



## AGENDA

February 18, 2021 5:30PM

Due to the COVID – 19 pandemic, this meeting will be held virtually using the Zoom platform.

- I. Call to Order
- II. Roll Call
- III. Minutes from January 21, 2020
- IV. Personal Appearances
- V. Correspondence
  - A. Incoming
  - B. Outgoing
- VI. Staff Reports
  - A. Monthly Revenue
  - B. Monthly Expenditures
  - C. Park Report
  - D. Recreation Report
  - E. Interim Director Report
    - 1. Director Application Process
    - 2. Harvey House Park in Lieu Fee
    - 3. Brady Leap Memo & Memorandum of Understanding
    - 4. Summit Metro Parks- Freedom Trail connector to Portage Hike & Bike Trail

Kent Park and Recreation  
January 21, 2021  
Zoom Meeting 5:30

**Members Present:**

Steve Mitchell  
Jake Ferlito  
Neil Dukes  
Kathleen Wiler  
Debbie Smeiles

**Staff Present:**

Melanie Baker  
Sam Tuttle  
Megan Johns  
Karen Magilavy  
Nancy Pizzino

Council Liaison

Gwen Rosenberg

The meeting was called to order at 5:30. Neil will be here at 6pm. We will wait to pick Chair, Vice-Chair and Secretary when he gets here. A motion to approve the minutes of December 17 was made. Steve moved to approve and Jake seconded all were in favor and there was no discussion and the motion passed unanimously. A motion was made to approve the minutes of the January 5<sup>th</sup> meeting. Jake moves and Kathleen seconded and all were in favor and the motion passed unanimously.

Personal Appearances None

Correspondence

Incoming

1. This item was covered in Decembers Board Meeting
2. This item was covered in Decembers Board Meeting
3. This item was covered n Decembers Board Meeting
4. Donation Noted
5. Donation noted
6. Donation noted
7. The Board has received Tim Wunderle's letter
8. No park funds in October or November

Staff Reports

1. Revenue No questions
2. Expenditures No questions

Park Report One of Sam's crew is talking with KSU Art students about covering the graffiti underneath the Haymaker Bridge. Hopefully they would stop putting graffiti on a mural or other art. Not much snow plowing is being done. The crew and Sam have learned how to rewire the parking lot/trail lights. The old ballast can be converted to LED. These were done in the Shelter house parking lot and the trail on south side of the main street bridge. The dump truck is coming soon.

Recreation Report Baseball and Softball registration is open. We have to cancel youth basketball because we lost our practice space and can't find anywhere to practice indoors. We will move forward with soccer, it will be open for registration very soon. It seems like we can go ahead with our outdoor activities. We had a planning meeting today and want to get everything ready in case we can go ahead with the activities. Maybe we will have to modify some activities. Most program fees have increased by \$1. Usually we adjust the fees by the cost of living increase, but there was no cost of living increase in 2020. We still need a slight increase to meet our costs. We know people are struggling and think \$1 increase is doable. Jake made a motion to

accept the fee schedule, Kathleen seconded and there was no more discussion. All were in favor and the motion passed unanimously. Megan just had a full babysitter training, she was thinking about having another every month until May. Babysitter training seems to be in demand right now, with all the kids not attending school. There are also Child Abuse Training class coming up too. Melanie suggested having the police department speak at the training too. A 14 year old babysitter was just in a scary situation and had to call the police about an intruder. Megan is bringing back Kids Night Out with a limited number of kids.

Note: Neil is now in the meeting.

#### Director Report

1. Melanie updated the board about the Brady's Leap Funding. The project came in under budget, but we do not have enough to cover contingencies and inspections. The project is 1.46 million and we are 460,000 short. The Finance Director is preparing a MOU for the park board. After the project is finished it will be adjusted such if we don't use any contingency funds. Melanie will bring back the contract in February
2. Woody spoke with Melanie they have about 100 applicants right now. They will narrow it down to approx. 25 candidates. The deadline to accept applications is February 1<sup>st</sup>. They have advertised in Pennsylvania, Indiana and NPRA (National Parks and Rec Assoc.). Woody would like to send the board members the top 25 applicants and meet with the board the week of February 8<sup>th</sup>. The 11<sup>th</sup> of February at 6pm was decided as the best day. The meeting should take 1 hour to 1.30. Everyone should plan to come prepared to make the best use of time to keep the meeting on track.
3. Melanie recommends approval of Park Fees for 211 Franklin Ave. **Debbie moves to accept the park fees from 211 Franklin Ave and Neil seconded. There was no more discussion and the motion passed unanimously.**
4. 6 months ago a moratorium was placed on the city matching funds for park fees. The study would say if the city matching funds could be reduced or removed. The study will not be finalized soon and they asked for another 6 months. The developer will still have to pay their portion of the fees.

Additional: In January a new Board Chair, Vice-Chair and Secretary must be appointed. The term is for 2 years. Neil says he would be vice-chair. Kathleen will be Secretary and Steve Chair. **Debbie made a motion to accept Steve Mitchell as Chair, Neil Dukes as Vice-Chair and Kathleen Wiler as Secretary. Neil seconded there was no more discussion and the motion passed unanimously.** Melanie will find out who is running the February 11<sup>th</sup> meeting; us or Woody. It will be executive session because it is a personnel matter.

Meeting Adjourned

# Kent Parks and Recreation Dept

## Revenue Ledger

| Journal Accounts  | 2021 Budget         | January 2020       | January 2021       | YTD 2020           | YTD 2021           |
|-------------------|---------------------|--------------------|--------------------|--------------------|--------------------|
| Fees & Charges    | \$366,647.00        | \$9,999.00         | \$2,372.00         | \$9,999.00         | \$2,372.00         |
| Park Rentals      | \$27,699.00         | \$3,035.00         | \$2,510.00         | \$3,035.00         | \$2,510.00         |
| Sponsorships      | \$15,000.00         | \$0.00             | \$0.00             | \$0.00             | \$0.00             |
| KYBS Registration | \$40,000.00         | \$1,570.00         | \$3,058.00         | \$1,570.00         | \$3,058.00         |
| KYBS Sponsors     | \$3,625.00          | \$0.00             | \$0.00             | \$0.00             | \$0.00             |
| Non-Res Fees      | \$6,215.00          | \$648.50           | \$260.00           | \$648.50           | \$260.00           |
| Fitness Center    | \$25,000.00         | \$6,371.00         | \$2,621.00         | \$6,371.00         | \$2,621.00         |
| Donations         | \$12,996.00         | \$5,000.00         | \$1,690.00         | \$5,000.00         | \$1,690.00         |
| Misc              | \$150,000.00        | \$250.81           | \$4,905.00         | \$250.81           | \$4,905.00         |
| Kids Club         | \$275,000.00        | \$28,782.99        | \$6,123.00         | \$28,782.99        | \$6,123.00         |
| <b>TOTALS</b>     | <b>\$922,182.00</b> | <b>\$55,657.30</b> | <b>\$23,539.00</b> | <b>\$55,657.30</b> | <b>\$23,539.00</b> |

## Detail General Ledger Report

G/L Date Range 01/01/21 - 01/31/21

| Vendor                                            | Description                           | Invoice Date | Amount   | Distribution Amount |
|---------------------------------------------------|---------------------------------------|--------------|----------|---------------------|
| The East Ohio Gas Co./Dominion Energy Ohio        | 12/22/20 INV.                         | 01/08/2021   | 8,754.89 | 600.39              |
| Ohio Edison Company                               | 2021 electric bills citywide          | 01/22/2021   | 9,142.27 | 295.69              |
| Verizon Wireless Serv, LLC                        | IT - Annual Cellular Charges          | 01/15/2021   | 2,350.84 | 120.33              |
| AT & T Corp.                                      | AT & T Bills Citywide 2021            | 01/22/2021   | 1,755.23 | 71.96               |
| AT & T Corp.                                      | AT & T Bills Citywide 2021            | 01/29/2021   | 56.08    | 2.30                |
| Luke Schumm                                       | 2021 K-1 Basketball Coordinator       | 01/22/2021   | 152.00   | 152.00              |
| Detect Alarm Systems Inc                          | 2021 Kent Rec Alarm system repair     | 01/29/2021   | 125.00   | 125.00              |
| Wright Heating and Air Conditioning Inc           | HVAC Work                             | 01/29/2021   | 175.00   | 175.00              |
| Comdoc/Des Moines, IA                             | IT - 2021 Printer Lease & Maintenance | 01/29/2021   | 2,385.95 | 263.33              |
| AT & T U-Verse                                    | Internet                              | 01/08/2021   | 55.14    | 55.14               |
| Charter Comm. Holdings, LLC/Spectrum              | IT - January FIA Bill                 | 01/08/2021   | 899.00   | 36.86               |
| Ohio Afsome Legal Care Plan                       | 01.2021 Legal Care for AFSCME Ee's    | 01/15/2021   | 300.00   | 20.00               |
| Republic Svcs of Ohio Hauling, LLC/Republic Waste | Trash Removal                         | 01/15/2021   | 114.00   | 114.00              |
| Republic Svcs of Ohio Hauling, LLC/Republic Waste | Trash Removal                         | 01/15/2021   | 114.00   | 114.00              |
| SportsPilot, Inc.                                 | 2021 Recreation Program Scheduler     | 01/22/2021   | 40.00    | 40.00               |
| Janitorial Services, Inc.                         | CLEANING PARK & RECREATION FACILITIES | 01/29/2021   | 729.92   | 729.92              |
| Leppo Inc./Leppo Equip.                           | Parts and Supplies                    | 01/29/2021   | 189.09   | 189.09              |
| Kent City Schools                                 | 2021 KKC Rent                         | 01/22/2021   | 160.00   | 160.00              |
| Kent City Schools                                 | 2021 KKC Rent                         | 01/29/2021   | 160.00   | 160.00              |
| Charter Comm. Holdings, LLC/Spectrum              | 2021 KKC Internet Services            | 01/29/2021   | 126.97   | 126.97              |
| Geena Nicole Wiedlund                             | 2021 Fitness Instructor               | 01/22/2021   | 40.00    | 40.00               |
| Amanda C. Yarosik                                 | 2021 Fitness Instructor               | 01/22/2021   | 17.00    | 17.00               |
| Christina Drsek                                   | 2021 Fitness Instructor               | 01/22/2021   | 102.00   | 102.00              |
| Glynis E. Palmisano                               | 2021 Fitness Instructor               | 01/22/2021   | 40.00    | 40.00               |
| John Trifero                                      | 2021 Fitness Instructor               | 01/22/2021   | 68.00    | 68.00               |
| Christine Ann Cherkala                            | 2021 Fitness Instructor               | 01/22/2021   | 68.00    | 68.00               |
| Amy Gear                                          | 2021 Fitness Instructor               | 01/22/2021   | 68.00    | 68.00               |
| Charter Comm. Holdings, LLC/Spectrum              | 2021 KPR Fitness                      | 01/29/2021   | 201.79   | 201.79              |
| Play It Again Sports/Cuy. Falls, OH               | 2021 KPR Fitness Equipment            | 01/29/2021   | 154.16   | 154.16              |



## **Parks Report February 2021**

1. We have been doing snow removal as needed. The Ventrac has been broken down for the last week. Parts were ordered, hopefully it will be back up running.
2. We built a small floating boardwalk across the wet area at Jessie Smith nature preserve. All the materials we used we had on hand or salvaged from other projects.
3. We are in the process of bringing the information signs in from the Dam area. They are getting sanded down repainted and new plexiglass as needed.
4. We are also bringing in picnic tables for repair or flipping boards as needed.





## **Recreation Department Report February 2021`**

- 1, **Youth Soccer-** Registration's open for Spring/Summer Soccer.
2. **Adult Softball -** Registration open for Spring League. New this year is a Thursday Women's league.
3. **Photo Contest:** There will be a seasonal photo contest that is supported by Hometown Bank. We are currently having the Winter Photo Contest that will end the end of March. The top three winners will win a gift certificate. Hometown Bank has agreed to provide KPR with \$100 / season for the winners.
4. **Art In The Park Artists -** Food Vendors, Community Booths and Youth artist Applications will be open at the end of January.
5. **Kid Fit Tumbling** will start again February 18th for 2 - 8 yr olds.

### **6. KPR Kidz Club and Preschool**

#### **BABYSITTER'S TRAINING:**

Due to the increased need for this training, two more classes have been added. They will be held at the Kent Rec on Saturday 3/20 and Saturday 5/15 from 10am-2pm. The KPD was contacted in regards to being involved and they loved the idea.

#### **CPR & FIRST AID TRAINING:**

On Saturday 3/6 we will be holding a 5 hour training on CPR and First Aid at the Roy H. Smith Shelter House. CPR will be 10:00-12:00 and First Aid from 12:00-3:00. This training will certify our KPR Kidz Club, Preschool and Fitness Center staff, along with other members of the community.

#### **KPR KIDZ CLUB ENROLLMENT:**

29 Davey, 23 Rec = 52 Total

#### **KIDS NIGHT OUT:**

This program will return on Saturday 3/6 at the Rec from 6-10pm. Max enrollment will be 20 kids ages 4-11 years old, and we'll separate them into small groups in both classrooms if we reach capacity.

#### **SPRING BREAK "HAWAIIAN HANGOUT:"**

The Rec will be open from 6:30 am to 6:00 pm from March 29<sup>th</sup> through April 1<sup>st</sup> for all day child care. Registration for current KPR Kidz Club families begins on February 15<sup>th</sup>. Registration will open to the public on March 1<sup>st</sup>. Lil Learners Preschool is also offering Hawaiian Hangout Jr. 3 days 9 a.m. - 2 p.m. during Spring Break for 3 - 5 yr olds.



497 Middlebury Rd. Kent OH 44240 (330) 673-8897 fax (330) 673-8898  
kentparksandrec.com

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## MEMO

TO: Park and Recreation Board

FROM: Melanie Baker, Interim Parks and Recreation Director

DATE: February 9, 2021

RE: Park in Lieu Fees –  
700 Lake Street – a Harvey Home @ Lake and Harvey

This development is located at 700 Lake Street (the corner of Lake Street and Harvey Street.) This is a multi-family development consisting of 8 single family dwelling units. The units are 1 bedroom, 1 bath room, single car garage, a kitchen/ living room space and a small den.

The total Park in Lieu fee is \$6,240.00. This fee was agreed to by the developer in an email dated February 8, 2021.

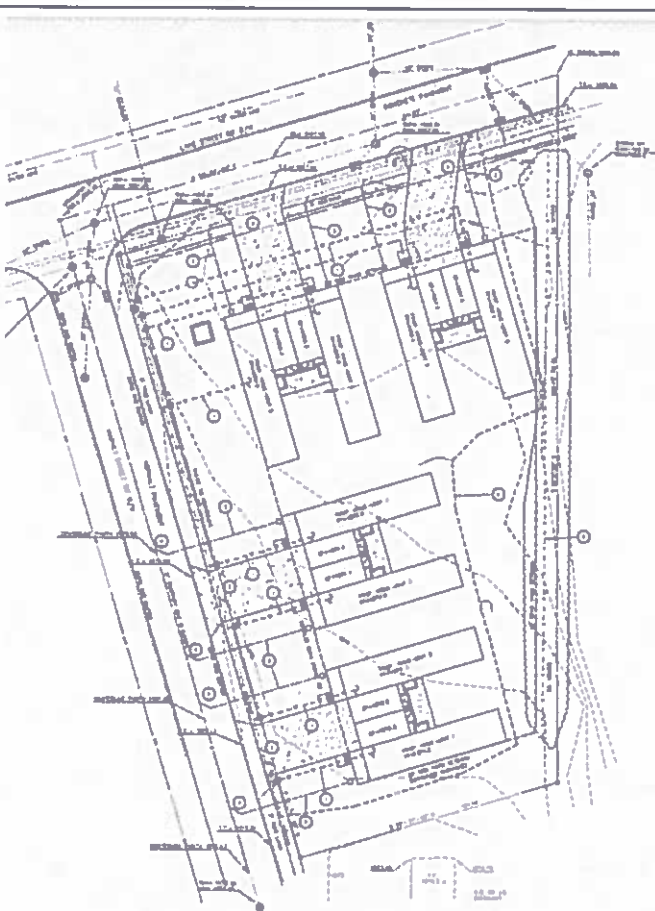
This Park in Lieu fee is recommended for approval.

PARK FEE IN LIEU OF LAND DEDICATION  
a Harvey Home @ Harvey & Lake

acres to dedicate = # units x people per unit x 0.01  
fee = dedicated acres x market value

|                   |          |
|-------------------|----------|
| units             | 8        |
| people per unit   | 2.6      |
| fair market value | \$30,000 |

|         |         |
|---------|---------|
| acres = | 0.208   |
| fee =   | \$6,240 |



SITE UTILITY PLAN

REVISIONS

| NO. | DATE     | DESCRIPTION       |
|-----|----------|-------------------|
| 1   | 10/10/10 | ISSUED FOR PERMIT |
| 2   | 10/10/10 | ISSUED FOR PERMIT |

**CONSTRUCTION NOTES**

1. ALL EXISTING UTILITIES AND STRUCTURES TO REMAIN SHALL BE PROTECTED AND MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD. ANY DAMAGE TO EXISTING UTILITIES OR STRUCTURES SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE.
2. ALL NEW UTILITIES SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITIONS OF THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) STANDARD SPECIFICATIONS FOR HIGHWAYS AND BRIDGES.
3. ALL NEW UTILITIES SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITIONS OF THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) STANDARD SPECIFICATIONS FOR HIGHWAYS AND BRIDGES.
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5. ALL NEW UTILITIES SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITIONS OF THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) STANDARD SPECIFICATIONS FOR HIGHWAYS AND BRIDGES.

**CODED NOTES**

1. ALL UTILITIES SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITIONS OF THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) STANDARD SPECIFICATIONS FOR HIGHWAYS AND BRIDGES.
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**LEGEND**

| SYMBOL   | DESCRIPTION        |
|----------|--------------------|
| (Symbol) | PROPOSED UTILITY   |
| (Symbol) | EXISTING UTILITY   |
| (Symbol) | EXISTING STRUCTURE |

**CBLH** Architectural Planning Interior Design

1000 Highway 1000, Suite 1000, Grand Rapids, MI 49503

PROJECT: **HARVEY HOME**

FOR LAND EXISTENT, NEW, OPEN SPACE, UNIT BUILDING

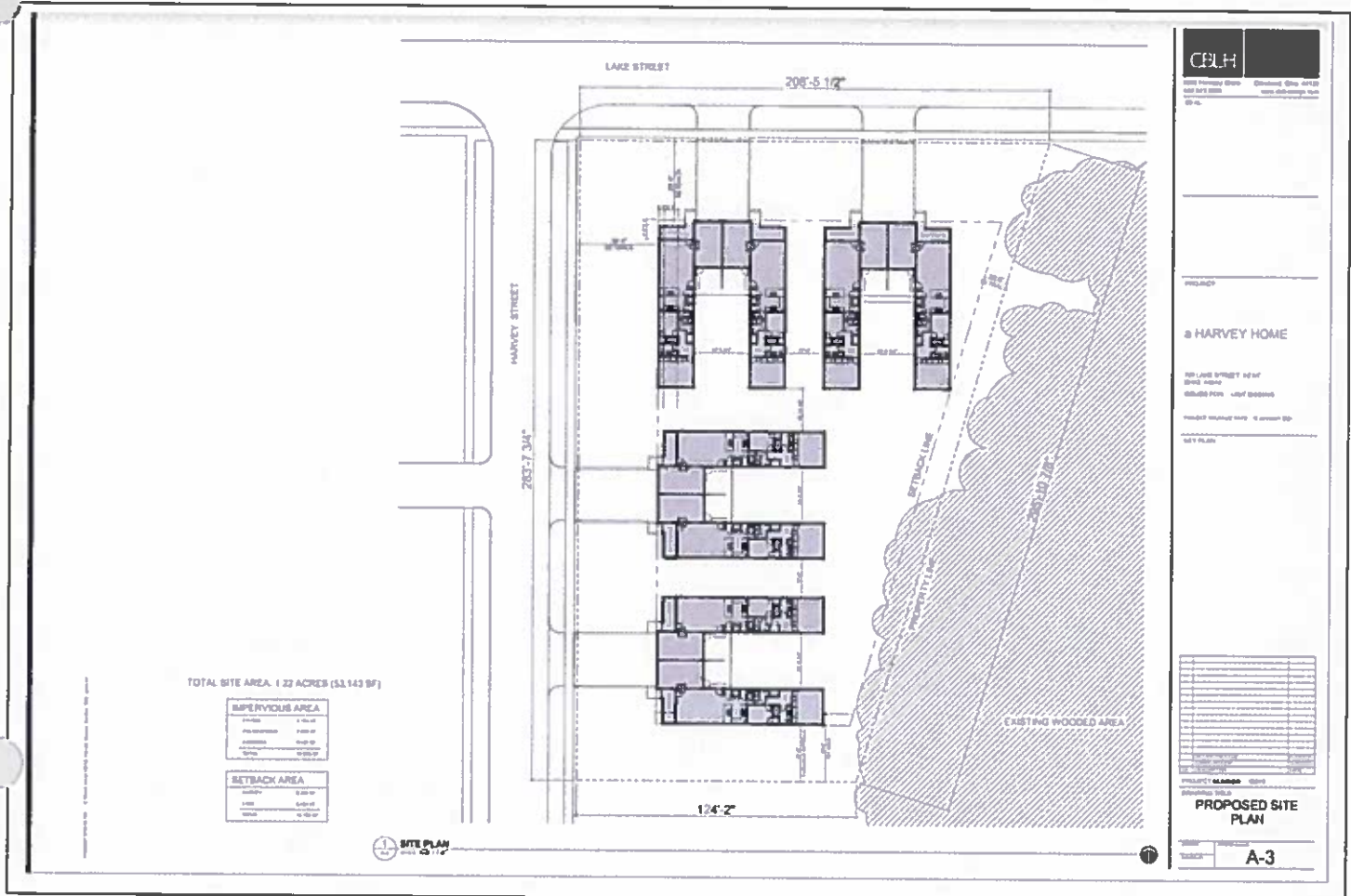
PROPERTY ADDRESS: 1000 Highway 1000, Suite 1000, Grand Rapids, MI 49503

KEY PLAN

PROJECT NUMBER: 1000

DATE: 10/10/10

**SITE UTILITY PLAN**



Proposed: 1 bedroom, 1 bath, 1 car garage, kitchen / living room and small den.  
 Proposed: 55 and older development, looking into obtaining this designation

If a senior designation is obtained, it is agreed they could go to a 2.0 for population taking their park fee to

units 8  
 people per unit 2  
 fair market value \$30,000

acres = 0.16  
 fee = \$4,800



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kentparksandrec.com

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## MEMO

TO: Park and Recreation Board

FROM: Melanie Baker, Interim Parks and Recreation Director

DATE: February 9, 2021

RE: Portage Bike and Hike Trail - Brady's Leap –  
Memorandum of Understanding review and approval.

As presented and discussed in January, we have had a chance to review and prepare a Memorandum of Understanding for the shortfall indicated by Engineering on the Portage Bike and Hike Trail – Brady's Leap project. Attached please find a draft version of this memorandum. As you will review and as noted last month, the City will contribute \$120,000.00 from the City's Capital Fund (301). The City commits to a loan of \$340,000 to the Park and Recreation Board. The City further agrees to address and amend if necessary the amortization schedule after the completion of the project, once final costs are determined.

The Park and Recreation Board will refund the total cost of the project, less the City's contribution of \$120,000. The money will be refunded in 5 equal payments and paid annually to the City.

The City and Park and Recreation Board agree to allow matching funds if paid by the City for Park in Lieu fees to be utilized and applied directly to the pay down of the loan. As well, we agree that any in-kind service provided by Park and Recreation staff will be applied the pay down of the loan. The scope of services and value of service will be in writing prior to the service and agreed to for payment.

Other items under consideration for pay down of this loan at this time are:

- Park in Lieu Fee for 211 Franklin \$12,000.00
- Park in Lieu Fee for 700 Lake St. \$ 6,800.00
- Exchange CDBG funding for parking lot improvements at the Recreation center on Franklin. \$15,000.00
- Building renovations capital \$ 5,000.00

In-Kind service

- City Sidewalk Snow Removal \$16,000.00 - annually.

Matching Funds for the City

- None at this time.

It is anticipated to take this Memorandum of Understanding to City Council in March. It would be great to have the Boards approval to present to Council.

Action requested is to accept this report and approve the Memorandum of Understanding for the loan with the City as presented.

**PORTAGE BIKE & HIKE TRAIL**  
**BRADY'S LEAP SEGMENT**

**MEMORANDUM OF UNDERSTANDING**

This memorandum of understanding, dated \_\_\_\_\_, 2021, is an agreement made and entered into between the City of Kent Parks and Recreation Department ("P&R") and the City of Kent, Ohio, duly formed under the laws of the State of Ohio (the "City").

**WITNESSETH:**

**WHEREAS**, the P&R and the City are committed to providing a safe, robust active transportation network to the residents, workers and visitors to Kent; and

**WHEREAS**, the P&R and the City are committed to providing a strong network of recreational trails in Kent that is an integral part of the active transportation network in the City of Kent ; and

**WHEREAS**, the P&R and the City have been working jointly since 2015 to complete the Brady's Leap Segment of the Portage Bike & Hike Trail ("Project"), which includes federal and state funding for the Project; and

**WHEREAS**, the City has entered into a contract for the construction of the Project; and

**WHEREAS**, the opinion of probable cost to complete the Project is \$1,460,000, inclusive of the grant funds received; and

**WHEREAS**, the P&R budget is short \$460,000 to cover the opinion of probable project costs, which consist of the cost of construction, construction inspection and provide for a contingency during construction of the Project; and

**WHEREAS**, the City is willing to assist the P&R in addressing the budgetary shortfall of \$460,000 in order to complete the Project.

**NOW THEREFORE**, in consideration of the mutual agreements contained herein, the parties hereby agree to the following to address the budget shortfall for the timely completion of the Project:

**City:**

- The City will contribute \$120,000 from its Capital Fund (301) for the completion of the Project.
- The City will provide additional funds as necessary to complete the project from its Capital Funds (301). The opinion of probable costs for the additional funds is \$340,000. The additional funds will be provided as a no interest loan to the P&R.
- The City will provide a revised amortization schedule after the completion of the project once the final costs are determined.

**P&R:**

- Will refund the City's Capital Fund (301) the total cost of the project, less the \$120,000 contributed by the City.
- The money will be refunded within five years, beginning in 2022. The money will be refunded in 5 equal payments, paid annually to the City. An amortization schedule based on the current opinion of probable costs is included in Attachment "A" as a reference.

**City and P&R:**

- If the City is required to pay a matching Park Fee due to a private residential development during the amortization period, the funds required to be paid will be used to reduce the balance owed to the City from P&R. The funds will be credited to the final payment owed to the City. The City will provide a revised amortization schedule to reflect the City's matching Park Fee payment.
- Anytime during the amortization period, the City and P&R may agree to have the P&R provide in-kind services to the City as payment on the loan. The value and scope of the in-kind services shall be agreed to, in writing, prior to providing the services.

**Limitations:**

Nothing in this memorandum of understanding shall supersede any regulatory authorities' mandates to either parties or relieve either parties of their obligations to meet such regulatory mandates. If a conflict arises between an aspect of this memorandum of understanding and a regulatory mandate, the regulatory mandate shall prevail.

**Severability:**

In the event any one or more of the provisions contained in the memorandum of understanding shall be determined to be invalid and the remaining provisions can be given effect, then in such event the remaining provisions shall remain in full force and effect.

**Contract Notices:**

Unless specified otherwise in this memorandum of understanding, all notices that would affect the terms of this memorandum of understanding shall be in writing, as follows:

To City:       City of Kent  
                  930 Overholt Road  
                  Kent, Ohio 44240  
                  Attn: Budget and Finance Director

To P&R:       Parks and Recreation Director  
                  497 Middlebury Road  
                  Kent, Ohio 44240

In witness whereof, the Parties hereto have offered their hands and seals:

**PARKS AND RECREATION DEPARTMENT**

Approved and Accepted by:

\_\_\_\_\_  
Melanie Baker  
Interim Parks & Recreation Director

Witness: \_\_\_\_\_

Witness: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF KENT**

Approved and Accepted by:

\_\_\_\_\_  
Dave Ruller  
City of Kent, City Manager

Witness: \_\_\_\_\_

Witness: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
Hope Jones  
City of Kent, Law Director

Date: \_\_\_\_\_

**Certificate of Director of Budget and Finance**

It is hereby certified that the amount **FOUR HUNDRED SIXTY THOUSAND Dollars (\$460,000)** required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the City Treasury or in the process of collection to the credit of the **CAPITAL** Fund free from any obligation or certificates now outstanding.

\_\_\_\_\_  
Rhonda Hall, CPA, Director of Budget and  
Finance

\_\_\_\_\_  
Date

**Attachment A**  
**Preliminary Amortization Schedule**

## Brady's Leap Project - Loan with Kent Parks &amp; Recreation Board

Compounding Period: Annual

Nominal Annual Rate: 0.000%

## Cash Flow Data - Loans and Payments

| Event     | Date       | Amount     | Number | Period | End Date   | Memo                                     |
|-----------|------------|------------|--------|--------|------------|------------------------------------------|
| 1 Loan    | 03/01/2021 | 460,000.00 | 1      |        |            |                                          |
| 2 Payment | 03/01/2021 | 120,000.00 | 1      |        |            | City of Kent Contribution to the Project |
| 3 Payment | 03/01/2022 | 68,000.00  | 5      | Annual | 03/01/2026 |                                          |

## TV Value Amortization Schedule - Normal, 365 Day Year

| Date               | Payment           | Interest    | Principal         | Balance    | Memo                                     |
|--------------------|-------------------|-------------|-------------------|------------|------------------------------------------|
| Loan 03/01/2021    |                   |             |                   | 460,000.00 |                                          |
| 1 03/01/2021       | 120,000.00        | 0.00        | 120,000.00        | 340,000.00 | City of Kent Contribution to the Project |
| <b>2021 Totals</b> | <b>120,000.00</b> | <b>0.00</b> | <b>120,000.00</b> |            |                                          |
| 2 03/01/2022       | 68,000.00         | 0.00        | 68,000.00         | 272,000.00 |                                          |
| <b>2022 Totals</b> | <b>68,000.00</b>  | <b>0.00</b> | <b>68,000.00</b>  |            |                                          |
| 3 03/01/2023       | 68,000.00         | 0.00        | 68,000.00         | 204,000.00 |                                          |
| <b>2023 Totals</b> | <b>68,000.00</b>  | <b>0.00</b> | <b>68,000.00</b>  |            |                                          |
| 4 03/01/2024       | 68,000.00         | 0.00        | 68,000.00         | 136,000.00 |                                          |
| <b>2024 Totals</b> | <b>68,000.00</b>  | <b>0.00</b> | <b>68,000.00</b>  |            |                                          |
| 5 03/01/2025       | 68,000.00         | 0.00        | 68,000.00         | 68,000.00  |                                          |
| <b>2025 Totals</b> | <b>68,000.00</b>  | <b>0.00</b> | <b>68,000.00</b>  |            |                                          |

## Brady's Leap Project - Loan with Kent Parks &amp; Recreation Board

| Date | Payment | Interest | Principal | Balance | Memo |
|------|---------|----------|-----------|---------|------|
|------|---------|----------|-----------|---------|------|

6 03/01/2026 68,000.00 0.00 68,000.00 0.00

**2026 Totals 68,000.00 0.00 68,000.00**

**Grand Totals 460,000.00 0.00 460,000.00**

|                                           |                                             |                                                         |                                                                              |
|-------------------------------------------|---------------------------------------------|---------------------------------------------------------|------------------------------------------------------------------------------|
| <b>ANNUAL PERCENTAGE RATE</b>             | <b>FINANCE CHARGE</b>                       | <b>Amount Financed</b>                                  | <b>Total of Payments</b>                                                     |
| The cost of your credit as a yearly rate. | The dollar amount the credit will cost you. | The amount of credit provided to you or on your behalf. | The amount you will have paid after you have made all payments as scheduled. |
| <b>0.000%</b>                             | <b>\$0.00</b>                               | <b>\$460,000.00</b>                                     | <b>\$460,000.00</b>                                                          |



497 Middlebury Rd. Kent OH 44240 (330) 673-8897 fax (330) 673-8898  
kentparksandrec.com

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## MEMO

TO: Park and Recreation Board

FROM: Melanie Baker, Interim Parks and Recreation Director

DATE: February 9, 2021

RE: Summit County Metro Parks  
Freedom Trail connector to the Portage Hike and Bike Trail

The Summit County Metro Parks has meet with Jim Bowling, City Engineer to discuss access from the end of the Summit County Metro Parks Freedom Trail to the Portage Bike and Hike Trail on Middle bury Road. Summit County is requesting use of the road right of way to build a bike / pedestrian bridge over the railroad tracks to connect the Freedom Trail to the Portage Bike and Hike Trail.

Summit County has received some grants and federal funding to assist with this project and need assistance from Kent for access to our right of and connection to our path. At this time there is no need for money or contributions from the City other than an agreement to occupy the road right of way.

On the attached map you will see that the Metro Parks are looking to build a new parking area for access to the trails and reroute the existing Freedom trail pass this parking lot with a crossing on Middlebury from the west side of the road to the east side of the road and then a bridge over the railroad tracks and then a connection to the Portage Bike and Hike trail.

This seems like a sound way to divide the bikes and people from the traveling public in this area. There are several tough turns and blind spots on Middlebury Road that make it tricky for bikers and hikers to traverse the road way.

Increased safety for both the bikers and hikers as well as the cars is anticipated with the change.

The Service Department and Engineering are in support of this plan.

No action needed at this time. For information only.

Summit County Metro Parks  
Freedom Trail connector to Portage Hike and Bike Trail

**Early draft stage.**

