



City of Kent Civil Service Meeting  
319 S. Water Street  
Kent, Ohio 44240  
February 16, 2026

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## MINUTES

**CALL TO ORDER:** The meeting was called to order at 5:00pm by Kathy Coleman.  
**PRESENT:** Tony Mosca; Kai Carpenter; Kathy Coleman  
**ALSO PRESENT:** Bridget Susel, Community Development Director

### **CIVIL SERVICE COMMISSION**

- a) Minutes from the December 2025 meeting were reviewed. Because approval of those minutes is not possible due to member turnover, they will be saved as Summary Minutes in the record.
- b) Personnel updates were reviewed.

### **BUDGET AND FINANCE**

No business

### **COMMUNITY DEVELOPMENT**

Bridget provided an explanation for the creation of a new position, Development Coordinator, to replace the position of Development Engineer, and answered questions from the commissioners. Motion to replace the position of Development Engineer with the position of Development Coordinator, with an exceptional appointment under Rule 7.04(b), was made by Tony; seconded by Kai, and passed by unanimous voice vote.

### **HEALTH DEPARTMENT**

No business

### **SAFETY ADMINISTRATION**

No business

### **SERVICE DEPARTMENT**

No business

### **OLD BUSINESS**

None

### **NEW BUSINESS**

Kathy reported that Council will be interviewing candidates for the third commissioner spot and would likely be voting on an appointment at the regular March meeting. After the commission is back to full complement, a chair/ vice-chair will be selected.

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 5:16.