



CITY OF KENT, OHIO

320 S. Depeyster Street, Kent, OH 44240 (Main Fire Station)
(330) 678-8007 Fax (330) 678-8688

CITY COUNCIL

**WEDNESDAY, JANUARY 16, 2019
SPECIAL MEETING FOR A WORK SESSION AT 7:00 P.M.
REGULAR CITY COUNCIL MEETING AT 7:30 P.M.
WITH AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING**

AGENDA

6:55 P.M. BOARD OF CONTROL

7:00 P.M. SPECIAL MEETING FOR A WORK SESSION – New City Hall with Brandstetter Carroll, Inc.

7:30 P.M. REGULAR COUNCIL

1. ROLL CALL
2. OPENING REMARKS/PLEDGE OF ALLEGIANCE (*Mr. DeLeone*)
3. APPROVAL OF MINUTES
 - 3.1 Regular City Council Meeting of December 19, 2018
4. COMMUNICATIONS
 - 4.1 AUDIENCE (*Visitors wishing to address Council please sign up with the Clerk of Council prior to start of the meeting*)
 - 4.2 WRITTEN (*All placed on file in the Clerk of Council's office*)
 - 4.2.1 Health Board Agenda for January 8, 2019, Statistical report, and Minutes of December 11, 2018 received January 3, 2019.
 - 4.2.2 Sustainability Commission Meeting Agenda for January 7, 2018 and the Minutes of December 4, 2018 received on January 4, 2018.
 - 4.2.3 Letter to Clerk from Board of Elections to verify accuracy of their list of City Officials received January 9, 2019.
 - 4.3 CITY MANAGER'S REPORT
5. STANDING COMMITTEES/ LEGISLATION
 - 5.1 COMMITTEE OF THE WHOLE (*Mayor Fiala*)
 - 5.1.1 COMMITTEE MEETING MINUTES: NONE
 - 5.1.2 ACTION RECOMMENDED: NONE
 - 5.1.3 AUTHORIZE LEGISLATION REPEALING RESOLUTION No. 2018-128
 - 5.1.4 **Draft No. 2019-1: A RESOLUTION REPEALING RESOLUTION NO. 2018-128 AND APPOINTING JONA BURTON AND DAVE MAIL TO THE BOARD OF ZONING APPEALS, AND DECLARING AN EMERGENCY.** (Unauthorized)
 - 5.2 COMMUNITY DEVELOPMENT COMMITTEE (*Kuhar/Rosenberg*)
 - 5.2.1 COMMITTEE MEETING MINUTES **"IN PROGRESS"**

- 5.2.2 **ACTION RECOMMENDED:**
- 1) Approve Dedication of portion of Newcomer Road
 - 2) Authorize submission of the RLF plan to the EDA
 - 3) Approve Easements for 1005 E. Main Street for Waterline and Sidewalk
 - 4) Approve the storm water easement for Unitarian Universalist Church
- 5.2.3 **Draft No. 2019-2: AN ORDINANCE ACCEPTING, FOR DEDICATION PURPOSES, TO THE CITY OF KENT, OHIO, THE STREET RIGHT-OF-WAY AT 4263 NEWCOMER ROAD, AND DECLARING AN EMERGENCY.** (Authorized)
- 5.2.4 **Draft No. 2019-3: A RESOLUTION AUTHORIZING THE RENEWAL OF THE CITY'S ECONOMIC DEVELOPMENT AGENCY REVOLVING LOAN FUND PLAN (EDA RLF PLAN) AS AMENDED, AND DECLARING AN EMERGENCY.** (Authorized)
- 5.2.5 **Draft No. 2019-4: A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ACCEPT TWO (2) EASEMENTS AT 1005 EAST MAIN STREET, AND DECLARING AN EMERGENCY.** (Authorized)
- 5.2.6 **Draft No. 2019-5: A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO GRANT A STORM SEWER EASEMENT TO THE UNITARIAN UNIVERSALIST CHURCH OF KENT, AND DECLARING AN EMERGENCY.** (Authorized)
- 5.2.7 **Draft No. 2019-11: A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ACCEPT AN GENERAL PURPOSE EASEMENT FROM WEST RIVER PLACE, AND DECLARING AN EMERGENCY.** (Unauthorized)
- 5.2.8 **Draft No. 2019-12: A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO GRANT AN ACCESS EASEMENT TO WEST RIVER PLACE, AND DECLARING AN EMERGENCY.** (Unauthorized)

5.3 FINANCE COMMITTEE (DeLeone/Wallach)

- 5.3.1 COMMITTEE MEETING MINUTES **"IN PROGRESS"**
- 5.3.2 **ACTION RECOMMENDED:**
- 1) Approve the City Credit Card Policy with an emergency clause
- 5.3.3 **Draft No. 2019-6: A RESOLUTION ADOPTING THE CITY OF KENT, OHIO CREDIT/DEBIT/PURCHASING CARD POLICY AS APPROVED BY THE CITY MANAGER, OR HIS DESIGNEE, AND DECLARING AN EMERGENCY.** (Authorized)
- 5.3.4 **Draft No. 2019-7: A RESOLUTION ACCEPTING A DONATION IN THE AMOUNT OF \$1,500.00 TO THE CITY OF KENT PARKS & RECREATION DEPARTMENT FROM HENRY V. AND FRANCES W. CHRISTENSON FOUNDATION FOR THE 2019 KENT PARKS & RECREATION BEAUTIFICATION PROGRAM TO PURCHASE ANNUAL FLOWERS AND TREES IN THE PARKS, AND DECLARING AN EMERGENCY.** (Unauthorized)
- 5.3.5 **Draft No. 2019-13: A RESOLUTION AUTHORIZING KENT PARKS & RECREATION TO SUBMIT AN APPLICATION FOR A 2019 CLEAN OHIO TRAIL FUND GRANT, AND DECLARING AN EMERGENCY.** (Unauthorized)

5.4 HEALTH & SAFETY COMMITTEE (Amrhein/Sidoti)

- 5.4.1 COMMITTEE MEETING MINUTES **"IN PROGRESS"**
- 5.4.2 **ACTION RECOMMENDED:**
- 1) Authorize Police towing contract terms, rates & fees by increasing rates from \$90 to \$125 for towing, increasing rates from \$12 to \$20 for impound

storage, strike language in KCO Section 137.11 regarding towing companies maintaining an impound lot within the city, and revise KCO Section 356.02 to allow towing on first offense, with an emergency clause.

5.4.3 *Draft No. 2019-8: AN ORDINANCE AMENDING SECTION 137.11 TITLED "MOTOR VEHICLE TOWING," AND DECLARING AN EMERGENCY.*
(Authorized)

5.4.4 *Draft No. 2019-9: AN ORDINANCE AMENDING SECTION 356.02 TITLED "IMPOUNDING OF VEHICLES; PUBLIC PROPERTY," AND DECLARING AN EMERGENCY.* (Authorized)

5.5 LAND USE COMMITTEE (*Ferrara/Shaffer*)

5.5.1 COMMITTEE MEETING MINUTES: None

5.5.2 ACTION RECOMMENDED: None

5.6 STREETS, SIDEWALKS & UTILITIES COMMITTEE (*Sidoti/Wallach*)

5.6.1 COMMITTEE MEETING MINUTES **"IN PROGRESS"**

5.6.2 ACTION RECOMMENDED:

- 1) Authorize the PARTA/City of Kent Bus Shelter Agreement with an emergency clause

5.6.3 *Draft No. 2019-10: A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ENTER INTO AN AGREEMENT WITH PORTAGE AREA REGIONAL TRANSPORTATION AUTHORITY (PARTA) AND THE CITY OF KENT TO JOINTLY INSTALL BUS PASSENGER SHELTERS, AND DECLARING AN EMERGENCY.* (Authorized)

6. SPECIAL COMMITTEE REPORTS

7. UNFINISHED BUSINESS

8. NEW BUSINESS

8.4 Items needing Council action or referral

8.5 Schedule future Council meetings

8.6 Councilmembers' comments

9. MAYOR'S REPORT

10. EXECUTIVE SESSION IN ACCORDANCE WITH ORC §121.22 Section G, Item (1): *"To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing."*

11. ADJOURNMENT

Posted: January 10, 2019



Tara Grimm, MMC
Clerk of Council

Visit www.kentohio.org for up to the minute Agenda Amendments

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in and City or City Council public meeting or event should contact the Clerk of Council at 330-676-7555 or councilclerk@kent-ohio.org. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight hours prior to the event.

Special Meeting for a Work Session, Regular Council

Meeting Agenda with Executive Session

January 16, 2019

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