeneveld-Beka USA Inc./Groenevelt Lubrication		Completed Date			Expensed	.00	
Type	Then/Now		Expiration Date			Remaining	5,715.82	
Status	Open					Encumbered	5,715.82	
Item 1	Description	Equipment >\$2500 - VM CM310 Auto Luber	Status	Open		Amount	2,725.00	
	Quantity	1.0000	Vendor Part Number			Voided	.00	
	U/M	Each	Contract Number			Discounted	.00	
	Price per Unit	2,725.00	Discount	0%		Expensed	.00	
						Remaining	2,725.00	
						Encumbered	2,725.00	

G/L Account		Project		Amount		
201-05-550-606.7630 (Water-Service Department-Basic Utility Services-Vehicle Maintenance Distribution.Equipment >\$2500)		2025KVM001 (VM Misc. Equipment)		2,725.00		
Item 2	Description	Equipment >\$2500 - VM CM310 Auto Luber	Status	Open	Amount	2,990.82
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	2,990.82	Discount	0%	Expensed	.00
					Remaining	2,990.82
					Encumbered	2,990.82
G/L Account		Project		Amount		
301-05-560-606.7630 (Capital Improvements-Service Department-Central Maintenance-Vehicle Maintenance Distribution.Equipment >\$2500)		2025KVM001 (VM Misc. Equipment)		2,990.82		
.....						
Department	07.708 Budget & Finance Department,Financial Admin.					
Purchase Order	2025-00002431	G/L Date	11/04/2025	Amount	14,090.00	
Description	FIN- Parking Tickets Oct 2025	Deliver by Date	11/04/2025	Voided	.00	
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	11/04/2025	Discounted	.00	
Vendor	1495 - Portage County Municipal Court	Completed Date	11/04/2025	Expensed	14,090.00	
Type	Then/Now	Expiration Date		Remaining	.00	
Status	Complete			Encumbered	.00	
Item 1	Description	Refunds - Parking Tickets Oct 2025	Status	Complete	Amount	14,090.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	14,090.00	Discount	0%	Expensed	14,090.00
					Remaining	.00
					Encumbered	.00

G/L Account		Project		Amount	
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Purchase Order Report

G/L Date Range 10/08/25 - 11/11/25

Sort by Department - Purchase Order Number

Detail Listing

804-07-580-914.7710 (T&A Escrow-Budget & Finance-Non Programs-
Fines Held For Court.Refunds)

14,090.00

Department **07.708 Budget & Finance Department,Financial Admin.** Totals Pu

1

Amount \$14,090.00

Voided \$0.00

Discounted \$0.00

Expensed \$14,090.00

Remaining \$0.00

Encumbered \$0.00

Purchase Order	2025-00002325	G/L Date	10/16/2025	Amount	13,050.00
Description	10/25 to 9/26	Deliver by Date		Voided	.00
Department	07.709 Budget & Finance Department,Income Tax Admin	Printed Date	10/16/2025	Discounted	.00
Vendor	5248 - Wichert Insurance Svcs, Inc./Wichert Ins.	Completed Date		Expensed	13,050.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Open			Encumbered	.00

Item 1	<i>Description</i>	Insurance & Bonding - 10/25 to 9/26	<i>Status</i>	Open	<i>Amount</i>	7,830.00
	<i>Quantity</i>	1.0000	<i>Vendor Part Number</i>		<i>Voided</i>	.00
	<i>U/M</i>	Each	<i>Contract Number</i>		<i>Discounted</i>	.00
	<i>Price per Unit</i>	7,830.00	<i>Discount</i>	0%	<i>Expensed</i>	7,830.00
					<i>Remaining</i>	.00
					<i>Encumbered</i>	.00

G/L Account

Project

Amount

001-09-570-728.7360 (General Government-City Manager-General
Government-Information Technology.Insurance & Bonding)

7,830.00

Item 2	<i>Description</i>	Insurance & Bonding - 10/25 to 9/26	<i>Status</i>	Open	<i>Amount</i>	2,610.00
	<i>Quantity</i>	1.0000	<i>Vendor Part Number</i>		<i>Voided</i>	.00

Purchase Order Report

G/L Date Range 10/08/25 - 11/11/25

Sort by Department - Purchase Order Number

Detail Listing

U/M	Each	Contract Number		Discounted	.00
Price per Unit	2,610.00	Discount	0%	Expensed	2,610.00
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
201-07-570-728.7360 (Water-Budget & Finance-General Governement- Information Technology.Insurance & Bonding)		2,610.00

Item 3	Description	Insurance & Bonding	Status	Open	Amount	2,610.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	2,610.00	Discount	0%	Expensed	2,610.00
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
202-07-570-728.7360 (Sewer-Budget & Finance-General Governement- Information Technology.Insurance & Bonding)		2,610.00

Purchase Order	2025-00002328	G/L Date	10/16/2025	Amount	50,970.13
Description	1st Installment	Deliver by Date		Voided	.00
Department	07.709 Budget & Finance Department,Income Tax Admin	Printed Date	10/16/2025	Discounted	.00
Vendor	5248 - Wichert Insurance Svcs, Inc./Wichert Ins.	Completed Date		Expensed	50,970.13
Type	Then/Now	Expiration Date		Remaining	.00
Status	Open			Encumbered	.00

Item 1	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	7,645.52
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	7,645.52	Discount	0%	Expensed	7,645.52

Purchase Order Report

G/L Date Range 10/08/25 - 11/11/25

Sort by Department - Purchase Order Number

Detail Listing

					Remaining	.00
					Encumbered	.00
	G/L Account		Project		Amount	
	124-01-510-102.7360 (Income Tax Safety-Safety Department-Safety Services-Police Services.Insurance & Bonding)				7,645.52	
Item 2	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	.00
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	.00	Discount	0%	Expensed	.00
					Remaining	.00
					Encumbered	.00
	G/L Account		Project		Amount	
	001-02-520-201.7360 (General Government-Health Department-Public Health & Welfare-Health Admin.Insurance & Bonding)				.00	
Item 3	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	509.70
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	509.70	Discount	0%	Expensed	509.70
					Remaining	.00
					Encumbered	.00
	G/L Account		Project		Amount	
	110-02-520-201.7360 (Health Department-Health Department-Public Health & Welfare-Health Admin.Insurance & Bonding)				509.70	
Item 4	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	1,019.40
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00

Purchase Order Report

G/L Date Range 10/08/25 - 11/11/25

Sort by Department - Purchase Order Number

Detail Listing

Price per Unit	1,019.40	Discount	0%	Expensed	1,019.40
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
001-04-540-401.7360 (General Government-Community Development-Community Development-Community Development-Insurance & Bonding)		1,019.40

Item 5	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	1,850.22
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	1,850.22	Discount	0%	Expensed	1,850.22
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
001-05-570-710.7360 (General Government-Service Department-General Government-Service Administration-Insurance & Bonding)		1,850.22

Item 6	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	61.16
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	61.16	Discount	0%	Expensed	61.16
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
001-05-570-711.7360 (General Government-Service Department-General Government-Engineering-Insurance & Bonding)		61.16

Item 7	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	101.94
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Purchase Order Report

G/L Date Range 10/08/25 - 11/11/25

Sort by Department - Purchase Order Number

Detail Listing

Quantity	1.0000	Vendor Part Number	Voided	.00
U/M	Each	Contract Number	Discounted	.00
Price per Unit	101.94	Discount	0%	Expensed
				101.94
				Remaining
				.00
				Encumbered
				.00

G/L Account	Project	Amount
001-06-570-707.7360 (General Government-Law Department-General Gouvernement-Law.Insurance & Bonding)		101.94

Item 8

Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	2,038.81
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00
Price per Unit	2,038.81	Discount	0%	Expensed	2,038.81
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
001-07-570-708.7360 (General Government-Budget & Finance-General Gouvernement-Financial Administration.Insurance & Bonding)		2,038.81

Item 9

Description	Insurance & Bonding - 1st installment	Status	Complete	Amount	2,038.81
Quantity	1.0000	Vendor Part Number		Voided	.00
U/M	Each	Contract Number		Discounted	.00
Price per Unit	2,038.81	Discount	0%	Expensed	2,038.81
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
001-08-570-701.7360 (General Government-Council-General Gouvernement-City Council.Insurance & Bonding)		2,038.81

Item 10	<i>Description</i>	Insurance & Bonding - 1st Installment	<i>Status</i>	Complete	<i>Amount</i>	382.28
	<i>Quantity</i>	1.0000	<i>Vendor Part Number</i>		<i>Voided</i>	.00
	<i>U/M</i>	Each	<i>Contract Number</i>		<i>Discounted</i>	.00
	<i>Price per Unit</i>	382.28	<i>Discount</i>	0%	<i>Expensed</i>	382.28
					<i>Remaining</i>	.00
					<i>Encumbered</i>	.00
	<i>G/L Account</i>		<i>Project</i>		<i>Amount</i>	
		001-09-570-704.7360 (General Government-City Manager-General Gouvernement-City Manager.Insurance & Bonding)			382.28	
Item 11	<i>Description</i>	Insurance & Bonding - 1st Installment	<i>Status</i>	Open	<i>Amount</i>	382.28
	<i>Quantity</i>	1.0000	<i>Vendor Part Number</i>		<i>Voided</i>	.00
	<i>U/M</i>	Each	<i>Contract Number</i>		<i>Discounted</i>	.00
	<i>Price per Unit</i>	382.28	<i>Discount</i>	0%	<i>Expensed</i>	382.28
					<i>Remaining</i>	.00
					<i>Encumbered</i>	.00
	<i>G/L Account</i>		<i>Project</i>		<i>Amount</i>	
		001-09-570-705.7360 (General Government-City Manager-General Gouvernement-Human Resources.Insurance & Bonding)			382.28	
Item 12	<i>Description</i>	Insurance & Bonding - 1st Installment	<i>Status</i>	Complete	<i>Amount</i>	152.91
	<i>Quantity</i>	1.0000	<i>Vendor Part Number</i>		<i>Voided</i>	.00
	<i>U/M</i>	Each	<i>Contract Number</i>		<i>Discounted</i>	.00
	<i>Price per Unit</i>	152.91	<i>Discount</i>	0%	<i>Expensed</i>	152.91
					<i>Remaining</i>	.00
					<i>Encumbered</i>	.00
	<i>G/L Account</i>		<i>Project</i>		<i>Amount</i>	

001-08-570-701.7360 (General Government-Council-General
Government-City Council.Insurance & Bonding)

152.91

Item 13	<i>Description</i>	Insurance & Bonding - 1st Installment	<i>Status</i>	Complete	<i>Amount</i>	6,345.78
	<i>Quantity</i>	1.0000	<i>Vendor Part Number</i>		<i>Voided</i>	.00
	<i>U/M</i>	Each	<i>Contract Number</i>		<i>Discounted</i>	.00
	<i>Price per Unit</i>	6,345.78	<i>Discount</i>	0%	<i>Expensed</i>	6,345.78
					<i>Remaining</i>	.00
					<i>Encumbered</i>	.00

*G/L Account**Project**Amount*

102-05-560-601.7360 (SCMR-Service Department-Central Maintenance-
Transportation - Central Maint..Insurance & Bonding)

6,345.78

Item 14	<i>Description</i>	Insurance & Bonding - 1st Installment	<i>Status</i>	Complete	<i>Amount</i>	2,038.81
	<i>Quantity</i>	1.0000	<i>Vendor Part Number</i>		<i>Voided</i>	.00
	<i>U/M</i>	Each	<i>Contract Number</i>		<i>Discounted</i>	.00
	<i>Price per Unit</i>	2,038.81	<i>Discount</i>	0%	<i>Expensed</i>	2,038.81
					<i>Remaining</i>	.00
					<i>Encumbered</i>	.00

*G/L Account**Project**Amount*

106-03-530-301.7360 (Recreation-Parks & Rec-Parks & Recreation-
Recreation Programs.Insurance & Bonding)

2,038.81

Item 15	<i>Description</i>	Insurance & Bonding - 1st Installment	<i>Status</i>	Complete	<i>Amount</i>	5,097.00
	<i>Quantity</i>	1.0000	<i>Vendor Part Number</i>		<i>Voided</i>	.00
	<i>U/M</i>	Each	<i>Contract Number</i>		<i>Discounted</i>	.00
	<i>Price per Unit</i>	5,097.00	<i>Discount</i>	0%	<i>Expensed</i>	5,097.00
					<i>Remaining</i>	.00
					<i>Encumbered</i>	.00

Purchase Order Report

G/L Date Range 10/08/25 - 11/11/25
 Sort by Department - Purchase Order Number
 Detail Listing

	G/L Account		Project		Amount	
	128-01-510-108.7360 (Fire & EMS-Safety Department-Safety Services-Fire Services.Insurance & Bonding)				5,097.00	
Item 16	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	9,684.32
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	9,684.32	Discount	0%	Expensed	9,684.32
					Remaining	.00
					Encumbered	.00
	G/L Account		Project		Amount	
	201-05-550-501.7360 (Water-Service Department-Basic Utility Services-Water Plant.Insurance & Bonding)				9,684.32	
Item 17	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	10,194.03
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	10,194.03	Discount	0%	Expensed	10,194.03
					Remaining	.00
					Encumbered	.00
	G/L Account		Project		Amount	
	202-05-550-503.7360 (Sewer-Service Department-Basic Utility Services-Water Reclamation Plant.Insurance & Bonding)				10,194.03	
Item 18	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	1,427.16
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	1,427.16	Discount	0%	Expensed	1,427.16
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
208-05-570-710.7360 (Storm Water-Service Department-General Gouvernement-Service Administration.Insurance & Bonding)		1,427.16

Purchase Order	2025-00002332	G/L Date	10/16/2025	Amount	66,580.87
Description	1st Installment	Deliver by Date	10/16/2025	Voided	.00
Department	07.709 Budget & Finance Department,Income Tax Admin	Printed Date	10/16/2025	Discounted	.00
Vendor	1317 - Insurance Specialists Group, Inc./Love Ins.	Completed Date	10/16/2025	Expensed	66,580.87
Type	Then/Now	Expiration Date	10/16/2025	Remaining	.00
Status	Complete			Encumbered	.00

Item 1	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	2,709.52
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	2,709.52	Discount	0%	Expensed	2,709.52
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
110-02-520-201.7360 (Health Department-Health Department-Public Health & Welfare-Health Admin.Insurance & Bonding)		2,709.52

Item 2	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	507.06
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	507.06	Discount	0%	Expensed	507.06
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
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001-04-540-401.7360 (General Government-Community Development-Community Development-Community Development-Insurance & Bonding)

507.06

Item 3	<i>Description</i>	Insurance & Bonding - 1st Installment	<i>Status</i>	Complete	<i>Amount</i>	73.93
	<i>Quantity</i>	1.0000	<i>Vendor Part Number</i>		<i>Voided</i>	.00
	<i>U/M</i>	Each	<i>Contract Number</i>		<i>Discounted</i>	.00
	<i>Price per Unit</i>	73.93	<i>Discount</i>	0%	<i>Expensed</i>	73.93
					<i>Remaining</i>	.00
					<i>Encumbered</i>	.00

*G/L Account**Project**Amount*

001-04-540-401.7360 (General Government-Community Development-Community Development-Community Development-Insurance & Bonding)

73.93

Item 4	<i>Description</i>	Insurance & Bonding - 1st Installment	<i>Status</i>	Complete	<i>Amount</i>	169.51
	<i>Quantity</i>	1.0000	<i>Vendor Part Number</i>		<i>Voided</i>	.00
	<i>U/M</i>	Each	<i>Contract Number</i>		<i>Discounted</i>	.00
	<i>Price per Unit</i>	169.51	<i>Discount</i>	0%	<i>Expensed</i>	169.51
					<i>Remaining</i>	.00
					<i>Encumbered</i>	.00

*G/L Account**Project**Amount*

001-04-540-402.7360 (General Government-Community Development-Community Development-Housing and Building Inspection-Insurance & Bonding)

169.51

Item 5	<i>Description</i>	Insurance & Bonding - 1st Installment	<i>Status</i>	Complete	<i>Amount</i>	1,060.17
	<i>Quantity</i>	1.0000	<i>Vendor Part Number</i>		<i>Voided</i>	.00
	<i>U/M</i>	Each	<i>Contract Number</i>		<i>Discounted</i>	.00
	<i>Price per Unit</i>	1,060.17	<i>Discount</i>	0%	<i>Expensed</i>	1,060.17
					<i>Remaining</i>	.00
					<i>Encumbered</i>	.00

G/L Account		Project		Amount	
001-05-570-710.7360 (General Government-Service Department-General Gouvernement-Service Administration.Insurance & Bonding)				1,060.17	
Item 6	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount 811.25
	Quantity	1.0000	Vendor Part Number	Voided	.00
	U/M	Each	Contract Number	Discounted	.00
	Price per Unit	811.25	Discount	0%	Expensed 811.25
					Remaining .00
					Encumbered .00
G/L Account		Project		Amount	
001-05-570-711.7360 (General Government-Service Department-General Gouvernement-Engineering.Insurance & Bonding)				811.25	
Item 7	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount 298.78
	Quantity	1.0000	Vendor Part Number	Voided	.00
	U/M	Each	Contract Number	Discounted	.00
	Price per Unit	298.78	Discount	0%	Expensed 298.78
					Remaining .00
					Encumbered .00
G/L Account		Project		Amount	
001-06-570-707.7360 (General Government-Law Department-General Gouvernement-Law.Insurance & Bonding)				298.78	
Item 8	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount 4,480.29
	Quantity	1.0000	Vendor Part Number	Voided	.00
	U/M	Each	Contract Number	Discounted	.00
	Price per Unit	4,480.29	Discount	0%	Expensed 4,480.29
					Remaining .00

					Encumbered	.00
	G/L Account		Project		Amount	
	001-07-570-708.7360 (General Government-Budget & Finance-General Gouvernement-Financial Administration.Insurance & Bonding)				4,480.29	
Item 9	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	3,995.27
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	3,995.27	Discount	0%	Expensed	3,995.27
					Remaining	.00
					Encumbered	.00
	G/L Account		Project		Amount	
	001-08-570-701.7360 (General Government-Council-General Gouvernement-City Council.Insurance & Bonding)				3,995.27	
Item 10	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	876.59
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	876.59	Discount	0%	Expensed	876.59
					Remaining	.00
					Encumbered	.00
	G/L Account		Project		Amount	
	001-09-570-704.7360 (General Government-City Manager-General Gouvernement-City Manager.Insurance & Bonding)				876.59	
Item 11	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	745.30
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00

Purchase Order Report

G/L Date Range 10/08/25 - 11/11/25

Sort by Department - Purchase Order Number

Detail Listing

Price per Unit	745.30	Discount	0%	Expensed	745.30
				Remaining	.00
				Encumbered	.00

G/L Account	Project	Amount
001-09-570-705.7360 (General Government-City Manager-General Gouvernement-Human Resources.Insurance & Bonding)		745.30

Item 12	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	333.97
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	333.97	Discount	0%	Expensed	333.97
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
001-09-570-728.7360 (General Government-City Manager-General Gouvernement-Information Technology.Insurance & Bonding)		333.97

Item 13	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	9,551.22
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	9,551.22	Discount	0%	Expensed	9,551.22
					Remaining	.00
					Encumbered	.00

G/L Account	Project	Amount
001-09-570-728.7360 (General Government-City Manager-General Gouvernement-Information Technology.Insurance & Bonding)		9,551.22

Item 14	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	251.24
	Quantity	1.0000	Vendor Part Number		Voided	.00

Purchase Order Report

G/L Date Range 10/08/25 - 11/11/25

Sort by Department - Purchase Order Number

Detail Listing

	<i>U/M</i>	Each	<i>Contract Number</i>		<i>Discounted</i>	.00
	<i>Price per Unit</i>	251.24	<i>Discount</i>	0%	<i>Expensed</i>	251.24
					<i>Remaining</i>	.00
					<i>Encumbered</i>	.00
	<i>G/L Account</i>		<i>Project</i>		<i>Amount</i>	
	102-05-560-602.7360 (SCMR-Service Department-Central Maintenance-Vehicle Maintenance.Insurance & Bonding)				251.24	
Item 15	<i>Description</i>	Insurance & Bonding - 1st Installment	<i>Status</i>	Complete	<i>Amount</i>	560.35
	<i>Quantity</i>	1.0000	<i>Vendor Part Number</i>		<i>Voided</i>	.00
	<i>U/M</i>	Each	<i>Contract Number</i>		<i>Discounted</i>	.00
	<i>Price per Unit</i>	560.35	<i>Discount</i>	0%	<i>Expensed</i>	560.35
					<i>Remaining</i>	.00
					<i>Encumbered</i>	.00
	<i>G/L Account</i>		<i>Project</i>		<i>Amount</i>	
	106-03-530-301.7360 (Recreation-Parks & Rec-Parks & Recreation-Recreation Programs.Insurance & Bonding)				560.35	
Item 16	<i>Description</i>	Insurance & Bonding - 1st Installment	<i>Status</i>	Complete	<i>Amount</i>	15,402.07
	<i>Quantity</i>	1.0000	<i>Vendor Part Number</i>		<i>Voided</i>	.00
	<i>U/M</i>	Each	<i>Contract Number</i>		<i>Discounted</i>	.00
	<i>Price per Unit</i>	15,402.07	<i>Discount</i>	0%	<i>Expensed</i>	15,402.07
					<i>Remaining</i>	.00
					<i>Encumbered</i>	.00
	<i>G/L Account</i>		<i>Project</i>		<i>Amount</i>	
	124-01-510-102.7360 (Income Tax Safety-Safety Department-Safety Services-Police Services.Insurance & Bonding)				15,402.07	

Purchase Order Report

G/L Date Range 10/08/25 - 11/11/25

Sort by Department - Purchase Order Number

Detail Listing

Item 17	<i>Description</i>	Insurance & Bonding - 1st Installment	<i>Status</i>	Complete	<i>Amount</i>	10,967.11
	<i>Quantity</i>	1.0000	<i>Vendor Part Number</i>		<i>Voided</i>	.00
	<i>U/M</i>	Each	<i>Contract Number</i>		<i>Discounted</i>	.00
	<i>Price per Unit</i>	10,967.11	<i>Discount</i>	0%	<i>Expensed</i>	10,967.11
					<i>Remaining</i>	.00
					<i>Encumbered</i>	.00

*G/L Account**Project**Amount*

128-01-510-108.7360 (Fire & EMS-Safety Department-Safety Services-Fire Services.Insurance & Bonding)

10,967.11

Item 18	<i>Description</i>	Insurance & Bonding - 1st Installment	<i>Status</i>	Complete	<i>Amount</i>	371.24
	<i>Quantity</i>	1.0000	<i>Vendor Part Number</i>		<i>Voided</i>	.00
	<i>U/M</i>	Each	<i>Contract Number</i>		<i>Discounted</i>	.00
	<i>Price per Unit</i>	371.24	<i>Discount</i>	0%	<i>Expensed</i>	371.24
					<i>Remaining</i>	.00
					<i>Encumbered</i>	.00

*G/L Account**Project**Amount*

128-01-510-109.7360 (Fire & EMS-Safety Department-Safety Services-Fire - Community Services.Insurance & Bonding)

371.24

Item 19	<i>Description</i>	Insurance & Bonding - 1st Installment	<i>Status</i>	Complete	<i>Amount</i>	165.53
	<i>Quantity</i>	1.0000	<i>Vendor Part Number</i>		<i>Voided</i>	.00
	<i>U/M</i>	Each	<i>Contract Number</i>		<i>Discounted</i>	.00
	<i>Price per Unit</i>	165.53	<i>Discount</i>	0%	<i>Expensed</i>	165.53
					<i>Remaining</i>	.00
					<i>Encumbered</i>	.00

*G/L Account**Project**Amount*

128-01-510-112.7360 (Fire & EMS-Safety Department-Safety Services-
Confined Space.Insurance & Bonding)

165.53

Item 20	<i>Description</i>	Insurance & Bonding - 1st Installment	<i>Status</i>	Complete	<i>Amount</i>	5,017.00
	<i>Quantity</i>	1.0000	<i>Vendor Part Number</i>		<i>Voided</i>	.00
	<i>U/M</i>	Each	<i>Contract Number</i>		<i>Discounted</i>	.00
	<i>Price per Unit</i>	5,017.00	<i>Discount</i>	0%	<i>Expensed</i>	5,017.00
					<i>Remaining</i>	.00
					<i>Encumbered</i>	.00

*G/L Account**Project**Amount*

201-05-550-501.7360 (Water-Service Department-Basic Utility Services-
Water Plant.Insurance & Bonding)

5,017.00

Item 21	<i>Description</i>	Insurance & Bonding - 1st Installment	<i>Status</i>	Complete	<i>Amount</i>	594.63
	<i>Quantity</i>	1.0000	<i>Vendor Part Number</i>		<i>Voided</i>	.00
	<i>U/M</i>	Each	<i>Contract Number</i>		<i>Discounted</i>	.00
	<i>Price per Unit</i>	594.63	<i>Discount</i>	0%	<i>Expensed</i>	594.63
					<i>Remaining</i>	.00
					<i>Encumbered</i>	.00

*G/L Account**Project**Amount*

201-05-550-605.7360 (Water-Service Department-Basic Utility Services-
Central Maintenance Distribution.Insurance & Bonding)

594.63

Item 22	<i>Description</i>	Insurance & Bonding - 1st Installment	<i>Status</i>	Complete	<i>Amount</i>	210.24
	<i>Quantity</i>	1.0000	<i>Vendor Part Number</i>		<i>Voided</i>	.00
	<i>U/M</i>	Each	<i>Contract Number</i>		<i>Discounted</i>	.00
	<i>Price per Unit</i>	210.24	<i>Discount</i>	0%	<i>Expensed</i>	210.24
					<i>Remaining</i>	.00
					<i>Encumbered</i>	.00

Purchase Order Report

G/L Date Range 10/08/25 - 11/11/25

Sort by Department - Purchase Order Number

Detail Listing

	G/L Account		Project		Amount	
	201-07-550-724.7360 (Water-Budget & Finance-Basic Utility Services-Financial Administrative Support.Insurance & Bonding)				210.24	
Item 23	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	985.68
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	985.68	Discount	0%	Expensed	985.68
					Remaining	.00
					Encumbered	.00
	G/L Account		Project		Amount	
	202-05-550-605.7360 (Sewer-Service Department-Basic Utility Services-Central Maintenance Distribution.Insurance & Bonding)				985.68	
Item 24	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	5,441.24
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	5,441.24	Discount	0%	Expensed	5,441.24
					Remaining	.00
					Encumbered	.00
	G/L Account		Project		Amount	
	202-05-550-503.7360 (Sewer-Service Department-Basic Utility Services-Water Reclamation Plant.Insurance & Bonding)				5,441.24	
Item 25	Description	Insurance & Bonding - 1st Installment	Status	Complete	Amount	210.24
	Quantity	1.0000	Vendor Part Number		Voided	.00
	U/M	Each	Contract Number		Discounted	.00
	Price per Unit	210.24	Discount	0%	Expensed	210.24
					Remaining	.00
					Encumbered	.00

G/L Account		Project	Amount
202-07-550-724.7360 (Sewer-Budget & Finance-Basic Utility Services-Financial Administrative Support.Insurance & Bonding)			210.24
Item 26	Description Insurance & Bonding - 1st Installment	Status Complete	Amount 112.13
	Quantity 1.0000	Vendor Part Number	Voided .00
	U/M Each	Contract Number	Discounted .00
	Price per Unit 112.13	Discount 0%	Expensed 112.13
			Remaining .00
			Encumbered .00
G/L Account		Project	Amount
204-07-550-708.7360 (Utility Billing-Budget & Finance-Basic Utility Services-Financial Administration.Insurance & Bonding)			112.13
Item 27	Description Insurance & Bonding - 1st Installment	Status Complete	Amount 398.99
	Quantity 1.0000	Vendor Part Number	Voided .00
	U/M Each	Contract Number	Discounted .00
	Price per Unit 398.99	Discount 0%	Expensed 398.99
			Remaining .00
			Encumbered .00
G/L Account		Project	Amount
205-05-570-710.7360 (Solid Waste (Recycling)-Service Department-General Government-Service Administration.Insurance & Bonding)			398.99
Item 28	Description Insurance & Bonding - 1st Installment	Status Complete	Amount 280.32
	Quantity 1.0000	Vendor Part Number	Voided .00
	U/M Each	Contract Number	Discounted .00
	Price per Unit 280.32	Discount 0%	Expensed 280.32

Purchase Order Report

G/L Date Range 10/08/25 - 11/11/25
Sort by Department - Purchase Order Number
Detail Listing

		Remaining	.00
		Encumbered	.00
G/L Account	Project	Amount	
205-05-550-605.7360 (Solid Waste (Recycling)-Service Department- Basic Utility Services-Central Maintenance Distribution.Insurance & Bonding)		280.32	

DRAFT

ORDINANCE NO. 2025 - 101

AN ORDINANCE AMENDING SECTION 351.99 TITLED “PENALTY” OF THE CODIFIED ORDINANCES OF THE CITY OF KENT IN ORDER TO CHARGE A PENALTY TO ANYONE WHO VIOLATES SECTION 351.041 OF THE CODIFIED ORDINANCES AND DECLARING AN EMERGENCY.

WHEREAS, many City neighborhood streets are older and narrow and were constructed many generations ago when households had only one or two vehicles; and,

WHEREAS, today many households have more vehicles than before and there exists a need in some areas to allow residents to share the right of way for the parking of vehicles that may not fit onto the residents’ property; and,

WHEREAS, in order for the right of way to be used fairly, Council desires to limit the number of vehicles registered to each address that can be parked within the City’s right of way; and

WHEREAS, in the event section 351.041 of the Codified Ordinances is violated three (3) or more times in a three (3) month period, a penalty of \$100.00 will be issued.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That Council does hereby amend Section 351.99 titled “Penalty” of the Codified Ordinances as written in the language per Exhibit “A”, attached hereto and made a part thereof.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jack Amrhein
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathleen Coleman
Clerk of Council

I, KATHLEEN COLEMAN, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

KATHLEEN COLEMAN
CLERK OF COUNCIL

DRAFT

EXHIBIT A

351.99 PENALTY.

(a) Waiver; Fine. Whoever violates any provision of Chapter 351, except Sections 351.04(d) or 351.04(r), or 351.04(s), 351.16(c), or 351.05(e) or (f) may within ten days after receipt of such notice report to the Police Department and pay a penalty of fifteen dollars (\$15.00) in full satisfaction of such violation; after ten days, such person may report and pay a penalty of twenty-five dollars (\$25.00) in full satisfaction; after thirty days such person must report and pay a penalty of fifty dollars (\$50.00) in full satisfaction of such violation; after forty-five days such person must report and pay a penalty of sixty-five dollars (\$65.00). Any subsequent ticket with the first ticket remaining unpaid shall automatically become twenty-five dollars (\$25.00) even though the subsequent ticket may have been issued within the ten-day period. After thirty days such person shall report and pay a penalty of fifty dollars (\$50.00) in full satisfaction of such violation. After forty-five days such person must report and pay a penalty of sixty-five dollars (\$65.00). Such payment as provided in this subsection shall be deemed a plea of guilty, waiver of court appearance and acknowledgment of conviction of the alleged offense. Failure of a person to make payment provided for in this subsection and within the time and manner aforesaid shall render such person liable to the penalty provided in Section 303.99(a).

In the event that a person has violated Section 351.041 three or more times in the past 3 months of a current violation, the penalty shall be one hundred dollars (\$100.00) for such violation.

(b) Parking in Fire Lanes, near Hydrants, on Sidewalks, or with Expired Vehicle Registration; Maintaining Fire Lanes. Whoever violates Sections 351.16(c)(1), 351.04(d), 351.04(r) or 351.04(s) may within ten days after receipt of such notice report to the Police Department and pay a penalty of forty dollars (\$40.00) in full satisfaction of such violation; after ten days, such person may report and pay a penalty of fifty dollars (\$50.00) in full satisfaction; after thirty days such person must report and pay a penalty of eighty dollars (\$80.00) in full satisfaction of such violation; after forty-five days such person must report and pay a penalty of ninety-five dollars (\$95.00). Whoever violates Section 351.16(c)(2) is guilty of a minor misdemeanor on a first offense; on a second offense such person is guilty of a misdemeanor of the fourth degree, on each subsequent offense within one year after the first offense such person is guilty of a misdemeanor of the third degree.

(c) Handicapped Parking Zones. Whoever violates Section 351.05(e) and (f) must within ten days after receipt of a traffic citation report to the Police Department and pay a penalty of two hundred fifty dollars (\$250.00) in full satisfaction of such violation; Such payment shall be deemed a plea of guilty, waiver of court appearance and acknowledgment of conviction of the alleged offense. The failure of such person to make such payment within the time aforesaid shall render the person liable to imposition of penalties provided in Section 303.99(a).

ORDINANCE NO. 2025-102

AN ORDINANCE AMENDING CHAPTER 137 OF THE CODIFIED ORDINANCES OF THE CITY OF KENT, ENTITLED "DEPARTMENT OF SAFETY", SO AS TO AMEND SECTION 137.18 ENTITLED "RESIDENCY REQUIREMENTS" TO EXPAND THE EXISTING COUNTIES THAT FIREFIGHTERS ARE PERMITTED TO RESIDE IN AND DECLARED AN EMERGENCY.

WHEREAS, the Kent City Council wishes to amend the Codified Ordinance Section 137.18 entitled "Residency Requirements" in order to change the boundaries of the residency of the Firefighters to include the following counties; Portage, Summit, Cuyahoga, Geauga, Trumbull, Mahoning (these are existing counties), and adding Lake, Ashtabula, Columbiana, Carroll, Tuscarawas, Holmes, Wayne, Medina and Lorain.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That Council does hereby amend Chapter 137 of the Codified Ordinances of the City of Kent by changing Section 137.18 entitled "Residency Requirements" and is more fully outlined per Exhibit "A", attached hereto and made a part thereof.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jack Amrhein
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathleen Coleman
Clerk of Council

I, KATHLEEN COLEMAN, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

KATHLEEN COLEMAN
CLERK OF COUNCIL

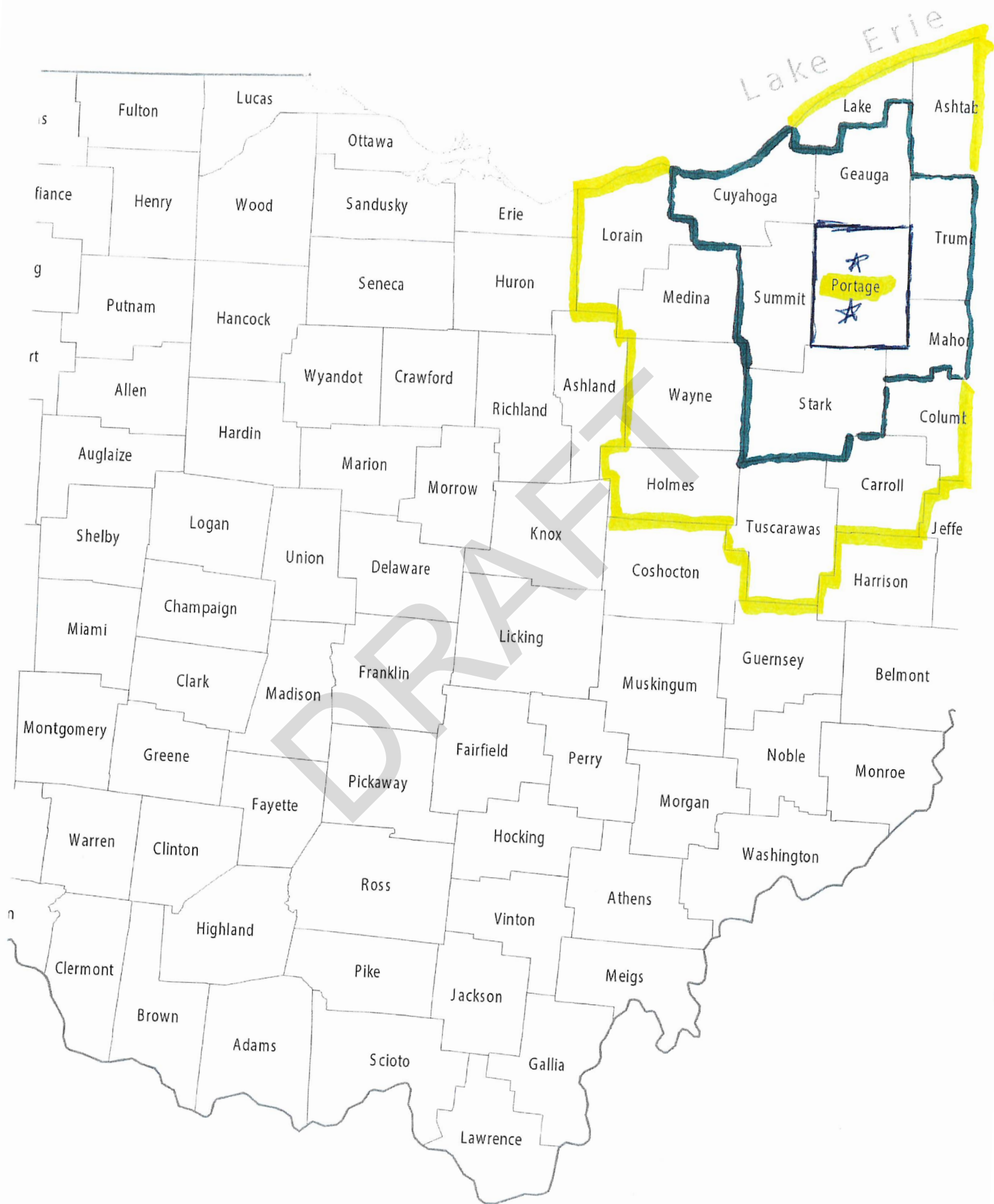


EXHIBIT "A"

137.18 RESIDENCY REQUIREMENTS.

(a) Employees of the Fire Department shall be required to reside within Portage County, **Summit, Cuyahoga, Geauga, Trumbull, Mahoning, Stark, Lake, Ashtabula, Columbiana, Carroll, Tuscarawas, Holmes, Wayne, Medina or Lorain counties** or any county adjacent to Portage County, in the State of Ohio.

(b) Employees who are appointed to the classified service in the Fire Department on or after August 10, 1988 shall have 360 days after the date of their original appointment in which to establish residency within the boundaries of the district or their employment shall be terminated.

~~(c) Employees who have received an appointment to the classified service in the Fire Department before August 10, 1988 and who reside outside the District on such date shall not be required to establish residency within the District. However, once an employee establishes residency within the District, the employee may not move his or her residency outside of the District or his or her employment shall be terminated automatically upon the date that he or she moves outside of the District, regardless of whether such move is known to the employee's appointing authority and regardless of whether the employee is paid for work performed after such date.~~

~~—(d) Employees who have received an appointment to the classified service in the Fire Department before August 10, 1988 and who reside within the District on such date shall be required to maintain residency within the District or their employment shall be terminated automatically upon the date that they move outside of the District, regardless of whether their appointing authority knows of such move and regardless of whether the employees are paid for work performed after such date. Employees who have received an appointment to the classified service in the Fire Department before August 10, 1988 and who reside outside the District shall not be permitted to change residency unless residency is within the District. Employees with residency outside the District who change residency not within the District shall be terminated automatically upon the date they change residency not within the District shall be terminated automatically upon the date they change residency not within the District, regardless of whether their appointing authority knows of such move and regardless of whether the employees are paid for work performed after such date. (Ord. 1988-88. Passed 8-10-88.)~~

ORDINANCE NO. 2025 –103

AN ORDINANCE AUTHORIZING THE TRADE IN / AUCTION / DISPOSAL OF VEHICLES AND LARGE EQUIPMENT NOT NEEDED FOR MUNICIPAL PURPOSES, AND DECLARING AN EMERGENCY.

WHEREAS, the City has eight (8) items that have been replaced as per the Capital Plan already approved; and

WHEREAS, the Administration wishes to auction the items via Edinburg Auctions, a company the City currently utilizes, and the Fire Department will use an online government auction site for their item,

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That Council does hereby authorize the City to trade in / auction/ dispose of vehicles no longer needed for municipal purposes and are described on the attached list, marked "Exhibit A" and incorporated herein.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jack Amrhein
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathleen Coleman
Clerk of Council

I, KATHLEEN COLEMAN, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

KATHLEEN COLEMAN
CLERK OF COUNCIL

ORDINANCE NO. 2025 - 104

AN ORDINANCE AMENDING ORDINANCE NO. 2024-131, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 18, 2024; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025; AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to amend current appropriations, transfers and advances for the expenses and other expenditures for the City of Kent, Ohio, for the fiscal year ending December 31, 2025.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That the current appropriations Ordinance No. 2024-131 passed December 18, 2024, as amended by Ordinance No. 2025-12, passed 2/19/25, as amended by Ordinance No. 2025-25, passed 4/16/25, as amended by Ordinance No. 2025-38, passed May 21, 2025, as amended by Ordinance No. 2025-75, passed August 20, 2025, as amended by Ordinance No. 2025-88, passed September 17, 2025 be amended as set forth in Exhibit "A", attached hereto and incorporated herein, so as to increase appropriations in Fund 001, General; Fund 124, the Income Tax Safety Fund; Fund 128, Fire and EMS; Fund 129, Wireless 911 Fund; and Fund 301, Capital Improvements Fund and Declaring an Emergency.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formation action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reason manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jack Amrhein
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathleen Coleman
Clerk of Council

I, KATHLEEN COLEMAN, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

KATHLEEN COLEMAN
CLERK OF COUNCIL

Exhibit A

2025 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>General Fund (001)</u>						
City Council	\$ 232,425	\$ 81,695	\$ -	\$ -	\$ -	\$ 314,120
Mayor	13,725	3,400				17,125
Community Support		122,000				122,000
City Manager	398,785	70,597				469,382
Community Engagement	114,375	43,800				158,175
Information Technology	304,930	689,165				994,095
Urban Renewal		170,100				170,100
Human Resources	134,680	26,932				161,612
Law	376,840	121,743				498,583
Budget & Finance	562,980	179,625				742,605
Community Development	710,100	266,678				976,778
Economic Development	145,445	33,830				179,275
Public Parking		90,600				90,600
Main Street Program		75,600				75,600
Service Administration	171,410	451,809				623,219
Shade Tree		132,180	20,000			152,180
Sustainability	109,090	27,500				136,590
Building	380,830	88,655				469,485
Land banking		5,000				5,000
Engineering	286,530	181,476				468,006
Miscellaneous & Sundry		538,250				538,250
Contingency					100,000	100,000
Fund Total	3,942,145	3,400,635	20,000	-	100,000	7,462,780
<u>West Side Fire (101)</u>						
Fire	213,185	38,800				251,985
Fund Total	213,185	38,800	-	-	-	251,985
<u>Street Construction Maintenance & Repair (102)</u>						
Service	1,447,610	1,219,764				2,667,374
Contingency					25,000	25,000
Fund Total	1,447,610	1,219,764	-	-	25,000	2,692,374
<u>State Highway (103)</u>						
Service		100,000				100,000
Fund Total	-	100,000	-	-	-	100,000
<u>Recreation (106)</u>						
Parks & Recreation	1,557,570	625,485	170,200			2,353,255
Fund Total	1,557,570	625,485	170,200	-	-	2,353,255
<u>Food Service (107)</u>						
Health	108,085	24,365	21,300			153,750
Fund Total	108,085	24,365	21,300	-	-	153,750
<u>Health Department (110)</u>						
Administration	515,125	217,105	45,334			777,564
Workforce Grant	97,045	56,750				153,795
Tobacco Grant	20,000	24,000	16,082			60,082
Other Grants	4,855	131,555				136,410
Fund Total	637,025	429,410	61,416	0	0	1,127,851

2025 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Income Tax (116)</u>						
Budget/Finance/IncTaxAdmin	159,840	682,400				842,240
Managed Reserve				25,540		25,540
Fund Total	159,840	682,400	-	25,540	-	867,780
<u>Revolving Housing (120)</u>						
Health	159,305	21,295	21,300			201,900
Fund Total	159,305	21,295	21,300	-	-	201,900
<u>State & Local Forfeits (121)</u>						
Police						-
Fund Total	-	-	-	-	-	-
<u>Drug Law Enforcement (122)</u>						
Police		15,000				15,000
Fund Total	-	15,000	-	-	-	15,000
<u>Enforcement & Education (123)</u>						
Police		11,000				11,000
Fund Total	-	11,000	-	-	-	11,000
<u>Income Tax Safety (124)</u>						
Police	9,298,700	876,917				10,175,617
Fund Total	9,298,700	876,917	-	-	-	10,175,617
<u>Law Enforcement Trust (125)</u>						
Police						-
Fund Total	-	-	-	-	-	-
<u>Community Development Block Grant (126)</u>						
Community Development	1,155	162,275	170,000			333,430
Fund Total	1,155	162,275	170,000	-	-	333,430
<u>Fire & E.M.S. (128)</u>						
Fire	6,402,980	950,709	1,185,200			8,538,889
Fund Total	6,402,980	950,709	1,185,200	-	-	8,538,889
<u>Wireless 911 (129)</u>						
Safety		34,947	4,580			39,527
Fund Total	-	34,947	4,580	-	-	39,527
<u>Swimming Pool Inspections (130)</u>						
Health	8,410	3,450	13,034			24,894
Fund Total	8,410	3,450	13,034	-	-	24,894
<u>Police Pension (132)</u>						
Police	160,000					160,000
Fund Total	160,000	-	-	-	-	160,000
<u>Fire Pension (133)</u>						
Fire	160,000					160,000
Fund Total	160,000	-	-	-	-	160,000

2025 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>UDAG / EDA-RLF (134)</u>						
City Manager/C.D.		50,000				50,000
Fund Total	-	50,000	-	-	-	50,000
<u>CHIP Grant (136)</u>						
City Manager/C.D.		75,000				75,000
Fund Total	-	75,000	-	-	-	75,000
<u>Local American Rescue Plan Act (138)</u>						
ARPA			560,609			560,609
Fund Total	-	-	560,609	-	-	560,609
<u>Water (201)</u>						
Service	2,146,095	1,285,099	3,025,000			6,456,194
Service (Capital Facilities)			797,056			797,056
Admin. Support	512,850	211,664	142,500			867,014
Budget & Finance (Debt)				124,204		124,204
Contingency					50,000	50,000
Fund Total	2,658,945	1,496,763	3,964,556	124,204	50,000	8,294,468
<u>Sewer (202)</u>						
Service	1,905,950	1,111,390	1,828,877			4,846,217
Service (Capital Facilities)			978,215			978,215
Admin. Support	438,290	144,764	63,300			646,354
Budget & Finance (Debt)				157,522		157,522
Contingency					50,000	50,000
Fund Total	2,344,240	1,256,154	2,870,392	157,522	50,000	6,678,308
<u>Utility Billing (204)</u>						
Budget & Finance		126,140				126,140
Fund Total	-	126,140	-	-	-	126,140
<u>Solid Waste (205)</u>						
Admin Support	49,630	177,494				227,124
Service	435,555	41,100	70,000			546,655
Fund Total	485,185	218,594	70,000	-	-	773,779
<u>Storm Water Utility (208)</u>						
Service	437,355	63,550	260,000			760,905
Service (Capital Facilities)			1,775,000			1,775,000
Admin. Support	319,320	89,960	4,800			414,080
Budget & Finance (Debt)				13,346		13,346
Fund Total	756,675	153,510	2,039,800	13,346	-	2,963,331

2025 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Guaranteed Deposits (230)</u>						
Budget & Finance		1,000				1,000
Fund Total	-	1,000	-	-	-	1,000
<u>Capital Projects (301)</u>						
Safety			175,000			175,000
Service			881,000			881,000
Service (Capital Facilities)		225	29,221,360			29,221,585
Administrative	286,530	50,000	90,400			426,930
Budget & Finance (Debt)				73,155		73,155
New City Hall (Debt)				456,520		456,520
Contingency					25,000	25,000
Fund Total	286,530	50,225	30,367,760	529,675	25,000	31,259,190
<u>Municipal Public Improvement Tax Increment Equivalent (302)</u>						
Service (Capital Facilities)						-
Budget & Finance (Debt)				419,685		419,685
Fund Total	-	-	-	419,685	-	419,685
<u>Police Facility (303)</u>						
Safety (Capital Facilities)		66,000	30,000			96,000
Budget & Finance (Debt)				1,030,260		1,030,260
Fund Total	-	66,000	30,000	1,030,260	-	1,126,260
<u>Internal Service (807)</u>						
Health Insurance		4,410,000				4,410,000
Fund Total	-	4,410,000	-	-	-	4,410,000
Total Appropriations	\$ 30,787,585	\$ 16,499,838	\$ 41,570,147	\$ 2,300,232	\$ 250,000	\$ 91,407,802
Original Appropriations	\$ 30,581,585	\$ 15,669,465	\$ 31,219,700	\$ 2,300,232	\$ 250,000	\$ 80,020,982
Amendment #1	246,000	199,194	4,511,508	-	-	4,956,702
Amendment #2	-	54,665	3,830,100	-	-	3,884,765
Amendment #3	-	149,417	-	-	-	149,417
Amendment #4	(40,000)	251,897	399,659	-	-	611,556
Amendment #5	-	9,000	1,257,000	-	-	1,266,000
Amendment #6	-	166,200	352,180	-	-	518,380
Amendment #7						-
Amendment #8						-
	\$ 30,787,585	\$ 16,499,838	\$ 41,570,147	\$ 2,300,232	\$ 250,000	\$ 91,407,802

RESOLUTION NO. 2025 -105

A RESOLUTION REQUESTING THE COUNTY AUDITOR TO ADVANCE ANY PROPERTY TAXES THAT HAVE BEEN COLLECTED PRIOR TO THE NORMAL FEBRUARY SETTLEMENT DATE FROM THE PROCEEDS OF THE 2025 TAX YEAR COLLECTION PURSUANT TO SECTION 321.34 OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That the County Auditor is hereby authorized and directed to pay to the Director of Budget and Finance of the City of Kent, Ohio, all monies now in the hands, and that may hereafter come into the hands, of the County Treasurer, which are payable to the City of Kent, from the proceeds of the 2025 tax year collection, including, without limitation, revenues from personal property taxes, real property taxes, and special assessments.

SECTION 2. That the Director of Budget and Finance of the City of Kent is hereby authorized and directed to furnish a copy of this Resolution to the County Auditor.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediate after passage.

PASSED: _____
Date

Jack Amrhein
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathleen Coleman
Clerk of Council

I, KATHLEEN COLEMAN, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

KATHLEEN COLEMAN
CLERK OF COUNCIL

ORDINANCE NO. 2025 - 106

AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO CONSIDER PROVIDING FUNDING TO KENT SOCIAL SERVICES TO SUSTAIN THE FOOD SUPPLY OPERATIONS FOR ELIGIBLE RESIDENTS IN THE KENT COMMUNITY DUE TO THE FINANCIAL IMPACTS FROM THE LOSS IN SNAP FUNDING DUE TO FEDERAL GOVERNMENT SHUTDOWN AND DECLARING AN EMERGENCY.

WHEREAS, Kent Social Services may feel the financial impact on the government shutdown due to the SNAP program not being funded; and

WHEREAS, the City would like to allocate emergency funding up to \$3,000 to bridge the financial impact to assist in providing for indigent food services.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1: That Kent City Council does hereby authorize the City Manager or his designee to provide emergency funding up to \$3,000 to bridge the financial impact due to the federal government shutdown.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jack Amrhein
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathleen Coleman
Clerk of Council

I, KATHLEEN COLEMAN, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

KATHLEEN COLEMAN
CLERK OF COUNCIL

ORDINANCE NO. 2025 - 107

AN ORDINANCE APPROPRIATING FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.

WHEREAS, it is provided by law that an annual appropriation ordinance shall be passed by Council; and

WHEREAS, the Ohio Revised Code and the Charter of the City of Kent provide for such ordinance and the method of enacting the same.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That to provide for the current expenses and other expenditures of the City of Kent for the fiscal year ending December 31, 2026, the appropriations set forth in Exhibit "A" attached hereto and incorporated herein, are hereby authorized.

SECTION 2. That this Council finds that the budget approved by Council and the appropriation of funds to implement the budget represent the judgment of Council concerning the personnel and other objects of expenditure needed to administer programs approved for the fiscal year, but that conditions may change during the fiscal year and may call for staff reduction or increases, depending upon the facts in each instance, and that, in recognition of this fact, the City Manager shall review requests for additional positions and for filling vacant positions within the limitations of the budget and, consistent with the payroll ordinance, after making a study of each request, the City Manager shall have the authority to approve, disallow, or postpone such requests for additional personnel.

SECTION 3. That every contract for goods and/or services for which funds are herein appropriated is hereby authorized and approved without need for further legislation and the departmental director, commissioner, or officer having supervision or management control over the line item account or accounts from which such funds shall be drawn is hereby authorized to sign such contracts with or without prior competitive biddings as such director, commissioner, or officer shall decide, upon such terms or specifications as such director, commissioner, or officer shall desire, on behalf of the City of Kent, it being the intention of this Council that the authorizations hereby given satisfy fully the requirements of Ohio Revised Code Section 735.05 and supersede completely the requirements of Revised Code Section 723.52 and 723.53 and constitute and exercise of the powers given to this Council by Section 3, Article XVIII of the Ohio Constitution, as determined by the Supreme Court of Ohio in the case of State ex rel. Cronin v. Wald, 26 OS (2nd) 22, 55 00 (2nd) 12,268 NE (2nd) 581 (1971); however, that nothing contained herein shall be construed so as to reduce the powers given the Board of Control pursuant to Article VIII, Section 8.03 of the City's Charter.

SECTION 4. That the Director of Budget and Finance (hereinafter, "The Director") be and is hereby authorized and directed to draw his or her warrants against the appropriations hereinafter set forth on Exhibit "A", which is attached hereto and made a part hereof upon presentation of proper certificates and vouchers therefor.

SECTION 5. That the Director is authorized to make the transfer and reimbursements which have been herein above appropriated and which are described on Exhibit "A", which is attached hereto and made a part hereof.

SECTION 6. That any single expenditure not exceeding \$10,000 may be made against the contingency line in any particular fund for a purpose consistent with said fund use by written instructions from the City Manager to the Director, which instruction shall include a description of the expenditure which is to be made, the amount to be expended, and the contingency fund against which the expenditure shall be made. Said instructions may consist of a standard purchase order form which is countersigned by the City Manager and bears the added instructions "Charge to contingency fund per Appropriations Ordinance" or some other similar language. In the case of single expenditures which exceed \$10,000, charges against the

contingency funds shall be made in an identical manner and shall also require prior Board of Control approval, in which instance the instructions to the Director shall bear the language "Charge to Contingency Fund per Board of Control authorization" or other similar words. Regardless of whether a contingency fund expenditure exceeds \$10,000, the same is hereby authorized without need for further legislation and the City Manager is hereby authorized to sign any and all such contracts which may relate hereto, with or without prior competitive biddings, as the City Manager shall decide, upon such terms or specifications as he or she shall desire, on behalf of the City of Kent, it being the intention of this Council that the authorizations hereby given satisfy fully the requirements of Ohio Revised Code Section 735.05 and supersede completely the requirements of Revised Code Sections 723.52 and 723.53 and constitute an exercise of the powers given to this Council by Section 3, Article XVIII of the Ohio Constitution, as determined by the Supreme Court of Ohio in the case of State ex rel. Cronin v. Wald, 26 OS the Charter of the City of Kent, Ohio.

SECTION 7. That the City Manager is hereby authorized to sign any and all lease agreements, as the City Manager shall decide, upon such terms or specifications as he or she shall desire, on behalf of the City of Kent, it being the intention of this Council that the authorizations hereby given satisfy fully the requirements of Ohio Revised Code Section 721.03 and supersede completely the requirements of Ohio Revised Code Section 721.03 and constitute an exercise of the powers given to this Council by Section 3, Article XVIII of the Ohio Constitution. The lease authorization granted herein to the City Manager applies to properties rented at market value as determined by the Real Estate Broker retained by the City of Kent to manage said properties; that if there are special circumstances for a specific property, or if a property is to be rented at a rate below market value, the City Manager shall seek approval from City Council for the lease of said property.

SECTION 8. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 9. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jack Armhein
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathleen Coleman
Clerk of Council

I, KATHLEEN COLEMAN, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

KATHLEEN COLEMAN
CLERK OF COUNCIL

DRAFT RESOLUTION 2025 - 108

A RESOLUTION APPOINTING Sara McCarty TO THE LOAN REVIEW BOARD AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least a majority of all members elected thereto concurring:

SECTION 1. That SARA MCCARTY IS hereby appointed to the LOAN REVIEW BOARD

NAMES

SARA McCARTY

TERM

December 1, 2025 – November 30, 2030

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meeting open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Kathleen Coleman
Clerk of Council

I, KATHLEEN COLEMAN, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____ ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____.

(SEAL)

KATHLEEN COLEMAN
CLERK OF COUNCIL