

Kent City Health Department
414 E. Main St. POB 5192
Kent, Ohio 44240

HEALTH BOARD MINUTES
February 13, 2018

Board Members Present

Chris Woolverton
Joan Seidel
Michelle Frederick
Pam Ferguson

Absent

Jack Amrhein

Staff Present

Jeff Neistadt
Tracy Radovic

Guests

Rose Ferraro, RN Portage Co. Nursing Director
Siobhan Bernard, KSU Student Observer
Gabrielle Wewer, KSU Student Observer

Chris Woolverton called to order the Health Board Meeting of February 13, 2018 at 5:30 p.m.

Approval of the Health Board Meeting minutes from December 12, 2017 will be postponed for later in the meeting.

Statistical Report for December 2017 & January 2018 - No Issues

Expenditures and Encumbrances Report for December 2017 & January 2018

There were no expenditures or encumbrances in December 2017 due to the City's Financial system "New World" being shut down beginning December 7, 2017.

Expenditures & Encumbrances for January 2018			
1/2/2018	Eric Gorczynski	Reimbursement for RS License Renewal fees	\$93.50
1/2/2018	Justin Smith	Reimbursement for RS License Renewal fees	\$93.50
1/2/2018	Kyle Kelly	Reimbursement for RS License Renewal fees	\$93.50
1/2/2018	Eric Gorczynski	Reimbursement for OEHA membership dues payment	\$61.80
1/2/2018	Healthspace USA	Annual License fee renewal	\$1,200.00
1/2/2018	NEHA	Membership renewal for Jeff Neistadt & Justin Smith	\$95.00
1/2/2018	Walcom Registration Services	2018 Commercial Pesticide Recertification Conf. 1/31/18	\$79.00
1/2/2018	Division of Real Estate	Burial Permit transmittal fees for Nov. & Dec. 2017	\$277.50
1/2/2018	Bissler & Sons Funeral Home	Indigent services From November 21, 2017 (#7)	\$1,000.00
1/2/2018	AOHC	Membership Dues for 2018	\$681.00
1/2/2018	Summa Emergency Associates, Inc.	Dr. Stiffler qtrly. Contract payments for Serving as Medical Dir.	\$6,000.00
1/10/2018	Treasurer, State of Ohio	Vital stats technology fees	\$27,681.92
1/10/2018	Ryan Alternative Staffing, Inc.	Intern staffing	\$10,000.00
1/10/2018	Friends Services, Co. (fka Kent Office Supply)	Office Supplies	\$1,500.00
1/10/2018	Lowes Company	Operating Materials	\$500.00
1/22/2018	Spectrum cable fka Time Warner Cable	Cable for 414 E. Main	\$2,300.00
1/22/2018	Petty Cash	Reimbursement	\$75.49
1/23/2018	Portage County Health Dept.	Nursing Services Contract	\$44,718.60

Motion: A motion to approve the expenditures and encumbrances for the month of January was made by Pam Ferguson and seconded by Joan Seidel. With no objections, the motion passed.

Commissioner's Report

Interviews for the accreditation coordinator position have concluded. An offer will be made this week for a start date at the end of the February.

The Health Department received the annual audit results for our swimming pool program. We received a 95% on our audit and it was included in your packet.

The mosquito annual report was also included in your packet. Last year (2017), our surveillance program set 460 mosquito traps yielding over 49,177 female mosquitoes. 1,180 pools of Culex species were sent to the Ohio Department of Health Lab for West Nile Virus (WNV) testing. 169 mosquito pools tested positive for WNV. In our larvaciding program over 1,015 mosquito breeding sites were inspected/treated covering more than 200 acres. In our adulticiding program 12 total ULV spray applications were performed in the City of Kent covering more than 385 miles. Approximately 14,991.4 acres of residential areas were treated with ultra-low-volume (ULV) mist spray equipment.

Chris Woolverton and Jeff Neistadt met with Dr. Andrew Curtis at KSU to establish some GIS mapping for the last several years of our mosquito program. The Health Department is also going to be doing some mapping with access to healthcare services in the Kent area as well.

The Kindergarten Retrospective Study was included in your packet from 2010 and 2015. Kent was at 63% in 2010 and climbed to 65% for 2015. The study measures the immunization status up to 24 months of age.

Jeff stated that he will be working with other department heads in 2018 to apply for the Safe Routes to School Program for the City of Kent. A NEOMED student conducted a comprehensive assessment in all of Portage County so we have plenty of data to review for the application.

Next month Jeff will be presenting to the board, the Tobacco 21 policy in effort to determine if this is something that we should present to Council in the near future. Tobacco 21 policy would raise the age to purchase tobacco products to 21 years of age. This includes vapor products as well as smokeless tobacco. Our project officer from ODH may be attending the board meeting as well.

Open Comments – Rose Ferraro, RN, Portage County Nursing Director attended to the Health Board meeting to provide members with some updates.

Rose stated that the updated Public Health Emergency Preparedness document has been given to Jeff to look over as well as the state approved EPI plan. They are still working on getting Emergency Response Plan approved. Hoping for no corrections needed.

Bureau for Children Medical Handicaps update. Rose stated that she continues to work with and support the BCMH. They are still involved in the fight to keep the BCMH at the state level and not transfer this care over to medicare or individual health care companies. Portage County has 355 Children in this program.

Influenza is the hot topic now. There have been 134 hospitalizations for influenza and 1 death.

Faithful Servants Care Center at the Renaissance Family Center of Windham, will be open to walk-ins only no referrals or appointments needed. Hours of operation are Mondays 4:00 to 7:00, 1st Wednesday 9:00 to 11:30; 2nd Wednesday 1:30 to 4:00; 3rd Wednesday 4:00 to 7:00; and 4th Wednesday 9:00 to 11:30. Care is free. A pharmacy will also be available on site. Care is provided by professional, licensed physicians and certified nurse practitioners who volunteer their time. Those eligible for free care are those below 200 percent of federal poverty guidelines, those without insurance and those with Medicaid and medicare but lacking a primary care provider.

Rose stated that a student interested in Child Fatality, took all the CFR data and information from 2010 to 2015 and broke it down and created a report with trends and data regarding the child deaths that occurred in Portage County.

Approval of the Minutes from December 12, 2017

The minutes from the December 12, 2017 meeting were distributed and reviewed by the Health Board Members prior to the meeting.

Motion: A motion to approve the minutes of December 12, 2017 was made by Joan Seidel and seconded by Michelle Frederick. With no objections, the motion passed. Pam Ferguson abstains due to being absent at that meeting.

DISCUSSION ITEMS

Child Fatality Report Presentation – postponed for a future meeting.

ACTION ITEMS

Resolution 2018-002 Swimming Pool Cost Analysis - Swimming Pool fee increase to \$425; Second Reading.

Motion: A motion to approve the second reading of Resolution 2018-002 Swimming Pool fees was made by Joan Seidel and seconded by Pam Ferguson. With no further discussion the motion passed by roll call vote; Seidel, Aye; Frederick, Aye; Woolverton, Aye; Ferguson, Aye.

Food Service Enforcement Quality Improvement Project – Jeff stated that the Health Department is required to perform two Quality Improvements Projects for accreditation, programmatic and an administrative one. This Food Service Enforcement project is for food service inspections and enforcement. Jeff stated that this flowchart process gets him more involved in the food service inspection process by forcing an in-office conference with Health Commissioner & the assigned Sanitarian. At level 3 there is an added action by the Health Board Administrative Hearing. We will use this enforcement flow chart process for several months to a year, evaluate it and see if it works.

Annual Report – The annual report for 2017 is complete, if you have any comments or questions let us know. This report is required by the state for us to receive our state subsidy funds, it is distributed to ODH, City Council, City Manager, posted on our website and distributed around the City.

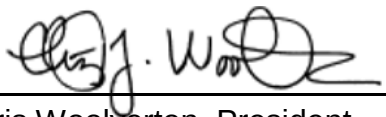
Nursing Contract – Contract is the same as last year, no increase or changes.

Executive Session – No executive session needed

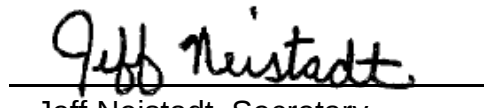
Being no further business to discuss, Chris Woolverton asked for a motion to adjourn.

Motion: A motion to adjourn the health board meeting of February 13, 2018, was made by Joan Seidel and seconded by Michelle Frederick. With no further discussion the motion passed. Meeting adjourned at 6:30 p.m.

Approved:



Chris Woolverton, President



Jeff Neistadt, Secretary