THE CITY OF KENT, OHIO
COMMITTEE OF THE WHOLE
WEDNESDAY, DECEMBER 6, 2017

Mayor Fiala called the meeting of the Committee of the Whole of Kent City Council to order at 7:00 p.m.

PRESENT: **MR. JACK AMRHEIN, MR. MICHAEL DeLEONE, MR. GARRETT FERRARA, MR. JOHN KUHAR. MS. MELISSA LONG, MS. HEIDI SHAFFER, MR. ROGER SIDOTI, MR. ROBIN TURNER, AND MS. TRACY WALLACH.**

ALSO PRESENT: **MR. JERRY T. FIALA, MAYOR AND PRESIDENT OF COUNCIL; MR. DAVE RULLER, CITY MANAGER; MR. JIM SILVER, LAW DIRECTOR; MS. BRIDGET SUSEL, DIRECTOR OF COMMUNITY DEVELOPMENT; MR. TOM WILKE, ECONOMIC DEVELOPMENT DIRECTOR; MS. MELISSA BAKER, PUBLIC SERVICE DIRECTOR; MR. DAVID COFFEE, FINANCE DIRECTOR; MR. JIM BOWLING, CITY ENGINEER; POLICE CHIEF MICHELLE LEE.**

ABSENT: **MS. TARA GRIMM, CMC, CLERK OF COUNCIL**

****Limited audio recording was available for transcription by Clerk Grimm for Acting Clerk Silver due to recording volume, microphone issues and battery failure*.

Mayor Fiala referred to Chief Tosko who performed the Swearing-In Ceremony of Firefighter Chris Byrnes.

There was 1 item on the Agenda.

1. Senior Advisory Committee Discussion.

Mr. Ruller stated this is a continuation of the topic Ms. Long initiated and has championed. Staff currently does not have a strong sense of direction from Council on this matter whether to create a committee or a task force with like-minded individuals to advocate and guide Council's thought process on making sure we are an "age friendly" community, specifically as it deal with seniors.

Ms. Long read from a prepared statement she shared with Council. ***(See Attachment #1)***

Ms. Shaffer questioned why Ms. Long feels so strongly about not wanting people who run agencies on the committee. Who would do the program, the City, Parks and Recreation and not hire some other entity?

Ms. Long clarified how she feels. To begin the committee and discussion, there should not be anyone associated with an outside agency. It would provide Council the opportunity to hear from our residents exactly what they want and need without outside influence. Then as we put the committee together further along, we can go outside for professional help and input based on what we want, not what they are trying to sell us.

Ms. Shaffer is interested to see the results of the Parks and Recreation Senior survey, but feels that there is a whole lot more research that needs to be done – how people are being served now, what kind of people would use a senior center, and looking at the future as well.

Ms. Long stated that would all depend on what kind of funding would be put in place – grants, tax levies, etc. She provided Mr. Ruller, Mayor Fiala and Mr. Coffee funding mechanisms that are already in place in several other senior centers in the counties surrounding us. There is also a levy made available through the Ohio Revised Code for communities that you can tax the residents to support. There are lots of ways and different types of building and facilities available to house a senior center.

Mr. Ferrara agrees with the benefit of a senior center, but questioned if we determined where the demand is coming from, or if that is part of this committee to figure out; where is it going to go – piggyback on Parks and Rec or a standalone? It seems haphazard and we need some formal structure to determine how do we start, where do we go and what is the correlation with a city government?

Ms. Long feel those are all things that should be bounced around with a senior committee to bring recommendations back to council. Mr. Idone's survey will already tell us where people are going now for social services, play cards, entertainment, trips and travel, physical fitness training. The correlation is dependent upon the funding – through parks & rec, capital funds, levies, grants, etc.

Mr. Ferrara asked if Ms. Long found that these facilities receive some financial support from their cities or are they their own financial entity.

Ms. Long responded no, somehow they seem to be through their governmental agency in some way.

Ms. Wallach feels that since the Parks and Recreation department has done so much research on this already getting ready for the community center, its seems like we should delegate it to the Parks and the committee can be under the Parks Board because already a lot of the research has been done in that aspect. Then they could refer back to Council. She would like to see all the material and data Ms. Long has because it is really hard to make a decision on nothing. Parks board would be a good place to start.

Mr. Sidoti commented that there a lot of churches in our community that have active senior programs, however a large population of our seniors are not affiliated with any churches. It would make sense to consolidate a little bit if we create a senior center and possibly get support from a lot of different areas. There are a lot of things to be explored, but doesn't feel it is our Administration's job to explore it. He likes the idea of referring it to the Parks Board and craft a way to allow an ad-hoc member or 2 to the board from Council, so they can become versed in this and report back to Council. Then the Park Board could come back and present a recommendation. In his perspective, the Park Board is representative of the whole community.

Mr. Turner would like to see something pulled together for the seniors. A better approach would be to establish a steering committee. Council should not take a large role in this, it needs to be developed by people in the community and the seniors become the driving force. We need to develop the instrument that can work for the seniors in this community. This is theirs, not ours. We need their voices to be heard.

Mr. Kuhar asked why we couldn't locate every senior community services agency in our area that is funded by either state or federal funding and allow the seniors to try to coordinate then to take an allowance out of their budgets and lease a facility that has the basic needs that the seniors will be looking for an be part of a co-op type of effort.

Mr. Sidoti commented that the seniors of our community have been avid supporters of the Kent City Schools. Levies have not passed in this community without our seniors. He feels we should have some connection with the Kent City Schools in terms of facilities, standalone buildings like the Christopher Columbus Hall and form a partnership. He understands we have different levying capabilities per the Ohio Revised Code, but if the Kent City Schools, Kent State University, and Kent City silos could come together and collaborate about what each one of them could contribute to the idea of a senior center. It would bring the community together rather than have a small group outside of that. It would be a good thing for whoever leads the charge to try to bring those people to the table and ask what role each one of them can play in supporting our seniors who have supported our school system, building of our new police station, and a lot of stuff when they were younger. He questioned if there is even energy for this?

Ms. Long answered Mr. Sidoti that Kent State University approached her. If the city does not form a senior center, KSU wants to create a senior center over on Allerton in their Intergenerational housing community.

Co-mingling the money would be the issue between the schools, university and the City in support of one project.

Ms. Shaffer has difficulty wrapping her mind around how you select a wraparound sample of seniors. At what age are people seniors? We are already going to have a huge diversity of opinion based on the age of a senior. It should be narrowed down to people who would personally use a senior center. We could pilot a mobile senior center and if we build it, they would come as a prelude to possibly what is yet to come. We need to have an open mind to what a senior center is and also how we could possibly phase it in as well as diversity on the steering committee.

Mr. Kuhar disagrees. We already have mobile senior centers. We need to figure out where it is and how we are going to pay for it so seniors have something they can call "home". They would want the stability of a "go to" place – a central place where programs can be dispatched.

Ms. Wallach said the decision Council was asked to make right now was to set up a committee to look at these things and not design the senior center right now, then asked if Council could focus on that and decide where the committee is going to start.

Mr. Amrhein agreed with Ms. Wallach that we can't sit here and solve all the problems. That is why it is important to take it to a committee where they can begin at the beginning and then assign tasks to people within the committee. We will be here for years if you are asking us, as Council, to make all these decisions.

Mayor Fiala would like to see all the survey results provided to review by whatever committee we send this to.

Ms. Long responded to Ms. Shaffer and agreed with Mr. Kuhar as this cannot be done piecemeal. We can't intrude on private facilities that house seniors and tell them that every Thursday the entire senior community will be joining them. It should be in a central place and done by us, not private entities.

Mr. Turner commented that we are merely providing a way for seniors to jump on and create what they want.

Mr. Sidoti said we talk about One Kent, One Kent Initiative, compassionate city, and trying to make everyone feel connected to the community and feels we have a real solid foundation that Council and Administration has embraced that we want to try to add value to everyone's lives. He agrees with Mr. Kuhar that he, himself, will probably never be in a senior center, but there are people who really need to have a senior center; it is no different than the people we have reached out to from different cultures, faiths, and embraced diversity. There is diversity within our seniors. He is unsure how we do this, but we have already demonstrated a philosophical foundation that we want to add value to everyone's lives in the community. We don't always know how to do it all the time, however there is a commitment and this fits under the One Kent Initiative. Maybe we get a coordinator for One Kent and have them work on this and bring information back to Council. We've already committed to this idea.

Mayor Fiala referred to the audience

Barbara Tittle, 909 Middlebury Rd., Kent stated that when she first heard Ms. Long's she understood it to be a volunteer, local, grassroots group coming together to say what are our needs, wants and likes are. She agrees with Mr. Amrhein and Ms. Wallach to get away from the specifics right now to find out what the interest is. It does not necessarily have to go through the Parks Board. She felt Ms. Long is looking for a kick-start support from City Council. First we need to find out if there is really enough interest to even move forward.

MOTION TO DELEGATE THE FORMATION OF A SENIOR CITIZEN CENTER COMMITTEE TO THE PARKS & RECREATION BOARD IF Mr. Idone is in agreement.

Mr. Idone commented that he will definitely share the report of the older adult programming study. We try to avoid the word “seniors”, which is the current trend. What came out of the report is that there are 4 distinct separate groups, all with different needs. We have a good base and some good information. In 2018, we do not have the money in the budget for full senior program, however we are committing a part-time person to work 15-20 hours per week to try and start some senior programming particularly at the fitness center. We already have 4 different Silver Sneakers classes and do take them to satellite locations. We are also working with University Hospitals “Age Well, Be Well” program, and in the planning stages of “Wellness Wednesdays” where once a month either a doctor or a nurse from University Hospital will come and talk about different topics like diabetes, prevention, talking to your PCP, medications, etc. We feel one of the reasons the bond issue did not pass is we didn’t engage the senior community as well as we could have. We need to build that base a bit before we consider bringing it back to the voters. If we can begin some programming, have a couple special events, we can begin to build that senior base. There is still a lot of work that needs to be done.

Ms. Wallach asked if Mr. Idone is willing to do a committee under his umbrella or if he is saying a committee is not necessary.

Mr. Idone stated we will work with and be a lead for a committee. He agreed with Mr. Sidoti, that it should just be a part of Parks and Recreation. It really needs to be a grassroots thing.

Ms. Wallach agreed, it would just be under his Parks Board but comprised of school, university and community people.

Ms. Wallach reiterated her motion.

MOTION TO DELEGATE THE FORMATION OF A SENIOR CITIZEN CENTER COMMITTEE UNDER THE PARKS & RECREATION BOARD made by Ms. Wallach, seconded by Mr. Amrhein. The motion CARRIED by a voice vote of 9-0.

Hearing no further business before this Committee, Mayor Fiala adjourned the meeting at 7:45 p.m.

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Transcribed by Tara Grimm, CMC
Clerk of Council for
Acting Clerk Jim Silver

ACTION RECOMMENDED *(per Acting Clerk Silver):*

1) **REFER THE FORMATION OF A SENIOR CITIZEN CENTER COMMITTEE TO THE PARKS & RECREATION BOARD**

December 6 , 2017

To: Kent City Council

Here are my suggestions for a committee to look into a Senior Center :

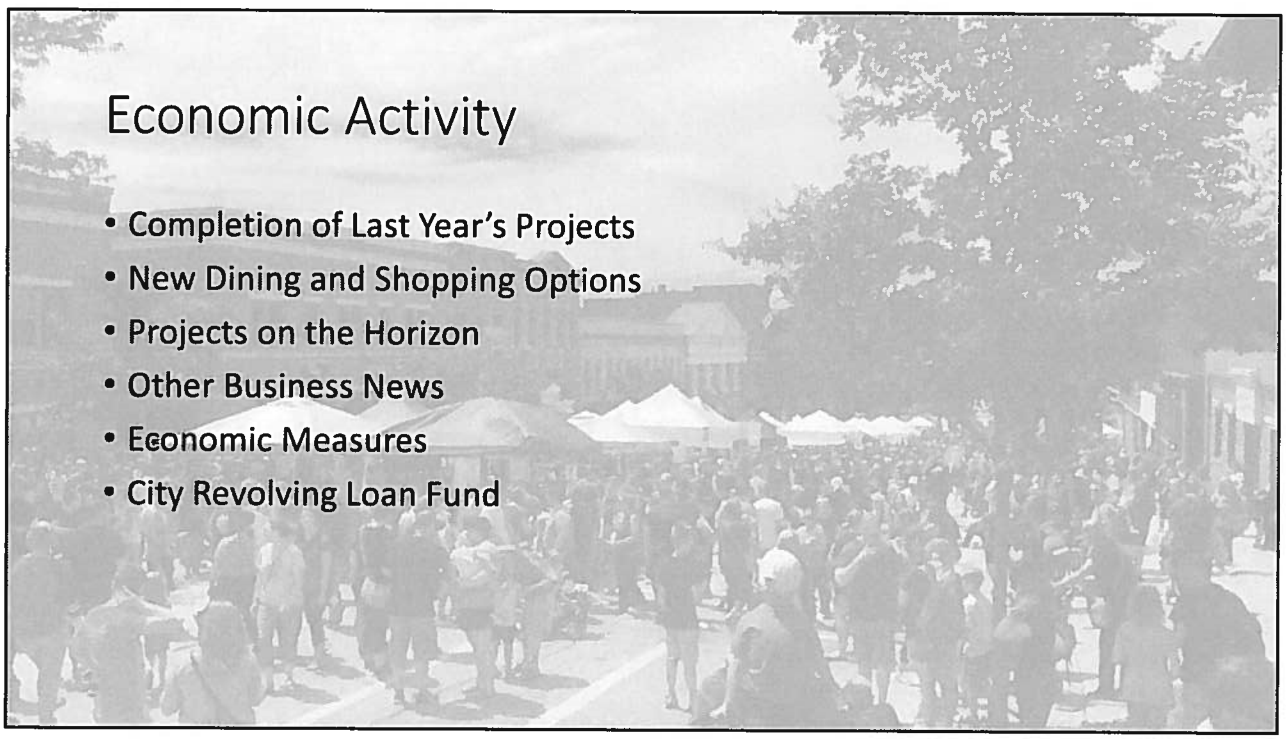
You want persons from the whole community. Persons of diversity not only in color but also financial needs and social needs. Those who understand the complex road of the aging process and how we can serve them with ideas to keep them physical fit and their minds entertained and their social skills sharp .

Parks Board did a survey that was very diverse and informative on what Kent Seniors want in a facility. Take a good look at that survey with a board of local persons.

You do not want on the committee or board to look into a Senior Center for Kent persons who run agencies. Persons who sell an aging product or social programs. No person who says I can put a center together because I have experience in that area NO! This is our center and we are intelligent enough with the help of the Parks Board to be able to work out a center with the budget the council and the administration put together.

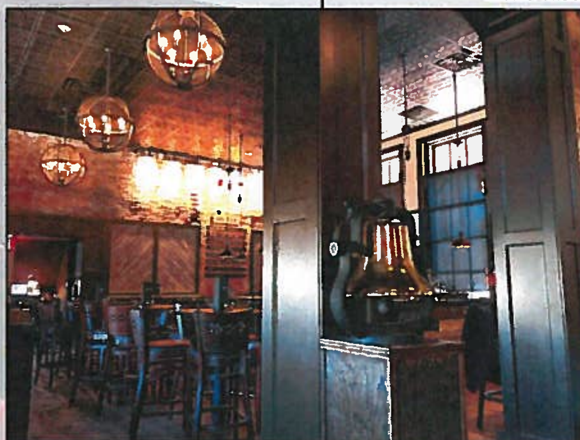
Melissa M. Long


City of Kent, Ohio
Economic Development Update
December 6, 2017


Economic Activity
• Completion of Last Year's Projects
• New Dining and Shopping Options
• Projects on the Horizon
• Other Business News
• Economic Measures
• City Revolving Loan Fund

Completion of Last Year's Projects (cont.)

Treno Ristorante



Completion of Last Year's Projects (cont.)

Jabbour's Apparel

Completion of Last Year's Projects (cont.)

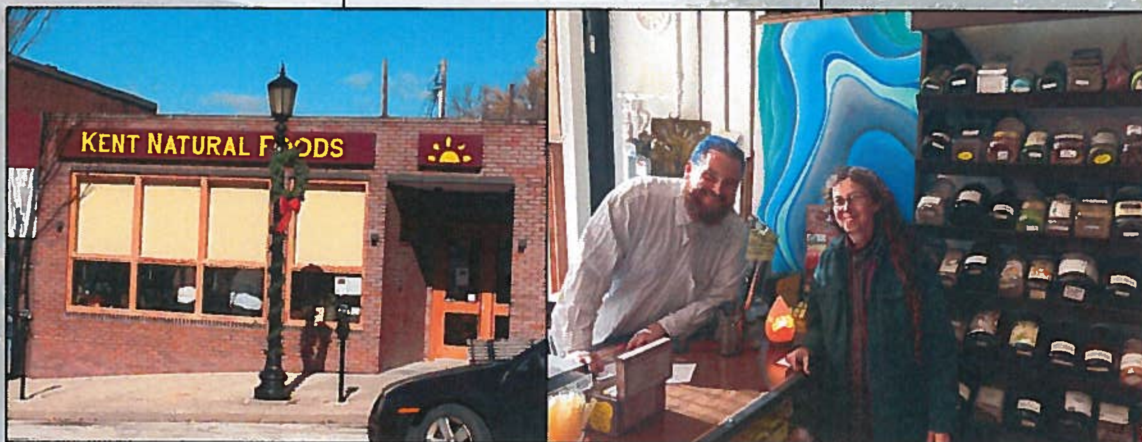
Family & Community Services/Axess Pointe

Completion of Last Year's Projects (cont.)

Family & Community Services/Axess Pointe

Completion of Last Year's Projects (cont.)

Kent Natural Foods

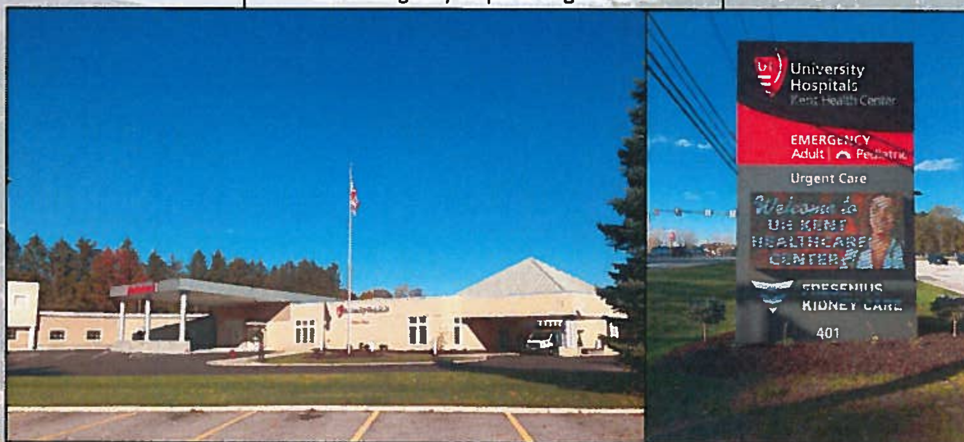


Completion of Last Year's Projects (cont.)

Cracked Live Action Puzzle Rooms

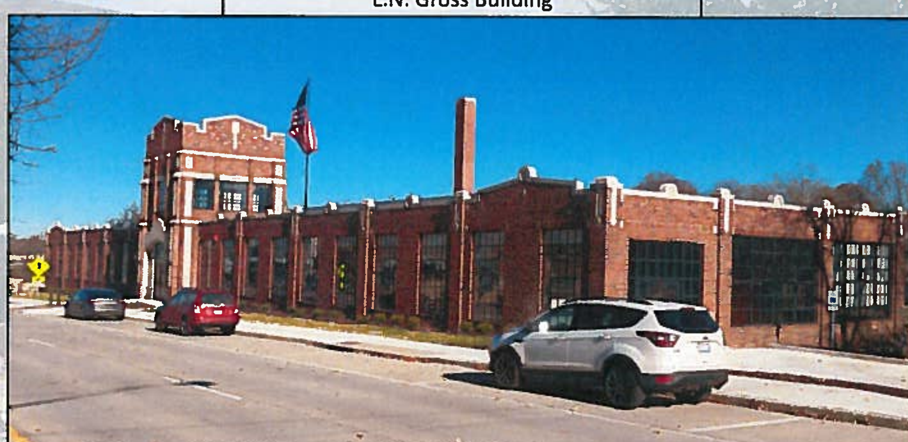
Completion of Last Year's Projects (cont.)

UH Emergency Dept. & Urgent Care



Completion of Last Year's Projects (cont.)

L.N. Gross Building

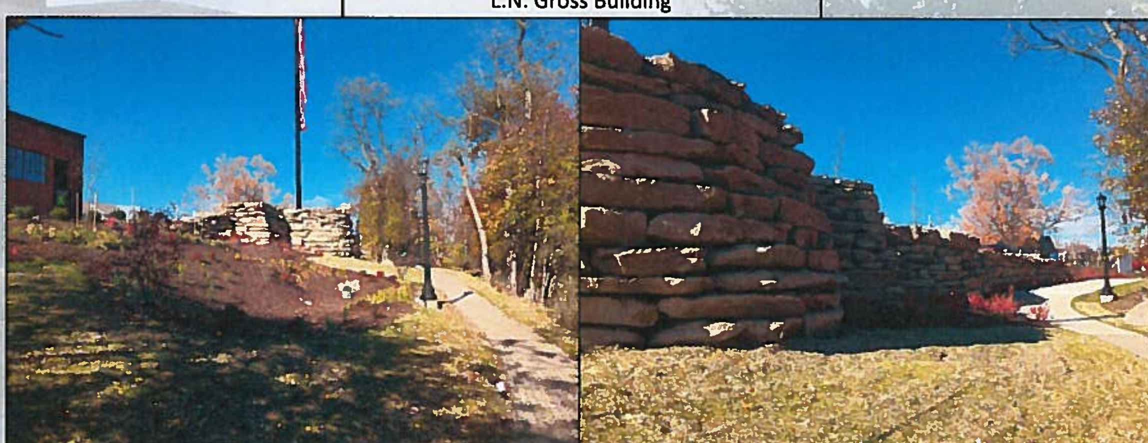


Completion of Last Year's Projects (cont.)

L.N. Gross Building

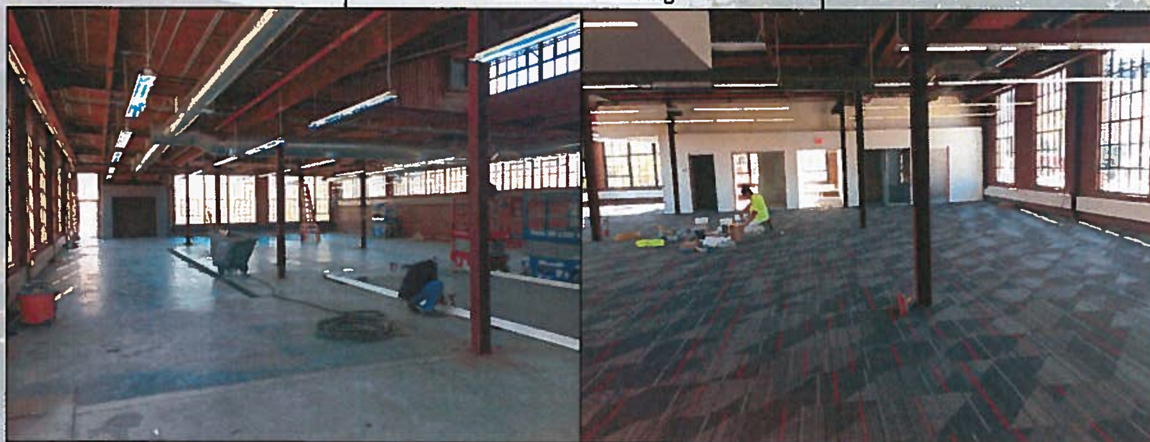
Completion of Last Year's Projects (cont.)

L.N. Gross Building



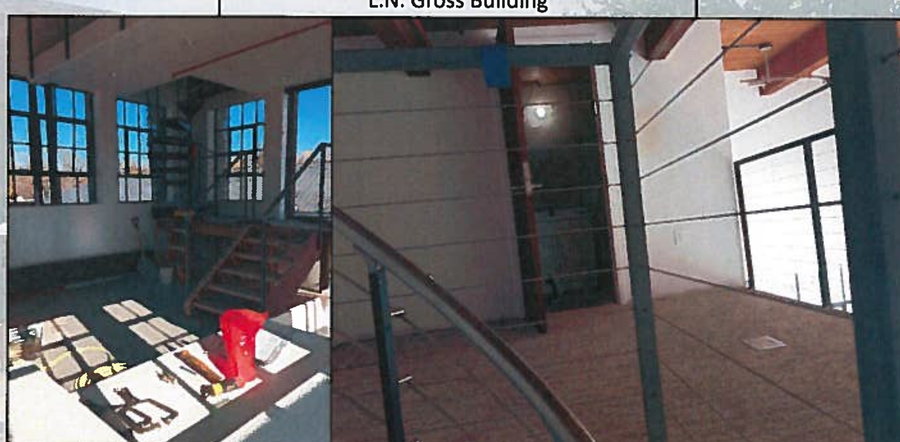
Completion of Last Year's Projects (cont.)

L.N. Gross Building



Completion of Last Year's Projects (cont.)

L.N. Gross Building

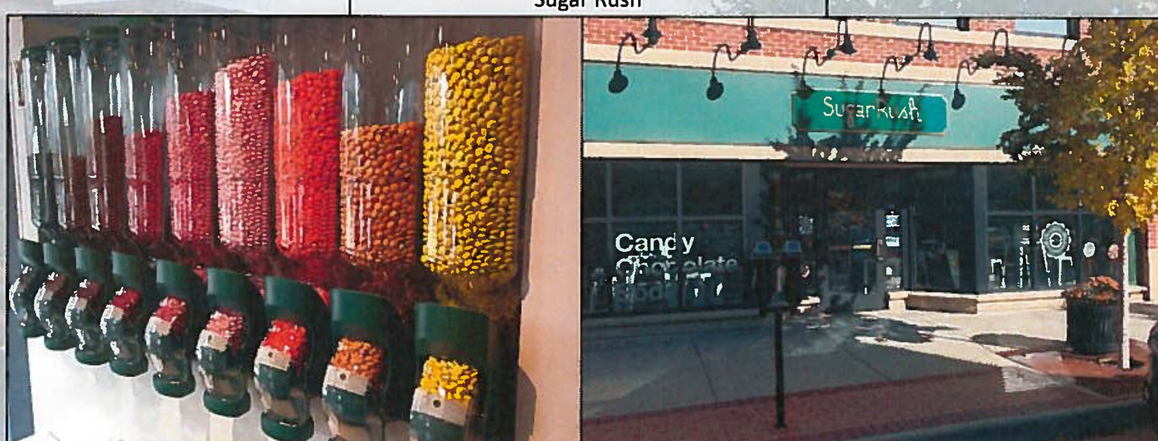


New Dining and Shopping Options

ZZ Yum Fun Restaurant

New Dining and Shopping Options (cont.)

Sugar Rush



New Dining and Shopping Options (cont.)

Silly Vapes & Black Sheep Tattoo

New Dining and Shopping Options (cont.)

Namaste Indian Restaurant

New Dining and Shopping Options (cont.)

Troppus Projects

New Dining and Shopping Options (cont.)

Red Letter Days

Closed Dining and Shopping Options

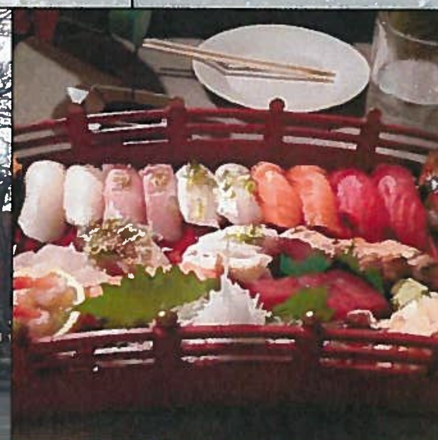
La Gou Asian Market & BT Bakery

Projects on the Horizon

Kenko's

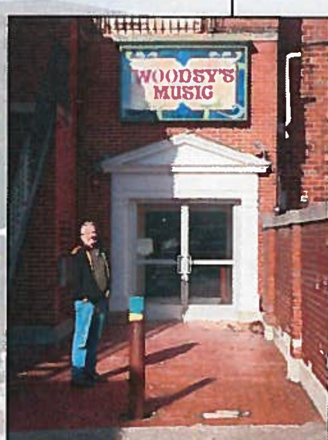
Projects on the Horizon

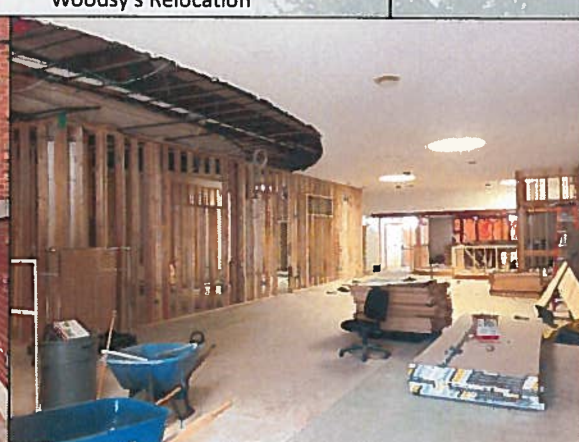
Pacific East



Projects on the Horizon (cont.)

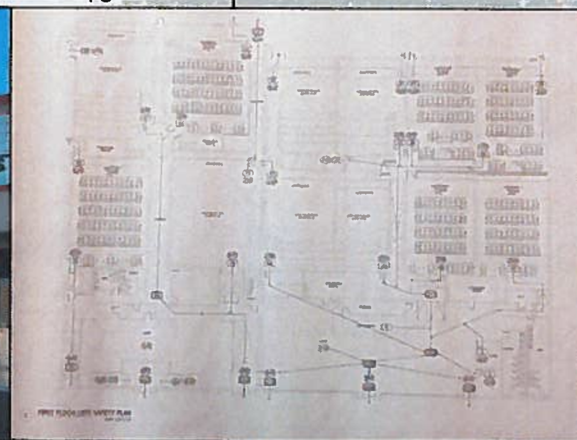
Woodsy's Relocation





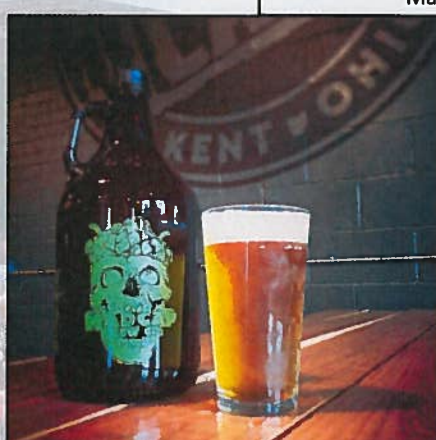
Projects on the Horizon(cont.)

University Plaza Theater Upgrade



Projects on the Horizon (cont.)

MadCap Expansion



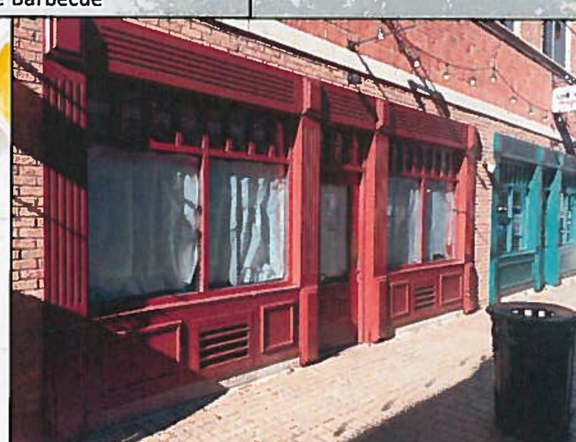
Projects on the Horizon

Main & Ashton Retail Centre

Raising Cane's Chicken Fingers

Projects on the Horizon (cont.)

Burnside Barbecue

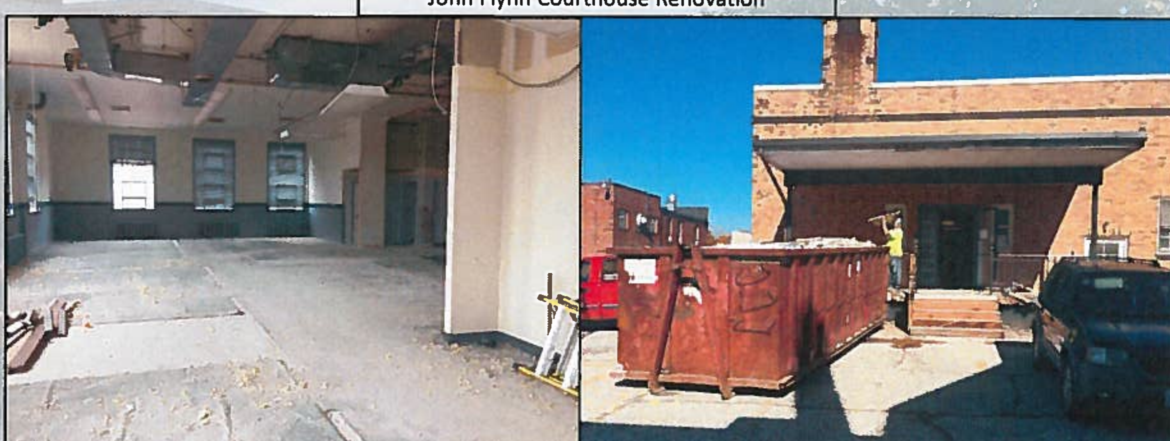


Projects on the Horizon (cont.)

Reeves Building

Projects on the Horizon (cont.)

John Flynn Courthouse Renovation

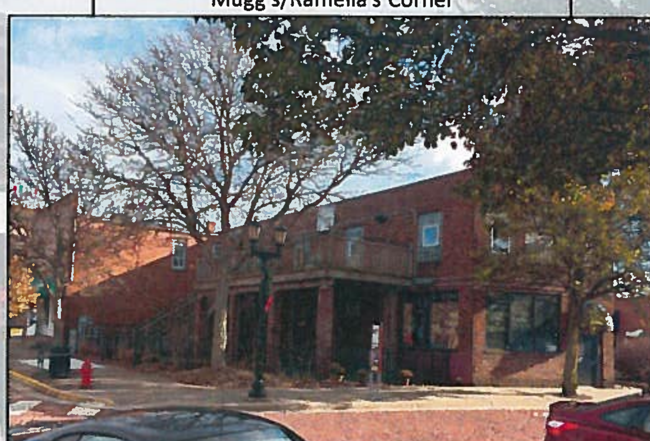


Projects on the Horizon (cont.)

John Flynn Courthouse Renovation

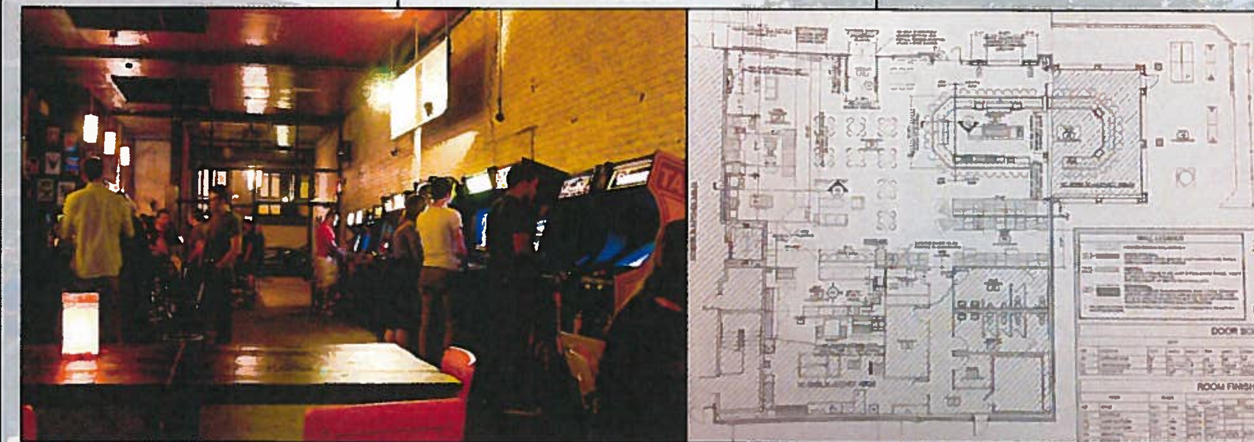
Projects on the Horizon (cont.)

Mugg's/Ramella's Corner



Projects on the Horizon (cont.)

Bar 145

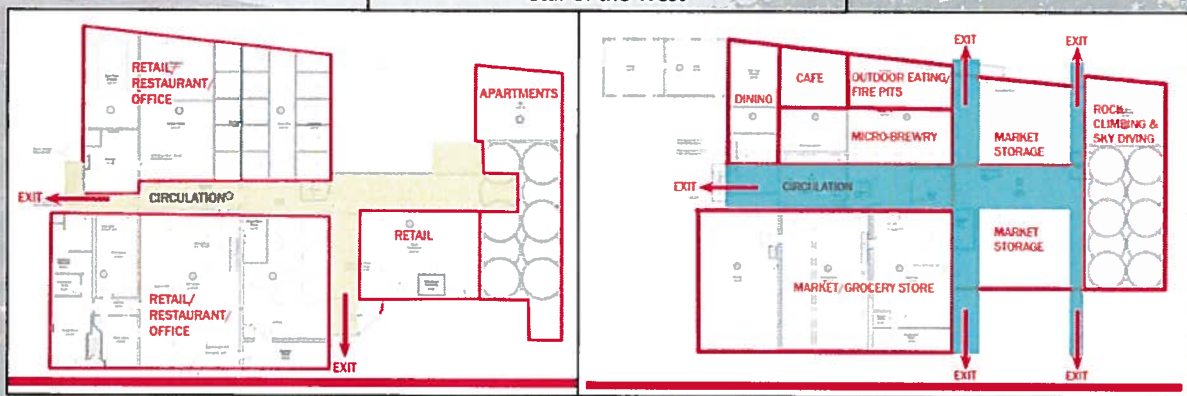


Projects on the Horizon (cont.)

Panini's Patio Expansion

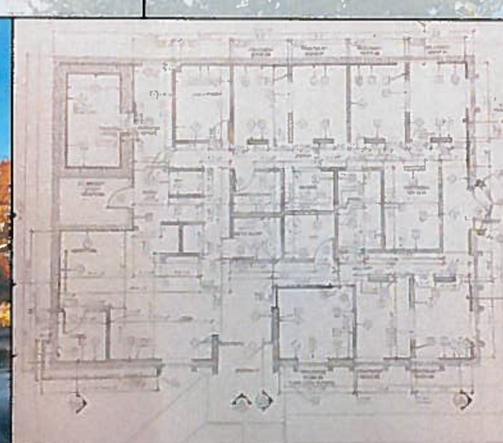
Projects on the Horizon (cont.)

Star of the West



Projects on the Horizon (cont.)

Refresh Dental

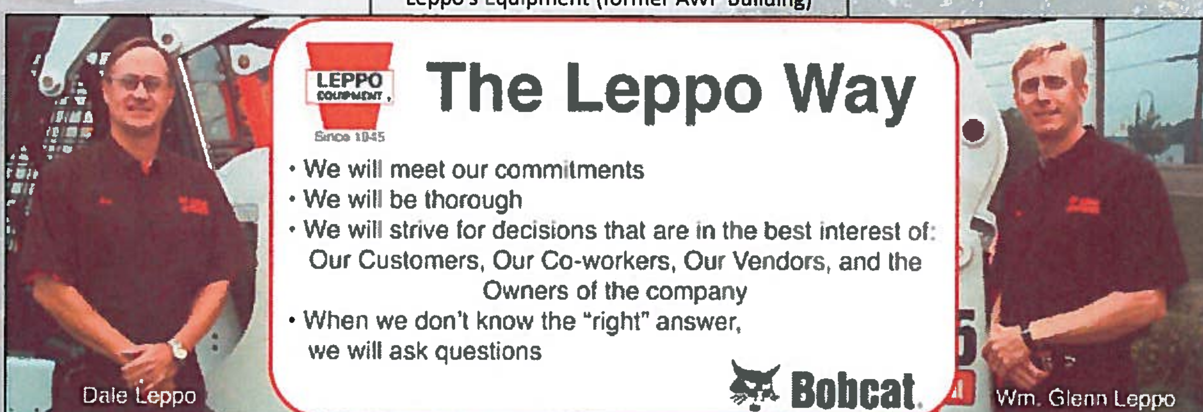


Projects on the Horizon (cont.)

McDonalds' Remodel

Projects on the Horizon (cont.)

Leppo's Equipment (former AWP Building)



Other Business News

Hardline and Fine-Line Welding

Other Business News (cont.)

Davey Tree Names New President and COO

The Davey Tree Expert Company Announces Covey as President and Chief Operating Officer of U.S. Operations

Posted: April 14, 2014

Kent, Ohio — The Davey Tree Expert Company has announced the promotion of Patrick M. Covey to President and Chief Operating Officer of U.S. Operations.

Additionally, Davey's board of directors has nominated Covey to fill a three-year position on Davey's board, subject to approval by the shareholders at the annual meeting in mid-May.

Karl Warnke, Davey's chairman, president and CEO, said that Covey has demonstrated key leadership qualities, sound judgment and a strong commitment to the company during his 20 years at Davey.

"Pat has been a respected leader during his tenure at Davey," said Warnke. "He has been instrumental in the successful integration of some of the largest acquisitions in Davey history and has worked relentlessly to build collaboration between the operating segments."

Over the years, Covey has served in various capacities with increasing responsibility in both the field operations and the operations support segments of the company. Covey joined Davey in 1991 as internal auditor. He transferred to eastern utility operations in 1993 and was promoted to administrative manager in 1996. He served as a team leader on the SAP implementation project and managed the systems and process group from 2000 to 2003, when he was promoted to vice president of southern utility operations. In 2005, he was promoted to vice president and general manager of the Davey Resource Group and in 2007, he was promoted to executive vice president, operations, a title he held until he became chief operating officer, U.S. operations, in 2012.

"Throughout his tenure, Pat has gained valuable experience and a diverse understanding of how Davey and the Green Industry operates," Warnke said. "This unique perspective and background provide him with the knowledge necessary to fulfill the expectations that have been set for him in his new role as president and COO of our U.S. operations."

Covey earned a degree in business from the University of Wisconsin and is a certified public accountant. He is a past member of Davey's President's Council and serves on a number of boards of Davey subsidiaries. He also serves on the board of directors for Junior Achievement of North Central Ohio and the Portage County Development Board.

Reporting to Covey are Steve Marshall, executive vice president of U.S. utility operations, and Jim Stief, executive vice president of U.S. residential and commercial operations. Additionally, two service lines and the Davey Institute will report directly to Covey.

Other Business News (cont.)

Kent Quality IP Wins Award

Kent's Quality IP wins customer service award

QualityIP, an IT services provider, was presented a 2017 Customer Service Award at an annual luncheon in Cleveland.

The event honored 24 companies in northeast Ohio that made outstanding customer service a priority in their business. Each company has raised awareness of the importance of exceptional customer service among their employees and the community at large.

Ryan Markham, chief executive officer of the Kent-based company, said the business' focus is being helpful.

"We're honored to be recognized with so many great companies and thought-leaders in Customer Service," he said. "We strive daily to encourage our employees to put our clients first. Our customers typically come to us when something isn't working. Reducing their stress and making them happy is rewarding for our employees, and the result is a more positive work environment for them and for us. It's gratifying to have our efforts recognized."

Other Business News (cont.)

Dan Smith Park Receives Heritage Ohio Award

HERITAGE OHIO

2017 Annual Awards

BEST DOWNTOWN PLACEMAKING PROJECT

Dan Smith Community Park

The award for Best Downtown Placemaking Project is presented to

Main Street Kent

for its exemplary contribution to the preservation & revitalization movement in Ohio

W. Kevin Pape Chair, Heritage Ohio — Oct 17, 2017 Date

Other Business News (cont.)

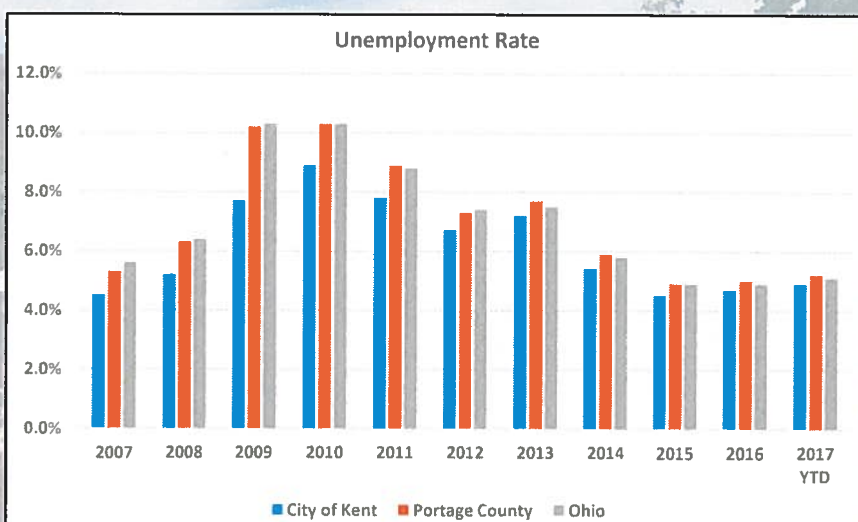
Automation Trend

Team NEO: Manufacturing output will rise as jobs fall

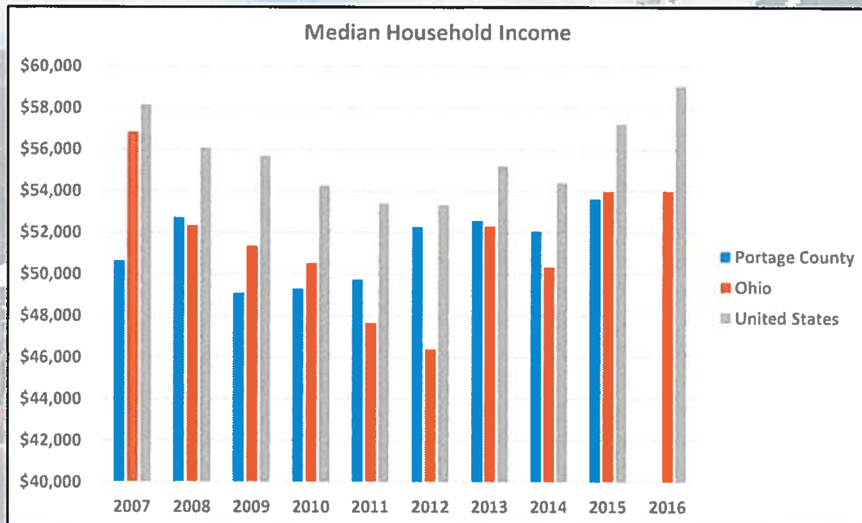
By Jay Miller

The manufacturing sector plays the leading role in the region's economic activity, contributing $42.5 billion to a gross regional product that approaches $232.2 billion. That figure is well ahead of the sector in second place, real estate rental and leasing, which generates $27.2 billion regionally.

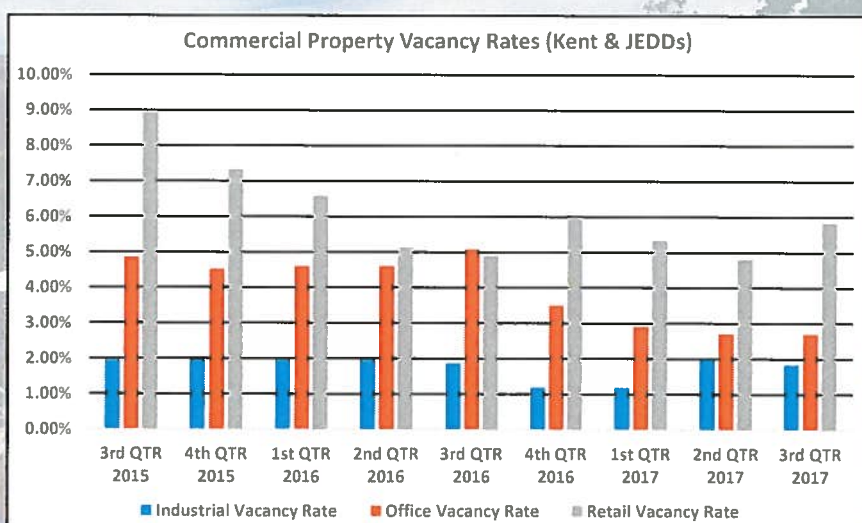
Economic Measures

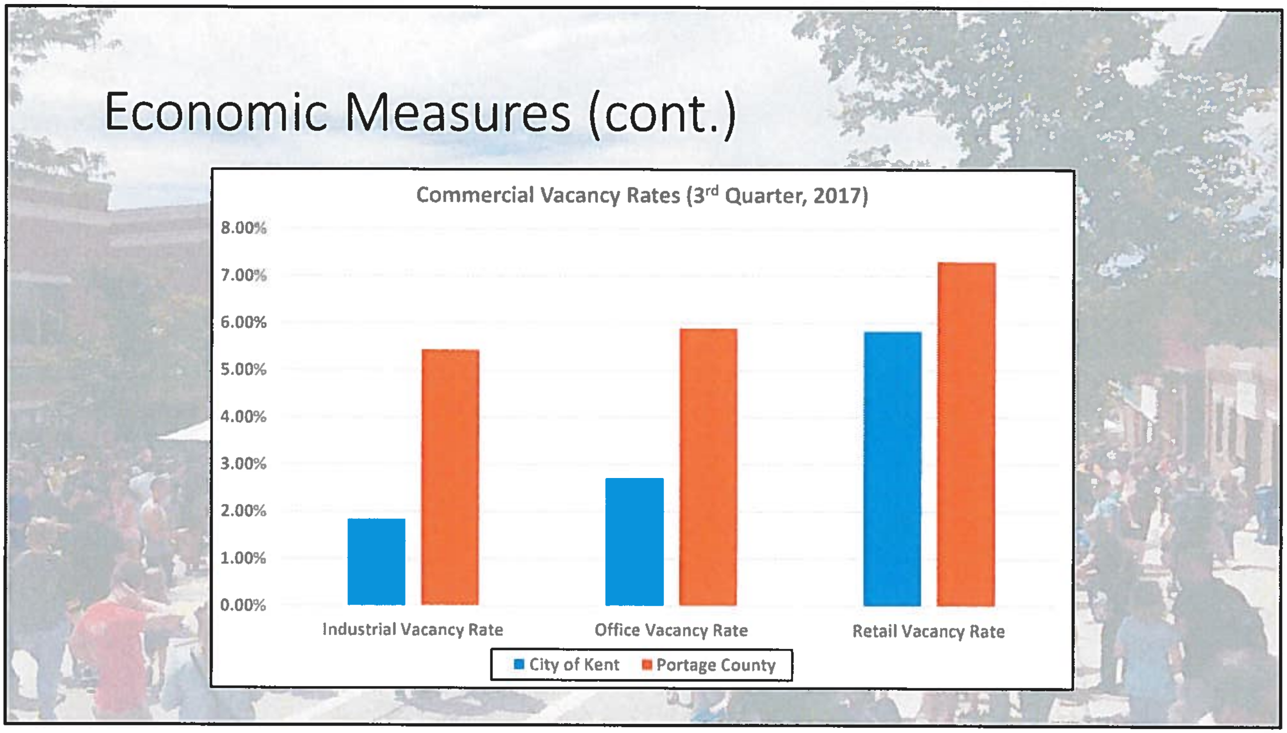


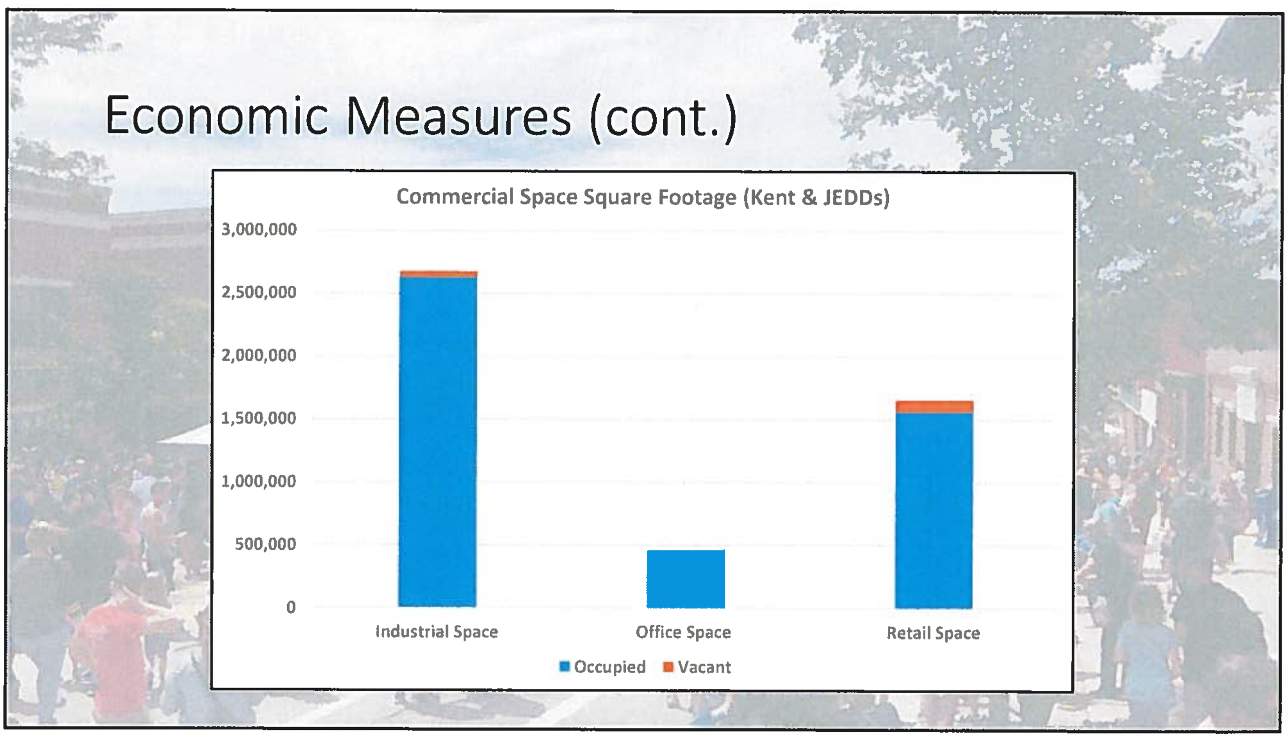
Economic Measures (cont.)



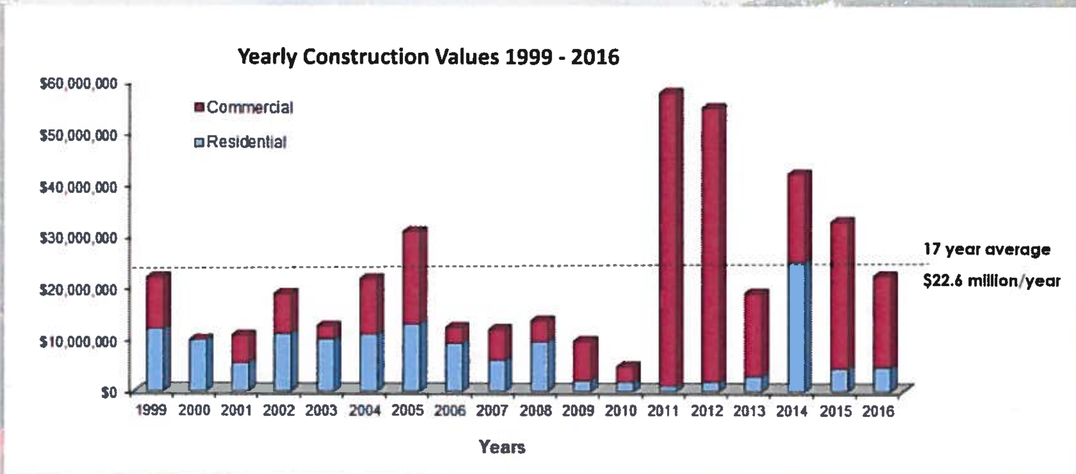
Economic Measures (cont.)



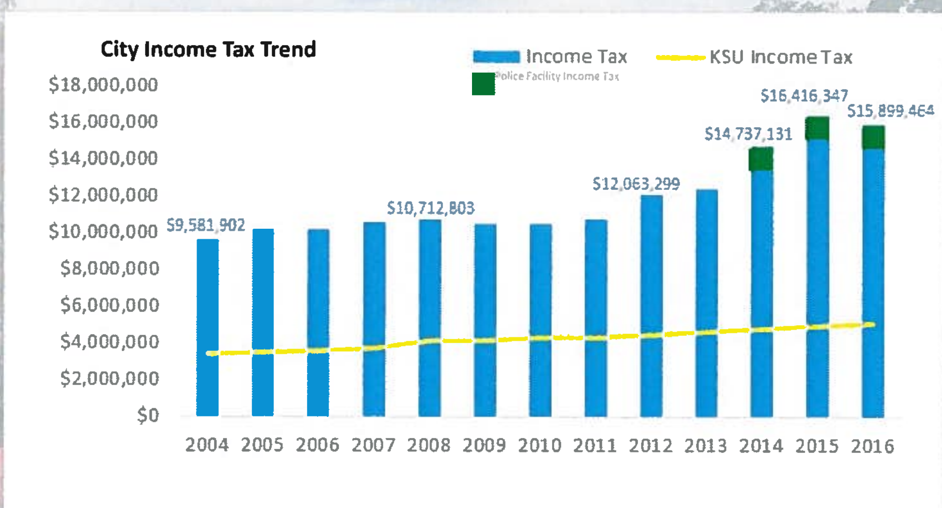

Economic Measures (cont.)
Commercial Vacancy Rates (3rd Quarter, 2017)
8.00%
7.00%
6.00%
5.00%
4.00%
3.00%
2.00%
1.00%
0.00%
Industrial Vacancy Rate
Office Vacancy Rate
Retail Vacancy Rate
City of Kent
Portage County


Economic Measures (cont.)
Commercial Space Square Footage (Kent & JEDDs)
3,000,000
2,500,000
2,000,000
1,500,000
1,000,000
500,000
0
Industrial Space
Office Space
Retail Space
Occupied
Vacant

Economic Measures (cont.)



Economic Measures (cont.)



Conclusions

- Ethnic Diversity continues to be reflected in our new businesses
- Continued investment in the city bodes well
- Low unemployment continues to put upward pressure on wages
- The income tax trend, while positive, is not as robust as hoped for
- Low commercial vacancy rates continue to hinder new business openings
- The city's RLF is not in strong demand due to SBA's generous lending practices

THE CITY OF KENT, OHIO
COMMUNITY DEVELOPMENT COMMITTEE
WEDNESDAY, DECEMBER 6, 2017

Chair John Kuhar called the meeting of the Community Development Committee of the Kent City Council to order at 7:45 p.m.

PRESENT: **MR. JACK AMRHEIN, MR. MICHAEL DeLEONE, MR. GARRETT FERRARA, MR. JOHN KUHAR. MS. MELISSA LONG, MS. HEIDI SHAFFER, MR. ROGER SIDOTI, MR. ROBIN TURNER, AND MS. TRACY WALLACH.**

ALSO PRESENT: **MR. JERRY T. FIALA, MAYOR AND PRESIDENT OF COUNCIL; MR. DAVE RULLER, CITY MANAGER; MR. JIM SILVER, LAW DIRECTOR; MS. BRIDGET SUSEL, DIRECTOR OF COMMUNITY DEVELOPMENT; MR. TOM WILKE, ECONOMIC DEVELOPMENT DIRECTOR; MS. MELISSA BAKER, PUBLIC SERVICE DIRECTOR; MR. DAVID COFFEE, FINANCE DIRECTOR; MR. JIM BOWLING, CITY ENGINEER; POLICE CHIEF MICHELLE LEE.**

ABSENT: **MS. TARA GRIMM, CMC, CLERK OF COUNCIL**

****Limited audio recording was available for transcription by Clerk Grimm for Acting Clerk Silver due to recording volume, microphone issues and battery failure*.

There were 4 items on the Agenda.

1. Approve the EDA Revolving Loan Fund Semi-Annual Certification

Mr. Ruller referred to Mr. Wilke who reiterated some highlights from his memo to the City Manager dated November 16, 2017. The Economic Development Administration (EDA) requires the City of Kent's Revolving Loan Fund (RLF) Review Committee and Kent City Council to semi-annually certify that the City is administering its EDA-funded RLF business loan program in accordance with the region's economic development plan and the EDA's regulatory requirements. The RLF Committee met on November 6, 2017 and voted unanimously to certify that the City's EDA business loan program was administered in compliance with all regional and federal requirements for the period April 1, 2017 through September 30, 2017.

We have only had one new RLF Loan for this year, the Sugar Rush Candy store in the amount of $14,400 to help them get started. We have 8 active loans with an outstanding balance of $159,736. The original principal balance on those loans were $372,784. There are all keeping up with their payments. We have 2 funds from which we loan money out of. One is the EDA Fund with a balance of $387,942, and the other is the UDAG fund which has a balance of $330,038. We loan at ¾ of the prime rate, so our current interest rate is 3.1875%. The next few years, with small business loans becoming lax, they are funding 90% of the business, therefore our 30% is not necessarily needed.

He is seeking Council approval of a resolution, with emergency, affirming that the City's program is consistent with the economic development focus for the region and that it is being administered in compliance with all EDA programmatic requirements and standards.

Ms. Long questioned if any of that money reverts back if we do not lend it out.

Mr. Wilke replied no, at this time we are not at risk for that.

There were no further comments from the audience or Council.

MOTION TO APPROVE EDA REVOLVING LOAN FUND CERTIFICATION AND DECLARING AN EMERGENCY made by Mr. Ferrara seconded by Mr. Sidoti, and CARRIED by a voice vote of 9-0.

2. Authorize the RLF Committee Member Appointment Recommendation
Mr. Wilke explained to Council, as outlined in his memo to the City Manager dated November 16, 2017, the City's Loan Review Board is responsible for reviewing loan applications from qualified businesses seeking Economic Development Administration (EDA) funding to assist with needed commercial start-up or production expansion costs . The program guidelines designated the creation of the five (5) member Board and specified that it consist of:

a.) Three (3) experienced loan officers from different local banks;
b.) One (1) local realtor who has knowledge of the commercial real estate market;
c.) One (1) local attorney.

The local realtor position is filled by Dennis Eberhart whose term expires at the end of this year. He would like to continue serving the board and he has always been a consistent contributor in the past. I am requesting time at the December 6th committee session in order to request that Council consider reappointing Mr. Eberhart to the local realtor position on the Loan Review Board for a new five-year term expiring December 31, 2022.

Mr. Ferrara asked if there was any other interest in this position.

Mr. Wilke commented that they do not advertise.

Ms. Wallach questioned if RLF was the Loan Review Board.

Mr. Wilke replied, no it is the Revolving Loan Fund Review.

There were no further comments from the audience or Council.

MOTION TO APPROVE APPOINTMENT OF DENNIS EBERHART TO A TERM ON THE REVOLVING LOAN FUND COMMITTEE AND DECLARING AN EMERGENCY made by Ms. Shaffer seconded by Mr. Ferrara, and CARRIED by a voice vote of 9-0.

3. Update on New Businesses and Economic Development Projects
Mr. Wilke presented a PowerPoint Presentation on the new businesses and economic development projects happening within the City and our 2 JEDD's. Most of our projects this year were within the City. This update is only for 1 year as compared to the last presentation which was comprised of 2 years. ***(See Attachment #1)***

4. Consider Trex Liquor License Request, 211 Franklin Avenue
Ms. Susel is requesting Council approval as outlined in her November 28, 2017 Memo to the City Manager.

"The City has received a TREX transfer permit request from B's Kitchen LLC, which is the business entity that has acquired the vacant Mugs Brew Pub property, located at 211 Franklin Avenue, and the building at 114 West Erie Street, which had previously been occupied by Ramella's Pizzeria.

The new owners plan to demolish the two existing structures and construct a new, 26,200 s.f., six (6) story building that will house a bakery and bar area on the ground level, a restaurant on the second floor, and have 16 high-end residential apartment units on the upper three levels. The request is for the proposed TREX transfer of a class D-5 permit to allow for full Iiquor service at the new bar and restaurant.

The new property owners have invested $655,000 to acquire the two properties and to pay off the real property tax delinquency that remained from the prior owner. The planned investment is estimated to be an additional $4.85 million for the costs of construction, commercial equipment, leasehold improvements and design/engineering fees. Based on the information provided to the City, all of the requirements specified in the City's TREX Guidelines, approved by Council on May 15, 2013, have been met, including:

1. Investment in acquiring the properties, construction of the new building, commercial equipment and leasehold improvements is equal to $2 I0 per square foot, which exceeds the City's minimum investment level requirement of$175 per square foot;
2. Operation is located within the City of Kent Commercial-Downtown District (C-D);

3. Permit classification has been identified and the permit source will be reported to the City prior to authorizing endorsement of TREX in writing to the Division of Liquor Control;
4. New owner will enter into a development agreement with the City of Kent if Council grants approval of the TREX transfer request;
5. Recognition from the applicants that they will seek Council approval if the permit is to be transferred to another individual, corporation, LLC or partnership located within the City of Kent."

There were no further comments from the audience or Council.

MOTION TO AUTHORIZE TREX LICENSE DEVELOPMENT AGREEMENT WITH B'S KITCHEN, LLC FOR PROPERTY AT 211 FRANKLIN AVENUE, KENT, OHIO-AND DECLARING AN EMERGENCY made by Ms. Shaffer seconded by Mr. Ferrara, and CARRIED by a voice vote of 9-0.

Hearing no further business before this Committee, Chair Kuhar adjourned the meeting at 8:35 p.m.

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Tara Grimm, CMC
Clerk of Council

ACTION RECOMMENDED:

1) **APPROVE EDA REVOLVING LOAN FUND CERTIFICATION.**
2) **APPROVE APPOINTMENT OF DENNY EBERHART TO A TERM ON THE REVOLVING LOAN FUND COMMITTEE.**
3) **AUTHORIZE TREX LICENSE DEVELOPMENT AGREEMENT WITH B'S KITCHEN, LLC FOR PROPERTY AT 211 FRANKLIN AVENUE, KENT, OHIO.**

THE CITY OF KENT, OHIO
HEALTH & SAFETY COMMITTEE
WEDNESDAY, DECEMBER 6, 2017

Chairman Jack Amrhein called the meeting of the Health & Safety Committee of Kent City Council to order at 8:35 p.m.

PRESENT: **MR. JACK AMRHEIN, MR. MICHAEL DeLEONE, MR. GARRETT FERRARA, MR. JOHN KUHAR. MS. MELISSA LONG, MS. HEIDI SHAFFER, MR. ROGER SIDOTI, MR. ROBIN TURNER, AND MS. TRACY WALLACH.**

ALSO PRESENT: **MR. JERRY T. FIALA, MAYOR AND PRESIDENT OF COUNCIL; MR. DAVE RULLER, CITY MANAGER; MR. JIM SILVER, LAW DIRECTOR; MS. BRIDGET SUSEL, DIRECTOR OF COMMUNITY DEVELOPMENT; MR. TOM WILKE, ECONOMIC DEVELOPMENT DIRECTOR; MS. MELISSA BAKER, PUBLIC SERVICE DIRECTOR; MR. DAVID COFFEE, FINANCE DIRECTOR; MR. JIM BOWLING, CITY ENGINEER; AND POLICE CHIEF MICHELLE LEE.**

ABSENT: **MS. TARA GRIMM, CMC, CLERK OF COUNCIL.**

****Limited audio recording was available for transcription by Clerk Grimm for Acting Clerk Silver due to recording volume, microphone issues and battery failure*.

There were 3 items on the Agenda.

1. Authorize Public Defenders Office Contract renewal

Mr. Ruller and Mr. Silver explained this is an annual item mandated by law that requires Council's approval.

After no further comments from Council, Mr. Amrhein turned to the audience, who also had no comments.

MOTION TO AUTHORIZE CONTRACT BETWEEN THE CITY OF KENT AND THE PORTAGE COUNTY PUBLIC DEFENDER'S OFFICE WITH AN EMERGENCY CLAUSE made by Mr. Kuhar seconded by Mr. Ferrara, and CARRIED by a voice vote of 9-0.

2. Authorize the Citywide Trash Contract for Public Bid

Mr. Ruller referred to Ms. Baker who is requesting Council approval to go out to Bid as outlined in her November 28, 2017 Memo to the City Manager. Base bid stays exactly as it is.

Ms. Wallach asked if we could delay this item.

There was clarification that this is only to go out to bid and see what all our options are.

There were no comments from the audience or Council.

MOTION TO AUTHORIZE THE SERVICE DIRECTOR TO PUT OUT FOR BID TRASH COLLECTION FOR THE CITY WITH AN EMERGENCY CLAUSE made by Mr. Kuhar seconded by Mr. Sidoti, and CARRIED by a voice vote of 9-0.

3. Authorize Donation of K-9 Aiko to his Handler Sgt. James Ennemoser

Mr. Ruller referred to Chief Lee to the City Manager dated November 29, 2017 who is requesting the retirement of K-9 Aiko and transferring ownership to his handler, Sergeant James Ennemoser.

There were no comments from the audience or Council.

MOTION TO AUTHORIZE THE TRANSFER OF OWNERSHIP OF "AIKO" TO SERGEANT JAMES ENNEMOSER WITH AN EMERGENCY CLAUSE made by Mr. Kuhar seconded by Mr. Ferrara, and CARRIED by a voice vote of 9-0.

Hearing no further business before this Committee, Chairman Amrhein adjourned the meeting at 8:47 p.m.

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Tara Grimm, CMC
Clerk of Council
ACTION RECOMMENDED:

1) **AUTHORIZE CONTRACT BETWEEN THE CITY OF KENT AND THE PORTAGE COUNTY PUBLIC DEFENDER'S OFFICE.**
2) **AUTHORIZE THE SERVICE DIRECTOR TO PUT OUT FOR BID TRASH COLLECTION FOR THE CITY.**
3) **AUTHORIZE THE TRANSFER OF OWNERSHIP OF "AIKO" TO SERGEANT JAMES ENNEMOSER.**

THE CITY OF KENT, OHIO
FINANCE COMMITTEE
WEDNESDAY, DECEMBER 6, 2017

Chair Michael DeLeone called the meeting of the Finance Committee of Kent City Council to order at 8:47 p.m.

PRESENT: **MR. JACK AMRHEIN, MR. MICHAEL DeLEONE, MR. GARRETT FERRARA, MR. JOHN KUHAR. MS. MELISSA LONG, MS. HEIDI SHAFFER, MR. ROGER SIDOTI, MR. ROBIN TURNER, AND MS. TRACY WALLACH.**

ALSO PRESENT: **MR. JERRY T. FIALA, MAYOR AND PRESIDENT OF COUNCIL; MR. DAVE RULLER, CITY MANAGER; MR. JIM SILVER, LAW DIRECTOR; MS. BRIDGET SUSEL, DIRECTOR OF COMMUNITY DEVELOPMENT; MR. TOM WILKE, ECONOMIC DEVELOPMENT DIRECTOR; MS. MELISSA BAKER, PUBLIC SERVICE DIRECTOR; MR. DAVID COFFEE, FINANCE DIRECTOR; MR. JIM BOWLING, CITY ENGINEER; POLICE CHIEF MICHELLE LEE.**

ABSENT: **MS. TARA GRIMM, CMC, CLERK OF COUNCIL.**

****Limited audio recording was available for transcription by Clerk Grimm for Acting Clerk Silver due to recording volume, microphone issues and battery failure*.

There were two (2) items on the Agenda.

1. Approve the 2017 Budget Appropriations Amendment

Mr. Coffee is requesting Council approval as outlined in his November 29, 2017 memo to the City Manager.

There were no comments from the audience or Council.

MOTION TO APPROVE THE 2018 OPERATING BUDGET INCLUDING THE SALARY INCREASE TO THE MAYORAL POSITION FOR 2018, WITH AN EMERGENCY CLAUSE made by Ms. Wallach, seconded by Mr. Ferrara, and CARRIED by a voice vote of 9-0.

2. Approve the 2018 Position Allocation Ordinance

Ms. Stemnock is requesting Council approval as outlined in her December 6, 2017 memo to the City Manager.

There were no comments from the audience or Council.

MOTION TO AUTHORIZE THE NEW GENERAL COMPENSATION PLAN FOR CITY EMPLOYEES EFFECTIVE JANUARY 1, 2018 THROUGH DECEMBER 31, 2020, AND DECLARING AN EMERGENCY made by Mr. Amrhein, seconded by Mr. Sidoti, and CARRIED by a voice vote of 9-0.

At 8:51, after hearing no further business before this Committee, Council moved into Executive Session.

MOTION TO MOVE INTO EXECUTIVE SESSION IMMEDIATELY FOLLOWING IN ACCORDANCE WITH ORC §121.22 (G)(1): "TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL, OR THE INVESTIGATION OF CHARGES OR COMPLAINTS AGAINST A PUBLIC EMPLOYEE, OFFICIAL, LICENSEE, OR REGULATED INDIVIDUAL, UNLESS THE PUBLIC EMPLOYEE, OFFICIAL, LICENSEE, OR REGULATED INDIVIDUAL REQUESTS A PUBLIC HEARING" was made by Mr. Amrhein, seconded by Mr. Ferrara. On Roll call voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Long, Mr. Shaffer, Mr. Sidoti, and Ms. Wallach. Motion CARRIED 9-0.

At 9:14 p.m., Council came out of Executive Session and reconvened the meeting in open forum.

MOTION TO ADOPT THE CHANGES FOR THE NEW THREE YEAR GENERAL COMPENSATION PLAN BEGINNING 1-1-18 THROUGH 12-31-20, AND TO APPROVE THE PLAN, AND DECLARING AN EMERGENCY, was made by Mr. Ferrara, seconded by Mr. DeLeone and carried by a voice vote of 9-0.

MOTION HAVE THE CITY JOIN RITA AND OTHER OHIO COMMUNITIES IN A LAWSUIT AGAINST THE STATE OF OHIO IN AN EFFORT TO REPEAL CERTAIN ASPECTS OF HB 49, PASSED BY THE OHIO LEGISLATURES EARLIER THIS YEAR, AND DECLARING AN EMERGENCY, was made by Mr. Ferrara, seconded by Ms. Shaffer and carried by a voice vote of 9-0.

Chair DeLeone adjourned the meeting at 9:18 p.m.

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Tara Grimm, CMC
Clerk of Council

ACTION RECOMMENDED:

1) **APPROVE THE 2018 OPERATING BUDGET INCLUDING THE SALARY INCREASE TO THE MAYORAL POSITION FOR 2018, WITH AN EMERGENCY CLAUSE.**
2) **AUTHORIZE THE NEW GENERAL COMPENSATION PLAN FOR CITY EMPLOYEES EFFECTIVE JANUARY 1, 2018 THROUGH DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.**
3) **AUTHORIZE APPROPRIATION AMENDMENTS TO THE 2017 APPROPRIATION ORDINANCE.**
4) **AUTHORIZE THE 2018 POSITION ALLOCATION ORDINANCE.**
5) **AUTHORIZE THE CITY TO JOIN RITA IN THEIR LAWSUIT AGAINST THE STATE OF OHIO FOR H.B. 49.**