

**THE CITY OF KENT, OHIO
FINANCE COMMITTEE
WEDNESDAY, JUNE 5, 2019**

Chair Michael DeLeone called the meeting of the Finance Committee of Kent City Council to order at 7:15 p.m.

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. John Kuhar; Ms. Gwen Rosenberg; Ms. Heidi Shaffer; Mr. Roger Sidoti.

ALSO PRESENT: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Justin Smith; Interim Health Commissioner; Mr. Brian Huff, Budget and Finance Controller; Ms. Melanie Baker, Public Service Director; Fire Chief John Tosko; and Ms. Dawn Bishop, Interim Clerk of Council.

ABSENT: Mr. Garret Ferrara; Mr. Robin Turner; Ms. Tracy Wallach

There were four (4) items on the Agenda.

1. City Surplus Property Auction

Ms. Baker said this is a list of things not moved from the police building or the City had accumulated in surplus over the past nine months.

MOTION TO AUTHORIZE THE CITY SURPLUS PROPERTY AUCTION, WITH AN EMERGENCY CLAUSE made by Ms. Rosenberg, seconded by Mr. Amrhein, and CARRIED by a voice vote of 6-0.

2. 2019 Budget Appropriations Amendment

Mr. Huff asked for Council's approval of the appropriations amendment as outlined in the submitted memo dated May 29, 2019.

No questions or comments from Council or the Audience.

MOTION TO AUTHORIZE THE 2019 BUDGET APPROPRIATIONS AMENDMENT, WITH AN EMERGENCY CLAUSE made by Mr. Kuhar, seconded by Mr. Amrhein, and CARRIED by a voice vote of 6-0.

3. Restoration of Local Government Funding, HB 166

Ms. Jones said the proposed resolution was provided by Mayor Fiala as suggested by OML. In 2011 local government funding was cut by over 50% going from 3.8 percent to just over 1.6percent. This resolution would beg the State of Ohio to put cities and communities first, or at least more of a priority.

MOTION TO AUTHORIZE THE SUPPORT OF THE RESTORATION of LOCAL GOVERNMENT FUNDING, WITH AN EMERGENCY CLAUSE made by Mr. Sidoti, seconded by Mr. Kuhar,

Ms. Shaffer said this cut really did hurt the City.

Mr. Amrhein said it was an unconscionable move and Kent was lucky to be able to survive how they were.

Mr. Fiala said it cost the city over a million dollars a year all because the last governor wanted to balance the State Budget.

Mr. Sidoti said so all calculated, the City's loss in budget because of this from 2011 to now is over eight million dollars and it would be helpful if residents would write in to the state legislature in support of this too.

The Motion CARRIED by a voice vote of 6-0.

4. Heritage Fest Fireworks Funding

Mr. Fiala said the finance director for the Heritage Fest sent a letter as the fireworks company raised the cost of fireworks 10%. So they are in need of another \$1200.

Mr. Sidoti he believes the fireworks company is covering themselves as increase costs due to increase tariffs and it needs to be covered.

Ms. Rosenberg pointed out how enjoyable the Heritage Fest is and is a great family oriented event.

MOTION TO ALLOCATE THE ADDITIONAL FUNDS NECESSARY FOR THE HERITAGE FEST FIREWORKS, WITH AN EMERGENCY CLAUSE made by Mr. Kuhar, seconded by Mr. Amrhein,

Mr. Amrhein echoed what Ms. Rosenberg said, how enjoyable this festival is and he would hate to see them not have fireworks.

The Motion CARRIED by a voice vote of 6-0.

Hearing no further business before this Committee, Chair DeLeone adjourned the committee meeting at 7:27 p.m.

Council then moved into a work session with Brandstetter Carroll on the city hall project at corner of Haymaker and Water Street (Attachment 1) <https://bciaep.sharefile.com/d-sfdb77db91e6405e8>

At 8:40 p.m., Council moved into Executive Session.

MOTION TO MOVE INTO EXECUTIVE SESSION IMMEDIATELY FOLLOWING IN ACCORDANCE WITH ORC §121.22 (G)(1): *"To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing* made by Mr. Amrhein, seconded by Ms. Rosenberg. On Roll call voting "Yes:" Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. John Kuhar; Ms. Gwen Rosenberg; Ms. Heidi Shaffer; Mr. Roger Sidoti. Motion Carried 6-0.

At 8:50 p.m., Council reconvened in open forum.

MOTION TO EXCUSE MR FERRARA, MR TURNER, AND MS WALLACH made by Mr. Amrhein, seconded by Ms. Rosenberg, and CARRIED by a voice vote of 6-0.

MOTION TO ADJOURN THE MEETING AT 8:51 P.M. made by Mr. Sidoti, seconded by Amrhein, and CARRIED by a voice vote of 6-0.

Dawn Bishop
Interim Clerk of Council

ACTION RECOMMENDED:

- 1) **AUTHORIZE THE CITY SURPLUS PROPERTY AUCTION, WITH AN EMERGENCY CLAUSE.**
- 2) **AUTHORIZE THE 2019 BUDGET APPROPRIATIONS AMENDMENT, WITH AN EMERGENCY CLAUSE.**
- 3) **AUTHORIZE SUPPORT OF THE RESTORATION OF LOCAL GOVERNMENT FUNDING.**
- 4) **AUTHORIZE ALLOCATING THE ADDITIONAL FUNDING NEEDED FOR HERITAGE FEST FIREWORKS.**

**THE CITY OF KENT, OHIO
HEALTH & SAFETY COMMITTEE
WEDNESDAY, JUNE 5, 2019**

Chair Jack Amrhein called the meeting of the Health & Safety Committee of Kent City Council to order at 7:30 p.m. after the only item on Streets and Sidewalks Committee agenda was postponed.

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. John Kuhar; Ms. Gwen Rosenberg; Ms. Heidi Shaffer; Mr. Roger Sidoti.

ALSO PRESENT: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Justin Smith; Interim Health Commissioner; Mr. Brian Huff, Budget and Finance Controller; Ms. Melanie Baker, Public Service Director; Fire Chief John Tosko; and Ms. Dawn Bishop, Interim Clerk of Council.

ABSENT: Mr. Garret Ferrara; Mr. Robin Turner; Ms. Tracy Wallach

There were two (2) items on the Agenda.

1. Bryce Fire Safety Follow Up

Mr. Ruller explained that Chief Tosko and Law Director Jones have worked together to update information and better define issues that have been a source of confusion on Bryce and other areas in the City.

Ms. Jones explained that information handed out to Bryce Street residents contradicted itself. The Fire Department and Ms. Jones sat down to make sure the first thing when called out to Kent or Franklin Township that both residents were given the best information. Franklin Township has to comply with State Law and Kent has to comply with City Law. Overall she said the Fire Department is doing a great job making sure that if the fire needs put out, it is and then educating residents. Ms. Jones said she just made sure that the right message was getting out to residents.

Chief Tosko said this type of problem is definitely nothing new and just the night before there was couch and trash being burned on Franklin. In the last year they ran nineteen calls in the city and ten in the township on open burning. So far this year, Fire has had twelve of these types of calls. Sometimes it's just recreational fire to I want to get rid of my TV by burning it. Chief Tosko wanted to thank Ms. Jones and Lt. Tyler for getting the information clarified in their FAQ sheet they passed out. (Attachment #1) Chief Tosko continued with Bryce Street-specific update: Fire has had three calls there, the last May 6. First call was a small fire, second smoldering piece of wood that was still burning, and third coals still burning. On none of the calls was a large amount of smoke reported, which doesn't really matter as everyone's sensitivities are different. Most of the calls the fire department responds to is a complaint of smoke and they'll have them put the fire out.

Ms. Shaffer asked about the 50' distance required from any structure before having an open burn and how much of the city's lots aren't even spaced like that.

Ms. Jones said there are actually two different regulations there: 50' is with a burn pit and no chimney. Chimneys are grill are in approved containers and only require 15'.

Mr. Kuhar said every couple of years he gets a constitutional letter email and there was a particular community in Ohio that had banned all open burnings within the community. They were challenged because as long as there was food being cooked, they were allowed to have an open burn and then the resident won that challenge.

Chief Tosko said good point and that is how theirs is written too: the fire has to be for the consumption of food: s'mores, hot dogs. Granted, fire fighters aren't going out checking coolers, counting food.

Mr. Kuhar asked what about winter fires for warmth of construction crews?

Chief Tosko said that is permitted as an exception, as a burn barrel.

Ms. Rosenberg said thank you for the nice and concise work done.

Mr. Fiala asked how is it handled when it's a complaint from an asthma sufferer and the smoke is coming into their house and bothering them?

Chief Tosko said that is when the fire is put out and they get that kind of call all the time.

Mr. Kuhar asked if you have the space, are any type of bonfires permitted.

Ms. Jones said that is also an exception and not considered an open burn; it's more like an event where there is a fire inspector that comes out, as in a school event.

Chief Tosko said Akron Air Quality Control is also notified in a case like that.

2. Health Department Building Lease Renewal

Mr. Smith, the Interim Health Commissioner, spoke on the new lease opportunity for 414 E Main Street for the Health Department. He apologized for the late notice and it was kind of a shock for them that the renewal was not completed so now there is a bit of a scramble. This is the second amendment to the lease, the first expiring June 30, 2019. This will allow the Health Department to remain at this location until June 30, 2020. There is a line item allowing for a termination of the lease by either party with a thirty day notice. It will not be renewed after June 2020. There is a slight increase in the lease terms, an additional \$250 a year. He feels the Health Department is very fortunate to have a few months, if not a year, at this location.

Mr. Kuhar asked for clarification on the thirty day termination clause and asked is that after the terms of the lease, how can one have a lease with those terms?

Mr. Smith said the original lease also allowed that and that is what happened to the Health Department at the Michael Swartz Center.

Ms. Jones said you can agree to any term you want in a lease. Kent State felt there may come a time where they may need access to that building to tear it down and then also the Health Department knew it was not going to be their permanent home and wanted an out also.

Mr. Kuhar said so this is basically like a month to month rental agreement.

Mr. Smith said the Health Department is currently looking at three different locations, some pretty promising.

MOTION TO APPROVE THE HEALTH DEPARTMENT BUILDING LEASE RENEWAL, WITH AN EMERGENCY CLAUSE made by Mr. Sidoti, second by Ms. Rosenberg, and CARRIED by a voice vote of 6-0.

Hearing no further business before this Committee, Chair Amrhein adjourned the meeting at 7:15 p.m.

Dawn Bishop
Interim Clerk of Council

ACTION RECOMMENDED:

- 1) APPROVE THE HEALTH DEPARTMENT BUILDING LEASE RENEWAL, WITH AN EMERGENCY CLAUSE**

COULD I BE CITED FOR MY FIRE?

YES: If you don't follow the requirements of the Open Burning Ordinance (City of Kent Codified Ordinances- (Ch 1503) you could be cited. A violation is a misdemeanor of the third degree which could result in a fine of not more than \$ 500 or imprisoned not more than sixty days, or both.

The Ohio EPA and the Akron Regional Air Quality Management District has the authority to enforce the State's Open Burning Laws. Violations can result in substantial penalties.

If you have any questions, or would like to report a suspected open burning incident, contact your Ohio EPA district office (800-686-6330) or the City of Kent Fire Department (330-673-8814).

SAFETY TIPS

1. Never use gasoline, kerosene or any other flammable liquid to start a fire
2. Watch the wind. Be prepared to extinguish the fire due to sudden weather changes.
3. Do not delay a call for help: If the fire were to get out of control, call the Fire Department immediately.
4. Keep your grill clean by removing grease or fat buildup from cooking surfaces.
5. Always make sure your gas grill lid is open before lighting it.

KENT FIRE DEPARTMENT

320 S. Depeyster St Kent OH, 44240

Phone- 330-673-8814

Fax- 330-676-7374

City of Kent



OPEN BURN REGULATION FAQ's

WHAT IS OPEN BURNING?

Open burning is any time you light an outdoor fire without a chimney or stack.

ARE RECREATIONAL FIRES PERMITTED IN THE CITY OF KENT?

YES: Open burning is allowed for the following purposes in Kent without prior permission from Akron Regional Air Quality Management or the Ohio EPA:

- Cooking for human consumption
- Designated occupational needs

Open burning of ANY kind is prohibited on those days designated Ozone Action Days per Ohio EPA.

IF I WANT A RECREATIONAL FIRE IN MY YARD, ARE THERE RESTRICTIONS?

YES: The City of Kent has an Open Burning Ordinance. All recreational fires MUST meet the following requirements:

- Notification of the Kent Fire Department is requested PRIOR to the fire being kindled. Please call 330-673-8814 and submit Name, Address, and Duration of fire.
- The location of the fire must be at least 50 ft from any structure or motor vehicle on adjacent property, and provisions must be made to prevent the spread of fire to within 50 ft of structures and motor vehicles. This means keeping combustible ground-

Debris such as leaves and brush away from the fire. (i.e. fire pits & portable fire pits **without** a top)

- Fires in approved containers (an enclosure which surrounds and contains embers, hot ashes and sparks sufficiently to prohibit any spread of the fire beyond permissible dimensions) shall be permitted provided they are at least fifteen feet from any structure. (i.e. Chiminea's, gas or propane fire places)
- Use only dry seasoned firewood, natural gas or equivalent, or any clean burning fuel with emissions that are equivalent, or any clean burning of seasoned firewood.
- The fire shall be constantly attended by a competent person until the fire is extinguished. Fire extinguishing equipment shall be readily available near by. A garden hose or fire bucket meets this requirement.

- The fire shall be limited to a size NO larger than 3' X 3', and NO taller than 2 ft high.

- Fires that the Fire Department deem offensive or objectionable due to smoke or odor emissions will be ordered extinguished.

CAN I BURN TRASH, REFUSE OR LAWN WASTE?

NO: No person shall burn ANY refuse, rubbish, waste or other trash materials within the State of Ohio. This includes leaves, large uncut limbs or lawn waste.

CAN I HAVE A "BON FIRE"?

YES: Bon Fires are permitted with PRIOR notification to your local air quality management district or the Ohio EPA for the following

- Prevention and control of disease or pests.
- Recognized ceremonial purposes. PRIOR approval required. Total burn area is no greater than 5 feet in diameter and 5 feet in height and the duration of burn is no longer than 3 hours.
- All other stated rules apply..

Forms of notification /information can be found on your Ohio EPA/Akron Regional Air Quality Management websites.

IF MY NEIGHBORS COMPLAIN, WILL THE FIRE DEPARTMENT INVESTIGATE?

YES: The Fire Department will investigate all complaints of Open Burning. Provided the fire complies with the City of Kent Codified Ordinance for Open Burning (1503.03), it will be permitted to burn. However, the Fire Department will prohibit and **order the extinguishment** of any open burning that is offensive and objectionable due to smoke endangering to persons. The Fire Department will NOT mediate neighborhood disputes. All complaints will be handled according to compliance with the City of Kent Codified Ordinance for Open Burning.

RECREATIONAL FIRES OPEN BURN REGULATIONS FAQ's

City of Kent

WHAT IS OPEN BURNING?

You are open burning any time you light an outdoor fire without a chimney or stack.

ARE RECREATIONAL FIRES PERMITTED IN THE CITY OF KENT?

Yes: Open burning is allowed for the following purposes in Kent without prior permission from the Akron Regional Air Quality Management or the Ohio EPA:

- Cooking for human consumption.
- Designated occupational needs.

Open Burning of ANY kind is prohibited on those days designated Ozone Action Days per Ohio EPA.

IF I WANT A RECREATIONAL FIRE IN MY YARD, ARE THERE RESTRICTIONS?

Yes: The City of Kent has an Open Burning Ordinance. All recreational fires MUST meet the following requirements:

- Notification of the Kent Fire Department is requested PRIOR to the fire being kindled. Please call 330-673-8814 and submit Name, Address, and Duration of fire.
- The location of the fire must be at least fifty (50) feet from any structure or motor vehicle on adjacent property, and provisions must be made to prevent the spread of fire to within fifty (50) feet of structures and motor vehicles. This means keeping combustible ground debris such as leaves and brush away from the fire. (ie. fire pits & portable fire pits **without** a top)
- Fires in approved containers (an enclosure which surrounds and contains embers, hot ashes and sparks sufficiently to prohibit any spread of the fire beyond permissible dimensions) shall be permitted provided they are at least fifteen (15) feet from any structure. (ie. Chiminea's, gas or propane fire places)
- Use only dry seasoned firewood, natural gas or equivalent, or any clean burning fuel with emissions that are equivalent or lower than those caused by the burning of seasoned firewood.
- The fire shall be constantly attended by a competent person until the fire is extinguished. Fire extinguishing equipment shall be readily available/ near by. A garden hose or fire bucket meets this requirement.
- The fire shall be limited to a size NO larger than 3' x 3', and NO taller than two (2) feet high.
- Fires that the Fire Department deem offensive or objectionable due to smoke or odor emissions will be ordered extinguished.

CAN I BURN TRASH, REFUSE OR LAWN WASTE?

No: No person shall burn ANY refuse, rubbish, waste or other trash materials within the State of Ohio. This includes leaves, large uncut limbs or lawn waste.

CAN I HAVE A "BON FIRE"?

Yes: Bon Fires are permitted with PRIOR notification to your local air quality management district or the Ohio EPA for the following - excluding waste disposal purposes:

- Prevention and control of disease or pests.
- Recognized silviculture, range or wildlife management.
- Recognized ceremonial purposes. PRIOR approval required. Total burn area is no greater than five (5) feet in diameter and five (5) feet in height and the duration of burn is no longer than three (3) hours.
- All other stated rules apply.

Forms of notification can be found on your Ohio EPA website.

Akron Regional Air Quality Management information line: 330-375-2545 or 330-375-2480.

IF MY NEIGHBORS COMPLAIN, WILL THE FIRE DEPARTMENT INVESTIGATE?

Yes: The Fire Department will investigate all complaints of Open Burning. Provided the fire complies with the City of Kent Codified Ordinance for Open Burning (1503.03), it will be permitted to burn. However, the Fire Department will prohibit and **order the extinguishment** of any open burning that is offensive and objectionable due to smoke or odor emissions when atmospheric conditions make such fires hazardous or endangering to persons.

The Fire Department will NOT mediate neighborhood disputes. All complaints will be handled according to compliance with the City of Kent Codified Ordinance for Open Burning.

COULD I BE CITED FOR MY FIRE?

Yes: If you don't follow the requirements of the Open Burning Ordinance (City of Kent Codified Ordinances - Chapter 1503) you could be cited. A violation is a misdemeanor of the third degree which could result in a fine of not more than five hundred dollars (\$500.00) or imprisoned not more than sixty days, or both.

The Ohio EPA and the Akron Regional Air Quality Management District has the authority to enforce the State's Open Burning Laws. Violations can result in substantial penalties.

If you have any questions, or would like to report a suspected open burning incident, contact your Ohio EPA district office (800-686-6330) or the City of Kent Fire Department (330-673-8814).

Know your OHIO Outdoor Fire Laws

Ohio Revised Code 1503.18 Regarding Kindled Fires

ORC 1503.18 is under the authority of the Ohio Division of Forestry.

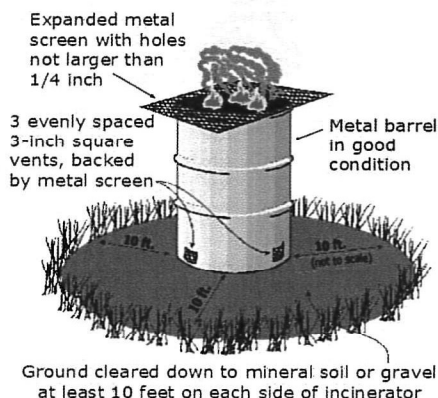
This law prohibits outdoor open burning statewide in unincorporated areas during the months of March, April, May, October, and November between the hours of 6:00 am and 6:00 pm.

This ban includes burning of yard waste, trash, and debris, even in a proper burn barrel.

During Spring, wildfire danger is high before plants have turned green, and in Fall, fire danger is high due to abundant dry leaves and dead grass. Warm, windy weather in both seasons also contribute to elevated fire risk. Always be sure to use a proper burn barrel when burning outdoors during legal hours.

Call your fire department for info about local burning regulations.

Call ODNR Forestry at 877-247-8733 with questions



Ohio Administrative Code 3745.19 Regarding Outdoor Burning

OAC 3745.19 is enforced by the Ohio EPA

EPA notification is required for many types of open burns in Ohio.

Call 614-644-2270 with questions or visit: www.epa.ohio.gov/dapc/general/openburning.aspx for complete rules and to find your local EPA office or air pollution control agency.

EPA Basics for Homeowners

Materials NEVER to be burned at any time or any place in Ohio:

- 1. Food Waste**
- 2. Dead Animals**
- 3. Materials containing rubber, grease, asphalt, or made from petroleum**

OTHER RESTRICTIONS:

- 1. Fires must be more than 1000 feet from neighbor's inhabited building**
- 2. No burning when air pollution alert, warning, or emergency is in effect**
- 3. Fire/smoke cannot obscure visibility on roadway, railways, or airfields**
- 4. No waste generated off the premises may be burned**
- 5. No burning within village or city limits or restricted areas**

**FOLLOW OPEN BURNING LAWS!
AVOID CITATION!
BE SAFE!**

Cooperative Education

Ohio Department of Natural Resources
Division of Forestry
1-877-247-8733
forestry.comments@dnr.state.oh.us
Follow us on Twitter @ohiodnr
www.ohiodnr.com



Ohio Department of Commerce
Division of State Fire Marshal
Fire Prevention Bureau
1-888-243-0305
TTY/TDD: 1-800-750-0750
websfm@com.state.oh.us
Follow us on Twitter @OhioFire
www.com.ohio.gov/fire

**CONFERENCE MEMORANDUM
KENT ADMINISTRATION BUILDING
PROJECT NO. 18023**

CITY COUNCIL MEETING: DESIGN PRESENTATION / DISCUSSION



June 5, 2019

BCI presented three different concepts for how to address the building corner at Haymaker and Water Street.

1. Square
2. Curved
3. Recessed

Elevations were shown with different designs for the windows, brick, and stone on the north and west elevations.

Floor Plans were shown focused on the central lobby areas for each floor of each concept. Different locations of elevator and stairs were represented.

Option 1: Square corner

1. The corner projects out from the building with a square 2-story space (Lower Level and Main Level).
2. One central entry vestibule is provided at Haymaker/Water Streets.
3. The elevator and open stair are shown in the center of the lobby space, thereby creating two separate lobby spaces at the Lower Level.
4. The Main Level Lobby overlooks the 2-story space.

Option 2: Curved corner

1. The corner projects out from the building with a curved 2-story space (Lower Level and Main Level).
2. Two entry vestibules are shown – one at Haymaker and one at Water. This provides circulation on either side of the Main Level Lobby, allowing the center of the space to be more effectively utilized for functions.
3. A covered colonnade is shown along the lower level for both weather protection and to give human scale to the corner/entry of the building.
4. The lobby spaces can be used as one space or two.
5. The elevator has been moved to be opposite the open stair, which is shown adjacent to the Council Chambers.
6. The Main Level Lobby overlooks the 2-story space.

Option 3: Recessed corner

1. The corner is recessed into the building massing at the corner, allowing for more exterior plaza space at the Lower Level entry.
2. A single entry vestibule is centered on the recess.
3. The Main Level Lobby is only one story and interior to the building.
4. The elevator and open stair flank the Lower Level entry vestibule.
5. The Main Level Lobby has a view out the northwest corner of the building, but there is no 2-story space.
6. The Upper Level would require building over the Council Chambers, to replace the office areas (Mayor, City Manager, etc) that are located in the corner on the other options.
7. The exterior elevation shows an upper floor over the Council Chambers.

Exterior Elevation options:

1. Exterior materials will be brick, stone, and aluminum storefront windows.
2. The north elevations showed a variety of window bay treatments.

- a. One shows the Upper Level treated separately as a distinct feature with punched window opening.
- b. One shows vertical window bays extending all three levels, with stone banding between floors.
- c. One shows wider window bays on the upper two floors, with small punched openings in the lower level, with all materials in stone.

DISCUSSIONS:

- The square corner with the center door looks nice, however no one will be approaching the building at the corner. The crosswalks occur at either side.
- The curved corner is dramatic and fits the site. Like the heavy cornice.
- Would like to see some brick elements on the curved corner.
- The curved corner design would incorporate both vertical and horizontal shading elements.
- Can we consider reflective glass?
 - o BCI prefers clear glass to express the transparency of the building and the building function, however some reflective glass may be appropriate at certain levels.
- Would like to see more individual windows instead of large sections of window.
- Would like to see some round-top windows on the north elevation. Either at the lower level or the upper level.

CONSENSUS:

- Prefer the curved corner treatment.
- Like the arch treatment at Council Chambers.
- Want to see brick as the primary material.
- Do not treat the upper level as a separate element in the elevations.
- Lobby stair: move to the north side of the Lobby, allowing more glass between the Lobby and Council Chambers.
- Options to explore:
 - o Provide opinion of probable cost for building the upper level over Council Chambers.
 - o Look at more distinct windows (punched openings) as opposed to ribbon windows.
 - o Look at some curved top windows on the north elevation.

NEXT STEPS:

- BCI to present at the next Council meeting, June 19. 6:30-7:30pm
- Will present the following:
 - o One exterior concept showing all sides of the building.
 - o Options for window configurations.
 - o Revised floor plans.
 - o Updated Opinion of Probable Construction Cost

Nancy Nozik