



KENT CITY HEALTH BOARD MEETING
Kent City Health Department
201 E. Erie Street
5:30 – 7:00 PM
May 12, 2026



MISSION: Healthy people, Thriving Community, and a Safe Environment.

AGENDA

1. ROLL CALL (1 minute)
2. MINUTES APPROVAL (5 minutes)
No meeting in April
3. OPEN COMMENTS/GUEST COMMENTS (3 minutes per guest)
4. REPORTS (20 minutes)
 - A. Statistical Report for April – Jalessa Caples
 - B. Health Department Report for April – Jalessa Caples
5. DISCUSSION ITEMS
 - A. Pop-up Pantry
 - B. Proposed increase in AOHC dues
 - C. Mosquito Grant and how to proceed
 - D. Moving July Board Meeting
6. ACTION ITEMS (15 minutes)
 - A. Expenditures and Encumbrances February, March and April 2026
 - B. Voting for Board of Health President and Vice-President
 - C. Voting on revised Board of Health Bylaws
 - D. Voting for Jalessa Caples to become Agency Head, Agency Financial Head, and Program Director in GMIS for the Work Force Grant
 - E. Voting for approval of Joan Seidel's retirement
 - F. Voting for approval of Jalessa Caples as Interim Health Commissioner
 - G. Vote to allow Jalessa Caples as Interim Health Commissioner and Kyle Kelly Sanitarian to be representative and alternate for the Public Entities Pool of Ohio (PEP)
 - H. Vote to sign Interim Compensation Memo and Status Form
7. EXECUTIVE SESSION -Personnel with HR Director
8. ADJOURN MEETING

If you require assistance to attend this meeting, please contact the Health Department at (330) 678-8109.

CC: Health Board
City Manager
Clerk of Council

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