



CITY OF KENT, OHIO

320 S. Depeyster Street, Kent, OH 44240 (Main Fire Station)
(330) 678-8007 Fax (330) 678-8688

CITY COUNCIL

**WEDNESDAY, DECEMBER 19, 2018
SWEARING-IN CEREMONY AT 7:25 P.M.
REGULAR CITY COUNCIL MEETING AT 7:30 P.M.**

AGENDA

7:20 P.M. BOARD OF CONTROL

7:25 P.M. SWEARING-IN CEREMONY – Fire Fighter Matthew Bright by Chief John Tosko

7:30 P.M. REGULAR COUNCIL

1. ROLL CALL

2. OPENING REMARKS/PLEDGE OF ALLEGIANCE (*Mr. Amrhein*)

3. APPROVAL OF MINUTES

3.1 Regular City Council Meeting of November 14, 2018

4. COMMUNICATIONS

4.1 AUDIENCE (*Visitors wishing to address Council please sign up with the Clerk of Council prior to start of the meeting*)

4.2 WRITTEN (*All placed on file in the Clerk of Council's office*)

4.2.1 Standing Rock Cemetery Meeting Minutes of November 8, 2018 received November 15, 2018

4.2.2 Civil Service Agenda for November 19, 2018 received November 16, 2018

4.2.3 Notification of no Planning Commission Meetings being held in December received November 15, 2018

4.2.4 Notification of Parks & Recreation Board Meeting on November 29th at 5:30 p.m.

4.2.5 Parks and Recreation Board Packet for November 29, 2018 received November 28, 2018

4.2.6 Sustainability Commission Meeting Agenda for December 4, 2018 and the Minutes of November 13, 2018 received on November 30, 2018.

4.2.7 Health Board Agenda for December 11, 2018, Minutes of November 13, 2018 and November Statistical Report received December 6, 2018.

4.2.8 Liquor License Stock request received December 6, 2018 for Kent ABC Holdings LLC DBA Treno Ristorante & Patio, 152 Franklin Ave., 1st Floor & Basement, Kent. Chief Lee had no objections.

4.3 CITY MANAGER'S REPORT

5. STANDING COMMITTEES/ LEGISLATION

5.1 COMMITTEE OF THE WHOLE (*Mayor Fiala*)

5.1.1 COMMITTEE MEETING MINUTES OF DECEMBER 5, 2018

5.1.2 *ACTION RECOMMENDED:*

- 1) Authorize Resolution of support for ODNR'S Cuyahoga River Water Trail Designation

5.1.3 **BALLOTING FOR BOARDS AND COMMISSIONS**

5.1.4 **AUTHORIZE INSERTION OF NAMES INTO LEGISLATION**

5.1.5 ***Draft No. 2018-126: A RESOLUTION APPOINTING _____ TO THE ARCHITECTURAL REVIEW BOARD, AND DECLARING AN EMERGENCY.***
(Unauthorized)

5.1.6 ***Draft No. 2018-127: A RESOLUTION APPOINTING _____ TO THE BOARD OF HEALTH, AND DECLARING AN EMERGENCY.*** (Unauthorized)

5.1.7 ***Draft No. 2018-128: A RESOLUTION APPOINTING _____, _____, AND _____ TO THE BOARD OF ZONING APPEALS, AND DECLARING AN EMERGENCY.*** (Unauthorized)

5.1.8 ***Draft No. 2018-129: A RESOLUTION APPOINTING _____, AND _____ TO THE COMMUNITY REINVESTMENT AREA HOUSING COUNCIL, AND DECLARING AN EMERGENCY.*** (Unauthorized)

5.1.9 ***Draft No. 2018-130: A RESOLUTION APPOINTING _____ TO THE PARKS AND RECREATION BOARD, AND DECLARING AN EMERGENCY.***
(Unauthorized)

5.1.10 ***Draft No. 2018-131: A RESOLUTION APPOINTING _____ TO THE PLANNING COMMISSION, AND DECLARING AN EMERGENCY.***
(Unauthorized)

5.1.11 ***Draft No. 2018-132: A RESOLUTION OF THE CITY OF KENT SUPPORTING THE ESTABLISHMENT OF THE CUYAHOGA RIVER WATER TRAIL AS A DESIGNATED WATER TRAIL BY THE OHIO DEPARTMENT OF NATURAL RESOURCES; AND DECLARING AN EMERGENCY.*** (Authorized)

5.2 COMMUNITY DEVELOPMENT COMMITTEE (*Kuhar/Rosenberg*)

5.2.1 COMMITTEE MEETING MINUTES OF DECEMBER 5, 2018

5.2.2 *ACTION RECOMMENDED:*

- 1) Authorize the amendment to Title 7 Housing Code for rental licensing with an emergency clause

5.2.3 ***Draft No. 2018-133: AN ORDINANCE AMENDING SECTION 1365.03 "EQUIPMENT AND FACILITY REQUIREMENTS" OF THE KENT CODIFIED ORDINANCES "TITLE SEVEN ENVIRONMENTAL HEALTH AND HOUSING MAINTENANCE CODE", "PART THIRTEEN-BUILDING CODE", TO ENSURE ALL NEW AND EXISTING RESIDENTIAL RENTAL UNITS ARE REQUIRED TO COMPLY WITH THE NEW CO DETECTION REGULATIONS, AND DECLARING AN EMERGENCY.*** (Authorized)

5.2.4 ***Draft No. 2018-134: AN ORDINANCE ENACTING SECTION 1371.021 OF THE KENT CODIFIED ORDINANCES TITLED "APPEALS" UNDER "TITLE SEVEN ENVIRONMENTAL HEALTH AND HOUSING MAINTENANCE CODE", "PART THIRTEEN-BUILDING CODE", AND DECLARING AN EMERGENCY..***
(Authorized)

- 5.2.5 **Draft No. 2018-135: A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO RENEW AN AGREEMENT WITH THE STATE OF OHIO DEVELOPMENT SERVICES AGENCY FROM JANUARY 1, 2019 THROUGH DECEMBER 31, 2021 FOR THE ADMINISTRATION OF A HOUSING REVOLVING LOAN FUND, AND DECLARING AN EMERGENCY.**
(Unauthorized)

5.3 FINANCE COMMITTEE (DeLeone/Wallach)

- 5.3.1 COMMITTEE MEETING MINUTES OF NOVEMBER 7, 2018

- 5.3.2 COMMITTEE MEETING MINUTES OF DECEMBER 5, 2018

5.3.3 ACTION RECOMMENDED:

- 1) Authorize the 2019 Operating Budget with an emergency clause
- 2) Authorize the 2019 Capital Plan with an emergency clause
- 3) Authorize the 2018 Proposed Appropriations Amendment as submitted with an emergency clause
- 4) Authorize the 2018 Budget Allocation Ordinance with an emergency clause
- 5) Authorize the proposed EPA Loan Agreement for the Sanitary Sewer Pump Station with an emergency clause
- 6) Authorize the proposed Federal Grants Policy with an emergency clause
- 7) Authorize the 2019 Position Allocation Ordinance with an emergency clause
- 8) Authorize the Amendment to the General Compensation Plan with an emergency clause

- 5.3.4 **Draft No. 2018-136: AN ORDINANCE AMENDING SECTION 913.05 OF THE KENT CODIFIED ORDINANCES, INCREASING THE WATER RATES OF THE CITY OF KENT, OHIO BY THREE PERCENT (3%) BEGINNING WITH THE FIRST BILLING CYCLE IN JANUARY, 2019, AND DECLARING AN EMERGENCY.** (Authorized)

- 5.3.5 **Draft No. 2018-137: AN ORDINANCE AMENDING SECTION 915.72 OF THE KENT CODIFIED ORDINANCES, INCREASING THE SEWER RATES OF THE CITY OF KENT, OHIO BY THREE PERCENT (3%) BEGINNING WITH THE FIRST BILLING CYCLE IN JANUARY, 2019, AND DECLARING AN EMERGENCY.** (Authorized)

- 5.3.6 **Draft No. 2018-138: A RESOLUTION REQUESTING THE COUNTY AUDITOR TO ADVANCE TAXES FROM THE PROCEEDS OF THE 2018 TAX YEAR COLLECTION PURSUANT TO SECTION 321.34 OF THE OHIO REVISED CODE.** (Authorized)

- 5.3.7 **Draft No. 2018-139: AN ORDINANCE AMENDING ORDINANCE NO. 2017-156, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 13, 2017; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2018; AND DECLARING AN EMERGENCY.** (Authorized)

- 5.3.8 **Draft No. 2018-140: AN ORDINANCE ALLOCATING THE NUMBER OF PERSONS WHO MAY BE EMPLOYED BY THE CITY FOR THE YEAR 2019 WITH RESPECT TO EACH POSITION, TITLE AND WORK CLASSIFICATION RECOGNIZED BY THE CITY, DESIGNATING THE TREATMENT OF SUCH POSITIONS AS FULL OR PART-TIME POSITIONS AND DESIGNATING THE FUND OR FUNDS FROM WHICH EACH SUCH POSITION SHALL BE PAID, AND DECLARING AN EMERGENCY.** (Authorized)

- 5.3.9 **Draft No. 2018-141: AN ORDINANCE AMENDING THE GENERAL COMPENSATION PLAN FOR ALL UNCLASSIFIED AND VARIOUS CLASSIFIED EMPLOYEES OF THE CITY OF KENT, EXCEPT THE CITY MANAGER, FROM JANUARY 1, 2018 THROUGH DECEMBER 31, 2020 TO ADD A NEW POSITION, FULL TIME RECORDS CLERK IN THE POLICE DEPARTMENT, UNDER OFFICE AND CLERICAL PAY CLASSIFICATION 7, AND DECLARING AN EMERGENCY. (Authorized)**
- 5.3.10 **Draft No. 2018-142: AN ORDINANCE APPROPRIATING FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019, AND DECLARING AN EMERGENCY. (Authorized)**
- 5.3.11 **Draft No. 2018-143: A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ENTER INTO A LOAN AGREEMENT WITH THE OHIO EPA'S DIVISION OF ENVIRONMENTAL AND FINANCIAL ASSISTANCE (DEFA) FOR THE CONSTRUCTION OF THE SOUTHWEST SANITARY SEWER PUMP STATION PROJECT, AND DECLARING AN EMERGENCY. (Authorized)**
- 5.3.12 **Draft No. 2018-144: A RESOLUTION ADOPTING THE FEDERAL GRANTS POLICY AS APPROVED BY THE CITY MANAGER, OR HIS DESIGNEE, AND DECLARING AN EMERGENCY. (Authorized)**
- 5.3.13 **Draft No. 2018-145: A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ACCEPT A GRANT REIMBURSEMENT IN THE AMOUNT OF \$1,162.50 FROM THE OHIO ATTORNEY GENERAL'S OFFICE FROM THE "2018-2019 OHIO LAW ENFORCEMENT BODY ARMOR PROGRAM AWARD", AND DECLARING AN EMERGENCY (Unauthorized)**
- 5.3.14 **Draft No. 2018-146: A RESOLUTION ACCEPTING A DONATION IN THE AMOUNT OF \$50.00 EACH FROM LISA & ROBERT SCHWAN AND ROBERT & CONSTANCE CUSTER TO THE CITY OF KENT ANIMAL COMPLIANCE DEPARTMENT IN MEMORY OF CHRIS DIESTEL FOR THE DEPARTMENT TAKING CARE OF HIS TWO (2) DOGS AFTER HIS PASSING, AND DECLARING AN EMERGENCY. (Unauthorized)**

5.4 HEALTH & SAFETY COMMITTEE (Amrhein/Sidoti)

- 5.4.1 COMMITTEE MEETING MINUTES OF NOVEMBER 7, 2018
- 5.4.2 COMMITTEE MEETING MINUTES OF DECEMBER 5, 2018
- 5.4.3 **ACTION RECOMMENDED:**
- 1) Authorize renewal of the Portage County Public Defender Contract with an emergency clause
 - 2) Approve the City Gas Tank Emergency Services Contract with an emergency clause
- 5.3.15 **Draft No. 2018-147: AN ORDINANCE AUTHORIZING THE CITY MANAGER TO CONTRACT, ON BEHALF OF THE CITY OF KENT, WITH THE OFFICE OF THE PUBLIC DEFENDER, PORTAGE COUNTY, FOR THE PROVISION OF LEGAL COUNSEL TO INDIGENT PERSONS CHARGED WITH POTENTIAL PENALTY OF INCARCERATION FOR OFFENSES COMMITTED IN VIOLATION OF THE ORDINANCES OF SAID CITY FOR THE PERIOD JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 AND DECLARING AN EMERGENCY. (Authorized)**

- 5.3.16 **Draft No. 2018-148: A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ENTER INTO AN AGREEMENT WITH CUYAHOGA LANDMARK INCORPORATED FOR THE INSTALLATION OF A TEMPORARY FUEL STATION AND THE PURCHASE OF FUEL FOR CITY PURPOSES, WAIVING COMPETITIVE BIDDING, AND DECLARING AN EMERGENCY.**
(Authorized)

5.5 LAND USE COMMITTEE (*Ferrara/Shaffer*)

- 5.5.1 COMMITTEE MEETING MINUTES: None
5.5.2 *ACTION RECOMMENDED*: None

5.6 STREETS, SIDEWALKS & UTILITIES COMMITTEE (*Sidoti/Wallach*)

- 5.6.1 COMMITTEE MEETING MINUTES OF NOVEMBER 7, 2018
5.6.2 *ACTION RECOMMENDED*: NONE
5.6.3 **Draft No. 2018-149: A RESOLUTION AUTHORIZING THE WATER TAP-IN FOR KELLY DP, LLC OF OHIO AT 5819 RHODES ROAD, OUTSIDE THE CITY OF KENT, AND DECLARING AN EMERGENCY.** (Unauthorized)

6. SPECIAL COMMITTEE REPORTS

7. UNFINISHED BUSINESS

8. NEW BUSINESS

- 8.1 Items needing Council action or referral
8.2 Schedule future Council meetings
8.3 Councilmembers' comments

9. MAYOR'S REPORT

10. ADJOURNMENT

Posted: December 12, 2018



Tara Grimm, MMC
Clerk of Council

Visit www.kentohio.org for up to the minute Agenda Amendments

Any person who requires an auxiliary aid or service for effective communication or a modification of policies and procedures to participate in and City or City Council public meeting or event should contact the Clerk of Council at 330-676-7555 or councilclerk@kent-ohio.org. Any request for auxiliary aid or other accommodation should be made as soon as possible, but no later than forty-eight hours prior to the event.

RESOLUTION NO. 2018-126

A RESOLUTION APPOINTING _____ TO THE ARCHITECTURAL REVIEW BOARD, AND
DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at
least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That _____ is hereby appointed to the **ARCHITECTURAL REVIEW BOARD**.

NAME

TERM

4/20/2019 - 12/31/2022

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person
hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the
Board or Commission to which he or she is appointed, unless one or more of these absences has been
excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and
relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all
deliberations of this Council, and of any of its committees that resulted in such formal action, were in
meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio
Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the
immediate preservation of the public peace, health, safety and welfare of the residents of this City, for
which reason and other reasons manifest to this Council this Resolution is hereby declared to be an
emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, MMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE
CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE
OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____,
ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

RESOLUTION NO. 2018-127

A RESOLUTION APPOINTING _____ TO THE BOARD OF HEALTH, AND
DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That _____ is hereby appointed to the **BOARD OF HEALTH**.

NAME

TERM

01/01/2019 – 12/31/2024

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, CMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

TARA GRIMM, CMC
CLERK OF COUNCIL

RESOLUTION NO. 2018-128

A RESOLUTION APPOINTING _____, _____, AND _____ TO THE BOARD OF ZONING APPEALS, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That _____, _____, and _____ are hereby appointed to the **BOARD OF ZONING APPEALS**.

NAME

TERM

02/07/2019 - 12/31/2022

04/22/2019 - 12/31/2022

04/22/2019 - 12/31/2022

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, CMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

RESOLUTION NO. 2018-129

A RESOLUTION APPOINTING _____, AND _____ TO THE COMMUNITY REINVESTMENT AREA HOUSING COUNCIL, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That _____ and _____ are hereby appointed to the **COMMUNITY REINVESTMENT AREA HOUSING COUNCIL**.

NAME

TERM

02/07/2019 - 12/31/2022

04/22/2019 - 12/31/2022

04/22/2019 - 12/31/2022

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, CMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

RESOLUTION NO. 2018-130

**A RESOLUTION APPOINTING _____ TO THE PARKS AND RECREATION BOARD, AND
DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That _____ is hereby appointed to the **PARKS AND RECREATION BOARD.**

NAME

TERM

01/01/2019 - 12/31/2024

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, CMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

RESOLUTION NO. 2018-131

**A RESOLUTION APPOINTING _____ TO THE PLANNING COMMISSION, AND
DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That _____ is hereby appointed to the **PLANNING COMMISSION.**

NAME

TERM

01/01/2019 - 12/31/2023

SECTION 2. As stated in Section 150.01 of the Codified Ordinances of the City of Kent, any person hereby appointed shall forfeit his or her term if he or she is absent from three (3) regular meetings of the Board or Commission to which he or she is appointed, unless one or more of these absences has been excused by the majority of members thereof.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, CMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

RESOLUTION NO. 2018-132

A RESOLUTION OF THE CITY OF KENT SUPPORTING THE ESTABLISHMENT OF THE CUYAHOGA RIVER WATER TRAIL AS A DESIGNATED WATER TRAIL BY THE OHIO DEPARTMENT OF NATURAL RESOURCES; AND DECLARING AN EMERGENCY.

WHEREAS, the Cuyahoga River Water Trail Partners have proposed the establishment of the Cuyahoga River Water Trail as a means to encourage tourism, educational, historical, cultural, recreational, and eco-friendly activities on the Cuyahoga River; and

WHEREAS, aid Water Trail designation must meet the criteria and guidelines for approval by the Ohio Department of Natural Resources.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. The City of Kent, Ohio declares its support for the establishment of the Cuyahoga River Water Trail as a means to encourage tourism, educational, historical, cultural, recreational, and eco-friendly activities on the Cuyahoga River.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, and for the further reason for Council to declare its support in a timely manner, for which reason and other reasons manifest to this Council, this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, MMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

EXHIBIT"A"

Resolution No. _____: To Support Establishing the Cuyahoga River Water Trail

CITY OF KENT OHIO

319 South Water Street

Kent, Ohio 44240

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF KENT SUPPORTING THE ESTABLISHMENT OF THE CUYAHOGA RIVER WATER TRAIL AS A DESIGNATED WATER TRAIL BY THE OHIO DEPARTMENT OF NATURAL RESOURCES;
AND

WHEREAS, the Cuyahoga River Water Trail Partners have proposed the establishment of the Cuyahoga River Water Trail as a means to encourage tourism, educational, historical, cultural, recreational, and eco-friendly activities on the Cuyahoga River; and

WHEREAS, said Water Trail designation must meet the criteria and guidelines for approval by the Ohio Department of Natural Resources.

NOW, THEREFORE, BE IT RESOLVED by the CITY OF KENT], Portage County, Ohio:

Section 1. The City of Kent, Ohio declares its support for the establishment of the Cuyahoga River Water Trail as a means to encourage tourism, educational, historical, cultural, recreational, and eco-friendly activities on the Cuyahoga River.

Section 2. It is found and determined that all formal actions of the Council concerning and relating to the passage of this Resolution were adopted in open meetings of this Council, and that all deliberations of the Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including all lawful ordinances, resolutions and any applicable provisions of Section 121.22 of the Ohio Revised Code.

EXHIBIT"A"

Section 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the CITY OF KENT and for the further reason for Council to declare its support in a timely manner, and this Resolution shall be in full force and effect immediately after its passage; otherwise, it shall take effect and be in force after the earliest period allowed by law.

ENACTED THIS _____ day of _____, 2018.

[AUTHORIZING OFFICIALS NAME & TITLE]

CITY OF KENT OHIO

Attest:

ORDINANCE NO. 2018-133

AN ORDINANCE AMENDING SECTION 1365.03 "EQUIPMENT AND FACILITY REQUIREMENTS" OF THE KENT CODIFIED ORDINANCES "TITLE SEVEN ENVIRONMENTAL HEALTH AND HOUSING MAINTENANCE CODE", "PART THIRTEEN-BUILDING CODE", TO ENSURE ALL NEW AND EXISTING RESIDENTIAL RENTAL UNITS ARE REQUIRED TO COMPLY WITH THE NEW CO DETECTION REGULATIONS, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent wishes to amend Section 1365.03 "Equipment and Facility Requirements" of the Kent Codified Ordinances to ensure all new and existing residential rental units are required to comply with the new CO detection regulations.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Council does hereby amend Section 1365.03 "Equipment and Facility Requirements" of the Kent Codified Ordinances to comply with Exhibit "A", attached hereto and made a part thereof.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, MMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

1365.03 EQUIPMENT AND FACILITY REQUIREMENTS

(k) Carbon Monoxide Alarms Detection. All residential rental units are required to have carbon monoxide ~~alarms~~ detection if the ~~in~~ new and existing dwelling units ~~that have~~ are served by or the building within which the dwelling units are located contains fuel-fired burning appliances, fuel-burning fireplaces, fuel-burning forced air furnaces, or have attached private garages. ~~and only when any of the conditions described in this section apply.~~

(1) New Dwelling Units. ~~In new dwelling units, carbon monoxide detectors are required to be installed in the locations described in 1165.03(k)(3).~~ Carbon monoxide detection shall be installed in new dwelling units in accordance with the Ohio Fire Code (OFC), Subchapter 1301:7-7-09 Fire Protection Systems, Section 915 "Carbon monoxide detection," paragraphs (O)(1)(a)(915.1.1) to (O)(6)(915.6) and Section 901.4 "Installation."

(2) Existing Dwelling Units. ~~In existing dwelling units, where an application for approval is required for work involving any of the following areas or systems within that dwelling unit, Carbon monoxide~~ ~~alarms~~ are detection shall be installed in existing dwelling units in accordance with paragraph (C)(9)(1103.9) "Carbon Monoxide alarms" as listed in rule 1301:7-7-11 of the Ohio Administrative Code and are required to be installed in the locations described in ~~1165.03(k)(3).~~

- ~~A. The addition or creation of a new sleeping room;~~
- ~~B. An alteration of a sleeping room;~~
- ~~C. An alteration in the immediate vicinity outside of a sleeping room;~~
- ~~D. An addition of, or an alteration to, an attached garage;~~
- ~~E. An addition, alteration, repair or replacement of a fuel fired appliance.~~

(3) Where Required. In ~~new dwelling units and in~~ existing dwelling units described in 1365.03(k)(2), ~~meeting any of the conditions described in Section 1165.03(k)(2), an approved carbon monoxide alarm detection shall be installed outside of each separate sleeping area in the immediate vicinity of the sleeping rooms in those dwelling units~~ in dwelling units outside of each separate sleeping area in the immediate vicinity of the bedrooms. Where a fuel-burning appliance is located within a bedroom or its attached bathroom, carbon monoxide detection shall be installed within the bedroom. Installation shall be in accordance with the Ohio Fire Code (OFC), Subchapter 1301:7-7-09 Fire Protection Systems, Section 915 "Carbon monoxide detection," paragraphs (O)(1)(a)(915.1.1) to (O)(6)(915.6) and Section 901.4 "Installation."

(4) Exceptions. Exceptions to carbon monoxide detection in existing dwelling units described in 1365.03(k)(2) are:

- A. Applicable to forced-air furnaces: Carbon monoxide detection shall not be required in dwelling units where carbon monoxide detection is provided in the first room or area served by each main duct leaving the furnace, and the carbon monoxide alarm signals are automatically transmitted to an approved location.
- B. Applicable to fuel-burning appliances outside of dwelling units and dwelling units with fuel-burning appliances or fuel-burning fireplaces:
 - 1. Carbon monoxide detection shall not be required in dwelling units, where there are no communicating openings between the fuel-burning appliance or fuel-burning fireplace and the dwelling unit.
 - 2. Carbon monoxide detection shall not be required in dwelling units where carbon monoxide detection is provided in an approved location between the fuel-burning appliance or fuel-burning fireplace and the dwelling unit.

C. Applicable to dwelling units with attached private garages:

1. Carbon monoxide detection shall not be required where there are no communicating openings between the private garage and the dwelling unit.
2. Carbon monoxide detection shall not be required in dwelling units located more than one story above or below a private garage.
3. Carbon monoxide detection shall not be required where the private garage connects to the building through an open-ended corridor.
4. Where carbon monoxide detection is provided in an approved location between openings to a private garage and dwelling units, carbon monoxide detection shall not be required in the dwelling units.

(5) Exempt garages. For determining compliance with paragraph (O)(1)(e)(915.1.5) of this rule, an open parking garage complying with Section 406.5 of the building code as listed in rule 1301:7-7-80 of the Administrative Code or an enclosed parking garage complying with Section 406.6 of the building code as listed in rule 1301:7-7-80 of the Administrative Code shall not be considered a private garage.

(6) Detection equipment. Carbon monoxide detection required by 1365.03(k)(1) "New Dwelling Units" and 1365.03(k)(2) "Existing Dwelling Units" shall be provided by carbon monoxide alarms complying with the following:

- A. Power source. Carbon monoxide alarms shall receive their primary power from the building wiring where such wiring is served from a commercial source, and when primary power is interrupted, shall receive power from a battery. Wiring shall be permanent and without a disconnecting switch other than that required for overcurrent protection.
 1. Exception: Where installed in dwelling units without commercial power, battery-powered carbon monoxide alarms shall be an acceptable alternative.
- B. Listings. Carbon monoxide alarms shall be listed in accordance with UL 2034 as listed in rule 1301:7-7-80 of the Ohio Administrative Code.
- C. Combination alarms. Combination carbon monoxide/smoke alarms shall be an acceptable alternative to carbon monoxide alarms. Combination carbon monoxide/smoke alarms shall be listed in accordance with UL 2034 and UL 217 as listed in rule 1301:7-7-80 of the Ohio Administrative Code.
- D. Carbon monoxide detection systems. Carbon monoxide detection systems shall be an acceptable alternative to carbon monoxide alarms and shall comply with the following: paragraphs (O)(5)(a)(915.5.1) to (O)(5)(c)(915.5.3) of this rule.
 1. General. Carbon monoxide detection systems shall comply with NFPA 720 as listed in rule 1301:7-7-80 of the Ohio Administrative Code. Carbon monoxide detectors shall be listed in accordance with UL 2075 as listed in rule 1301:7-7-80 of the Ohio Administrative Code.
 2. Locations. Carbon monoxide detectors shall be installed in the locations specified in 1365.03(k)(3). These locations supersede the locations specified in NFPA 720 as listed in rule 1301:7-7-80 of the Ohio Administrative Code.
 3. Combination detectors. Combination carbon monoxide/smoke detectors installed in carbon monoxide detection systems shall be an acceptable alternative to carbon monoxide detectors, provided they are listed in accordance with UL 2075 and UL 268 as listed in rule 1301:7-7-80 of the Ohio Administrative Code.

EXHIBIT "A"

(7) Maintenance. Carbon monoxide alarms and carbon monoxide detection systems shall be maintained in accordance with NFPA 720 as listed in rule 1301:7-7-80 of the Ohio Administrative Code. Carbon monoxide alarms and carbon monoxide detectors that become inoperable or begin producing end-of-life signals shall be replaced.

Insert new section below into TITLE SEVEN to allow for appeals:

1371.021 APPEALS.

All appeals of any requirement provided under "TITLE SEVEN - Environmental Health and Housing Maintenance Code" of "PART THIRTEEN-BUILDING CODE" shall be to the City of Kent Board of Building Appeals as provided in KCO 1309.

ORDINANCE NO. 2018-134

AN ORDINANCE ENACTING SECTION 1371.021 OF THE KENT CODIFIED ORDINANCES TITLED "APPEALS" UNDER "TITLE SEVEN ENVIRONMENTAL HEALTH AND HOUSING MAINTENANCE CODE", "PART THIRTEEN-BUILDING CODE", AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent wishes to enact Section 1371.021 of the Kent Codified Ordinances titled "Appeals" under "Title Seven Environmental Health and Housing Maintenance Code", "Part Thirteen-Building Code".

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (7) of all members elected thereto concurring:

SECTION 1. That Council does hereby enact Section 1371.021 per Exhibit "A", attached hereto and made a part thereof.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, MMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

EXHIBIT “A”

1371.021 APPEALS.

All appeals of any requirement provided under “TITLE SEVEN - Environmental Health and Housing Maintenance Code” of “PART THIRTEEN-BUILDING CODE” shall be to the City of Kent Board of Building Appeals as provided in KCO 1309.

RESOLUTION 2018-135

A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO RENEW AN AGREEMENT WITH THE STATE OF OHIO DEVELOPMENT SERVICES AGENCY FROM JANUARY 1, 2019 THROUGH DECEMBER 31, 2021 FOR THE ADMINISTRATION OF A HOUSING REVOLVING LOAN FUND, AND DECLARING AN EMERGENCY.

WHEREAS, the State of Ohio Development Services Agency administers the federal Community Development Block Grant (CDBG) Program and the HOME Investment Partnerships (HOME) Program for the State of Ohio; and

WHEREAS, the City of Kent has been determined to be an eligible recipient of CDBG and/or HOME funds;

WHEREAS, the City of Kent has been awarded CDBG and/or HOME funds from the State of Ohio Development Services Agency for use to finance eligible activities that may generate program income as defined;

WHEREAS, the City of Kent is permitted to establish renew the Housing Revolving Loan Fund to improve the affordable housing stock in the City, and to provide for the housing needs of low- and moderate-income persons through the Housing Revolving Loan Fund; and

WHEREAS, time is of the essence for execution of this Agreement so that the City of Kent may begin receiving funds.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That the City Manager, or his designee, be and is hereby authorized to renew an agreement with the State of Ohio Development Services Agency from January 1, 2019 through December 31, 2021 for the administration of a Housing Revolving Loan Fund, said agreement is attached hereto as Exhibit "A" and hereby approved by this Council.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, MMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

HOUSING REVOLVING LOAN FUND ADMINISTRATION AGREEMENT

This Housing Revolving Loan Fund Administration Agreement (the "Agreement") is made and entered into by and between the **State of Ohio, Development Services Agency**, located at 77 South High Street, P.O. Box 1001, Columbus, Ohio 43216-1001 (the "Grantor"), and the City of Kent, located at 215 E Summit St Kent, OH 44240-3649 with F.T.I. Number: FTI 346001563 (the "Grantee"), and shall be effective beginning **January 1, 2019** (the "Effective Date") and terminate **December 31, 2021** (the "Termination Date").

BACKGROUND INFORMATION

A. Grantor, through its Office of Community Development ("OCD"), administers the federal Community Development Block Grant ("CDBG") Program and the HOME Investment Partnerships ("HOME") Program for the State of Ohio.

B. Grantee has been determined to be an eligible recipient of CDBG and/or HOME funds and Grantee has been awarded CDBG and/or HOME funds from the Grantor for use to finance eligible activities that may generate Program Income as defined herein.

C. Grantor has recognized the positive impact on community development initiatives when the use of Program Income is locally determined. Grantor has permitted the establishment of Housing Revolving Loan Funds within local political subdivisions to meet the primary development goals of: 1) improving the affordable housing stock; and 2) providing for the affordable housing needs of low-and moderate-income persons in designated areas of the Housing Revolving Loan Fund.

D. Grantor desires to have Grantee to administer a Housing Revolving Loan Fund using the CDBG and/or Home Program Income and Grantee desires to administer a Housing Revolving Loan Fund using the CDBG and/or Home Program Income for the purposes stated above.

E. Grantee has adopted a Resolution or Ordinance authorizing the execution of this Agreement.

NOW THEREFORE, in consideration of the foregoing and the mutual promises and covenants hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

STATEMENT OF THE AGREEMENT

1. **Housing Revolving Loan Fund Capitalization.** Grantee shall deposit any and all Housing Program Income into a Housing Revolving Loan Fund account held by the Grantee.

2. **Definitions.**

a.) Housing Revolving Loan Fund ("RLF") is a separate fund established for the purpose of accounting for Housing Program Income and of carrying out the specific activities designated in OCD's Housing Handbook and the applicable Community Housing Impact and Preservation (CHIP) Program Application Instructions, which, in turn, generate payments to the fund ("RLF Funds") for the continued use in carrying out the same activities.

b.) Housing Program Income is defined as gross income received by the recipient directly generated from the use of Ohio State Administered CDBG Program funds and/or Ohio State Administered HOME Program funds for housing activities.

3. **RLF Plan and Use of Funds.** Grantee has adopted the Local Housing Policy and Procedures Manual that has been previously submitted and approved by the Grantor. The Local Housing Policy and Procedures Manual must include the policies and procedures established by Grantor. Any changes to the Local Housing Policy and Procedures Manual must be submitted to Grantor for review and approval. Grantee shall use the Housing RLF Funds solely for the stated purposes set forth in this Agreement, OCD's Housing Handbook, the applicable CHIP Program Application Instructions, and the Local Housing Policy and Procedures Manual. All Housing Program Income funds must be expended in compliance with all CHIP Program requirements, including those found in Grantor's Non-Participating Jurisdiction Housing Handbook and the current Ohio Consolidated Plan.

4. **Program Income Distribution for CHIP Program Partnerships.** Grantee shall distribute Housing Program Income generated by an activity partially assisted with RLF Funds contributed by multiple CHIP Program Partners in conformance with the Grantee's OCD-approved CHIP Program Partnership Agreement.

5. **Project Approvals.** Grantee shall submit to Grantor a request for approval if the proposed project does not meet the requirements of this Agreement, OCD's Housing Handbook, the applicable CHIP Program Application Instructions, and/or the Local Housing Policy and Procedures Manual. Grantee must receive Grantor's written approval prior to the commencement of the Grantee's local project.

6. **National Objective/Income Eligibility Requirements.** Grantee shall ensure that all projects funded as a result of this Agreement meet the applicable CDBG national objective and HOME income eligibility requirements of the provision of a housing related direct benefit for low-and-moderate income persons.

7. **Subrecipient Agreements.** Grantee shall not subgrant the Housing Program Income funds to any other local political jurisdiction or non-profit agency. Grantee may contract with a non-profit agency to administer the RLF Funds, but the funds are to remain with the Grantee in the Revolving Loan Fund Account. If there is a change in the designated administrative agent of the RLF Funds, it is the responsibility of the Grantee to notify OCD within fifteen (15) days of any change in status of the designated administrative agent.

8. **Accounting of RLF Funds.** CDBG RLF Funds and HOME RLF Funds shall be deposited and maintained in separate fund accounts upon the books and records of Grantee (the "Accounts"). Grantee shall keep all records of the Accounts in a manner that is consistent with generally accepted accounting principles. All disbursements from the Accounts shall be for obligations incurred in the performance of this Agreement and shall be supported by contracts, invoices, vouchers, and other data, as appropriate, evidencing the necessity of such expenditure.

9. **Reporting Requirements.** Grantee shall submit RLF Status Reports to Grantor no more than (30) days after notification of the RLF Status Report request. RLF Status Reports may include but are not limited to the following: program income; program activities; and program outcomes.

10. **Compliance with General CDBG and HOME Requirements.** Grantee shall comply with all applicable provisions of the statutes, rules, regulations and guidelines as passed by Congress or promulgated by the Secretary of the Department of Housing and Urban Development (HUD).

11. **Compliance with Environmental Requirements.** Grantee shall comply with the provisions of 24 CFR Part 58, Environmental Review Procedures for Entities Assuming HUD Environmental Responsibilities, for all activities funded with Housing Program Income.

a. **Use of Housing Program Income in association with an active Community Housing Impact and Preservation (CHIP) Program Grant.**

i. If Grantee is the responsible entity for an active CHIP grant and Grantee uses its Housing Program Income to assist a CHIP-funded activity, the environmental procedures associated with the CHIP grant shall fulfill the environmental requirements for the Housing Program Income. Grantee does not submit separate Request for Release of Funds and/or Certification documentation to Grantor for the Housing Program Income, and Grantor does not issue a Project Specific Release of Funds Respecting Environmental Grant Conditions for the Housing Program Income.

ii. If Grantee is a partnering jurisdiction committing Housing Program Income to an active CHIP Program partnership, Grantee must prepare environmental review records, publish applicable public notices, and submit Request for Release of Funds and/or Certification documentation to Grantor for each activity assisted with Housing Program Income. Grantee may not commit Housing Program Income or initiate project work until Grantor issues a Project Specific Release of Funds Respecting Environmental Grant Conditions for the Housing Program Income and Grantee fulfills any applicable site-specific environmental review requirements.

b. **Use of Housing Program Income independent of a Community Housing Impact and Preservation (CHIP) Program Grant.** If Grantee uses Housing Program Income independent of an active CHIP-funded activity, Grantee must prepare environmental review records, publish any applicable public notices, and submit Request for Release of Funds and/or Certification documentation to Grantor. Grantee may not commit Housing Program Income or initiate project work until Grantor issues a Project Specific Release of Funds Respecting Environmental Grant Conditions for the Housing Program Income and Grantee fulfills any applicable site-specific environmental review requirements.

12. **Acquisition and Relocation.** Grantee shall comply with the relocation requirements of Title II and the acquisition requirements of Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and the implementation regulations set forth in 570.488 and 49 CFR Part 24 as they apply to the activities covered by this Agreement. Grantee shall comply with the process established under the Anti-Displacement and Relocation Plan.

13. **Term of the Agreement.** This Agreement shall begin on the Effective Date and shall terminate on the Termination Date, unless otherwise modified pursuant to Section 30(f) herein. At least sixty (60) days prior to the Termination Date, Grantor will determine if the Grantee continues to have the capacity to administer the Housing RLF Funds based on the performance of the Grantee and its designated administrative agent. Grantor shall promptly notify Grantee in writing of a determination questioning administrative capacity. Grantor reserves the right to determine if the State of Ohio will renew this Agreement to allow the Grantee to continue to administer the RLF, have the Grantee close out the RLF by executing a CDBG and/or HOME Closeout Agreement or recapture the RLF Funds.

14. **Records, Access and Maintenance.** Grantee shall establish and maintain for at least three (3) years from the expiration of this Agreement, all direct information and such records as are reasonably related to the administration of an RLF as set forth in OCD's Housing Handbook. Both parties further agree that records required by the Grantor with respect to any questioned costs, audit disallowances, litigation or dispute between the Grantor and the Grantee shall be maintained for the time needed for the

resolution of said question and that in the event of early termination of this Agreement as provided in Section 21 of this Agreement, or if for any other reason the Grantor shall require a review of the records related to the RLF Funds, the Grantee shall, at its own cost and expense, segregate all such records related to the Housing RLF Funds from its other records of operation.

15. Inspections. At any time during normal business hours upon three days prior written notice and as often as Grantor may deem necessary and in such a manner as not to interfere unreasonably with the normal business operations, Grantee shall make available to Grantor and its agents, appropriate state agencies or officials, HUD officials and the U.S. Government Accountability Office (GAO) for examination, all of its records with respect to matters covered by this Agreement including, but not limited to, records of personnel and conditions of employment and shall permit Grantor to audit, examine and make excerpts or transcripts from such records.

16. Audits. The Grant Funds shall be audited according to the requirements of 2 CFR 200. In addition, Grantee must follow the guidelines provided in the OCD Financial Management Rules and Regulations Handbook. The Grantee shall submit to the Federal Audit Clearinghouse (FAC) and make available for public inspection a copy of the single audit, data collection form, and reporting package as described in 2 CFR 200 within the earlier of 30 days after receipt of the auditor's report(s) or nine months after the end of the audit period. No later than seven (7) days following submission to the FAC, the Grantee must notify ODSA at singleaudit@development.ohio.gov that the single audit was submitted to the FAC. A copy of the audit report may be attached, but is not required.

17. Equal Employment Opportunity. Grantee will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, disability, age, military status, or ancestry. Grantee will take affirmative action to ensure that applicants are considered for employment and that employees are treated during employment, without regard to their race, religion, color, sex, national origin, disability, age, military status, or ancestry. Grantee will, in all solicitations or advertisements for employees placed by or on behalf of Grantee, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, national origin, disability, age, military status or ancestry. Grantee will incorporate the requirements of this paragraph in all of its respective contracts for any of the work for which the RLF Funds are expended (other than subcontracts for standard commercial supplies or raw materials), and Grantee will require all of its subcontractors for any part of such work to incorporate such requirements in all subcontracts for such work.

18. Prevailing Wage Rates and Labor Standards. In the commission of any Project(s) wherein federal funds are used to finance construction work as defined in the Code of Federal Regulations (CFR) Title 29, Part 5 to the extent that such activity is subject to the Davis-Bacon Act (40 United States Code (U.S.C.) 3141 to 3148, as amended), all laborers and mechanics employed by contractors or subcontractors on any such construction work assisted under this Agreement shall be paid the wages that have been determined by the U.S. Secretary of Labor to be the wages prevailing for the corresponding classes of laborers and mechanics employed on project(s) of a character similar to the contract work in the civil subdivision of the state wherein the work is to be performed. In addition, all laborers and mechanics employed by contractors or subcontractors on such construction work assisted under this Agreement shall be paid overtime compensation in accordance with the provisions of the Contract Work Hours and Safety Standards Act, 40 U.S.C. 3701 to 3708. Furthermore, Grantee shall require that all contractors and subcontractors shall comply with all regulations issued pursuant to these acts and with other applicable federal and state laws and regulations.

In the event that the construction work to be undertaken does not lie within the purview of the Davis-Bacon Act, and neither the federal government nor any of its agencies prescribes predetermined minimum wages to be paid to mechanics and laborers to be employed in the construction work to be assisted by this Project(s), Grantee will comply with the provisions of Ohio Revised Code (ORC) Sections 4115.03 to 4115.16, inclusive, as applicable, with respect to the payment of all mechanics and laborers employed in such construction work.

19. Use of Federal Grant Funds. Grantee acknowledges that this Agreement involves the use of federal funds and as such, is subject to audit by the agency of the United States Government granting the funds to Grantor for the purposes of performing the work and activities as listed in the Grantee's RLF project report forms and in conformance with OCD's Revolving Loan Fund Policies and Procedures Manual, OCD's Housing Handbook, and the Local Housing Policy and Procedures Manual. Grantee shall fully reimburse Grantor for any cost of Grantee which is disallowed by said federal agency and which must be refunded thereto by Grantor.

20. Property and Equipment Purchases. All items purchased by Grantee are and shall remain the property of Grantee, except if Grantor exercises its right to terminate this Agreement pursuant to paragraph 21, in which case all property and equipment purchased by Grantee with any Grant Funds herein awarded shall revert to Grantor. Grantee shall provide for the security and safekeeping of all items obtained through this Agreement.

21. Termination.

- a. Grantor may immediately terminate this Agreement by giving reasonable written notice of termination to Grantee for any of the following occurrences:
 - i. Failure of Grantee to fulfill in a timely and proper manner any of its obligations under this Agreement.
 - ii. Failure of Grantee to submit any report required by this Agreement that is complete and accurate.
 - iii. Failure of Grantee to use the Grant Funds for the stated purposes in this Agreement.
 - iv. Cancellation of the grant of funds from HUD.

- b. **Early Termination:** Grantor may also terminate this Agreement if Grantee (i) defaults under another Agreement between the Grantor and/or the Tax Credit Authority and Grantee and/or the Clean Ohio Council, (ii) admits Grantee's inability to pay its debts as such debts become due, (iii) Grantee commences a voluntary bankruptcy, (iv) an involuntary bankruptcy action occurs against Grantee which remains undismissed or unstayed for 60 days, (v) Grantee fails to meet the minimum funding requirements under the Employee Retirement Income Security Act or other such employee benefits plan, or (vi) Grantor has reason to believe Grantee has ceased operations at the Project location. The events permitting early termination by Grantor shall be considered a default by Grantee and subject to the Effects of Termination under Section 18 of this Agreement.
- c. Grantor reserves the right to suspend the administration of the RLF at any time for failure of the Grantee or its designated administrative agent to administer the local RLF in compliance with the OCD's Housing Policies and Procedures Manual which is not attached but incorporated herein by reference. Throughout this Agreement, Grantee and any designated administrative agent must continue to demonstrate administrative capacity in the administration of the RLF. Failure to accurately report on the RLF Funds could result in Grantor placing the RLF Funds on hold or recapturing the RLF Funds. Grantor also reserves the right to request the RLF Funds be returned to the State of Ohio upon failure to comply with the OCD RLF Policies and Procedures Manual.

22. Effects of Termination. Within 60 days after termination of this Agreement, Grantee shall surrender all reports, documents, and other materials assembled and prepared pursuant to this Agreement, which shall become the property of Grantor, unless otherwise directed by Grantor. After receiving written notice of termination, Grantee shall incur no new obligations and shall cancel as many outstanding obligations as possible. Upon compliance with this Section, Grantee shall receive compensation for all activities satisfactorily performed prior to the effective date of termination.

23. Forbearance Not a Waiver. No act of forbearance or failure to insist on the prompt performance by Grantee of its obligations under this Agreement, either express or implied, shall be construed as a waiver by Grantor of any of its rights hereunder.

24. Conflict of Interest. No personnel of Grantee, contractor of Grantee or personnel of any such contractor, and no public official who exercises any functions or responsibilities in connection with the review or approval of any work completed under this Agreement, shall, prior to the completion of such work, voluntarily or involuntarily acquire any personal interest, direct or indirect, which is incompatible or in conflict with the discharge or fulfillment of his or her functions or responsibilities with respect to the completion of the work contemplated under this Agreement. Grantee shall immediately disclose in writing to Grantor any such person who, prior to or after the execution of this Agreement, acquires any personal interest, voluntarily or involuntarily. Grantee shall cause any such person who, prior to or after the execution of this Agreement, acquires any personal interest, voluntarily or involuntarily, to immediately disclose such interest to Grantor in writing. Thereafter, such person shall not participate in any action affecting the work under this Agreement unless Grantor determines that, in light of the personal interest disclosed, his or her participation in any such action would not be contrary to the public interest.

25. Liability. Unless Grantee is an Ohio political sub-division and can prove to Grantor that it is self-insured, Grantee shall maintain liability and property insurance to cover actionable legal claims for liability or loss which are the result of injury to or death of any person, damage to property (including property of Grantor) caused by the negligent acts or omissions, or negligent conduct of Grantee, to the extent permitted by law, in connection with the activities of this Agreement. Furthermore, each party to this Agreement agrees to be liable for the negligent acts or negligent omissions by or through itself, its employees, agents and subcontractors. Each party further agrees to defend itself and themselves and pay any judgments and costs arising out of such negligent acts or omissions, and nothing in this Agreement shall impute or transfer any such liability from one to the other.

26. Adherence to State and Federal Laws, Regulations.

- a. **General.** Grantee shall comply with all applicable federal, state and local laws in the performance of Grantee's obligations under this Agreement, the completion of the Project and the operation of the Project as long as Grantee has any obligation to Grantor under this Agreement. Without limiting the generality of such obligation, Grantee shall pay or cause to be paid all unemployment compensation, insurance premiums, workers' compensation premiums, income tax withholding, social security withhold, and any and all other taxes or payroll deductions required for all employees engaged by Grantee in connection with the Project, and Grantee shall comply with all applicable environmental, zoning, planning and building laws and regulations.
- b. **Ethics.** Grantee, by its signature on this document, certifies: (1) it has reviewed and understands the Ohio ethics and conflicts of interest laws including, without limitation, ORC Section 102.01 et seq., Sections 2921.01, 2921.42, 2921.421, 2921.43, and 3517.13(I) and (J), and (2) will take no action inconsistent with those laws, as any of them may be amended or supplemented from time to time. Grantee understands that failure to comply with the Ohio ethics and conflict of interest laws, is in itself, grounds for termination of this Agreement and the grant of funds made pursuant to this Agreement and may result in the loss of other contracts or grants with the State of Ohio.

27. Outstanding Liabilities. Grantee represents and warrants that it does not owe: (1) any delinquent taxes to the State of Ohio (the "State") or a political subdivision of the State; (2) any amount to the State or a state agency for the administration or enforcement of any environmental laws of the State; and (3) any other amount to the State, a state agency or a political subdivision of the State that are past due, whether or not the amounts owed are being contested in a court of law.

28. Falsification of Information. Grantee affirmatively covenants that it has made no false statements to Grantor in the process of obtaining this award of the Grant Funds. If Grantee has knowingly made a false statement to Grantor to obtain this award of the Grant Funds, Grantee shall be required to return all the Grant Funds immediately pursuant to ORC Section 9.66(C) (2) and shall be ineligible for any future economic development assistance from the State, any state agency or a political subdivision pursuant to ORC Section 9.66(C) (1). Any person who provides a false statement to secure economic development assistance may be guilty of falsification, a misdemeanor of the first degree, pursuant to ORC 2921.13(F)(1), which is punishable by a fine of not more than \$1,000 and/or a term of imprisonment of not more than one hundred eighty (180) days.

29. Public Records. Grantee acknowledges that this Agreement and other records in the possession or control of Grantor regarding the Project are public records under ORC Section 149.43 and are open to public inspection unless a legal exemption applies.

30. Miscellaneous.

- a. Governing Law. This Agreement shall be governed by the laws of the State of Ohio as to all matters, including but not limited to matters of validity, construction, effect and performance.
- b. Forum and Venue. Grantee irrevocably submits to the non-exclusive jurisdiction of any federal or state court sitting in Columbus, Ohio, in any action or proceeding arising out of or related to this Agreement, Grantee agrees that all claims in respect of such action or proceeding may be heard and determined in any such court, and Grantee irrevocably waives any objection it may now or hereafter have as to the venue of any such action or proceeding brought in such court or that such court is an inconvenient forum. Nothing in this Agreement shall limit the right of Grantor to bring any action or proceedings against Grantee in the courts of any other jurisdiction. Any actions or proceedings by Grantee against Grantor or the State of Ohio involving, directly or indirectly, any matter in any way arising out of or related to this Agreement shall be brought only in a court in Columbus, Ohio.
- c. Entire Agreement. This Agreement, including its exhibits and documents incorporated into it by reference, constitutes the entire agreement and understanding of the parties with respect to its subject matter. Any prior written or verbal agreement, understanding or representation between parties or any of their respective officers, agents, or employees is superseded and no such prior agreement, understanding or representation shall be deemed to affect or modify any of the terms or conditions of this Agreement.
- d. Severability. Whenever possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement is held to be prohibited by or invalid under applicable law, such provision shall be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of such provisions of this Agreement.
- e. Notices. All notices, consents, demands, requests and other communications which may or are required to be given hereunder shall be in writing and shall be deemed duly given if personally delivered or sent by United States mail, registered or certified, return receipt requested, postage prepaid, to the addresses set forth hereunder or to such other address as the other party hereto may designate in written notice transmitted in accordance with this provision.
 - i. In the case of Grantor, to:

Ohio Development Services Agency
Office of Community Development
77 South High Street, P.O. Box 1001
Columbus, Ohio 43216-1001
Attention: Deputy Chief
 - ii. In the case of Grantee, to:

Grantee Name: City of Kent

Address: 215 E Summit St

City, State, Zip: Kent OH, 44240-3649

Attention: _____
- f. Amendments or Modifications. Either party may at any time during the term of this Agreement request amendments or modifications, as described in the applicable State of Ohio Consolidated Plan Submission. Requests for amendment or modification of this Agreement shall be in writing and shall specify the requested changes and the justification of such changes. The parties shall review the request for modification in terms of the regulations and goals relating to the Project(s). Should the parties consent to modification of this Agreement, then an amendment shall be drawn, approved, and executed in the same manner as the original agreement.

EXHIBIT "A"

- g. Pronouns. The use of any gender pronoun shall be deemed to include all the other genders, and the use of any singular noun or verb shall be deemed to include the plural, and vice versa, whenever the context so requires.
- h. Headings. Section headings contained in this Agreement are inserted for convenience only and shall not be deemed to be a part of this Agreement.
- i. Assignment. Neither this Agreement nor any rights, duties, or obligations described herein shall be assigned, subcontracted or subgranted by Grantee without the prior express written consent of Grantor.
- j. Permissible Expenses. If "travel expenses," as defined in Ohio Administrative Code Section 126-1-02 (the "Expense Rule"), are a cost of the Project eligible for reimbursement with Grant Funds, Grantee shall be reimbursed accordingly. Grantee agrees that it shall not be reimbursed and Grantor shall not pay any items that are deemed to be "non-reimbursable travel expenses" under the Expense Rule, whether purchased by the Grantee or Grantor or their respective employees or agents.
- k. Binding Effect. Each and all of the terms and conditions of this Agreement shall extend to and bind and inure to the benefit of Grantee, its successors and permitted assigns.
- l. Survival. Any provision of this Agreement which, by its nature, is intended to survive the expiration or other termination of this Agreement shall so survive and shall benefit the parties and their respective successors and permitted assigns.
- m. Counterparts; PDF Accepted. This Agreement may be executed in any number of counterparts, each of which when so executed shall be deemed to be an original and all of which taken together shall constitute one and the same agreement. Copies of signatures sent by facsimile transmission or provided electronically in portable document format ("PDF") shall be deemed to be originals for purposes of execution and proof of this Agreement

EXHIBIT "A"

Signature: Each of the parties has caused this Housing Revolving Loan Fund Administration Agreement to be executed by its authorized representatives as of the dates set forth below, their respective signatures effective as of the Effective Date:

GRANTEE:

GRANTOR:

City of Kent

**State of Ohio
Development Services Agency**

Dave Ruller, City Manager

David Goodman, Director

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

ORDINANCE NO. 2018-136

AN ORDINANCE AMENDING SECTION 913.05 OF THE KENT CODIFIED ORDINANCES, INCREASING THE WATER RATES OF THE CITY OF KENT, OHIO BY THREE PERCENT (3%) BEGINNING WITH THE FIRST BILLING CYCLE IN JANUARY, 2019, AND DECLARING AN EMERGENCY.

WHEREAS, the cost of treating potable water at the City of Kent water treatment plant has increased; and

WHEREAS, the City of Kent needs to increase its charges to the utility customers that generate the water by three percent (3%) beginning in January, 2019 to cover said cost increases;

WHEREAS, the current rates do not generate sufficient funds to upgrade and maintain the infrastructure as needed or to cover the increased costs of the chemicals needed to process the water; and

WHEREAS, time is of the essence, to allow the rate increase to take effect with the first billing cycle in January, 2019.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Section 913.05 of the Kent Codified Ordinances be amended to reflect a nine percent (9%) increase in water treatment rates as shown in the attached draft, marked Exhibit "A", attached hereto and made a part hereof, effective for the first billing cycle in January, 2018.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, MMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

EXHIBIT "A"

913.05 RATES AND CHARGES: WATER REVENUE FUND.

(c) For the purposes provided in subsection (b) hereof, the following rates for the product and services of the system are hereby established:

Subject to the minimum charges described below:

Effective for the first billing cycle in January ~~2018~~ **2019**.

~~\$38.17~~ **\$39.32** For each 1,000 cubic feet of water consumed up to and including 100,000 cubic feet per month;

~~\$36.38~~ **\$37.48** For each 1,000 cubic feet of water consumed in excess of 100,000 cubic feet per month up to and including 300,000 cubic feet per month; and

~~\$34.37~~ **\$35.40** For each 1,000 cubic feet of water consumed in excess of 300,000 cubic feet per month.

MINIMUM CHARGE PER MONTH

Water Meter Line		Quantity (cu. Ft.)		Monthly Minimum Charges	
Size Charge (inches)					
3/4 and 5/8		300		11.47	11.81
1		900		34.37	35.40
1.5		1800		68.74	70.80
2		2400		91.64	94.39
3		3400		129.81	133.70
4		4500		171.81	176.96
6		9000		343.61	353.92
8		15000		572.69	589.87
10		22500		859.02	884.79
12		36000		1374.42	1415.65

(d) In future years, rates for conducting and managing the water production system to supply potable water will increase as follows:

(1) The water rate billing for 2020 will increase by three percent (3%);

~~(1)~~ **(2)** The water rate billing ~~2019~~ **2020** and every year thereafter, will increase by three percent (3%);

~~(2)~~ **(3)** City Council reserves the right to review these increases annually during the capital budget review.

ORDINANCE NO. 2018-137

AN ORDINANCE AMENDING SECTION 915.72 OF THE KENT CODIFIED ORDINANCES, INCREASING THE SEWER RATES OF THE CITY OF KENT, OHIO BY THREE PERCENT (3%) BEGINNING WITH THE FIRST BILLING CYCLE IN JANUARY, 2019, AND DECLARING AN EMERGENCY.

WHEREAS, the cost of treating wastewater at the City of Kent wastewater treatment plant has increased; and

WHEREAS, the City of Kent needs to increase its charges to the utility customers that generate the wastewater by three percent (3%) beginning in January, 2019 to cover said cost increases;

WHEREAS, the current rates do not generate sufficient funds to upgrade and maintain the infrastructure as needed; and

WHEREAS, time is of the essence, to allow the rate increase to take effect with the first billing cycle in January, 2019.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Section 915.72 of the Kent Codified Ordinances be amended to reflect a three percent (3%) increase in wastewater treatment rates as shown in the attached draft, marked Exhibit "A", attached hereto and made a part hereof, effective for the first billing cycle in January, 2018.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, MMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

EXHIBIT "A"

915.72 WASTEWATER TREATMENT RATES.

(g) For lots, parcels of land, building or premises using water exclusively supplied by the City, such sewage service charge or rental shall be based upon the quantity of water used thereon or therein, as measured by the City water meters installed or approved by the Director and shall be at the rate of ~~fifty-three dollars and sixty-one cents (\$53.61)~~ **fifty-five dollars and twenty two cents (\$55.22)** for each 1,000 cubic feet of water consumed that in no event shall such sewage service charge or rental be less than the ~~\$53.61~~ **\$55.22** amount determined by application of the following schedules to each connection with the works which amount is hereby declared to a minimum charge.

(h) Effective for the first billing cycle January 1, ~~2018~~ **2019**:

MINIMUM CHARGE PER MONTH

Water Meter Line					
Size Charge (inches)		Quantity (cu. Ft.)		Monthly Minimum Charges	
3/4 and 5/8		300		16.10	16.58
1		900		48.26	49.71
1.5		1800		96.50	99.40
2		2400		128.67	132.53
3		3400		182.29	187.76
4		4500		241.27	248.51
6		9000		482.56	497.04
8		15000		804.23	828.36
10		22500		1206.37	1242.56
12		36000		1930.16	1988.06

(e) (i) Thereafter, the rates for processing sewage will increase as follows:

(1) The sewer rate billing in 2020 will increase by three percent (3%).

~~(4)~~(2) The sewer rate billing in ~~2019~~ **2020** and every year thereafter, will increase by three percent (3%);

~~(4)~~ (3) City Council reserves the right to review these increases annually during the capital budget review.

RESOLUTION NO. 2018-138

A RESOLUTION REQUESTING THE COUNTY AUDITOR TO ADVANCE TAXES FROM THE PROCEEDS OF THE 2018 TAX YEAR COLLECTION PURSUANT TO SECTION 321.34 OF THE OHIO REVISED CODE.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least a majority of all members elected thereto concurring:

SECTION 1. The County Auditor is hereby authorized and directed to pay to the Director of Budget and Finance of the City of Kent, Ohio, all monies now in the hands, and that may hereafter come into the hands, of the County Treasurer, which are payable to the City of Kent, from the proceeds of the 2018 tax year collection, including, without limitation, revenues from personal property taxes, real property taxes, and special assessments.

SECTION 2. The Director of Budget and Finance of the City of Kent is hereby authorized and directed to furnish a copy of this Resolution to the County Auditor.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Resolution shall be in full force and effect from and after the earliest time permitted by law.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, MMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

ORDINANCE NO. 2018-139

AN ORDINANCE AMENDING ORDINANCE NO. 2017-156, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 13, 2017; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2018; AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to amend current appropriations, transfers and advances for the expenses and other expenditures for the City of Kent, Ohio, for the fiscal year ending December 31, 2018.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That the current appropriations Ordinance No. 2017-156 passed December 13, 2017, as amended by Ordinance No. 2018-33 passed February 21, 2018, as amended by Ordinance No. 2018-38 passed March 21, 2018, as amended by Ordinance No. 2018-51 passed April 18, 2018, as amended by Ordinance No. 2018-71 passed June 20, 2018, as amended by Ordinance No. 2018-92 passed August 15, 2018, as amended by Ordinance No. 2018-103 passed September 19, 2018, as amended by Ordinance No. 2018-120 passed November 14, 2018, be amended as set forth in Exhibit "A", attached hereto and incorporated herein.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formation action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reason manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediate after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, MMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

ORDINANCE NO. 2018-140

AN ORDINANCE ALLOCATING THE NUMBER OF PERSONS WHO MAY BE EMPLOYED BY THE CITY FOR THE YEAR 2019 WITH RESPECT TO EACH POSITION, TITLE AND WORK CLASSIFICATION RECOGNIZED BY THE CITY, DESIGNATING THE TREATMENT OF SUCH POSITIONS AS FULL OR PART-TIME POSITIONS AND DESIGNATING THE FUND OR FUNDS FROM WHICH EACH SUCH POSITION SHALL BE PAID, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least a majority (5) of all members elected thereto concurring:

SECTION 1. That the number of persons who may be employed by the City for the year 2019 with respect to each position, title/classification, the treatment of such positions as full or part-time, and the funds from which each such position shall be paid shall be established as set forth in Exhibit "A", attached hereto and incorporated herein.

SECTION 2. That all existing Ordinances which are in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 4. That this Ordinance shall take effect and be in force from and after the earliest date allowed by law.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, MMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

ORDINANCE NO. 2018-141

AN ORDINANCE AMENDING THE GENERAL COMPENSATION PLAN FOR ALL UNCLASSIFIED AND VARIOUS CLASSIFIED EMPLOYEES OF THE CITY OF KENT, EXCEPT THE CITY MANAGER, FROM JANUARY 1, 2018 THROUGH DECEMBER 31, 2020 TO ADD A NEW POSITION, FULL TIME RECORDS CLERK IN THE POLICE DEPARTMENT, UNDER OFFICE AND CLERICAL PAY CLASSIFICATION 7, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent, Ohio wishes to add a new position in the Police Department, ie Full Time Records Clerk which will fall under the Office and Clerical category with a pay classification 7.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least a majority (5) of all members elected thereto concurring:

SECTION 1. That Council does hereby approve and authorize a new position, Full Time Records Clerk which will fall under the Office and Clerical category with a pay classification 7 and to amend the General Compensation Plan for all unclassified and various classified employees of the City of Kent, except the City Manager, from January 1, 2018 through December 31, 2020 to reflect this new position and pay classification.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, MMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

TARA GRIMM, MMC

CLERK OF COUNCIL

ORDINANCE NO. 2018-142

AN ORDINANCE APPROPRIATING FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019, AND DECLARING AN EMERGENCY.

WHEREAS, it is provided by law that an annual appropriation ordinance shall be passed by Council; and

WHEREAS, the Ohio Revised Code and the Charter of the City of Kent provide for such ordinance and the method of enacting the same.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least a majority (5) of all members elected thereto concurring:

SECTION 1. That to provide for the current expenses and other expenditures of the City of Kent for the fiscal year ending December 31, 2019, the appropriations set forth in Exhibit "A" attached hereto and incorporated herein, are hereby authorized.

SECTION 2. That this Council finds that the budget approved by Council and the appropriation of funds to implement the budget represent the judgment of Council concerning the personnel and other objects of expenditure needed to administer programs approved for the fiscal year, but that conditions may change during the fiscal year and may call for staff reduction or increases, depending upon the facts in each instance, and that, in recognition of this fact, the City Manager shall review requests for additional positions and for filling vacant positions within the limitations of the budget and, consistent with the payroll ordinance, after making a study of each request, the City Manager shall have the authority to approve, disallow, or postpone such requests for additional personnel.

SECTION 3. That every contract for goods and/or services for which funds are herein appropriated is hereby authorized and approved without need for further legislation and the departmental director, commissioner, or officer having supervision or management control over the line item account or accounts from which such funds shall be drawn is hereby authorized to sign such contracts with or without prior competitive biddings as such director, commissioner, or officer shall decide, upon such terms or specifications as such director, commissioner, or officer shall desire, on behalf of the City of Kent, it being the intention of this Council that the authorizations hereby given satisfy fully the requirements of Ohio Revised Code Section 735.05 and supersede completely the requirements of Revised Code Section 723.52 and 723.53 and constitute and exercise of the powers given to this Council by Section 3, Article XVIII of the Ohio Constitution, as determined by the Supreme Court of Ohio in the case of State ex rel. Cronin v. Wald, 26 OS (2nd) 22, 55 00 (2nd) 12,268 NE (2nd) 581 (1971); however, that nothing contained herein shall be construed so as to reduce the powers given the Board of Control pursuant to Article VIII, Section 8.03 of the City's Charter.

SECTION 4. That the Director of Budget and Finance (hereinafter, "The Director") be and is hereby authorized and directed to draw his or her warrants against the appropriations hereinafter set forth on Exhibit "A", which is attached hereto and made a part hereof upon presentation of proper certificates and vouchers therefor.

SECTION 5. That the Director is authorized to make the transfer and reimbursements which have been herein above appropriated and which are described on Exhibit "A", which is attached hereto and made a part hereof.

SECTION 6. That any single expenditure not exceeding \$10,000 may be made against the contingency line in any particular fund for a purpose consistent with said fund use by written instructions from the City Manager to the Director, which instruction shall include a description of the expenditure which is to be made, the amount to be expended, and the contingency fund against which the expenditure shall be made. Said instructions may consist of a standard purchase order form which is countersigned by the City Manager and bears the added instructions "Charge to contingency fund per Appropriations Ordinance" or some other similar language. In the case of single expenditures which exceed \$10,000, charges against the contingency funds shall be made in an identical manner and shall also require prior Board of Control approval, in which instance the instructions to the Director shall bear the language "Charge to Contingency Fund per Board of Control authorization" or other similar words. Regardless of whether a contingency

fund expenditure exceeds \$10,000, the same is hereby authorized without need for further legislation and the City Manager is hereby authorized to sign any and all such contracts which may relate hereto, with or without prior competitive biddings, as the City Manager shall decide, upon such terms or specifications as he or she shall desire, on behalf of the City of Kent, it being the intention of this Council that the authorizations hereby given satisfy fully the requirements of Ohio Revised Code Section 735.05 and supersede completely the requirements of Revised Code Sections 723.52 and 723.53 and constitute an exercise of the powers given to this Council by Section 3, Article XVIII of the Ohio Constitution, as determined by the Supreme Court of Ohio in the case of State ex rel. Cronin v. Wald, 26 OS the Charter of the City of Kent, Ohio.

SECTION 7. That the City Manager is hereby authorized to sign any and all lease agreements, as the City Manager shall decide, upon such terms or specifications as he or she shall desire, on behalf of the City of Kent, it being the intention of this Council that the authorizations hereby given satisfy fully the requirements of Ohio Revised Code Section 721.03 and supersede completely the requirements of Ohio Revised Code Section 721.03 and constitute an exercise of the powers given to this Council by Section 3, Article XVIII of the Ohio Constitution. The lease authorization granted herein to the City Manager applies to properties rented at market value as determined by the Real Estate Broker retained by the City of Kent to manage said properties; that if there are special circumstances for a specific property, or if a property is to be rented at a rate below market value, the City Manager shall seek approval from City Council for the lease of said property.

SECTION 8. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 9. That this ordinance shall take effect and be in force from and after the earliest date allowed by law.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, MMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

2019 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>General Fund (001)</u>						
City Council	\$161,266	\$32,603				\$193,869
Mayor	\$9,530	\$5,300				\$14,830
Community Support		\$84,500				\$84,500
City Manager	\$314,000	\$62,923				\$376,923
New City Hall Facility		\$0				\$0
Information Technology	\$80,395	\$246,668				\$327,063
Urban Renewal		\$67,300				\$67,300
Human Resources	\$61,964	\$19,488				\$81,452
Civil Service	\$31,105	\$41,523				\$72,628
Law	\$320,560	\$118,895				\$439,455
Budget & Finance	\$185,199	\$143,585				\$328,784
Community Development	\$597,546	\$208,070				\$805,616
Economic Development	\$119,722	\$39,840				\$159,562
Health	\$448,125	\$182,038				\$630,163
Public Parking		\$62,000				\$62,000
Main Street Program		\$70,000				\$70,000
Service Administration	\$70,060	\$477,118				\$547,178
Shade Tree		\$80,420				\$80,420
Adjunct Facilities		\$1,100				\$1,100
Building	\$305,506	\$68,272				\$373,778
Land banking		\$10,000				\$10,000
Engineering	\$231,502	\$106,842				\$338,344
Miscellaneous & Sundry		\$380,750				\$380,750
Contingency					\$100,000	\$100,000
Fund Total	\$2,936,480	\$2,509,235	\$0	\$0	\$100,000	\$5,545,715
<u>West Side Fire (101)</u>						
Fire	\$268,910	\$26,427				\$295,337
Fund Total	\$268,910	\$26,427	\$0	\$0	\$0	\$295,337
<u>Street Construction Maintenance & Repair (102)</u>						
Service	\$947,201	\$1,131,261				\$2,078,462
Contingency					\$25,000	\$25,000
Fund Total	\$947,201	\$1,131,261	\$0	\$0	\$25,000	\$2,103,462
<u>State Highway (103)</u>						
Service		\$70,000				\$70,000
Fund Total	\$0	\$70,000	\$0	\$0	\$0	\$70,000
<u>Recreation (106)</u>						
Parks & Recreation	\$1,372,462	\$662,183	\$217,000			\$2,251,645
Fund Total	\$1,372,462	\$662,183	\$217,000	\$0	\$0	\$2,251,645
<u>Food Service (107)</u>						
Health	\$101,005	\$7,500				\$108,505
Fund Total	\$101,005	\$7,500	\$0	\$0	\$0	\$108,505

2019 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Income Tax (116)</u>						
Budget/Finance/IncTaxAdmin	\$269,714	\$526,683				\$796,397
Managed Reserve				\$25,540		\$25,540
Fund Total	\$269,714	\$526,683	\$0	\$25,540	\$0	\$821,937
<u>Revolving Housing (120)</u>						
Health	\$115,431	\$10,500				\$125,931
Fund Total	\$115,431	\$10,500	\$0	\$0	\$0	\$125,931
<u>State & Local Forfeits (121)</u>						
Police		\$2,000				\$2,000
Fund Total	\$0	\$2,000	\$0	\$0	\$0	\$2,000
<u>Drug Law Enforcement (122)</u>						
Police		\$12,000				\$12,000
Fund Total	\$0	\$12,000	\$0	\$0	\$0	\$12,000
<u>Enforcement & Education (123)</u>						
Police		\$6,000				\$6,000
Fund Total	\$0	\$6,000	\$0	\$0	\$0	\$6,000
<u>Income Tax Safety (124)</u>						
Police	\$7,010,447	\$677,700				\$7,688,147
Fund Total	\$7,010,447	\$677,700	\$0	\$0	\$0	\$7,688,147
<u>Law Enforcement Trust (125)</u>						
Police						\$0
Fund Total	\$0	\$0	\$0	\$0	\$0	\$0
<u>Community Development Block Grant (126)</u>						
Community Development	\$8,453	\$153,200	\$116,000			\$277,653
Fund Total	\$8,453	\$153,200	\$116,000	\$0	\$0	\$277,653
<u>Fire & E.M.S. (128)</u>						
Fire	\$4,735,381	\$466,724	\$572,000			\$5,774,105
Fund Total	\$4,735,381	\$466,724	\$572,000	\$0	\$0	\$5,774,105
<u>Wireless 911 (129)</u>						
Safety		\$0				\$0
Fund Total	\$0	\$0	\$0	\$0	\$0	\$0
<u>Swimming Pool Inspections (130)</u>						
Health	\$8,261	\$500				\$8,761
Fund Total	\$8,261	\$500	\$0	\$0	\$0	\$8,761

2019 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Police Pension (132)</u>						
Police	\$120,000					\$120,000
Fund Total	\$120,000	\$0	\$0	\$0	\$0	\$120,000
<u>Fire Pension (133)</u>						
Fire	\$120,000					\$120,000
Fund Total	\$120,000	\$0	\$0	\$0	\$0	\$120,000
<u>UDAG / EDA-RLF (134)</u>						
City Manager/C.D.		\$50,000				\$50,000
Fund Total	\$0	\$50,000	\$0	\$0	\$0	\$50,000
<u>Water (201)</u>						
Service	\$1,739,036	\$834,705	\$209,750			\$2,783,491
Service (Capital Facilities)			\$1,525,000			\$1,525,000
Admin. Support	\$602,794	\$70,922	\$5,000			\$678,716
Budget & Finance (Debt)				\$54,608		\$54,608
Contingency					\$50,000	\$50,000
Fund Total	\$2,341,830	\$905,627	\$1,739,750	\$54,608	\$50,000	\$5,091,815
<u>Sewer (202)</u>						
Service	\$2,027,611	\$868,684	\$264,750			\$3,161,045
Service (Capital Facilities)			\$780,000			\$780,000
Admin. Support	\$602,794	\$83,423	\$5,000			\$691,217
Budget & Finance (Debt)				\$625,720		\$625,720
Contingency					\$50,000	\$50,000
Fund Total	\$2,630,405	\$952,107	\$1,049,750	\$625,720	\$50,000	\$5,307,982
<u>Utility Billing (204)</u>						
Budget & Finance		\$89,586				\$89,586
Fund Total	\$0	\$89,586	\$0	\$0	\$0	\$89,586
<u>Solid Waste (205)</u>						
Service	\$87,660	\$147,953	\$5,000			\$240,613
Fund Total	\$87,660	\$147,953	\$5,000	\$0	\$0	\$240,613
<u>Storm Water Utility (208)</u>						
Service	\$240,982		\$26,250			\$267,232
Service (Capital Facilities)			\$744,000			\$744,000
Admin. Support	\$319,162	\$69,371	\$0			\$388,533
Budget & Finance (Debt)				\$9,968		\$9,968
Fund Total	\$560,144	\$69,371	\$770,250	\$9,968	\$0	\$1,409,733
<u>Guaranteed Deposits (230)</u>						
Budget & Finance		\$1,000				\$1,000
Fund Total	\$0	\$1,000	\$0	\$0	\$0	\$1,000

2019 ORIGINAL APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Capital Projects (301)</u>						
Safety			\$321,900			\$321,900
Service			\$810,000			\$810,000
Service (Capital Facilities)			\$2,732,250			\$2,732,250
Health			\$0			\$0
Budget & Finance (Debt)				\$554,828		\$554,828
Contingency					\$25,000	\$25,000
Fund Total	\$0	\$0	\$3,864,150	\$554,828	\$25,000	\$4,443,978
<u>Municipal Public Improvement Tax Increment Equivalent (302)</u>						
Service (Capital Facilities)						\$0
Budget & Finance (Debt)				\$1,447,936		\$1,447,936
Fund Total	\$0	\$0	\$0	\$1,447,936	\$0	\$1,447,936
<u>Police Facility (303)</u>						
Safety (Capital Facilities)			\$300,000			\$300,000
Budget & Finance (Debt)				\$3,961,479		\$3,961,479
Fund Total	\$0	\$0	\$300,000	\$3,961,479	\$0	\$4,261,479
<u>Debt Service (402)</u>						
Budget & Finance (Debt)				\$70,084		\$70,084
Fund Total	\$0	\$0	\$0	\$70,084	\$0	\$70,084
<u>Internal Service (807)</u>						
Health Insurance			\$3,385,000			\$3,385,000
Fund Total	\$0	\$3,385,000	\$0	\$0	\$0	\$3,385,000
Total Appropriations	\$23,633,784	\$11,862,557	\$8,633,900	\$6,750,163	\$250,000	\$51,130,404
Original Appropriations	\$23,633,784	\$11,862,557	\$8,633,900	\$6,750,163	\$250,000	\$51,130,404
Amendment #1						\$0
Amendment #2						\$0
Amendment #3						\$0
Amendment #4						\$0
Amendment #5						\$0
Amendment #6						\$0
Amendment #7						\$0
Amendment #8						\$0
	\$23,633,784	\$11,862,557	\$8,633,900	\$6,750,163	\$250,000	\$51,130,404

EXHIBIT "A"

2019 ORIGINAL APPROPRIATIONS - SCHEDULE OF OPERATING TRANSFERS AND TEMPORARY ADVANCES

<u>Paying Fund</u>	<u>Original</u>	<u>Receiving Fund</u>
<u>Operating Transfers</u>		
Fund 116 - Income Tax	\$3,600,000	Fund 001 - General
Fund 116 - Income Tax	\$1,000,000	Fund 102 - St Const Maint & Repair
Fund 116 - Income Tax	\$3,523,933	Fund 124 - Income Tax Safety
Fund 116 - Income Tax	\$3,523,933	Fund 128 - Fire & E.M.S.
Fund 116 - Income Tax	\$3,031,933	Fund 301 - Capital Projects
Fund 116 - Income Tax	\$1,761,966	Fund 303 - Police Facility
Fund 116 - Income Tax	\$70,000	Fund 402 - Debt Service
Total Fund 116 Income Tax	<u>\$16,511,765</u>	
Fund 201 - Water	\$45,930	Fund 204 - Utility Billing
Fund 202 - Sewer	\$45,930	Fund 204 - Utility Billing
Fund 001 - General	\$3,200,000.00	Fund 124 - Income Tax Safety
Fund 001 - General	\$120,000.00	Fund 106 - Parks and Rec
Fund 001 - General	<u>\$2,000,000.00</u>	Fund 128 - Fire & EMS
Subtotal - Total Operating Transfers	<u>\$5,411,860</u>	
<u>Temporary Advances</u>		
Fund 106 - Recreation	* \$50,000	Fund 001 - General
Fund 201 - Water	* \$32,100	Fund 116 - Income Tax
Fund 202 - Sewer	* \$38,980	Fund 116 - Income Tax
Fund 205 - Solid Waste	* \$56,000	Fund 001 - General
Fund 205 - Solid Waste	* \$53,000	Fund 116 - Income Tax
Fund 208 - Storm Water	* <u>\$110,000</u>	Fund 116 - Income Tax
Subtotal - Total Advances	<u>\$340,080</u>	
Grand Total - All Transfers & Advances	<u><u>\$22,263,705</u></u>	

* Designates Repayment of Advance

RESOLUTION NO. 2018-143

A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ENTER INTO A LOAN AGREEMENT WITH THE OHIO EPA'S DIVISION OF ENVIRONMENTAL AND FINANCIAL ASSISTANCE (DEFA) FOR THE CONSTRUCTION OF THE SOUTHWEST SANITARY SEWER PUMP STATION PROJECT, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent wishes to enter into a loan agreement with the Ohio EPA's Division of Environmental and Financial Assistance (DEFA) for the construction of the Southwest Sanitary Sewer Pump Station Project; and

WHEREAS, the project will replace two (2) existing pump stations (Middlebury Road and Yacavona Park) where the stations are in constant repair ("Project"); and

WHEREAS, DEFA will provide financing for the Project estimated at Two Million Dollars 00/100 (\$2,000,000.00) for a five (5) year term at an interest rate of two and thirty ninth tenths of a percent (2.39%) interest plus an administration fee of thirty five tenths of a percent (.35%).

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Council does hereby authorize the City Manager, or his designee, to enter into a Loan Agreement with the Ohio EPA's Division of Environmental and Financial Assistance (DEFA) for the construction of the Southwest Sewer Pump Station project.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council, this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, MMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

RESOLUTION NO. 2018-144

A RESOLUTION ADOPTING THE FEDERAL GRANTS POLICY AS APPROVED BY THE CITY MANAGER, OR HIS DESIGNEE, AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Council does hereby authorize the City Manager, or his designee, to adopt the Federal Grants Policy, and is more fully described in Exhibit "A" attached hereto and incorporated herein.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council, this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, MMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

RESOLUTION NO. 2018-145

A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ACCEPT A GRANT REIMBURSEMENT IN THE AMOUNT OF \$1,162.50 FROM THE OHIO ATTORNEY GENERAL'S OFFICE FROM THE "2018-2019 OHIO LAW ENFORCEMENT BODY ARMOR PROGRAM AWARD", AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent Police Department has been offered a grant reimbursement in the amount of \$1,162.50 for two (2) body armor vests from the Ohio Attorney General's office from the "2018-2019 Ohio Law Enforcement Body Armor Program Award"; and

WHEREAS, the City of Kent Police Department wishes to accept the grant reimbursement in the amount of \$1,162.50.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Kent City Council hereby authorizes the City Manager, or his designee, to accept the grant reimbursement in the amount of \$1,162.50 for two (2) body armor vests from the Ohio Attorney General's office from the "2018-2019 Ohio Law Enforcement Body Armor Program Award"

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, MMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

RESOLUTION NO. 2018-146

A RESOLUTION ACCEPTING A DONATION IN THE AMOUNT OF \$50.00 EACH FROM LISA & ROBERT SCHWAN AND ROBERT & CONSTANCE CUSTER TO THE CITY OF KENT ANIMAL COMPLIANCE DEPARTMENT IN MEMORY OF CHRIS DIESTEL FOR THE DEPARTMENT TAKING CARE OF HIS TWO (2) DOGS AFTER HIS PASSING, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent Animal Compliance Department has received a donation in the amount of \$50.00 each from Lisa & Robert Schwan and Robert & Constance Custer in memory of their family member Chris Diestel for the Department taking care of his two (2) dogs after his passing; and

WHEREAS, the donation will be spent to reimburse dog kennel supplies; and

WHEREAS, the City wishes to accept said donation.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Council does hereby authorize the City Manager on behalf of the City of Kent Animal Compliance Department to accept the donation in the amount of \$50.00 each from Lisa & Robert Schwan and Robert & Constance Custer in memory of their family member Chris Diestel for the Department taking care of his two (2) dogs after his passing.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, CMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF **RESOLUTION No. _____**, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

TARA GRIMM, CMC
CLERK OF COUNCIL

ORDINANCE NO. 2018-147

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO CONTRACT, ON BEHALF OF THE CITY OF KENT, WITH THE OFFICE OF THE PUBLIC DEFENDER, PORTAGE COUNTY, FOR THE PROVISION OF LEGAL COUNSEL TO INDIGENT PERSONS CHARGED WITH POTENTIAL PENALTY OF INCARCERATION FOR OFFENSES COMMITTED IN VIOLATION OF THE ORDINANCES OF SAID CITY FOR THE PERIOD JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 AND DECLARING AN EMERGENCY.

WHEREAS, the City has received the proposed contract from the Public Defender's office, and the contract is to take effect on January 1, 2019; and

WHEREAS, the City is obligated to enter into the agreement pursuant to the Ohio Revised Code.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That the City Manager is hereby authorized to contract, on behalf of the City of Kent, with the Office of the Public Defender, Portage County, for the provision of legal counsel to indigent persons charged with potential penalty of incarceration for offenses committed in violation of the ordinances of said city for the period January 1, 2019 through December 31, 2019, said contract marked as Exhibit "A", attached hereto and incorporated herein.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, MMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *ORDINANCE No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

CONTRACT FOR COUNTY PUBLIC DEFENDER SERVICE
TO MUNICIPAL CORPORATION

AGREEMENT

This AGREEMENT, which is subject to and conditioned upon approval by the Ohio Public Defender Commission, is entered into between the Portage County Public Defender Commission, hereinafter called the Commission, and the City of Kent, Ohio, hereinafter called the City.

WHEREAS, the City recognizes its responsibilities under the laws of the State of Ohio and of the United States of America to provide legal counsel to indigent persons charged with potential loss of liberty offenses under its municipal ordinances; and

WHEREAS, the City, in furtherance of the execution of its legal responsibilities, desires to contract with the Commission for delivery of legal services and representation by the Portage County Public Defender to the City's indigent citizens and others so situated.

NOW, THEREFORE, the parties, in recognition of the foregoing, and in conformity with all applicable standards of indigency and other rules and standards established by the Ohio Public Defender Commission and the Office of the Ohio Public Defender, do hereby mutually agree to bind themselves as follows:

1. Scope of Work

The Commission shall, in a satisfactory and proper manner under the terms and conditions contained herein, provide legal counsel and representation to all indigent or otherwise eligible defendants charged with criminal violations of the City's municipal ordinances which carry a potential penalty of incarceration. The eligibility for this service shall be determined by the Portage County Municipal Court and/or the Commission.

2. Compensation

The City shall pay to the Commission the sum of One Hundred Fifty Dollars (\$150.00) per charge which shall constitute payment for services rendered, and which is acknowledged by the parties as a fee which does not and shall not exceed the fee schedule in effect and adopted by the Portage County Commission for appointed counsel pursuant to its Resolution No. 99-377, dated June 1, 1999. In the event a case is closed and subsequently reopened under the same case number, the Commission shall be entitled to payment as if an additional criminal charge has been filed. The Commission shall provide an itemized accounting of cases handled in each quarter of the year.

3. Term of Service

The duration of this contract shall be for one (1) year commencing on January 1, 2019, and shall terminate on December 31, 2019, subject to the following:

- (a) The Commission shall not assign all or any part of this AGREEMENT without the prior written consent of the City, which consent shall not be reasonably withheld.
- (b) If the Commission should fail to fulfill in a reasonable, timely and proper manner, its obligations under this AGREEMENT, or if the Commission should substantially violate any of the covenants, agreements, or stipulations of this AGREEMENT, the City shall thereupon have the right to terminate this AGREEMENT by giving written notice to the Commission of such termination and specifying an effective date thereof at least sixty (60) days before the effective date of said termination. Termination by the City shall not constitute a waiver of any other right or remedy it may have at law or in equity for breach of the AGREEMENT by the Commission.

- (c) All amendments to this AGREEMENT agreed upon by the parties shall be in writing and made a part of this AGREEMENT.
- (d) There shall be no discrimination against any employee who is employed in the work covered by the AGREEMENT or against any application for such employment because of race, color, religion, sex or national origin. This provision shall apply but is not to be limited to employment, promotion, demotion, transfer, recruitment, recruitment advertising, lay-off, termination, raises of pay or other forms of compensation, and selection for training, including apprenticeship. The Commission shall insert a similar provision in any sub-contract for services covered by this AGREEMENT.
- (e) The Commission covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner with the performance of services required under this Agreement. No members of the Congress of the United States of America, or delegates thereto, and no resident commissioner shall share in any part hereof or any benefits arising here from.

4. Duties:

“Indigency shall be determined in conformity with all applicable standards of indigency under rule 120-1-03 of the Ohio Administrative Code and other rules and standards established by the Ohio Public Defender Commission and the Office of the Ohio Public Defender.” “In addition to indigency determination, all rules, standards and guidelines issued by the office of the Ohio Public Defender and Ohio Public Defender Commission shall be followed.”

EXHIBIT "A"

IN WITNESS WHEREOF, the parties have hereunto set their hands this _____ day of _____, 2018.

FOR THE CITY:

FOR THE COMMISSION:

Dave Ruller, City Manager

Chairman

Upon review by the Ohio Public Defender Commission pursuant to OAC 120-1-09, the within AGREEMENT for public defender services between the City of Kent, Ohio, and the Portage County Public Defender Commission is hereby approved.

FOR THE OHIO PUBLIC DEFENDER COMMISSION:

APPROVED AS TO FORM:

Hope L. Jones, Law Director
City of Kent

CERTIFICATE OF DIRECTOR OF BUDGET AND FINANCE

It is hereby certified that the amount of (\$2,000.00) required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated or authorized or directed for such purposes and is in the City Treasury or in the process of collection to the credit of THE GENERAL Fund free from any obligation or certificates now outstanding.

Date

David Coffee
Budget and Finance Director

RESOLUTION 2018-148

A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ENTER INTO AN AGREEMENT WITH CUYAHOGA LANDMARK INCORPORATED FOR THE INSTALLATION OF A TEMPORARY FUEL STATION AND THE PURCHASE OF FUEL FOR CITY PURPOSES, WAIVING COMPETITIVE BIDDING, AND DECLARING AN EMERGENCY.

WHEREAS, the condition of the City's current fuel tanks at the Mogadore Road fueling stage is such that it is necessary for the City to cease using them immediately; and

WHEREAS, the immediacy of the need to put in place a temporary fueling station did not allow for the contemplation of developing specifications, bid books, notice by publication and other time necessary for the formal competitive bidding requirements of ORC 735.05; and

WHEREAS, the Engineering Department did seek proposals for the temporary provision of fuel tanks and fuel from three (3) vendors and found Cuyahoga Landmark Incorporated to be the best proposal for the City.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1: Based upon the recommendation of the Services Director, the City Manager, or his designee, is hereby authorized to enter into an agreement with Cuyahoga Landmark Incorporated for the installation of a temporary fuel station and the purchase of fuel for City purposes as set forth in Exhibit "A", attached hereto and made an integral part hereof.

SECTION 2: Competitive Bidding is hereby waived due to emergent need for the abandonment of the City's underground fuel tank and subsequent removal.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council, this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, MMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

WATER SERVICE AGREEMENT

This Water Service Agreement is made on _____, 2018, by the CITY OF KENT, Portage County, Ohio, a municipality corporation (the "City"), and KELLY DP, LLC, an Ohio limited liability company, (the "Owner").

WHEREAS, the Owner has requested that the City permit it to tap into a City waterline located in Franklin Township (outside the City) for its residence, to be located at 5819 Rhodes Road, as more fully described in attached **Exhibit A** (the "Property"); and

WHEREAS, by the adoption of Resolution _____, the City has determined that providing City water to the Property will be in the best interest of the City, even though the Owner has elected not to petition for inclusion in the Kent-Franklin JEDD Contract; and

WHEREAS, the parties desire to enter into this Water Service Agreement for the tap-in and service of City water to the Property.

NOW, THEREFORE, in consideration of the following mutual covenants, the parties agree:

(1) On the condition that the Owner complies with this Water Service Agreement, the City will permit the Owner to tap into the City waterline at the Property per Resolution _____ and in accordance with City Codified Ordinance 913.09 and its water rules and regulations, now in force or that shall later become in force, and further as follows:

- (a) The permit fees, utilization fees, front footage fees, and any other applicable fees required by the City shall be paid by the Owner before tap-in; and
- (b) The Owner understands and agrees that the water rate shall be at the City resident rate plus a 50% surcharge; and
- (c) The Owner shall be responsible for and make prompt payment of the water used at the Property; the water charge incurred shall be made a lien on the Property and, if such charge is not paid after it shall become due and payable, the amount owed shall be certified by the City to the Portage County Auditor at which time the lien shall vest, per City Codified Ordinance 913.09 and Ohio R.C. 743.04.

(2) This Water Service Agreement is binding on, and shall inure to the benefit of, the successors and assigns of the parties.

IN WITNESS WHEREOF, we have set our hands on the date first above written.

CITY OF KENT:

KELLY DP, LLC:

By _____
Dave Ruller, City Manager

By _____

Approved as to form: _____
Hope L. Jones, Law Director

RESOLUTION NO. 2018-149

A RESOLUTION AUTHORIZING THE WATER TAP-IN FOR KELLY DP, LLC OF OHIO AT 5819 RHODES ROAD, OUTSIDE THE CITY OF KENT, AND DECLARING AN EMERGENCY.

WHEREAS, Kelly DP, LLC requests water service outside the City of Kent at 5819 Rhodes Road (Parcel #12-015-10-00-009-000) in Franklin Township (the "Property"); and

WHEREAS, the Property is within the Kent-Franklin JEDD Contract area and the previous owner has not signed the contract, therefore, per KCO 913.09, the Property is subject to a 50% water surcharge; and

WHEREAS, the City Division of Engineering recommends approving the water tap-in.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring that:

SECTION 1: Council does hereby authorize the water tap-in to the Property subject to KCO 913.09 and the City water rules and regulations.

SECTION 2: All formal actions of Council relating to the adoption of this Resolution, and all deliberations of Council and any of its committees leading to such action, were in meetings open to the public as required by law.

SECTION 3: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council, this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: _____
Date

Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: _____
Date

ATTEST: _____
Tara Grimm, MMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF *RESOLUTION No.* _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

(SEAL)

TARA GRIMM, MMC
CLERK OF COUNCIL

**THE CITY OF KENT, OHIO
REGULAR COUNCIL MEETING
WEDNESDAY, NOVEMBER 14, 2018**

At 7:30 p.m., Mayor Jerry T. Fiala called the **Regular Meeting of Kent City Council** to order. Roll call was taken.

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. Garret Ferrara; Mr. John Kuhar; Ms. Gwen Rosenberg; Ms. Heidi Shaffer; Mr. Roger Sidoti; Mr. Robin Turner; and Ms. Tracy Wallach.

ALSO PRESENT: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Mr. Jim Bowling, City Engineer; Fire Chief John Tosko; and Ms. Tara Grimm, MMC, Clerk of Council.

ABSENT: None

Mayor Fiala called upon Councilmember Wallach for her opening remarks. Ms. Wallach did not have any remarks. She then led the Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION TO APPROVE THE MINUTES OF THE REGULAR COUNCIL MEETING OF OCTOBER 17, 2018, THE SPECIAL COUNCIL MEETING OF OCTOBER 17, 2018, AND THE PUBLIC HEARING OF OCTOBER 17, 2018 made by Ms. Wallach, seconded by Mr. DeLeone *CARRIED* by a voice vote of 7-0-2 with Ms. Shaffer and Ms. Rosenberg abstaining.

COMMUNICATIONS:

Mayor Fiala read a statement to the audience: *"While the law does not require Council to provide time for public comment, we have historically invited the public to make comments and we appreciate their input. This is the time where residents and others can comment on matters that concern them. However, we will not engage in debate, and as President of Council, I reserve the right to end any public communication that is disruptive, embarrassment, harassment or otherwise objective. We ask that when you come to the microphone that you speak into the microphone clearly, give your name and address and limit comments to three (3) minutes of discussion."* He then asked the Clerk if anyone was signed in. There was one (1) visitor who signed in with the Clerk.

Mr. Peter Hans Kierstead of 1039 Davey Ave., and President of the Association for World History at Kent State, informed Council how his planned trip to Ontario was postponed until spring; however he did receive a letter and good will gifts from the Lieutenant Governor of Ontario, the Honorable Elizabeth Dowdeswell, to pass along to Kent City Council, which he gave to the Clerk.

Written Communications were reported by Clerk Grimm and placed on file in the Clerk's office as follows:

1. Planning Commission Agenda and Staff Report for November 6, 2018 received October 30, 2018.
2. Sustainability Commission Meeting Agenda for November 13, 2018 and the Minutes of October 2, 2018 received on November 6, 2018.
3. Health Board Agenda for November 13, 2018, Minutes of October 10, 2018 and October Statistical Report received November 8, 2018.

4. Liquor License transfer request received November 6, 2018 to 1337 Water St. Inc. DBA Kent Fuel & Mini Mart, 1337 S. Water St. from Kent Fuel and Mini Mart Inc., 1337 S. Water St. Chief Lee had no objections.

MOTION TO HAVE THE CLERK OF COUNCIL RETURN THE LIQUOR LICENSE TRANSFER REQUEST TO THE OHIO DEPARTMENT OF LIQUOR CONTROL WITH NO OBJECTION made by Mr. Ferrara, seconded by Mr. Kuhar. Motion CARRIED by a voice vote of 9-0.

There were no other communications received after the Agenda was published.

City Manager's Report was called for by Mayor Fiala.

1. Request Council's consideration of an ordinance to authorize the submission of a grant request to NOPEC for energy conservation project funding. (Draft #201 8-122).
2. Request Committee of the Whole time to consider a resolution in support of the Cuyahoga River Trail designation.
3. Request Finance Committee time to consider the proposed 2019 Operating Budget.
4. Request Finance Committee time to consider authorizing the renewal of the City's contract with the Portage County Defender's Office for 2019.
5. Request Finance Committee time to consider a proposed 2018 Budget Amendment.
6. Request Finance Committee time to authorize the 2019 Budget Allocation Ordinance.
7. Request Finance Committee time to consider approval of a proposed EPA Loan Agreement to finance upgrades to one of the City's sanitary sewer pump stations.
8. Request Community Development Committee time to consider approval of proposed updates to Title 7 of the City's Housing Code.
9. Request Community Development Committee time to consider approval of two easements (water line, sidewalk) related to the redevelopment of the 1005 E. Main Street.
10. Request Streets, Sidewalks & Utilities Committee time to consider the renewal of the City's water tower lease agreement with AT&T.

MOTION TO APPROVE ITEMS #1 - #10 OF THE CITY MANAGER'S REPORT made by Mr. Amrhein, seconded by Mr. Ferrara. Motion CARRIED by a voice vote of 9-0.

STANDING COMMITTEES/ LEGISLATION

COMMITTEE OF THE WHOLE:

There were no minutes or actions needing approval.

COMMUNITY DEVELOPMENT COMMITTEE:

There were no minutes or actions needing approval.

FINANCE COMMITTEE:

Mayor Fiala state there were no minutes to approve from November 7, 2018 as they are still "In Progress."

Ms. Wallach asked for Action Item #3 on the Agenda to be separated.

MOTION TO APPROVE RECOMMENDED ACTION ITEMS #1 and #2 made by Mr. DeLeone, seconded by Mr. Ferrara, and CARRIED by a voice vote of 9-0.

MOTION TO APPROVE RECOMMENDED ACTION ITEM #3 made by Mr. DeLeone, seconded by Mr. Ferrara, and CARRIED by a voice vote of 9-0.

Recommended Action:

1. Authorize the proposed 2019 Capital Plan with an emergency clause
2. Authorize the Main Street Contract renewal with an emergency clause
3. Authorize the 2018 Budget Appropriations Amendment with an emergency clause

Draft No. 2018-120: AN ORDINANCE AMENDING ORDINANCE NO. 2017-156, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 13, 2017; AS AMENDED BY ORDINANCE NO. 2018-33, PASSED FEBRUARY 21, 2018; AS AMENDED BY ORDINANCE NO. 2018-38, PASSED MARCH 21, 2018; AS AMENDED BY ORDINANCE NO. 2018-51, PASSED APRIL 18, 2018; AS AMENDED BY ORDINANCE NO. 2018-71, PASSED JUNE 20, 2018; AS AMENDED BY ORDINANCE NO. 2018-92, PASSED AUGUST 15, 2018; AND AS AMENDED BY ORDINANCE NO. 2018-103, PASSED SEPTEMBER 19, 2018; SO AS TO INCREASE APPROPRIATIONS IN FUND 001, GENERAL; AND FUND 126, COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG); AND SO AS TO DECREASE APPROPRIATIONS IN FUND 208, STORM WATER; AND DECLARING AN EMERGENCY was read by title only by Clerk Grimm per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Ferrara and seconded by Mr. Sidoti. On Roll call, voting "Yes": Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Wallach, and Mr. Amrhein. The Motion CARRIED by a roll call vote of 9-0.

MOTION TO ADOPT DRAFT No. 2018-120 made by Mr. Ferrara and seconded by Mr. DeLeone. On Roll call, voting "Yes": Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Wallach, Mr. Amrhein, and Mr. DeLeone. The Motion CARRIED by a roll call vote of 9-0.

ORDINANCE NO. 2018-120: AN ORDINANCE AMENDING ORDINANCE NO. 2017-156, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 13, 2017; AS AMENDED BY ORDINANCE NO. 2018-33, PASSED FEBRUARY 21, 2018; AS AMENDED BY ORDINANCE NO. 2018-38, PASSED MARCH 21, 2018; AS AMENDED BY ORDINANCE NO. 2018-51, PASSED APRIL 18, 2018; AS AMENDED BY ORDINANCE NO. 2018-71, PASSED JUNE 20, 2018; AS AMENDED BY ORDINANCE NO. 2018-92, PASSED AUGUST 15, 2018; AND AS AMENDED BY ORDINANCE NO. 2018-103, PASSED SEPTEMBER 19, 2018; SO AS TO INCREASE APPROPRIATIONS IN FUND 001, GENERAL; AND FUND 126, COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG); AND SO AS TO DECREASE APPROPRIATIONS IN FUND 208, STORM WATER; AND DECLARING AN EMERGENCY PASSED as stated by Clerk Grimm.

Draft No. 2018-121: A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ENTER INTO AN AGREEMENT BETWEEN MAIN STREET KENT AND THE CITY OF KENT TO GRANT MAIN STREET KENT UP TO SEVENTY THOUSAND DOLLARS (\$70,000) TO PROMOTE ECONOMIC DEVELOPMENT AND REVITALIZATION TO THE CITY OF KENT, AND DECLARING AN EMERGENCY was read by title only by Clerk Grimm per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Ferrara and seconded by Mr. DeLeone. On Roll call, voting "Yes": Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Wallach, Mr. Amrhein, Mr. DeLeone, and Mr. Ferrara. The Motion CARRIED by a roll call vote of 9-0.

MOTION TO ADOPT DRAFT No. 2018-121 made by Mr. Ferrara and seconded by Mr. DeLeone. On Roll call, voting "Yes": Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Wallach, Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, and Mr. Kuhar. The Motion CARRIED by a roll call vote of 9-0.

RESOLUTION NO. 2018-121: A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ENTER INTO AN AGREEMENT BETWEEN MAIN STREET KENT AND THE CITY OF KENT TO GRANT MAIN STREET KENT UP TO SEVENTY THOUSAND DOLLARS (\$70,000) TO PROMOTE ECONOMIC DEVELOPMENT AND REVITALIZATION TO THE CITY OF KENT, AND DECLARING AN EMERGENCY PASSED as stated by Clerk Grimm.

Draft No. 2018-122: A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ACCEPT A GRANT IN THE AMOUNT OF \$72,140.00 FROM THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC), AND DECLARING AN EMERGENCY was read by title only by Clerk Grimm per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Ferrara and seconded by Mr. DeLeone. On Roll call, voting "Yes": Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Wallach, Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, and Ms. Rosenberg. The Motion CARRIED by a roll call vote of 9-0.

Ms. Shaffer asked what the NOPEC Grant can be used for.

Mr. Ruller explained it is energy conservation monies and we only need to lock in the acceptance by December 1, 2018, then we can pick a project and look at the Capital Plan for projects to apply the grant money to.

MOTION TO ADOPT DRAFT No. 2018-122 made by Mr. DeLeone and seconded by Mr. Sidoti. On Roll call, voting "Yes": Mr. Sidoti, Mr. Turner, Ms. Wallach, Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, and Ms. Shaffer. The Motion CARRIED by a roll call vote of 9-0.

RESOLUTION NO. 2018-122: A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ACCEPT A GRANT IN THE AMOUNT OF \$72,140.00 FROM THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC), AND DECLARING AN EMERGENCY PASSED as stated by Clerk Grimm.

HEALTH AND SAFETY COMMITTEE:

Mayor Fiala stated there were no minutes to approve from November 7, 2018 as they are still "In Progress."

MOTION TO APPROVE THE TWO (2) RECOMMENDED ACTIONS made by Mr. Amrhein, seconded by Mr. Ferrara, and CARRIED by a voice vote of 9-0.

Recommended Action:

1. Authorize enacting Section 521.18 titled "Sweeping Leaves And Grass Into Gutters Prohibited" in the Kent City Codified Ordinances with an emergency clause
2. Approve the City/KSU Lighting Agreement with an emergency clause

Draft No. 2018-123: AN ORDINANCE ENACTING SECTION 521.18 OF THE KENT CODIFIED ORDINANCES TITLED "SWEEPING LEAVES AND GRASS INTO GUTTERS PROHIBITED", AND DECLARING AN EMERGENCY was read by title only by Clerk Grimm per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Ferrara and seconded by Mr. DeLeone. On Roll call, voting "Yes": Mr. Turner, Ms. Wallach, Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, and Mr. Sidoti. The Motion CARRIED by a roll call vote of 9-0.

MOTION TO ADOPT DRAFT No. 2018-123 made by Mr. Ferrara and seconded by Mr. DeLeone. On Roll call, voting "Yes": Ms. Wallach, Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, and Mr. Turner. The Motion CARRIED by a roll call vote of 9-0.

ORDINANCE NO. 2018-123: AN ORDINANCE ENACTING SECTION 521.18 OF THE KENT CODIFIED ORDINANCES TITLED "SWEEPING LEAVES AND GRASS INTO GUTTERS PROHIBITED", AND DECLARING AN EMERGENCY PASSED as stated by Clerk Grimm.

Draft No. 2018-124: A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ENTER INTO A TRAIL CROSSING LIGHTING AGREEMENT BETWEEN THE CITY OF KENT AND KENT STATE UNIVERSITY TO JOINTLY INSTALL ROADWAY LIGHTS AT THE TRAIL/ESPLANADE CROSSINGS OF WILLOW AND LINCOLN STREETS, AND DECLARING AN EMERGENCY was read by title only by Clerk Grimm per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Ferrara and seconded by Mr. Sidoti. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, and Ms. Wallach. The Motion CARRIED by a roll call vote of 9-0.

MOTION TO ADOPT DRAFT No. 2018-124 made by Mr. Ferrara and seconded by Mr. Sidoti. On Roll call, voting "Yes": Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Wallach, and Mr. Amrhein. The Motion CARRIED by a roll call vote of 9-0.

ORDINANCE NO. 2018-124: A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ENTER INTO A TRAIL CROSSING LIGHTING AGREEMENT BETWEEN THE CITY OF KENT AND KENT STATE UNIVERSITY TO JOINTLY INSTALL ROADWAY LIGHTS AT THE TRAIL/ESPLANADE CROSSINGS OF WILLOW AND LINCOLN STREETS, AND DECLARING AN EMERGENCY PASSED as stated by Clerk Grimm.

LAND USE COMMITTEE:

There were no meeting minutes or actions to be approved.

STREETS, SIDEWALKS AND UTILITIES COMMITTEE:

Mayor Fiala stated there were no minutes to approve from November 7, 2018 as they are still "In Progress."

MOTION TO APPROVE THE ONE (1) RECOMMENDED ACTION made by Mr. Sidoti, seconded by Mr. DeLeone, and CARRIED by a voice vote of 9-0.

Recommended Action:

1. Authorize proposed updates to the City's Solid Waste/Recycling Code with an emergency clause

Draft No. 2018-125: AN ORDINANCE AMENDING SECTION 935.13 OF THE KENT CODIFIED ORDINANCES TO DELETE CERTAIN LANGUAGE, AND DECLARING AN EMERGENCY. was read by title only by Clerk Grimm per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. DeLeone and seconded by Mr. Ferrara. On Roll call, voting "Yes": Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Wallach, Mr. Amrhein, and Mr. DeLeone. The Motion CARRIED by a roll call vote of 9-0.

MOTION TO ADOPT DRAFT No. 2018-125 made by Mr. Ferrara and seconded by Mr. DeLeone. On Roll call, voting "Yes": Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Wallach, Mr. Amrhein, Mr. DeLeone, and Mr. Ferrara. The Motion CARRIED by a roll call vote of 9-0.

ORDINANCE NO. 2018-125: AN ORDINANCE AMENDING SECTION 935.13 OF THE KENT CODIFIED ORDINANCES TO DELETE CERTAIN LANGUAGE, AND DECLARING AN EMERGENCY. PASSED as stated by Clerk Grimm.

SPECIAL COMMITTEE REPORTS: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

Ms. Wallach suggested we send a thank you note to the Lt. Governor of Ontario.

Mayor Fiala asked Mr. Kierstead to please get the address to the Clerk.

Ms. Wallach discussed how in 2006 when Main Street formed, there was a Colorado company who visited and check out designs for the river, fairly inexpensively. She would like to reconnect with the company and revisit this and make it a reality.

MOTION TO HAVE ADMINISTRATION LOOK INTO MAKING KENT A RIVER DESTINATION made by Ms. Wallach, seconded by Mr. Ferrara.

Ms. Wallach felt it is time to really start using our river. There's already a little bit going on with the kayaks and canoes at one end, but this was going to really develop the other end and make it a destination for people to come.

Mr. Ruller asked Ms. Wallach to refresh his memory if this was the "white water park report" that the company performed. Mr. Idone did a few things initially and took it as far as he could with the money he had; however he will be more than happy to bring this back to Council.

MOTION CARRIED by a voice vote of 9-0.

Mr. Kuhar asked for an update on the Smithers Oasis land agreement on Lake Street, the time frame for building a facility and if they are still within the guidelines.

Mr. Ruller commented how there were continued issues with the remediation of the vapors on the site and how some of the new updated EPA regulatory thresholds couldn't be achieved.

Ms. Susel discussed the land deed restriction how certain activities can occur where the land vapor intrusions are. Everything went through the EPA and both the covenant not to sue and no further action were filed and forwarded by the EPA. She confirmed about a week ago they met with the certified company representing Smithers, who recommended everything is fine and can proceed forward with the purchase agreement. The purchase agreement had already been authorized by Council but can now move forward and be signed.

Mr. Kuhar asked about the timeframe and purchase agreement.

Ms. Susel said the purchase agreement had to be executed within the next year, but they have the next 2-3 years for re-development of the site. The land use restriction limits how they are going to have to place the building on the site. They were not moving forward with the purchase agreement until the EPA was pleased and with the covenant not to sue was filed; things are being finalized in the last few months.

Ms. Shaffer, along with Mary Land, invited everyone to the Portage County Solar Co-op Initiative Planning Meeting on December 1, 2018 at 11:00 a.m. at the Kent Free Library. According to her email she asked Clerk Grimm to disseminate to Council and other area Clerks for their Councils, key stakeholders from Kent and other Portage County sustainability groups and city governments are invited to a planning meeting to become informed about the logistics of starting a solar co-op for the purposes of purchasing and installing solar power equipment on home owner's residents and public buildings or developing a solar array that can power multiple buildings. The guest speaker will be Luke Sulfridge from Ohio Solar United Neighbors (OH SUN), a non-profit organization designed to deliver the following services to individuals and communities in the state of Ohio: educate individuals on solar equipment purchase and installation; organize interested individuals into a co-op for the purpose of reducing the cost of solar equipment purchase and installation; assist solar co-op members with preparing an RFP to seek bids from solar vendors; and pre-screen structures before owners obtain bids from solar equipment vendors to determine the viability of solar power. There will be a 2nd meeting to take action for the purpose of attracting a critical mass of individuals interested in solar installation and initiating the co-ops.

Ms. Rosenberg was pleased to hear Ms. Wallach's request regarding the river because we need to make continued progress of the health of the river and subsequently, the health of Lake Erie, in light of the research that certain fertilizers containing phosphorus have been a contributing factor to the algae blooms in Lake Erie.

MOTION TO REFER TO THE SUSTAINABILITY COMMISSION TO REVIEW AND RESEARCH PRACTICAL SOLUTIONS SO THE CITY CAN CONTINUE TO IMPROVE THE HEALTH OF OUR RIVER made by Ms. Rosenberg, seconded by Ms. Shaffer.

Ms. Rosenberg stated Mr. Ruller reminded her how 2019 is the anniversary of the burning of the Cuyahoga River and in light of the fact that Lake Erie is suffering from the algae blooms, and we are stewards of this river as it travels through our City, we need to value it and review some ways and strengthen our resolve to continue with the health of the river.

Ms. Shaffer thought this was a great idea.

MOTION CARRIED by a voice vote of 9-0.

Mr. Sidoti discussed how about 4 years ago we entertained an interest the possibility of a grocery store on the block of Water St. and Franklin. There has been some things happening and some not like with 2 apartment complexes coming in. There seems to be a stalling out there with the vacant parts store for almost a year now. He'd like to go back and revisit that because on September 29, 2018, especially after the successful Better Block event on N. Water St., it dawned on him that there are some issues that need to be addressed like parking, reconfiguring parking, and types of businesses we'd like to see. We had a vision for across the street, which isn't quite where we thought it was going to be and after 4-5 years, maybe it is time to revisit it again. Mr. Sidoti would like to know if we have a vision still, especially with the new House of Representatives' infrastructure bill where dollars will flow through the state of Ohio and we will have access to those dollars.

MOTION TO EITHER HAVE THE ADMINISTRATION OR ONE OF OUR COMMITTEES REVISIT THE POSSIBILITIES OF A GROCERY STORE AGAIN AND VISION FOR THAT CORNER made by Mr. Sidoti, seconded by Mr. Ferrara.

Mr. Ferrara followed up by commenting on the parking issues being the most relevant and we need to get ahead of the parking problem, which is a good problem to have; we need to be proactive, not reactive. He'd like to avoid similar redevelopment in the downtown like up by the church on Summit St.

MOTION CARRIED by a voice vote of 9-0.

Mr. Turner wants to be proactive and MOVED TO REVISIT CREATING A STANDING COMMITTEE FOR THE SENIORS, different from what Ms. Long had asked for a year ago, and establish an agenda for them, ensure them the City understands their concerns. He wants less melting with the Parks and Recreation. He wants us to pull seniors together because he and Ms. Wallach have seniors who are being impacted on a couple of issues. The seniors would like to have a greater voice.

Mayor Fiala asked twice if there was a second to Mr. Turner's Motion.

Ms. Wallach seconded the Motion for discussion purposes only.

Ms. Wallach did not understand what the goal was because if there is a Standing Committee that means there has to be minutes, be advertised to the public and all sorts of things, or does he want to do a more informal committee.

Mr. Turner wants a committee that has standing on Boards and we appoint as a Council.

Mayor Fiala asked Clerk Grimm if we have not already discussed part of this and given it to the Parks Board.

Clerk Grimm reminded Council the history of creating a seniors standing committee of Council and the lengthy formal process of adding a Standing Committee as explained last year when, in October 2017, Ms. Long's Motion *failed*. The same topic could not be brought back up for one year. At that same time last year, Mr. Ferrara Motioned to refer the matter to the Parks and Recreation Committee to be dealt with after the elections. Mr. Ferrara's Motion passed. Then this past September Clerk Grimm reminded Mr. Turner how it had quite not yet been a year yet to bring back the topic of creating a seniors standing committee. That same night in September, Ms. Wallach made a new Motion for the Community Development Committee to have a general discussion on the seniors. Ms. Wallach's Motion passed. To date, we have not had any discussions on the seniors by the Parks and Recreation Committee where it was originally sent over a year ago. It is also been on Council's Pending List for over a year.

Mayor Fiala questioned Mr. Turner if it would not be appropriate to talk to Parks and Recreation's John Idone about this.

Mr. Turner did not feel it should be part of the Parks and Recreation department, it should only be about the seniors and their concerns and give them a permanent voice and capabilities to be proactive in having their issues discussed.

Mr. Ferrara asked if it would not serve our purpose best to go to Parks and Recreation first and request where they are in the process after referring to them to try to facilitate moving things along.

Mr. Turner replied no, actually not.

Mayor Fiala reminded Council they were getting into a Committee meeting discussion now.

Mr. Turner has no problem with putting it into committee for Ms. Susel to investigate however, he wants to point out that Ms. Long's Motion was different from his and he doesn't want a facility, he wants a steering committee.

Mr. Kuhar stated he was confused and feels it is not necessary. It should be a senior organization outside of the city government that addresses Council without being a governmental group. He feels that if he, as a senior, has an issue, he could step down outside of Council and address them with his issue, and if it were valid, Council could act on it.

Mr. Sidoti had a couple questions and tried to clarify with Mr. Turner something ad-hoc like the Sustainability Committee, which is not a *standing* committee or if he was actually wanting a Standing Committee of Council, like the ones on our Agenda.

Mr. Turner was confused, first said "no", and then commented how he probably got ahead of himself by further stating he wants to put it into committee to be investigated as to what is appropriate where that standing would be, Ms. Susel can bring something back, and then we set up a committee after the process it vetted thoroughly.

Ms. Wallach asked Clerk Grimm how hard it is to set up something like the Sustainability Commission that the seniors would staff themselves.

Clerk Grimm replied it could be done, however the last Motion made by Ms. Wallach makes Mr. Turner's Motion redundant.

Ms. Wallach reiterated that Mr. Turner's Motion is redundant.

Mayor Fiala felt there was still merit to see what the Park Board has to say as we put it in their hands first.

Mayor Fiala asked for a vote.

Mr. Kuhar asked for clarification of the Motion.

Clerk Grimm read back from her notes that Mr. Turner wanted to *create* a standing committee for seniors for them to further discuss their issues.

Mr. Kuhar asked again if the Motion was to “*create*” the committee or “*put it into*” committee.

Clerk Grimm responded “to create” a committee.

Mr. Sidoti CALLED THE QUESTION.

Mr. Turner is at ease with whatever moves this along to get the seniors what they need.

Mayor Fiala reminded Council there was no further debate because of Mr. Sidoti’s CALLING THE QUESTION.

MOTION TO CREATE A SENIOR STANDING COMMITTEE originally made by Mr. Turner, seconded for discussion purposes only by Ms. Wallach *FAILED* by a voice vote of 1-8.

Mr. Ferrara asked that we have administration contact Parks and Recreation for an update.

Ms. Shaffer agreed and added that there is nothing stopping a committee of seniors forming an organization to lobby Council. There should already be an organization out there that can come to Council to discuss senior issues.

Mayor Fiala stated “I don’t think you are wrong Heidi.”

COUNCILMEMBERS’ COMMENTS:

Ms. Shaffer commented on attending a meeting in Massillon at their Recreation Center which was full of seniors. It had a pool, lazy river, water slides and looked like a fun, thriving place and wished we had that here in Kent.

MAYOR’S REPORT:

Mayor Fiala wished everyone a Happy Thanksgiving, how it is the time of the year to start sharing if you haven’t already, and reminded everyone about the 2 hour free parking meters on Black Squirrel Friday after Thanksgiving and on Christmas Eve.

At 8:15 p.m., after hearing no further business, Council moved into Executive Session.

MOTION TO MOVE INTO EXECUTIVE SESSION IMMEDIATELY FOLLOWING IN ACCORDANCE WITH ORC §121.22 (G)(1): *(1) “To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing”* made by Mr. Amrhein, seconded by Mr. Sidoti. On Roll call voting “Yes”: Ms. Rosenberg, Mr. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Wallach, Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, and Mr. Kuhar, Motion CARRIED 9-0.

The Mayor announced he was giving everyone 5 minutes to clear the room.

At 8:20 p.m., Council went into Executive Session, but then took a recess.

At 8:27 p.m., Council went back into Executive Session.

At 9:03 p.m., MOTION TO COME OUT OF EXECUTIVE SESSION AND RECONVENE THE REGULAR MEETING IN OPEN FORUM made by Mr. Sidoti, seconded by Mr. Amrhein and *CARRIED* by a voice vote of 9-0.

No action was taken.

At 9:04 p.m. MOTION TO ADJOURN made by Mr. DeLeone, seconded by Mr. Sidoti and *CARRIED* by a voice vote of 9-0.

Tara Grimm, MMC
Clerk of Council

Jerry T. Fiala
Mayor and President of Council

**THE CITY OF KENT, OHIO
COMMUNITY DEVELOPMENT COMMITTEE
WEDNESDAY, DECEMBER 5, 2018**

Vice Chair Gwen Rosenberg called the meeting of the Community Development Committee of the Kent City Council to order at 8:09 p.m.

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. Garret Ferrara; Ms. Gwen Rosenberg; Ms. Heidi Shaffer; Mr. Roger Sidoti; Mr. Robin Turner; and Ms. Tracy Wallach.

ALSO PRESENT: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Mr. David Coffee, Budget and Finance Director; Ms. Melanie Baker, Public Service Director; Ms. Suzanne Stemnock, Human Resources Director; Mr. John Idone, Parks and Recreation Director; Mr. Jim Bowling, City Engineer; Police Chief Michelle Lee; Fire Chief John Tosko and Ms. Tara Grimm, MMC, Clerk of Council.

ABSENT: Mr. John Kuhar

There was 1 item on the Agenda.

1. Authorize Amendment to Title 7 Housing Code for Rental Licensing

Ms. Rosenberg referred to Ms. Susel who explained how this is a housekeeping issue. In her November 27, 2018 Memo to the City Manager stated how "new language was added to the Ohio Fire Code (OFC) in December 2017 that establishes new requirements for carbon monoxide (CO) detection in new and existing buildings. The City's Building and Fire Departments will be applying these new requirements, listed under a new Section 915 "Carbon Monoxide Detection" added to the OFC, as part of their ongoing inspection responsibilities. The City also will need to amend Section 1365.03 "Equipment and Facility Requirements," of the KCO "TITLE SEVEN Environmental Health and Housing Maintenance Code," also known as the City's "Housing Code," to ensure all new and existing residential rental units are required to comply with the new CO detection regulations."

Ms. Susel continued how in 2017 the Fire Marshall made changes to carbon monoxide detection in certain classifications of buildings and adopted as part of the Ohio Building Code. We follow State Code, but because we have local housing code that deals with rental licensing, we had to make sure we included those carbon monoxide detection laws within the confines of our rental licensing program.

Mr. Sidoti asked how basically this is a housekeeping kind of thing.

Ms. Susel replied yes and how our Code was already stringent with carbon monoxide detection with our rental licensing program, we just need to update to reflect the State Code. She did notice one typo in the exhibit of the word "classroom" and will remove it for the finalized version.

Mr. Sidoti was curious if our Code language was stronger than the State language.

Ms. Susel added how we are now compatible, but yes we're stronger by requiring it in more locations than what had been previous. There wasn't a lot of specificity in the Fire Code and this brought it up to current standards; this is one that applies to existing and new.

Ms. Wallach questioned if our rental licensing program is just about up and running.

Ms. Susel informed Council the forms are ready and identified the first ones that need to go out. She is expecting to hear crickets. They anticipate sending out about a dozen letters a week because there are other code enforcement responsibilities.

Ms. Wallach asked if all rental properties will need a carbon monoxide detector.

Ms. Susel stated she was correct, including those inspected by the Community Development Department and those currently being inspected by the Health department.

Ms. Wallach asked if they can be bought at Lowes.

Ms. Susel replied yes, they can be battery operated. There is language in the Code that is specific if it is not hard wired. It is an easy fix and feels a property owner would want to do regardless. She also asked that Council please approve this with an emergency clause.

There were no further questions from Council or the audience.

MOTION TO AUTHORIZE THE AMENDMENT TO TITLE 7 HOUSING CODE FOR RENTAL LICENSING WITH AN EMERGENCY CLAUSE made by Mr. Ferrara, seconded by Ms. Shaffer and *CARRIED* by a voice vote of 8-0.

Hearing no further business before this Committee, Vice Chair Rosenberg adjourned the meeting at 8:13 p.m.

Tara Grimm, MMC
Clerk of Council

ACTION RECOMMENDED:

- 1) AUTHORIZE THE AMENDMENT TO TITLE 7 HOUSING CODE FOR RENTAL LICENSING WITH AN EMERGENCY CLAUSE**

**THE CITY OF KENT, OHIO
FINANCE COMMITTEE
WEDNESDAY, DECEMBER 5, 2018**

Chair Michael DeLeone allowed a 5 minute break before calling the meeting of the Finance Committee of Kent City Council to order at 8:33 p.m.

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. Garret Ferrara; Ms. Gwen Rosenberg; Ms. Heidi Shaffer; Mr. Roger Sidoti; Mr. Robin Turner; and Ms. Tracy Wallach.

ALSO PRESENT: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Mr. David Coffee, Budget and Finance Director; Ms. Melanie Baker, Public Service Director; Ms. Suzanne Stemnock, Human Resources Director; Mr. John Idone, Parks and Recreation Director; Mr. Jim Bowling, City Engineer; Police Chief Michelle Lee; Fire Chief John Tosko and Ms. Tara Grimm, MMC, Clerk of Council.

ABSENT: Mr. John Kuhar

There were five (5) items on the Agenda.

1. Authorize Proposed 2019 Operating Budget

Mr. Ruller commented how we typically do not go page by page of the thick book Council receives, although we are always willing to do, but we can save a lot of time because most of it does not substantially change. He regrets to say we are not going to get ahead of the curve again anytime soon because our income tax growth has slowed and fallen behind inflation. The dollar doesn't buy as much and we are not getting any more dollars either, which is a double whammy. As a result, the budget doesn't have many bells or whistles, and these are particularly austere times. Cities run in business cycles like businesses do and it seems every 5 years we hit highs or troughs. We came out of the great recessions, made a bunch of investments and came out ahead of the curve and resumed a normal trend. We are still better off than we were, there's no need to panic. It is not as fun to present a budget under these circumstances. We still have better reserves than we have had in a long time. Our debt ratio is exceptional and very low, and are having more incremental investments being made in our community. If Kent State gets rolling on their construction that is planned, it will give us those temporary boosts. We are back down to earth after being in the upper stratosphere where we made some progress, investments, and hired 3 new firefighters to save a lot in overtime pay. The only new thing Council will see in this budget is taking 3 part-time dispatchers, which is a tough job to do part-time, and adding a full-time records clerk. Chief Lee explained it is hard to get people part-time as the back fill time slots of a 24 hour service, which we always ended up using a lot of overtime. Chief Lee has asked for this for a couple years and we feel it is time to make the investment in a full time position to improve the services and balance out financially. Mr. Coffee always takes a very conservative position on all of our finances and we have every expectation to outperform his expectations in terms of expenses because we usually do 10-30%. We have made good progress through the utility funds as Council heard during the Capital Plan presentation, with long-term issues that will need to be addressed; Council took the extra burden off the general fund by doing what they did with the utilities. Both sides of the ledger are diversified, show stability and resiliency. He thanked his administrative assistant Harrison Wicks, Dave Coffee and his staff for doing a terrific job.

Ms. Shaffer asked if the one of the reasons our revenue has slowed is because we are not getting new construction and maybe we need to take a look at one of our biggest industries and our rental housing – are we getting the revenue from that as far as tax dollars. Should we be starting to look under some rocks where we can flush out some revenue sources that are not coming through or look to increasing growth?

Mr. Ruller reminded Council how he sent an email recently regarding RITA sending out to about 7,000 Kent residents their 'you have not paid your tax' letters. We do employ the best tactics we can to make sure everyone is paying their fair share. We do not typically track where our revenues fall short. We usually look at our top 10 list of biggest contributors to income tax. Small businesses are not the issue, there is usually something going on with the bigger companies.

Mr. Coffee stated they have looked at this all year long trying to evaluate where the softening is occurring and it is clear that it is in the withholding of income tax remittances; it is not in the net profit, the net profit is actually holding steady which is where the rental properties would be reflected. He looks at a variety of reports with the top 25 positive and negative variances, and while there are a few employers that jump out as significant, it is spread very broad. It isn't any one particular source. We lost a top 10 employer, which is notable. We are down about 2% compared to last year, which is not a horrible number and translates to about \$271,000 through October. At this point, we do not anticipate any significant turnaround on it. The prognosis for next year in income tax is of concern and the expectation is we will level off and not continue to decline; there is no basis for it. Income tax is not our only source of revenue, but it is our primary. Kent State has been in the positive year-to-date comparison, but it is very weak.

Ms. Shaffer followed up with asking to look at our list of property owners we have developed and make sure that they are paying taxes to the City. Many of them are not residents. We can catch residents, but how do we know what we don't know; we need to have some checks and balances. Property owners receive a lot of services and they need to give back.

Mr. Coffee appreciated the concern and he will visit with RITA and see what can be done to explore it further.

Mr. Ruller commented on how the people, who talk to him anecdotally on rental landlords, talk about very favorable tax laws that allow them to show a loss. Because of that he is not sure how much we can achieve.

Ms. Shaffer added "but we could see who files or doesn't file."

Mr. Ruller replied "that's true."

Mr. Coffee stated both their points are valid and a lot of people use that as a tax shelter and an easy write-down of tax obligations. We will continue to assess what we can do to ensure compliance.

Mr. DeLeone asked if we could get into the budget and ask questions later. We need to let Mr. Coffee explain first.

Mr. Coffee commented how he serves at Council's pleasure, so they can tell him how they would like to proceed.

Mr. DeLeone wants him to present first, then they can ask questions.

Mr. Coffee stated how Mr. Ruller really covered the key points in the budget, but he would also like to give kudos to the management team and their staffs because this is a collaborative effort product. He joked about getting cooperation too.

Mayor Fiala stated they spelled Garret's name wrong.

Mr. Ferrara laughed and said it's been 20 years.

Mr. Coffee apologized as they try to proof everything. The 2019 budget is a rather austere budget. It will be incumbent upon the management team continuing to monitor budgets very closely and take corrective action if necessary at the earliest opportunity. He noted the O & M section has a 7.2% overall reduction

from the previous year which speaks to the collective efforts of staff to try to trim where they can.

Ms. Rosenberg asked what O & M was.

Mr. Coffee replied "Operations and Maintenance." We have 3 categories in the budget: personnel payroll related expenses, O & M, and capital expenses. He perceives it as a balanced, solvent budget at the operating budget level. As discussed in the Capital Plan, we do have plans to rely on the reserve fund balances, which will be spent down by design this coming year. We will go through it, if Council wishes, starting with the government section.

Ms. Wallach referred to page 1-1 and asked if the police station funding is included in the revenues.

Mr. Ruller said "the levy."

Mr. Coffee replied yes, it is included, the 2.25% rate.

Mr. Sidoti also referred to the same page and noticed a little bit of a bump in property taxes, then asked if "it is in light of the fact that we are projecting..."

Mr. Coffee interrupted and stated he marked that special page because he anticipated Mr. Sidoti's property tax question.

Mr. Sidoti laughed then said it is about 9 cents on every dollar.

Mr. Coffee remembered that from last year and added there are a couple things to note like how the 2016 property tax was actually higher because of a large delinquent tax collection, which made it artificially high. We are not seeing declines, we are seeing a result of the recent revaluations.

Mr. Sidoti stated the county has not come out with the form yet that everyone glosses over when they read it, but based on gross figures he thinks we are still only getting about 9 cents on every dollar on property tax.

Mr. Ruller remembers it being even lower, like 5 or 6 cents.

Mr. Coffee could not remember the exact number off of the top of his head.

Mr. Sidoti feels it is important to know because there are still people in our community that believe the city is rolling in all that property tax money.

Mr. Coffee was unable to respond properly as he began choking on his water.

Mr. Ruller joked how "this concludes the budget presentation."

Mayor Fiala asked if he needed a paramedic.

Mr. Coffee said he was OK.

MOTION TO AUTHORIZE THE 2019 OPERATING BUDGET WITH AN EMERGENCY CLAUSE made by Ms. Wallach, seconded by Mr. Amrhein.

Mr. Coffee continued with his presentation.

Mayor Fiala state there was a Motion on the floor to adopt the budget.

Mr. Ruller joked "Keep coughing Dave."

Mr. DeLeone referred to the audience who did not have any questions.

As the vote was being taken and several members were responding "Aye", Mr. Ferrara asked for a general overview and said he would vote "No" on the Motion.

Ms. Shaffer interrupted that we do not want to vote "No" overall because then we can't bring it back to the floor.

Mr. DeLeone reiterated this is why he wanted Mr. Coffee to go over it a little before, but he can't even talk.

Mayor Fiala once again reminded Council we have a Motion on the floor that they have to deal with.

Members asked if they can withdraw the Motion.

Clerk Grimm responded the Motion can be withdrawn.

Ms. Wallach withdrew her Motion. She joked why they made the Motion because they thought Mr. Coffee was dying.

Mr. Coffee continued his presentation on the general government section and noted the decrease in the law budget amount, which is a reflection of the reduced outside expenses for economic development and planning, and also reflects, with kudos to our current law director, less outsourcing that is being done at this point in time.

Ms. Jones stated the budget reflects a decrease of \$36,500.00, and that amount, after he took an additional \$40,000 from her, is actually \$63,875.00.

Mr. Coffee laughed and said let it be noted for the record.

Mr. Ruller added "that's why he said kudos to the law director."

Mr. Coffee redirected the money he "squeezed from her" strategically to the I.T. area of the City. Collectively we are striving to work smarter and enhance our management tools, capabilities and knowledge, which we discussed in the Capital Plan. There is a need to understand some of the things going on in the utility billing system and how vital the information is to us so we can be better managers. We can't keep working with more people and adding staff, we need to work smarter. We've gotten by with pretty thin I.T. capabilities overall, so we are trying wrap that up for long term sustainability of our budget.

Mr. Coffee moved onto the Public Safety section and briefly touched on everything being the same service level with exception for the police dispatch 911 and add how this is a public safety issues. The Chief has explained the issue with turnover and retention, and subsequently the full-time staff having to pick up the slack, getting burnout and diminished attentiveness. This is not an area we want to compromise. We are eliminating the 3 unsuccessful part-time positions and replacing with 2 full-time and 1 full-time records clerk. The net difference is about \$183,000.00 annual and are hoping to absorb some of that with the reduction in overtime.

Mr. Coffee noted in Transportation we are retaining the same service levels but upped the operating materials and miscellaneous contractual for the anticipated increased price of road salt and durapatch materials to keep the roads in as good a condition as we can.

Mr. Coffee stated the Health department pretty much has the same service levels, with a \$48,000.00 increase in expenses. He noted we do not anticipate any further increases in their revenue. We have hovered around a gap between revenue generated and expenses in the Health Department of about \$300,000.00 to \$390,000.00.

Mr. Coffee continued with Leisure. Mr. Idone has done a commendable job in containing his budget. We

have status quo with him as he is always on top of his budget.

Mr. Coffee thought he should give kudos in Community and Environment as Community Development has given us reductions in all categories over the last 2 years, with one exception of being Community Development itself. The increase reflects the full impact of the new Code Enforcement Officer.

Mr. Coffee stated the debt status is very good and we are about as debt free as we have been and getting close to being more so with the exception of the new administration building. We have created a capacity now to commit to debt for the new building if Council so chooses. He feels the operating budget is a strong budget and appropriate for the time.

Mr. DeLeone asked if Council had questions.

Mr. Turner wants to see what mechanisms we can employ regarding non-compliance of tax payments.

Mr. DeLeone asked if he was referring to what Ms. Shaffer said earlier.

Mr. Turner responded yes and since we already contracted with RITA being our enforcement, he asked if we have identified with them what areas of emphasis are for collection and the possibility for using a housing court to streamline the process, which we have previously talked about.

Mr. Coffee recalls the conversation and it is not easy to answer. To some extent, income tax collection has always depended on voluntary compliance. With the RITA contract we have picked up some additional enhancements with their ability to look at federal returns, state returns, compare and look for something that isn't right or doesn't add up. This generates a lot of the letters and subpoenas they send out.

Mr. Turner asked if there was a way to look at the discrepancy of where we are at and where we are forecasting we should be with where they actually are in order to gain a greater understanding of what opportunities exist for us to collect the money that is owed to us. Are we getting the value we put into it?

Mr. Coffee commented on how there comes a point where you have "dollars chasing dimes"; that is a possibility. At this point he has no knowledge of significant non-compliance with our tax code. We are always willing to accept referral, but he doesn't think we have a systemic failure in the compliance area. To start targeting specific areas, there are a lot of resources that have to be dedicated in order to do that, which has a cost associated with them. There has to be some reasonable basis to expect getting a return on investment, and at this point, he cannot say he has that. We want to use our dollars to our best advantage. We can continue to have dialogue with RITA to see and use the data out there in a more effective and meaningful way for management to identify where those weak spots might be.

Mr. Turner stated the only reason why he brought it up was because he was wondering if there was a facility that might exist with RITA for us to be able to compare where we are at and identify areas that might be beneficial or not.

Mr. Coffee assured Mr. Turner that we are fully using the resources RITA has available to us. We have our annual collective meeting with RITA coming up soon and would be a great opportunity to identify any changes that may have occurred.

Mr. Sidoti asked if it would be helpful, as we get into our rental licensure, if we will then have a better handle?

Mr. Coffee thought there was a possibility that could work hand in hand like building permits do.

Mr. Sidoti doesn't know how we would cross-reference that; owning a rental property as an LLC, which is a flow-through entity, instead of personal taxes and ends up paying 2.25% city taxes on a rental unit's net profit or loss. He would like to believe the vast majority of people are honest.

Ms. Susel commented from the audience that most of them are LLC's.

Mr. Sidoti agreed and stated they do that for liability purposes; once we get our full licensure in place, we will know the addresses of all the rentals.

Mr. Coffee commented how Mr. Sidoti was highlighting an example of how we can work smarter.

Mr. Sidoti suggested we take that to RITA. He doesn't believe that under law there is only so much we can do before we get into privacy issues with individual taxes. Once we know what the property is, that is a whole different story. We would end up in court byasking for someone's personal taxes if we think they own a rental. A list of rentals would be a basis to ask RITA to do a search of us.

Ms. Shaffer added they have to file whether they have a profit or not.

Mr. Coffee stated she was correct.

Mr. Ferrara had a question for Mr. Coffee and Mr. Turner; he asked Mr. Coffee if there is a systematic attempt and significant amount of money that people are cheating the City out of, yes or no?

Mr. Coffee replied that they can call him naïve, but he honestly does not feel we have a significant issue with non-compliance on our income tax code; there are probably some.

Mr. Ferrara continued by asking if at the end of the day, is it not an IRS issue and we are counting on the federal government to catch people who are cheating on their taxes?

Mr. Coffee agreed as the IRS has plenty more resources. We are trying to leverage their information for our benefit to try to determine compliance.

Mr. Ferrara then asked Mr. Turner what makes him think there is a pot of gold out there, and if he has that information, why hasn't he told Council so the authorities can track it down. It seems we are on a wild goose chase.

Mr. Coffee has spoken to his counterparts in various communities and believes we are in as good, if not better than, many communities with this issue of collections.

Mr. Turner told Mr. Ferrara he wasn't saying that there was, he was trying to say we don't know. We don't know what we don't know and it has been ongoing. The bottom line is he is asking that we have a discussion with RITA to understand their capabilities and identify who is where. The federal government gets theirs and that doesn't mean the City is getting theirs, which creates an area of traceability. If we know, we can go after it. We have to worry about the City. He is trying to identify the possibilities. Mr. Coffee does a great job. Let's identify better mechanisms.

Council nor the audience had any further questions.

MOTION TO AUTHORIZE THE 2019 OPERATING BUDGET WITH AN EMERGENCY CLAUSE made by Ms. Wallach, seconded by Mr. Amrhein, and *CARRIED* by a voice vote of 8-0.

2. Authorize 2018 Budget Appropriations Amendment

Mr. Coffee referred to his Memo to the City Manager dated November 27, 2018, with attachments, outlining the requested budget appropriations.

Council nor the audience had questions.

MOTION TO AUTHORIZE THE 2018 PROPOSED APPROPRIATIONS AMENDMENT AS SUBMITTED WITH AN EMERGENCY CLAUSE made by Mr. Amrhein, seconded by Ms. Wallach, and *CARRIED* by a

voice vote of 8-0.

3. Authorize 2019 Budget Allocation Ordinance

Mr. Coffee requested authorization of the 2019 budget allocations.

Council nor the audience had questions.

MOTION TO AUTHORIZE THE 2018 BUDGET ALLOCATION ORDINANCE WITH AN EMERGENCY CLAUSE made by Mr. Amrhein, seconded by Mr. Sidoti, and *CARRIED* by a voice vote of 8-0.

4. Authorize Proposed EPA Loan Agreement for Sanitary Sewer Pump Station

Mr. Ruller stated how Mr. Bowling has been able to borrow at a very competitive rate for \$2.1 million. He then referred to Mr. Bowling.

Mr. Bowling informed Council how in the southwest side of town we have 2 existing pump stations built in 1960 and 1968, one on Middlebury and the other on Yacavona Park. When he came here in 2007, they were in the Capital Plan to be done. This is another action of deferred maintenance, so how do we try to fund a \$2 million improvement. We studied the best way to solve replacing both where they are at. We came up with the best way to eliminate the one on Yacavona and to extend the sewer down to Middlebury and have one pump station in that area. We worked with the EPA to fund the \$2.1 million project to get it completed. The EPA offers loans at a below market rate, which right now is 2.39% with an administration fee of about 0.35% compared to the 4-5% we can get on the market which would probably have a \$20,000.00 loan origination fee. This is the most cost effective way to get this project finished. It is a significant investment that needs to be done before we have more significant emergency problems in that area.

Mr. Sidoti asked how many years are on the loan.

Mr. Bowling replied 20 years.

Ms. Shaffer questioned the price of the project, is it \$2 million? What would it be with Yacavona, what are you saving us?

Mr. Bowling stated that study was done a couple years ago. We looked at the long term life cycle costs. A sanitary sewer will last 100 years, a secondary pump station would have to be replaced in another 50 years. He does not have the numbers with him, however, in the end, from an operational cost, we save significant dollars doing it now.

Council nor the audience had questions.

MOTION TO AUTHORIZE THE PROPOSED EPA LOAN AGREEMENT FOR THE SANITARY SEWER PUMP STATION WITH AN EMERGENCY CLAUSE made by Ms. Shaffer, seconded by Mr. Amrhein, and *CARRIED* by a voice vote of 8-0.

5. Proposed Federal Grants Policy

Mr. Ruller stated this is an important housekeeping item. Ms. Susel, Mr. Bowling, and others are pretty hard about going after federal dollars, and with an austere budget, getting other monies is a good thing. We've had such success that we have had a little more attention to our internal procedures how we manage and track those funds. As part of our audit conversations, we were told we should adopt a standard policy. We did not have any errors or violations, but more administratively have all the checks and balances in place.

Ms. Jones and Mr. Coffee codified the procedures, many of which were already being done, It is an administrative policy which was vetted internally. He then referred to Ms. Jones.

Ms. Jones stated most of the language in this policy is from when departments apply for and receive the grants and comes along with the agency's agreements we get grants with. We were asked to put it all in one policy, we have all looked at it and tweaked it and feel it is for best practices.

Ms. Shaffer asked if this policy came from somewhere else or did she invent this.

Ms. Jones replied the first time she saw it, she received an email from our Controller, Brian Huff in the Finance Department. She was unsure if he drafted it or if it was a suggested policy that came to us.

Mr. Coffee stated it is a shell from GFOA (Government Finance Officers Association) and it was the basis for putting this together.

Ms. Shaffer wanted to know if she could borrow some of the language from it.

Council nor the audience had questions.

MOTION TO AUTHORIZE THE PROPOSED FEDERAL GRANTS POLICY WITH AN EMERGENCY CLAUSE made by Mr. Amrhein, seconded by Mr. Sidoti, and *CARRIED* by a voice vote of 8-0.

At 9:31, after hearing no further business before this Committee, Mr. Amrhein stated there was an Executive Session.

MOTION TO MOVE INTO EXECUTIVE SESSION IMMEDIATELY FOLLOWING IN ACCORDANCE WITH ORC §121.22 (G)(1): *"To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing"* made by Mr. Amrhein, seconded by Mr. Ferrara. On Roll call voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Ms. Rosenberg, Mr. Shaffer, Mr. Sidoti, Mr. Turner, and Ms. Wallach. Motion *CARRIED* 8-0.

MOTION TO EXCUSE MR. KUJAR FROM TONIGHT'S EXECUTIVE SESSION made by Mr. Ferrara, seconded by Mr. DeLeone and *CARRIED* by a voice vote of 8-0.

Mayor Fiala asked everyone to clear the room so Council could move into Executive Session.

At 9:37 p.m. Council began Executive Session

At 10:00 p.m., Council came out of Executive Session and reconvened the regular meeting in open forum.

MOTION TO CONTINUE THE MEETING PAST 10:00 P.M. made by Mr. Ferrara, seconded by Ms. Rosenberg. On Roll call voting "Yes": Mr. DeLeone, Mr. Ferrara, Ms. Rosenberg, Mr. Shaffer, Mr. Sidoti, Mr. Turner, Ms. Wallach, and Mr. Amrhein. Motion *CARRIED* 8-0.

At: 10:01 p.m. **MOTION TO AUTHORIZE THE 2019 POSITION ALLOCATION ORDINANCE WITH AN EMERGENCY CLAUSE** made by Mr. Ferrara, seconded by Mr. DeLeone and *CARRIED* by a voice vote of 8-0.

MOTION TO AUTHORIZE THE GENERAL COMPENSATION PLAN WITH AN EMERGENCY CLAUSE
made by Mr. Ferrara, seconded by Mr. Amrhein, and *CARRIED* by a voice vote of 8-0.

At 10:03 p.m. MOTION TO ADJOURN made by Mr. Sidoti, seconded by Mr. DeLeone and *CARRIED* by a voice vote of 8-0.

Tara Grimm, MMC
Clerk of Council

ACTION RECOMMENDED:

- 1) **AUTHORIZE THE 2019 OPERATING BUDGET WITH AN EMERGENCY CLAUSE**
- 2) **AUTHORIZE THE 2019 CAPITAL PLAN WITH AN EMERGENCY CLAUSE**
- 3) **AUTHORIZE THE 2018 PROPOSED APPROPRIATIONS AMENDMENT AS SUBMITTED WITH AN EMERGENCY CLAUSE**
- 4) **AUTHORIZE THE 2018 BUDGET ALLOCATION ORDINANCE WITH AN EMERGENCY CLAUSE**
- 5) **AUTHORIZE THE PROPOSED EPA LOAN AGREEMENT FOR THE SANITARY SEWER PUMP STATION WITH AN EMERGENCY CLAUSE**
- 6) **AUTHORIZE THE PROPOSED FEDERAL GRANTS POLICY WITH AN EMERGENCY CLAUSE**
- 7) **AUTHORIZE THE 2019 POSITION ALLOCATION ORDINANCE WITH AN EMERGENCY CLAUSE**
- 8) **AUTHORIZE THE AMENDMENT TO THE GENERAL COMPENSATION PLAN WITH AN EMERGENCY CLAUSE**

**THE CITY OF KENT, OHIO
HEALTH & SAFETY COMMITTEE
WEDNESDAY, DECEMBER 5, 2018**

Chair Jack Amrhein called the meeting of the Health & Safety Committee of Kent City Council to order at 8:13 p.m.

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. Garret Ferrara; Ms. Gwen Rosenberg; Ms. Heidi Shaffer; Mr. Roger Sidoti; Mr. Robin Turner; and Ms. Tracy Wallach.

ALSO PRESENT: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Mr. David Coffee, Budget and Finance Director; Ms. Melanie Baker, Public Service Director; Ms. Suzanne Stemnock, Human Resources Director; Mr. John Idone, Parks and Recreation Director; Mr. Jim Bowling, City Engineer; Police Chief Michelle Lee; Fire Chief John Tosko and Ms. Tara Grimm, MMC, Clerk of Council.

ABSENT: Mr. John Kuhar

There were two (2) items on the Agenda.

1. Authorize Renewal of Portage County Public Defender Contract

Mr. Ruller explained this is another annual housekeeping item where we partner with Portage County to handle the Public Defender's work, then he referred to Ms. Jones who in her November 28, 2018 Memo to the City Manager explained how "the City spent \$1680.00 in 2016 for indigent criminal defendants to receive the public defender's assistance; \$1840.00 in 2017, and as of September of this year, the City has spent \$1300.00. I expect the 2019 expenditures for this contract to be in the same range as these last few years" and further explained how we are required by law to pay the fees when the defendant's costs are charges that fall under the City Code.

Ms. Wallach asked if our fee is based on the number of defendants use it.

Ms. Jones replied yes and whoever explains to the judge they do not have the money to hire an attorney on their own.

Ms. Shaffer questioned the source of this funding.

Ms. Jones replied how it comes the General Fund and is appropriated from the Law Department's budget.

Ms. Shaffer asked if there were any grants or parts from the county available.

Ms. Jones stated "no" and added how compensation in the proposed contract of the \$150.00 per charge is very inexpensive for attorney's fees and feels that is where the subsidizing comes from.

Mayor Fiala told Ms. Shaffer that it is in our budget under the Law Department.

Ms. Shaffer stated she will look at that.

There were no further questions or discussion from Council or the audience.

MOTION TO AUTHORIZE RENEWAL OF THE PORTAGE COUNTY PUBLIC DEFENDER CONTRACT WITH AN EMERGENCY CLAUSE made by Mr. Sidoti, second by Ms. Rosenberg and *CARRIED* by a voice vote of 8-0.

2. City Gas Tank Emergency Services Contract Approval

Mr. Ruller explained how in the Capital Plan we have replacement of the fuel tanks; however, it needs to happen sooner than we hoped as there is water getting into the top of the tanks where there is a mix of water and, according to central maintenance, it can affect our equipment.

There was a Memo to the City Manager dated November 21, 2018 from Mr. Bowling that requested Council's review and approval of the "proposed Gas Tank Emergency Services agreement with Cuyahoga Landmark Incorporated. The agreement includes the installation of a temporary gas/diesel fueling station at the City's Vehicle Maintenance facility located off of Plum Street. The need for the temporary fueling station is predicated on a recent inspection of our underground storage tanks located at the corner of Mogadore Road and Cherry Street. The inspection showed continued degradation of the existing underground storage tanks (USTs). The most significant concerns include water entering the tanks (approximately 1/10" per week) and a bacterial sludge build-up in the bottom of the tanks. The presence of the sludge and/or water in the fuel is a risk to city vehicles which use the fuel from the existing USTs. The need to replace the existing facility has been included in previous year capital plans and is currently in process. Due to the increased regulatory requirements involved in owning and operating our own fueling station, the administration is currently evaluating many options for providing fuel to city vehicles. These options range from building a new station with new storage tanks to purchasing fuel from private vendors to collaborating with other entities in maintaining a joint facility. This evaluation also includes long term planning of our existing property located off of Plum Street to determine if the property is large enough for a permanent fueling facility along with other long term facilities at the site. In order to continue providing necessary services to the citizens of Kent, the service department contacted several private companies to provide a temporary gas/diesel fueling station until a permanent solution is determined. The proposed gas/fueling station agreement is a turnkey lease solution, which includes the installation of an above ground fuel storage facility and dispensing systems for unleaded and diesel fuels for a minimum of one year. The company will maintain the facility, including performing all maintenance and meeting all regulatory requirements. The City will be required to purchase fuel from Cuyahoga Landmark Incorporated for the duration of the agreement. The purchase of the fuel will include a 25 cent per gallon surcharge from the base costs (Marathon Brecksville Branded Rack Cost) to provide the fueling station."

Mr. Ruller then referred to Ms. Baker.

Ms. Baker explained how the underground tanks are inspected annually, we passed inspection, and planned a year ago to have them fixed but with budget and timing, it did not occur and things have since deteriorated. In this year's report, we found out that we have sludge material in the tanks and water seeping in through the tops where the connections are. They looked into 3 different companies for pricing on leasing or loan of above ground and underground permanent and temporary tanks with a slight fuel fee when purchasing fuel through the company. She'd like to enter into a one-year contract with Cuyahoga Landmark at a rack rate through Marathon, which 8-13 cents lower than the state contract bid depending on the day. There will be a 25 cent fee, which includes delivery and maintenance and weekly/emergency deliveries should we run low or the floats not work. This will be temporary as we look for permanent alternatives on our site, with KSU or the CNG facility at PARTA. She anticipates more follow-up meetings in January with regarding cost savings. This affects all vehicles throughout the City, not just Central Maintenance. She found some research on how the City's fueling station is at least 30 years old, dating back to the 1985 county records, which is more than the life expectancy of the tanks. The tanks do hold pressure so nothing leaks out. We do not want to wait any longer so we can remove the fuel and begin eradicating the tanks as well.

Ms. Wallach questioned the advantages of above ground v. underground tanks.

Ms. Baker stated the Fire Chief could answer that question better. Underground tanks are going obsolete because contamination underground can't be controlled; above ground tanks are 2 and 3 walled as well as capacity underneath the tank should there be a leak. There are also emergency factors set up around it as well as emergency shut-offs; they are a lot more structurally sound.

Ms. Wallach asked how vandalism is prevented.

Ms. Baker stated if we were to have a facility on our property, we could do a few things: fence it in or turn it off and only operated with a card, key or punched in numbers which would also keep track of and control access and provide vehicle feedback to our maintenance department. Should we end up with permanent tanks at our site, they would be up off of Plum Creek far enough behind where the maintenance facility is.

Mayor Fiala asked if it would be at the same location.

Ms. Baker stated it would not be at the same location at the corner of Cherry and Mogadore, it would be up by the facility where we maintain our vehicles, by the yard waste but farther back and out of site.

Mr. DeLeone asked if they have thought about just going to Sheetz.

Ms. Baker replied how they are looking at it but feels the problem with it is the ability to ensure we are getting a good market value for the fuel. State procurement is definitely less. She had an instance where she came from that their floats froze. She did not know they were out of fuel and at 2 a.m. it was hard to get a hold of a manager to authorize the card set-up and \$700.00 on her personal credit card to fill snow plow trucks was a little bit of a good lesson. They will definitely be looking into it as a back up to make sure there is always a secondary fuel source for us.

Mr. Ferrara asked if we will eventually dig up the fuels tanks at Cherry and Mogadore.

Ms. Baker replied "Absolutely." They want to get them out of the ground as quickly as possible and make sure there is no contamination or any problems needing to be taken care of. She reiterated that the tanks are still holding pressure so there should not be anything leaking out.

Ms. Shaffer asked if there is anything happening at the site besides fueling.

Ms. Baker stated the site is currently being used by a multitude of people, mostly for storage for Christmas items, police, we have a wash bay, a hydrant for filling, and our leaf and vac trucks; it is a site we continue and will continue to be utilized.

MOTION TO APPROVE THE CITY GAS TANK EMERGENCY SERVICES CONTRACT WITH AN EMERGENCY CLAUSE made by Mr. Ferrara, second by Ms. Shaffer.

Mr. Ferrara felt it was a "good idea" and how it is the 2nd oldest building now that the police department will be torn down and asked if there is anything we can do to make it look more presentable once the work is done would be much appreciated.

MOTION CARRIED by a voice vote of 8-0.

Hearing no further business before this Committee, Chair Amrhein adjourned the meeting at 8:25 p.m.

Tara Grimm, MMC
Clerk of Council

ACTION RECOMMENDED:

- 1) **AUTHORIZE RENEWAL OF THE PORTAGE COUNTY PUBLIC DEFENDER CONTRACT WITH AN EMERGENCY CLAUSE**
- 2) **APPROVE THE CITY GAS TANK EMERGENCY SERVICES CONTRACT WITH AN EMERGENCY CLAUSE**

**THE CITY OF KENT, OHIO
COMMITTEE OF THE WHOLE
WEDNESDAY, DECEMBER 5, 2018**

Mayor Fiala called the Committee of the Whole meeting of Kent City Council to order at 7:00 p.m.

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. Garret Ferrara; Ms. Gwen Rosenberg; Ms. Heidi Shaffer; Mr. Roger Sidoti; Mr. Robin Turner; and Ms. Tracy Wallach.

ALSO PRESENT: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Mr. David Coffee, Budget and Finance Director; Ms. Melanie Baker, Public Service Director; Ms. Suzanne Stemnock, Human Resources Director; Mr. John Idone, Parks and Recreation Director; Mr. Jim Bowling, City Engineer; Police Chief Michelle Lee; Fire Chief John Tosko and Ms. Tara Grimm, MMC, Clerk of Council.

ABSENT: Mr. John Kuhar

There were 2 items on the Agenda.

1. Interviews for Boards and Commissions

Mayor Fiala stated Council will be interviewing applicants for Boards this evening. He called each person by name. Each of the interviewees were asked a variety of questions pertaining to the Board(s) they had applied for by several members of Council. Each Councilperson took their own notes on the candidates.

- ARCHITECTURAL REVIEW BOARD One (1) vacancy. Three (3) year term commencing 4/21/2018 through 12/31/2022.
 - David Basista of 1500 River Edge Drive, Kent was seeking reappointment commented on his position on the Architectural Review Board being “eye opening work” and how you care more when things are going on in your own backyard when it comes to growth and development.
- Mr. Sidoti asked what his biggest challenge was during his 1st term.
- Mr. Basista stated learning the ins and outs of the standards for downtown and how to apply them.
- Ms. Shaffer asked if there was a learning curve and what he enjoyed the most.
- Mr. Basista replied yes and meeting people on the committee with a common goal for downtown.
- BOARD OF BUILDING APPEALS One (1) vacancy for a General Contractor and Two (2) vacancies for alternates. Three (3) year term commencing immediately through 12/31/2021.

Mayor Fiala announced there were no applicants at this time.

- BOARD OF HEALTH One (1) vacancy. Five (5) year term commencing 1/1/2019 through 12/31/2024. Can serve no more than two (2) full terms consecutively.
 - Pamela Ferguson – Seeking reappointment and was not present to be interviewed.
- BOARD OF ZONING APPEALS Three (3) vacancies. Two (2) three-year term commencing 4/22/2018 through 12/31/2022 and one (1) three-year term commencing 2/7/2019 through 12/31/2022.
 - Jona Burton of 216 Linden Street, Kent was seeking reappointment after serving two terms. He feels he has hit his stride.

Ms. Rosenberg asked what strengths he felt he could bring to the commission.

Mr. Burton stated bringing a common sense approach and a strict interpretation of the zoning code when it needs to be, allowing the human element and pre-existing conditions in some of our older neighborhoods, and bringing a balance perspective while working hand in hand with other board members to come to a consensus.

Mr. Sidoti questioned what areas he felt he has grown.

Mr. Burton stated it has definitely brought a deeper understanding of the zoning code and the rationale behind it. It is a guide for how the future of our city is constructed.

Ms. Shaffer asked if he has had the opportunity to participate in making recommendations for code changes.

Mr. Burton referred to his 1st term there was some back and forth with one of the board members; the 2nd term was a lot of collaboration with the Planning Commission and the Architectural Review Board.

- Dave Mail of 521 Pioneer Ave., Kent was seeking reappointment after serving on the BZA for nine years, has helped re-write some of the things we have now, and looks forward to the major revision coming up of the rewriting of the zoning code. He stated he has also sat on the Charter Review Board. He feels he brings a perspective to the board; Rationality is really what the zoning board is. If people stay within the zoning code, they don't ever come before the board, it is those who are absolutely violating the code that want an out. If we had a gridded city built in the 1970's, it wouldn't be Kent anyway.

Mayor Fiala joked with Mr. Mail about his neighbor to the west. Mr. Ferrara.

Mr. Mail responded he helped him build a garage but he hasn't gotten chickens yet.

Mr. Ferrara laughed and said he doesn't think he has to worry about that.

- Paul Sellman – withdrew his application, but continues to serve until February 6, 2019.
- Peter Hans Kierstead – New Applicant – was not present to be interviewed.

- COMMUNITY REINVESTMENT AREA HOUSING COUNCIL Two (2) vacancies. Two (2) year term commencing 2/7/2019 through 12/31/2022.

- Audrey Kessler of 1638 S. Lincoln Street, Kent was seeking reappointment and stated she has been on the Board for several years and works with the businesses who get tax incentives and it is important to make sure they keep their commitment to the city while taking into consideration the economic conditions at the time. Make sure the committee members are kept

Ms. Shaffer asked about the housing portion of the Community Reinvestment Area Housing Council.

Ms. Kessler commented on how that issue has never come up and has only dealt with businesses. As far as she knows there hasn't been any applications on the housing end of it.

Ms. Shaffer asked if they would be involved if there was a multi-family development in the area and if it would come before the board.

Ms. Kessler stated she really did not know as all they have dealt with is businesses and whoever applies for the tax abatements.

Ms. Susel informed Council that when the Community Reinvestment areas were established in the Ohio Revised Code is was primarily residential – single family residential like Aurora and Streetsboro. The primary driver of the CRA program is commercial investment because it provides the real property tax incentive on the larger investments. It is the difference between the pre-development value and the post development value. We have 3 areas: pre 1994 which is automatic based on how legislation was drafted; and two post 1994 which are the ones that come before Council for review and also need approval from the school board.

Ms. Shaffer asked if a multi-family would come before them if they wanted a tax credit.

Ms. Susel replied yes, there are commercial and residential and used 345 Flats as an example of being eligible under the CRA program.

- Tad Brown - Seeking reappointment and was not present to be interviewed.
- Peter Hans Kierstead – New Applicant - was not present to be interviewed.

- COMMUNITY REINVESTMENT AREAS HOUSING COUNCIL – Mayoral Appointment

Mayor Fiala announced he will be re-appointing Justin Berthiaume.

- PARKS AND RECREATION BOARD One (1) vacancy. Five (5) year term commencing 1/1/2019 through 12/31/2024.

- Kim Ball of 1530 Elizabeth Court, Kent was seeking reappointment after serving a 1 year partial term then a full term. She is a 25 year resident and has a 20 year old son, who because of him, is the reason she is here now. She and her son took advantage of Parks and Rec when he was a little kid and once he became too old, she had a lot of time and wanted to give back. It has been a tremendous learning experience and she complimented Mr. Idone and his staff

as they do all the hard work for the board. She also learns from the rest of the board, who are a wealth of knowledge as she is the newbie and would like to be considered for reappointment.

Mr. Ferrara asked what the biggest opportunity and biggest challenge is coming in the next 2-4 years.

Ms. Ball stated the biggest opportunity is working with Kent State since the failure of the new wellness building during last year's election. They learned a lot and appreciate the partnership with the university; they have already done a few things and feels there will be a lot more opportunities. It is also going to be a fun challenge and learning experience as she doesn't know a whole lot about what goes on at Kent State and their facilities.

Mayor Fiala asked if she felt our senior programs are adequate.

Ms. Ball stated she will be a senior in a few years so her interest is really peaking but feels we are falling a little bit short with senior program; the partnership with Kent State is going to broaden the opportunities. There also might be some county opportunities in the future.

- Neil Dukes of 399 Suzanne Drive, Kent is a new applicant who has lived here most of his life and has children in the parks and recreation programs. He would like to be a part of the board and bring inspiration and help out with the community. He has an open mind and loving heart.

Ms. Shaffer asked if was not appointed to Parks and Recs Board, if he would be interested in serving on any other boards.

Mr. Dukes replied yes he would definitely take that into consideration.

Ms. Rosenberg had two questions: if his children were school aged and what is it about the Parks and Recs Board that interests him and made him apply for this board rather than some of the other vacancies that the City has.

Mr. Dukes replied he has 2 sons in middle school and a daughter in elementary school. Personally, he loves sports and feels a lot can be learned through sports: teamwork, hard work, work ethics, comradery, bringing a lot of kids and their minds together.

Mr. Sidoti stated it is great and appreciated Mr. Dukes for applying then asked from his perspective, what strengths he sees with our parks and rec board and whole organization.

Mr. Dukes commented on some of the strengths being community parent involvement, their cheering, love, joy, and support of their kids being participants in the sport; parents always show up at fundraisers which are a key asset and feels he can help grow.

Mayor Fiala asked Mr. Dukes to please call the Clerk tomorrow regarding being interested in serving other boards and commissions.

- PLANNING COMMISSION One (1) vacancy. Five (5) year term commencing 1/1/2019 through 12/31/2024.
 - Judy Shaw of 145 Fairview Drive, Kent had provided her extensive resume along with her application for Council's review. She also gave a brief presentation as to why she would like to be on Planning Commission (**See Attachment #1**).

Ms. Wallach asked if the development on Main Street was her impetus to try to get a seat on Planning Commission.

Ms. Shaw responded no, as she is a Planner in her soul. She works with the University of Akron's Research Foundation and is working to get dredge out of the rivers for beneficial uses; working with Lorain, OH too. She feels these dialogues have to happen within communities and Planners are the best ones to do it.

Ms. Rosenberg asked, in Ms. Shaw's experiences, what is the best way to balance the interests of residents, economic development and also consider environmental protections.

Ms. Shaw stated how she has set up round tables once a month with lawyers, department people, community people, economic people, business people and everybody else talking to each other; focus groups, and coordinating task forces. She has served on an East Main street advisory group. It is very important to get them engaged in a conversation and most importantly, to reflect that you were listening.

Mr. Sidoti stated Ms. Shaw answered one of his questions about East Main Street, and then asked what one of her biggest challenges were when she was the Morristown, NJ Planner for three years.

Ms. Shaw stated "biting her tongue", but was always very interesting because she brought a lot of experience to the table. She would ask questions which led to more intensive discussions and generally ended up with a better answer. It is always challenging when people around the table think they know the right answer and are just doing this pro-forma so they can get through it because they did it and already know what the answer is supposed to be. Those people pose the greatest challenges.

Ms. Shaffer questioned how she would deal with the limitations of the positions as she feels we should just hire Ms. Shaw on staff for this particular position. She won't be able to plan the whole City.

Ms. Shaw thanked Ms. Shaffer and recognizes that and she will find other channels. The limits are there in order to keep it structured and make it move forward.

- Melissa Long of 978 Cottage Gate, Kent reminded Council how she served on Planning Commission for 4 years as well 4 years on Council and would like to serve her community under the new updated planning and zoning code to be passed as revised by this Council.

At first, there were no questions for Ms. Long as a few members stated "We know you".

Ms. Rosenberg asked what some of Ms. Long's strengths are she feels she could bring to the commission.

Ms. Long felt it was her experience, not only with this Council, but also serving 12 years on the Council and 4 years as Mayor for the City where she came from. She has seen the City from planning up through administration and knows how the City works and should operate. She believes Planning Commission should be a prerequisite for every elected official. Planning Commission is the root of where the City comes from. Without the Planning Commission you are unable to set the tone of your community.

- Christopher Clevenger-Morris of 648 Woodside Drive, Kent recently moved back to Kent. He served on Planning Commission for a year after being appointed to an un-expired term, then unfortunately his husband and he moved to the edge of Kent where there was some confusion as to where the City limit lines were so he was unable to finish his term. He is now back in Kent and starting to raise a family and become part of the Kent community. He attended Kent State and never left, he also runs a small business. The year he served on the Planning Commission was very controversial regarding the Starbucks project. He remembers being here many nights until 11:30 p.m. with 102 people in the room. They did everything they could sending the plans back 3 separate times to make sure they were protecting the City, its trees and the livelihood of the residents in that area. He feels he brings a unique perspective having gone through that process. It's important to reach young people in this City to continue to grow over time and if we want buy-in from the KSU students, we have to show there is a place for all people in the City. The commission also just doesn't have the commitment of hearing the voice of the community, it protects the City. He feels he is at a disadvantage because there are 2 amazing people who have interviewed who have an amazing amount of experience. If he is not selected, he will definitely come back and seek another appointment.

Mr. Turner felt the commission is more proactive than reactive and asked how the commission has the capability to be proactive and work with neighborhoods, identifying areas not in the pipeline and how would he deal with it so the people who live in these neighborhoods, where much more intensive use of property is happening, understand the planning process and stay ahead of the curve.

Mr. Clevenger-Morris felt a lot of what the commission does is reactive as they have to wait for things to come before the commission before you can comment; but a lot can be said for looking ahead at how some of our properties are zoned. He used the Starbucks issue as an example by putting this business essentially into a small residential space. It was a shock to a lot of people in that neighborhood and concern with the trees being we are a Tree City. People do not realize they have a voice until it is too late. Showing people there is a proactive approach by getting involved early, having roundtable discussions, putting out more than just a sign about a meeting; reaching out in advance to work with the community; working with businesses and other commissions and committees and department heads to find out what has been working well the last 30 years, what hasn't and how can we improve upon it. We have to consider a lot more than just the Codes. At the end of the day if it weren't for the community members, we wouldn't be here.

Mr. Turner asked how the issue of being proactive would manifest itself that would impact the quality of life of existing neighborhoods.

Mr. Clevenger-Morris felt being proactive is appropriate in certain circumstances. There are spaces we can be proactive in highlighting and encouraging businesses to go into those spaces versus a neighborhood space. He also felt at the same time there are limitations and the role of the Planning Commission is not to say "bring your business here to this plot", the role is to say you have this plot and what can you do with it within the law while being respectful to the residents and the Code. A lot relies on the City Manager and the staff to say how we get businesses to come to Kent to come to these areas. We can be more proactive, but there are limitations.

Ms. Shaffer enjoyed Mr. Clevenger-Morris' perspective. If he were not to get on Planning Commission and we keep his application on file, she would hope that when we do the City's comprehensive planning that he would want to participate as a private citizen. She values his deeper perspective of people his age group.

Mr. Clevenger-Morris responded "Absolutely."

The Mayor asked to clarify that he only applied for Planning Commission; however, there is a lot of parallels with the Board of Zoning Appeals, did it not appeal to him?

Mr. Clevenger-Morris replied how it was not that it didn't appeal to him, he loved what he did on the Planning Commission; the Starbucks scenario was very difficult, it was out of the frying pan and into the fire. He also pushed to modernize some of the things Planning Commission did to save resources like using his iPad to look at 4 foot prints. He didn't need someone to drop off a packet to his house every 2 weeks. He loved what he was doing and has a great deal of respect for the other members on the commission, enjoyed that there was clear communication, which sometimes led to playing devil's advocate to challenge others to see it from both sides. He worked very closely with Mr. Gargan who is leaving the board and would love to continue his legacy. If now is not the time to do that, he is happy to look at the other commissions.

- Dave Mail of 521 Pioneer Drive, Kent currently serves on the Board of Zoning Appeals and is seeking the Planning Commission position. He is old enough that he has planned a lot of things like putting in ground satellite communications for the National Security Agency, worked with the NRL, and put in overseas field stations for the Navy. He joked that all he did in Kent was build a garage. He is a 16 year resident and intends to stay here. The BZA is like getting an allowance, you do what you need to do when people bring it up; the Planning Commission is like getting somebody to manage your 401K. What the Planning Commission does affects Kent. He participated in the start-up of Downtown Main Street Kent for about a year, which is what put him on the zoning commission. The genesis of Acorn Alley came out of the Main Street Kent organization and it is a huge success. The Planning Commission helped do that. The Starbucks incident is what started his interest in the Planning Commission. The Commission, members and the lawyers binds your hands when you really get into it and that is too bad. The Zoning Board and Planning Commission look at what is going to lead to good decisions and to litigation; both are not mutually supportable. He plans on living here a long time with his son and grandchildren and wants to see what happens in Kent; he does not have academic credentials.
- Paul Sellman – withdrew his application
- PARKING ACTION COMMITTEE Two (2) vacancies

Mayor Fiala announced there were no applicants at this time.

Mayor Fiala thanked everyone for coming to the interviews and explained that Council will not be voting on candidates this evening. Voting and appointment will take place at the next regularly scheduled Council meeting on Wednesday, December 19, 2018.

2. Authorize Resolution of Support for ODNR's Cuyahoga River Water Trail Designation

Mr. Ruller reminded Council that next year is the 50th anniversary year of the river burning badly and the river has come a long way since then with a number of books written, documentaries, etc. Mr. Idone has been meeting with a group trying to restore this portion of the river. He then referred to Mr. Idone.

Mr. Idone provided a brochure to Council (**See Attachment #2**) and gave a presentation (**See Attachment #3**). He read from the slides and commented on several of them.

Slide 2: The Cuyahoga River is a symbol of many people's efforts to clean up America's waterways. Famous for catching fire, the Cuyahoga is now sparking excitement. The proposed CRWT will take advantage of new opportunities. It is time to retire the image of the river as the symbol for polluted waterways and restore its place in the community as our most important resource.

Slide 3: The Cuyahoga River drains a watershed of 812 square miles in Northeastern Ohio. From its headwaters near Burton, the river flows south for 50 miles to Akron, then turns abruptly north for 50 miles, emptying into Lake Erie in Cleveland. Although the watershed occupies only 3% of Ohio's land area, it supports over 15% of the state's population.

Slide 12 & 13: Heritage Section: This 10 mile section extends from Lake Rockwell to Waterworks Park. It has both preserved and restored its water quality heritage while paying homage to the history of the river's use. The Kent and Monroe Falls dam removals are two of the many interesting features of this section.

Ms. Rosenberg loves it, it's really cool and thinks the river is an awesome asset. She asked about Lake Rockwell and knows it is outside our jurisdiction.

Mr. Idone spoke over Ms. Rosenberg and stated they are showing it as a Portage area along with a couple places like the dam in Akron that is hopefully coming down in the next 5 years. There is 1 damn in Brecksville that is coming down in the next year. They are slowly getting them out of there. State legislation needs to change that created the law for that compound; however they are open and been a key participant in working with us. They did put in an access point right below the Rockwell dam, opening up the stretch from Lake Rockwell to Riverbend. It a legislative thing that would force that hand.

Ms. Wallach asked if there is going to be constructed Portage around Lake Rockwell. And thinks it is neat that we just put into committee at the last meeting to look into developing our downtown river section.

Mr. Idone stated there is a take-out point before it and a put-in place.

Mr. Amrhein added this is a no brainer and fabulous. He wanted to make sure he was understanding the process: all of these communities will go try to get their Council's support, which will then be submitted to the State of Ohio for designation.

Mr. Idone replied "yes."

Mr. Sidoti asked if the designation will open it up for financing.

Mr. Idone added it should open up funding opportunities for projects on a designated trail v. a project that is not, especially with the way they do point systems; it will be an advantage for that.

Mr. Sidoti questioned if the ODNR will have control over the structure of this.

Mr. Idone commented how basically we have managing partners; there is no budget, so everybody is trying to manage their own sections while trying to create some continuity with what's available.

Ms. Shaffer asked who is spearheading all this.

Mr. Idone replied it has been talked about for the last 10 years and the National Park Services has really come on board with all this doing a 180 from 10 years ago because of water quality issues; Andrea Ireland, who is their river trails planner, has been helping coordinate the group.

Mr. Ferrara stated this is a state designation and asked if Mr. Idone meant to imply if they are also trying to make it a national designation.

Mr. Idone replied yes and the next step would be to get national designation.

Mr. Ferrara continued “so there is national designation already?”

Mr. Idone replied there is not for ours, but there are other national water trails.

Mr. Ferrara stated it is an awesome idea.

Mr. Ruller added how the Cuyahoga River is 1 of 7 American heritage federal designation, so it has one federal designation already.

The audience nor Council had any further questions.

MOTION TO AUTHORIZE RESOLUTION OF SUPPORT FOR ODNR’S CUYAHOGA RIVER WATER TRAIL DESIGNATION made by Mr. Amrhein, seconded by Mr. Ferrara and CARRIED by a voice vote of 8-0.

Hearing no further business before this Committee, Mayor Fiala adjourned the meeting at 8:09 p.m.

Tara Grimm, MMC
Clerk of Council

ACTION RECOMMENDED:

- 1) **AUTHORIZE RESOLUTION OF SUPPORT FOR ODNR’S CUYAHOGA RIVER WATER TRAIL DESIGNATION**

Presentation to Planning Commission

December 5, 2018

Good evening, Dave Ruller, Tara Grimm, esteemed members of the Council, and fellow residents. I am here to offer a few minutes on my value to the Planning Commission and hope that you will find my credentials satisfactory as you move ahead to appoint a new member to the Commission.

I'd like to cover a few key areas relative to my application:

- Kent:
 1. I have lived here for almost 3 years.
 2. I have a 32 year history here, starting with getting married at the Methodist Church to native son, R. Bruce Shaw, in 1986.
 3. While we lived in New Jersey, we spent weekends here for many years visiting his father, retired professor of educational administration at KSU.
 4. Appreciate the magnificent changes to the city over that time and happily returned here when we 'retired' from our work in New Jersey.
 5. I had the privilege of writing a book, *The Raritan River: Our Landscape Our Legacy*, in New Jersey. Today I'm working on a book about the Cuyahoga River. I appreciate much about Kent, including and especially that its on a fine river.

- Planning
 6. Earned my PhD in urban and environmental planning at Rutgers University's Edward J. Bloustein School of Planning & Public Policy
 7. Served on the Moorestown, NJ Planning Board for 3 years
 8. Worked with planning and zoning officials across the state while working with NJDEP.
 9. Focused interaction with municipal officials in the Raritan River Watershed while I led the Sustainable Raritan River Initiative to foster common agreements that would both restore and protect the river in perpetuity.
 10. **Understand the complexities of good planning, and the need for a strong municipal commitment to planning and the people who live in the good city of Kent.**
- University-community relations
 11. Grew up in university towns; Oberlin, Charlottesville, Bloomington, Grand Forks and Ann Arbor and now Kent
 12. Understand the importance of working together as a team with the university and creating value for each other
 13. Work well with academic partners
- Coordination and coalition-building
 14. Spent my first years at NJDEP fostering dialogues between staff scientists and community residents facing environmental problems

15. Learned the fundamentals of risk communication and active listening
 16. I understand the first task Kent faces in the coming year is cleaning up the Zoning Code for internal consistency and then updating the Comprehensive Plan in terms of alignment with community goals and aspirations. **This is a time where coordination and coalition-building is essential.**
 17. **The people of Kent need to have confidence in the Comprehensive Plan; its a matter of opening the doors, bringing the community in and listening carefully to what they have to say.**
- Understanding of the meme factor that affects neighborhoods and their cultures
 18. Having your own values disregarded leads to a loss of confidence and general awkwardness between groups who should by all means be on the same side.
 - The experience with the development of 1005 E. Main Street illustrated the value of close communication with impacted residents and how important it is to stand up for them as we handle planning and zoning here.
 19. Understand the importance of coordination with the community and demonstrating that commitment through action; residents felt abandoned by their government leaders when there was no recognition of the impact any development on that site would have on the neighbors.

- In summary,
 - I am a strong advocate for sound planning based on open dialogues and transparency in the process so confidence in the process is firm.
 - I will bring the planning commission my expertise, my experience, my education and my commitment.
 - I will listen, I will ask questions and I will do my level best to make us the stellar commission that I know we can be.
 - I look forward to Kent being recognized as having the best Planning Commission in the state of Ohio.
-

Planning Commission

The City of Kent Planning Commission
930 Overholt Drive
Kent, OH 44240

- The Kent City Charter, Section 61(b) reads as follows with respect to the Planning Commission:

Section 61(b). Planning Commission

- The Planning Commission shall consist of five (5) residents of the City appointed by Council who shall serve without compensation.

- Council may also appoint ex-officio, non-voting members by ordinance.
- A member of the Planning Commission serving on January 1, 1978, may complete the term of his or her original appointment, but in the event of the death or resignation of such member, Council shall fill the vacancy for the unexpired portion of the terms of that member.
- Subsequent appointments shall be for a term of five (5) years and the expiration of the terms shall be on a one-year staggered interval basis.
- No one shall be appointed for more than two (2) full terms consecutively.
- The Planning Commission will have all the rights and powers granted to it by the laws of Ohio or ordinances of the City or this Charter.
- The Planning Commission shall adopt such rules and requirements for plats and the laying out of allotments as is deemed necessary and advisable, subject to Council approval.
- Such rules and requirements shall be placed on file in printed or typewritten form in the office of the Director of Public Service.

- The Planning Commission may control, appoint, or employ such architects, engineers or other professional service and may appoint such clerks, draftsmen or other subordinates as are necessary for the performance of its function.
- The expenditures for such service and employments shall be within the amounts appropriated for such persons by the legislative authority of the municipal corporation and such legislative authority shall provide for the expenses and accommodations necessary for the work of the Commission. (Amended 11-5-85.)
- The City of Kent Planning Commission meets on the first and third Tuesday of each month. All members, appointed by Council, serve as volunteers.
- [Click here](#) for Planning Commission minutes and agenda.

OUR MISSION

The mission of the Cuyahoga River Water Trail Partners is to improve and promote public access to, and use of, the Cuyahoga River Water Trail as a valuable resource for low-impact recreation, economic development, and tourism; and to support and enhance river appreciation, conservation, and stewardship.

MANAGING PARTNERS

City of Akron
City of Cuyahoga Falls
City of Kent
Cleveland Metroparks
Cuyahoga Valley National Park
Geauga Park District
Mantua Village
Portage Park District
Summit Metro Parks
Village of Silver Lake

STAKEHOLDER PARTNERS

American Canoe Association
American Whitewater
Conservancy for Cuyahoga Valley National Park
Cuyahoga River Restoration
Friends of the Crooked River
Friends of the Gorge
Keelhaulers Canoe Club
Kent State University
- Recreation Services
National Park Service
- Rivers, Trails, and Conservation Assistance
Northeast Ohio Regional Sewer District
Ohio Department of Natural Resources
- Scenic Rivers Program
Share the River
The Trust for Public Land
West Creek Conservancy

Promotional materials were made possible by a Partnerships in Motion: Destination Development Grant from Akron/Summit Convention & Visitors Bureau.

Cover photos by ©Nathaniel Bailey, courtesy Andrea Irland, and National Park Service/D.J. Reiser. Inside photos by Cleveland Metroparks/Kyle Lanzer, Friends of the Crooked River, ©Arrye Rosser, and National Park Service/D.J. Reiser.



Help Make the Cuyahoga River An Ohio Water Trail





The Cuyahoga River is a symbol of efforts to clean up America's waterways. Famous for catching fire, the Cuyahoga is now sparking excitement. Wildlife and people are returning. The proposed Cuyahoga River Water Trail will take advantage of new opportunities and be a lasting legacy.

Together, we will:

- Increase public access to and along the Cuyahoga River for all people.
- Share resources to create better and safer experiences for visitors.
- Enjoy the health and beauty of the Cuyahoga River.
- Boost tourism and economic development in nearby communities.

Show Your Support

Many organizations and agencies have been meeting since February 2011 to develop the Cuyahoga River Water Trail. Please help us achieve official designation as part of the Ohio Water Trails Program. To show community support, you can:

- Attend a public meeting in October and November 2018.
- Send a letter of support by December 2018.
- Pass a city or township resolution by December 2018.

Join us in celebrating our success on June 22, 2019— the 50th anniversary of the most infamous Cuyahoga River fire.

Contact Us

info@CuyahogaRiverWaterTrail.org
www.cuyahogariverwatertrail.org

The five water trail segments offer different paddling experiences.

12.5.18 COMMITTEE OF THE WHOLE MTG. MINUTES



CuyahogaRiverWaterTrail.org
info@CuyahogaRiverWaterTrail.org

Facebook: Cuyahoga River Water Trail
Twitter: #CRWT

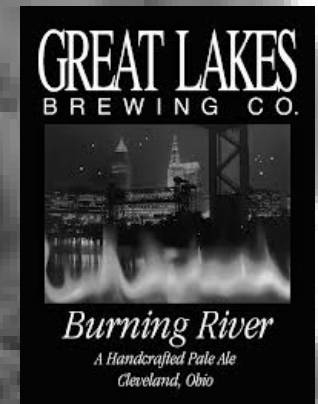


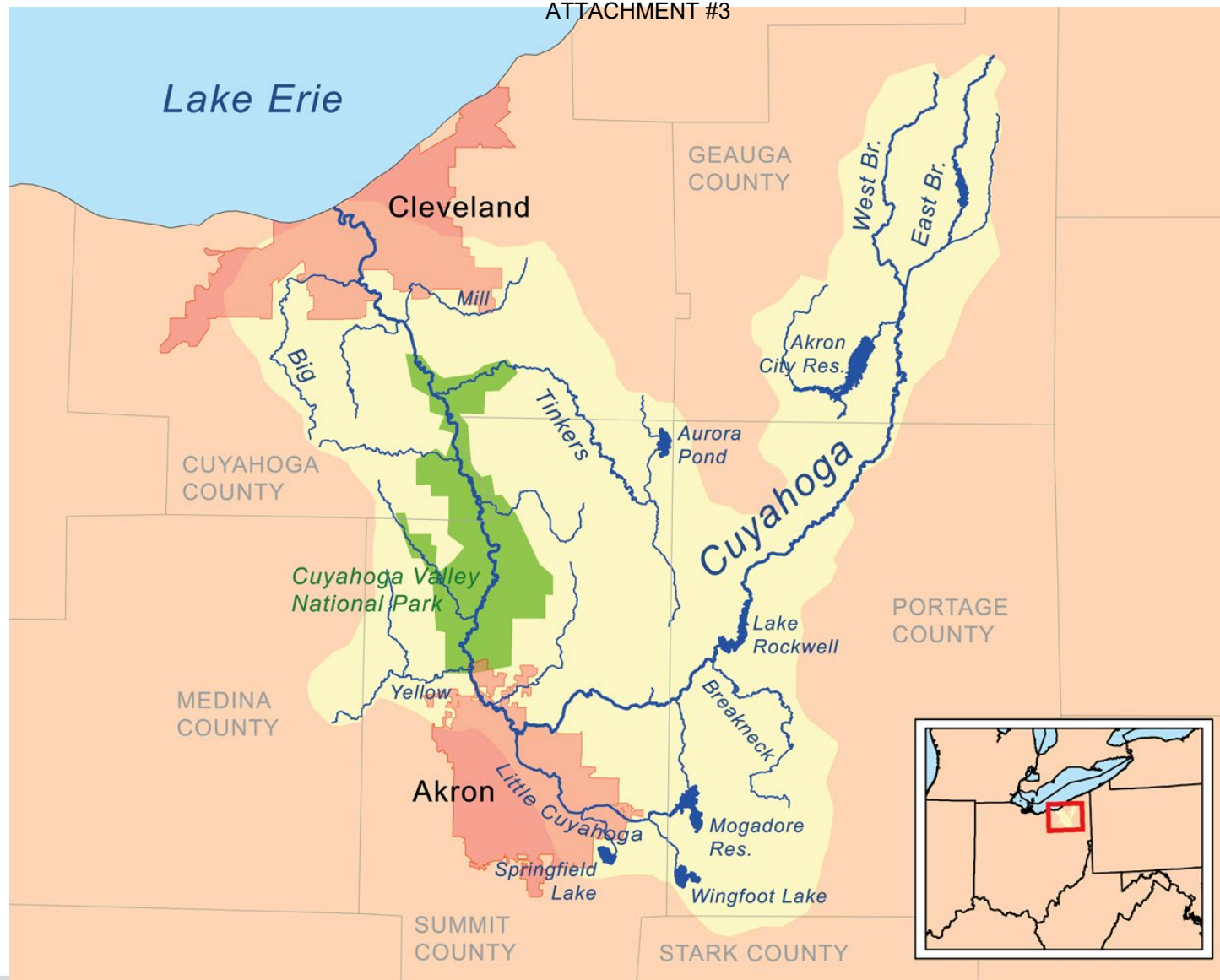


Our mission

- The mission of the Cuyahoga River Water Trail partners is to improve and promote public access to and use of, the Cuyahoga River Water Trail as a valuable resource for low-impact recreation, economic development and tourism and to support and enhance river appreciation, conservation and stewardship.







What is a water trail?

- A stretch of river or other waterway that has been identified and mapped as a water trail
- Contains facilities that enable access, campsites, and informational resources
- Creates educational, recreational, scenic, and environmentally rewarding opportunities for paddlers traveling on the waterway
- Designation by Ohio Department of Natural Resources



What is a water trail?

- Improve and promote public use
- Valuable resource for low impact recreation and tourism
- Support and enhance river conservation and stewardship





What is a water trail?

- Signage
- Maps
- Education
- Integrate with other recreational activities
- Low impact recreation, economic development and tourism
- Can lead to improved facilities







Cuyahoga River Water Trail

Managing Partners

- City of Akron
- City of Cuyahoga Falls
- City of Kent
- Cleveland MetroParks
- Cuyahoga Valley National Park
- Geauga Park District
- Mantua Village
- Portage Park District
- Summit MetroParks
- Village of Silver Lake

Funding Provided By:

- Akron / Summit Convention & Visitors Bureau



- George Gund Foundation

THE GEORGE GUND
FOUNDATION

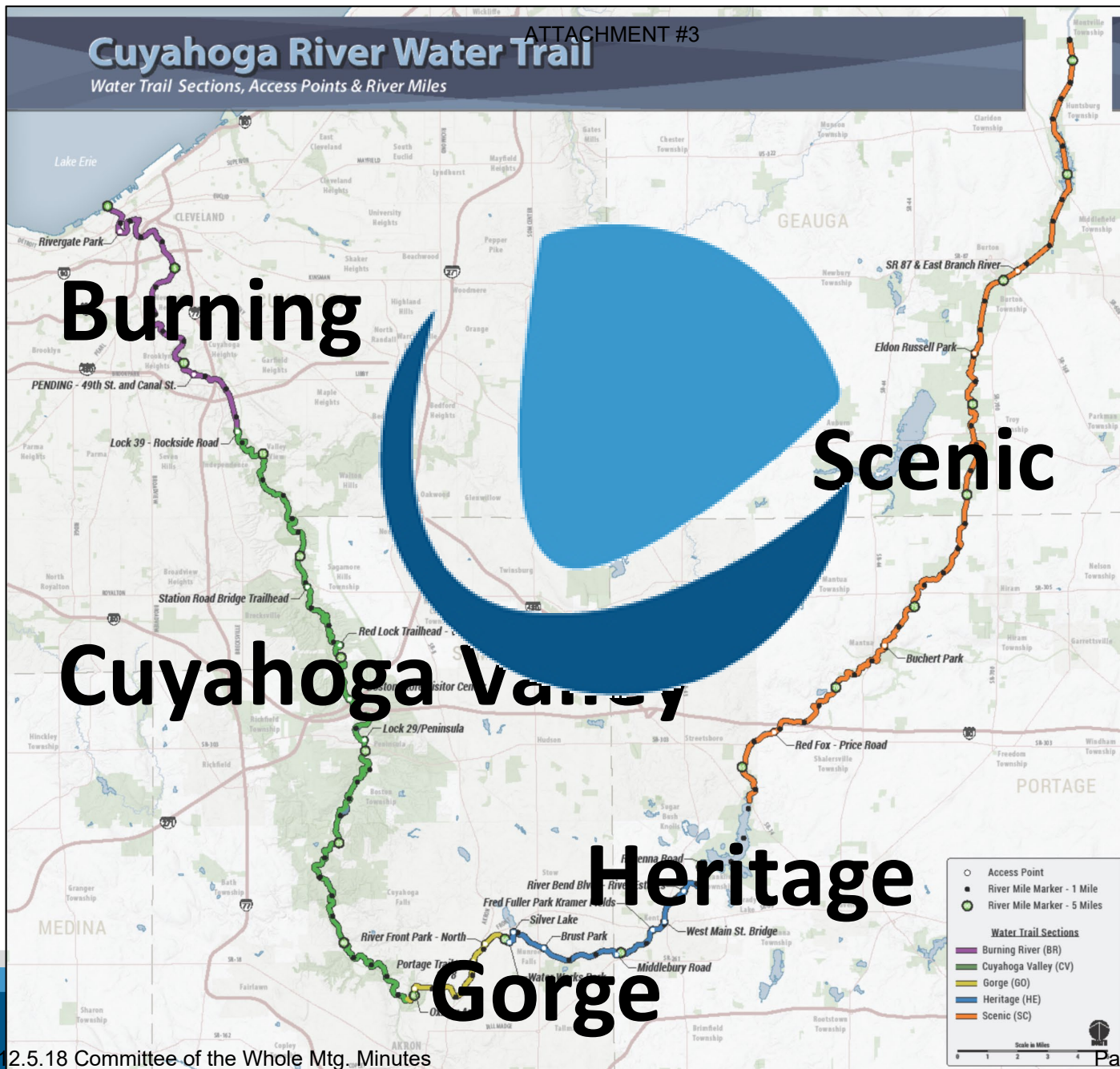




Cuyahoga River Water Trail Stakeholders

- American Canoe Association
- American Whitewater
- Conservancy for Cuyahoga Valley National Park
- Cuyahoga River Restoration
- Friends of the Crooked River
- Friends of the Gorge
- Keelhaulers Canoe Club
- Kent State University
- National Park Service
- Northeast Ohio Regional Sewer District
- Ohio Department of Natural Resources
- Ohio Environmental Protection Agency
- Share the River
- The Trust for Public Land
- The University of Akron – Student Recreation and Wellness Services
- West Creek Conservancy





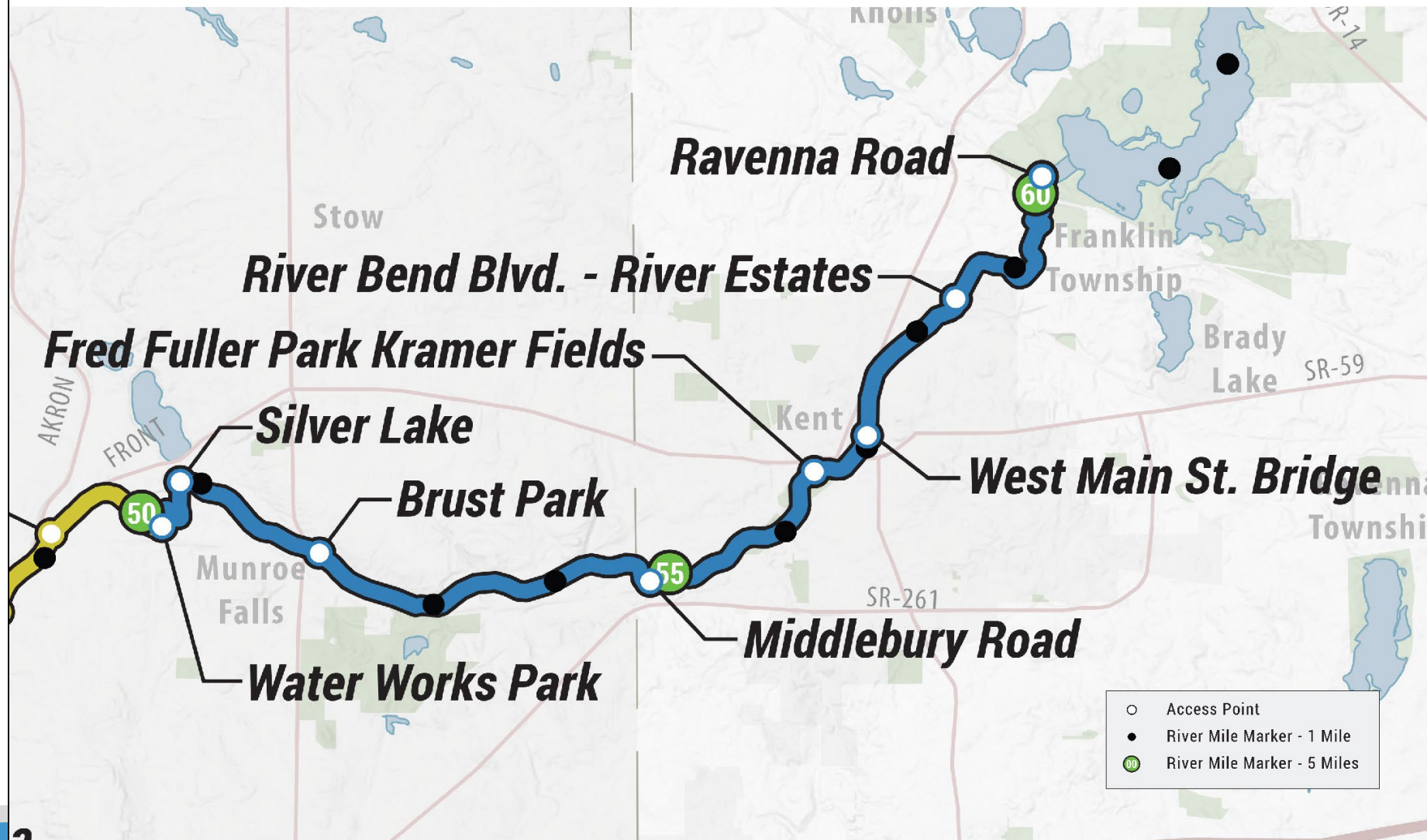


Heritage River Section





Heritage





Cuyahoga River Water Trail Benefits





Education and Stewardship





Increased Recreational Opportunities



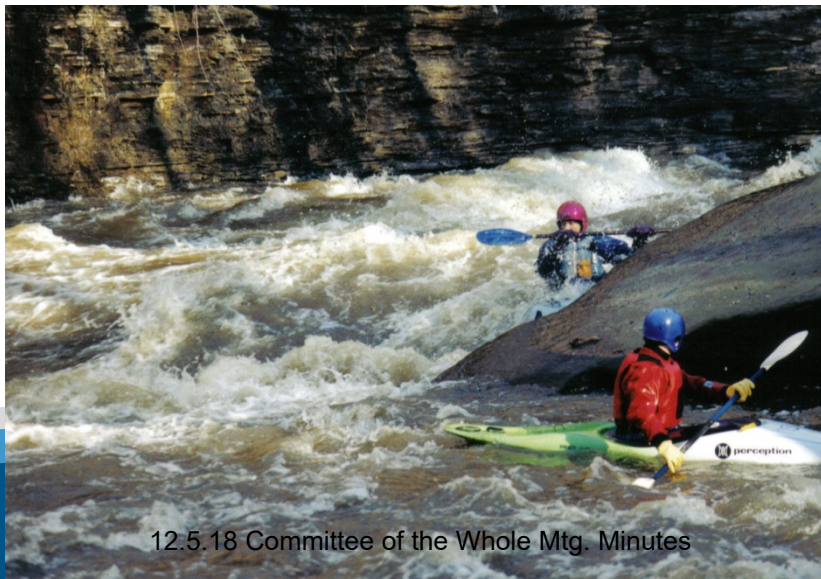


Blue Green Trail Connections





White Water Paradise





Historical and Cultural Wonders



12.5.18 Committee of the Whole Mtg. Minutes



Page 19 of 27



Meet the Neighbors





Economic Development



12.5.18 Committee of the Whole Mtg. Minutes



Page 21 of 27

Guidelines for Designation

- Public Planning
- Local Governments
- Ohio Water Trail Logo
- Mapping and Signage
- Access Points
- Management/Stewardship
- Safety Information



What are we working on...

- Creating a regional brand and identity
- Developing a strategy of implementation
- Developing best management practices
- Identifying access points and facilities
- Community meetings of stakeholders
- Open Houses for each river section
- Identify other regional connections
- Looking towards state and national designation





Show your support

- Attend a public meeting
- Send a letter of support by December 2018
- Pass a city or township resolution by December 2018
- Paddle, float and enjoy





CuyahogaRiverWaterTrail.org
info@CuyahogaRiverWaterTrail.org

Facebook: Cuyahoga River Water Trail

Twitter: #CRWT



Celebrate the river

Xtinguish Torch Fest

Xtinguish the Past, Ignite the Future!



June 19 – 22, 2019

- A **torch relay** starting at the headwaters and ending in Cleveland
- Ceremonies and **festival events** will be in the headwaters, Kent, Cuyahoga Falls, Akron, Cuyahoga Valley, and Cleveland.
- Includes designation of the **Cuyahoga River Water Trail**.





**THE CITY OF KENT, OHIO
HEALTH & SAFETY COMMITTEE
WEDNESDAY, NOVEMBER 7, 2018**

Chair Jack Amrhein called the meeting of the Health & Safety Committee of Kent City Council to order at 9:02 p.m.

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. Garret Ferrara; Mr. John Kuhar; Ms. Gwen Rosenberg; Mr. Roger Sidoti; Mr. Robin Turner; and Ms. Tracy Wallach

ALSO PRESENT: Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Mr. Jim Bowling, City Engineer; Ms. Melanie Baker, Public Service Director; Ms. Bridget Susel, Community Development Director; Mr. David Coffee, Budget and Finance Director; Mr. Tom Wilke, Economic Development Director; and Ms. Tara Grimm, MMC, Clerk of Council

ABSENT: Ms. Heidi Shaffer and Mr. Jerry T. Fiala, Mayor and President of Council

There were two (2) items on the Agenda.

1. Review the City Regulations Regarding Leaves Being Raked into Public Right-of-Ways

Mr. Ruller referred to Ms. Jones who explained the proposed language change is to make the Code clearer and enforceable. It is similar to our snow ordinance. It is not considered a crime but as a public nuisance and will be a civil offense like snow. She mentioned the use of the leaf vac truck and how Ms. Susel could speak to it.

Ms. Mary Kenneley of 1123 Elna Ave., Kent expressed her concerns about the leaves swept into the streets and has seen the leaf vac truck in the area. She has also seen where cars are parked in the way for the leaf vac truck. She also stated she cited several codes which are criminally published offenses that were in her packets that were provided to Council on 2 separate occasions, which were requested to be scanned in by the Clerk and disseminated via email to Council and administration.

Ms. Jones clarified that this ordinance is not about the cars, it is about the leaves being swept and deposited in the street.

Ms. Kenneley commented that people do not know what a "gutter" is and this was not solving the problem.

Ms. Jones stated "gutter, street or other public right of way" is pretty broad.

Ms. Wallach asked what the consequence was for leaves being swept into the street.

Mr. Amrhein called a POINT OF ORDER for no commenting from the audience without being called upon.

Ms. Susel clarified we updated our civil offense code. Code Enforcement gives a 10 day warning and a \$100 fine after, then the fine goes up to \$200 and all the way up to \$1,500 which can then be certified to the property. This is more enforceable as criminal fines do not remedy the problem and find financial punitive actions to be beneficial.

Ms. Wallach repeated "so they will be charged a fine?"

Ms. Susel replied "Absolutely."

Mr. Ferrara questioned the 10 day warning, the safety issue created and if there could be immediate action v. 10 days.

Ms. Susel stated the warning is to allow 10 days to fix the issue. They hang tags on the household citing the Code they are in violation of. It is a civil warning, then if not corrected, it is a civil infraction with a \$100

fine. The homeowner also receives a letter. Ms. Susel further clarified that they have only ever received a couple of calls on the nature of this complaint. Criminal penalties will take longer to impose and will not correct the issue. Most people immediately comply when they receive their warning. Criminal penalties is another layer of complication to enforcement.

Mr. Ferrara again questioned why the civil offense can't be immediately remediated v. the 10 day warning.

Ms. Susel and Ms. Jones both commented due process and appeals.

Mr. Ruller added that this was also discussed with Chief Lee and there has to be a much higher standard to prove criminal, such as catching them raking the leaves into the street.

Mr. Ferrara accepted it should be civil, but was just asking if it could be a shorter process.

Ms. Susel stated there has to be reasonable doubt for things in their zoning code, but preponderance of evidence is much easier, which is what a civil enforcement action is.

There were no further questions or discussion from Council or the audience.

MOTION TO AUTHORIZE ENACTING SECTION 521.18 TITLED "SWEEPING LEAVES AND GRASS INTO GUTTERS PROHIBITED" IN THE KENT CITY CODIFIED ORDINANCES WITH AN EMERGENCY CLAUSE made by Mr. Ferrara, second by Ms. Rosenberg. MOTION CARRIED by a voice vote of 8-0.

2. Approve City/KSU Lighting Agreement

Mr. Ruller explained how staff and Kent State staff are considering a new agreement to split the costs for the installation and maintenance of new street lights on the pedestrian esplanade at the Lincoln and Willow crossings. He then referred to Mr. Bowling.

Mr. Bowling commented "Ditto" to Mr. Ruller's explanation and how it would be a cost-effective method to extend the Kent State lighting circuits.

Ms. Wallach questions if the hits were on Lincoln, Willow or both because previously we discussed stop signs, but research didn't support them.

Mr. Bowling stated Lincoln. Stop signs would start causing backups.

MOTION TO APPROVE THE CITY/KSU LIGHTING AGREEMENT WITH AN EMERGENCY CLAUSE made by Mr. Kuhar, second by Mr. Sidoti.

MOTION CARRIED by a voice vote of 8-0.

Chair Amrhein announced there was no longer a need for the advertised Executive Session.

Hearing no further business before this Committee, Chair Amrhein adjourned the meeting at 9:17 p.m.

Tara Grimm, MMC
Clerk of Council

ACTION RECOMMENDED:

- 1) **AUTHORIZE ENACTING SECTION 521.18 TITLED "SWEEPING LEAVES AND GRASS INTO GUTTERS PROHIBITED" IN THE KENT CITY CODIFIED ORDINANCES WITH AN EMERGENCY CLAUSE**
- 2) **APPROVE THE CITY/KSU LIGHTING AGREEMENT WITH AN EMERGENCY CLAUSE**

**THE CITY OF KENT, OHIO
STREETS, SIDEWALKS, AND UTILITIES COMMITTEE
WEDNESDAY, NOVEMBER 7, 2018**

Chair Roger Sidoti called the meeting of the Streets, Sidewalks, and Utilities Committee of Kent City Council to order at 7:00 p.m.

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. Garret Ferrara; Mr. John Kuhar; Ms. Gwen Rosenberg; Mr. Roger Sidoti; Mr. Robin Turner; and Ms. Tracy Wallach

ALSO PRESENT: Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Mr. Jim Bowling, City Engineer; Ms. Melanie Baker, Public Service Director; Ms. Bridget Susel, Community Development Director; Mr. David Coffee, Budget and Finance Director; Mr. Tom Wilke, Economic Development Director; and Ms. Tara Grimm, MMC, Clerk of Council

ABSENT: Ms. Heidi Shaffer and Mr. Jerry T. Fiala, Mayor and President of Council

There were two (2) items on the Agenda.

1. Receive the 2018 Capital Projects Update *(Portions of audience comments are inaudible from lack of use of the microphone)*

Mr. Ruller explained how Mr. Bowling's presentation has become an annual event and is a great refresher for Council of all the projects and to see where the money goes. He then referred to Mr. Bowling who gave a PowerPoint Presentation **(See Attachment #1)**.

Mr. Bowling stated how staff has done a lot of great work and we've gone through a lot of construction. The major themes of his presentation are on the shifting from excessive construction to planning for more construction in 2019 as well as touching on key points and the questions he typically hears.

Slide #2: Cedar Street Improvements – Long term continuation of the program to improve infrastructure in the area; Pine Street was first, Walnut is next because of sanitary sewer structural failures.

Ms. Wallach questioned if the project is completely paid for or if the residents are being assessed for projects.

Mr. Bowling replied "the residents were not assessed".

Slide #3: Sanitary Sewer Repairs – Sewers serve approximately 30% of the city. While the work only took 6 weeks, it actually took 6 months to obtain approvals from the railroad to do the work.

Slide #4: Garth/Spaulding/Suzanne Water Main Replacement - As our system ages we will see more of this type of work needed; Current age of overall system (53 years old); 107 miles of main.

Mr. Bowling explained how our water distribution system is aging. Water systems design life is a 50 year life spans and some of our lines are older than 1924.

Mr. Kuhar asked if there are any of the real old lead water lines or laterals still in Kent.

Mr. Bowling stated "No" not in the main lines. There were connections from old galvanized lines to copper services. The water that is put out from the City's water plant is "scale building" and actually puts a film on the inside of the water lines, which is regularly tested. "Gooseneck" services are being replaced with non-lead connections as projects move ahead.

Mr. Sidoti questioned how much of the \$940,000 spent on that 2/3 of a mile was in materials and labor.

Mr. Bowling replied 50/50 with contractor fees; also 10% of costs and all labor are for outside inspectors as we can't staff all of the projects ourselves.

Slide #5: SR 43 Traffic Improvements – There were 6 signals added to central system (School, Cherry, Beryl, SR 261, Campus Center, and Devon Place). 60% of the city's signals are on the system he can manage in an office next to his. He explained the timing issue of the Fairchild Bridge due to a lightning strike on the timing system which will be fixed in the next day or so.

Ms. Mary Kenneley of 1123 Elna, Kent questioned the width of School Street being so narrow.

Mr. Bowling explained how now that it is permanently one way, is 14 feet wide and can't have 2 cars passing so it is no longer confusing.

Slide #6: SR 43 Traffic Improvements - Edison lines interfering with new taller signal poles, which it takes 5 months to get a signal pole ordered and delivered. The 15% from OPWC included some research and design costs; Sidewalk on west side replaced due to getting power to a speed limit sign.

Slide #7: Summit Street Improvements – Mr. Bowling is happy that this is the last update; referred to the blue box in the Slide as a quick refresher on why we did the project.

Slide #8: Summit Street Improvements – Kent State was very helpful in developing and putting out information on HAWK's; we don't want the buttons needlessly pressed. Mr. Bowling showed the embedded video (*inaudible on the recording*) which can be clicked on in the attachment or found at <https://www.youtube.com/watch?v=3S-EAw8S9ks&feature=youtu.be> regarding the HAWK Beacons utilized at the Summit Street/Risman Drive Roundabout.

Slide #9: Summit Street Improvements - Results are still early; there were 2 Ted Boyd/Johnston crashes both in the first 3 months of operation, although 2 were added last week; Currently there is a 40% reduction in crashes at new roundabout compared to 2012-2014; He referred to the yellow box on the Slide and how there have been 3 signalized crashes at Lincoln, 2 at Morris/Janik, and none at the Loop.

Mr. Sidoti questioned if these signals are tied into the city.

Mr. Bowling responded "yes"; the roundabouts are functioning.

Ms. Wallach asked about the HAWK lights at Ted Boyd.

Mr. Bowling responded "No".

Slide #10: Summit Street Improvements - Kent State maintains the storm water wetlands; Biology department testing the effectiveness of the storm water treatments; the existing basin wasn't designed to treat water quality, but is now.

Slide #11: Summit Street Improvements - Signal calibrating/timing is still in process; the project came in under budget and are pursuing grant reimbursements for staff time +/- \$400,000.

Slide #12: SR 261 Resurfacing – Streets are the City's largest asset, but also largest liability; ODOT began a voluntary preservation program of microsurfacing which is cold applied/polymer modified asphalt used to fill ruts and level and seal surface; to extend the life of pavement. W. Main Street missed the window and will be repaved in 2020.

Slide #13: Annual Street & Sidewalk Program – This is a time intensive program; There was \$500,000 in concrete work this year, double a normal year's program; They personalized 100+ sites, sent letters to the homeowners explaining the bill for over \$1,000.

Mr. Kuhar asked about the ditches on Horning Road.

Mr. Bowling stated there are several problems including the deep ditches, crash problems, lack of sidewalks, tight for all 3 lanes and the ability to try to fix all the problems at once for about \$2.4 million. There have been numerous discussions with the university architects on how to fix and fund this. It was decided that the problems were not big enough to spend that kind of money so they are separating the projects.

Slide #14: Annual Street & Sidewalk Program – depicts repairs prior to seal coat work.

Slide #15: Annual Street & Sidewalk Program – \$1.45 million (no grants)...largest single City funded year going back to 2002.

Ms. Mary Kenneley of 1123 Elna, Kent questioned how much of Norwood was being done, all of it or stopping at Beech; the chip and seal; how the repaired blocks are wearing out; no sidewalks on Norwood and if they are adding new ones as there are none on the north side, only the south side.

Mr. Bowling was unsure and invited Ms. Kenneley to call his office as there is a 7 year rotation on seal coating and an assessment process for sidewalks that most people are not willing to do. He would rather see one continuous stretch of sidewalk on only one side of the road than gaps needing to be filled in.

Mr. Sidoti asked about a bike trail taking place of sidewalks in that area in a few years.

Mr. Bowling commented on the similar situation with the City of Akron water line which connects with the Freedom Trail. They are working with Mr. Idone at Parks and Recreation. Part of the City is a rural v. urban look and there is sporadic sidewalks on that side of town.

Mr. Turner questioned the raised sidewalks and the neighbors who banded together to repair them. How do we know if the repairs are acceptable?

Mr. Bowling stated they inspect.

Slide #16: Citywide Pavement Condition - results from inspection years. What is a 67? It is a fair to almost good rating for our City's roads.

Slide #17: Citywide Pavement Condition - All these cities are inspected by the same company; Cuyahoga Falls' 1st year; Akron recently passed an income tax increase partially targeted for street repairs; One thing is consistent in all communities is that people complain about the condition of their streets

Slide #18 Citywide Pavement Condition - In 2018... 0.7% of the streets are "failed"...in 2014 2.2% of the streets were failed; In 2014... 9% of the streets were failed or very poor; 37% of the Failed streets are planned for work in 2018; 22% of the failed streets are alleys; Remaining 41% are anomalies.....practically driveways to a couple of properties (College Ct/Burnett/Burns Ct); Overall, we think street program is on the right track; generally overall condition remaining steady/slight uptick; and the worst streets are being addressed as well.

Slide #19: SR 261 Re-visioning the Corridor...Planning the future - Shift to some key planning initiatives; CAC assisted; Right sizing infrastructure; 200 ft. of right-a-way available.

Slide #20: SR 261 Re-visioning the Corridor...Planning the future - Portage Parks Masterplan Component.

Slide #21: SR 261 Re-visioning the Corridor...Planning the future - No resident wanted vehicular connections...but did like a trail connection.

Slide #22: East Main Street Improvements – Planning Stage – Mr. Bowling referred to the yellow box on the slide titled Lincoln & Main (2nd worst crash intersection); Summit & Lincoln (was the worst); 2013-2015 Crash Data; Corridor is worst in AMATS 2014-2016.

Slide #23: N. Water Street Improvements – Planning/Funding Stage - Again, Mr. Bowling referred to the yellow box on the slide. Corridor is 7th worst in AMATS 2014-2016; 85th speed – 30 mph; <20 mph....13% 41% (S. Water); More parking spots; we will be racing to get this completed for the funding deadline.

Slide #24-26: Storm Water Utility Billing Method Evaluation – This was by Council's request and Mr. Bowling read from the Slides.

Slide #27: Miscellaneous Items – Travelling Stanzas, Middlebury storm failure, and improved street grates.

Slide #28: Key Endeavors – 2019

Mr. Sidoti asked Mr. Ruller if any action was needed from Council.

Mr. Ruller stated no, just to receive the update and be grateful we have such a good engineering group, including Mr. Bowling; we get a lot done. Mr. Bowling is also really good at getting grant money for these projects and leveraging other monies.

2. Authorize Proposed Updates to the City's Solid Waste/Recycling Codes

Ms. Jones referred to her Memo to the City Manager dated October 31, 2018 and stated how she and Ms. Baker will be bringing a package of changes to the City's Solid Waste/Recycling Code in January or February; however, this proposed Code change is reflective of Council's desire to make this one immediate change to correct the "residential unit" to "billing unit" language.

MOTION TO AUTHORIZE THE PROPOSED UPDATES TO CHAPTER 935.13 SOLID WASTE/ RECYCLING CODE WITH AN EMERGENCY CLAUSE made by Mr. Ferrara, seconded by Mr. Kuhar, and CARRIED by a voice vote of 8-0.

Hearing no further business before this Committee, Chair Sidoti adjourned the meeting at 8:02 p.m.

Tara Grimm, MMC
Clerk of Council

ACTION RECOMMENDED:

- 1) AUTHORIZE THE PROPOSED UPDATES TO CHAPTER 935.13 SOLID WASTE/ RECYCLING CODE WITH AN EMERGENCY CLAUSE**



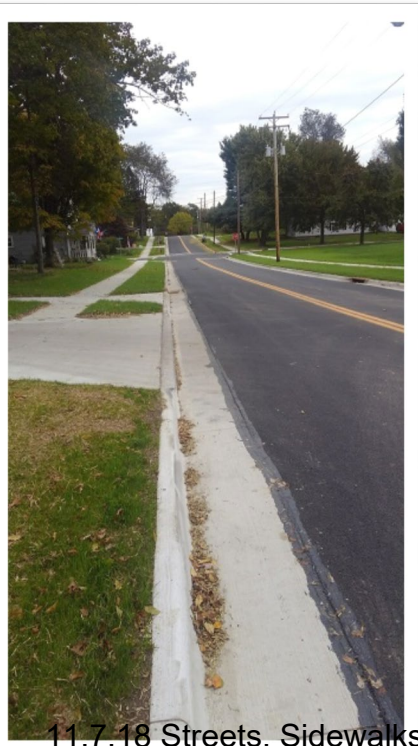
2018 Capital Construction Projects





Cedar Street Improvements

- Cedar Street (Cherry to Dodge)
- Roadway Reconstruction
 - New Asphalt Pavement
 - New Curbs and drive aprons
 - New Sidewalks
 - New water main, storm and **sewer**
- Construction Cost: \$970k
 - (CDBG Funded 45%)
- Construction Start – May, 2018
- Completion – October, 2018
- Issues:
 - Water main closures
 - Sidewalk grading adjustments



**Sewer**

Sanitary Sewer Repairs

- Sanitary Repairs along the Cuyahoga River
 - Structural supports
 - Cracked Pipes
 - Erosion failure

**Sewer****Support**

- Constructed: May/June
- Construction Cost: \$210K
- Issues
 - Access (RR & River)
 - CSX Reviews/Approvals
 - By-pass pumping

Garth/Spaulding/Suzanne Water Main Replacement

- Location
 - Suzanne Drive
 - Garth Drive
 - Spaulding (Silver Meadows to Garth)
 - Silver Meadows (Spaulding to Suzanne)
- Watermain Replacement
 - **20 Breaks in 22 years**
- Construction Cost: \$940k
- Construction Start: April, 2018
- Completion: September, 2018
- Issues:
 - Water shut off
 - Final Pavement Installation





SR 43 Traffic Improvements

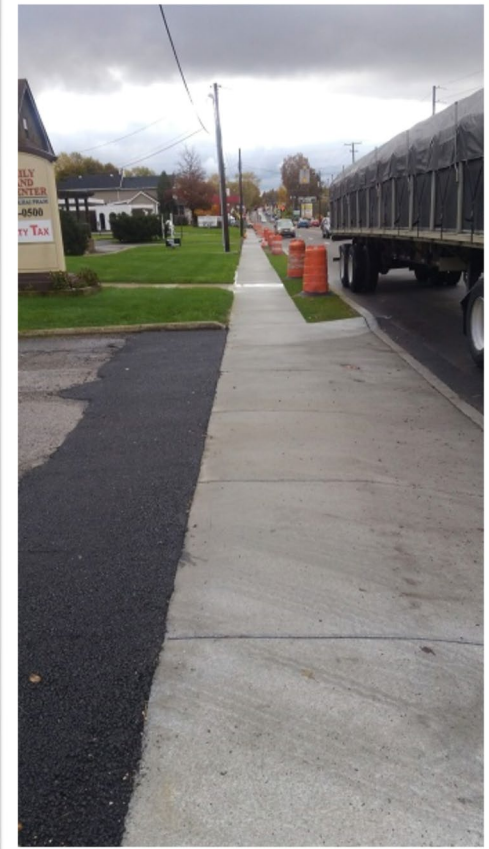
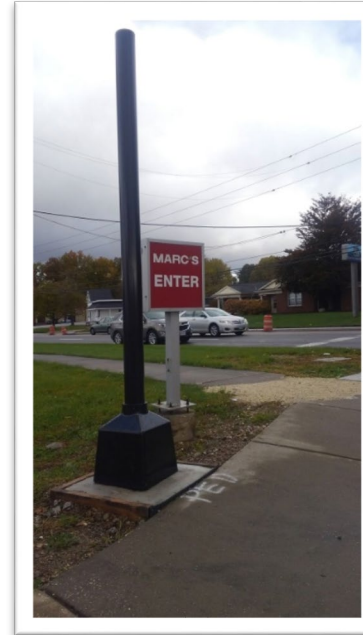
- SR 43 Signal Replacements
 - School Street
 - Cherry/Bowman
 - Beryl/Marc's Drive
- SR 261 2nd westbound turn lane
- School St permanent one-way configuration
- Signal Interconnect installation
 - 6 Signals added to central system
 - Sidewalk reinstallation





SR 43 Traffic Improvements

- Construction Start: May, 2018
- Completion: May, 2019
- Construction Cost: \$2 million
 - (AMATS Funded 80%)
 - (OPWC Funded 15%)
- Issues:
 - Maintain Access to properties
 - Traffic/Pedestrian Maintenance
 - Utility interference



Summit Street Improvements



- Limits: Lincoln to Loop Road
- Construction Start: November, 2015
- Construction Cost: \$14.2 million
 - **HSP, TAP, CM/AQ, OPWC, KSU**
Funded (+/- 90%)
- PCI – **46**

Needs

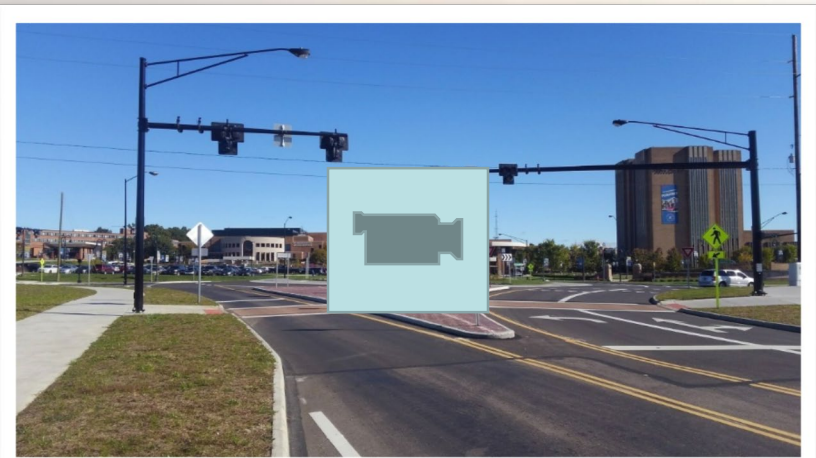
- 1. Most Congested**
Road in Portage & Summit Counties
- 2. 23%** of all Pedestrian crashes in Kent (2010-2012)
- 3. 5 of the top 15** crash intersections in Kent





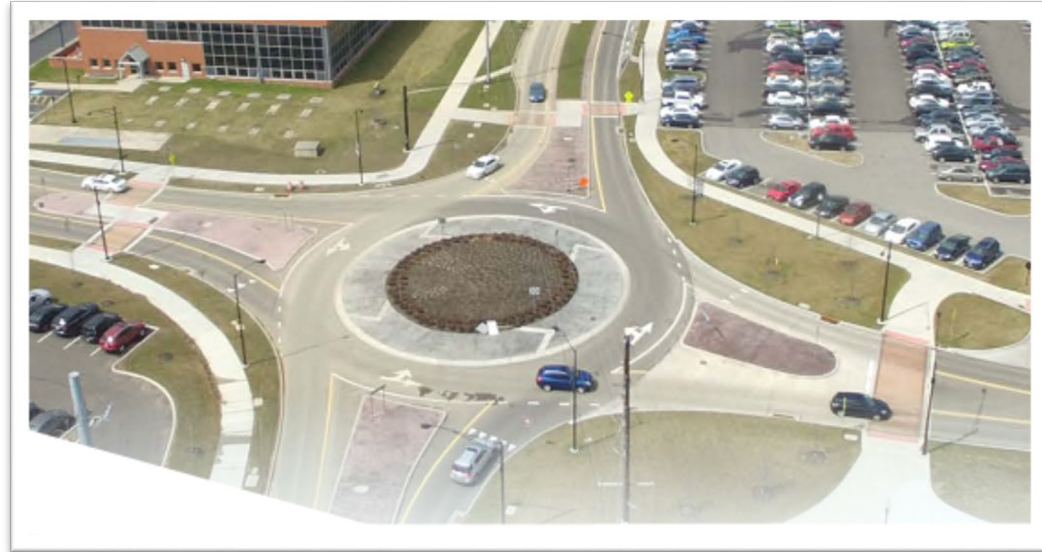
Summit Street Improvements

- 2018 Construction
 - Campus Ctr to Fraternity Circle
 - Risman Drive Roundabout
 - Storm Water Wetlands
 - HAWK Beacons
 - Restoration



Summit Street Improvements

- Early Roundabout Results
 - Ted Boyd/Johnston Roundabout
 - Opened November 2016
 - 2 crashes
 - No injury crashes
 - >80% reduction
 - Campus Center/Risman Roundabout
 - Opened August 16, 2018
 - 1 non-injury crash



Ted Boyd/Johnston Roundabout



Campus Center/Risman Roundabout

Signalized Intersection

Crashes Since 8/16/18 - 5



Summit Street Improvements

- Storm Water Wetlands

- Plantings

- 36 trees
 - 198 shrubs
 - 885 perennials

- Flood Control

- Quality Control

- 57 acres of runoff treated (12 acres required)
 - TSS/nutrients/calcium/metals treatment

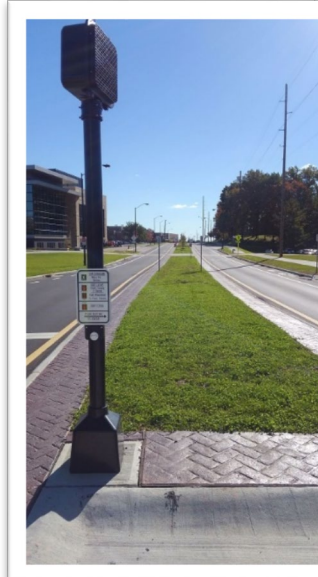
	Annual Risk of Overtopping	Points of Failure
Prior to Construction	10%	1
Post Construction	< 1%	3





Summit Street Improvements

- KSU Collaboration
- Under Budget...
- Items Remaining:
 - Signal timing and calibrating
 - Punch list
 - On-going restoration
 - Project Close out





SR 261 Resurfacing

- Surface Replacement (1½")
 - County Line to near Summit St.
- Constructed: Summer 2018
- Construction Cost: \$1 million
 - (ODOT Funded 80%)
- Municipal Paving Program
- Issues
 - Preservation Focus



OHIO DEPARTMENT OF
TRANSPORTATION

- Microsurfacing Overlay (1/2" – 3/4")
 - SR 43 (S. Corp Line to SR 261)
 - SR 261 (Summit St to N. Corp Line)
- Construction Cost: \$140k
 - (ODOT Funded 80%)
- Constructed: Summer 2018
- Municipal Paving Program
- Issues





Annual Street & Sidewalk Program

- Sidewalk and Pavement Resurfacing
 - West College Street
 - Dandel Street
 - Sheri Street
 - S Lincoln Street
 - (Marigold to Summit)
 - Dodge Street
 - (Franklin to Pine)
 - Horning Road
 - (E Main to Theater Dr)*
- Pavement and curb ramps only





Annual Street & Sidewalk Program

- Resurfacing Only Areas
 - Colleen Drive
- Sidewalk Repairs Only Areas
 - S Depeyster Street
 - W Grant Street





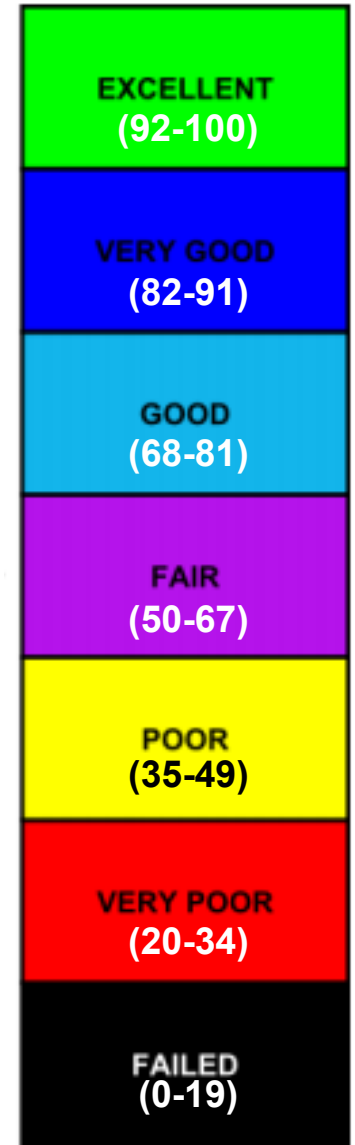
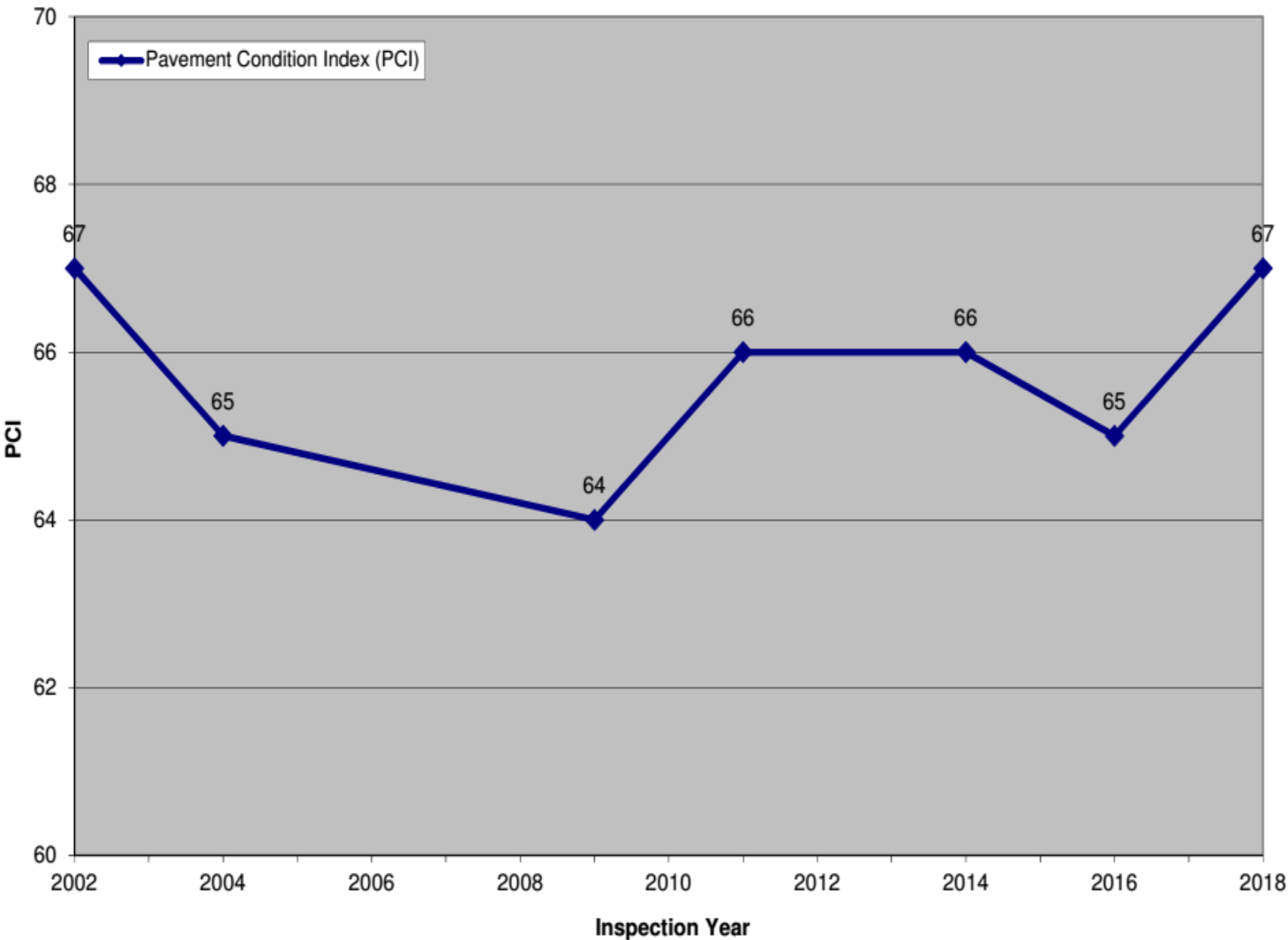
Annual Street & Sidewalk Program

- Pavement Repair Areas (preparation for seal coating)
 - Allen Dr.
 - Beech Dr.
 - Brentwood Dr.
 - Chelton Dr.
 - Eton Rd.
 - N. Francis St.
 - Hughey Dr.
 - Laurel Dr.
 - Norwood St.
 - Overbrook Dr.
 - Yacavona Dr.
- Crack Seal Completed
- Cost: **+/- \$1.45 million**
- Completion: November, 2018
- **Seal Coat completed in 2019**





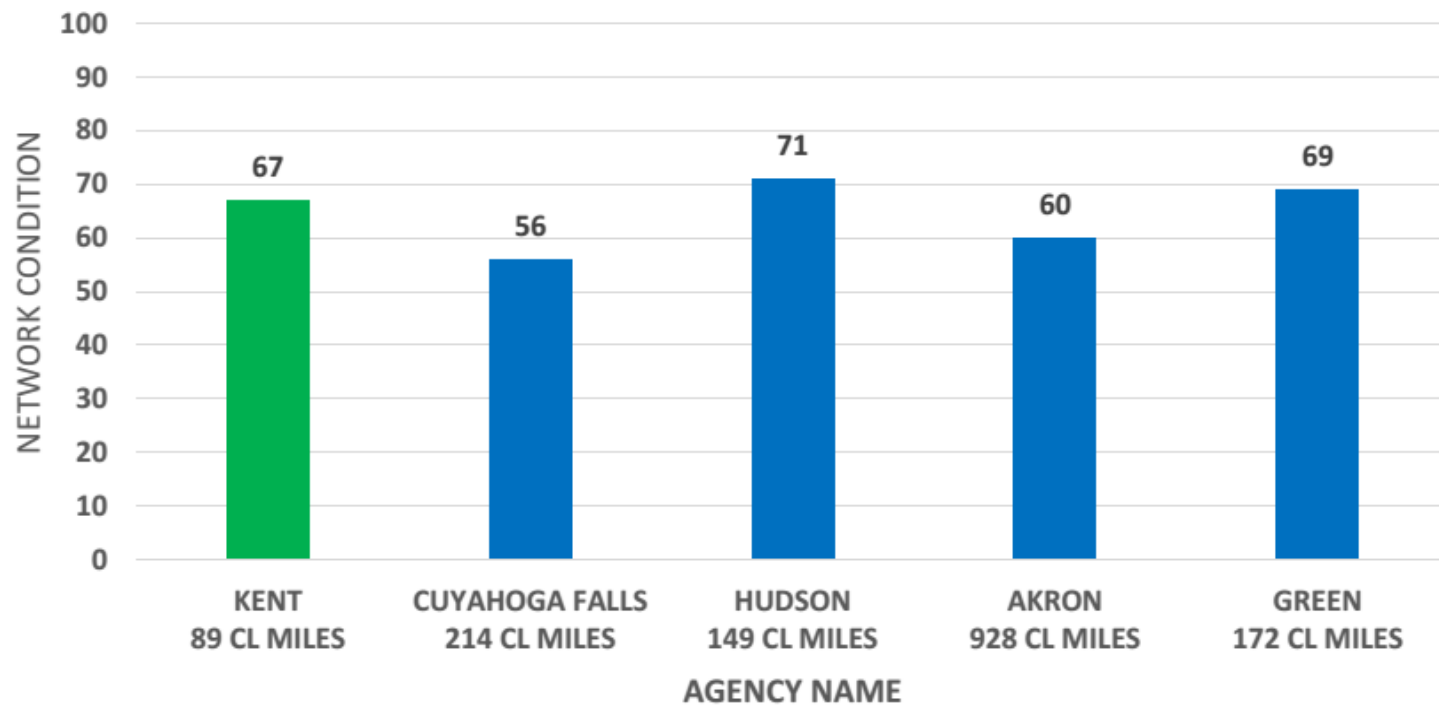
Citywide Pavement Condition





Citywide Pavement Condition

AVERAGE NETWORK CONDITION BY AGENCY



EXCELLENT
(92-100)

VERY GOOD
(82-91)

GOOD
(68-81)

FAIR
(50-67)

POOR
(35-49)

VERY POOR
(20-34)

FAILED
(0-19)

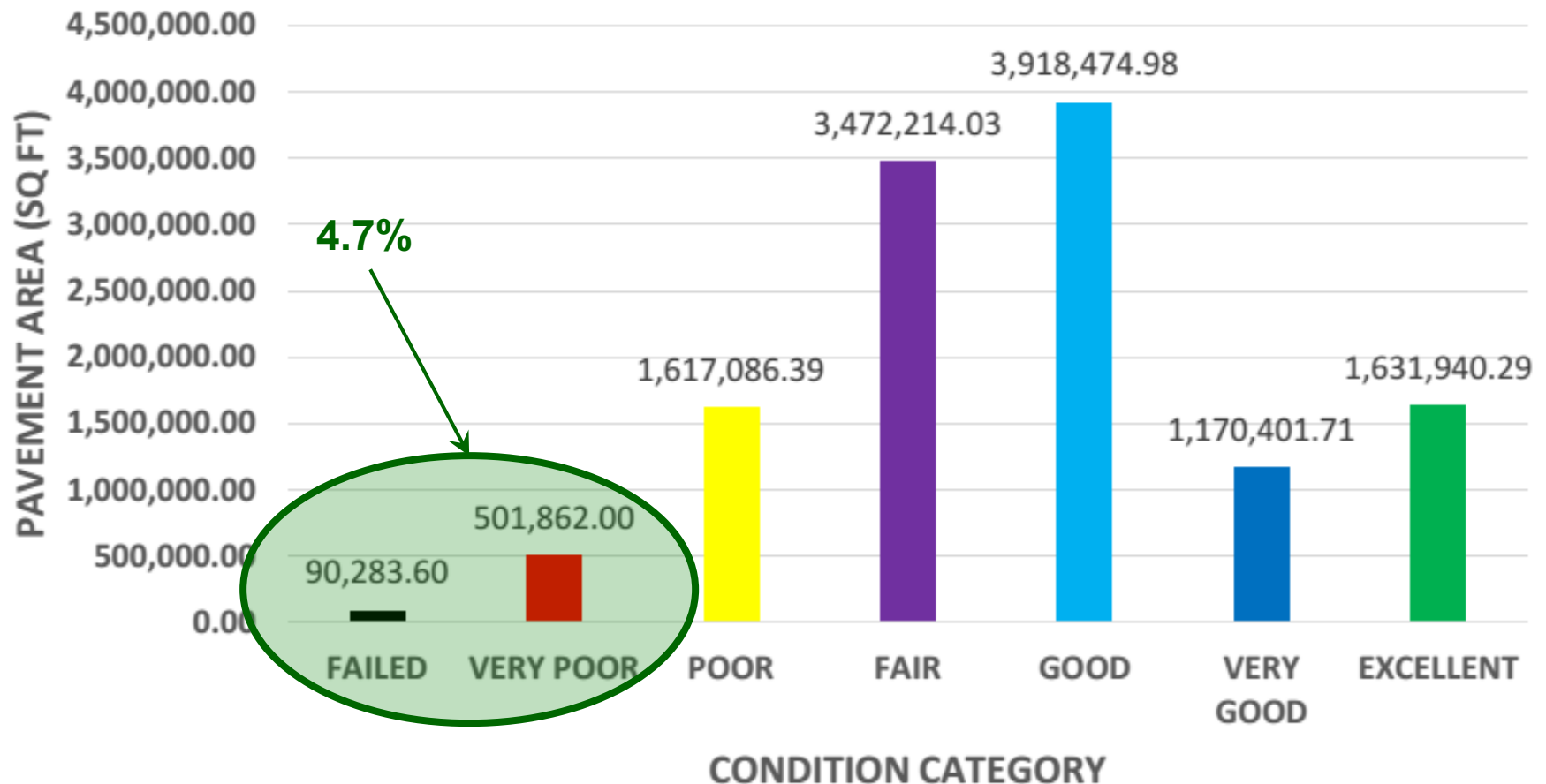


Citywide Pavement Condition

Worst 1st vs. Preservation

2018 City of Kent Pavement Conditions

CONDITION BY PAVEMENT AREA





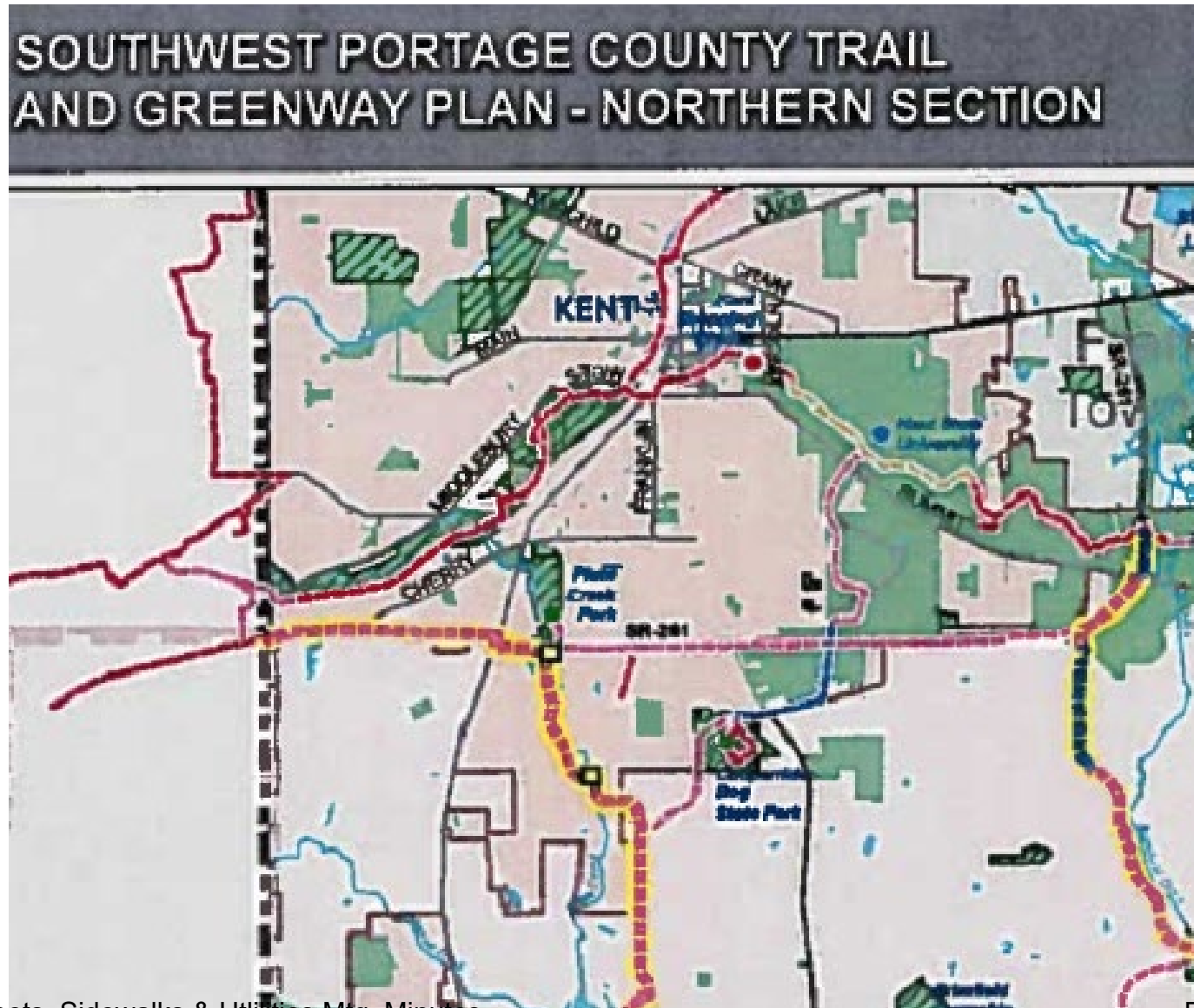
SR 261 – Re-visioning the Corridor...Planning the Future



VIEW A



SR 261 – Re-visioning the Corridor....Planning the Future





SR 261 – Re-visioning the Corridor....Planning the Future



Pedestrian/Bike Neighborhood
Connection to Portage Parks Trail

VIEW C

Looking Northeast towards S. Lincoln Street



East Main Street Improvements – Planning Stage

- From Willow to Horning
- Public Involvement
 - 1 Public Meeting
 - 2 Open Stakeholder Meetings
- KSU Partnership
- Purpose & Need Development
- Proposed Alternates Determined
- Next..... Pursue Funding

Why Studying?

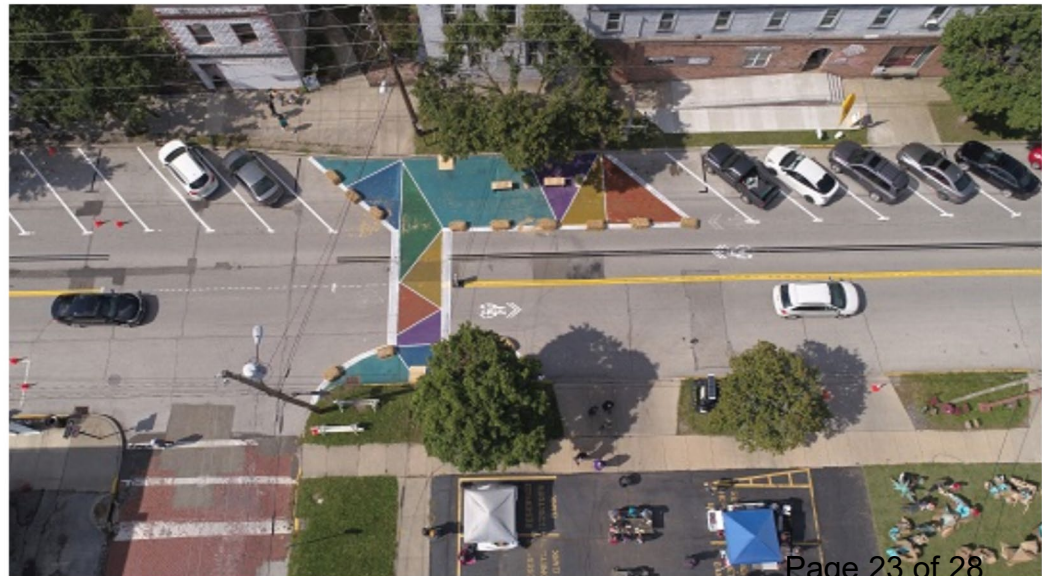
1. Safety
 - Worst Crash Corridor
 - 2nd Worst Crash Intersection
 - Auto/Ped/Bike Crashes
2. Corridor Development
 - *“Emphasis should be placed to direct traffic to destinations while minimizing negative effects on residential areas”*
3. Kent State Master Plan
 - Opportunity to improve area

N Water Street Improvements – Planning/Funding Stage

- Location: Main to Brady
- Roadway Reconfiguration
 - Curb Extensions
 - Add Cross Walks
 - Reconfigured parking
 - Minor widening/resurfacing
 - Pedestrian lighting
 - Brick Streetscape
- Funding Obtained (90%)
- Better Block....

Why North Water?

1. Safety
 - 2nd Worst Crash Corridor
 - High vehicular speeds
 - Poor Pedestrian Facilities
2. Corridor Development
 - 257 N Water
 - Star of the West Mill
 - Others
3. Pavement Condition (PCI 60)





Storm Water Utility Billing Method Evaluation

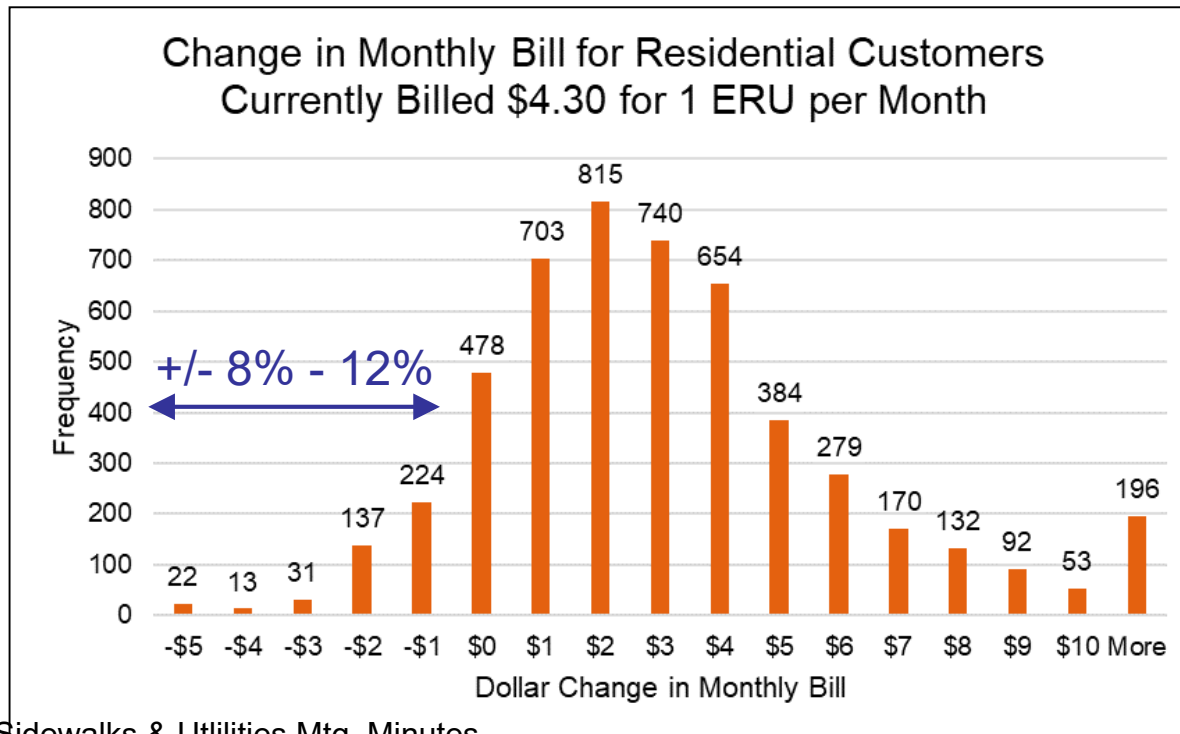
- **Goal:** More equitable range of residential charges
- Key items completed to date:
 - Aerial mapping updated
 - Calculated impervious area for **all** parcels (+/- 7,200)
 - How to determine new rate?
 - Cost per sq. ft.
 - Additional costs to manage
 - 6,200 vs 300 individual customers
 - Level of Service?





Storm Water Utility Billing Method Evaluation

- Preliminary findings
 - Identified Unbilled Parcels
 - Results....Unexpected
 - Scheduled for upcoming committee discussion

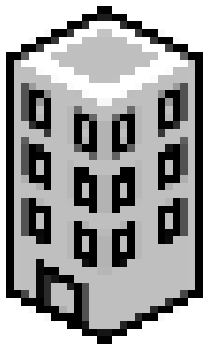




Storm Water Utility Billing Method Evaluation

- Preliminary findings
 - Scheduled for upcoming committee discussion
 - Results....Unexpected

Average
ERU

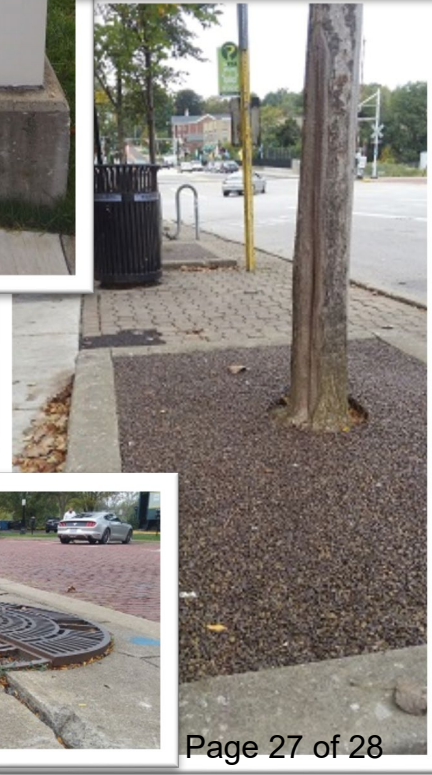
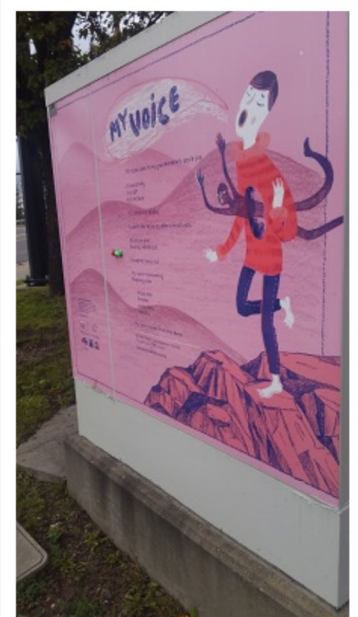


Miscellaneous

Items

ATTACHMENT #1

- Traveling Stanzas
- Middlebury Storm Failure
- Improved Tree Grates



Key Endeavors - 2019

- Annual Street & Sidewalk Program
- SR 43 Signalization – Complete Construction
- Hudson Road Water Main – Construction
- Valley View/Morris - Construction
- SW Sanitary Pump Station –Construction
- Harvey/Miller/Steele – Finish Design
- North Water Street - Design
- Administration Building...Design
- East Main Street...continue planning phase/Pursue Funding

**THE CITY OF KENT, OHIO
FINANCE COMMITTEE
WEDNESDAY, NOVEMBER 7, 2018**

Chair Michael DeLeone called the meeting of the Finance Committee of Kent City Council to order at 8:02 p.m.

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. Garret Ferrara; Mr. John Kuhar; Ms. Gwen Rosenberg; Mr. Roger Sidoti; Mr. Robin Turner; and Ms. Tracy Wallach

ALSO PRESENT: Mr. Dave Ruller, City Manager; Ms. Hope Jones, Law Director; Mr. Jim Bowling, City Engineer; Ms. Melanie Baker, Public Service Director; Ms. Bridget Susel, Community Development Director; Mr. David Coffee, Budget and Finance Director; Mr. Tom Wilke, Economic Development Director; and Ms. Tara Grimm, MMC, Clerk of Council

ABSENT: Ms. Heidi Shaffer and Mr. Jerry T. Fiala, Mayor and President of Council

There were three (3) items on the Agenda.

Mr. Ruller suggested we let Item #2, Main Street Kent, go first.

Mr. DeLeone referred to Mr. Amrhein, President Pro-Tem, who stated "its fine."

2. Authorize the Main Street Kent Contract Renewal

Mr. Ruller commented on, as stated in his City Manager's Communication, how based on the continued expanded role of Main Street Kent and their far exceeding our expectations, as well as the economic impact of Main Street events for Kent businesses, Mr. Coffee and staff met numerous times and have agreed to raise the City's matching contribution from \$60,000 a year up to \$70,000. This proposed increase would restore \$10,000 of the \$15,000 that was previously cut from the Main Street contract, which is still less than when we started and we will absorb the increase in our Community Development budget. Otherwise, the contract remains the same. He then referred to Ms. Susel

Ms. Susel's October 29, 2018 Memo to the City Manager stated:

The current agreement between Main Street Kent and the City is scheduled to expire on December 31, 2018 so representatives from the Main Street Kent Executive Committee and the City administration met to discuss proposed funding levels and terms for the next agreement.

Over the last three years, Main Street Kent has expanded its offerings at established events and added several new event concepts that have garnered significant interest from people who reside outside of the City. These efforts have resulted in a significant number of visitors traveling to Kent, which in turn, has generated a marked increase in sales and profits for many of the downtown businesses.

Based on these successes and the expectation that such results will continue in the foreseeable future, staff is recommending Council consider continuing its partnership with Main Street Kent by authorizing a new agreement for \$70,000.00 in annual support for a two-year period, with an option for a one year extension.

Ms. Susel explained the 1st set of contracts was linked to the revenue, so there was a great deal of time spent by staff reconciling it. This is the 2nd cycle under a set flat-rate making this an easier contract to work with from her administrator standpoint. She has reviewed the financial reports and quarterly summaries of Main Street Kent. Revenue and event attendance has gone up exponentially. The additional \$10,000 is money well spent in regard to the return on investment.

Ms. Wallach asked about the formula when we first started where the City chipped in a 1/3 and is a flat rate now?

Ms. Susel stated the cycle is ending now, it was a 2 year with a 1 year extension; it has been a flat rate for 3 years. She has reconciled to this dollar amount and has viewed the 990's. It is easier to document, identify, and reconcile and that is why they moved away from the 1/3 model.

Ms. Wallach thought the goal was to wean them off of so much of the City's help.

Ms. Susel added how no one anticipated the scope or volume of the events and the attendance at events. Many downtown businesses report they have had their highest sales during an event. She and Mr. Wilke get nervous when they see a business' doorway go dark. An event is sometimes the first clue to come to Kent and they see something they like and come back. This is money well spent.

Mr. Sidoti asked if there is anything in the big Main Street national rules for flat rates.

Ms. Susel continued how there are different models and communities and Main Streets have to find what works for them. One model can't be applied to all. She, Mr. Ruller and Mr. Coffee are all extremely comfortable with this model and the performance.

Mr. Sidoti added how we are leveraging the \$70,000 by increasing business and income tax revenue, is that correct?

Ms. Susel stated he was correct and reiterated this is a 2 year contract with a 1 year renewal and we are not locked in to something that is too long term. This year's income tax receipts have seen a downturn and we don't want to commit ourselves to something we may not be able to uphold 3 years from now.

Mr. Kuhar asked if we have any figures that would be in proportionate with the \$70,000.

Ms. Susel replied yes, then provided the 2017 revenue and expense sheet which is based on the \$60,000 to the Clerk to pass down the table to Council.

Mr. Kuhar asked if Ms. Susel could verify the difference in City income comes in because of Main Street's additions.

Ms. Susel stated unfortunately that is too many degrees removed, then discussed the food establishments requiring extra staff during events, the increase in income tax revenue, which all makes a difference in the City's bottom line. The whole City benefits, not just the bricks and mortar. We need to encourage events to draw customers and if properties are managed well, then they will be successful.

Mr. Kuhar was concerned about the whole City benefiting from the efforts of Main Street Kent.

Ms. Susel continued how the businesses have to keep employees, which does make a difference in income tax revenue bottom line. We need to keep events bringing people into downtown to keep it thriving.

Ms. Rosenberg questioned if the number of volunteer hours has increased over the number of years we have had Main Street Kent.

Ms. Susel replied how Heather of Main Street Kent could speak to this, but she can definitely see an increase in not only the attendance of the events, but the footprint and labor involved by the volunteers.

Ms. Rosenberg added how community participations through volunteerism has exponentially increased.

Ms. Susel replied "Agreed. Yes."

Mr. Ferrara asked what a ballpark figure would cost for the City to try to do the same things and the number of employees it would take versus the cost of putting \$70,000 towards all this.

Ms. Susel responded how she couldn't give a number but it would definitely be more. At time and a half for a union worker to block streets, run the events, etc. we do not have the staff nor the financial resources to put the events on at the scope and scale Main Street Kent does.

Mr. Ruller estimated the volunteer hours being a big number. People don't volunteer for City run events, but will for community based ones. It would run at least \$250,000 and not at the scale they do.

Mr. Ferrara added so it's the equivalent of multiple full-time employees.

Council nor the audience had any further questions.

MOTION TO AUTHORIZE THE MAIN STREET KENT CONTRACT RENEWAL WITH AN EMERGENCY CLAUSE made by Mr. Ferrara, seconded by Mr. Sidoti.

Mr., Ferrara added how it gets better and better and more professional each year, which is a testament to Main Street Kent's leadership, volunteers and citizens. It is a small price for the amount of return we are getting.

Mr. Sidoti believes that if Main Street didn't continue to have these activities that bring people into town, there would be so many downtimes for businesses, chances are they would have to lay off employees. It is a great return on investment for the whole community and Main Street Kent has become a part of the fabric of this community.

Ms. Rosenberg referred back to the volunteers and the residents not only being event attendees but also volunteering; it is a tremendous network and outpouring of confidence and support that lend to the quality of life living here and is indicative of the residents supporting Main Street Kent, who have done a phenomenal job. She recalls it being thousands of volunteer hours of hard work, then attending the events as well. It provides a great network and sense of community which has a tremendous value that is difficult to articulate in dollar signs.

Mr. Kuhar remembers being adamantly opposed to Main street Kent when it first started because it wasn't operating very well. The change in leadership has been the key to their success; they do a tremendous job. He feels this is a good solid investment for the City.

MOTION CARRIED by a voice vote of 8-0.

1. Authorize the Proposed 2019 Capital Plan

Mr. Ruller stated a lot of time goes into putting this document together and there is never enough money. There is a triage of prioritized items, leverage grants, etc. This is a multi-year plan (**See Attachment #1**). It is also a credit to the community that we have a 25% Charter requirement which is a commitment to funding capital projects. We are a small City, not rich, but get great results because we are a strategic team. Council adopts a 5 year plan but only appropriates 1 year, so don't feel we are locked in. The out years are flexible. He mentioned the stabilized rate plans as a testament to Council's foresight back then. Mr. Ruller then referred to Mr. Coffee.

Mr. Coffee stated if they were pleased with Mr. Bowling's presentation, public safety, fire and police this past year, he hopes Council would be pleased with the proposed plans in front of them. There are 51 funded projects in the volume of the document and he is not going to go through each and every one of them, but would answer any questions Council may have on them. The first thing done is to true up the current fiscal year within the plan. The 2018 spreadsheets on the projects is up to the present time for the 2018 expense plan for capital. Our income tax is off from projected levels this year. We brought that down to \$3,350,000 as seen on page 5 of 5 for 2018. It put us a little bit above Charter requirements for

actual planned dollar expenditures, which does not present much of a problem. The general fund has adequate reserves. Re-appropriations were a little over \$1,013,807 from previous projects so it adds to the "spend down" of the fund balance for the current year.

Ms. Wallach presented a question as requested by Ms. Shaffer. She thought Council appropriated \$10,000 each year and it seems to drop down, then referred to 2018's page 1 of 5 and tree damaged sidewalks.

Mr. Coffee stated Council appropriated \$5,000 each year and we re-appropriate the additional for a total of \$10,000.

Ms. Wallach thought this was also for the single repairs, not just tree damaged repairs.

Mr. Bowling believes this was a 2016 Council action. He clarified that no matter what the cause of the sidewalk damage, the Code still states property owners are responsible. With some of our larger projects, we have been able to fix small projects which are reimbursed by the City.

Mr. Coffee continued on how that money was re-appropriated and just because it is not expended, it is not lost. It accrues if it is not expended. Council's commitment remains steady. 2019 reflects the staff's commitment to the same aggressive level and will be maintained coinciding with Council's expectations for the community. He referenced the planning and design for the new City Administration Building and the \$600,000 which will have a net-zero impact on the fund balance because the proceeds of the sale of the former building we reserved. We will be slightly over our Charter requirement, which we are obligated to fund each year, by \$350,000.

Mr. Sidoti asked if the 25% is the minimum, and over the last 5 years, if the extra monies allocated brings us closer to 26 or 27%.

Mr. Coffee replied it is difficult to average because the projects are volatile.

Mr. Sidoti stated this is a good story for the community and shows our due diligence to be able to extend more than the 25% Charter requirement.

Mr. Coffee agreed then continued with 2020 and a special note on page 1 of 3. There is a line item, really a place holder, of the projected \$5.7 million for the New City Administration Building. Funding is \$1.5 million with the residual proceeds which leaves a fairly large gap; we need to finish the process, scope out the work and receive a detailed cost estimate from the architect. The 2020 fund balance does not have any debt yet related to the City Administration Building project.

Mr. Coffee then spoke about the enterprise funds (water, sewer and storm water) and the water fund's difficulties. He discussed the 2018 & 2017 rate increase of 8% & 9% but a revenue increase of 3.4%. In 2016 we had a 3% rate increase and a revenue increase of only 1.9%. The fundamental explanation is that billable consumption is on a steady decline and residents' conservation measures are paying off. A rate increase is not adequate to fund. We are discussing a multi-faceted approach to work smarter. There are discussions with Mr. Bowling regarding not using all of our water tanks; reducing well field development to cut expenses. The data is important and we need more meaningful and reliable data to further discuss; train staff on new enhanced equipment, identify the weak spots and deal with an aging infrastructure.

Mr. Kuhar added how raising water rates would punish residents for their conservations efforts. We added new energy efficient equipment to the water plant; where's the big expense not recuperating in income.

Mr. Coffee pointed out the extra page in their handout that depicts a spreadsheet by fund (**See Attachment #2**); the yellow line is the net-operating position. It is consistently positive and healthy, but the tie-breaker is the capital project on the aging infrastructure.

Mr. Kuhar asked when we will get even.

Mr. Ruller interjected that this is not a discussion for tonight, but we will have to make a hard decision sometime soon. With the downward trend, we can't "rate" our way out of it.

Mr. Kuhar thought we could find more customers for our water.

Mr. Coffee agreed, but we are bound and restricted. We would love to have someone like a Kimberly-Clark come in.

Mr. Ruller continued with optimizing a failing system, the hurdles to Mr. Kuhar's suggestions because we are bound by agreements, being water locked what opportunities we have to right-size, and to free up cash. Again, this topic was not to be discussed tonight as this is a "decades' conversation."

Mr. Coffee discussed the other unknown component which is the continuous downward trend of billable consumption eventually reaching a plateau, optimal level and normalize itself; at what point does the community reach a maximum efficiency level?

Mr. Kuhar added about people using waterless urinals and maybe toilets someday.

Mr. Coffee assured Council it is not just Kent, this issue is widespread.

Ms. Wallach asked about when Council made some hard decisions a couple years ago with Gene Roberts in setting the increase rates. How many years did we project for that, and are we out of increases?

Mr. Coffee reminded Council the level is 3% annual increase, we had some initial high increases, and then he referred to the spreadsheet attached to the Capital Plan Mr. Ruller was showing to Ms. Wallach

Mr. Turner asked about the impact and are we inclined to become Cleveland with massive cataclysmic increase in rates. Kent has some of the best water. Do we have the tools to do it? There will be a big "come due" time.

Mr. Coffee is sensitive to rate increases and doesn't want to push any panic buttons at this time, but reassured Council the staff is collectively trying to think outside the box to problem solve. The data and its analysis is crucial.

Mr. Bowling gave an example of how ideally we would like to be replacing 1% of our 100 miles of water line per year, but don't have the funds. Instead of just going forward and doing it, we are looking at and tracking how many water main breaks we are having per year; if the breaks are not increasing, maybe we can wait a little bit and only replace a ½ mile or less. Then as things change, we ramp up our response so there isn't a massive rate increase. We have to look at all facets of how the infrastructure is performing.

Ms. Mary Kenneley of 1123 Elno, Kent asked if the 50 year old water plant is in good shape.

Mr. Coffee replied yes, it is well maintained, retrofitted and runs at or above industry standard efficiency levels.

Council nor the audience had any further questions.

MOTION TO AUTHORIZE THE 2019 CAPITAL PLAN WITH AN EMERGENCY CLAUSE made by Mr. Sidoti, seconded by Mr. Amrhein.

Mr. Sidoti commented how Kent is a unique situation as it is a leader in its environmental consciousness. He compared water to recycling and at some point there is an equilibrium between the cost and our commitment to the environment. That's a tough conversation and do not want to increase water costs, but admire the community for protecting that asset. It will take hard work to find the balance.

Mr. Kuhar questioned if by approving this Capital Plan as-is, we are not approving a rate increase at this time.

Mr. Coffee reminded Council of the proposed 3% rate increase that coincides, which is presented later and then the Capital Plan would have to be revised and funding re-evaluated. Traditionally we do this in the billing period the following year.

MOTION CARRIED by a voice vote of 8-0.

3. 2018 Budget Appropriations Amendment

Mr. Coffee referred to his Memo to the City Manager dated August 29, 2018, with attachments, outlining the requested budget appropriations.

Council nor the audience had questions.

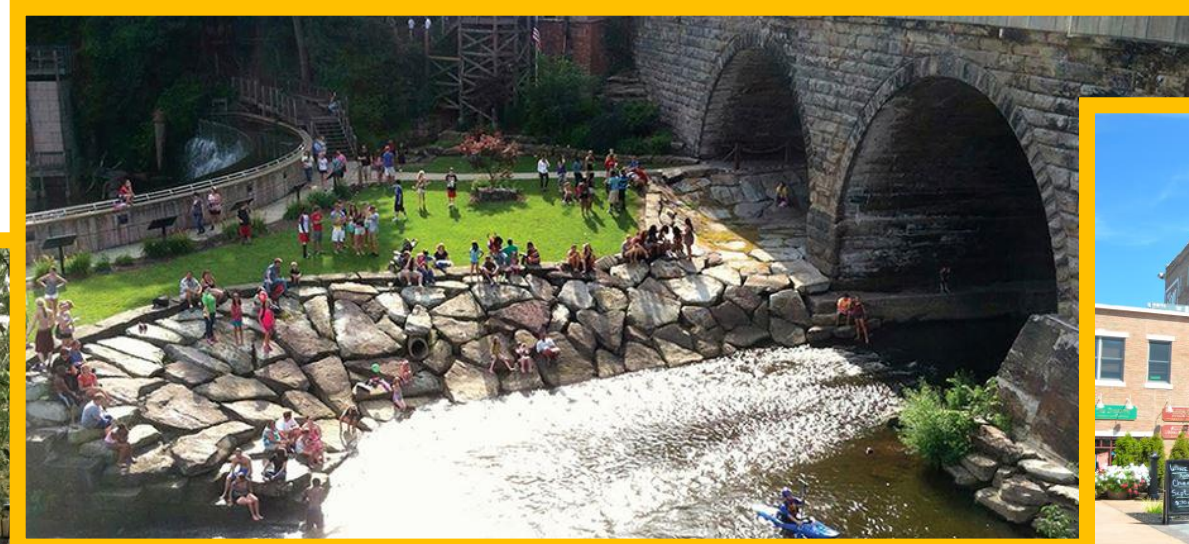
MOTION TO AUTHORIZE THE 2018 PROPOSED APPROPRIATIONS AMENDMENT AS SUBMITTED WITH AN EMERGENCY CLAUSE made by Mr. Amrhein, seconded by Ms. Wallach, and CARRIED by a voice vote of 8-0.

Chair DeLeone adjourned the meeting at 9:02 p.m.

Tara Grimm, MMC
Clerk of Council

ACTION RECOMMENDED:

- 1) **AUTHORIZE THE MAIN STREET KENT CONTRACT RENEWAL WITH AN EMERGENCY CLAUSE**
- 2) **AUTHORIZE THE 2019 CAPITAL PLAN WITH AN EMERGENCY CLAUSE**
- 3) **AUTHORIZE THE 2018 PROPOSED APPROPRIATIONS AMENDMENT AS SUBMITTED WITH AN EMERGENCY CLAUSE**



Five Year Capital Improvement Program 2018 Update

CITY OF KENT, OHIO

FIVE YEAR CAPITAL IMPROVEMENT PLAN

Updated October 2018

When it comes to infrastructure, time has a way of turning assets into liabilities.

The City's \$160 million investment in Kent's infrastructure loses value every day. Time, weather and daily usage take their toll on an aging infrastructure. Kent's infrastructure is on-call 24 hours a day, 7 days a week, 365 days a year – and whether the tolls are paid along the way or at the end of the trip, the meter is always running. The question is how and when the bill gets paid. The Capital Improvement Plan (CIP) seeks to answer that question.

The matter of how the bill gets paid takes infrastructure into the realm of investment strategies with questions like: How valuable is the asset? How important is preservation of asset equity? What return on equity is expected? What is the risk tolerance for infrastructure failure? The answers to these questions make it possible to develop an investment strategy that matches investor goals.

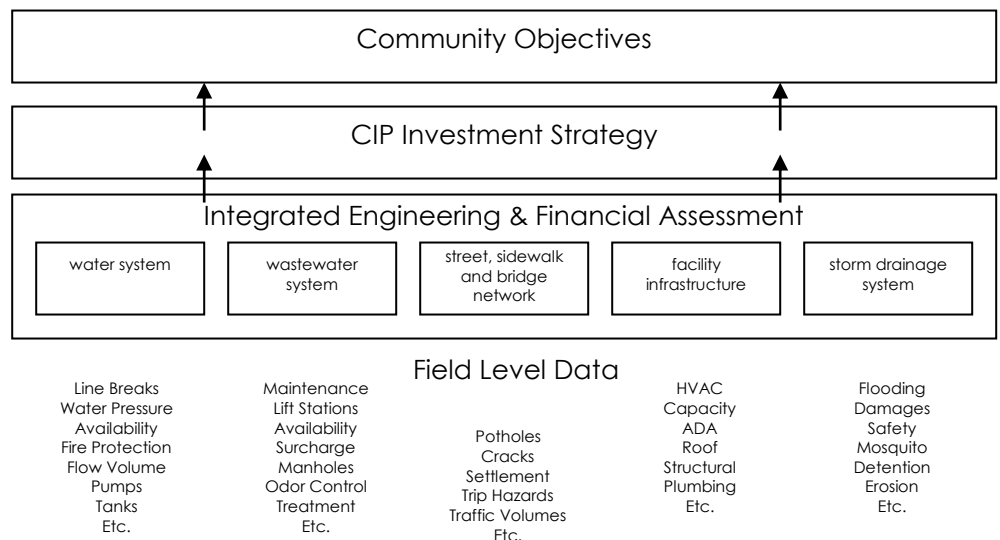
The City's CIP is based on the recognition that infrastructure is not free, re-investment matters, repairs work and planning is critical.

Investment Grade Infrastructure

Public infrastructure is the largest class of investments that Kent has made in pursuit of community prosperity. Like any successful investment strategy, managing the City's infrastructure portfolio requires balancing risks against the City's income position, asset base and goals. In this process asset allocation decisions can be aligned with strategic objectives and infrastructure equity can be leveraged to yield dividends in public safety, environmental protection, economic development and quality of life.

With over \$150 million invested in Kent's infrastructure it is fiscally imperative to preserve the value of that equity through well-planned and appropriately timed capital re-investments. The City's infrastructure is also expected to be a catalyst for new growth and optimization of economic development opportunities. Achievement of both capital preservation and growth goals requires exceptional planning and a long term commitment to the construction, maintenance and improvement of our community investment grade infrastructure.

CIP Development Process



Infrastructure performance, like market performance, has an inherent degree of uncertainty. From aspects in design, construction and daily use there are many variables that can affect infrastructure service life. The City's CIP is based on the application of proven engineering principles and practices to evaluate the City's infrastructure in order to understand the risks, quantify those risks and assess options based on probable outcomes that drive CIP project recommendations.

Infrastructure performance is a necessary – but not sufficient – condition for nearly all of the City's strategic objectives and it is integral to the City's mission of advancing community prosperity. Infrastructure makes strategic outcomes possible. When infrastructure performs at the highest levels it is capable of being leveraged to drive economic activity and enhance quality of life. Likewise, poor performing infrastructure is equally capable of impeding economic growth, impairing quality of life and undercutting efforts to stimulate community vitality. The City's CIP creates a framework for matching resource inputs to community outputs.

Collaborative Capital Planning

The City of Kent recognizes the importance of long-range capital investment planning to maintain the health and vitality of the community. The City's Capital Improvement Plan (CIP) is a five year infrastructure plan that has been developed to provide the City's highest capital priorities with a sustainable financing schedule. The Capital priorities are built around the City's strategic goals that have been collaboratively defined through input from community members, City Council and City staff as follows:

- **Financial Health and Economic Development***"to be a prosperous and livable city for all citizens"*
- **Natural Resources***"to protect and promote the City's natural resources"*
- **Quality of Life***"to enhance lifestyle choices through physical and social environment"*
- **Community Safety***"to be an exceptionally safe city"*
- **Communities within the City***"to strengthen the quality and enhance the value of neighborhoods"*
- **City / University Synergy***"expand collaborative opportunities that enrich the community experience"*
- **Governmental Performance***"to provide the best services at the lowest cost"*

The CIP was developed to meet the needs of Kent residents that depend upon modern and reliable utility services for public health, jobs from economic development and the lifestyle amenities and conveniences that define the quality of life in their hometown. By facilitating economic development, enhancing the tax base, forging partnerships and protecting the community's safety and environmental resources, the CIP seeks to benefit all segments of the community and support the mission of the Kent municipal government.

Framework for Investment

The City has established a multi-year planning process as a framework to evaluate and address short and long term capital needs. With more capital outlay needs than available resources can support at any one time, this framework serves as a decision matrix for maximizing resources and selecting projects based on Council policies, priorities and sound financial principles.

The multi-year focus creates the continuity needed to focus resources towards long term strategic objectives in a decision environment that is typically dominated by the short term pressures of the annual budget cycle. This continuity does not mean that the CIP is rigid and non-adaptive. Rather, the CIP provides a platform to understand the choices and consequences of possible budgetary changes before making decisions – which is what sound fiscal management and strategic planning is all about.

The effectiveness of the CIP framework is measured by its ability to provide predictability, stability and financial sustainability for the replacement, upgrade and development of critical public facilities and infrastructure. In this way, the CIP offers a fiscally responsible approach to reconciling the gap between the mounting costs of critical infrastructure needs and affordability or the ability of the customer to pay for those needs.

Ultimately, the CIP framework ensures elected officials and citizens that major capital decisions are fully considered before they are approved and funded.

Principle Based Programming

The general principles applied to the selection of projects in the development of the CIP include:

1. Fulfilling the 25% charter requirement for income tax allocation for capital projects;
2. Ensuring continued compliance with all applicable federal and state mandates;
3. Honoring existing financial commitments (previously approved grant or partnership agreements);
4. Leveraging public funds to obtain external funding, e.g., grants;
5. Investing in projects that yield a return on investment – internally in the form of cost savings, e.g., energy upgrades, and externally in terms of tax base growth and economic development;
6. Sustaining infrastructure performance at a level commensurate with community expectations;
7. Timing infrastructure replacement to optimize the operating-cost to capital-cost ratio;
8. Providing a balanced capital plan which funds the highest priority community needs, serving the widest array of public possible;
9. Stabilizing rates to avoid dramatic year-to-year fluctuations by amortizing costs across multiple years;
10. Utilizing conservative bond finance practices to keep debt load to a minimum and to strategically use debt when the cost of borrowing is advantageous;
11. Building towards a "pay as you go" cash position that leverages debt recoveries and rate based revenues (water, sewer, storm sewer) to reduce the need for new debt issuance;
12. Aligning and budgeting expected project costs to match realistic spending time frames.

Capital Improvement Financing

Capital outlays can be financed with operating revenues, user charges (rates), bond proceeds, capital reserves (fund balances), lease-purchase agreements, equipment-purchase revolving funds, special assessments, and state/federal grants. The use of operating revenue to finance capital projects or equipment is called "pay-as-go" financing and has been Kent's traditional method of addressing the community's capital outlay needs.

At present, the City does not possess sufficient financial resources to fully meet its capital needs and maintain current levels of municipal services. Strategically, the City must either: 1) defer selected capital improvements and accept the consequences; 2) deplete operating and capital reserves to fund immediate capital needs; 3) increase revenues; or 4) a combination of two or more of the above. These options demonstrate the inter-relationship that exists between revenues, operating expenses and capital needs.

In 2011, City Council adopted a multi-year rate stabilization plan for water and sewer utilities that is designed to reduce the volatility that results from rate spikes following periods of rate increase deferrals. By allocating rate increases annually, the multi-year rate plan is a more predictable and reliable funding source. In 2016 Council authorized a \$2/month stormwater increase and directed staff to develop a new long term stormwater rate stabilization plan.

Deferred Capital Maintenance

Investment grade infrastructure is what Kent residents and businesses expect and it is what potential investors look for when considering whether the Kent community is investment-worthy. Experience has demonstrated that there are different paths to get to investment grade infrastructure but the deferred maintenance path is a slippery slope that can be a costly diversion from the financial reality of infrastructure maintenance.

Debt is not just a result of over-spending, it also arises when significant infrastructure problems go unaddressed and associated costs climb. Avoiding debt at the front-end of infrastructure maintenance (e.g., deferring capital investment) only grows the debt burden at the back-end of infrastructure maintenance; and failing to recognize this linkage or to balance this transfer of costs has proven in practice to fail both the intent of good infrastructure maintenance and the spirit of fiscal conservatism that defended deferred maintenance in the first place.

Capital Improvement Projects

The list of projects in the Capital Improvement Program is the heart of the capital budgeting process. The list is reviewed and updated annually to provide a recurring opportunity to assess the capital needs of the City based on what has been funded and what new needs have been identified. The project list contained in this CIP for the years 2019 through 2023 represents the Administration's recommendation for the City's 5-Year Capital Improvement Program.

Proposed 2019 Capital Program Summary

- The proposed 2019 capital program includes 51 funded projects.
- The total proposed capital program costs (including debt costs) for 2019 is \$10,354,662.
- \$4,771,500 of the \$10,354,662 (or 46%) in 2019 is grant or debt funded.
- The approved 2017 Capital Plan for 2018 listed a total City cash contribution at 53% for 2018 and the updated 2018 Plan update for 2018 includes a 50% total City cash contribution.
- The proposed new general government City cash contribution (income tax) for 2019 is \$3,601,162 (or 72%).
- The estimated Charter requirement for 2019 is \$3,250,000.
- The proposed 2019 general government cash contribution is projected to be \$351,162 above the Charter requirement.
- The proposed 2019 debt (debt service, principle, interest) is \$568,762 (down from \$1.1 million in 2018).
- The City's legal debt limit (10.5% of assessed value) is approximately \$39.3 million.
- The undesignated fund balance increased by \$802,458 in 2016 to \$12.3 million.
- The undesignated fund balance increased by \$1,213,572 in 2017 to \$13.5 million.
- The undesignated fund balance is projected to decline by \$3,397,668 in 2018 to \$10.1 million.
- The undesignated fund balance is projected to decline by \$2,912,386 in 2019 to \$7.2 million.
- The managed reserve fund balance (emergency fund) is projected to be \$2.4 million in 2019.
- The amended 2011 Rate Stabilization Plan (water and sewer) included a 3% rate increase for 2019.

2019 Proposed Capital Project Listing By Strategic Priorities

Note: some projects may appear twice because they serve multiple priorities and some related projects have been consolidated (e.g., Fire safety equipment replacement) under a single heading rather than listed separately for each purchase.

- **Financial Health and Economic Development***"to be a prosperous and livable city for all citizens"*
 - Debt Refunding (short term)
 - New City Hall Administration Building
- **Natural Resources***"to protect and promote the City's natural resources"*
 - Southwest Sanitary Pump Station
 - Sanitary Sewer Televising
 - Miller/Harvey/Steel Storm and Water Replacement
 - Hudson Road Water Main Replacement
 - Miscellaneous Water and Wastewater Equipment replacement and upgrades
- **Quality of Life***"to enhance lifestyle choices through physical and social environment"*
 - Annual Street & Sidewalk Repair Program*
 - Miscellaneous Active Transportation Improvements (Bike, pedestrian, and transit)
- **Community Safety***"to be an exceptionally safe city"*
 - Sidewalk Street Tree Damage Repairs
 - Annual Streets & Sidewalk Repair and Replacement*
 - Fire Safety and Prevention Equipment Replacement
 - Remodeling and updates of the West Side Fire Station
 - Police Safety Equipment and Vehicle Replacements (marked cruisers, video recorders, taser program, etc)
 - Lighting at Trail Crossings of Lincoln and Willow
 - East Main Street Area Improvements
 - Mogadore Road Paving
 - SR43 Signalization Continuation/Completion
- **Communities within the City***"to strengthen the quality and enhance the value of neighborhoods"*
 - Sidewalk Street Tree Damage Repairs
 - Annual Streets & Sidewalk Repair and Replacement*
 - Miscellaneous Active Transportation Improvements (Bike, pedestrian, and transit)
- **City / University Synergy***"expand collaborative opportunities that enrich the community experience"*
 - East Main Street Area Improvements
 - Lighting at Trail Crossings of Lincoln and Willow
- **Governmental Performance***"to provide the best services at the lowest cost"*
 - Misc. Water Reclamation Plant and Lab Equipment Replacement
 - Misc. Water Treatment Plant Equipment Replacement
 - Utility Plant SCADA System Upgrades
 - SAC Roof Replacement (carryover)
 - Water Well Field Development Work
 - Central Maintenance Equipment and Vehicle Replacement
 - West Side Fire Station remodeling and upgrades

*street repair program funds of \$1.55 million allocated for 2019

The Five Year Capital Improvement Program should be viewed as a working document reflecting the dynamics of an ever-changing environment that requires constant monitoring and adjustment as priority needs change over time. This process needs to be revisited and updated annually with the understanding that the City's Annual Budget may need to be modified from time to time in reaction to the transforming needs of the Kent community.

ATTACHMENT #1
2018 CIP for Year 2018

Proj. No.	Project Name	2018 Programmed Funding*								2018 Programmed Reimbursements & Sale Notes/Bonds					Cost City	Notes
		Fire/EMS	Cap Proj	Debt Serv	Gen Gov	Water	Sanitary	Storm	Total	Gen Gov	Water	Sanitary	Storm	Total		
2008CIP012	Southwest Sanitary Pump Station				\$ -		\$ 87,008		\$ 87,008					\$ -	\$ 87,008	OEPA Loan required to fund project
2011CIP010	SR 43 Signalization		\$ 2,768,216		\$ 2,768,216				\$ 2,768,216	\$ 2,754,804				\$ 2,754,804	\$ 13,412	AMATS (80%) and OPWC (Local Share) reimbursement
2018CIP005	Miscellaneous Active Transportation Improvements (Bike, pedestrian and transit)		\$ 10,000		\$ 10,000		\$ -		\$ 10,000					\$ -	\$ 10,000	
2013CIP012	Hudson Road/Franklin Township Project Participation		\$ -		\$ -				\$ -					\$ -	\$ -	Preliminary PCEO Funding Estimate; Moved to 2020 after Consulting with Franklin Twp.
2015CIP017	Rellim, Lincoln & Bowman Area Waterline Improvement				\$ -	\$ -			\$ -					\$ -	\$ -	Project moved to 2020
2008CIP010	Hudson Road Water Main Replacement				\$ -	\$ 18,916		\$ -	\$ 18,916					\$ -	\$ 18,916	Project delayed from 2017 to align with OPWC Funding;OPWC Funds (\$350k grant; 150k loan)
2015CIP015	ODOT - SR59 & SR43 Paving (PID 101270)		\$ -		\$ -				\$ -					\$ -	\$ -	Funding required to Match ODOT Urban Paving Funds. ODOT Project moved to 2020.
2018CIP001	Annual Sidewalk/Street Program - Construction		\$ 1,560,750		\$ 1,560,750			\$ 20,000	\$ 1,580,750					\$ -	\$ 1,580,750	\$50k set aside for sidewalk no part of street program. \$195,750 added to restore funding removed in 2017 for SR 261 Paving to be accelerated.
2018CIP002	Sidewalk Street Tree Damage Repairs		\$ 15,000		\$ 15,000	\$ -			\$ 15,000					\$ -	\$ 15,000	Newly Added per KCC 6/17/15
2018CIP006	Sanitary Collection System - Planning Study				\$ -		\$ -		\$ -					\$ -	\$ -	Project moved to 2019
2018CIP007	ODOT POR-SR 261 Resurfacing (PID 98381)		\$ 20,000		\$ 20,000				\$ 20,000					\$ -	\$ 20,000	Funding required to Match ODOT Urban Paving Funds for overruns (contingency reduced by \$20K)
2011CIP007	Miller/Harvey/Steel Storm and Water Replacement		\$ 15,500		\$ 15,500	\$ 26,500		\$ 97,919	\$ 139,919					\$ -	\$ 139,919	Project deferred to 2019 due to budget considerations.
2018CIP008	Fairchild Avenue Traffic Signal Systems Analysis		\$ 20,000		\$ 20,000				\$ 20,000					\$ -	\$ 20,000	
2018CIP009	North Water Street Improvements		\$ -		\$ -				\$ -					\$ -	\$ -	- Design & Study Fees (\$100K) deferred to 2019 budget - HSP Application Expected in April, 2018, project pending availability of external funding
2017CIP006	SR 261 Revisioning the Corridor - Planning Study		\$ 55,400		\$ 55,400				\$ 55,400					\$ -	\$ 55,400	
2018CIP010	Sunrise Bridge Replacement		\$ 25,000		\$ 25,000				\$ 25,000					\$ -	\$ 25,000	
2015CIP012	Valleyview/Morris Water & Storm Improvement				\$ -	\$ 470,228		\$ 553,366	\$ 1,023,594		\$ 183,300		\$ 206,700	\$ 390,000	\$ 633,594	\$390,000 of OPWC Grant and No Interest Loan Funding
2015CIP007	Phase I Cedar Street Reconstruction & Sanitary Replacement		\$ 220,000		\$ 220,000	\$ 280,000	\$ 125,000	\$ 255,000	\$ 880,000					\$ -	\$ 880,000	Advanced from 2019 to utilize available CDBG Funding
2017CIP007	Storm Water Utility Rate Analysis				\$ -			\$ 75,900	\$ 75,900					\$ -	\$ 75,900	
2018CIP012	Sanitary Sewer Televising				\$ -		\$ -		\$ -					\$ -	\$ -	Removed \$50,000
2018CIP013	Sanitary and Storm Standards Update				\$ -		\$ -	\$ -	\$ -					\$ -	\$ -	Removed \$50,000
2018CIP014	Utility Mapping Update				\$ -	\$ 7,500	\$ 7,500	\$ 7,500	\$ 22,500					\$ -	\$ 22,500	
2018CIP015	North-Central Sanitary Replacement				\$ -		\$ 50,000		\$ 50,000					\$ -	\$ 50,000	
2018CIP016	College Avenue Parking Lot		\$ -		\$ -				\$ -					\$ -	\$ -	Project deferred to 2019 due to budget considerations.
2013CIP013	Garth/Spaulding & Suzanne Waterline Replacement				\$ -	\$ 962,175			\$ 962,175					\$ -	\$ 962,175	Brought \$794K plus \$18,175 forward from 2017 and prior year budget
2018CIP017	North-Central Sanitary Sewer - Temporary Repairs				\$ -		\$ 475,000		\$ 475,000					\$ -	\$ 475,000	
2018CIP018	Middlebury Rd Storm Sewer Emergency Repairs				\$ -			\$ 27,000	\$ 27,000					\$ -	\$ 27,000	
2015CIP012	River Street Sanitary Sewer Replacement				\$ -		\$ 8,000		\$ 8,000					\$ -	\$ 8,000	
1992CIP013	Summit Street Traffic Signal Coordination		\$ 4,853,426		\$ 4,853,426	\$ 8,850			\$ 4,862,276	\$ 4,226,713	\$ 4,425			\$ 4,231,138	\$ 631,138	

ATTACHMENT #1
2018 CIP for Year 2018

Proj. No.	Project Name	2018 Programmed Funding*								2018 Programmed Reimbursements & Sale Notes/Bonds					Cost City	Notes
		Fire/EMS	Cap Proj	Debt Serv	Gen Gov	Water	Sanitary	Storm	Total	Gen Gov	Water	Sanitary	Storm	Total		
2013CIP009	West Main Street - Spaulding Traffic Signal		\$ 4,914		\$ 4,914				\$ 4,914					\$ -	\$ 4,914	
2015CIP010	Tonkin Court Reconstruction		\$ 6,300		\$ 6,300	\$ 6,200	\$ 4,000	\$ 4,800	\$ 21,300					\$ -	\$ 21,300	
2012CIP003	Allen Drive Bridge Replacement		\$ 15,000		\$ 15,000				\$ 15,000					\$ -	\$ 15,000	
2017CIP004	ODOT POR-MCRO FY2018(B) PID 102352		\$ 25,000		\$ 25,000				\$ 25,000					\$ -	\$ 25,000	
2016CIP008	West Main Street Water Main Repair				\$ -	\$ 5,000			\$ 5,000					\$ -	\$ 5,000	
2016ADM001	New Admin. Building - Plan Development		\$ 300,000		\$ 300,000				\$ 300,000	\$ 300,000				\$ 300,000	\$ -	Funded by transfer of designated reserve from General Fund - (proceeds from sale of old administrative offices)
2018CDD001	Gougler Parcel Monitoring Well Installation		\$ 87,400		\$ 87,400				\$ 87,400					\$ -	\$ 87,400	
2018CMD001	CM, Misc. Equipment		\$ 30,000		\$ 30,000	\$ 10,000	\$ 10,000		\$ 50,000					\$ -	\$ 50,000	
2018CMD003	Sewer Camera				\$ -		\$ -	\$ -	\$ -					\$ -	\$ -	Deferred to 2019 for budget considerations
2018CMD004	Rubber Tired Front End Loader		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	Moved to 2019
2018CMD005	Water Maintenance and Repair Van				\$ -	\$ 120,000	\$ -	\$ -	\$ 120,000					\$ -	\$ 120,000	
2018CMD006	Skid Steerer		\$ 85,000		\$ 85,000				\$ 85,000					\$ -	\$ 85,000	
2018CMD011	Hoe / Excavator		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	Moved to 2020
2018CMD012	Water Leak Correlator				\$ -	\$ -	\$ -		\$ -					\$ -	\$ -	Removed
2018CMD013	Pickup Trucks (1)				\$ -	\$ 14,500	\$ 14,500		\$ 29,000	\$ -				\$ -	\$ 29,000	
2021CMD011	Stencil Machine		\$ 50,000		\$ 50,000				\$ 50,000					\$ -	\$ 50,000	Moved up from 2021
2018CMD014	CM Operations Software		\$ 20,000		\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000					\$ -	\$ 50,000	
2018CMD015	Manhole Replacement Equipment				\$ -		\$ 15,000	\$ 15,000	\$ 30,000					\$ -	\$ 30,000	Reduced from \$50,000 to \$30,000
2010DSR001	Various Purpose Refunding Notes and General Obligations			\$ 215,327	\$ 215,327				\$ 215,327					\$ -	\$ 215,327	Paid in Full
2010DSR002	Issue II Loan - Fairchild			\$ 25,647	\$ 25,647				\$ 25,647					\$ -	\$ 25,647	Zero Interest
2010DSR003	Issue II Loan - Elm/Mae/Morris			\$ 4,300	\$ 4,300				\$ 4,300					\$ -	\$ 4,300	Zero Interest
2010DSR004	Note Outstanding Fire Station			\$ 779,283	\$ 779,283				\$ 779,283	\$ 510,000				\$ 510,000	\$ 269,283	Principal paydown of \$250,000
2013DSR001	Issue II Loan - Downtown Erie-Depeyster			\$ 26,975	\$ 26,975				\$ 26,975					\$ -	\$ 26,975	Zero Interest
2017ENG003	Engineering Vehicle Replacement		\$ 9,000		\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 36,000					\$ -	\$ 36,000	
2018ADM001	New City Web Site		\$ 100,000		\$ 100,000				\$ 100,000					\$ -	\$ 100,000	
2018KFD001	Fire Miscellaneous Equipment	\$ 35,000			\$ 35,000				\$ 35,000					\$ -	\$ 35,000	
2018KFD002	Fire Vehicle Replacement Fund	\$ 350,000			\$ 350,000				\$ 350,000					\$ -	\$ 350,000	
2018KFD004	Station II Generator	\$ 15,000			\$ 15,000				\$ 15,000					\$ -	\$ 15,000	Removed original \$75,000 request- using the old generator from the old police station instead
2015KFD008	Heavy Rescue 1816 Replacement	\$ 690,000			\$ 690,000				\$ 690,000	\$ 690,000				\$ 690,000	\$ -	Project was deferred from 2017.
2018KFD006	Confined Space Vehicle Replacement	\$ -			\$ -				\$ -					\$ -	\$ -	\$150,000 request removed - no longer needed due to repurposing old Med Unit.

ATTACHMENT #1
2018 CIP for Year 2018

Proj. No.	Project Name	2018 Programmed Funding*								2018 Programmed Reimbursements & Sale Notes/Bonds					Cost City	Notes
		Fire/EMS	Cap Proj	Debt Serv	Gen Gov	Water	Sanitary	Storm	Total	Gen Gov	Water	Sanitary	Storm	Total		
2018KFD00X	Replace Non-functioning Truck Room Exhaust System	\$ 35,000			\$ 35,000				\$ 35,000					\$ -	\$ 35,000	New Request to address emergency safety issue in FD Truck room.
2018KFD007	Portable Radios Replacement (12)	\$ -			\$ -				\$ -					\$ -	\$ -	\$21,500 No Longer Needed
2016KFD006	West Side Fire Station Roof	\$ -			\$ -				\$ -					\$ -	\$ -	Deferred to 2019
2016KFD007	West Side Fire Station Expansion/Renovation	\$ 6,373			\$ 6,373				\$ 6,373					\$ -	\$ 6,373	Remainder deferred to 2019
2014KPD004	Acquisition and Training of K-9 Team		\$ 15,000		\$ 15,000				\$ 15,000					\$ -	\$ 15,000	Moved from 2016 to 2017 to 2018
2018KPD008	Parking System Tablets (2)		\$ 5,000		\$ 5,000				\$ 5,000					\$ -	\$ 5,000	Moved from 2017
2011KPD005	Existing PD Building Minimum Repairs		\$ -		\$ -				\$ -						\$ -	
2014KPD006	Taser Assurance (Replacement) Program		\$ 7,400		\$ 7,400				\$ 7,400	\$ -				\$ -	\$ 7,400	
2018KPD001	Police Miscellaneous Equipment		\$ 37,500		\$ 37,500				\$ 37,500	\$ -				\$ -	\$ 37,500	
2016KPD004	Downtown Video Security Systems		\$ -		\$ -				\$ -						\$ -	Moved from 2016 and now deferred to 2018. Removed \$50,000 pending validation and further scope definition.
2017KPD003	Cruiser Video Recorders		\$ -		\$ -				\$ -	\$ -				\$ -	\$ -	Project deferred from 2017 and 2018 - Total Project of \$45,000 deferred to 2019.
2018KPD009	Police Cruiser Replacement Project		\$ 200,000		\$ 200,000				\$ 200,000					\$ -	\$ 200,000	Half of 2019 Project advanced to 2018
2018KPD003	Range Upgrade - Gravel & Electrical		\$ 10,000		\$ 10,000				\$ 10,000					\$ -	\$ 10,000	Originally \$35,000 - reduced in scope to \$10,000
2018KPD004	Cruisers for Canine Units (2)		\$ -		\$ -				\$ -					\$ -	\$ -	\$80,000 deferred to 2019
2018KPD005	Cruiser for School Resource Officer		\$ -		\$ -				\$ -					\$ -	\$ -	\$40,000 deferred to 2019
2011KSD001	SAC Roof Replacement		\$ 10,000		\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000					\$ -	\$ 25,000	
2018KSD004	Misc. Roadway Lighting Equipment		\$ 10,000		\$ 10,000				\$ 10,000					\$ -	\$ 10,000	
2018KSS001	Safety & Service Depts. Phone & Network Study		\$ 34,000		\$ 34,000	\$ -	\$ -	\$ -	\$ 34,000					\$ -	\$ 34,000	Most of project done in 2017
2010KVM001	Fueling Station Replacement/Relocation		\$ 160,000		\$ 160,000	\$ 20,000	\$ 20,000		\$ 200,000					\$ -	\$ 200,000	Moved from 2013 with 10% Funding Increase
2015KVM001	Vehicle Maintenance Addition		\$ 26,568		\$ 26,568	\$ 15,000	\$ 15,000		\$ 56,568					\$ -	\$ 56,568	
2017WRF006	Final Clarifiers Weir Covers				\$ -		\$ 50,000		\$ 50,000					\$ -	\$ 50,000	
2018WRF002	Waterfall/Dam Annual Upkeep				\$ -		\$ 3,510		\$ 3,510					\$ -	\$ 3,510	Project deleted for this year
2018WRF006	Aeration Tank Ammonia Probe System				\$ -		\$ -		\$ -	\$ -				\$ -	\$ -	\$20,000 move to 2019 due to lack of funding
2014WRF004	Motor Control Center Replacement, Ph. II Construction				\$ -		\$ 175,000		\$ 175,000					\$ -	\$ 175,000	
2018WRF001	WRF, Misc. Plant Equipment				\$ -		\$ 50,000		\$ 50,000					\$ -	\$ 50,000	
2018WRF003	Post-Aeration Piping				\$ -		\$ -		\$ -					\$ -	\$ -	Project removed. Project scope being reevaluated
2018WRF007	Single stack dishwasher for lab				\$ -		\$ 12,000		\$ 12,000					\$ -	\$ 12,000	Reduced by \$11,000 - changed to single stack
2018WRF008	Dissolved Oxygen probes for aeration tanks				\$ -		\$ 9,800		\$ 9,800					\$ -	\$ 9,800	
2020WRF005	Electrical Replacement				\$ -		\$ -		\$ -					\$ -	\$ -	Moved \$15,000 to 2020 due to lack of funds
2018WRF010	SCADA Updates				\$ -		\$ -		\$ -					\$ -	\$ -	Moved \$20,000 to 2019 due to lack of funds

ATTACHMENT #1
2018 CIP for Year 2018

Proj. No.	Project Name	2018 Programmed Funding*								2018 Programmed Reimbursements & Sale Notes/Bonds					Cost City	Notes
		Fire/EMS	Cap Proj	Debt Serv	Gen Gov	Water	Sanitary	Storm	Total	Gen Gov	Water	Sanitary	Storm	Total		
2018WRF011	Sand blast and coat final clarifier				\$ -		\$ 50,000		\$ 50,000					\$ -	\$ 50,000	
2011WRF010	Digester Heat Exchangers				\$ -		\$ 16,052		\$ 16,052					\$ -	\$ 16,052	Project increase (\$3,500,000) due to need to construct a new building for the heat digesters. Funding sources need to be determined.
2018WRF012	Radios for Lift Stations				\$ -		\$ 39,000		\$ 39,000					\$ -	\$ 39,000	
2017WRF003	Concrete Repair Project				\$ -		\$ 580		\$ 580					\$ -	\$ 580	
2011WTP004	Well Field Development				\$ -	\$ 50,000			\$ 50,000					\$ -	\$ 50,000	
2018WTP003	Vehicle Replacement				\$ -	\$ 30,000			\$ 30,000					\$ -	\$ 30,000	
2018WTP004	Rehab (2) Rapid Sand Filters				\$ -	\$ 278,240			\$ 278,240					\$ -	\$ 278,240	
2017WTP004	Paint KSU 400,000 Ground including Lead Abatement and Paint 250,000 Ground Inside and Out				\$ -	\$ -			\$ -					\$ -	\$ -	Moved to 2019
2018WTP001	WTP, Misc. Plant Equipment				\$ -	\$ 50,000			\$ 50,000					\$ -	\$ 50,000	
2018WTP002	Clean Wells No.s 10				\$ -	\$ -			\$ -					\$ -	\$ -	Moved to 2020
2018WTP005	Clean Wells No.s 12				\$ -	\$ 35,000			\$ 35,000						\$ 35,000	Moved from 2019
2015WTP008	WTP, Paint KSU 500,000 Gallon Elevated Water Tank				\$ -	\$ -			\$ -						\$ -	Project (\$400K) deferred to 2019 due to budget considerations.
2018WTP007	Flash Mixer				\$ -	\$ 13,500			\$ 13,500						\$ 13,500	
	2018 CIP Program Funding Totals for 2018:	\$ 1,131,373	\$ 10,811,374	\$ 1,051,532	\$ 12,994,279	\$ 2,445,609	\$ 1,260,950	\$ 1,080,485	\$ 17,781,323	\$ 8,481,517	\$ 187,725	\$ -	\$ 206,700	\$ 8,875,942	\$ 8,905,381	

ATTACHMENT #1

2018 CIP for Year 2018

Proj. No.	Project Name	2018 Programmed Funding*							2018 Programmed Reimbursements & Sale Notes/Bonds					Cost City	Notes
		Fire/EMS	Cap Proj	Debt Serv	Gen Gov	Water	Sanitary	Storm	Total	Gen Gov	Water	Sanitary	Storm	Total	

Legend:
- Red print denotes reappropriated funding, additionally appropriated funding, or other change from original project plan

General Government Funds Summary Analysis		2018 for 2018
		CAP
Total Fire/EMS =	\$	1,131,373
Total Cap. Proj. =	\$	10,811,374
Total Fire/EMS plus Cap. Proj. =	\$	11,942,747
Total Debt Service =	\$	1,051,532
Total General Government =	\$	12,994,279
Total Grants for Cap. Projects and Proceeds from Note/Bond =	\$	8,481,517
Total General Government Funds minus Grants & Note/Bond =	\$	4,512,762
Charter Target Estimate =	\$	3,350,000
Net General Government MINUS Target =	\$	1,162,762

Prior Year Re-appropriations MINUS Reimbursements associated with the Re-appropriations = \$ 1,013,807
Actual above charter = \$ 148,955

Total Water Funds =	\$	2,445,609
Total Water Grants =	\$	187,725
Total Water Funds minus Grants =	\$	2,257,884
Total Sanitary Funds =	\$	1,260,950
Total Sanitary Grants/Loans =	\$	-
Total Sanitary Funds minus Grants =	\$	1,260,950
Total Storm Funds =	\$	1,080,485
Total Storm Grants =	\$	206,700
Total Storm Funds minus Grants =	\$	873,785

Funding by Dept./Div.	
Capital Projects =	
Budget & Finance =	
Community Development =	
Central Maintenance =	
Debt Service =	
Engineering =	
Fire / EMS =	
Health =	
Police =	
Service Department =	
Safety & Service =	
Vehicle Maintenance =	
Water Reclamation =	
Water Treatment =	
Total all Departments & Divisions =	\$ -

Total Expenses All Funds Including Grants =	
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Total General Government Funds minus Grants & Note/Bond =	\$ 4,512,762
Total Water Funds minus Grants =	\$ 2,257,884
Total Sanitary Funds minus Grants =	\$ 1,260,950
Total Storm Funds minus Grants =	\$ 873,785
Total Local Funds Cost =	\$ 8,905,381

ATTACHMENT #1
2018 CIP for Year 2019

Proj. No.	Project Name	2019 Programmed Funding*								2019 Programmed Reimbursements & Sale Notes/Bonds					Net Cost City	Notes
		Fire/EMS	Cap Proj	Debt Serv	Gen Gov	Water	Sanitary	Storm	Total	Gen Gov	Water	Sanitary	Storm	Total		
2015CIP007	Phase I Cedar Street Reconstruction & Sanitary Replacement		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	Advanced to 2018 to utilize available CDBG Funding
2008CIP010	Hudson Road Water Main Replacement				\$ -	\$ 1,015,000		\$ 59,000	\$ 1,074,000		\$ 500,000			\$ 500,000	\$ 574,000	Project delayed from 2017 to align with OPWC Funding;OPWC Funds (\$350k grant; 150k loan)
2018CIP006	Sanitary Collection System - Planning Study				\$ -		\$ -		\$ -					\$ -	\$ -	Moved to 2020 due to lack of available funding
2019CIP001	Annual Sidewalk/Street Program - Construction		\$ 1,525,000		\$ 1,525,000			\$ 20,000	\$ 1,545,000	\$ 325,000				\$ 325,000	\$ 1,220,000	OPWC Funds Received for Middlebury Road Resurfacing (\$175k grant;\$150k loan)
2019CIP002	Sidewalk Street Tree Damage Repairs		\$ 5,000		\$ 5,000	\$ -			\$ 5,000					\$ -	\$ 5,000	Newly Added per KCC 6/17/15
2019CIP005	Miscellaneous Active Transportation Improvements (Bike, pedestrian and transit)		\$ 10,000		\$ 10,000				\$ 10,000					\$ -	\$ 10,000	
2013CIP014	Short Street/Grove Avenue Sanitary Sewer Study				\$ -		\$ -		\$ -					\$ -	\$ -	Project deferred due to lack of funding
2020CIP004	Horning Road Improvements		\$ -		\$ -				\$ -					\$ -	\$ -	Project (\$300K), need to determine external Funding Sources
2015CIP006	Sunrise Boulevard Waterline Replacement				\$ -	\$ -			\$ -					\$ -	\$ -	Project deferred to 2020 and 2021 due to budget considerations.
2018CIP015	North-Central Sanitary Replacement				\$ -		\$ -		\$ -					\$ -	\$ -	Project delayed pending results of planning study
2018CIP012	Sanitary Sewer Televising				\$ -		\$ 70,000		\$ 70,000					\$ -	\$ 70,000	7 year rotation to complete City
2011CIP007	Miller/Harvey/Steel Storm and Water Replacment		\$ 163,000		\$ 163,000	\$ 500,000		\$ 1,000,000	\$ 1,663,000	\$ 94,750	\$ 284,250		\$ 568,500	\$ 947,500	\$ 715,500	OPWC Funds Anticipated \$797,500 grant/\$150,000 loan
2018CIP009	North Water Street Improvements		\$ 160,000		\$ 160,000				\$ 160,000	\$ 144,000				\$ 144,000	\$ 16,000	ODOT - Highway Safety Program Funding Secured
2018CIP016	College Avenue Parking Lot		\$ -		\$ -				\$ -					\$ -	\$ -	Project (\$390K), need to determine external Funding Sources.
2019CIP004	East Main Street Area Improvements		\$ 75,000		\$ 75,000				\$ 75,000					\$ -	\$ 75,000	Anticipate KSU Funding an additional \$75,000
2019CIP006	Lighting at Trail Crossings of Lincoln and Willow Streets		\$ 50,000		\$ 50,000				\$ 50,000					\$ -	\$ 50,000	Anticipate KSU Funding an additional \$50,000
2019CIP007	Mogadore Road Paving south of SR 261 (Portage County)		\$ 40,000		\$ 40,000				\$ 40,000					\$ -	\$ 40,000	Kent Share of Portage County paving Mogadore Road from Howe Road to SR 261
2008CIP012	Southwest Sanitary Pump Station				\$ -		\$ 2,100,000		\$ 2,100,000			\$ 2,000,000		\$ 2,000,000	\$ 100,000	OEPA Loan required to fund project
2019CIP008	Specifications Update		\$ 10,000		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 40,000					\$ -	\$ 40,000	
2019CIP009	Walnut Street Reconstruction				\$ -				\$ -					\$ -	\$ -	Design phase - funded through CDBG
2016ADM001	New Admin. Building		\$ 600,000		\$ 600,000				\$ 600,000	\$ 600,000				\$ 600,000	\$ -	Reimbursement is from sale of old administration building
2012CMD003	Aerial Lift Bucket Truck Replacement		\$ 150,000		\$ 150,000				\$ 150,000					\$ -	\$ 150,000	
2015CMD009	Stump Grinder		\$ -		\$ -				\$ -					\$ -	\$ -	Moved to 2020
2018CMD007	Street Sweeper		\$ -		\$ -			\$ -	\$ -					\$ -	\$ -	Moved to 2020
2018CMD003	Sewer Camera				\$ -		\$ -	\$ -	\$ -					\$ -	\$ -	
2019CMD001	CM, Misc. Equipment		\$ 40,000		\$ 40,000	\$ -	\$ -		\$ 40,000					\$ -	\$ 40,000	
2019CMD002	Pickup Trucks (1)				\$ -	\$ 15,000	\$ 15,000		\$ 30,000	\$ -				\$ -	\$ 30,000	
2018CMD004	Rubber Tired Front End Loader		\$ 96,250		\$ 96,250	\$ 26,250	\$ 26,250	\$ 26,250	\$ 175,000					\$ -	\$ 175,000	Moved from 2018
2019CMD003	Snowplow		\$ 190,000		\$ 190,000				\$ 190,000					\$ -	\$ 190,000	
2019CMD004	Vehicle GPS System		\$ 33,000		\$ 33,000	\$ 8,500	\$ 8,500		\$ 50,000					\$ -	\$ 50,000	Moved from 2021

ATTACHMENT #1
2018 CIP for Year 2019

Proj. No.	Project Name	2019 Programmed Funding*								2019 Programmed Reimbursements & Sale Notes/Bonds					Net Cost City	Notes
		Fire/EMS	Cap Proj	Debt Serv	Gen Gov	Water	Sanitary	Storm	Total	Gen Gov	Water	Sanitary	Storm	Total		
2019CMD005	Water Van				\$ -	\$ 40,000			\$ 40,000					\$ -	\$ 40,000	
2019CMD005	SR 59 & SR 43 Catch Basin Repairs/Replacements		\$ 25,000		\$ 25,000			\$ 25,000	\$ 50,000					\$ -	\$ 50,000	Prepratory work required to be completed before ODOT Paving of SR 59 and SR 43
2010DSR002	Issue II Loan - Fairchild			\$ 12,824	\$ 12,824				\$ 12,824					\$ -	\$ 12,824	Zero Interest, Final Paymt Jan.'19
2010DSR003	Issue II Loan - Elm/Mae/Morris			\$ 4,300	\$ 4,300				\$ 4,300					\$ -	\$ 4,300	Zero Interest
2010DSR004	Note Outstanding Fire Station			\$ 524,663	\$ 524,663				\$ 524,663	\$ 255,000				\$ 255,000	\$ 269,663	Principal paydown of \$255,000
2013DSR001	Issue II Loan - Downtown Erie-Depeyster			\$ 26,975	\$ 26,975				\$ 26,975					\$ -	\$ 26,975	Zero Interest
2019KFD001	Fire Miscellaneous Equipment	\$ 35,000			\$ 35,000				\$ 35,000					\$ -	\$ 35,000	
2019KFD002	Fire Vehicle Replacement Fund	\$ 350,000			\$ 350,000				\$ 350,000					\$ -	\$ 350,000	
2019KFD006	Replace Fire Prevention Vehicle	\$ -			\$ -				\$ -	\$ -				\$ -	\$ -	\$45,000 Deferred to 2023
2019KFD005	Replace Air Packs (entire department)	\$ -			\$ -				\$ -					\$ -	\$ -	Deferred to 2021
2018KFD003	Thermal Imaging Equipment	\$ -			\$ -				\$ -					\$ -	\$ -	Project removed at this time
2021KFD004	Fire Turnout Gear Replacement	\$ 32,000			\$ 32,000				\$ 32,000					\$ -	\$ 32,000	Replace 12 sets each year for 3 years, beginning in 2019
2019KFD004	Hydraulic Extrication Tools for New Heavy Rescue Truck "Jaws of Life"	\$ 95,000			\$ 95,000				\$ 95,000					\$ -	\$ 95,000	
2016KFD006	West Side Fire Station Roof	\$ -			\$ -				\$ -					\$ -	\$ -	Actual contract work likely in 2020
2016KFD007	West Side Fire Station Expansion/Renovation (Design Only)	\$ 60,000			\$ 60,000				\$ 60,000					\$ -	\$ 60,000	Design Only - Actual contract work likely in 2020
2016KFD005	West Side Fire Station Parking Lot	\$ -			\$ -				\$ -	\$ -				\$ -	\$ -	Actual contract work likely in 2020
2019KPD001	Police Miscellaneous Equipment		\$ 37,500		\$ 37,500				\$ 37,500	\$ -				\$ -	\$ 37,500	
2019KPD003	Radar Units (9)		\$ 12,000		\$ 12,000				\$ 12,000	\$ -				\$ -	\$ 12,000	
2019KPD004	Officer Sidearms		\$ 20,000		\$ 20,000				\$ 20,000	\$ -				\$ -	\$ 20,000	Reduced \$40,000 from previous plan
2019KPD005	Police Cruiser Replacements (6)		\$ 200,000		\$ 200,000				\$ 200,000					\$ -	\$ 200,000	One half of fleet replacement was advanced into 2018
2019KPD006	Taser Assurance (Replacement) Program		\$ 7,400		\$ 7,400				\$ 7,400					\$ -	\$ 7,400	
2018KPD004	Cruisers for Canine Units (2)		\$ -		\$ -				\$ -						\$ -	Completed in 2018
2018KPD005	Cruiser for School Resource Officer		\$ -		\$ -				\$ -					\$ -	\$ -	Completed in 2018
2017KPD003	Cruiser Video Recorders		\$ 45,000		\$ 45,000				\$ 45,000	\$ -				\$ -	\$ 45,000	Deferred From 2018
2011KSD001	SAC Roof Replacement		\$ 15,000		\$ 15,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 30,000					\$ -	\$ 30,000	
2019KSD004	Misc. Roadway Lighting Equipment		\$ 10,000		\$ 10,000				\$ 10,000					\$ -	\$ 10,000	
2019KSS001	IT System Build-out/Evaluation		\$ 20,000		\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000					\$ -	\$ 20,000	
2019KSS002	AntiVirus System Replacement		\$ 15,000		\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000					\$ -	\$ 15,000	
2019KSS003	Host Server for Virtual Server		\$ 15,000		\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000					\$ -	\$ 15,000	
2019KSS004	Windows 10 Upgrades		\$ 10,000		\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000					\$ -	\$ 10,000	
2019KSS005	Backup Firewall		\$ 5,000		\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000					\$ -	\$ 5,000	

ATTACHMENT #1

2018 CIP for Year 2019

Proj. No.	Project Name	2019 Programmed Funding*								2019 Programmed Reimbursements & Sale Notes/Bonds					Net Cost City	Notes
		Fire/EMS	Cap Proj	Debt Serv	Gen Gov	Water	Sanitary	Storm	Total	Gen Gov	Water	Sanitary	Storm	Total		
2019KSS006	SQL Server for PD Beast Property		\$ 5,000		\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000					\$ -	\$ 5,000	
2019KSS007	Fire Suppression for Server Room		\$ 20,000		\$ 20,000				\$ 20,000	\$ -				\$ -	\$ 20,000	
2019KSS008	Time & Attendance Software for Citywide Implementation		\$ 110,000		\$ 110,000				\$ 110,000	\$ -				\$ -	\$ 110,000	
2015KVM003	Vehicle Maintenance Specialties Maintenance Improvements		\$ 160,000		\$ 160,000	\$ 20,000	\$ 20,000		\$ 200,000					\$ -	\$ 200,000	
2018WRF006	Aeration Tank Ammonia Probe System				\$ -		\$ -		\$ -					\$ -	\$ -	Project deferred due to lack of funding
2018WRF010	SCADA Updates				\$ -		\$ 20,000		\$ 20,000					\$ -	\$ 20,000	Deferred \$20,000 to 2019 due to lack of funds
2017WRF006	Final Clarifiers Weir Covers				\$ -		\$ 60,000		\$ 60,000					\$ -	\$ 60,000	
2014WRF004	Motor Control Center Replacement, Ph. III Construction				\$ -		\$ -		\$ -					\$ -	\$ -	Project moved to 2020 due to lack of funds
2019WRF003	Concrete Repair Project				\$ -		\$ 5,000		\$ 5,000	\$ -				\$ -	\$ 5,000	
2019WRF001	WRF, Misc. Plant Equipment				\$ -		\$ 50,000		\$ 50,000					\$ -	\$ 50,000	
2019WRF002	Waterfall/Dam Annual Upkeep				\$ -		\$ 10,000		\$ 10,000					\$ -	\$ 10,000	
2019WRF004	Sand blast and coat final clarifier				\$ -		\$ 50,000		\$ 50,000					\$ -	\$ 50,000	
2019WTP001	WTP, Misc. Plant Equipment				\$ -	\$ 50,000			\$ 50,000					\$ -	\$ 50,000	
2018WTP005	Well Cleaning #12				\$ -	\$ -			\$ -					\$ -	\$ -	Moved to 2018
2011WTP004	Well Field Development				\$ -	\$ 50,000			\$ 50,000					\$ -	\$ 50,000	
2019WTP002	Well Cleaning #13				\$ -	\$ -			\$ -					\$ -	\$ -	Project completed in 2018
2017WTP004	Paint KSU 400,000 Ground including Lead Abatement and Paint 250,000 Ground Inside and Out				\$ -	\$ -			\$ -		\$ -			\$ -	\$ -	Project deferred 2020 due to budget considerations; OPWC funding to be pursued
2015WTP008	WTP, Paint KSU 500,000 Gallon Elevated Water Tank				\$ -	\$ -			\$ -		\$ -			\$ -	\$ -	Project deferred 2021 due to budget considerations; OPWC funding to be pursued
2018 CIP Program Funding Totals for 2019:		\$ 572,000	\$ 3,879,150	\$ 568,762	\$ 5,019,912	\$ 1,739,750	\$ 2,449,750	\$ 1,145,250	\$ 10,354,662	\$ 1,418,750	\$ 784,250	\$ 2,000,000	\$ 568,500	\$ 4,771,500	\$ 5,583,162	

ATTACHMENT #1

2018 CIP for Year 2019

Proj. No.	Project Name	2019 Programmed Funding*							2019 Programmed Reimbursements & Sale Notes/Bonds					Net Cost City	Notes
		Fire/EMS	Cap Proj	Debt Serv	Gen Gov	Water	Sanitary	Storm	Gen Gov	Water	Sanitary	Storm	Total		

Legend:
- Red print denotes reappropriated funding, additionally appropriated funding, or other change from original project plan

General Government Funds Summary Analysis		2018 for 2019
		CAP
Total Fire/EMS =	\$	572,000
Total Cap. Proj. =	\$	3,879,150
Total Fire/EMS plus Cap. Proj. =	\$	4,451,150
Total Debt Service =	\$	568,762
Total General Government =	\$	5,019,912
Total Grants for Cap. Projects and Proceeds from Note/Bond =	\$	1,418,750
Total General Government Funds minus Grants & Note/Bond =	\$	3,601,162
Charter Target Estimate =	\$	3,250,000
Net General Government MINUS Target =	\$	351,162

Total Water Funds =	\$	1,739,750
Total Water Grants =	\$	784,250
Total Water Funds minus Grants =	\$	955,500
Total Sanitary Funds =	\$	2,449,750
Total Sanitary Grants =	\$	2,000,000
Total Sanitary Funds minus Grants =	\$	449,750
Total Storm Funds =	\$	1,145,250
Total Storm Grants =	\$	568,500
Total Storm Funds minus Grants =	\$	576,750

Funding by Dept./Div.	
Capital Projects =	
Budget & Finance =	
Community Development =	
Central Maintenance =	
Debt Service =	
Engineering =	
Fire / EMS =	
Health =	
Police =	
Service Department =	
Safety & Service =	
Vehicle Maintenance =	
Water Reclamation =	
Water Treatment =	
Total all Departments & Divisions =	\$ -

Total Expenses All Funds Including Grants =	
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Total General Government Funds minus Grants & Note/Bond =	\$	3,601,162
Total Water Funds minus Grants =	\$	955,500
Total Sanitary Funds minus Grants =	\$	449,750
Total Storm Funds minus Grants =	\$	576,750
Total Local Funds Cost =	\$	5,583,162

ATTACHMENT #1
2018 CIP for Year 2020

Proj. No.	Project Name	2020 Programmed Funding*								2020 Programmed Reimbursements & Sale Notes/Bonds					Net Cost City	Notes
		Fire/EMS	Cap Proj	Debt Serv	Gen Gov	Water	Sanitary	Storm	Total	Gen Gov	Water	Sanitary	Storm	Total		
2015CIP017	Rellim, Lincoln & Bowman Area Waterline Improvement				\$ -	\$ 100,000			\$ 100,000					\$ -	\$ 100,000	
2020CIP001	Annual Sidewalk/Street Program - Construction		\$ 1,432,500		\$ 1,432,500			\$ 20,000	\$ 1,452,500	\$ 182,500				\$ 182,500	\$ 1,270,000	OPWC Funds Received for Mogadore Road Resurfacing (\$185k grant)
2020CIP002	Sidewalk Street Tree Damage Repairs		\$ 5,000		\$ 5,000	\$ -			\$ 5,000					\$ -	\$ 5,000	Newly Added per KCC 6/17/15
2015CIP014	West Main & Short Street Area Water Line & Sanitary Improvements				\$ -	\$ -	\$ -		\$ -					\$ -	\$ -	Project removed due to budget constraints
2020CIP005	Miscellaneous Active Transportation Improvements (Bike, pedestrian and transit)		\$ 10,000		\$ 10,000				\$ 10,000					\$ -	\$ 10,000	
2015CIP009	Leonard / Francis Waterline Replacement				\$ -	\$ 85,000			\$ 85,000					\$ -	\$ 85,000	
2015CIP006	Sunrise Boulevard Waterline Replacement				\$ -	\$ 100,000			\$ 100,000					\$ -	\$ 100,000	\$100K moved from 2019 due to budget considerations.
2018CIP009	North Water Street Improvements		\$ 1,172,000		\$ 1,172,000				\$ 1,172,000	\$ 1,007,000				\$ 1,007,000	\$ 165,000	ODOT - Highway Safety Program Funding Secured
2013CIP012	Hudson Road/Franklin Township Project Participation		\$ 157,500		\$ 157,500				\$ 157,500					\$ -	\$ 157,500	Preliminary PCEO Funding Estimate; Moved to 2020 after Consulting with Franklin Twp.
2020CIP004	Horning Road Improvements		\$ -		\$ -				\$ -					\$ -	\$ -	\$130K Project , Potential outside Funding Sources. \$300K Project, need to determine potential external Funding Sources
2018CIP012	Sanitary Sewer Televising				\$ -		\$ 70,000		\$ 70,000					\$ -	\$ 70,000	
2015CIP015	ODOT - SR59 & SR43 Paving (PID 101270)		\$ 430,000		\$ 430,000				\$ 430,000					\$ -	\$ 430,000	Funding Match for ODOT Urban Paving Funds. AMATS Funding \$150,000 in pavement repairs ODOT Project moved from 2018.
2018CIP006	Sanitary Collection System - Planning Study				\$ -		\$ 50,000		\$ 50,000					\$ -	\$ 50,000	Moved from 2019
2016ADM001	New Admin. Building		\$ 5,700,000		\$ 5,700,000				\$ 5,700,000	\$ 1,500,000				\$ 1,500,000	\$ 4,200,000	Reimbursement is from sale of old administration building
2020CMD003	Salt Storage		\$ 110,000		\$ 110,000				\$ 110,000					\$ -	\$ 110,000	Revised and Advanced Project from 2021 and added \$50K
2018CMD007	Street Sweeper		\$ 150,000		\$ 150,000			\$ 70,000	\$ 220,000					\$ -	\$ 220,000	Moved from 2019
2018CMD011	Hoe / Excavator		\$ 100,000		\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000					\$ -	\$ 250,000	Moved from 2018
2020CMD001	CM, Misc. Equipment		\$ 40,000		\$ 40,000	\$ -	\$ -		\$ 40,000					\$ -	\$ 40,000	
2020CMD002	Pickup Trucks (1)				\$ -	\$ 15,000	\$ 15,000		\$ 30,000	\$ -				\$ -	\$ 30,000	
2020CMD004	One Ton Dump Truck		\$ 75,000		\$ 75,000				\$ 75,000					\$ -	\$ 75,000	
2015CMD009	Stump Grinder		\$ 55,000		\$ 55,000				\$ 55,000					\$ -	\$ 55,000	Moved from 2019
2010DSR003	Issue II Loan - Elm/Mae/Morris			\$ 4,300	\$ 4,300				\$ 4,300					\$ -	\$ 4,300	Zero Interest, Final Year
2010DSR004	Note Outstanding Fire Station			\$ 262,650	\$ 262,650				\$ 262,650					\$ -	\$ 262,650	Final Year, Paid in Full in 2020
2013DSR001	Issue II Loan - Downtown Erie-Depeyster			\$ 26,975	\$ 26,975				\$ 26,975					\$ -	\$ 26,975	Zero Interest
2019DSR001	Note Debt-Paint 2 Water Tanks				\$ -	\$ -			\$ -					\$ -	\$ -	REMOVED
2020IT001	SAC Building Fiber Connection		\$ -		\$ -				\$ -					\$ -	\$ -	\$105k for design; Waiting for IT Review
2020KFD001	Fire Miscellaneous Equipment	\$ 40,000			\$ 40,000				\$ 40,000					\$ -	\$ 40,000	
2020KFD002	Fire Vehicle Replacement Fund	\$ 350,000			\$ 350,000				\$ 350,000					\$ -	\$ 350,000	
2019KFD006	Replace Fire Prevention Vehicle	\$ -			\$ -				\$ -	\$ -				\$ -	\$ -	\$40,000 Deferred to 2023

ATTACHMENT #1
2018 CIP for Year 2020

Proj. No.	Project Name	2020 Programmed Funding*								2020 Programmed Reimbursements & Sale Notes/Bonds					Net Cost City	Notes
		Fire/EMS	Cap Proj	Debt Serv	Gen Gov	Water	Sanitary	Storm	Total	Gen Gov	Water	Sanitary	Storm	Total		
2021KFD004	Fire Turnout Gear Replacement	\$ 32,000			\$ 32,000				\$ 32,000					\$ -	\$ 32,000	Replace 12 sets each year for 3 years, beginning in 2019
2016KFD005	West Side Fire Station Parking Lot	\$ 50,000			\$ 50,000				\$ 50,000	\$ -				\$ -	\$ 50,000	Part of comprehensive Station 2 renovation
2016KFD007	West Side Fire Station Expansion/Renovation	\$ 290,500			\$ 290,500				\$ 290,500					\$ -	\$ 290,500	Part of comprehensive Station 2 renovation
2016KFD006	West Side Fire Station Roof	\$ 150,000			\$ 150,000				\$ 150,000					\$ -	\$ 150,000	Part of comprehensive Station 2 renovation
2020KPD001	Police Miscellaneous Equipment		\$ 40,000		\$ 40,000				\$ 40,000	\$ -				\$ -	\$ 40,000	
2020KPD002	Mobile Data Terminals Replacement (9)		\$ 70,000		\$ 70,000				\$ 70,000					\$ -	\$ 70,000	
2020KPD006	Taser Assurance (Replacement) Program		\$ 7,400		\$ 7,400				\$ 7,400					\$ -	\$ 7,400	
2020KPD004	Fingerprint Machine Replacement		\$ 12,000		\$ 12,000				\$ 12,000					\$ -	\$ 12,000	
2019KPD007	Police Unmarked Vehicle Replacement (2)		\$ 40,000		\$ 40,000				\$ 40,000					\$ -	\$ 40,000	
2019KPD008	Police Gas Masks Replacement (40)		\$ 15,000		\$ 15,000				\$ 15,000					\$ -	\$ 15,000	
2011KSD001	SAC Roof Replacement		\$ 15,000		\$ 15,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 30,000					\$ -	\$ 30,000	
2020KSD004	Misc. Roadway Lighting Equipment		\$ 10,000		\$ 10,000				\$ 10,000					\$ -	\$ 10,000	
2020KSS001	IT System Build-out		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	
2019KSS004	Windows 10 Upgrades		\$ 10,000		\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000					\$ -	\$ 10,000	
2020KSS002	Virtualization Software Relicensing		\$ 5,000		\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000					\$ -	\$ 5,000	
2020KVM001	Pick-up Truck		\$ 20,000		\$ 20,000	\$ 5,000	\$ 5,000		\$ 30,000					\$ -	\$ 30,000	
2020WRF001	WRF, Misc. Plant Equipment				\$ -		\$ 50,000		\$ 50,000					\$ -	\$ 50,000	
2017WRF006	Final Clarifiers Weir Covers				\$ -		\$ -		\$ -					\$ -	\$ -	
2020WRF002	Waterfall/Dam Annual Upkeep				\$ -		\$ 10,000		\$ 10,000					\$ -	\$ 10,000	
2020WRF004	WRF, Diffuser Replacement				\$ -		\$ 5,000		\$ 5,000					\$ -	\$ 5,000	
2016WRF010	WRF, Electric Generator (Construction)				\$ -		\$ -		\$ -					\$ -	\$ -	Delayed until 2022
2014WRF004	Motor Control Center Replacement, Ph. IV Construction				\$ -		\$ -		\$ -					\$ -	\$ -	Project moved to 2021 due to lack of funds
2020WRF001	Sand blast and coat final clarifier				\$ -		\$ 50,000		\$ 50,000					\$ -	\$ 50,000	
2020WRF005	Electrical Replacement				\$ -		\$ 15,000		\$ 15,000					\$ -	\$ 15,000	Deferred \$15,000 to 2020 due to lack of funds
2011WRF010	Digester Heat Exchangers				\$ -				\$ -					\$ -	\$ -	Project Scope and Funding Plan in process
2014WRF004	Motor Control Center Replacement, Ph. III Construction				\$ -		\$ 190,000		\$ 190,000					\$ -	\$ 190,000	Project moved from 2019 due to lack of funds
2011WTP004	Well Field Development				\$ -	\$ 50,000			\$ 50,000					\$ -	\$ 50,000	Contingent on EPA Approval and Grants
2017WTP004	Paint KSU 400,000 Ground including Lead Abatement and Paint 250,000 Ground Inside and Out				\$ -	\$ 680,000			\$ 680,000					\$ -	\$ 680,000	Project moved from 2019 due to budget considerations; OPWC funding to be pursued
2015WTP007	WTP, Gravel Replacement in Recharge Basin				\$ -	\$ 250,000			\$ 250,000					\$ -	\$ 250,000	CM evaluating performing work in-house
2020WTP001	WTP, Misc. Plant Equipment				\$ -	\$ 50,000			\$ 50,000					\$ -	\$ 50,000	
2019WTP002	Clean Well No. 13				\$ -	\$ -			\$ -					\$ -	\$ -	Moved to 2019

ATTACHMENT #1

2018 CIP for Year 2020

Proj. No.	Project Name	2020 Programmed Funding*								2020 Programmed Reimbursements & Sale Notes/Bonds					Net Cost City	Notes
		Fire/EMS	Cap Proj	Debt Serv	Gen Gov	Water	Sanitary	Storm	Total	Gen Gov	Water	Sanitary	Storm	Total		
2018WTP002	Clean Well No. 10				\$ -	\$ 35,000			\$ 35,000					\$ -	\$ 35,000	Moved from 2018
2018 CIP Program Funding Totals for 2020:		\$ 912,500	\$ 9,681,400	\$ 293,925	\$ 10,887,825	\$ 1,425,000	\$ 515,000	\$ 145,000	\$ 12,972,825	\$ 2,689,500	\$ -	\$ -	\$ -	\$ 2,689,500	\$ 10,283,325	

Legend:

- Red print denotes reappropriated funding, additionally appropriated funding, or other change from original project plan

General Government Funds Summary Analysis	2018 for 2020
	CAP
Total Fire/EMS =	\$ 912,500
Total Cap. Proj. =	\$ 9,681,400
Total Fire/EMS plus Cap. Proj. =	\$ 10,593,900
Total Debt Service =	\$ 293,925
Total General Government =	\$ 10,887,825
Total Grants for Cap. Projects and Proceeds from Note/Bond =	\$ 2,689,500
Total General Government Funds minus Grants & Note/Bond =	\$ 8,198,325
Charter Target Estimate =	\$ 3,300,000
Net General Government MINUS Target =	\$ 4,898,325

Total Water Funds =	\$ 1,425,000
Total Water Grants =	\$ -
Total Water Funds minus Grants =	\$ 1,425,000
Total Sanitary Funds =	\$ 515,000
Total Sanitary Grants =	\$ -
Total Sanitary Funds minus Grants =	\$ 515,000
Total Storm Funds =	\$ 145,000
Total Storm Grants =	\$ -
Total Storm Funds minus Grants =	\$ 145,000

Funding by Dept./Div.	
Capital Projects =	
Budget & Finance =	
Community Development =	
Central Maintenance =	
Debt Service =	
Engineering =	
Fire / EMS =	
Health =	
Police =	
Service Department =	
Safety & Service =	
Vehicle Maintenance =	
Water Reclamation =	
Water Treatment =	
Total all Departments & Divisions =	\$ -

Total Expenses All Funds Including Grants =	
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Total General Government Funds minus Grants & Note/Bond =	\$ 8,198,325
Total Water Funds minus Grants =	\$ 1,425,000
Total Sanitary Funds minus Grants =	\$ 515,000
Total Storm Funds minus Grants =	\$ 145,000
Total Local Funds Cost =	\$ 10,283,325

ATTACHMENT #1

2018 CIP for Year 2021

Proj. No.	Project Name	2021 Programmed Funding*								2021 Programmed Reimbursements & Sale Notes/Bonds					Net Cost City	Notes
		Fire/EMS	Cap Proj	Debt Serv	Gen Gov	Water	Sanitary	Storm	Total	Gen Gov	Water	Sanitary	Storm	Total		
2015CIP016	Franklin Ave/Indian Valley Sanitary Sewer Study				\$ -		\$ -		\$ -					\$ -	\$ -	
2021CIP004	SAC Parking Lot Replacement		\$ 400,000		\$ 400,000				\$ 400,000					\$ -	\$ 400,000	
2021CIP001	Annual Sidewalk/Street Program - Construction		\$ 1,300,000		\$ 1,300,000			\$ 20,000	\$ 1,320,000					\$ -	\$ 1,320,000	\$50k Set Aside for Sidewalks Outside of Street Programs
2021CIP002	Sidewalk Street Tree Damage Repairs		\$ 5,000		\$ 5,000	\$ -			\$ 5,000					\$ -	\$ 5,000	Added per KCC 6/17/15
2021CIP005	Miscellaneous Active Transportation Improvements (Bike, pedestrian and transit)		\$ 10,000		\$ 10,000				\$ 10,000					\$ -	\$ 10,000	
2015CIP004	Majors/Stinaff/Cuyahoga Waterline Replacement				\$ -	\$ 50,000		\$ 50,000	\$ 100,000					\$ -	\$ 100,000	
2015CIP009	Leonard/Francis Waterline Replacement				\$ -	\$ 800,000			\$ 800,000					\$ -	\$ 800,000	
2015CIP006	Sunrise Boulevard Waterline Replacement				\$ -	\$ 500,000			\$ 500,000					\$ -	\$ 500,000	
2020CIP004	Horning Road Improvements		\$ -		\$ -				\$ -					\$ -	\$ -	\$2,170,000 Project, need to determine external Funding Sources
2018CIP012	Sanitary Sewer Televising				\$ -		\$ 70,000		\$ 70,000					\$ -	\$ 70,000	
2021CIP004	East Main Pedestrian Lighting		\$ 100,000		\$ 100,000				\$ 100,000					\$ -	\$ 100,000	
2021CIP009	Walnut Street - Phase 1		\$ 202,000		\$ 202,000	\$ 98,700		\$ 77,500	\$ 378,200					\$ -	\$ 378,200	Remaining Balance Funded by CDBG
2021CMD001	CM, Misc. Equipment		\$ 40,000		\$ 40,000	\$ -	\$ -		\$ 40,000					\$ -	\$ 40,000	
2020CMD003	Salt Storage		\$ -		\$ -				\$ -					\$ -	\$ -	Moved to 2020 - "Salt Storage" and increased \$50K
2021CMD003	Fork Lift		\$ 20,000		\$ 20,000	\$ 5,000	\$ 5,000		\$ 30,000					\$ -	\$ 30,000	
2021CMD002	Pick-up Trucks (1)				\$ -	\$ 15,000	\$ 15,000		\$ 30,000					\$ -	\$ 30,000	
2021CMD004	Leaf Collector Truck, Chassie Only		\$ 90,000		\$ 90,000				\$ 90,000					\$ -	\$ 90,000	
2021CMD006	Carpentry Shop Enclosure		\$ 20,000		\$ 20,000	\$ 5,000	\$ 5,000		\$ 30,000					\$ -	\$ 30,000	
2019CMD004	Vehicle GPS System		\$ -		\$ -	\$ -	\$ -		\$ -					\$ -	\$ -	Moved to 2019
2021CMD008	Brush Chipper		\$ 80,000		\$ 80,000				\$ 80,000					\$ -	\$ 80,000	Increaseed cost by \$30K
2021CMD009	Paver		\$ 300,000		\$ 300,000				\$ 300,000					\$ -	\$ 300,000	
2021CMD012	Snowplow		\$ 200,000		\$ 200,000				\$ 200,000					\$ -	\$ 200,000	
2010DSR003	Issue II Loan - Elm/Mae/Morris			\$ -	\$ -				\$ -					\$ -	\$ -	Paid in Full July 2020
2013DSR001	Issue II Loan - Downtown Erie-Depeyster			\$ 26,975	\$ 26,975				\$ 26,975					\$ -	\$ 26,975	
2019DSR001	Note Debt-Paint 2 Water Tanks				\$ -	\$ -			\$ -					\$ -	\$ -	Project under evaluation, may not need to do based on scaled down operations.
2017ENG003	Engineering Vehicle Replacement		\$ 10,000		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 40,000					\$ -	\$ 40,000	
2020IT001	SAC Building Fiber Connection		\$ -		\$ -				\$ -					\$ -	\$ -	\$770k for construction; Waiting for IT Review
2021KFD001	Fire Miscellaneous Equipment	\$ 40,000			\$ 40,000				\$ 40,000					\$ -	\$ 40,000	
2021KFD002	Fire Vehicle Replacement Fund	\$ 350,000			\$ 350,000				\$ 350,000					\$ -	\$ 350,000	
2021KFD003	Tower 1819 Replacement	\$ -			\$ -				\$ -	\$ -				\$ -	\$ -	Defer Project to 2022. Seek partial funding from KSU due to unique service needs.
2021KFD004	Fire Turnout Gear Replacement	\$ 32,000			\$ 32,000				\$ 32,000					\$ -	\$ 32,000	Replace 12 sets each year for 3 years, beginning in 2019
2019KFD005	Replace Air Packs (entire department)	\$ 265,000			\$ 265,000				\$ 265,000	\$ 238,500				\$ 238,500	\$ 26,500	Deferred from 2019, contingent on FEMA AFG Grant
2021KPD001	Police Miscellaneous Equipment		\$ 40,000		\$ 40,000				\$ 40,000					\$ -	\$ 40,000	
2021KPD006	Taser Assurance (Replacement) Program		\$ 7,400		\$ 7,400				\$ 7,400					\$ -	\$ 7,400	
2021KPD007	Police Ballistic Vests		\$ 35,000		\$ 35,000				\$ 35,000					\$ -	\$ 35,000	
2021KPD004	Acquistion and Training of K-9 Team		\$ 15,000		\$ 15,000				\$ 15,000					\$ -	\$ 15,000	

ATTACHMENT #1

2018 CIP for Year 2021

Proj. No.	Project Name	2021 Programmed Funding*								2021 Programmed Reimbursements & Sale Notes/Bonds					Net Cost City	Notes
		Fire/EMS	Cap Proj	Debt Serv	Gen Gov	Water	Sanitary	Storm	Total	Gen Gov	Water	Sanitary	Storm	Total		
2011KSD001	SAC Roof Replacement		\$ 15,000		\$ 15,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 30,000					\$ -	\$ 30,000	
2021KSD004	Misc. Roadway Lighting Equipment		\$ 10,000		\$ 10,000				\$ 10,000					\$ -	\$ 10,000	
2021KSD002	Standing Rock Cemetary - Wall Replacement		\$ 100,000		\$ 100,000				\$ 100,000					\$ -	\$ 100,000	
2021KSS001	IT System Build-out		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	
2021KVM005	Service Truck		\$ 48,000		\$ 48,000	\$ 16,000	\$ 16,000		\$ 80,000					\$ -	\$ 80,000	
2021WRF001	WRF, Misc. Plant Equipment				\$ -		\$ 50,000		\$ 50,000					\$ -	\$ 50,000	
2021WRF003	Concrete Repair Project				\$ -		\$ 5,000		\$ 5,000	\$ -				\$ -	\$ 5,000	
2021WRF002	Waterfall/Dam Annual Upkeep				\$ -		\$ 10,000		\$ 10,000					\$ -	\$ 10,000	
2014WRF004	Motor Control Center Replacement, Ph. V Construction				\$ -		\$ -		\$ -					\$ -	\$ -	Project moved to 2022 due to lack of funds
2014WRF004	Motor Control Center Replacement, Ph. IV Construction				\$ -		\$ 155,000		\$ 155,000					\$ -	\$ 155,000	Project moved from 2020 due to lack of funds
2021WTP001	WTP, Misc. Plant Equipment				\$ -	\$ 50,000			\$ 50,000					\$ -	\$ 50,000	
2021WTP002	Lime Slacker including Installation				\$ -	\$ 130,000			\$ 130,000					\$ -	\$ 130,000	
2021WTP003	Clean Wells No.s 11				\$ -	\$ 35,000			\$ 35,000					\$ -	\$ 35,000	
2021WTP004	Replace Kenworth				\$ -	\$ 180,000			\$ 180,000					\$ -	\$ 180,000	
2021WTP005	Mogadore Tank Improvements					\$ -			\$ -					\$ -	\$ -	
2011WTP004	Well Field Development					\$ 50,000			\$ 50,000					\$ -	\$ 50,000	
2015WTP008	WTP, Paint KSU 500,000 Gallon Elevated Water Tank					\$ 400,000			\$ 400,000					\$ -	\$ 400,000	Project moved from 2019 due to budget considerations; OPWC funding to be pursued
2018 CIP Program Funding Totals for 2021:		\$ 687,000	\$ 3,047,400	\$ 26,975	\$ 3,761,375	\$ 2,349,700	\$ 346,000	\$ 162,500	\$ 6,619,575	\$ 238,500	\$ -	\$ -	\$ -	\$ 238,500	\$ 6,381,075	

Legend:

- Red print denotes reappropriated funding, additionally appropriated funding, or other change from original project plan

General Government Funds Summary Analysis		2018 for 2021
		CAP
Total Fire/EMS =		\$ 687,000
Total Cap. Proj. =		\$ 3,047,400
Total Fire/EMS plus Cap. Proj. =		\$ 3,734,400
Total Debt Service =		\$ 26,975
Total General Government =		\$ 3,761,375
Total Grants for Cap. Projects and Proceeds from Note/Bond =		\$ 238,500
Total General Government Funds minus Grants & Note/Bond =		\$ 3,522,875
Charter Target Estimate =		\$ 3,350,000
Net General Government MINUS Target =		\$ 172,875

Total Water Funds =	\$ 2,349,700
Total Water Grants =	\$ -
Total Water Funds minus Grants =	\$ 2,349,700
Total Sanitary Funds =	\$ 346,000
Total Sanitary Grants =	\$ -
Total Sanitary Funds minus Grants =	\$ 346,000
Total Storm Funds =	\$ 162,500
Total Storm Grants =	\$ -
Total Storm Funds minus Grants =	\$ 162,500

Funding by Dept./Div.	
Capital Projects =	
Budget & Finance =	
Community Development =	
Central Maintenance =	
Debt Service =	
Engineering =	
Fire / EMS =	
Health =	
Police =	
Service Department =	
Safety & Service =	
Vehicle Maintenance =	
Water Reclamation =	
Water Treatment =	
Total all Departments & Divisions =	

Total Expenses All Funds Including Grants =	
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Total General Government Funds minus Grants & Note/Bond =	\$ 3,522,875
Total Water Funds minus Grants =	\$ 2,349,700
Total Sanitary Funds minus Grants =	\$ 346,000
Total Storm Funds minus Grants =	\$ 162,500
Total Local Funds Cost =	\$ 6,381,075

ATTACHMENT #1
2018 CIP for Year 2022

Proj. No.	Project Name	2022 Programmed Funding*								2022 Programmed Reimbursements & Sale Notes/Bonds					Net Cost City	Notes
		Fire/EMS	Cap Proj	Debt Serv	Gen Gov	Water	Sanitary	Storm	Total	Gen Gov	Water	Sanitary	Storm	Total		
2022CIP001	Annual Sidewalk/Street Program - Construction		\$ 1,350,000		\$ 1,350,000			\$ 20,000	\$ 1,370,000					\$ -	\$ 1,370,000	\$50k Set Aside for Sidewalks Outside of Street Programs
2022CIP002	Sidewalk Street Tree Damage Repairs		\$ 5,000		\$ 5,000	\$ -			\$ 5,000					\$ -	\$ 5,000	Added per KCC 6/17/15
2022CIP005	Miscellaneous Active Transportation Improvements (Bike, pedestrian and transit)		\$ 10,000		\$ 10,000				\$ 10,000					\$ -	\$ 10,000	
2015CIP017	Rellim, Lincoln & Bowman Area Waterline Improvement				\$ -	\$ 1,000,000			\$ 1,000,000					\$ -	\$ 1,000,000	
2018CIP012	Sanitary Sewer Televising				\$ -		\$ 70,000		\$ 70,000					\$ -	\$ 70,000	
2022CMD001	CM Miscellaneous Equipment		\$ 40,000		\$ 40,000	\$ -	\$ -		\$ 40,000					\$ -	\$ 40,000	
2022CMD002	Pickup truck				\$ -	\$ 16,500	\$ 16,500		\$ 33,000					\$ -	\$ 33,000	
2022CMD004	Excavator		\$ 30,000		\$ 30,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 75,000					\$ -	\$ 75,000	
2022CMD005	One Ton Dump Truck		\$ 70,000		\$ 70,000				\$ 70,000					\$ -	\$ 70,000	
2022CMD003	Leaftruck		\$ 160,000		\$ 160,000				\$ 160,000					\$ -	\$ 160,000	
2022CMD007	Roadside Mower		\$ 60,000		\$ 60,000				\$ 60,000					\$ -	\$ 60,000	
2022CMD008	Storage Facility		\$ 40,000		\$ 40,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000					\$ -	\$ 100,000	
2022CMD009	Water Tank System		\$ 50,000		\$ 50,000				\$ 50,000					\$ -	\$ 50,000	
2019KSS002	AntiVirus System Replacement		\$ 15,000		\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000					\$ -	\$ 15,000	
2022KSS001	Network Equipment Replacement		\$ 50,000		\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000					\$ -	\$ 50,000	
2013DSR001	Issue II Loan - Downtown Erie-Depeyster			\$ 26,975	\$ 26,975				\$ 26,975					\$ -	\$ 26,975	
2019DSR001	Note Debt-Paint 2 Water Tanks				\$ -	\$ -			\$ -					\$ -	\$ -	REMOVED
2022KFD001	Fire Miscellaneous Equipment	\$ 40,000			\$ 40,000				\$ 40,000					\$ -	\$ 40,000	
2022KFD002	Fire Vehicle Replacement Fund	\$ 350,000			\$ 350,000				\$ 350,000					\$ -	\$ 350,000	
2021KFD003	Tower 1819 Replacement	\$ 1,250,000			\$ 1,250,000				\$ 1,250,000	\$ 1,150,000				\$ 1,150,000	\$ 100,000	Deferred Project from 2021. Seek partial additional funding from KSU due to unique service needs.
2022KFD004	Replace or Refurbish 2012 Lifeline Med Unit	\$ 200,000			\$ 200,000				\$ 200,000	\$ 200,000				\$ 200,000	\$ -	
2022KPD001	Police Miscellaneous Equipment		\$ 40,000		\$ 40,000				\$ 40,000					\$ -	\$ 40,000	
2022KPD006	Taser Assurance (Replacement) Program		\$ 7,400		\$ 7,400				\$ 7,400					\$ -	\$ 7,400	
2022KPD00?	Dispatch Console Replacement		\$ 150,000		\$ 150,000				\$ 150,000					\$ -	\$ 150,000	
2022KSD004	Misc. Roadway Lighting Equipment		\$ 10,000		\$ 10,000				\$ 10,000					\$ -	\$ 10,000	
2022KSS001	IT System Build-out				\$ -				\$ -					\$ -	\$ -	
2022WRF001	WRF, Misc. Plant Equipment				\$ -		\$ 50,000		\$ 50,000					\$ -	\$ 50,000	
2022WRF002	Waterfall/Dam Annual Upkeep				\$ -		\$ 10,000		\$ 10,000					\$ -	\$ 10,000	
2016WRF010	WRF, Electric Generator (Construction)				\$ -		\$ 250,000		\$ 250,000					\$ -	\$ 250,000	Moved from 2020
2022WRF003	Turbo 10 year replacement parts				\$ -		\$ 25,000		\$ 25,000					\$ -	\$ 25,000	
2014WRF004	Motor Control Center Replacement, Ph. V Construction				\$ -		\$ 120,000		\$ 120,000					\$ -	\$ 120,000	Project moved from 2021 due to lack of funds

ATTACHMENT #1

2018 CIP for Year 2022

Proj. No.	Project Name	2022 Programmed Funding*								2022 Programmed Reimbursements & Sale Notes/Bonds					Net Cost City	Notes
		Fire/EMS	Cap Proj	Debt Serv	Gen Gov	Water	Sanitary	Storm	Total	Gen Gov	Water	Sanitary	Storm	Total		
2022WTP001	WTP, Misc. Plant Equipment				\$ -	\$ 50,000			\$ 50,000					\$ -	\$ 50,000	
2022WTP002	Clean Wells No.s 12				\$ -	\$ 35,000			\$ 35,000					\$ -	\$ 35,000	
2022WTP003	CO2 Installation and Building				\$ -	\$ 250,000			\$ 250,000					\$ -	\$ 250,000	
2011WTP004	Well Field Development				\$ -	\$ 50,000			\$ 50,000					\$ -	\$ 50,000	
2018 CIP Program Funding Totals for 2022:		\$ 1,840,000	\$ 2,087,400	\$ 26,975	\$ 3,954,375	\$ 1,436,500	\$ 576,500	\$ 55,000	\$ 6,022,375	\$ 1,350,000	\$ -	\$ -	\$ -	\$ 1,350,000	\$ 4,672,375	

Legend:
- Red print denotes reappropriated funding, additionally appropriated funding, or other change from original project plan

General Government Funds Summary Analysis	2018 for 2022
	CAP
Total Fire/EMS =	\$ 1,840,000
Total Cap. Proj. =	\$ 2,087,400
Total Fire/EMS plus Cap. Proj. =	\$ 3,927,400
Total Debt Service =	\$ 26,975
Total General Government =	\$ 3,954,375
Total Grants for Cap. Projects and Proceeds from Note/Bond =	\$ 1,350,000
Total General Government Funds minus Grants & Note/Bond =	\$ 2,604,375
Charter Target Estimate =	\$ 3,400,000
Net General Government MINUS Target =	\$ (795,625)

Total Water Funds =	\$ 1,436,500
Total Water Grants =	\$ -
Total Water Funds minus Grants =	\$ 1,436,500
Total Sanitary Funds =	\$ 576,500
Total Sanitary Grants =	\$ -
Total Sanitary Funds minus Grants =	\$ 576,500
Total Storm Funds =	\$ 55,000
Total Storm Grants =	\$ -
Total Storm Funds minus Grants =	\$ 55,000

Funding by Dept./Div.	
Capital Projects =	
Budget & Finance =	
Community Development =	
Central Maintenance =	
Debt Service =	
Engineering =	
Fire / EMS =	
Health =	
Police =	
Service Department =	
Safety & Service =	
Vehicle Maintenance =	
Water Reclamation =	
Water Treatment =	
Total all Departments & Divisions =	

Total Expenses All Funds Including Grants =	
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Total General Government Funds minus Grants & Note/Bond =	\$ 2,604,375
Total Water Funds minus Grants =	\$ 1,436,500
Total Sanitary Funds minus Grants =	\$ 576,500
Total Storm Funds minus Grants =	\$ 55,000
Total Local Funds Cost =	\$ 4,672,375

ATTACHMENT #1

2018 CIP for Year 2023

Proj. No.	Project Name	2023 Programmed Funding*								2023 Programmed Reimbursements & Sale Notes/Bonds					Net Cost City	Notes
		Fire/EMS	Cap Proj	Debt Serv	Gen Gov	Water	Sanitary	Storm	Total	Gen Gov	Water	Sanitary	Storm	Total		
2022CIP001	Annual Sidewalk/Street Program - Construction		\$ 1,400,000		\$ 1,400,000			\$ 20,000	\$ 1,420,000					\$ -	\$ 1,420,000	\$50k Set Aside for Sidewalks Outside of Street Programs
2022CIP002	Sidewalk Street Tree Damage Repairs		\$ 5,000		\$ 5,000				\$ 5,000					\$ -	\$ 5,000	Added per KCC 6/17/15
2022CIP005	Miscellaneous Active Transportation Improvements (Bike, pedestrian and transit)		\$ 15,000		\$ 15,000				\$ 15,000					\$ -	\$ 15,000	
2018CIP012	Sanitary Sewer Televising				\$ -		\$ 70,000		\$ 70,000					\$ -	\$ 70,000	
2021CIP004	East Main Street Pedestrian Lighting		\$ 738,000		\$ 738,000				\$ 738,000					\$ -	\$ 738,000	
2023CIP004	Riverside Court Watermain				\$ -	\$ 160,000			\$ 160,000					\$ -	\$ 160,000	
2019CIP009	Walnut Street - Phase 2 Reconstruction		\$ 175,200		\$ 175,200			\$ 42,100	\$ 217,300					\$ -	\$ 217,300	Remaining balance funded by CDBG
2023CMD001	CM Miscellaneous Equipment		\$ 40,000		\$ 40,000	\$ -	\$ -		\$ 40,000					\$ -	\$ 40,000	
2023CMD002	Pickup truck				\$ -	\$ 16,500	\$ 16,500		\$ 33,000					\$ -	\$ 33,000	
2023CMD003	Easement Machine				\$ -		\$ 55,000		\$ 55,000					\$ -	\$ 55,000	
2023CMD004	Electrical Equipment Van				\$ -	\$ 17,500	\$ 17,500		\$ 35,000					\$ -	\$ 35,000	
2023CMD005	Snow Plow		\$ 210,000		\$ 210,000				\$ 210,000					\$ -	\$ 210,000	
2023CMD006	Water Repair Van				\$ -	\$ 165,000			\$ 165,000					\$ -	\$ 165,000	
2013DSR001	Issue II Loan - Downtown Erie-Depeyster			\$ 26,975	\$ 26,975				\$ 26,975					\$ -	\$ 26,975	
2019DSR001	Note Debt-Paint 2 Water Tanks				\$ -				\$ -					\$ -	\$ -	Assume 3% Interest Plus Issuance, 10 yr Amortization
2023KFD001	Fire Miscellaneous Equipment	\$ 40,000			\$ 40,000				\$ 40,000					\$ -	\$ 40,000	
2023KFD002	Fire Vehicle Replacement Fund	\$ 350,000			\$ 350,000				\$ 350,000					\$ -	\$ 350,000	
2023KFD003	Replace F-150 Fire Prevention Pickup Truck #1866	\$ 45,000			\$ 45,000				\$ 45,000	\$ -				\$ -	\$ 45,000	
2023KPD001	Police Miscellaneous Equipment		\$ 40,000		\$ 40,000				\$ 40,000					\$ -	\$ 40,000	
2023KPD006	Taser Assurance (Replacement) Program		\$ 7,400		\$ 7,400				\$ 7,400					\$ -	\$ 7,400	
2022KSD004	Misc. Roadway Lighting Equipment				\$ -				\$ -					\$ -	\$ -	
KSD					\$ -				\$ -					\$ -	\$ -	
KSD					\$ -				\$ -					\$ -	\$ -	
2023KSS001	IT System Build-out				\$ -				\$ -					\$ -	\$ -	
2023KSS002	Virtual Server Cluster Upgrade		\$ 50,000		\$ 50,000				\$ 50,000					\$ -	\$ 50,000	
2020KSS002	Virtualization Software Licensing		\$ 6,000		\$ 6,000				\$ 6,000					\$ -	\$ 6,000	
2023KVM001	Air Conditioner Maintenance Machine		\$ 4,200		\$ 4,200	\$ 1,400	\$ 1,400		\$ 7,000					\$ -	\$ 7,000	
2023KVM002	Tire Storage		\$ 15,000		\$ 15,000	\$ 5,000	\$ 5,000		\$ 25,000					\$ -	\$ 25,000	
2023KVM003	Tire Balancer		\$ 2,400		\$ 2,400	\$ 800	\$ 800		\$ 4,000					\$ -	\$ 4,000	
2023KVM004	Floor Repair		\$ 6,000		\$ 6,000	\$ 2,000	\$ 2,000		\$ 10,000					\$ -	\$ 10,000	
2022WRF001	WRF, Misc. Plant Equipment				\$ -		\$ 50,000		\$ 50,000					\$ -	\$ 50,000	

ATTACHMENT #1

2018 CIP for Year 2023

Proj. No.	Project Name	2023 Programmed Funding*								2023 Programmed Reimbursements & Sale Notes/Bonds					Net Cost City	Notes
		Fire/EMS	Cap Proj	Debt Serv	Gen Gov	Water	Sanitary	Storm	Total	Gen Gov	Water	Sanitary	Storm	Total		
2022WRF002	Waterfall/Dam Annual Upkeep				\$ -		\$ 10,000		\$ 10,000					\$ -	\$ 10,000	
WRF					\$ -				\$ -					\$ -	\$ -	Moved from 2020
WRF					\$ -				\$ -					\$ -	\$ -	
2023WTP001	WTP, Misc. Plant Equipment				\$ -	\$ 50,000			\$ 50,000					\$ -	\$ 50,000	
2023WTP002	Clean Wells No.s 13				\$ -	\$ 35,000			\$ 35,000					\$ -	\$ 35,000	
2011WTP004	Well Field Development				\$ -	\$ 50,000			\$ 50,000					\$ -	\$ 50,000	
2023WTP003	Tank Cleaning and Inspection				\$ -	\$ 100,000			\$ 100,000					\$ -	\$ 100,000	
2023WTP004	Filter Actuator Replacement				\$ -	\$ 350,000			\$ 350,000					\$ -	\$ 350,000	
WTP					\$ -				\$ -					\$ -	\$ -	
2018 CIP Program Funding Totals for 2023:		\$ 435,000	\$ 2,714,200	\$ 26,975	\$ 3,176,175	\$ 953,200	\$ 228,200	\$ 62,100	\$ 4,419,675	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,419,675	

Legend:
- Red print denotes reappropriated funding, additionally appropriated funding, or other change from original project plan

General Government Funds Summary Analysis	2018 for 2023
	CAP
Total Fire/EMS =	\$ 435,000
Total Cap. Proj. =	\$ 2,714,200
Total Fire/EMS plus Cap. Proj. =	\$ 3,149,200
Total Debt Service =	\$ 26,975
Total General Government =	\$ 3,176,175
Total Grants for Cap. Projects and Proceeds from Note/Bond =	\$ -
Total General Government Funds minus Grants & Note/Bond =	\$ 3,176,175
Charter Target Estimate =	\$ 3,450,000
Net General Government MINUS Target =	\$ (273,825)

Total Water Funds =	\$ 953,200
Total Water Grants =	\$ -
Total Water Funds minus Grants =	\$ 953,200
Total Sanitary Funds =	\$ 228,200
Total Sanitary Grants =	\$ -
Total Sanitary Funds minus Grants =	\$ 228,200
Total Storm Funds =	\$ 62,100
Total Storm Grants =	\$ -
Total Storm Funds minus Grants =	\$ 62,100

Funding by Dept./Div.	
Capital Projects =	
Budget & Finance =	
Community Development =	
Central Maintenance =	
Debt Service =	
Engineering =	
Fire / EMS =	
Health =	
Police =	
Service Department =	
Safety & Service =	
Vehicle Maintenance =	
Water Reclamation =	
Water Treatment =	
Total all Departments & Divisions =	

Total Expenses All Funds Including Grants =	
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Total General Government Funds minus Grants & Note/Bond =	\$ 3,176,175
Total Water Funds minus Grants =	\$ 953,200
Total Sanitary Funds minus Grants =	\$ 228,200
Total Storm Funds minus Grants =	\$ 62,100
Total Local Funds Cost =	\$ 4,419,675

ATTACHMENT #1
2018 CAP PLAN UPDATE
2018 - 2023 Project Descriptions

Proj.#	Description	2018	2019	2020	2021	2022	2023	6-Year Total 2018 - 2023
	The following narrative describes the major capital outlay needs identified above, including the justification to expend public funds.							
1992-013 1992CIP013	Summit Street Traffic Signal Coordination -This project will provide for the Installation of new traffic signals with central coordination from Water Street to East Corporation Line along the Summit Street corridor. Included in the design will be turning lanes where appropriate and access management. Reimbursements: 2011 , \$583,760 From ODOT and \$72,970 From KSU totaling \$656,730; 2012 \$436k (ODOT-HSP-R/W); \$89.5k (KSU Phase II Design and R/W) was funded at \$2,000,000; 2014 \$10,800,000 AMATS & Highway Safety. Total Reimbursements 2012 through 2016 - \$11,982,230 Net Cost to City \$562,770 Grant & Partners Money Tied to Project	\$ 4,862,276						\$ 4,862,276
	Middlebury Road Storm Sewer Emergency Repair - This project included the repair of a storm sewer outlet that failed. The storm sewer outlet that failed served storm water runoff from Middlebury Road to the Cuyahoga River.	\$ 27,000						\$ 27,000
2008-010 2008CIP010	Hudson Road Watermain Replacement - This project includes the replacement of undersized (4") and old (pre-1922) watermain along Hudson Drive From Wheatstone to Fairchild Avenue. The existing watermain has had several watermain breaks in this area and the undersized line have a detrimental impact on fire flows available from the watermain.	\$ 18,916	\$ 1,074,000					\$ 1,092,916
2008-012 2008CIP012	SW Sanitary Pump Stations System - This project includes the replacement of two old pump stations within the City's Sanitary Collection System. These pump stations are located on Middlebury Road and Yacavona Drive. The pump stations serve an area located in the southwest portion of the City bounded by Stow to the West the Cuyahoga River to the South, Tallmadge Ave. to the East and Leonard/Francis/Chelton to the North.	\$ 87,008	\$ 2,100,000					\$ 2,187,008
2011-007 2011CIP007	Miller/Harvey/Steele Storm and Water Replacement Project - This project includes the necessary storm sewer improvements from Miller Avenue, Steele Street and Harvey Street to reduce the probability of flooding at the low spot on Miller Avenue between Lake Street and Steele Street. The project also includes the replacement of existing 6" watermain with 8" watermain due to a history of watermain breaks on Steele Street and appropriate connections to the newer watermain on Lake Street. The replacement of the storm sewer and watermain will require the full reconstruction of the streets due to the amount of disturbance to replace the utilities. The existing pavement is rated Poor with a Pavement Condition Index (PCI) of +/- 40.	\$ 139,919	\$ 1,663,000					\$ 1,802,919
	East Main Street Area Improvements - This project is currently in the planning phase trying to identify a solution to improve vehicular, bicycle and pedestrian safety along East Main Street from Willow Street to Horning Road. The Improvements are also intended to help preserve/improve the residential neighborhoods north of East Main Street and integrate the changes from Kent State University's Master Plan . Kent State University is assisting in the funding of this project.		\$ 75,000					\$ 75,000
2011-010 2011CIP010	SR 43 Signalization (South Water Street Traffic Improvements) - This project includes upgrading our traffic signal systems from SR 261 to Summit Street. This would add seven signals to the central traffic control system being constructed as part of the SR 59 Signalization Project. An additional left turn lane will be added from westbound SR 261 to southbound SR 43. AMATS and OPWC funding were obtained to assist in funding the construction and right-of-way costs of the project.	\$ 2,768,216						\$ 2,768,216
2012-003 2012CIP003	Allen Drive Bridge Replacement - This project includes the replacement of the Allen Drive Bridge over Fish Creek. ODOT is replacing the bridge, scheduled for 2016/2017, as part of the Ohio Bridge Building Partnership Program. The money programmed for the project is required for any non state or federally eligible project requests.	\$ 15,000						\$ 15,000
	Lighting at Trail Crossings of Lincoln and Willow Streets - This is a joint project between the City and Kent State University to street lights to the existing trail crossings (Esplanade) at Lincoln and Willow Streets.		\$ 50,000					\$ 50,000
2013-009 2013CIP009	West Main Street - Spaulding Drive Traffic Signal Replacement - This project includes the replacement and upgrade of the traffic signal at the West Main Street/Spaulding Drive Intersection. The replacement is required due to a Motor Vehicle Accident (MVA). The traffic signal was temporarily repaired until the intersection could be replaced and upgraded to current standards.	\$ 4,914						\$ 4,914
2013-012 2013CIP012	Hudson Road - Franklin Township Project Participation - Franklin Township will be upgrading Hudson Road from McKinney Boulevard north to Judson Road. Just north of McKinney Boulevard the corporation limit is on the centerline of Hudson Road. Therefore, for the uniform completion of Hudson Road the City will contribute the funds to complete the portion of the project that is within the City Limits.	\$ -		\$ 157,500				\$ 157,500
2013-013 2013CIP013	Garth, Spaulding and Suzanne Waterline Replacement - This project includes the replacement of approximately 3,300 feet of existing 6" watermain with 8" watermain on Suzanne, Garth, Spaulding and Silver Meadows. The project is required due to multiple watermain breaks that have occurred (18 breaks from 1996 - 2013).	\$ 962,175						\$ 962,175
2013-014 2013CIP014	Short Street/Grove Avenue Sanitary Sewer Study - This project includes the evaluation of the existing sanitary sewer system in the Short and Grove Street area. The existing system is flat and requires significant time from the Central Maintenance Division to maintain flow in the sewer. The study will determine if modifications to the system are possible that will increase the slope of the system and increase the functionality of the system.		\$ -					\$ -
2015-004 2015CIP004	Majors/Stinaff/Cuyahoga Area Waterline Replacement and Drainage Improvements - This project includes the replacement and interconnection of approximately 2,000 feet of substandard watermain on Cuyahoga, Majors Lane and Stinaff. The purpose of the waterline improvement is to reduce necessary maintenance due to multiple breaks, upsize and loop the line for improved fire flow, add hydrants, and improve water quality. In addition, the same streets, plus Randall and Harold, have drainage problems that primarily consist of inadequate roadway drainage. The project would also provide needed roadway drainage, by either providing adequate ditches or a storm sewer system.				\$ 100,000			\$ 100,000
2015-006 2015CIP006	Sunrise Boulevard Waterline Replacement - The project would consist of replacing 1770 feet of existing 6 inch with 8 inch pipe including valves, hydrants and service connections on Sunrise Boulevard from Main Street to Gayle Drive. The purpose of this improvement is to reduce necessary maintenance due to multiple breaks and increase the line size from 6 inches to 8 inches. There have been 9 breaks from 1996 to 2013.	\$ -	\$ -	\$ 100,000	\$ 500,000			\$ 600,000
2015-007 2015CIP007	Phase I - Cedar Street Reconstruction and Sanitary Replacement - The proposed project includes full depth reconstruction of Cedar Street from Cherry Street to Dodge Street. The length of work is approximately 930 feet and the width of Cedar Street will be 26 feet between curb faces. Concrete curb and gutter will be provided with new catch basins and new storm sewers to improve drainage along the roadway. Two existing sanitary sewers exist on Cedar Street. The project will replace an aging water line to eliminate an older failed sewer. Concrete driveway aprons and sidewalks will be provided. Lawn areas will be graded and seeded and street trees will be added along the roadway.	\$ 880,000	\$ -					\$ 880,000
2015-009 2015CIP009	Leonard / Francis Waterline Replacement - The project would consist of replacing 1665 feet of existing 4 & 6 inch with 8 inch pipe including valves, hydrants and service connections on Leonard, and adding 876 feet of 8 inch pipe on Francis to connect Lenoard and Hampton to Main Street. The purpose of this improvement is to reduce necessary maintenance, increase fire flow, improve water quality, and provide waterline interconnection.		\$ -	\$ 85,000	\$ 800,000			\$ 885,000
2015-010 2015CIP010	Tonkin Court Reconstruction - This project includes the construction of a two-way, two-lane roadway from College Avenue to E. Summit Street. The project, in conjunction with the new police station, will eliminate the existing substandard dead end on College Street that was established when Haymaker Parkway was constructed. The project also includes the construction of a new public utilities on Tonkin Court. The roadway, pedestrian facilities and utilities will be constructed utilizing minimal right-of-way.	\$ 21,300		\$ -				\$ 21,300
2015-012 2015CIP012	Valleyview/Morris Water and Storm Improvements - This project consists of replacing the existing storm sewer and watermain on Valleyview Street from Lincoln Street to Morris Road and replacing the existing watermain on Morris Road from Valleyview Street to School Street. The project is required because there have been several structural issues since 2012 on the Valleyview storm sewer as well as 5 breaks on the water main from 1996 to 2014. The 4" & 6" watermain will also be upsized to improve fire flow in the area.	\$ 1,023,594						\$ 1,023,594
2015-013 2015CIP013	River Street Sanitary Sewer Replacement - This project consists of replacing the existing sanitary sewer on River Street between West Main Street and Haymaker Parkway. The existing sanitary sewer was televised in 2015 and numerous structural deficiencies were identified.	\$ 8,000						\$ 8,000
2015-014 2015CIP014	West Main & Short Street Area Waterline & Sanitary Improvements - This project consists of replacing the existing 4" and 6" water mains on West Main Street from Bryce Way to Chestnut Street and constructing a new watermain on Short Street from Grove Street to West Main Street to eliminate the dead end line on Grove Street. By eliminating the dead end line on Grove street the project will improve water quality and fire flow in the area. Also, there were eight (8) water main breaks in this area from 1996 to 2014. The project may also include revisions to the sanitary system determined from the Short Street/Grove Area Sanitary Study (2013-014).	\$ -		\$ -				\$ -
2015-015 2015CIP015	ODOT - SR 59 & 43 Paving (PID #101270) - This project is part of ODOT's Urban Paving Program of state routes through cities. It includes the paving of SR 59 from the Stow/Kent border to S. Water Street and paving SR 43 (N. Mantua Street) from south of Stinaff Street to the north corporation limit. ODOT is currently budgeting \$988,800 in federal funds to contribute to this project.	\$ -		430000				\$ 430,000
2015-016 2015CIP0016	Franklin Ave/Indian Valley Sanitary Sewer Study - This study consists of determining the scope of work and obtaining a planning level estimate to determine a permanent solution to remedy the consistent clogging of the sanitary sewer on Franklin Avenue.		\$ -	\$ -	\$ -			\$ -

ATTACHMENT #1
2018 CAP PLAN UPDATE
2018 - 2023 Project Descriptions

Proj.#	Description	2018	2019	2020	2021	2022	2023	6-Year
	The following narrative describes the major capital outlay needs identified above, including the justification to expend public funds.							Total 2018 - 2023
2015-017 2015CIP017	Rellim, Lincoln & Bowman Area Waterline Improvement - The project consists of over 3,000 feet of waterline replacements in the area that generally includes Rellim Drive, Bowman Drive and Lincoln Street. All waterlines will be replaced to an 8" minimum size. The project is required to improve water quality, increase fire flow and replace watermains that have had 16 breaks from 1999 to 2014.	\$ -		\$ 100,000		\$ 1,000,000		\$ 1,100,000
2017-007 2017CIP007	Storm Water Rate Analysis - The project consists of evaluating the current single ERU rate structure to determine potential other methods that would provide for better stratification (equity) in the single family ERU rate structure.	\$ 75,900						\$ 75,900
	Mogadore Road Paving south of SR 261 (Portage County) - This project includes the resurfacing of Mogadore Road from Howe Avenue to SR 261 by Portage County. The funds included for this project will pay to resurface the portions of Mogadore Road that are located in the City of Kent. Oho Public Works Commission (OPWC) funding will be paying for a portion of this project.		\$ 40,000					\$ 40,000
2018-001 2018CIP001	Annual Sidewalk/Street Program Construction - [Also Years 2018-01, 2019-01, 2020-01, 2021-01, 2022-01 & 2023-01] The combined annual Street/Sidewalk Program services the capital maintenance needs of the City's streets, sidewalks, curbs, and structures contained within the public right-of-way or related there too. Work includes pavement resurfacing, repair and rehabilitation, base repair, pavement recycling, seal coats, crack sealing, pavement and subgrade fabric installation and restorative and reclaiming seal coats to extend pavement service life. Work also includes reconstruction of such items as underdrains, drainage structures, manholes, water valve boxes, monument boxes and related items along with sidewalk replacement and repair of old deteriorated unsafe walk, connecting sections of walk which were never built or were removed and never replaced and adding ramps and similar improvements to make walks more accessible and pedestrian friendly.	\$ 1,580,750	\$ 1,545,000	\$ 1,452,500	\$ 1,320,000	\$ 1,370,000	1420000	\$ 8,688,250
2018-002 2018CIP002	Sidewalk Street Tree Damage Repairs - This project was initiated by Kent City Council with a "motion to authorize \$5,000 in the capital plan every year to address single or double block heaves in the sidewalks to be replaced, with damage caused by City trees, starting with the oldest problems first." Oldest problems will be based on reported complaints kept at the Engineering Division of the Service Department.	\$ 15,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	5000	\$ 40,000
2016-008 2016CIP008	West Main Street Water Main Repair - This emergency project included the replacement of the existing water main on West Main Street under the W&LE RR crossing. This project was required when the existing main broke underneath the RR tracks and could not be repaired.	\$ 5,000						\$ 5,000
	SR 59 & SR 43 Catch Basin Repairs/Replacements - This project includes the replacement of existing catch basins on SR 59 and SR 43 that have structural issues. These structures are not able to be replaced in-house due to there size and locations.		\$ 50,000					\$ 50,000
2017-004 2017CIP004	ODOT POR-MCRO FY2018(B)-PID 102352 - This is an ODOT/City maintenance project to microsurface SR 261 from Summit Street to the north corporation limit and SR 43 from the southern corporation limit to SR 261. The project is 80% funded and managed by ODOT.	\$ 25,000						\$ 25,000
2017-005 2017CIP005	Miscellaneous Active Transportation Improvements - (Also 18-05, 19-05, 20-05, 21-05, 22-05 and 23-05) This sustainability project is an annual project to provide miscellaneous minor improvements to improve active transportation modes (pedestrian, bike and transit) in the City. Typical items would consist of signing, striping and potential minor walk improvements.	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	15000	\$ 65,000
2017-006 2017CIP006	SR 261 Revisioning the Corridor - Planning Study - This is a joint study with AMATS and ODOT to study potential changes on SR 261 to improve safety, pedestrian and bicycle connectivity and potentially improve access. The project is predominantly funded and managed by AMATS.	\$ 55,400						\$ 55,400
2018-008 2018CIP008	Fairchild Avenue Traffic Signal Systems Analysis - This project will analyze and adjust the timing and phasing of the existing signals at Fairchild/Mantua, Fairchild/Water and Crain/Lake/Water to provide improved vehicular flow through the area.	\$ 20,000						\$ 20,000
2018-009 2018CIP009	North Water Street Improvements - This project includes modifications to North Water Street from Main Street to Brady to improve pedestrian and vehicular safety, improve cross walks and walkability, resurface Water Street and reconfigure the pavement markings to meet the goals of the project. This project has received ODOT Highway Safety Program (HSP) funding.	\$ -	\$ 160,000	\$ 1,172,000				\$ 1,332,000
2018-010 2018CIP010	Sunrise Bridge Replacement - This project includes the replacement of the Sunrise Drive bridge over Fish Creek. This project is intended to be submitted to ODOT's Municipal Bridge Program for funding.	\$ 25,000						\$ 25,000
??	Gougler Parcel Monitoring Well Installation	\$ 87,400						\$ 87,400
2018-012 2018CIP012	Sanitary Sewer Televising - This annual project includes the televising of the existing sanitary sewer system to determine structural deficiencies and program their repair/replacement.	\$ -	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	70000	\$ 350,000
2018-013 2018CIP013	Sanitary and Storm Standards Update - This project includes the updates to our construction standards for sanitary and storm work.	\$ -						\$ -
2018-014 2018CIP014	Utility Mapping Update - This project will improve our existing utility infrastructure mapping, by field locating items to supplement the plan records.	\$ 22,500						\$ 22,500
2018-015 2018CIP015	North-Central Sanitary Sewer (Study) - This project includes the study and design of a long term solution to replace/repair the existing 16" sanitary sewer that runs along the CSX RR from Stow Street to Main Street.	\$ 50,000	\$ -					\$ 50,000
2018-016 2018CIP016	College Avenue Parking Lot - This project includes the improvement of the City owned parking lot at the corner of College Avenue and Franklin Street. The project would include formalizing the eastern portion as a parking which was started when Portage County previously removed a building from the site.	\$ -	\$ -					\$ -
2018-017 2018CIP017	North-Central Sanitary Sewer - Temporary Repairs - This project includes performing temporary foundation/support repairs to the existing 16" sanitary sewer that runs along the CSX RR from Stow Street to Main Street.	\$ 475,000						\$ 475,000
	Specifications Update - This project includes the updates to the City's construction standards.		\$ 40,000					\$ 40,000
	Walnut Street - The proposed project includes full depth reconstruction of Walnut Street from Cherry Street to Dodge Street. The length of work is approximately 900 feet and the width of Walnut Street will be 26 feet between curb faces. Concrete curb and gutter will be provided with new catch basins and new storm sewers to improve drainage along the roadway. The existing aging water line with a history of water breaks will be replaced on Walnut Street. Concrete driveway aprons and sidewalks will be provided. Lawn areas will be graded and seeded and street trees will be added along the roadway.			\$ -	\$ 378,200		217300	\$ 595,500
	East Main Street Pedestrian Lighting - This project includes the addition of pedestrian level lighting on East Main Street from Depeyster Street to Willow. The lighting will improve the walkability of this corridor which will improve the use of the courthouse lot to supplement parking in downtown.				\$ 100,000		738000	\$ 838,000
2020-004 2020CIP004	Horning Road Improvements - This project would include roadway and pedestrian improvements on Horning Road from E. Main Street to Loop Road. The improvements would improve safety, pedestrian facilities and replace poor pavement within the project limits.		\$ -	\$ -	\$ -			\$ -
2018-006 2018CIP006	Sanitary Collection System - Planning Study - This study will determine long term capacity improvements required in the sanitary collection system as well as analyze the potential impact of future large developments on the collection system.	\$ -	\$ -	\$ 50,000				\$ 50,000
2018-007 2018CIP007	ODOT POR-SR 261 Resurfacing (PID 98381) - This is an ODOT/City maintenance project to resurface SR 261 in Kent. It includes approximately 1.9 of the divided highway section. The project is 80% funded and managed by ODOT.	\$ 20,000						\$ 20,000
2021-004 2021CIP004	SAC Parking Lot Replacement - This project includes the replacement of the parking lot at the Service Administration Complex.				\$ 400,000			\$ 400,000
ADM-16-01 2016ADM001	New Admin. Building - Plan Development and Construction - This project includes the plan development then construction phase for a new administration building. The plan development phase also includes finalizing the facilities and staffing to be housed in the new building. The building is to be located at the corner of Water Street and Haymaker Parkway.	\$ 300,000	\$ 600,000	\$ 5,700,000				\$ 6,600,000
	Riverside Court Watermain - This project includes the replacement of an existing 1 3/4" galvanized water main which was built prior to 1924 on Riverside Court. The existing main has had numerous breaks over the past several years.						160000	\$ 160,000
								\$ -
	Capital Projects	\$ 13,585,268	\$ 7,482,000	\$ 9,332,000	\$ 3,683,200	\$ 2,455,000	\$ 2,625,300	\$ 39,162,768

ATTACHMENT #1
2018 CAP PLAN UPDATE
2018 - 2023 Project Descriptions

Proj.#	Description	2018	2019	2020	2021	2022	2023	6-Year Total 2018 - 2023
	The following narrative describes the major capital outlay needs identified above, including the justification to expend public funds.							
2018ADM001	New City Web Site	\$ 100,000						\$ 100,000
	Budget & Finance/City Manager	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
	Community Development Projects & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CM-12-03 2012CMD003	Aerial Lift Bucket Truck Replacement - The aerial lift truck is used by the Central Maintenance Division for trimming and pruning trees, hanging Christmas decoration, and assisting other departments in all types of aerial endeavors. It is very important that this truck is working at top performance as people are extended into the air at great heights. The current unit was a used demo when it was purchased and will have been in service for the City for over 20 years. Originally programmed for purchase in 2014.		\$ 150,000					\$ 150,000
CM-18-01 2018CMD001	Central Maintenance Misc. Capital Equipment - [Also 2019CMD001, 20201CMD001, 2021CMD001 2022CMD001 & 2023CMD001] This funding source allows the Central Maintenance Division to purchase small capital equipment items greater than \$2,500	\$ 50,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	40000	\$ 250,000
CM-18-13 2018CMD013	Pickup Truck - (Replace 1 in 2018CMD013, in 2019CMD002, in 2019 CM-19-02, in 2020CMCMD002, in 2021CMD002, in 2022CMD002 and in 2023CMD003) The older pickup trucks are rusting at the frames and require increased maintenance to keep them running. Pickup trucks are a critical part of Central Maintenance and need to be kept in good condition. They are used daily for transporting staff, equipment and material and receive additional hours running to keep the safety lights working when the crews are out working in the street.	\$ 29,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 33,000	33000	\$ 185,000
CM-19-003 2019CMD003	Snowplow - Truck set up for street snowplowing and hauling various other materials. These trucks do more than just snowplow as they are used all year. The oldest 2 trucks used for snowplowing are 2003 & 2004 model trucks, these two trucks would likely be shifted to other departments who utilize a truck this size for less hours. The Water Plant has a 1996 model and Parks has a 1988 model, one would be replaced.		\$ 190,000		\$ 200,000			\$ 390,000
CM-21-012 2021CMD012	Snowplow - Truck set up for street snowplowing and hauling various other materials. These trucks do more than just snowplow as they are used all year. The oldest 2 trucks used for snowplowing are 2003 & 2004 model trucks, these two trucks would likely be shifted to other departments who utilize a truck this size for less hours. The Water Plant has a 1996 model and Parks has a 1988 model, one would be replaced.				\$ 200,000			\$ 200,000
CM-18-11 2018CMD011	Hoe / Excavator - The purchase of a new Excavator will replace one of the two current 1995 Ford 655 Rubber tire Backhoes. The current city Excavator has provided the division more flexibility in repairing and maintaining the sanitary, storm and water systems,	\$ -		\$ 250,000		\$ 75,000		\$ 325,000
	Leaftruck - Leaf vacuum truck. Automated system for leaf collection program. Replacing one of two 1988 model trucks used for leaf collection.					\$ 160,000		\$ 160,000
CM-22-004 2022CMD004	Excavator - Performs various type of work including repairs on roads, water, sanitary sewer, storm sewer, etc. Central Maintenance keeps 3 excavators/backhoes in our fleet. Replacement for one of two backhoes					\$ 75,000		\$ 75,000
CM-15-09 2015CMD009	Stump Grinder - The current stump grinder was purchased in 1995 and will be 25 years old when it is projected to be replaced.		\$ -	\$ 55,000				\$ 55,000
CM-22-005 2022CMD005	One Ton Dump Truck - Versatile truck that is used in many different ways. Assists in the larger trucks in snowplowing, hauling smaller material loads, and providing a truck that can fit in smaller areas. As these trucks age they get removed from snowplow duty and are used for brush collection and hauling material, and for filling pot holes. Estimated replacement for 2004 model truck					\$ 70,000		\$ 70,000
2023CMD003	Easement Machine - The piece of equipment will allow central maintenance to access currently inaccessible areas along easements to maintain our sewers.						55000	\$ 55,000
2023CMD004	Electrical Equipment Van - This vehicle will replace the existing electrical van and is used to repair/maintain the electrical equipment used to run our water and sewer systems.						35000	\$ 35,000
2023CMD005	Snow Plow - Truck set up for street snowplowing and hauling various other materials. These trucks do more than just snowplow as they are used all year. Plow trucks are programmed to be purchased every other year, which would require us to maintain each truck in usage for 18 years.						210000	\$ 210,000
2023CMD006	Water Repair Van - This vehicle will replace the existing secondary repair van that is used when two water crews are necessary. The water vans are rotated such that the newer vehicle is used first, thereby extending the life of the older water van.						165000	\$ 165,000
CM-18-03 2018CMD003	Sewer Camera - The Sewer Camera is an integral part of providing sewer service to customers. The equipment locates defects in the sewer system without the need to complete expensive exploratory excavation. The budget includes cost of vehicle.	\$ -	\$ -					\$ -
CM-18-04 2018CMD004	Rubber Tired Front End Loader - Replace existing Front End Loader model that has exceeded its useful life. Continued use is cost prohibitive due to high maintenance costs and lack of reliability.	\$ -	\$ 175,000					\$ 175,000
CM-18-05 2018CMD005	Water Maintenance and Repair Van - The replacement of the Water Maintenance and Repair Van used to support utility distribution operations is required due to the age of the existing equipment.	\$ 120,000	\$ 40,000					\$ 160,000
CM-18-06 2018CMD006	Skid Steerer - The current Skid Steerer is at the end of its useful life and needs to be replaced. The City's unit is used not only for loading but has additional attachments for grinding pavement and for use as a fork lift.	\$ 85,000						\$ 85,000
CM-18-07 2018CMD007	Street Sweeper - The purchase of a new Street Sweeper to replace the current equipment due to age. The City's Street Sweeper is used to clean weekly throughout the City and the cleaning operation supports the City's Ohio EPA Storm Water Permit water quality requirements		\$ -	\$ 220,000				\$ 220,000
CM-18-014 2018CMD014	CM Operations Software - An improvement to our current work order system. This software is designed to aggregate information on an individual job level and provide a search engine that will make finding job type, workers, address, and complaint type easy to find.	\$ 50,000						\$ 50,000
CM-18-015 2018CMD015	Manhole Replacement Equipment - An attachment for equipment Kent already owns. This system allows the replacement of the road surface immediately surrounding a manhole, allowing for an easier installation and a level surface area on a roadway.	\$ 30,000						\$ 30,000
CM-18-12 2018CMD012	Water Leak Correlator - This is a replacement/upgrade equipment request. A Water Leak Correlator is used to locate underground water leaks thus minimizing the amount of exploratory excavation required to determine the exact location of the leak.	\$ -						\$ -
CM-20-004 2020CMD004	One Ton Dump - Versatile truck that is used for many different work types. Assists in the larger trucks in snowplowing, hauling smaller material loads, and providing a truck that can fit in smaller areas. As these trucks age they get removed from snowplow duty and are used for brush collection and hauling material, and for filling pot holes. Replacing a 1994 model truck.			\$ 75,000				\$ 75,000
CM-20-03 2020CMD003	Salt Storage - This project will replace the existing roof on the salt dome located near Plum Creek Park. The roof was installed in 1993. Several repairs have been made to date and it is need of replacement.			\$ 110,000	\$ -			\$ 110,000
CM-21-03 2021CMD003	Fork Lift - This purchase will be used for internal and external use to off load supplies delivered to central maintenance. It will allow Central Maintenance to effectively use the storage facilities at 930 Overholt, by permitting vertical storage of heavy materials.				\$ 30,000			\$ 30,000
CM-21-04 2021CMD004	Leaf Collector Truck. Chassie Only - This purchase will provide the chassie to replace an existing 1985 chassie. Vehicle maintenance will be salvaging the leaf collection unit to reuse with the new chassie, providing a savings of approximately \$60,000.				\$ 90,000	\$ 160,000		\$ 250,000
CM-21-11 2021CMD011	Stencil Machine - This purchase will provide the division will the capacity to replace the new signage used downtown in house. It will also provide the additional efficiency when making signs in-house.	\$ 50,000			\$ -			\$ 50,000
CM-21-06 2021CMD006	Carpentry Shop Enclosure - This project will provide new enclosed storage for additional materials that have been required primarily for the servicing of downtown. This includes trash cans, benches and other items as needed. Currently these items are stored outside, exposed to the elements.				\$ 30,000			\$ 30,000
CM-19-04 2019CMD004	Vehicle GPS System - This equipment will provide GPS locating units on all Central Maintenance vehicles. The purpose is to provide information which will allow staff to better respond to residents questions. Typical questions involving leaf and brush pickup as well as snow plowing will be able to be answered more quickly and accurately with the units.		\$ 50,000		\$ -			\$ 50,000

ATTACHMENT #1
2018 CAP PLAN UPDATE
2018 - 2023 Project Descriptions

Proj.#	Description	2018	2019	2020	2021	2022	2023	6-Year Total 2018 - 2023
	The following narrative describes the major capital outlay needs identified above, including the justification to expend public funds.							
CM-21-08 2021CMD008	Brush Chipper - This purchase will replace one the existing three brush chippers.				\$ 80,000			\$ 80,000
CM-18-09 2018CMD009	Paver - The Asphalt Paver is used to repair asphalt pavement throughout the City, including pavement damaged from watermain breaks. The current Paver is near the end of its usefully life and needs to be replaced.				\$ 300,000			\$ 300,000
CM-22-007 2022CMD007	Roadside Mower - Large mower to cut grass on all types of road right of ways, easements, and city owned property. Replacing a 1987 model tractor.					\$ 60,000		\$ 60,000
CM-22-008 2022CMD008	Storage Facility - This project includes the replacement of a non-heated, wood frame storage building at the Central Maintenance Yard off of Cherry Street. The facilities walls are displaying rot near the foundations and a long term solution is needed.					\$ 100,000		\$ 100,000
CM-22-009 2022CMD009	Water Tank System - Tank for transporting water to construction site and for watering plant material. Replacing a 1995 model truck.					\$ 50,000		\$ 50,000
								\$ -
	Central Maintenance Equipment	\$ 414,000	\$ 675,000	\$ 780,000	\$ 1,000,000	\$ 823,000	\$ 538,000	\$ 4,230,000
DS-10-01	Various Purpose Refunding Notes General Obligation Bonds	\$ 215,327	n/a	n/a	n/a	n/a	n/a	\$ 215,327
DS-10-02	Issue II Loan - Fairchild -	\$ 25,647	\$ 12,824	n/a	n/a	n/a	n/a	\$ 38,471
DS-10-03	Issue II Loan - Elm/Mae/Morris -	\$ 4,300	\$ 4,300	\$ 4,300	n/a	n/a	n/a	\$ 12,900
DS-10-04	Note Outstanding Fire Station -	\$ 779,283	\$ 524,663	\$ 262,650	n/a	n/a	n/a	\$ 1,566,596
DS-13-01	Issue II Loan - Downtown Erie-Depeyster	\$ 26,975	\$ 26,975	\$ 26,975	\$ 26,975	\$ 26,975	\$ 26,975	\$ 161,850
DS-19-01	Note Outstanding - Paint 2 Water Tanks -	n/a	n/a	\$ -	\$ -	\$ -	\$ -	\$ -
	Debt Service	\$ 1,051,532	\$ 568,762	\$ 293,925	\$ 26,975	\$ 26,975	\$ 26,975	\$ 1,995,144
ED-17-03 2017ENG003	Inspection Vehicle - The Engineering Division is requesting to replace vehicles used for construction inspection and a minivan that is used by other departments when multiple staff to go to training. All the vehicles were recommended for replacement by the vehicle maintenance division.	\$ 36,000		\$ -	\$ 40,000			\$ 76,000
								\$ -
	Engineering Division	\$ 36,000	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ 76,000
FD-XX-01 20XXKFD001	Fire Department Miscellaneous Equipment - Funds are used each year to provide for smaller capital needs of the Kent Fire Department as they arise.	\$ 35,000	\$ 35,000	\$ 40,000	\$ 40,000	\$ 40,000	40000	\$ 230,000
FD-XX-02 20XXKFD002	Fire Vehicle Replacement Fund - This is an annual dedicated addition to this fund and is based on the current best available estimates of time and projected replacement costs. These annual additions to the reserve fund for major fire vehicle replacements are intended to be a conservative estimate based on average optimal life of the current equipment.	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	350000	\$ 2,100,000
2016KFD006	West Side Fire Station Roof - \$150,000 -First Part of comprehensive project to add a pitched roof and an addition to the West Side Fire Station. This will take care of long term roof problems and add storage capabilities to this station. Included is adding an emergency generator.			150000				\$ 150,000
2016KFD007	West Side Fire Station Expansion/Renovation - \$290,500 - Second part of a comprehensive project to add addition for larger kitchen, EMS storage and Gear Storage. Also included is renovation of older section living quarters including replacing the 25 + year old HVAC systems	\$ 6,373	\$ 60,000	290500				\$ 356,873
FD-15-08 2015KFD008	Rescue 1816 Replacement - This vehicle is a 1992 heavy rescue vehicle. It underwent substantial maintenance work(\$85k) which has given us the potential of extending it's usable life to the present. That is the extent of the likelihood of it's continued use. Project was deferred to 2018 from 2017 based on condition of the vehicle. Added \$40K for tools on unit (Jaws of Life, etc.)	\$ 690,000						\$ 690,000
2016KFD005	West Side Fire Station parking lot - \$50,000 Third part of a comprehensive project. This will remove the gravel lot and replace it with a paved parking surface. Improvements will alleviate flooding concerns with engineering and storm water management.			50000				\$ 50,000
FD-18-04 2018KFD004	Station II Generator - Installation of a Generator at Station II will provide the station the ability to remain operational when commercial power is lost. This project is being reduced to \$15,000 from original \$75,000 request due to re-using the old Police Dept Generator. \$15K is estimated cost to transport unit from old Police facility and hookup to Station II.	\$ 15,000						\$ 15,000
FD-18-06 2018KFD006	Replace Confined Space Vehicle - KFD has removed (saved) this \$150,000 request after deciding to repurpose its old Med Unit and keep the existing confined space truck for the present.	\$ -						\$ -
FD-19-03 2019KFD003	Replace Med Unit 1812 (was Refurbish 2008 Chevy Med Unit) - Project advanced from 2019 plan and determined full replacement was needed.		\$ -					\$ -
FD-19-05 2019KFD005	Replace Air Packs - Replace air packs in 2021 for all firefighting personnel. Will Apply for FEMA Grant, anticipate 90% Grant reimbursement.		\$ -		\$ 265,000			\$ 265,000
FD-21-03 2021KFD003	Tower 1819 Replacement - This vehicle is a 1994 Pierce Ladder Tower. Will seek partial funding from KSU. Defer project from 2021 to 2022.				\$ -	\$ 1,250,000		\$ 1,250,000
FD-21-04 2021KFD004	Replace Turnout Gear - Replace all firefighting turnout gear for personnel over 3 years. Will replace 12 sets each year for total of 36 sets. Will apply for FEMA Grant		\$ 32,000	32000	\$ 32,000			\$ 96,000
FD-19-06 2019KFD006	Replace Fire Prevention Pick-Up 1866 - This SUV vehicle is a 2009 model. Defer replacement to 2023		\$ -	\$ -			45000	\$ 45,000
FD-19-0X 2019KFD00X	Hydraulic Extrication Tools for New Heavy Rescue Truck "Jaws of Life" - Replace 20 year old tools in 2019 for \$75,000		\$ 95,000					\$ 95,000
FD-18-0X 2018KFD00X	Replace or Refurbish 2012 Lifeline Med unit in 2022 - Replace or refurbish 10 year old Med Unit in 2022.					\$ 200,000		\$ 200,000
FD-22-0X 2022KFD00X	Replace Non-functioning Truck room exhaust system in 2018 - Need to replace non-functioning exhaust system to reduce toxic exposure in FD Truck room.	\$ 35,000						\$ 35,000
								\$ -
	Fire Department Equipment	\$ 1,131,373	\$ 572,000	\$ 912,500	\$ 687,000	\$ 1,840,000	\$ 435,000	\$ 5,577,873
								\$ -
								\$ -
HD-17-01 2017KHD001	Pickup Truck - The Health Department is requesting a replacement vehicle for a 1991 Chevy Cheyenne P/U being used primarily for mosquito control. Request has been approved by the Health Board for submission in Capital Plan.							\$ -
	Health Department	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
								\$ -
PD-14-04 2014KPD004	Acquisition and Training of K-9 Team - Added in 2012, to anticipate the retirement of one of the department K-9 teams. The animal in question will be eight years old at this time. Project moved to 2018 to align with deferred retirement plans.	\$ 15,000						\$ 15,000
PD-XX-06 20XXKPD006	Tasers/Taser Assurance Program - In 2019 half of the inventory will be at the end of 5 yr contract and receive free replacement of 17 tasers. No more option of renewing the 5 year Assurance Plan, plan discontinued. In 2020 the other half of inventory (16) will be replaced for free. NO MORE option of renewing the Assurance Plan. This will keep our annual cost under \$7400 until those renewals are expired or renewed in 2024 and 2025. FULL AMOUNT NEEDED THROUGH 2024 THEN HALF IN 2025.	\$ 7,400	\$ 7,400	\$ 7,400	\$ 7,400	\$ 7,400	7400	\$ 44,400
PD-XX-01 20XXKPD001	Police Department Miscellaneous Equipment - Funds are used each year to provide for smaller capital needs of the Kent Police Department as they arise.	\$ 37,500	\$ 37,500	\$ 40,000	\$ 40,000	\$ 40,000	40000	\$ 235,000
PD-17-02 2017KPD002	Police Unmarked Vehicle Replacement - The Police unmarked vehicle replacements are estimated during future years but will only be replaced as needed. (PUSH TO 2020)	\$ -	\$ -	\$ 40,000				\$ 40,000
PD-??-??	Police Emergency Siren Replacement - The emergency siren replacement is projected for the sites at Fairchild and Rec Center (Franklin Ave) - Pushed from 2017							\$ -
PD-21-07 2021KPD007	Police Ballistic Vests - Replacement of the Police Department's personnel's ballistic vests is consistent with the Collective Bargaining Agreement 5-year replacement policy. Most of the officers are in this replacement series.				\$ 35,000			\$ 35,000
PD-17-03 2017KPD003	Cruiser Video Recorders - The cruiser video recorders have become an invaluable tool in the prosecution of offenders and in documenting the efforts of the officers who work the streets. The 3 cameras needed are tied to the SRO cruiser and 2 K-9 cruisers that are pushed to 2019. This project is needed in 2019 and has been pushed since 2017.	\$ -	\$ 45,000					\$ 45,000
PD-18-08 2018KPD008	Parking System Tablets (2) - The City is in the process of determining the best available replacement Parking Ticket System for the dollar investment it can afford. In the meanwhile two tablets need to be used that will interface with the existing solution and which will hopefully be compatible with any new system selected.	\$ 5,000						\$ 5,000

ATTACHMENT #1
2018 CAP PLAN UPDATE
2018 - 2023 Project Descriptions

Proj.#	Description	2018	2019	2020	2021	2022	2023	6-Year Total 2018 - 2023
	The following narrative describes the major capital outlay needs identified above, including the justification to expend public funds.							
PD-22-?? 2022KPD0??	Dispatch Console Replacement Current console was moved from the old location to the new and will need to be replaced in 2022 (estimate \$150,000)					\$ 150,000		\$ 150,000
PD-18-03 2018KPD003	Range Shed Upgrade - Need to install and grade gravel and upgrade electrical service at current storage and training building at the range.	\$ 10,000						\$ 10,000
PD-20-?? 2020KPD0??	Gas Masks - All department masks are dry and cracked and need replaced. (Estimate \$17,000)	\$ -	\$ -	\$ 15,000				\$ 15,000
2021KPD004	Acquisition and Training of K-9 Team - Anticipate the retirement of one of the department K-9 teams. K-9 IRON	\$ -	\$ -		\$ 15,000			\$ 15,000
PD-19-03 2019KPD003	Radar Units (9) - Last purchased in 2012 and will require replacement as they are subject to exterior weather conditions.		\$ 12,000					\$ 12,000
PD-19-04 2019KPD004	Officer Sidearms - Purchased in 2009, sidearms have a life expectancy of 10-years, total number of weapons to be replaced 45.		\$ 20,000					\$ 20,000
PD-19-05 2019KPD005	Police Cruisers Project - (Qty. 9 6, Total Shown) - The year 2019 will complete four years with the current fleet of vehicles. Project includes markings and installed equipment (not including video or MDTs). 3 of the	\$ 200,000	\$ 200,000					\$ 400,000
PD-20-02 2020KPD002	Mobile Data Terminals (9) (12) This request is intended to provide for the replacement of fifteen computers which were most-recently deployed in April 2015. The typical life span is 5 years. It is requested that they be budgeted for 2020, or 2021 at the latest. That amount should cover incidental items and/or the chance that the technology becomes pricier by then. Actual amount spent in 2015 was \$80k.			\$ 70,000				\$ 70,000
PD-20-04 2020KPD004	Fingerprint Machine This request is intended to provide for the replacement of one fingerprint machine with digital scanning capability.			\$ 12,000				\$ 12,000
								\$ -
	Police Department Equipment	\$ 274,900	\$ 321,900	\$ 184,400	\$ 97,400	\$ 197,400	\$ 47,400	\$ 1,123,400
								\$ -
								\$ -
SA-11-01 2011KSD001	SAC Roof Replacement - The Service Complex roof is identified as needing replaced because it is reaching it's design life.	\$ 25,000	\$ 30,000	\$ 30,000	\$ 30,000			\$ 115,000
SA-18-04 2018KSD004	Misc. Roadway Lighting Equipment - [Also 2019KSD004, 2020KSD004, 2021KSD004 & 2022KSD004] This project is required to replace City owned light poles that are damaged by motor vehicle accidents. The funds are typically reimbursed through insurance claims.	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000		\$ 50,000
SA-21-02 2021KSD002	Standing Rock Cemetery - Wall Replacement - This project will replace the retaining wall along SR 43 at Standing Rock Cemetery.				\$ 100,000			\$ 100,000
								\$ -
	Service Department, Facilities, Capital Maintenance and Capital Projects	\$ 35,000	\$ 40,000	\$ 40,000	\$ 140,000	\$ 10,000	\$ -	\$ 265,000
								\$ -
								\$ -
SS-17-01 2017KSS001	Safety & Service Depts. Phone & Network Study - Prior to the end of the current AT&T phone system and data network Agreement staff recommends exploring alternative solutions to the system. Funding for the project will allow for identifying less expensive alternatives and develop a timeline to implement a new system prior to AT&T Agreement expiration. The 2012 funding amount is a budget amount and will be adjusted based on the study in 2011. Also includes SS-18-01 / 2018KSS001	\$ 34,000		\$ -	\$ -			\$ 34,000
2019KSS008	Time and Attendance Software For Citywide Implementation		\$ 110,000					\$ 110,000
SS-11-02 2011KSS002	Citywide Phone Network Planning and Implementation - This funding is requested to replace the City's old digital phone system. The new system needs to be installed as the New Police Building opens for operations. The new phone systems will take advantage of newer VoIP technology.							\$ -
SS-19-01 2019KSS001	IT System Build Out		\$ 20,000					\$ 20,000
SS-19-02 2019KSS002	Antivirus System Replacement Endpoints & Servers - We have extended the current deployment (2014) by 2 years. This deployment of the newest software technology will begin the next 3yr deployment.		\$ 15,000					\$ 15,000
SS-19-03 2019KSS003	Additional Host Server for Virtual Server Cluster - Allows for further consolidation of servers and allows for the upgrade of the City's server infrastructure		\$ 15,000					\$ 15,000
SS-19-04 2019KSS004	Windows 10 Upgrades - Many of our machines continue to run Windows 7. Microsoft ended mainstream support on 1/13/2015. Microsoft will end extended support 1/14/2020. No other security or bug fixes will be issued for the operating system. All machines running windows 7 will need to be upgraded or replaced.		\$ 10,000	\$ 10,000				\$ 20,000
SS-19-05 2019KSS005	Backup Firewall - This will provide the City with a 2nd internet connection. This will allow us to have a fail-over internet connection. Future growth will provide the starting point for a back-up emergency phone system.		\$ 5,000					\$ 5,000
SS-19-06 2019KSS006	SQL Server for Police Dept. Beast Property System		\$ 5,000					\$ 5,000
SS-19-07 2019KSS007	Fire Supression for Server Room at New PD - Request for inert gas system was denied during design and build for the building. There is still a water based system in the server room which would cause catastrophic damage to the equipment is it is ever activated. We need to purchase and install an inert gas system and remove the existing sprinkler system. Architects called the current system "dry" because the lines are not charged at all times, "wet" only when activated. In response to an event like a fire, an inert gas system is the most effective system designed to minimize damage. Other systems, like "Clean agent" systems, require extensive cleanup after an event. Inert gas usually only requires venting the room properly before access is allowed.		\$ 20,000					\$ 20,000
SS-20-02 2020KSS002	Virtualization Software Relicensing			\$ 5,000			6000	\$ 11,000
SS-22-01 2022KSS001	Network Equipment Replacement - Plan for replacement between years 5-8 of ownership. All replaced Q4 2017							\$ -
SS-23-02 2023KSS002	Virtual Server Cluster Upgrade						50000	\$ 50,000
								\$ -
	Safety & Service, Communications and IT	\$ 34,000	\$ 200,000	\$ 15,000	\$ -	\$ -	\$ 56,000	\$ 305,000
								\$ -
								\$ -
VM-10-01 2010KVM001	Fueling Station Replacement/Relocation - This capital project will remove the City's buried gasoline and diesel fuel tanks and relocate the City's fueling facility closer to Vehicle Maintenance placing above ground storage tanks at a new secure location.	\$ 200,000						\$ 200,000
VM-15-01 2015KVM001	Vehicle Maintenance Addition - Additional parts storage and public restroom.	\$ 56,568	\$ 200,000					\$ 256,568
2023KVM001	Air Conditioner Maintenance Machine - This is a replacement machine for vehicle maintenance to repair/maintain the air conditioning units in the City's vehicles.						7000	\$ 7,000
2023KVM002	Tire Storage - This project will expand the storage area included with the vehicle maintenance building and will be used to store replacement tires.		\$ -				25000	\$ 25,000
2023KVM003	Tire Balancer - This is a replacement machine used to balance tires.		\$ -				4000	\$ 4,000
2023KVM004	Floor Repair - This project is required to repair the floor in the vehicle maintenance building where the old vehicle lifts had been installed. The old lifts are no longer operable and have been replaced by other lifts that do not require the same modifications to the floor of the building.						10000	\$ 10,000
VM-20-01 2020KVM001	Pickup Truck - Central maintenance has thirteen (13) pick-up trucks in the fleet and the worst trucks have significant corrosion, which has required their replacement.			\$ 30,000				\$ 30,000
VM-21-05 2021KVM005	Service Truck - This vehicle is used by vehicle maintenance to repair broken down vehicles that have broken down and need to be repaired in the field. The existing vehicle to be replaced was purchased in 1998.				\$ 80,000			\$ 80,000
								\$ -
	Vehicle Maintenance	\$ 256,568	\$ 200,000	\$ 30,000	\$ 80,000	\$ -	\$ 46,000	\$ 612,568
								\$ -

ATTACHMENT #1
2018 CAP PLAN UPDATE
2018 - 2023 Project Descriptions

Proj.#	Description	2018	2019	2020	2021	2022	2023	6-Year Total 2018 - 2023
	The following narrative describes the major capital outlay needs identified above, including the justification to expend public funds.							
WR-11-10 2011WRF010	Digester Heat Exchangers - The two existing heat exchangers are circa 1965 and in need of replacement.	\$ 16,052						\$ 16,052
WR-14-04 2014WRF004	Motor Control Center Replacement Project - Several motor control centers (MCC's) are old (circa 1950 - 1964) and need to be replaced. \$170K deferred from 2016 budget due to changed priorities.	\$ 175,000	\$ -	\$ 190,000	\$ -			\$ 365,000
WR-17-03 2017WRF003	Concrete Repair Project - [Also 2019WRF003 & 2021WRF003] There are several areas located around the plant where the concrete has deteriorated over the years. While we have used City staff to repair some of these areas, others are large enough and difficult enough that they require an outside contractor. These areas are mainly located in the main flow channels and tanks of the plant.		\$ 5,000		\$ 5,000			\$ 10,000
WR-18-01 2018WRF001	WRF, Misc. Plant Equipment - [In YEAR WRF-18-01, WRF-19-01, WRF-20-01, WRF-21-01, WRF-22-01 & WRF-23-01] Funds are used each year to provide for smaller identified capital needs at the Water Reclamation Facility.	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	50000	\$ 300,000
WR-16-10 2016WRF010	WRF Generator - This generator will power (at a minimum) the 480 volt turbo blower in the event of an extended power failure. This will also prevent effluent D.O. violations when during power failures.			\$ -		\$ 250,000		\$ 250,000
WR-20-04 2020WRF004	WRF, Diffuser Replacement - The rubber membrane diffusers in the three Aeration Tanks have a limited life expectancy of 5-6 years and will need to be replaced. #1 Aeration Tank was replaced in 2004 and #2 Aeration Tank was replaced in 2005.			\$ 5,000				\$ 5,000
WR-18-10 2018WRF010	SCADA Updates - The original SCADA cabinet is in need of updates to prepare for upcoming SCADA updates and expansion needed in the future. This includes new racks, memory slots, new interface cards and any associated work needed.	\$ -	\$ 20,000					\$ 20,000
WR-17-06 2017WRF006	Final Clarifiers Weir Covers - The present day wier covers have been in place for the last 15 yrs. (est.) and are deteriorating to the point they are ineffective and maintaining them is only a stop gap measure. These weir covers keep algae from growing causing problems in the treatment process.	\$ 50,000	\$ 60,000	\$ -				\$ 110,000
WR-18-02 2018WRF002	Waterfall/Dam Upkeep - [Also 2019WRF002, 2020WRF002, 2021WRF002, 2022WRF002 & 2023WRF002] The dam pumping system has been in place and running for many years and has been require ring more funds annually to maintain it. This project would allow for dedicated funding to be available	\$ 3,510	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	10000	\$ 53,510
WR-18-03 2018WRF003	Post-Aeration Piping - There are several underground leaks in this air line. It will need to be excavated and repaired or replaced. This scope for this project is being evaluated and the project has been removed from the CIP.	\$ -						\$ -
WR-18-07 2018WRF007	Single Stack Dishwasher for Lab - This is to replace the current lab dishwasher that has reached the end of useful life and in need of replacement. The old dishwasher runs 1 to 2 times a day at 3 hours per wash and manual wash totals 5 to 10 hours per week. I recommend this expense to allow for a more efficient safer work environment in the laboratory.	\$ 12,000						\$ 12,000
WR-18-08 2018WRF008	Dissolved Oxygen Probes - The current probes have been in use since 2013 and have reached the end of their useful life, becoming unreliable. They are used in the aeration process to control dissolved oxygen levels in the different zones, working in tangent with the turbo blower they are vital to “bug” health and efficient operation of the aeration system.	\$ 9,800						\$ 9,800
WR-20-05 2020WRF005	Electrical Replacement - Request for this is due to increasing need to replace switches, fixtures, heaters and other components when found in need of replacement.	\$ -		\$ 15,000				\$ 15,000
WR-18-11 2018WRF011	Sandblast and Coat Final Clarifier - [Also 2019WRF004 & 2020WRF003] The age and material of the clarifiers along with the environment they operate in dictates that in order to preserve valuable equipment they be sand blasted and coated with a protective paint. Doing this now should allow us to plan into the future when this units should be replaced.	\$ 50,000	\$ 50,000	\$ 50,000				\$ 150,000
2017WRF003	Concrete Repair Project - [Also 2019WRF003 & 2021WRF003] There are several areas located around the plant where the concrete has deteriorated over the years. While we have used City staff to repair some of these areas, others are large enough and difficult	580				5000		\$ 5,580
WR-18-12 2018WRF012	Radios for Lift Stations - The radios presently in the lift stations are reaching the end of useful life and are starting to fail. We have one or two spares that have been scavenged from other uses, these are also older and hold no real confidence if put in operation. We tried buying a limited number of new radio to replace the key ones (main plant radio and the repeater) but as the old ones are obsolete the new ones would not work with them, leaving us with having to replace all radios or risk losing communications with the stations.	\$ 39,000						\$ 39,000
WR-18-06 2018WRF006	Aeration Tank Ammonia Probe System -Installation of this system should allow for a better control in the aeration tanks therefor saving on electrical cost associated with the blower.	\$ -	\$ -					\$ -
WR-22-03 2022WRF003	Turbo Ten Year Replacement Parts - The blower was put into service in 2012 and had a scheduled maintenance performed in 2017. The future maintenance will most likely call for motor, air bearing and capacitor repair or replacement, this will also entail the labor cost associated with it.					\$ 25,000		\$ 25,000
								\$ -
	Water Reclamation Facility Capital Expenses	\$ 405,942	\$ 195,000	\$ 320,000	\$ 70,000	\$ 335,000	\$ 60,000	\$ 1,385,942
								\$ -
								\$ -
WT-11-04 2011WTP004	Well Field Development - The current well field is over thirty years old and the City needs to be proactive in establishing a new source of water for the Kent residents and business. This funding request will provide continued support in searching and developing additional water source.	\$ 50,000	\$ 50,000	\$ 50,000			50000	\$ 200,000
WT-18-02 2018WTP002	Well Cleaning - (Well No. 12 - WTP-18-05; Well No. 10 - WTP-18-02; Well No. 13 - WTP-19-02, Well No. 11 - WTP-21-03, Well No. 12 - WTP-22-02 and Well No. 13 - WTP-23-002) The cleaning of the Water Treatment Plant wells is an ongoing maintenance project which is completed to guarantee a quality water source for the City's customers.	\$ 35,000	\$ -	\$ 35,000	\$ 35,000	\$ 35,000	35000	\$ 175,000
WT-21-02 2021WTP002	Lime Slacker including installation - The 2000 vintage lime spreader needs to be replaced. The lime spreader is used by farmers to spread lime which is a by-product of the City's water treatment process and in the past the City paid to have the lime hauled away.				\$ 130,000			\$ 130,000
WT-18-07 2018WTP007	Flash Mixer - Reinstalled the mixer at the head of the water treatment plant to improve mixing of the chemicals at the entry to the plant.	\$ 13,500						\$ 13,500
WT-23-03 2023WTP003	Tank Cleaning and Inspection - Routine cleaning and inspection of some of the water tanks in the distribution system.						100000	\$ 100,000
WT-24-04 2023WTP004	Filter Actuator Replacement - Replacement of the valve actuators in the filter gallery at the water plant. This is required because replacement parts are no longer being produced.		\$ -				350000	\$ 350,000
WT-15-07 2015WTP007	WTP, Gravel Replacement in Recharge Basin - This project includes complete gravel replacement in recharge basin by outside contractor. Gravel was replaced in 2008 and experience shows about a 6 year life cycle.			\$ 250,000				\$ 250,000
WT-15-08 2015WTP008	WTP, Paint KSU 500,000 Gallon Elevated Water Tank - The 500,000 KSU Tank has been identified by the Staff of the Water Treatment Plant as needing to be painted.	\$ -	\$ -		\$ 400,000			\$ 400,000
WT-18-03 2018WTP003	WTP, Vehicle Replacement - Replacement of the 2006 Dodge Caravan is recommended for review.	\$ 30,000						\$ 30,000
WT-18-01 2018WTP001	WTP, Misc. Plant Equipment - [Additional Years WTP-19-01, WTP-20-01, WTP-21-01, WTP-22-01 & WTP-23-01] Funds are used each year to provide funding for smaller identified Capital needs at the Water Treatment Plant.	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	50000	\$ 300,000
WT-17-04 2017WTP004	Paint KSU 400,000 gallon Ground Storage Tank - Painting including lead abatement of the 400,000 ground tank at KSU was originally scheduled for 2017. Also includes painting of the adjacent 250,000 gallon ground tank.	\$ -		\$ 680,000				\$ 680,000
WT-18-04 2018WTP004	Rehab (2) Rapid Sand Filters - This project has been added to Rehabilitate (2) rapid sand filters. This includes replacing the filter media (sand and anthracite) to correct normal sand growth and increase filter run times.	\$ 278,240						\$ 278,240
WT-21-04 2021WTP004	Replace Kenworth - With the new tanker truck hauling lime sludge to Water Reclamation and with the increase in maintenance costs to our current hauling truck, we need to replace it with a smaller more appropriately sized truck. The farm fields that we haul lime to are not designed to accept loads from trucks the size that we have at the WTP. This has led to issues with the truck getting stuck, breaking down, and causing some property damage.				\$ 180,000			\$ 180,000
WT-21-05 2021WTP005	Mogadore Tank Improvements - This project includes improvements to the water tank located on Mogadore Road. The tank requires retrofitting to improve water quality as the tank has excess capacity and turnoff rates should be improved.				\$ -			\$ -
WT-22-03 2022WTP003	CO2 Installation and Building - During recent visits with the Ohio EPA, we were told that by not covering our CO2 building we could be held to additional testing requirements under the surface water rules. To avoid this we are planning on covering our current basins with vent fans and upgrading our current equipment.					\$ 250,000		\$ 250,000
								\$ -
	Water Treatment Plant Capital Expenses	\$ 456,740	\$ 100,000	\$ 1,065,000	\$ 795,000	\$ 335,000	\$ 585,000	\$ 3,336,740

ATTACHMENT #1
2018 CAP PLAN UPDATE
2018 - 2023 Project Descriptions

Proj.#	Description	2018	2019	2020	2021	2022	2023	6-Year
	The following narrative describes the major capital outlay needs identified above, including the justification to expend public funds.							Total 2018 - 2023
	Totals by Department\Division Project Description Page							
	Capital Projects	\$ 13,585,268	\$ 7,482,000	\$ 9,332,000	\$ 3,683,200	\$ 2,455,000	\$ 2,625,300	\$ 39,162,768
	Budget & Finance IT	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
	Community Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Central Maintenance	\$ 414,000	\$ 675,000	\$ 780,000	\$ 1,000,000	\$ 823,000	\$ 538,000	\$ 4,230,000
	Debt Service	\$ 1,051,532	\$ 568,762	\$ 293,925	\$ 26,975	\$ 26,975	\$ 26,975	\$ 1,995,144
	Engineering Division	\$ 36,000	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ 76,000
	Fire Department	\$ 1,131,373	\$ 572,000	\$ 912,500	\$ 687,000	\$ 1,840,000	\$ 435,000	\$ 5,577,873
	Health Department	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Police Department	\$ 274,900	\$ 321,900	\$ 184,400	\$ 97,400	\$ 197,400	\$ 47,400	\$ 1,123,400
	Service Department	\$ 35,000	\$ 40,000	\$ 40,000	\$ 140,000	\$ 10,000	\$ -	\$ 265,000
	Safety & Service	\$ 34,000	\$ 200,000	\$ 15,000	\$ -	\$ -	\$ 56,000	\$ 305,000
	Vehicle Maintenance	\$ 256,568	\$ 200,000	\$ 30,000	\$ 80,000	\$ -	\$ 46,000	\$ 612,568
	Water Reclamation Facility	\$ 405,942	\$ 195,000	\$ 320,000	\$ 70,000	\$ 335,000	\$ 60,000	\$ 1,385,942
	Water Treatment Plant	\$ 456,740	\$ 100,000	\$ 1,065,000	\$ 795,000	\$ 335,000	\$ 585,000	\$ 3,336,740
	Totals by Department\Division Project Description Page:	\$ 17,781,323	\$ 10,354,662	\$ 12,972,825	\$ 6,619,575	\$ 6,022,375	\$ 4,419,675	\$ 58,170,435
	Check Sum This Page to Individual Yearly CIP Reports (Note should equal ZERO)							
	Engineering Capital Projects	\$ 13,585,268	\$ 7,482,000	\$ 9,332,000	\$ 3,683,200	\$ 2,455,000	\$ 2,625,300	\$ 39,162,768
	Budget & Finance IT	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
	Community Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Central Maintenance	\$ 414,000	\$ 675,000	\$ 780,000	\$ 1,000,000	\$ 823,000	\$ 538,000	\$ 4,230,000
	Debt Service	\$ 1,051,532	\$ 568,762	\$ 293,925	\$ 26,975	\$ 26,975	\$ 26,975	\$ 1,995,144
	Engineering Division	\$ 36,000	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ 76,000
	Fire Department	\$ 1,131,373	\$ 572,000	\$ 912,500	\$ 687,000	\$ 1,840,000	\$ 435,000	\$ 5,577,873
	Health Department	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Police Department	\$ 274,900	\$ 321,900	\$ 184,400	\$ 97,400	\$ 197,400	\$ 47,400	\$ 1,123,400
	Service Department	\$ 35,000	\$ 40,000	\$ 40,000	\$ 140,000	\$ 10,000	\$ -	\$ 265,000
	Safety & Service	\$ 34,000	\$ 200,000	\$ 15,000	\$ -	\$ -	\$ 56,000	\$ 305,000
	Vehicle Maintenance	\$ 256,568	\$ 200,000	\$ 30,000	\$ 80,000	\$ -	\$ 46,000	\$ 612,568
	Water Reclamation Facility	\$ 405,942	\$ 195,000	\$ 320,000	\$ 70,000	\$ 335,000	\$ 60,000	\$ 1,385,942
	Water Treatment Plant	\$ 456,740	\$ 100,000	\$ 1,065,000	\$ 795,000	\$ 335,000	\$ 585,000	\$ 3,336,740
	Total:	\$ 17,781,323	\$ 10,354,662	\$ 12,972,825	\$ 6,619,575	\$ 6,022,375	\$ 4,419,675	\$ 58,170,435
		2018	2019	2020	2021	2022	2023	6-Year
	Capital Expenses Fire/EMS	\$ 1,131,373	\$ 572,000	\$ 912,500	\$ 687,000	\$ 1,840,000	\$ 435,000	\$ 5,577,873
	Capital Expenses Capital Project	\$ 10,811,374	\$ 3,879,150	\$ 9,681,400	\$ 3,047,400	\$ 2,087,400	\$ 2,714,200	\$ 32,220,924
	Capital Expenses Debt Service	\$ 1,051,532	\$ 568,762	\$ 293,925	\$ 26,975	\$ 26,975	\$ 26,975	\$ 1,995,144
	Total Capital Expenses Fire/EMS, Capital Projects and Debt Service:	\$ 12,994,279	\$ 5,019,912	\$ 10,887,825	\$ 3,761,375	\$ 3,954,375	\$ 3,176,175	\$ 39,793,941
								\$ -
	Capital Expenses Water	\$ 2,445,609	\$ 1,739,750	\$ 1,425,000	\$ 2,349,700	\$ 1,436,500	\$ 953,200	\$ 10,349,759
	Capital Expenses Sanitary	\$ 1,260,950	\$ 2,449,750	\$ 515,000	\$ 346,000	\$ 576,500	\$ 228,200	\$ 5,376,400
	Capital Expenses Storm	\$ 1,080,485	\$ 1,145,250	\$ 145,000	\$ 162,500	\$ 55,000	\$ 62,100	\$ 2,650,335
	Total Capital and Utility Funds from Yearly Sheets:	\$ 17,781,323	\$ 10,354,662	\$ 12,972,825	\$ 6,619,575	\$ 6,022,375	\$ 4,419,675	\$ 58,170,435
	Check Sum this page Total Expenses:	\$(17,781,323)	\$(10,354,662)	\$(12,972,825)	\$ (6,619,575)	\$ (6,022,375)	\$ (4,419,675)	\$(58,170,435)
		2018	2019	2020	2021	2022	2023	6-Year
	Total Capital Expenses Fire/EMS, Capital Projects and Debt Service	\$ 12,994,279	\$ 5,019,912	\$ 10,887,825	\$ 3,761,375	\$ 3,954,375	\$ 3,176,175	\$ 39,793,941
	Programmed Reimbursements Capital Project and Sale Notes/Bonds from yearly reports	\$ 8,481,517	\$ 1,418,750	\$ 2,689,500	\$ 238,500	\$ 1,350,000	\$ -	\$ 14,178,267
	Net Capital Expenses Fire/EMS, Capital Projects and Debt Service:	\$ 4,512,762	\$ 3,601,162	\$ 8,198,325	\$ 3,522,875	\$ 2,604,375	\$ 3,176,175	\$ 25,615,674
								\$ -
	Capital Expenses Water	\$ 2,445,609	\$ 1,739,750	\$ 1,425,000	\$ 2,349,700	\$ 1,436,500	\$ 953,200	\$ 10,349,759
	Programmed Reimbursements Water from yearly reports	\$ 187,725	\$ 784,250	\$ -	\$ -	\$ -	\$ -	\$ 971,975
	Net Expenses Water:	\$ 2,257,884	\$ 955,500	\$ 1,425,000	\$ 2,349,700	\$ 1,436,500	\$ 953,200	\$ 9,377,784
								\$ -
	Capital Expenses Sanitary	\$ 1,260,950	\$ 2,449,750	\$ 515,000	\$ 346,000	\$ 576,500	\$ 228,200	\$ 5,376,400
	Programmed Reimbursements Sanitary from yearly reports	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
	Net Expenses Sanitary:	\$ 1,260,950	\$ 449,750	\$ 515,000	\$ 346,000	\$ 576,500	\$ 228,200	\$ 3,376,400
								\$ -
	Capital Expenses Storm	\$ 1,080,485	\$ 1,145,250	\$ 145,000	\$ 162,500	\$ 55,000	\$ 62,100	\$ 2,650,335
	Programmed Reimbursements Storm from yearly reports	\$ 206,700	\$ 568,500	\$ -	\$ -	\$ -	\$ -	\$ 775,200
	Net Expenses Storm:	\$ 873,785	\$ 576,750	\$ 145,000	\$ 162,500	\$ 55,000	\$ 62,100	\$ 1,875,135
								\$ -
	Net Cost to City All Funds	\$ 8,905,381	\$ 5,583,162	\$ 10,283,325	\$ 6,381,075	\$ 4,672,375	\$ 4,419,675	\$ 40,244,993
								\$ -
	Net Cost to City All Funds From Yearly Reports	\$ 8,905,381	\$ 5,583,162	\$ 10,283,325	\$ 6,381,075	\$ 4,672,375	\$ 4,419,675	\$ 40,244,993

ATTACHMENT #1
City of Kent, Ohio 2018 Capital Plan - Analysis of Water Fund

2018- 2023 BUDGET / 2018 is current year's budget as of 9/19/18, 2019 is TAX Budget - As Adjusted											
2019-2023 Assume Water Revenue increase 3% / Operating Expenses +3% compounded annually											
Current Debt Service is Known, Capital Outlay is from 2018 Capital Plan Update dtd 10/30/18											
Water Fund - F#201	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget
Description	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Beginning Balance	\$2,023,428	\$2,254,687	\$2,079,386	\$1,985,881	\$2,077,902	\$2,173,324	\$1,036,165	\$806,532	\$44,670	(\$1,472,872)	(\$2,166,642)
Operating Revenues											
Water Sales	\$3,155,184	\$3,068,615	\$3,338,481	\$3,403,008	\$3,518,734	\$3,673,206	\$3,783,403	\$3,896,905	\$4,013,812	\$4,134,226	\$4,258,253
Tap-in fees	\$31,392	\$25,570	\$103,594	\$27,282	\$19,848	\$50,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Special Assessments	\$45,359	\$40,015	\$46,185	\$41,195	\$41,597	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Cell Tower Rent	\$34,393	\$35,138	\$41,290	\$34,135	\$37,238	\$34,000	\$34,000	\$34,000	\$34,000	\$34,000	\$34,000
All Other Miscellaneous Revenue and Sale of S	\$13,482	\$17,078	\$8,066	\$10,579	\$19,454	\$24,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Sale of Assets	\$0	\$4,341	\$0	\$3,326	\$225	\$2,495	\$0	\$0	\$0	\$0	\$0
Interest Income	\$9,692	\$14,036	\$11,066	\$227	\$8	\$225	\$225	\$225	\$225	\$225	\$225
Total Operating Revenue	\$3,289,502	\$3,204,793	\$3,548,682	\$3,519,752	\$3,637,104	\$3,823,926	\$3,892,628	\$4,006,130	\$4,123,037	\$4,243,451	\$4,367,478
Operating Expenses											
Plant	\$1,383,697	\$1,432,429	\$1,514,001	\$1,510,430	\$1,459,705	\$1,501,705	\$1,546,756	\$1,585,425	\$1,625,061	\$1,665,687	\$1,707,329
Utility Distribution	\$658,829	\$658,249	\$656,712	\$706,613	\$797,148	\$821,062	\$845,694	\$866,837	\$888,508	\$910,720	\$933,488
Administrative Support	\$457,773	\$505,453	\$614,250	\$548,697	\$557,756	\$574,489	\$591,723	\$606,516	\$621,679	\$637,221	\$653,152
Refunds	\$26	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer to Fund #204 - Utility Billing	\$42,115	\$40,756	\$40,756	\$41,418	\$43,293	\$44,543	\$45,879	\$47,256	\$48,673	\$50,134	\$51,638
Repay Advance to F#116 - Income Tax	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$32,100	\$0	\$0	\$0	\$0
Total Operating Expense	\$2,622,440	\$2,716,887	\$2,905,719	\$2,937,158	\$2,937,902	\$3,071,799	\$3,112,153	\$3,156,034	\$3,233,921	\$3,313,762	\$3,395,607
Operating Revenue less Expense	\$667,062	\$487,906	\$642,963	\$582,594	\$699,202	\$752,127	\$780,475	\$850,096	\$889,116	\$929,689	\$971,871
Debt Service (OWDA Loans P & I)											
Franklin Hills Waterline (to 7/1/2027)	\$16,519	\$16,519	\$16,519	\$16,520	\$16,519	\$16,519	\$16,519	\$16,519	\$16,519	\$16,519	\$16,519
Kent Ravenna Interconnect (to 12/31/2023)	\$34,440	\$34,440	\$34,440	\$34,441	\$34,440	\$33,289	\$33,289	\$33,289	\$33,289	\$33,289	\$33,289
Issue II Loan - Erie & Depeyster Streets	\$0.00	\$0	\$0	\$2,488	\$3,472	\$4,800	\$4,800	\$4,800	\$4,800	\$4,800	\$4,800
OPWC - Valleyview/Morris	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,350	\$2,350	\$2,350	\$2,350
Debt Service-Plant 2 Water Tanks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$0	\$0	\$0
Total Debt Service	\$50,959	\$50,959	\$50,959	\$53,449	\$54,431	\$54,608	\$54,608	\$56,958	\$56,958	\$56,958	\$56,958
NET OPERATING - AFTER DEBT SERVICE	\$616,103	\$436,947	\$592,004	\$529,145	\$644,771	\$697,519	\$725,867	\$793,138	\$832,158	\$872,731	\$914,913
Other Funding Sources (Non-operating)											
Capital Grants/Other Intergovtl Revenue	\$0	\$0	\$16,448	\$81,504	\$106,935	\$4,425	\$0	\$0	\$0	\$0	\$0
OPWC/Other Loans	\$46,579	\$0	\$0	\$2,727	\$2,532	\$183,300	\$784,250	\$0	\$0	\$0	\$0
Recovery of Prior Year Encumbrances	\$0	\$155,379	\$498,928	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
From CAP Year Report(s) for 2018 - 2022											
Total Other Funding Sources	\$46,579	\$155,379	\$515,376	\$84,231	\$109,467	\$187,725	\$784,250	\$0	\$0	\$0	\$0
Subtotal - Available for Capital	\$662,682	\$592,326	\$1,107,380	\$613,376	\$754,238	\$885,244	\$1,510,117	\$793,138	\$832,158	\$872,731	\$914,913
Capital Outlay											
Plant	\$490,604	\$222,755	\$167,051	\$657,785	\$219,368	\$456,740					
Utility Distribution/Admin.	\$17,224	\$17,500	\$31,576	\$16,198	\$134,931	\$203,500					
Capital Facilities/Infrastructure	\$115,118	\$28,458	\$101,772	\$420,386	\$208,783	\$1,785,369					
From CAP Year Report(s) for 2019 - 2023							\$1,739,750	\$1,555,000	\$2,349,700	\$1,566,500	\$953,200
Total Capital Outlay	\$622,946	\$268,713	\$300,399	\$1,094,369	\$563,082	\$2,445,609	\$1,739,750	\$1,555,000	\$2,349,700	\$1,566,500	\$953,200
Recovery of Prior Year Encumbrances	\$346,901										
Ending Cash Balance	\$2,410,065	\$2,578,300	\$2,886,367	\$2,405,374	\$2,596,530	\$1,036,165	\$806,532	\$44,670	(\$1,472,872)	(\$2,166,642)	(\$2,204,929)
Encumbrances	\$155,378	\$498,914	\$900,486	\$327,472	\$423,206	\$0	\$0	\$0	\$0	\$0	\$0
Ending Unencumbered Balance	\$2,254,687	\$2,079,386	\$1,985,881	\$2,077,902	\$2,173,324	\$1,036,165	\$806,532	\$44,670	(\$1,472,872)	(\$2,166,642)	(\$2,204,929)
Fund Balance Policy Ratio (min. 25%)	84.34%	75.13%	67.17%	69.48%	72.63%	33.14%	25.47%	1.39%	-44.76%	-64.28%	-63.86%

ATTACHMENT #1

City of Kent, Ohio 2018 Capital Plan - Analysis of Sewer Fund											
			2018 - 2023 BUDGET / 2018 is current year's budget as of 9/19/18, 2019 is TAX Budget - As Adjusted								
			2019-2023 Assume Sewer Revenue increase 3% Operating Expenses +3% compounded annually								
Sewer Fund - F#202			Current Debt Service is Known, Capital Outlay is from 2018 Capital Plan Update dtd 10/30/18								
Description	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Budget 2019	Budget 2020	Budget 2021	Budget 2022	Budget 2023
Beginning Balance	\$2,427,529	\$2,109,421	\$2,254,188	\$2,480,681	\$2,906,565	\$1,939,983	\$1,819,230	\$1,528,717	\$1,232,448	\$1,126,306	\$811,427
Operating Revenues											
Sewer fees	\$3,951,981	\$3,783,836	\$4,067,729	\$4,119,816	\$3,994,712.00	\$3,922,008	\$4,039,668	\$4,160,859	\$4,285,684	\$4,414,255	\$4,546,682
Tap-in fees	\$36,141	\$13,998	\$183,108	\$15,329	\$14,536	\$12,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Assessments	\$37,762	\$31,182	\$39,965	\$31,385	\$32,978	\$32,000	\$32,000	\$32,000	\$32,000	\$32,000	\$32,000
Other - Plumbing and Waste Water Permits, Misc.	\$42,006	\$73,664	\$26,230	\$41,064	\$33,215	\$25,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Interest	\$9,963	\$18,801	\$11,577	\$29	\$8	\$25	\$25	\$25	\$25	\$25	\$25
Total Operating Revenue	\$4,077,853.00	\$3,921,481.00	\$4,328,609.00	\$4,207,623.00	\$4,075,449.00	\$3,991,033.24	\$4,111,693.49	\$4,232,883.54	\$4,357,709.30	\$4,486,279.83	\$4,618,707.47
Operating Expenses											
Lab	\$264,896	\$266,524	\$501	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility Distribution	\$629,056	\$625,369	\$613,545	\$719,314	\$778,122	\$785,903	\$809,480	\$833,765	\$858,778	\$884,541	\$911,077
Plant	\$1,392,023	\$1,495,079	\$1,682,597	\$1,799,915	\$1,837,355	\$1,855,729	\$1,911,400	\$1,968,742	\$2,027,805	\$2,088,639	\$2,151,298
Administrative Support	\$450,958	\$453,587	\$615,172	\$591,449	\$555,274	\$571,932	\$589,090	\$606,763	\$624,966	\$643,715	\$663,026
Refunds	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Contingency	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Transfer to Fund #204 - Utility Billing	\$42,115	\$40,756	\$40,756	\$41,418	\$43,293	\$44,592	\$45,930	\$47,307	\$48,727	\$50,188	\$51,694
Repay Advance to F#116 - Income Tax	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$38,980	\$0	\$0	\$0	\$0
Total Operating Expense	\$2,844,048	\$2,946,315	\$3,017,571	\$3,217,096	\$3,279,044	\$3,373,156	\$3,444,880	\$3,506,577	\$3,610,275	\$3,717,083	\$3,827,096
Operating Revenue less Expense	\$1,233,805	\$975,166	\$1,311,038	\$990,527	\$796,405	\$617,877	\$666,813	\$726,306	\$747,435	\$769,197	\$791,612
Debt Service											
Debt Issuance Expense	\$3,299	\$2,237	\$2,742	\$2,629	\$2,003	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Bond Anticipation Notes (Principal & Interest)	\$681,731	\$621,150	\$560,534	\$500,569	\$441,525	\$386,250	\$324,450	\$324,450	\$324,450	\$324,450	\$324,450
OWDA/Issue II Loans-Sanitary Swr Imp. (Prin & Int)	\$310,227	\$310,227	\$310,227	\$288,174	\$298,160	\$312,626	\$312,626	\$312,626	\$312,626	\$312,626	\$312,626
OEPA 20 Yr. Loan - SW Sanitary Pump Station	\$0	\$0	\$0	\$0	\$0	\$0	\$122,500	\$122,500	\$122,500	\$122,500	\$122,500
Total Debt Service Expense	\$995,257	\$933,614	\$873,503	\$791,372	\$741,688	\$701,876	\$762,576	\$762,576	\$762,576	\$762,576	\$762,576
less Debt Refunding-Sale of Notes (w/Premium)	\$615,000	\$558,602	\$498,016	\$438,010	\$378,150	\$315,000	\$255,000	\$255,000	\$255,000	\$255,000	\$255,000
Net Debt Service Expense	\$380,257	\$375,012	\$375,487	\$353,362	\$363,538	\$386,876	\$507,576	\$507,576	\$507,576	\$507,576	\$507,576
NET OPERATING - AFTER DEBT SERVICE	\$853,548	\$600,154	\$935,551	\$637,165	\$432,867	\$231,001	\$159,237	\$218,730	\$239,859	\$261,621	\$284,036
Other Funding Sources (Non-operating)											
Capital Grants/Loans/Other Intergovernmental Rev.	\$30,202	\$0	\$16,448	\$76,087	\$207,702	\$0	\$2,000,000	\$0	\$0	\$0	\$0
Recovery of Prior Year Encumbrances	\$178,104	\$1,136,359	\$270,268	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
From CAP Year Report(s) for 2019 - 2023	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Other Funding Sources	\$208,306	\$1,136,359	\$286,716	\$76,087	\$207,702	\$0	\$2,000,000	\$0	\$0	\$0	\$0
Subtotal - Available for Capital	\$1,061,854	\$1,736,513	\$1,222,267	\$713,252	\$640,569	\$231,001	\$2,159,237	\$218,730	\$239,859	\$261,621	\$284,036
Capital Outlay											
Lab	\$16,952	\$19,088	\$0			\$14,000					
Utility Distribution/Admin.	\$17,225	\$17,500	\$30,131	\$16,198	\$206,545	\$84,500					
Plant	\$160,301	\$1,060,241	\$223,057	\$213,874	\$291,441	\$405,942					
Capital Facilities/Infrastructure	\$5,000	\$226,712	\$37,385	\$166,058	\$796,408	\$756,508					
From CAP Year Report(s) for 2018 - 2022							\$2,449,750	\$515,000	\$346,000	\$576,500	\$228,200
Total Capital Outlay	\$199,478	\$1,323,541	\$290,573	\$396,130	\$1,294,394	\$1,260,950	\$2,449,750	\$515,000	\$346,000	\$576,500	\$228,200
Ending Cash Balance	\$3,289,905	\$2,522,393	\$3,185,882	\$3,503,004	\$2,849,179	\$1,819,230	\$1,528,717	\$1,232,448	\$1,126,306	\$811,427	\$867,263
Encumbrances	\$1,180,484	\$268,205	\$705,201	\$596,439	\$909,196						
Ending Unencumbered Balance	\$2,109,421	\$2,254,188	\$2,480,681	\$2,906,565	\$1,939,983	\$1,819,230	\$1,528,717	\$1,232,448	\$1,126,306	\$811,427	\$867,263
Fund Balance Policy Ratio (min. 25%)	65.42%	67.87%	73.11%	81.41%	53.26%	48.38%	38.68%	30.70%	27.35%	19.21%	20.01%

ATTACHMENT #1

City of Kent, Ohio 2018 Capital Plan - Analysis of Storm Water Fund											
2018 - 2023 BUDGET / 2018 is current year's budget as of 9/19/18, 2019 is TAX Budget - As Adjusted											
2019 - 2023 Assume Annual Revenue's remain same, Operating Expenses +3% salaries, 2.5% other compounded annually											
Current Debt Service is Known, Capital Outlay is from 2018 Capital Plan Update dtd 10/30/18											
Storm Water Drainage - F#208	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget
Description	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Beginning Balance	\$2,521,177	\$2,548,853	\$274,657	\$663,052	\$1,054,363	\$1,112,390	\$776,088	\$549,760	\$830,249	\$1,092,473	\$1,444,932
Operating Revenues											
Storm Water Charges	\$552,670	\$553,936	\$565,904	\$887,084	\$989,962	\$989,962	\$989,962	\$989,962	\$989,962	\$989,962	\$989,962
Special Assessments	\$20,963	\$20,894	\$11,392	\$31,292	\$63,147	\$28,000	\$28,000	\$28,000	\$28,000	\$28,000	\$28,000
Storm Sewer Tap in fees	\$1,200	\$1,375	\$3,350	\$850	\$1,450	\$1,275	\$500	\$500	\$500	\$500	\$500
Interest Income	\$188	\$10	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
All Other Misc. Revenue	\$15,158	\$1,994	\$61,000	\$0	\$275	\$0	\$0	\$0	\$0	\$0	\$0
Transfer In From Income Tax - F#116	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$590,179	\$578,209	\$641,646	\$919,226	\$1,054,834	\$1,019,237	\$1,018,462	\$1,018,462	\$1,018,462	\$1,018,462	\$1,018,462
Operating Expenses											
Salaries & Fringes	\$423,243	\$431,178	\$450,211	\$472,333	\$484,914	\$500,916	\$515,944	\$531,422	\$547,365	\$563,786	\$580,699
Other Operating	\$29,124	\$33,239	\$66,731	\$40,754	\$30,581	\$31,346	\$32,129	\$32,932	\$33,756	\$34,600	\$35,465
Refunds	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Repay Advance to F#116 - Income Tax	\$110,000	\$110,000	\$110,000	\$0	\$110,000	\$110,000	\$110,000	\$16,000	\$0	\$0	\$0
Total Operating Expenses	\$562,367	\$574,417	\$626,942	\$513,087	\$625,495	\$642,262	\$658,073	\$580,354	\$581,120	\$598,385	\$616,164
Operating Revenue less Expense	\$27,812	\$3,792	\$14,704	\$406,139	\$429,339	\$376,975	\$360,389	\$438,108	\$437,342	\$420,077	\$402,298
Debt Service (OWDA Loans)											
Repay Issue II Loan(s) - Principal Only - 0% Interest	\$4,967	\$4,967	\$4,967	\$4,968	\$4,967	\$4,968	\$4,968	\$4,968	\$4,968	\$4,968	\$4,968
Repay Issue II Loan - Area Q Phase V	\$0	\$0	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
OPWC - Valleyview/Morris	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,650	\$2,650	\$2,650	\$2,650
Total Debt Service	\$4,967	\$4,967	\$4,967	\$9,968	\$9,967	\$9,968	\$9,968	\$12,618	\$12,618	\$12,618	\$12,618
NET OPERATING - AFTER DEBT SERVICE	\$22,845	(\$1,175)	\$9,737	\$396,171	\$419,372	\$367,007	\$350,421	\$425,490	\$424,724	\$407,459	\$389,680
Other Funding Sources (Non-operating)											
Issue II Grant(s)	\$38,790	\$182,014	\$406,287	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Issue II Loan(s)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal Aid	\$0	\$0	\$16,448	\$14,100	\$146,762	\$0	\$0	\$0	\$0	\$0	\$0
OPWC/Other State Local Aid	\$0	\$0	\$0	\$1,448	\$0	\$206,700	\$568,500	\$0	\$0	\$0	\$0
Recovery of Prior Year Encumbrances	\$280,894	\$52,030	\$2,083,581	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
From CAP Year Report(s) for 2018 - 2022	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Other Funding Sources	\$319,684	\$234,044	\$2,506,316	\$15,548	\$146,762	\$206,700	\$568,500	\$0	\$0	\$0	\$0
Subtotal - Available for Capital	\$342,529	\$232,869	\$2,516,053	\$411,719	\$566,134	\$573,707	\$918,921	\$425,490	\$424,724	\$407,459	\$389,680
Capital Outlay											
Service	\$5,000	\$2,600	\$16,246	\$7,090	\$154,553	\$114,000	\$0	\$0	\$0	\$0	\$0
Capital Facilities	\$257,824	\$420,884	\$1,860,777	\$273,322	\$189,955	\$966,485	\$0	\$0	\$0	\$0	\$0
From CAP Year Report(s) for 2019 - 2023	\$0	\$0	\$0	\$0	\$0	\$0	\$1,145,250	\$145,000	\$162,500	\$55,000	\$62,100
Total Capital Outlay	\$262,824	\$423,484	\$1,860,777	\$280,412	\$344,508	\$1,080,485	\$1,145,250	\$145,000	\$162,500	\$55,000	\$62,100
Ending Cash Balance	\$2,600,882	\$2,358,238	\$929,933	\$1,061,240	\$1,282,866	\$776,088	\$549,760	\$830,249	\$1,092,473	\$1,444,932	\$1,772,512
Encumbrances	\$52,029	\$2,083,581	\$266,881	\$6,877	\$170,476						
Ending Unencumbered Balance	\$2,548,853	\$274,657	\$663,052	\$1,054,363	\$1,112,390	\$776,088	\$549,760	\$830,249	\$1,092,473	\$1,444,932	\$1,772,512
Personnel & Fringe Expenses negated		\$431,178	\$450,211	\$472,333	\$484,914	\$500,916	\$515,944	\$531,422	\$547,365	\$563,786	\$580,699
Ending Unencumbered Balance - Adjusted if Personnel & Fringe Expenses		\$705,835	\$1,113,263	\$1,526,696	\$1,597,304	\$1,277,004	\$1,065,703	\$1,361,671	\$1,639,837	\$2,008,717	\$2,353,211
Fund Balance Policy Ratio (min. 25%)	449.27%	47.41%	104.93%	201.58%	175.05%	118.99%	82.29%	140.01%	184.00%	236.49%	281.90%

ATTACHMENT #1

CITY OF KENT, OHIO 2018 CAPITAL PLAN

Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual (Non-GAAP Budgetary Basis)
General Fund, Street Construction, Maintenance and Repair Fund, Income Tax Fund, Income Tax Safety Fund, Fire and E.M.S. Fund and Capital Projects Fund
Actual for Fiscal Years 2013 through 2017 and Budgeted for Fiscal Years 2018 through 2023

Major Governmental Funds

Descriptor	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Budget 2019	Budget 2020	Budget 2021	Budget 2022	Budget 2023
Beginning Combined Funds Balance	8,294,697	10,236,205	11,027,636	11,473,366	12,275,824	13,489,396	10,091,728	7,179,343	(837,749)	(4,684,239)	(7,770,243)
Operating Revenues											
Property and other taxes	1,797,028	1,967,170	2,011,593	2,198,302	2,074,420	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
* Income Taxes	12,364,063	14,732,950	16,406,396	15,898,251	16,523,087	16,128,000	16,400,000	16,700,000	17,000,000	17,200,000	17,200,000
JEDD Taxes	619,681	559,744	512,375	549,301	631,805	550,000	550,000	550,000	550,000	550,000	550,000
Fees, licenses and permits	191,853	151,876	267,194	146,020	176,029	150,000	150,000	150,000	150,000	150,000	150,000
Intergovernmental	1,714,896	1,692,579	1,696,593	1,816,956	1,696,929	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000
Estate Taxes	172,165	1,020	104,600	-	72,962	-	-	-	-	-	-
Grants (Non-capital)	31,969	66,563	109,525	87,838	367,919	75,000	75,000	75,000	75,000	75,000	75,000
Charges for services	1,699,269	1,367,068	1,533,692	1,652,764	1,780,311	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000
Fines and forfeits	205,343	195,893	261,055	279,696	323,441	250,000	250,000	250,000	250,000	250,000	250,000
Special assessments	130,704	115,235	83,114	80,492	165,222	80,000	80,000	80,000	80,000	80,000	80,000
Proceeds from sale of assets	15,396	23,104	2,406,860	15,087	437,704	4,000	4,000	4,000	4,000	4,000	4,000
Interest	127,397	188,207	307,867	367,729	452,212	400,000	400,000	400,000	400,000	400,000	400,000
Managed Reserve Contribution (from interest)	(25,540)	(25,540)	(25,540)	(25,540)	(25,540)	(25,540)	(25,540)	(25,540)	(25,540)	(25,540)	(25,540)
Miscellaneous	464,038	280,355	432,318	248,686	706,636	100,000	100,000	100,000	100,000	100,000	100,000
Advance/Transfer to other funds (net)	(176,947)	(1,514,948)	(1,459,371)	(2,172,352)	(1,752,562)	(1,623,837)	(1,719,979)	(1,907,281)	(1,923,281)	(1,923,281)	(1,923,281)
Total Revenues	19,331,315	19,801,276	24,648,271	21,143,230	23,630,575	21,187,623	21,363,481	21,476,179	21,760,179	21,960,179	21,960,179
Operating Expenses											
Security of persons and property	10,143,720	10,307,463	10,792,723	10,703,603	11,241,683	11,578,933	11,926,301	12,284,091	12,652,613	13,032,192	13,423,157
Public health and welfare	482,056	325,515	399,240	470,150	491,010	505,740	520,913	536,540	552,636	569,215	586,292
Community development	1,564,462	1,389,790	1,307,711	1,632,815	2,237,958	2,305,097	2,374,250	2,445,477	2,518,841	2,594,407	2,672,239
Transportation	1,542,365	2,087,405	1,709,003	2,422,660	2,286,158	2,354,743	2,425,385	2,498,147	2,573,091	2,650,284	2,729,792
General government	2,918,970	3,166,729	3,520,138	3,266,439	3,231,083	3,328,015	3,427,856	3,530,692	3,636,612	3,745,711	3,858,082
Total Expenses	16,651,573	17,276,902	17,728,815	18,495,667	19,487,892	20,072,529	20,674,705	21,294,946	21,933,794	22,591,808	23,269,562
Operating Revenues less Expenses	2,679,742	2,524,374	6,919,456	2,647,563	4,142,683	1,115,094	688,776	181,233	(173,615)	(631,629)	(1,309,383)
*Adjustment for Charter Required Capital	(2,998,725)	(3,173,117)	(3,527,560)	(3,430,965)	(3,565,396)	(3,350,000)	(3,250,000)	(3,300,000)	(3,350,000)	(3,400,000)	(3,450,000)
Other Funding Sources/Uses											
Proceeds from sale of notes/bonds	1,957,481	1,728,434	1,272,914	1,016,989	766,384	510,000	255,000	-	-	-	-
Debt service and issuance costs	(2,248,183)	(1,971,626)	(1,698,710)	(1,305,112)	(1,048,860)	(1,051,532)	(568,762)	(293,925)	(26,975)	(26,975)	(26,975)
OPWC Debt Svc-S.Chestnut/Middlebury	-	-	-	-	-	-	-	-	-	-	-
Capital grants	2,972,613	926,221	446,177	4,150,216	5,459,806	7,971,517	1,163,750	2,689,500	238,500	1,350,000	-
Net - Other Funding Sources/Uses	2,681,911	683,029	20,381	3,862,093	5,177,330	7,429,985	849,988	2,395,575	211,525	1,323,025	(26,975)
Available for Capital Outlay	5,361,653	3,207,403	6,939,837	6,509,656	9,320,013	8,545,079	1,538,764	2,576,808	37,910	691,396	(1,336,358)
Capital Outlay	4,918,140	2,663,258	2,767,272	5,707,198	8,426,493	11,942,747	4,451,150	10,593,900	3,884,400	3,777,400	3,149,200
Revenues/Sources minus Expenditures/Uses	443,513	544,145	4,172,565	802,458	893,520	(3,397,668)	(2,912,386)	(8,017,092)	(3,846,490)	(3,086,004)	(4,485,558)
Recovery of prior year encumbrances	1,497,995	247,286	(1,336,835)	-	320,052	-	-	-	-	-	-
Reserve for Sale of City Offices	-	-	(2,390,000)	-	-	-	-	-	-	-	-
Combined Funds Balance - January 1	8,294,697	10,236,205	11,027,636	11,473,366	12,275,824	13,489,396	10,091,728	7,179,343	(837,749)	(4,684,239)	(7,770,243)
Combined Funds Balance - December 31	10,236,205	11,027,636	11,473,366	12,275,824	13,489,396	10,091,728	7,179,343	(837,749)	(4,684,239)	(7,770,243)	(12,255,801)
Change in Combined Funds Balance	1,941,508	791,431	445,730	802,458	1,213,572	(3,397,668)	(2,912,386)	(8,017,092)	(3,846,490)	(3,086,004)	(4,485,558)
Managed Reserve Balance	2,276,808	2,302,348	2,327,888	2,353,428	2,378,968	2,404,508	2,430,048	2,455,588	2,481,128	2,506,668	2,532,208
Fund Balance Policy Ratio (min. 17%)	49.33%	48.16%	49.56%	48.03%	46.69%	29.45%	27.00%	-9.41%	-32.07%	-43.37%	-63.92%

Utility Rate Stabilization Plans: 2019 Plans Update

Council approved the multi-year rate stabilization plans for the water and sewer funds in 2011. The approved rate plans included 4 years of 9% rate increases to “catch-up” with deferred maintenance and capital costs, followed by 3% rate increases in the out years of the plan to keep pace with inflation.

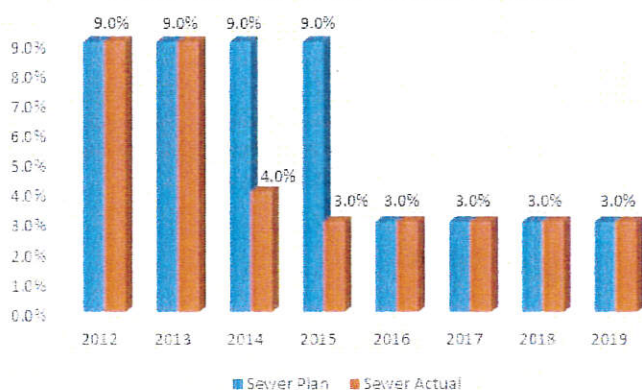
From the outset, the staff committed to pursuing grants, cost savings opportunities, and to make plan modifications in order to provide rate relief whenever possible while still honoring the intent of the plans to ensure the necessary re-investment in the City’s water and sewer infrastructure.

In the first 2 years of rate “catch up” the rates approved by Council matched the rate plans. However, in the subsequent following 2 years, the rates were less than half of what was originally projected in the plans. As a result, the staff is proposing to begin to make up a portion of the lost rates in 2017 and 2018 for the water fund only; the sewer fund is projected to be sustainable at the planned rate of 3%.

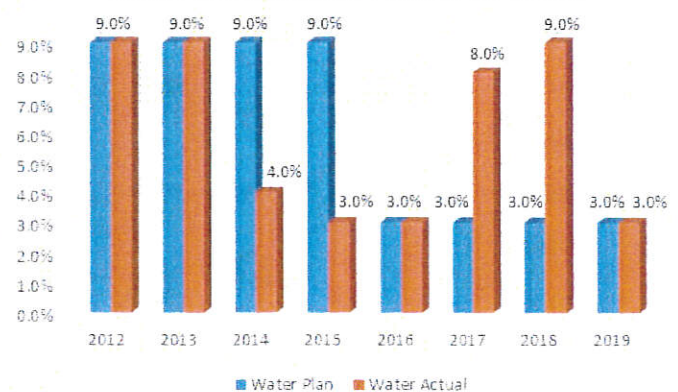
Rate Plan vs. Actual Rates Comparison Chart

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Sewer Plan	9.0%	9.0%	9.0%	9.0%	3.0%	3.0%	3.0%	3.0%
<u>Sewer Actual</u>	<u>9.0%</u>	<u>9.0%</u>	<u>4.0%</u>	<u>3.0%</u>	<u>3.0%</u>	<u>3.0%</u>	<u>3.0%</u>	<u>3.0%</u>
Difference	0.0%	0.0%	5.0%	6.0%	0.0%	0.0%	0.0%	0.0%
Water Plan	9.0%	9.0%	9.0%	9.0%	3.0%	3.0%	3.0%	3.0%
<u>Water Actual</u>	<u>9.0%</u>	<u>9.0%</u>	<u>4.0%</u>	<u>3.0%</u>	<u>3.0%</u>	<u>8.0%</u>	<u>9.0%</u>	<u>3.0%</u>
Difference	0.0%	0.0%	5.0%	6.0%	0.0%	-5.0%	-6.0%	0.0%

Sewer Rate Increases, Planned vs. Actual



Water Rate Increases, Planned vs. Actual



ATTACHMENT #1

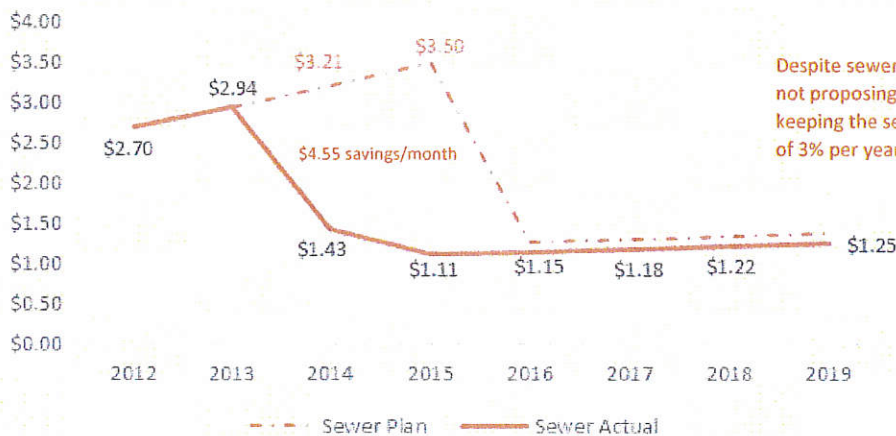
Average Customer Monthly Water and Sewer Bills

(based on a calculated average of a \$20 water bill and \$30 sewer bill/month)

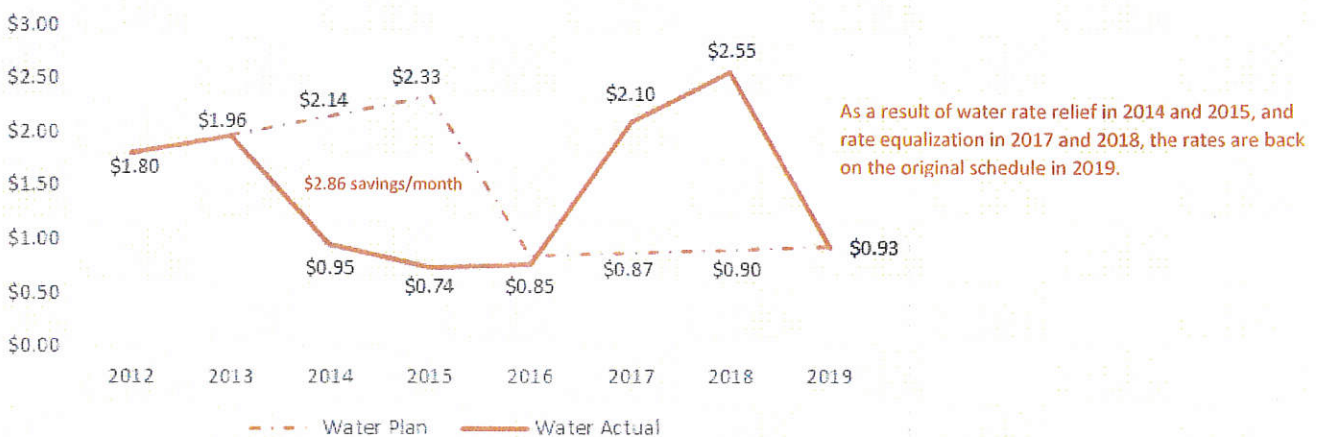
Average Customer \$ Impact/Month	2012	2013	2014	2015	2016	2017	2018	2019	Total
Sewer Plan	\$2.70	\$ 2.94	\$ 3.21	\$ 3.50	\$ 1.27	\$ 1.31	\$ 1.35	\$ 1.39	\$16.27
Sewer Actual	\$2.70	\$ 2.94	\$ 1.43	\$ 1.11	\$ 1.15	\$ 1.18	\$ 1.22	\$ 1.25	\$11.72
Difference	\$0.00	\$0.00	\$1.78	\$2.38	\$0.13	\$0.13	\$0.13	\$0.13	\$4.55
Water Plan	\$1.80	\$ 1.96	\$ 2.14	\$ 2.33	\$ 0.85	\$ 0.87	\$ 0.90	\$ 0.93	\$11.78
Water Actual	\$1.80	\$ 1.96	\$ 0.95	\$ 0.74	\$ 0.76	\$ 2.10	\$ 2.55	\$ 0.93	\$11.79
Difference	\$0.00	\$0.00	\$1.19	\$1.59	\$0.08	-\$1.23	-\$1.65	\$0.00	-\$0.01

Customer Rate Relief Period
Customer Rate Equalization

Average Customer \$ Impacts
Sewer Rate Plan vs. Actual (month)



Average Customer \$ Impacts
Water Rate Plan vs. Actual (month)



Even with the rate recovery increases proposed for the water fund of 8% in 2017 and 9% in 2018, the City's utility customers will be paying an average of \$4.50 less per month, or around \$54 less per year, than what they would have been paying based on the original 2011 rate plan.

Utility Rate Stabilization Plans: 2019 Plans Update

October 16, 2018

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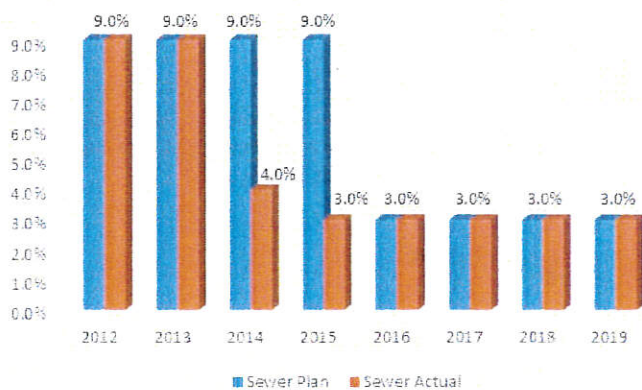
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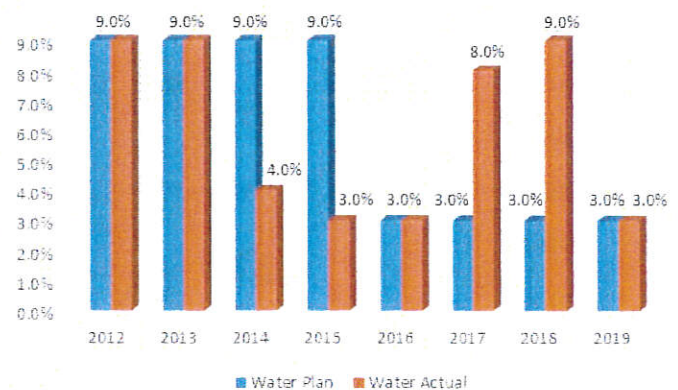
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Water Rate Increases, Planned vs. Actual



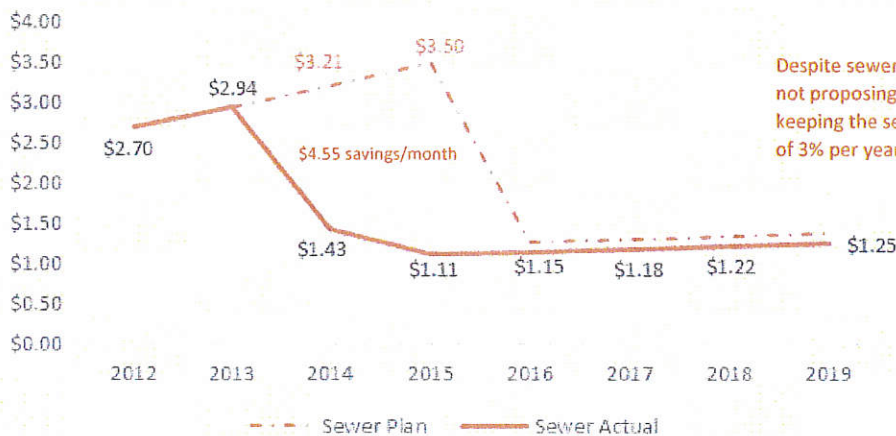
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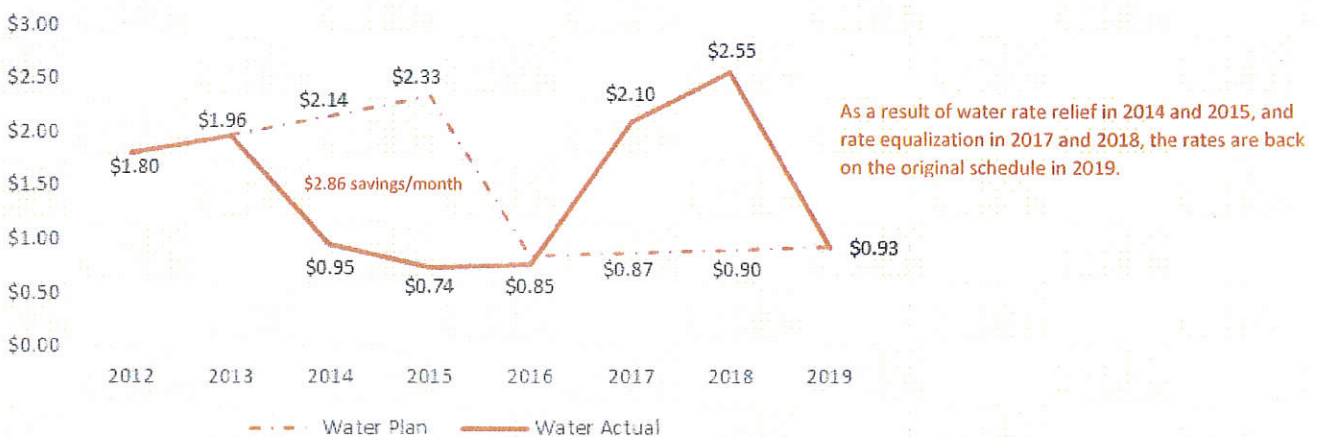
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