



Public Health & Safety Meeting Minutes

The City of Kent, Ohio
Wednesday, April 15, 2020

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. Garret Ferrara; Mr. John Kuhar; Ms. Gwen Rosenberg; Ms. Heidi Schaffer; Mr. Roger Sidoti; Mr. Robin Turner

ALSO PRESENT: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. David Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Ms. Joan Seidel, Health Commissioner; Ms. Melanie Baker, Service Director; Mr. Kevin Schwartzhoff, Parks & Recreation Director; Ms. Rhonda Hall, Budget and Finance Director; Mr. Jim Bowling, City Engineer; Ms. Amy Wilkens, Clerk of Council

ABSENT: Ms. Tracy Wallach

Mayor Fiala called the Council Committee and Regular Meetings to order at 7:00 p.m. and introduced Mr. Amrhein with Public Safety.

Mr. Amrhein began the meeting by introducing the first item on the agenda, the COVID-19 Update from the City of Kent' Health Commissioner, Joan Seidel.

1. **Covid-19 Staff Update** Before Ms. Seidel's presentation began, Mr. Ruller said the COVID efforts are a team effort and City Council is part of the team. Ms. Seidel has a great team assisting in these efforts and is a wonderful lead staff member. She is a great ambassador for the COVID pandemic. She has a calmness and expertise that she brings to the table which has been a great asset. Those attributes are terrific. The whole staff is extremely grateful for her leadership through this crisis.

Ms. Seidel began her presentation, COVID-19 Update for the Kent City Council (**Attachment #1**), thanking Mr. Ruller for the kind introduction and acknowledging the efforts of her team in the Health Department and the Unified Command Team.

The first slide showed the number of corona virus cases in the state currently being over 7,000 with 361 deaths in the state. The dark blue counties show more cases in that county. In Portage County, 158 cases exist with 43 people hospitalized and 22 deaths (17 from long term care facilities). There are four confirmed cases in Kent and a possible other case that is probable but is not being tested. The numbers have jumped recently and she is glad for all of the planning and preparation. There may be additional cases because some people may have gotten together over the holiday weekend, even though there was a stay at home order. Portage County is at a 4% daily growth rate in terms of new cases.

Slide two is a review of the Kent City Health Department Activities which included a review of the Unified Command Team and General Staff Meeting activities. Social media activity has increased to address the needs in the community. Safe business practices are being reviewed of the businesses that have remained open, with a fair amount of concerns coming into the department. Strategizing the use of PPE (personal protective equipment) for Safety forces has been very important, following CDC guidelines. Visits of local nursing homes and use of PPE have occurred to avoid patients getting ill and provided some PPE to them to keep staff safe.

Slide three reviewed the rates of hospitalization for COVID-19 increases with age.

Slide four reviewed more activities of the Health Department. Ms. Seidel meets every morning with her staff to review any problems that have occurred over the last twenty-four hours and a look ahead. Immediately after is a phone call with the Portage County Health District and the Portage County Emergency Management Agency, sharing what is being worked on, any barriers and what will be doing

going forward. This provides for continuity between all agencies. Ms. Seidel meets once a month with Kent State University and the Akron Regional Hospital Association.

Slide five is a graph review of the projected peak as of 3/29/20. Thankfully, the projected peak has been flattened due to all of the efforts Governor DeWine has put in place. We hope to see the peak in cases on April 18th and the number of this projected peak is a lot lower than projected. Everything that has been done has had a huge impact on the number of cases. Limiting the number of cases of infection and therefore limiting the impact on the health care system, was vital. Everything done to date has been working and we need to continue.

Mr. Kuhar asked about the lifespan of the coronavirus outside of humans.

Ms. Seidel stated it would have a hard time staying alive if it was not transmitted. The virus is technically not "alive", it needs a host. The virus uses a person's DNA to replicate and the virus can continue spreading. Keeping people apart for fourteen days can prevent the spread.

Mr. Kuhar asked if it didn't have a host, could it continue to replicate.

Ms. Seidel replied it cannot, it is a single stranded RNA virus and needs the DNA of a living human being. It overtakes a person's cells which will replicate more virus. At some point the patient develops an active infection and could progress to more serious conditions. Once the body's immune system is able to overwhelm it, it would "die". People are able to shed the virus many days and possibly weeks after they've recovered, which is quite concerning.

Mr. Turner asked Ms. Seidel about enforcement. He is getting a lot of questions from people who want to know what to do if they see certain things occurring, what is being enforced regarding social distancing, and what businesses are permitted to be open.

Ms. Seidel said there are only eight employees at the Health Department and they do not have the ability to be everywhere at all times and that right now they are mainly complaint driven. If a business has a question, they can definitely reach out to the Health Department to discuss. Just recently, a complaint was received about a large gathering that turned out to be a Salvation Army and National Guard Food Drive, which was a sanctioned event. Any time her or her staff are out and about they will go by parks, playgrounds and businesses. They are now considering going in and doing food inspections to ensure a food born outbreak does not occur on top of this crisis.

Mr. Turner asked about exclusions from the rule, such as church gatherings, some take issue with people congregated and why is there an exclusion for these. Churches are excluded, and many have moved their services on line, but some are getting ready to start meeting again. Mr. Turner is concerned about this.

Ms. Seidel stated it is a little too soon to start meeting again, and that no more than ten people should be congregating. Following these interventions have helped us be where we need to be and the Governor wants to support the right to practice their beliefs but to do it with some common sense, so as to not spread illness. The church should focus on the safety of their congregates and not get together at this time in person and look into alternative ways to meet.

Mr. Ruller added the exceptions come from the State of Ohio, and the question becomes who enforces it locally. There is a lot of planning going on, if something turned in the wrong direction, a whole range of new tactics would be employed. Kent is continuously monitoring the situation and actions other cities are taking. He consults frequently with the city's safety forces regarding actions other cities are taking, such as curfews, etc. All of these points are talked about every day, reviewing what is going on locally and matching actions to that. Kent has been very careful with balancing public safety and individual rights.

Mr. Turner commended the city on its efforts and said they are doing a tremendous job. People don't know how to react to they come to council members. He thanked the City Manager and Health Commissioner for the outstanding job that is being done.

Ms. Seidel concluded her presentation by wishing everyone to stay well and healthy.

2. **Parks and Recreation Request to Authorize Alcohol at 2020 Art in the Park (Schwartzhoff)**

Mr. Ruller said the Art in the Park is a good venue and could be better with featuring local wineries. All of this was in the works prior to the Covid-19 crisis and it is unknown if the event will be able to occur, but in the spirit of hoping that things will turn around, he is asking permission to allow alcohol (wine) to be served in the park.

Ms. Schwartzhoff said it would only be wine in the park and will be applying for an F-2 permit.

MOTION TO AUTHORIZE WINE BEING SERVED AT THE 2020 ART IN THE PARK EVENT WITH AN EMERGENCY CLAUSE made by Ms. Shaffer, *SECONDED* by Ms. Rosenberg and *CARRIED* by a voice vote of 8-0.

Hearing no further business before this Committee, the meeting adjourned at 7:28 p.m.



Amy Wilkens
Clerk of Council

ACTION RECOMMENDED:

- 1) **Authorize wine service at the 2020 Art in the Park Event**

COVID-19 Update for Kent City Council

Joan C. Seidel MA, BSN, RN, CIC, FAPIC

Health Commissioner

April 15, 2020



As of 1400 4/15/2020

Families and Individuals

Healthcare Providers and Local Health Districts

Employers and Employees

County Map | Cases

Select a County To Filter Dashboard

Case Classification Status

Filter all views by case classification

(All) Total Cases

View By

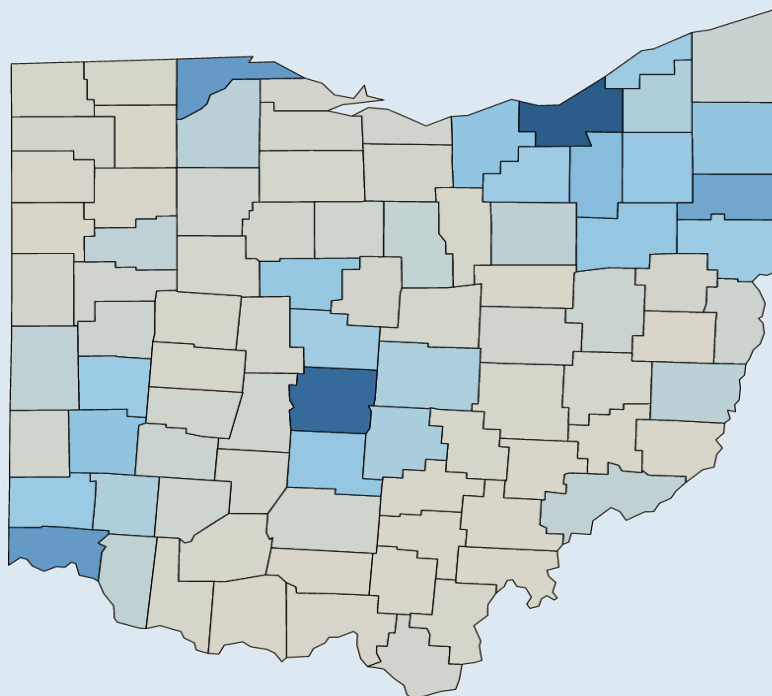
Pick an option to view in map

Cases

County Search

Search a county to highlight

Highlight County



© OpenStreetMap

Metrics | Cumulative and Daily Count

Cases

7,791

* Preliminary

Feb 4

Feb 19

Mar 5

Mar 20

Apr 4

Apr 19

■ Daily Case Count

■ Existing Case Count

Hospitalizations

2,237

Deaths **

361

* Preliminary

Feb 4

Feb 19

Mar 5

Mar 20

Apr 4

Apr 19

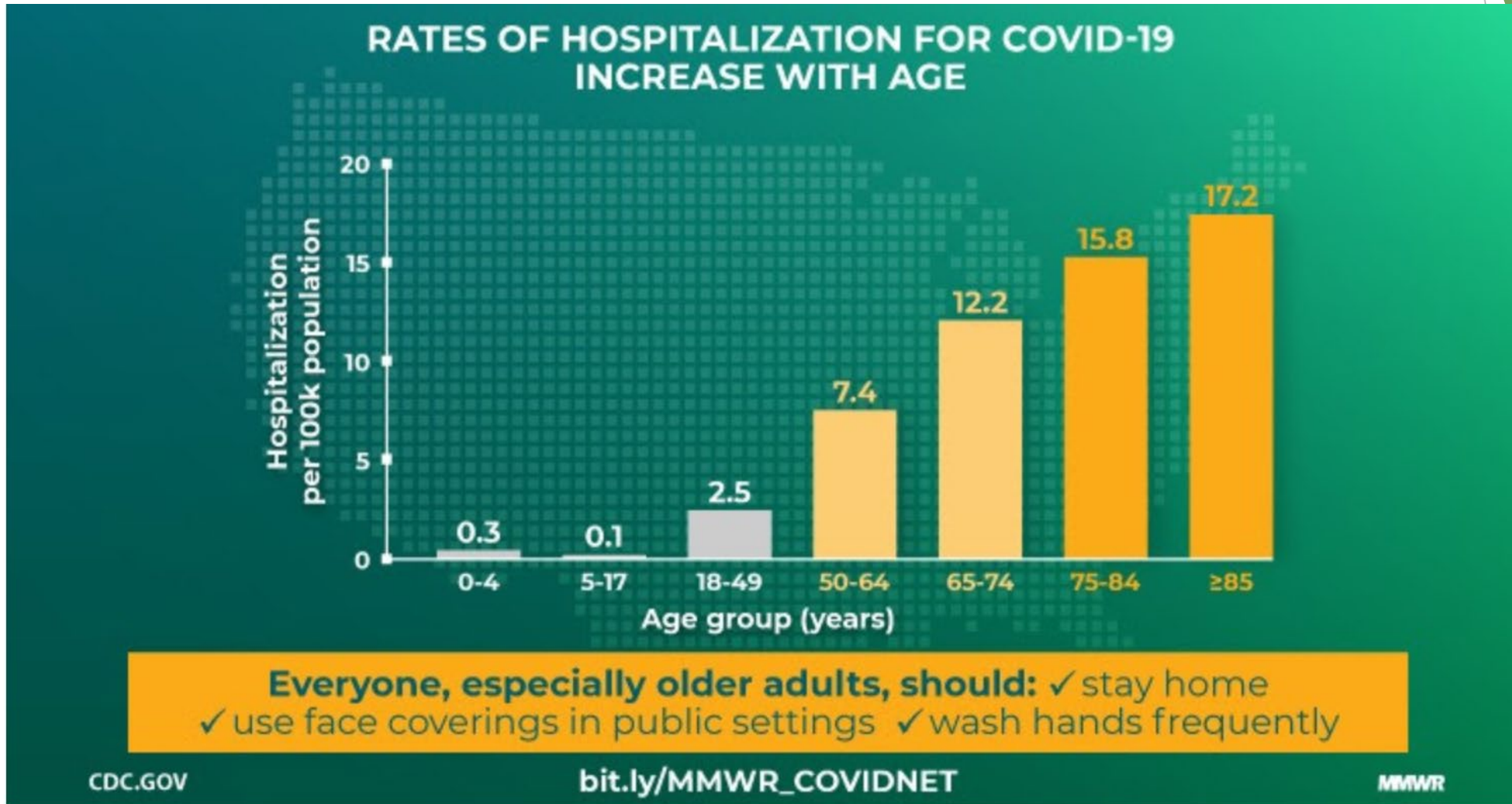
■ Daily Death Count

■ Existing Death Count

Kent City Health Department Activities

- ▶ Holding Unified Command Team meetings
- ▶ Attending General Staff Meeting
 - ▶ Attending Planning and Logistic meetings
- ▶ Putting education out on social media
- ▶ Monitoring and checking on concerns over Essential Businesses and Safe Work Compliance
- ▶ Strategizing for safety of First Responders
- ▶ Checking on Nursing Homes
 - ▶ Providing PPE, reviewing conservation strategies, safe re-use practices
- ▶ Working with 55 and older housing facilities
 - ▶ Identifying other high risk, vulnerable populations

Rates of Hospitalization by Age

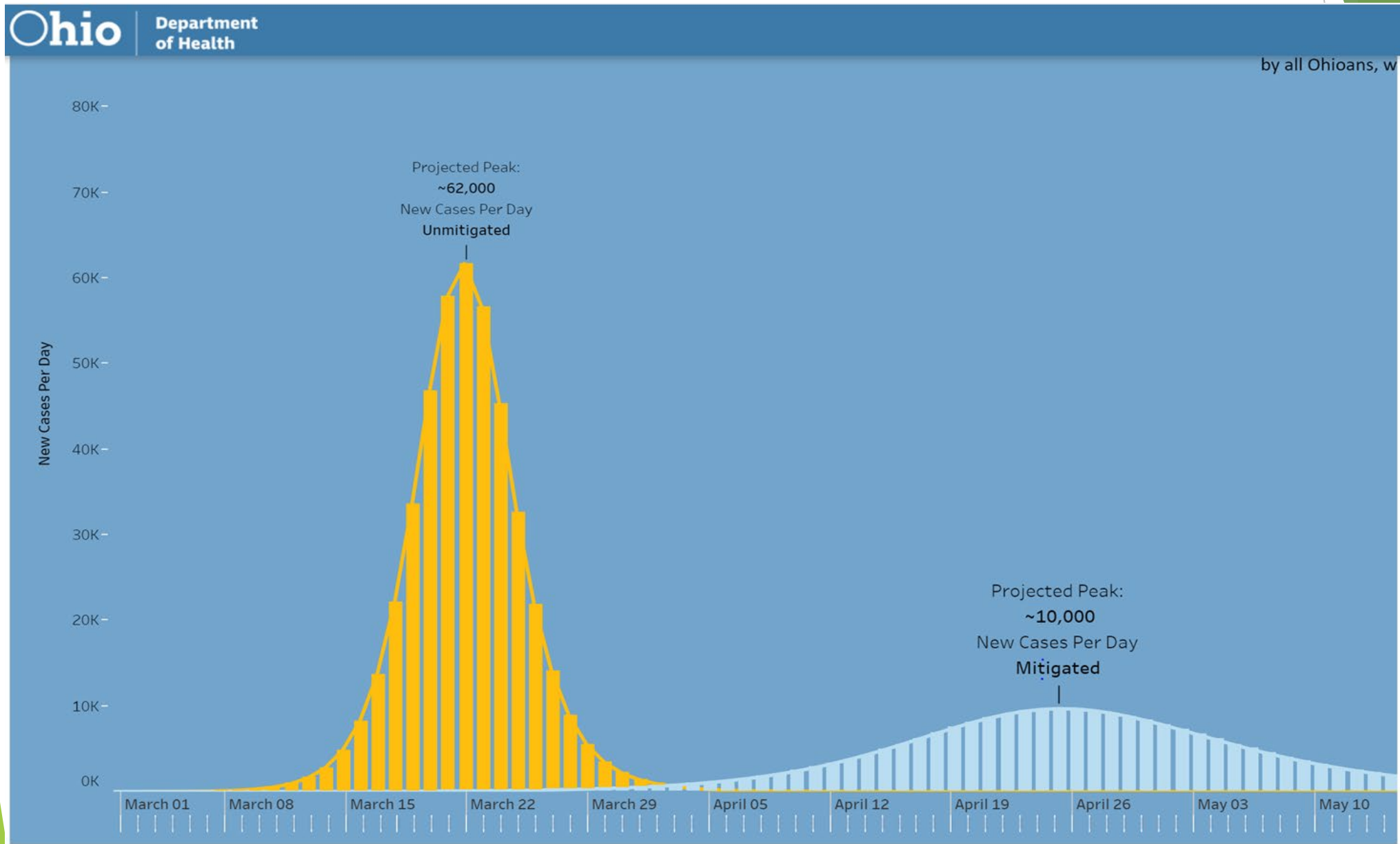


Hospitalization Rates and Characteristics of Patients Hospitalized with Laboratory-Confirmed Coronavirus Disease 2019 – COVID-NET, 14 States, March 1-30, 2020

Kent City Health Department Activities Continued

- ▶ Meeting M-F with Portage County Health District & UH Portage Medical Center
- ▶ Meeting Twice Weekly with Emergency Management Agency ESF
- ▶ Meeting with KSU Once a month
- ▶ Meeting with Akron Regional Hospital Association
- ▶ Participating to ODH COVID-19 calls
- ▶ Zoom meetings with city organizations for updates
- ▶ Encouraging Social Distancing, Mask wearing as well as previous safety measures

Where we were as of 3/29/2020

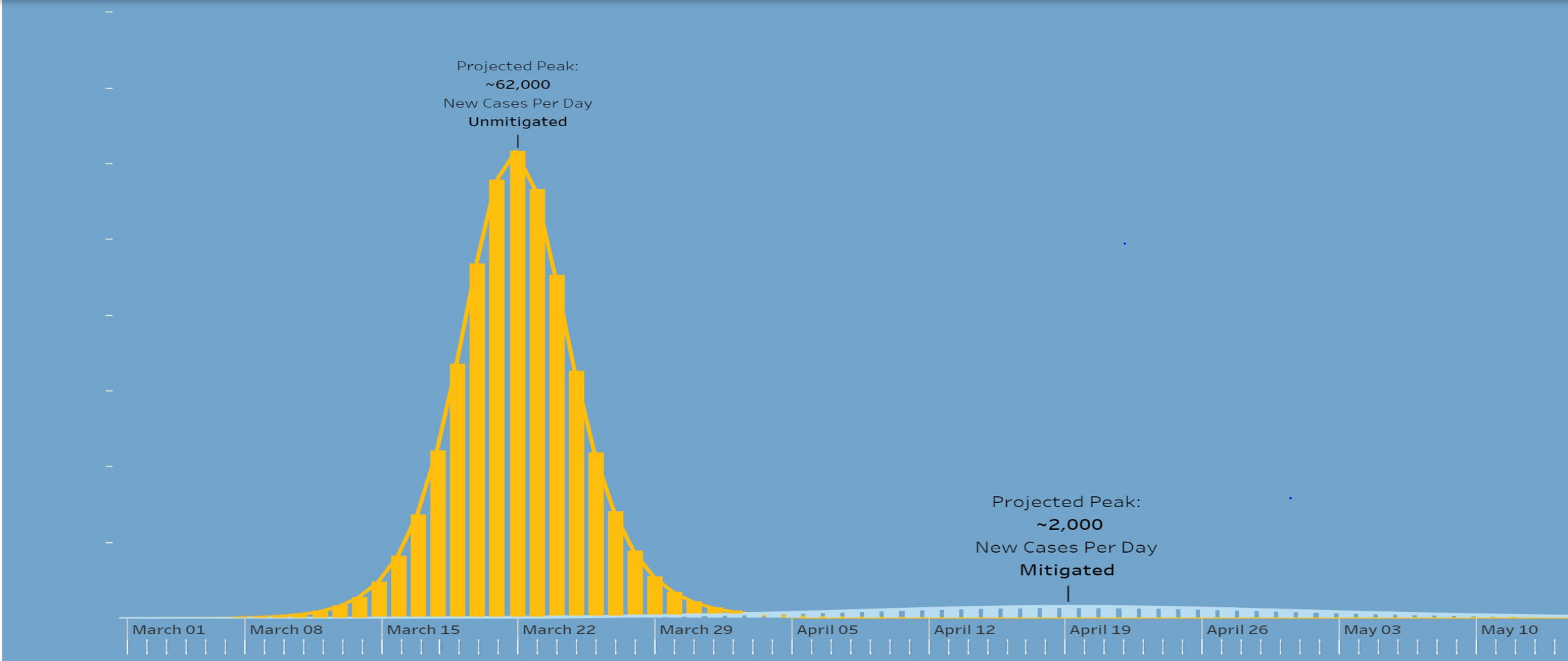


Positive Effect of Mitigation Strategies

Families and Individuals

Healthcare Providers and Local Health Districts

Employers and Employees





Finance Committee Meeting Minutes

The City of Kent, Ohio
Wednesday, April 15, 2020

Chair DeLeone called the Finance Committee of Kent City Council to order at 7:36 p.m.

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. Garret Ferrara; Mr. John Kuhar; Ms. Gwen Rosenberg; Ms. Heidi Schaffer; Mr. Roger Sidoti; Mr. Robin Turner

ALSO PRESENT: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. David Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Ms. Joan Seidel, Health Commissioner; Ms. Melanie Baker, Service Director; Mr. Kevin Schwartzhoff, Parks & Recreation Director; Ms. Rhonda Hall, Budget and Finance Director; Mr. Jim Bowling, City Engineer; Ms. Amy Wilkens, Clerk of Council

ABSENT: Ms. Tracy Wallach

There were two (2) items on the Agenda.

1. **Authorize the Parks & Recreation Department to Submit a State of Ohio Nature Works Grant Application** (Schwartzhoff)

Mr. Ruller introduced Mr. Kevin Schwartzhoff, Director of Park and Recreation who is requesting authorization to seek state funding to repair work at local basketball courts.

Mr. Schwartzhoff said it is a heavily used park and the grant is due in June. It is a \$30,000 project and the City of Kent would be responsible for \$7500 of this project if it gets the grant.

Ms. Rosenberg asked for clarification on what park would be getting redone.

Mr. Schwartzhoff said it is Al Lease Park, not Plum Creek Park.

MOTION TO AUTHORIZE A STATE OF OHIO NATURE WORKS GRANT APPLICATION WITH AN EMERGENCY CLAUSE made by Mr. Kuhar SECONDED by Mr. Sidoti and CARRIED by a voice vote of 8-0.

2. **Proposed 2020 Budget Appropriations Amendment** (Hall)

Ms. Rhonda Hall requested Council to approve the Budget Amendment that was submitted to the City Manager on April 7th. There were two adjustments to the Budget (**Attachment #1**)

MOTION TO APPROVE THE PROPOSED 2020 BUDGET APPROPRIATIONS AMENDMENT WITH AN EMERGENCY CLAUSE made by Mr. Sidoti SECONDED by Mr. Amrhein and CARRIED by a voice vote of 8-0.

Hearing no further business, the meeting adjourned at 7:39 p.m.

Amy Wilkens
Clerk of Council

ACTION RECOMMENDED:

- 1) Authorize the application of the Parks and Recreation Nature Works Grant.
- 2) Approve the Budget Appropriations Amendment.

2020 AMENDED APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/ Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>General Fund (001)</u>						
City Council	\$167,708	\$32,803				\$200,511
Mayor	\$9,530	\$5,400				\$14,930
Community Support		\$86,500				\$86,500
City Manager	\$327,241	\$63,623				\$390,864
New City Hall Facility		\$0				\$0
Information Technology	\$85,484	\$227,968				\$313,452
Urban Renewal		\$67,300				\$67,300
Human Resources	\$64,790	\$19,488				\$84,278
Civil Service	\$32,425	\$48,953				\$81,378
Law	\$333,967	\$118,895				\$452,862
Budget & Finance	\$220,511	\$161,662	\$3,254			\$385,427
Community Development	\$609,174	\$268,106				\$877,280
Economic Development	\$124,748	\$40,890				\$165,638
Health	\$462,327	\$201,538				\$663,865
Public Parking		\$62,000	\$135,000			\$197,000
Main Street Program		\$70,000				\$70,000
Service Administration	\$73,619	\$503,416				\$577,035
Shade Tree		\$89,400	\$10,000			\$99,400
Adjunct Facilities		\$22,692				\$22,692
Building	\$315,150	\$70,272				\$385,422
Land banking		\$10,000				\$10,000
Engineering	\$240,940	\$98,442				\$339,382
Miscellaneous & Sundry		\$390,250				\$390,250
Contingency					\$100,000	\$100,000
Fund Total	\$3,067,614	\$2,659,598	\$148,254	\$0	\$100,000	\$5,975,466
<u>West Side Fire (101)</u>						
Fire	\$278,104	\$27,127				\$305,231
Fund Total	\$278,104	\$27,127	\$0	\$0	\$0	\$305,231
<u>Street Construction Maintenance & Repair (102)</u>						
Service	\$1,182,517	\$1,219,427				\$2,401,944
Contingency					\$25,000	\$25,000
Fund Total	\$1,182,517	\$1,219,427	\$0	\$0	\$25,000	\$2,426,944
<u>State Highway (103)</u>						
Service		\$70,000				\$70,000
Fund Total	\$0	\$70,000	\$0	\$0	\$0	\$70,000
<u>Recreation (106)</u>						
Parks & Recreation	\$1,427,466	\$689,048	\$259,000			\$2,375,514
Fund Total	\$1,427,466	\$689,048	\$259,000	\$0	\$0	\$2,375,514
<u>Food Service (107)</u>						
Health	\$110,523	\$8,000				\$118,523
Fund Total	\$110,523	\$8,000	\$0	\$0	\$0	\$118,523

2020 AMENDED APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Income Tax (116)</u>						
Budget/Finance/IncTaxAdmin	\$308,391	\$542,233				\$850,624
Managed Reserve				\$25,540		\$25,540
Fund Total	\$308,391	\$542,233	\$0	\$25,540	\$0	\$876,164
<u>Revolving Housing (120)</u>						
Health	\$157,979	\$10,000				\$167,979
Fund Total	\$157,979	\$10,000	\$0	\$0	\$0	\$167,979
<u>State & Local Forfeits (121)</u>						
Police		\$0				\$0
Fund Total	\$0	\$0	\$0	\$0	\$0	\$0
<u>Drug Law Enforcement (122)</u>						
Police		\$9,000				\$9,000
Fund Total	\$0	\$9,000	\$0	\$0	\$0	\$9,000
<u>Enforcement & Education (123)</u>						
Police		\$11,000				\$11,000
Fund Total	\$0	\$11,000	\$0	\$0	\$0	\$11,000
<u>Income Tax Safety (124)</u>						
Police	\$7,484,419	\$691,110				\$8,175,529
Fund Total	\$7,484,419	\$691,110	\$0	\$0	\$0	\$8,175,529
<u>Law Enforcement Trust (125)</u>						
Police		\$0				\$0
Fund Total	\$0	\$0	\$0	\$0	\$0	\$0
<u>Community Development Block Grant (126)</u>						
Community Development	\$17,875	\$160,300	\$145,165			\$323,340
Fund Total	\$17,875	\$160,300	\$145,165	\$0	\$0	\$323,340
<u>Fire & E.M.S. (128)</u>						
Fire	\$4,925,538	\$503,774	\$452,900			\$5,882,212
Fund Total	\$4,925,538	\$503,774	\$452,900	\$0	\$0	\$5,882,212
<u>Wireless 911 (129)</u>						
Safety		\$0				\$0
Fund Total	\$0	\$0	\$0	\$0	\$0	\$0
<u>Swimming Pool Inspections (130)</u>						
Health	\$9,049	\$0				\$9,049
Fund Total	\$9,049	\$0	\$0	\$0	\$0	\$9,049

2020 AMENDED APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Police Pension (132)</u>						
Police	\$120,000					\$120,000
Fund Total	\$120,000	\$0	\$0	\$0	\$0	\$120,000
<u>Fire Pension (133)</u>						
Fire	\$120,000					\$120,000
Fund Total	\$120,000	\$0	\$0	\$0	\$0	\$120,000
<u>UDAG / EDA-RLF (134)</u>						
City Manager/C.D.		\$50,000				\$50,000
Fund Total	\$0	\$50,000	\$0	\$0	\$0	\$50,000
<u>CHIP Grant (136)</u>						
CHIP Grant/Comm Development		\$100,000				\$100,000
Fund Total	\$0	\$100,000	\$0	\$0	\$0	\$100,000
<u>Water (201)</u>						
Service	\$1,803,555	\$811,998	\$783,000			\$3,398,553
Service (Capital Facilities)			\$716,024			\$716,024
Admin. Support	\$656,481	\$73,947	\$6,450			\$736,878
Budget & Finance (Debt)				\$55,759		\$55,759
Contingency					\$50,000	\$50,000
Fund Total	\$2,460,036	\$885,945	\$1,505,474	\$55,759	\$50,000	\$4,957,214
<u>Sewer (202)</u>						
Service	\$2,113,748	\$860,274	\$1,022,592			\$3,996,614
Service (Capital Facilities)			\$71,359			\$71,359
Admin. Support	\$656,481	\$86,398	\$6,450			\$749,329
Budget & Finance (Debt)				\$575,300		\$575,300
Contingency					\$50,000	\$50,000
Fund Total	\$2,770,229	\$946,672	\$1,100,401	\$575,300	\$50,000	\$5,442,602
<u>Utility Billing (204)</u>						
Budget & Finance		\$92,586				\$92,586
Fund Total	\$0	\$92,586	\$0	\$0	\$0	\$92,586
<u>Solid Waste (205)</u>						
Service	\$91,128	\$161,790	\$5,000			\$257,918
Fund Total	\$91,128	\$161,790	\$5,000	\$0	\$0	\$257,918
<u>Storm Water Utility (208)</u>						
Service	\$250,308		\$18,000			\$268,308
Service (Capital Facilities)			\$1,182,868			\$1,182,868
Admin. Support	\$332,068	\$62,296	\$1,450			\$395,814
Budget & Finance (Debt)				\$9,968		\$9,968
Fund Total	\$582,376	\$62,296	\$1,202,318	\$9,968	\$0	\$1,856,958
<u>Guaranteed Deposits (230)</u>						
Budget & Finance		\$1,000				\$1,000
Fund Total	\$0	\$1,000	\$0	\$0	\$0	\$1,000

2020 AMENDED APPROPRIATIONS

<u>Fund - Department/Division</u>	<u>Personnel & Benefits</u>	<u>Other than Personnel & Benefits</u>	<u>Capital</u>	<u>Reserve/Debt Service</u>	<u>Contingency</u>	<u>Fund & Department Total</u>
<u>Capital Projects (301)</u>						
Safety			\$181,900			\$181,900
Service			\$358,000			\$358,000
Service (Capital Facilities)			\$11,899,293			\$11,899,293
Administrative			\$51,400			\$51,400
New Admin. Facility			\$2,131,000			\$2,131,000
Budget & Finance (Debt)				\$303,939		\$303,939
Contingency					\$25,000	\$25,000
Fund Total	\$0	\$0	\$14,621,593	\$303,939	\$25,000	\$14,950,532
<u>Municipal Public Improvement Tax Increment Equivalent (302)</u>						
Service (Capital Facilities)						\$0
Budget & Finance (Debt)				\$1,366,650		\$1,366,650
Fund Total	\$0	\$0	\$0	\$1,366,650	\$0	\$1,366,650
<u>Police Facility (303)</u>						
Safety (Capital Facilities)			\$413,500			\$413,500
Budget & Finance (Debt)				\$3,077,500		\$3,077,500
Fund Total	\$0	\$0	\$413,500	\$3,077,500	\$0	\$3,491,000
<u>Debt Service (402)</u>						
Budget & Finance (Debt)				\$57,620		\$57,620
Fund Total	\$0	\$0	\$0	\$57,620	\$0	\$57,620
<u>Internal Service (807)</u>						
Health Insurance			\$3,700,000			\$3,700,000
Fund Total	\$0	\$3,700,000	\$0	\$0	\$0	\$3,700,000
Total Appropriations	\$25,113,244	\$12,600,906	\$19,853,605	\$5,472,276	\$250,000	\$63,290,031
Original Appropriations	\$24,787,144	\$12,459,693	\$13,787,565	\$5,472,276	\$250,000	\$56,756,678
Amendment #1	\$326,100.00		\$5,859,140			\$6,185,240
Amendment #2		\$141,213	\$100,000			\$241,213
Amendment #3			\$106,900			\$106,900
Amendment #4						\$0
Amendment #5						\$0
Amendment #6						\$0
Amendment #7						\$0
Amendment #8						\$0
	\$25,113,244	\$12,600,906	\$19,853,605	\$5,472,276	\$250,000	\$63,290,031
						\$0

2020 AMENDED APPROPRIATIONS - SCHEDULE OF OPERATING TRANSFERS AND TEMPORARY ADVANCES

<u>Paying Fund</u>	<u>Original</u>	<u>Current Request</u>	<u>Change</u>	<u>Receiving Fund</u>
<u>Operating Transfers</u>				
Fund 116 - Income Tax	\$3,600,000	\$3,600,000	\$0	Fund 001 - General
Fund 116 - Income Tax	\$1,000,000	\$1,000,000	0	Fund 102 - St Const Maint & Repair
Fund 116 - Income Tax	\$3,581,444	\$3,581,444	0	Fund 124 - Income Tax Safety
Fund 116 - Income Tax	\$3,581,444	\$3,581,444	0	Fund 128 - Fire & E.M.S.
Fund 116 - Income Tax	\$3,075,444	\$3,358,065	282,621	Fund 301 - Capital Projects
Fund 116 - Income Tax	\$1,790,724	\$1,889,496	98,772	Fund 303 - Police Facility
Fund 116 - Income Tax	\$60,000	\$60,000	0	Fund 402 - Debt Service
Total Fund 116 Income Tax	\$16,689,056	\$17,070,449	\$381,393	
Fund 201 - Water	\$47,000	\$47,000	\$0	Fund 204 - Utility Billing
Fund 202 - Sewer	\$47,000	\$47,000	0	Fund 204 - Utility Billing
Fund 001 - General	\$3,700,000.00	\$3,700,000.00	0	Fund 124 - Income Tax Safety
Fund 001 - General	\$6,400.00	\$6,400.00	0	Fund 106 - Parks and Rec
Fund 001 - General	\$1,500,000.00	\$1,500,000.00	0	Fund 301 - Capital Projects (for City Hall)
Fund 001 - General	\$2,100,000.00	\$2,100,000.00	0	Fund 128 - Fire & EMS
Subtotal - Total Operating Transfers	\$7,400,400	\$7,400,400	\$0.00	
<u>Temporary Advances</u>				
Fund 106 - Recreation	*	\$0	\$0	Fund 001 - General
Fund 201 - Water	*	\$0	0	Fund 116 - Income Tax
Fund 202 - Sewer	*	\$0	0	Fund 116 - Income Tax
Fund 205 - Solid Waste	*	\$56,000	0	Fund 001 - General
Fund 205 - Solid Waste	*	\$53,000	0	Fund 116 - Income Tax
Fund 208 - Storm Water	*	\$16,000	0	Fund 116 - Income Tax
Subtotal - Total Advances		\$125,000	\$0	
Grand Total - All Transfers & Advances		\$24,214,456	\$381,393	

* Designates Repayment of Advance



City Council Regular Meeting Minutes

The City of Kent, Ohio
Wednesday, April 15, 2020

At 7:39 p.m., Mayor Jerry T. Fiala called the **Regular Meeting of Kent City Council** to order. Roll was taken.

PRESENT: Mr. Jack Amrhein; Mr. Michael DeLeone; Mr. Garret Ferrara; Mr. John Kuhar; Ms. Gwen Rosenberg; Ms. Heidi Schaffer; Mr. Roger Sidoti; Mr. Robin Turner

ALSO PRESENT: Mr. Jerry T. Fiala, Mayor and President of Council; Mr. David Ruller, City Manager; Ms. Hope Jones, Law Director; Ms. Bridget Susel, Community Development Director; Ms. Melanie Baker, Service Director; Mr. Kevin Schwartzhoff, Parks & Recreation Director; Ms. Rhonda Hall, Budget and Finance Director; Mr. Jim Bowling, City Engineer; Ms. Amy Wilkens, Clerk of Council

ABSENT: Ms. Tracy Wallach

A MOTION TO EXCUSE Ms. Wallach was made by Mr. Ferrara, **SECONDED** by Mr. DeLeone and **CARRIED** by a voice vote of 7-1 with Ms. Rosenberg voting "No".

Ms. Rosenberg led the meeting in the Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION TO APPROVE THE MINUTES OF THE REGULAR COUNCIL MEETING OF March 18, 2020 made by Mr. Ferrara, seconded by Mr. DeLeone, and **CARRIED** by a voice vote of 8-0.

COMMUNICATIONS:

City Manager's Report was called for by Mayor Fiala.

1. Authorize the acceptance of health and safety items donated to the City for use in preventing, containing and recovering from the Covid-19 pandemic. (Draft#2020-30)
2. Authorize the Clerk to schedule a public hearing in May for consideration of a proposed Zoning change for 500 VFW Parkway.
3. Melanie has requested Committee of the Whole time to receive an update on the status of the new City Hall project.
4. Joan has requested Public Health & Safety Committee time to provide an update on the status of the local efforts to contain and manage the Covid-19 disease.
5. Bridget has requested Land Use Committee time for Council to consider a request to rezone the parcel at 500 VFW Parkway from I-Industrial to R-3 High Density Residential.

MOTION TO APPROVE ITEMS #1-5 OF THE CITY MANAGER'S REPORT made by Mr. Amrhein, seconded by Ms. Shaffer, and **CARRIED** by a voice vote of 8-0.

STANDING COMMITTEES/ LEGISLATION

1. HEALTH AND PUBLIC SAFETY COMMITTEE:

MOTION TO APPROVE THE HEALTH AND PUBLIC SAFETY ACTION ITEM made by Mr. Amrhein SECONDED by Mr. Kuhar and CARRIED by a voice vote of 8-0.
Recommended Actions:

1. Authorize the proposed sale of alcohol at the Art in the Park event scheduled for September 2020

Draft No 2020-25 AN ORDINANCE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO APPROVE THE SALE OF LIQUOR AT FRED FULLER PARK FOR THE ANNUAL ART IN THE PARK FESTIVAL BEING HELD SEPTEMBER 12, 2020 THROUGH SEPTEMBER 13, 2020, AND DECLARING AN EMERGENCY. (Authorized) was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Ferrara seconded by Mr. Kuhar. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

MOTION TO ADOPT DRAFT NO. 2020-25 made by Mr. DeLeone and seconded by Mr. Sidoti On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

Ordinance 2020-25 PASSED as stated by Clerk Wilkens

2. STREETS, SIDEWALKS & UTILITIES COMMITTEE:

MOTION TO APPROVE THE STREETS, SIDEWALKS & UTILITIES COMMITTEE MEETING MINUTES of March 18, 2020 AND RECOMMENDED ACTIONS made by Mr. Sidoti, seconded by Mr. Kuhar, and CARRIED by a voice vote of 8-0.

Recommended Actions:

1. Authorize the proposed ROW License Agreement for Barrio Patio

Draft No 2020-26 AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO ENTER INTO A LICENSE AGREEMENT BETWEEN THE CITY OF KENT AND KENT TACOS, LLC (BARRIO) TO INSTALL A FENCED OUTDOOR PATIO TO EXPAND THE SERVICE AT THEIR DOWNTOWN LOCATION, AND DECLARING AN EMERGENCY. was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. DeLeone seconded by Mr. Ferrara. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

MOTION TO ADOPT DRAFT NO. 2020-26 made by Ms. Shaffer and seconded by Mr. DeLeone On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

Ordinance 2020-25 PASSED as stated by Clerk Wilkens

3. COMMUNITY DEVELOPMENT COMMITTEE:

MOTION TO APPROVE THE COMMUNITY DEVELOPMENT MEETING MINUTES of March 18, 2020 AND RECOMMENDED ACTION made by Mr. Kuhar, seconded by Mr. Ferrara, and CARRIED by a voice vote of 8-0

Recommended Actions:

1. Authorize the renewal of the sublease for the Haymaker Farmer's Market

Draft No 2020-27 AN ORDINANCE AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO RENEW THE AGREEMENT WITH THE HAYMAKER FARMERS' MARKET FOR THE SUB-LAND LEASE OF A PARKING LOT LOCATED NORTH OF SUMMIT STREET, WEST OF FRANKLIN AVENUE, AND EAST OF AKRON BARBERTON CLUSTER RAILWAY COMPANY'S MAIN LINE TRACK, CONTAINING 0.168 ACRES, FOR THE PERIOD OF MAY 2, 2020 THROUGH OCTOBER 31, 2020; CONTINGENT ON THE CONTINUATION OF THE CITY'S LEASE WITH THE AKRON BARBERTON CLUSTER RAILWAY COMPANY, FOR THE AMOUNT OF \$1.00; AND DECLARING AN EMERGENCY. (Authorized) was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Kuhar seconded by Mr. Ferrara. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

MOTION TO ADOPT DRAFT NO. 2020-27 made by Ms. Shaffer and seconded by Mr. Sidoti On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

Ordinance 2020-27 PASSED as stated by Clerk Wilkens.

4. FINANCE COMMITTEE:

MOTION TO APPROVE THE FINANCE COMMITTEE MINUTES of March 4, 2020 AND THE RECOMMENDED ACTIONS made by Mr. DeLeone, seconded by Mr. Ferrara, and CARRIED by a voice vote of 8-0.

Recommended Actions:

- 1) Authorize Parks and Recreation to submit an Ohio Nature Works grant in the amount of \$22,500; and authorize acceptance and appropriation of the grant funds if approved by the State.
- 2) Approve the 2020 budget appropriations amendments as presented.
- 3) Authorize acceptance of donated public safety items for Covid-19.

Draft No 2020-28: AN ORDINANCE AUTHORIZING KENT PARKS & RECREATION TO SUBMIT AN APPLICATION FOR A 2020 NATUREWORKS GRANT FOR \$22,500, WITH THE CITY OF KENT MATCHING \$7500, FOR A TOTAL BUDGETED AMOUNT OF \$30,000 FOR THE REVOVATION OF THE BASKETBALL COURT AT AL LEASE PARK, AND DECLARING AN EMERGENCY. (Authorized) was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Kuhar and seconded by Mr. DeLeone. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

MOTION TO ADOPT DRAFT No. 2020-28 made by Mr. Ferrara and seconded by Mr. DeLeone. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

Ordinance 2020-28 PASSED as stated by Clerk Wilkens.

Draft No 2020-29 AN ORDINANCE AMENDING ORDINANCE NO. 2019-139, THE CURRENT APPROPRIATION ORDINANCE, PASSED DECEMBER 18, 2019; SO AS TO ADJUST APPROPRIATIONS, TRANSFERS AND ADVANCES FROM THE VARIOUS FUNDS OF THE CITY OF KENT TO INDIVIDUAL ACCOUNTS FOR THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020; AND DECLARING AN EMERGENCY. (Authorized) was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Ferrara and seconded by Mr. Kuhar. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

MOTION TO ADOPT DRAFT No. 2020-29 made by Mr. Kuhar and seconded by Mr. DeLeone. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

Ordinance 2020-29 PASSED as stated by Clerk Wilkens

Draft No. 2020-30 AN ORDINANCE AUTHORIZING THE CITY MAMAGER, OR HIS DESIGNEE, TO ACCEPT ANY COVID-19 RELATED DONATIONS DURING THE COVID-19 PANDEMIC, AND DECLARING AN EMERGENCY. (Unauthorized) was read by title only by Clerk Wilkens per Mayor Fiala's request.

MOTION TO SUSPEND THE THREE READINGS made by Mr. Kuhar and seconded by Mr. DeLeone. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Mr. Ferrara, Mr. Kuhar, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti and Mr. Turner. The Motion CARRIED by a roll call vote of 8-0.

MOTION TO ADOPT DRAFT No. 2020-30 made by Mr. Kuhar and seconded by Mr. DeLeone. On Roll call, voting "Yes": Mr. Amrhein, Mr. DeLeone, Ms. Rosenberg, Ms. Shaffer, Mr. Sidoti, and Ms. Wallach. The Motion CARRIED by a roll call vote of 8-0

Ordinance 2020-30 PASSED as stated by Clerk Wilkens.

SPECIAL COMMITTEE REPORTS: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS: NONE

COUNCILMEMBERS' COMMENTS:

Mr. Sidoti asked if would be appropriate to put a motion on the floor at this point considering the interviewing process for Boards and Commissions.

Mayor Fiala stated either it be done tonight or council is at a stand-still and is not sure how else to proceed.

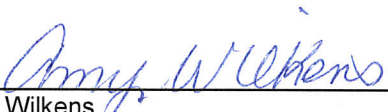
A MOTION WAS MADE THAT DUE TO THE COVID-19 CRISIS AND THE RULES THE GOVERNOR HAS ESTABLISHED TO SUSPEND COUNCIL RULES FOR FACE TO FACE CANDIDATES INTERVIEWS FOR BOARDS AND COMMISSIONS THROUGH JUNE 30, 2020, Seconded by Mr. DeLeone and CARRIED by a voice vote of 8-0.

Mr. Sidoti stated Council needs to get moving on Boards and Commissions, and the rules cannot be broken, but under these circumstances this gives us a time frame. In the event the stay at home order is cancelled this can revert to the Standing Rules, but through June 30th we should try to do things differently.

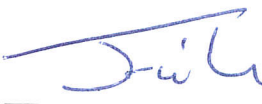
Mr. DeLeone added this is important and we should move along.

MAYOR'S REPORT: NONE

The Regular Meeting adjourned at 7:55 P.M.



Amy Wilkens
Clerk of Council



Jerry T. Fiala
Mayor and President of Council