THE CITY OF KENT, OHIO
COMMUNITY DEVELOPMENT COMMITTEE
WEDNESDAY, FEBRUARY 7, 2018

Chair John Kuhar called the meeting of the Community Development Committee of the Kent City Council to order at 7:52 p.m.

PRESENT:	Mr. Jack Amrhein, Mr. Michael DeLeone, Mr. Kuhar, Ms. Gwen Rosenberg, Ms. Heidi Shaffer, Mr. Roger Sidoti, and Ms. Tracy Wallach.
ALSO PRESENT:	Mr. Jerry T. Fiala, Mayor and President of Council; Mr. Dave Ruller, City Manager; Mr. Eric Fink, Assistant Law Director; Ms. Bridget Susel, Community Development Director; Mr. Jim Bowling, City Engineer; Mr. Tom Wilke, Economic Development Director; Ms. Melanie Baker, Public Service Director; Police Chief Michelle Lee; and Tara Grimm, CMC, Clerk of Council.
ABSENT:	Mr. Garret Ferrara (arrived 8:01 p.m.) and Mr. Robin Turner.

There were 2 items on the Agenda.

1. Proposed Changes to Parking Permits in the Northern Portion of Downtown

Mr. Ruller referred to Mr. Wilke who's Memo to the City Manager dated January 30, 2018 and incorporated in the City Manager's Communication explained how in 2007, Kent City Council approved several amendments to Chapter 353 "Parking Time Restrictions" that authorized the establishment of a fee-based parking permit system for use in designated on-street and municipal lot parking spots in order to create some long term parking options in the north portion of downtown. The system identified three different classes of permits and pricing varied based on the permit type. The permitting system was developed in response to requests from downtown businesses for the City to provide long term public parking that could meet the needs of full-time employees. The system was effective, but since that time, the downtown has significantly changed as a result of the redevelopment project and now both fee-based and free long term parking options are available throughout all of the Central Business District. This Ordinance is now 10 years old.

Mr. Wilke agreed with Mr. Sidoti's comments earlier regarding data driven processes. On November 17, 2017, staff met with the Parking Action Committee (PAC) to discuss the current parking permit system and to have the Committee consider changes to certain aspects of the program that will result in greater consistency of parking options and better enforcement, particularly in the north downtown area, which is bounded by E. Main St. to the south, N. Water St, to the west, Fairchild Ave. to the north and N. Depeyster to the east. There are 133 spaces; 79 are ten (10) hour permits. There is confusing signage. 75 permits are sold for this area per month, but only 40 permits or 61% are in use.

After reviewing permit purchasing and usage data as it relates to the overall parking utilization in the larger area, the Committee unanimously voted to recommend to Kent City Council the elimination of the permitting system, with the exception of the eight parking permits issued for overnight parking at the west end of Portage St. The Committee also recommended:

- Public parking available in the Columbus Street lot be designated for ten (10) hour parking;
- Non-metered on-street parking available on North Water and Columbus Streets be designated as free two (2) hour parking;
- Eastern portion of Portage Street be designated for ten (10) hour parking.

This simplifies signage and enforcement.

Mr. Kuhar asked if the 8 spaces are excluded on Portage St.

Mr. Wilke responded yes.

Ms. Shaffer was concerned if there will be enough spots for customers to park.

Mr. Wilke responded yes.

Ms. Wallach asked if chalking tires will be used to enforce the parking.

Mr. Wilke responded yes.

MOTION TO AUTHORIZE STAFF TO IDENTIFY NECESSARY CODE AMENDMENTS TO OPERATIONALIZE THE PARKING RECOMMENDATIONS AS SUBMITTED AND DECLARING AN EMERGENCY made by Mr. Shaffer seconded by Mr. Amrhein, and CARRIED by a voice vote of 8-0.

2. Receive an Update on Phase 1 of the City Zoning Code Project.
Mr. Ruller explained this update is for informational purposes only to bring Council up to speed, then he referred to Ms. Susel. Ms. Susel provided a detailed Memo to the City Manager dated January 30, 2018 and incorporated in the City Manager's Communication. She stated there has been significant change in the last 6-7 years which have posed some challenges and we have been able to handle those with stop-gap amendments. Before the Comprehensive Plan phase, we need to make text amendments to eliminate inconsistent and redundant language in the Code. We expanded the scope of the review committee and are looking to select a firm that has done extensive zoning code amendments. As outlined in Ms. Susel's memo:

Request for Qualifications (RFQ) to identify a qualified consultant to conduct an update to the City's zoning ordinance. The selected consultant will identify and address inconsistent and redundant language, make recommendations that will align the Code with current legal case law, and incorporate updated terminology and planning concepts. Some of the components that will be evaluated as part of this first phase include:

- *Permitted and conditionally permitted uses;*
- *Lot and setback requirements;*
- *Off-Street parking and loading requirements;*
- *Landscaping buffering and screening;*
- *Recommendations for changes to formatting, inclusion of matrices, tables, etc.*

The Community Development Department's four (4) zoning and planning staff will be evaluating the proposals and the three (3) Council-At-Large Representatives and the Chairpersons for the Planning Commission and the Board of Zoning Appeals also have been invited to participate in the review process. A copy of the reviewer scoring sheet has been attached for reference purposes.

The City received nine (9) proposals and all were checked to verify the required materials and information were included with each submission. Packets of the proposals and the reviewer scoring sheets were sent out at the end of January and the reviewer scoring sheets are due back on February 12, 2018. The 3-4 consulting firms that receive the highest aggregate scores will be scheduled for in-person interviews with the final selection of the consulting firm anticipated to be done by early March.

Ms. Wallach asked if we are picking an organization.

Ms. Susel stated yes and there will be meetings with Planning Commission and Board of Zoning Appeals, Public Hearings at the Planning Commission level, Council's input and Public Hearings at the Council level.

Mr. Ruller added how even before there can be an update to the Bicentennial Plan, we need firm footing and framework with our Code.

Ms. Susel explained how Mr. Fink consistently reminds the Board of Zoning Appeals that our variances are not aligned with current case law. This needs to be addressed legally and for connectivity. The 1971 Zoning Code received substantial amendments in 2011 by Gene. It is like threads connecting, and when pulled, we find problems and conflicts within our code. We need to minimize the conflicts.

Ms. Wallach commented so there is no public input now, in Phase 1. She has residents interested in Planning Commissions Work Sessions and would like her to advise Council of those sessions.

Ms. Susel agreed then stated public input will be a significant part of this entire process. She anticipates this to be a long process – 9 to 12 months. There are 30 day hearing notice requirements which also extend the time frame.

Ms. Wallach asked when the 1st meeting is.

Ms. Susel explained how the deadline for the RFQ packets are not due back until February 12th. She anticipates an agreement with a firm by late February, early March, discussions in April and Planning Commission meetings in May.

Mr. Sidoti wanted to clarify that we are changing language, not zoning codes.

Ms. Shaffer asked if this includes conditional uses.

Ms. Susel said a firm needs to look at what we have – we need their input; nothing is perfect in zoning. It then needs to be talked through and provide the best review of everything.

Ms. Ruller re-clarified this is not "content-free" but changing content that impacts what we have today matching current law.

Ms. Susel informed Council we have 60 conditions and need to look for redundancies, conflicts and inconsistencies.

Ms. Shaffer was concerned about setbacks.

Ms. Susel stated setbacks will be looked at, as no one-size fits all for an older community. It could mean a variance v. a setback. The goal is not to throw the baby out with the bath water. We need current legal language and parameters.

There were no further comments of questions from Council.

Hearing no further business before this Committee, Chair Kuhar adjourned the meeting at 8:15 p.m.

Tara Grimm

Tara Grimm, CMC
Clerk of Council

ACTION RECOMMENDED:

1) **AUTHORIZE STAFF TO IDENTIFY NECESSARY CODE AMENDMENTS TO OPERATIONALIZE THE PARKING RECOMMENDATIONS AS SUBMITTED AND DECLARING AN EMERGENCY.**

THE CITY OF KENT, OHIO
COMMITTEE OF THE WHOLE
WEDNESDAY, FEBRUARY 7, 2018

Mayor Fiala called the Committee of the Whole meeting of Kent City Council to order at 7:02 p.m.

PRESENT: Mr. Jack Amrhein, Mr. Michael DeLeone, Mr. Kuhar, Ms. Gwen Rosenberg, Ms. Heidi Shaffer, Mr. Roger Sidoti, and Ms. Tracy Wallach.

ALSO PRESENT: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. Dave Ruller, City Manager; Mr. Eric Fink, Assistant Law Director; Ms. Bridget Susel, Community Development Director; Mr. Jim Bowling, City Engineer; Mr. Tom Wilke, Economic Development Director; Ms. Melanie Baker, Public Service Director; Police Chief Michelle Lee; and Tara Grimm, CMC, Clerk of Council.

ABSENT: Mr. Garret Ferrara and Mr. Robin Turner

There were 5 items on the Agenda.

1. Consolidate and Update the Pending List
Mayor Fiala asked Mr. Ruller what items can come off the Administration Column of Council's Pending List. Mr. Ruller provided an overview and his recommendation for each item in his City Manager's Communication to Council dated January 31, 2018. His recommendations were to remove Item Nos. 3, 5, 6, 7, 10, 11, 13, 15, 16, 17, 18, & 22:

ADMINISTRATION
(City Manager)

1) Study of pedestrians and vehicles, with consideration for four-way stop signs or a method for making pedestrians cross safer in the downtown area *(4/14 & 2/16);* Crosswalk/curb @ N. Water Street/Portage St. *(4/15 & 2/16)* *(Combined 2/17)*
2) Sustainability Commission to come up with at least ten actions that can be adopted to fend off global warming, posting the same with the media *(7/14 & 2/16)*; Further discussions on sustainability *(7/16). (Combined 2/17)*
3) Language making snow plow companies response to keep fire hydrants clear *(3/15 & 2/16)*
4) Placement of City checkbook online *(3/15 & 2/16)*
5) Review of downtown zoning (parking) *(6/15)*
6) Sidewalk snow removal *(9/15 & 2/16)*
7) Time line, real estate report, and size needs for new city hall *(10/15)*
8) To review the cost to fix the known sidewalk problems and to come up with a more comprehensive plan *(11/15)*
9) Possible sponsorship of Syrian family *(12/15);* Kent as a Compassionate City *(7/16)* *(Combined 2/17)*
10) Waiver of parking meter fees for handicapped referred to PAC *(5/16)*
11) Anti-discrimination of housing for transgender and sexual preference *(5/14 & 6/16) (Place holder 2/17)*
12) Pedestrians crossing SR 261 *(7/16)*
13) Provide direction to Council on how it can convey its goals and message to boards and commissions and ensure a unified approach for action *(8/16) (Place holder 2/17)*
14) Zoning Adjustment *(9/16)*
15) Wells Sherman House Loan Review *(2/17) TW*
16) Gender Identity laws discussion *(3/17) HS*
17) LGBTQ discrimination and public accommodations *(4/17) HS*
18) Bike Path Signage by canoe livery *(5/17) MD*

Ms. Wallach stated the County situation is completely different than the City's and it is not necessary. She will vote against the Motion.

Ms. Sidoti reminded Council that sometimes applicants are scrutinized by submitting fingerprints and other personal information and think nothing of it because they are used to it; and there is a reason for it, especially if working with children. He is sensitive to both arguments.

Mr. DeLeone agrees with Mr. Sidoti and stated for Council to "Keep it simple."

MOTION CARRIED by a voice vote of 6-1 with Ms. Wallach voting "No".

3. <u>Update to the Standing Rules of Council to reflect Boards & Commissions Changes</u>
Clerk Grimm requested Council's approval of her recommendation to add language to Council's Standing Rules Section XII – Boards and Commissions. Supporting documentation provided by Mr. Murdock's Memo regarding use of Executive Sessions. The addition to the Section shall read:

> <u>*Council may intermittently use Executive Session to discuss personal details of interviewed candidates under Ohio Revised Code Section 121.22, Section (G)(1). A volunteer for a City Board or Commission is a public official under Ohio Revised Code Section 733.68 and 2921.01(A).*</u>

MOTION TO APPROVE THE STANDING RULES OF COUNCIL AS SUBMITTED BY THE CLERK made by Mr. Kuhar, seconded by Mr. Sidoti. The motion CARRIED by a voice vote of 7-0.

4. <u>Consider Update to Clerk of Council's Job Description regarding Registered Parliamentarian requirements.</u>
Clerk Grimm referred to her Memo to Council dated January 31, 2018 and incorporated in the City Manager's Communication changing the section of the Clerk's job description for the requirement of Registered Parliamentarian Status as follows:

> ***REQUIRED KNOWLEDGE, SKILLS AND ABILITIES***
>
> 4. *Must become a Certified Municipal Clerk within four (4) years of starting date <u>through the International Institute of Municipal Clerks (IIMC), and maintain a membership and active involvement in both</u> the Ohio Municipal Clerk's Association (OMCA) and the International Institute of Municipal Clerks (IIMC).*
>
> 5. *~~Must achieve Registered Parliamentarian status within three (3) years of employment.~~ <u>Must become a member and pass the initial membership test of the National Association of Registered Parliamentarians (NAP) within three (3) years of employment. The six (6) year commitment to obtain and maintain RP status is not required, however can be achieved at the Clerk's personal expense.</u>*

MOTION TO APPROVE THE CLERK OF COUNCIL'S JOB DESCRIPTION AS SUBMITTED BY THE CLERK made by Mr. Sidoti, seconded by Mr. Kuhar. The motion CARRIED by a voice vote of 7-0.

5. Proposed Change to Kent Codified Ordinances Section 107.02 "Public Meeting" Postings
Clerk Grimm referred to her Memo to Council and the City Manager dated January 31, 2018 and incorporated into the City Manager's Communication requesting we reflect current practices for the City's posting of Public Meetings and keep up with changes in technology. This matter was reviewed by Assistant Law Director Fink and proofread by Interim Law Director Murdock. She proposes an Amendment to Kent Codified Ordinances §107.02(f) "Definitions" to read as follows:

> ***Amend Section 107.02 as follows:***
>
> *(f) "Post" means to post in an area accessible to the public during the usual business hours at the office of the Clerk and ~~at~~ the following locations: Official notification will be made on the City of Kent's website. Courtesy public postings will be made on the bulletin board~~s~~ located in the first floor lobby of 930 Overholt Street or such other City owned building with public access as City Council may designate. ~~The notice will also be placed upon the City's website.~~ In addition, the notice shall be sent electronically to anyone requesting it, including but not limited to, news media outlets, newspapers, Kent State Library, ~~and the~~ Kent Free Library, and the City's social media accounts. ~~A notice identifying the locations at which notice will be posted in compliance with this section will be published by the Clerk within ten calendar days after the effective date of this section. (Ord. 2016-18. Passed 3-16-16.)~~*

Ms. Wallach asked for clarification that we are not changing the way we post now, but adding to our methods of posting.

Clerk Grimm and Mr. Fink agreed. Mr. Fink stated the City's Website will be the *Official* location of the Agenda and the Clerk's office is required to post a paper copy, which just happens to be in the Fire Station currently. All other paper copies of postings will be "courtesy" postings for the public.

Clerk Grimm also stated that should there be last minute amendments to the Agenda that do not allow time for publication to the public or news media, that information can instantly be updated and easily found on the website.

Ms. Wallach questioned of we can include disclosure language on the Agendas to state updates can be found on the website.

Clerk Grimm stated "yes", it is not an issue to add the language to the bottom of Agendas near the posting date and her signature.

MOTION TO APPROVE THE UPDATE TO "PUBLIC MEETINGS" POSTINGS IN CODIFIED ORDINANCES SECTION 107.02 AS SUBMITTED BY THE CLERK WITH THE ADDITION OF "UPDATES OR AMENDMENTS TO THE AGENDA FOUND ON THE WEBSITE" DISCLOSURE BE PLACED ON THE BOTTOM OF ALL AGENDAS made by Mr. Kuhar, seconded by Mr. Amrhein. The motion CARRIED by a voice vote of 7-0.

Hearing no further business before this Committee, Mayor Fiala adjourned the meeting at 7:52 p.m.

Tara Grimm

Tara Grimm, CMC
Clerk of Council

ACTION RECOMMENDED:

1) **APPROVE REMOVAL OF ITEM Nos. S 3, 5, 6, 7, 10, 11, 13, 15, 16, 17, 18, AND 22 FROM COUNCIL'S PENDING LIST**
2) **APPROVE REMOVAL OF ITEM Nos. 1 & 2 ON THE FINANCE COMMITTEE'S PENDING LIST**
3) **APPROVE REMOVAL OF ITEM No. 1 ON THE HEALTH AND SAFETY COMMITTEE PENDING LIST**
4) **APPROVE REMOVAL OF ITEM No. 1 ON THE LAND USE COMMITTEES PENDING LIST**
5) **AUTHORIZE THE CLERK TO ADD BACKGROUND CHECK DISCLOSURE LANGUAGE TO THE BOARDS AND COMMISSIONS APPLICATION.**
6) **APPROVE THE STANDING RULES OF COUNCIL AS SUBMITTED BY THE CLERK**
7) **APPROVE THE CLERK OF COUNCIL'S JOB DESCRIPTION AS SUBMITTED BY THE CLERK**
8) **APPROVE THE UPDATE TO "PUBLIC MEETINGS" POSTINGS IN CODIFIED ORDINANCES SECTION 107.02 AS SUBMITTED BY THE CLERK AND ADD DISCLOSURE FOR UPDATES AND AMENDMENTS TO THE BOTTOM OF AGENDAS**

THE CITY OF KENT, OHIO
FINANCE COMMITTEE
WEDNESDAY, FEBRUARY 7, 2018

Chair Michael DeLeone called the meeting of the Finance Committee of Kent City Council to order at 8:33 p.m.

PRESENT:	Mr. Jack Amrhein, Mr. Michael DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Gwen Rosenberg, Ms. Heidi Shaffer, Mr. Roger Sidoti, and Ms. Tracy Wallach.
ALSO PRESENT:	Mr. Jerry T. Fiala, Mayor and President of Council; Mr. Dave Ruller, City Manager; Mr. Eric Fink, Assistant Law Director; Ms. Bridget Susel, Community Development Director; Mr. Jim Bowling, City Engineer; Mr. Tom Wilke, Economic Development Director; Ms. Melanie Baker, Public Service Director; Police Chief Michelle Lee; and Tara Grimm, CMC, Clerk of Council.
ABSENT:	Mr. Robin Turner.

There was one (1) item on the Agenda.

1. Consider Proposed 2018 Budget Appropriations Amendment.

Mr. Coffee referred to his 4 page Memo to the City Manager dated January 31, 2018, with attachments, outlining the requested budget appropriations.

Council did not have any questions.

MOTION TO AUTHORIZE THE 2018 PROPOSED APPROPRIATIONS AMENDMENT AS SUBMITTED WITH AN EMERGENCY CLAUSE made by Mr. Kuhar, seconded by Mr. Ferrara, and CARRIED by a voice vote of 8-0.

At 8:34, after hearing no further business before this Committee, Council moved into Executive Session.

MOTION TO MOVE INTO EXECUTIVE SESSION IMMEDIATELY FOLLOWING IN ACCORDANCE WITH ORC §121.22 (G)(3): *"Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action"* made by Mr. Amrhein, seconded by Mr. Kuhar. On Roll call voting "Yes": Mr. Sidoti, Ms. Wallach, Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, and Mr. Shaffer. Motion CARRIED 8-0.

At 9:15 p.m., Council came out of Executive Session and reconvened the meeting in open forum.

No action was taken.

Chair DeLeone adjourned the meeting at 9:15 p.m.

Tara Grimm

Tara Grimm, CMC
Clerk of Council

ACTION RECOMMENDED:

1) **AUTHORIZE THE 2018 PROPOSED APPROPRIATIONS AMENDMENT AS SUBMITTED WITH AN EMERGENCY CLAUSE**

THE CITY OF KENT, OHIO
HEALTH & SAFETY COMMITTEE
WEDNESDAY, FEBRUARY 7, 2018

Chairman Jack Amrhein called the meeting of the Health & Safety Committee of Kent City Council to order at 8:15 p.m.

PRESENT:	Mr. Jack Amrhein, Mr. Michael DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Gwen Rosenberg, Ms. Heidi Shaffer, Mr. Roger Sidoti, and Ms. Tracy Wallach.
ALSO PRESENT:	Mr. Jerry T. Fiala, Mayor and President of Council; Mr. Dave Ruller, City Manager; Mr. Eric Fink, Assistant Law Director; Ms. Bridget Susel, Community Development Director; Mr. Jim Bowling, City Engineer; Mr. Tom Wilke, Economic Development Director; Ms. Melanie Baker, Public Service Director; Police Chief Michelle Lee; and Tara Grimm, CMC, Clerk of Council.
ABSENT:	Mr. Robin Turner.

There was 1 item on the Agenda.

1. Proposed City of Kent/City of Tallmadge Agreement for Joint Use of Police Shooting

Chief Lee stated she met with Tallmadge Police Chief Ron Williams early last year concerning the availability of our shooting range and if Tallmadge Police could use or rent it for their qualification needs. Chief Lee explained she was not comfortable with renting out our range. She also stated how since Chief Williams had no place to call "home" for his range because their plans to build a new range on city property fell through when their parks and recreation department had been given use of adjoining property making the location of the range too dangerous. Tallmadge had then been discussing a joint venture with Mogadore Police to build a dually owned range on Mogadore property but that deal had fallen through. Chief Williams shared with Chief Lee the Mogadore/ Tallmadge Memorandum of Understanding and Chief Lee and Chief Williams' discussion evolved into a similar arrangement. She stated the agreement is for $3,000 per year for 10 years to be paid in one lump sum of $30,000. All of their officers have to follow our rules and we can cancel the agreement at any time. Chief Lee also explained how Mr. Silver had reviewed the MOU prior to his retirement. Her main concern is noise complaints, as there have not been any noise complaints; If we start getting them, we will need to review the contract.

The need for the range are 3 weeks for annual qualifications plus 3 days for 33 officers who need qualifying.

Ms. Kuhar asked what the official start time is for using the range.

Chief Lee stated daytime use only in the winter from 8:00 a.m. to 11:00 p.m. March through October is 24 hours. Night fire only occurs in the summer and the hours can be adjusted.

Ms. Rosenberg asked where the range is located.

Chief Lee stated Hodgeman Lane by the water plant.

Ms. Wallach questioned how often the range is used by us.

Chief Lee stated once per year for qualifications and approximately 3-4 days throughout the year for practice. Also when new officers need qualifying.

Ms. Wallach commented "so, it not constantly in use."

Mr. Kuhar asked is there are any wetland precautions because of the lead.

Chief Lee was unsure of the EPA's standards. The range has been there for 40 years and knows that there are no wells in the area.

Mayor Fiala commented that when he attended the Citizen's Police Academy and they were out at the range, the Officer's performed clean-up of the casings.

Chief Lee commented that we are very fortunate to have our own range.

Mr. Kuhar asked if we sell the brass.

Chief Lee stated we do not sell it, but we do get money back for the brass.

After no further comments from Council, Mr. Amrhein turned to the audience, who also had no comments.

MOTION TO AUTHORIZE THE MOU CONTRACT BETWEEN THE CITY OF KENT AND THE CITY OF TALLMADGE WITH AN EMERGENCY CLAUSE made by Mr. Kuhar seconded by Mr. DeLeone, and CARRIED by a voice vote of 8-0.

Hearing no further business before this Committee, Chairman Amrhein adjourned the meeting at 8:23 p.m.

Tara Grimm

Tara Grimm, CMC
Clerk of Council

ACTION RECOMMENDED:

1) **AUTHORIZE THE MOU CONTRACT BETWEEN THE CITY OF KENT AND THE CITY OF TALLMADGE WITH AN EMERGENCY CLAUSE**

THE CITY OF KENT, OHIO
STREETS, SIDEWALKS, AND UTILITIES COMMITTEE
WEDNESDAY, FEBRUARY 7, 2018

Chair Roger Sidoti called the meeting of the Streets, Sidewalks, and Utilities Committee of Kent City Council to order at 8:23 p.m.

PRESENT:	Mr. Jack Amrhein, Mr. Michael DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Gwen Rosenberg, Ms. Heidi Shaffer, Mr. Roger Sidoti, and Ms. Tracy Wallach.
ALSO PRESENT:	Mr. Jerry T. Fiala, Mayor and President of Council; Mr. Dave Ruller, City Manager; Mr. Eric Fink, Assistant Law Director; Ms. Bridget Susel, Community Development Director; Mr. Jim Bowling, City Engineer; Mr. Tom Wilke, Economic Development Director; Ms. Melanie Baker, Public Service Director; Police Chief Michelle Lee; and Tara Grimm, CMC, Clerk of Council.
ABSENT:	Mr. Robin Turner.

There were 2 items on the Agenda.

1. <u>Request to Tie into the City's Water Line on SR 59 in Franklin Twp. From the New Raising Cane's.</u>
Mr. Ruller commented on how excited the college students are that we are getting a Raising Cane's, however they need water to their outparcels.

Mr. Ferrara asked who pays the fees.

Mr. Bowling stated Raising Cane's will, along with surcharges.

Mayor Fiala asked if there was any chance we can get them to come into the City Limits.

Ms. Bowling stated there has been no discussion.

Mr. DeLeone commented that if they sing into the JEDD, there would not be any fees.

Mr. Bowling stated he was correct. The charges are clearly outlined in our Code Section 913.09.

Ms. Wallach asked is they have any intention of joining the JEDD.

Mr. Bowling stated at this time there is no intention.

Ms. Shaffer commented how she thought if they wanted water outside the limits, they had to join the JEDD.

Mr. DeLeone reminded Ms. Shaffer we changed that and it no longer required.

Mr. Kuhar asked if someone could tell him exactly where the West side of E. Main is.

Mr. Bowling stated it is the North side of E. Main

Mr. Ferrara commented we can't force them to join the JEDD with "extortion".

Mr. Bowling referred to the Code and it is 50% of the water rates and a 15% surcharge.

Mr. Wilke laughingly commented that he "extorted them today". He then explained how he met with them today and discussed the benefits of joining the JEDD. They stated they will relay the information to the owner.

MOTION TO AUTHORIZE THE WATER LINE TIE-IN FOR THE NEW RAISING CANE'S WITH AN EMERGENCY CLAUSE made by Mr. Kuhar, seconded by Mr. DeLeone. Motion CARRIED by a voice vote of 8-0.

2. Main Street Kent's 2018 Events Road Closures.

Mr. Ruller commented on how we definitely need more elbow room for our Main Street Kent Events, especially the newly renamed "Wizardly World" event. He met with the traffic safety group and the need is clear. Some of the best days for downtown businesses are these events, despite the street closures.

As outlined in Mr. Wilke's detailed Memo to the City Manager dated January 30, 2018, he included a copy of the petition signed by the business owners agreeing to all the 2018 event road closures.

Ms. Wallach stated we need better notification of road closures as she had residents complaining.

Mr. Wilke replied yes, we will work with the mechanisms to advertise road closures.

Chief Lee reminded Council that the requirement is only 24 hours for a street closure, but we can bump it up to 48 hours.

Mayor Fiala requested we *never* close half an intersection like they did on Water and Main during "Grill for Good."

Mr. Ruller agreed and needs to be closed off entirely.

Ms. Rosenberg commented that as a downtown business owner, the events are tremendously successful. Participants have asked that the streets be closed because sidewalks are sometimes overflowing.

MOTION TO AUTHORIZE THE 2018 MAIN STREET KENT EVENTS ROAD CLOSURES WITH EARLY ROAD CLOSURE SIGNS, WITH AN EMERGENCY CLAUSE made by Mr. Ferrara, seconded by Ms. Shaffer. Motion CARRIED by a voice vote of 8-0.

Hearing no further business before this Committee, Chair Sidoti adjourned the meeting at 8:33 p.m.

Tara Grimm, CMC
Clerk of Council

ACTION RECOMMENDED:

1) **AUTHORIZE THE WATER LINE TIE-IN FOR THE NEW RAISING CANE'S WITH AN EMERGENCY CLAUSE**
2) **AUTHORIZE THE 2018 MAIN STREET KENT EVENTS ROAD CLOSURES WITH EARLY ROAD CLOSURE SIGNS, WITH AN EMERGENCY CLAUSE**