

Kent City Health Department  
 414 E. Main St. POB 5192  
 Kent, Ohio 44240  
**HEALTH BOARD MINUTES**  
 April 16, 2018

**Board Members Present**

Chris Woolverton  
 Joan Seidel  
 Michelle Frederick  
 Jack Amrhein  
 Pam Ferguson

**Staff Present**

Jeff Neistadt  
 Tracy Radovic  
 Mike Anguilano III

**Guests**

Rose Ferraro, Portage Co. Nursing  
 Lorriane Odhiambo, KSU Intern

Chris Woolverton called to order the Health Board Meeting of April 16, 2018 at 5:30 p.m.

The Health Board Meeting minutes from the March 13, 2018, were distributed and reviewed prior to the meeting. A motion for approval was requested by Chris Woolverton.

**Motion:** A motion to approve the minutes from the March 13, 2018 meeting was made by Joan Seidel and seconded by Jack Amrhein. With no objections, the motion passed.

**Open Comments from Guests**

**Statistical Report for March 2018** - No Issues

**Expenditures and Encumbrances Report for March 2018**

| <b>Expenditures &amp; Encumbrances for March 2018</b> |                                    |                                                     |            |
|-------------------------------------------------------|------------------------------------|-----------------------------------------------------|------------|
| 3/1/2018                                              | Ohio Division of Real Estate       | Burial Permit fee transmittal for Feb. 2018         | \$142.50   |
| 3/1/2018                                              | Treasurer, State of Ohio           | RFE Transmittal for February 2018                   | \$840.00   |
| 3/1/2018                                              | Treasurer, State of Ohio           | FSO Transmittal for February 2018                   | \$2,382.00 |
| 3/1/2018                                              | Treasurer, State of Ohio           | Midwest Workshop 2018 Regis. For K.Kelly & J.Revesz | \$40.00    |
| 3/8/2018                                              | Shorts-Spicer-Crislip Funeral Home | Indigent services for Kent Resident #3              | \$1,000.00 |
| 3/20/2018                                             | State of Ohio EPA, Dept. L-2711    | DSIWM-Reimbursement/refund                          | \$41.59    |

**Motion:** A motion to approve the expenditures and encumbrances for the month of March was made by Pam Ferguson and seconded by Michelle Frederick. With no objections, the motion passed.

**COMMISSIONER'S REPORT**

Starting with great news, Justin Smith our Environmental Health Director had his second baby. Little boy Eugene was born in late March and is a healthy baby boy!

Jeff stated that the Health Department applied for several grants last month including two grants from the EPA. We put in for \$30,000 for the mosquito control grant and \$21,000 for a grant to assist us in making our river cleanup day much more than it currently is. We would like to have many more educational opportunities for the youth and well as more of a fair/festival atmosphere to hopefully get more than a few participants out there doing the cleanup. We also applied for \$50,000 from ODH for the third year of our tobacco grant. The third year of the grant will cover more cessation and prevention services instead of policy which was the focus for the past two years.

The latest ServeSafe evaluation was included in your packet. The course continues to be very successful for us with more and more individuals attending, even from out of our area. Several individuals attended from Cleveland as well as Toledo as they had heard great things about our course. Another kudos for Justin as he is the Proctor for the course. Of note, the test which received the only average review from the attendees is a standardized test and we have no input on the test questions.

Mike and Jeff attended a Quality Improvement Workshop in Columbus conducted by OSU School of Public Health from the 1.9 million they received to assist locals in accreditation. We already had a thorough quality improvement plan in place but this did give us a chance to refine the plan slightly which will be in front of you next month for approval.

Even though the bill allowing dogs on restaurants (HB 263) was thrown out of committee it has now been approved by the Ohio House and will go to the Senate soon for vote. Under the new bill dogs would be permitted in outdoor areas under the following conditions: an employee cannot touch a dog; any food or water served to the dog would have to be on single-use plates or containers; dogs will need to be on a leash and the business would have to keep cleanup and sanitary waste disposal kits available outside. Jeff will keep the Board updated on this issue and the "service" dogs at KSU. The Board will be looking at making the orders a little more stringent in Kent than this law outlines, since there is no mention of rabies vaccine, proof of ownership or leash laws, these are things that will need to be addressed for the safety of residents and visitors.

**DISCUSSION ITEMS**

Rose Ferraro, Portage County Nursing Director updated the Health Board on several items. The Emergency Preparedness Report was approved by ODH for payment but not for the promulgation letter. They use a rubric scale with a scoring system. Acceptable point levels are at a 210 ours was scored at a 184. Some modifications need to be made. There was a conference call that with ODH where they pointed out the plans weaknesses that will need to corrected or modified.

Rose discussed the communicable disease report. She mentioned the arrival of influenza B currently in Portage County. Jack Amrhein asked if the flu vaccine provides any protection for this strain for flu. Rose stated that the same issues with the vaccine in early flu season still applies. Chlamydia infection (69) and Gonococcal infections (11), are at about normal range for this time of year.

Rose Introduced Lorriane Odhiambo for the Child Fatality Presentation.

Child Fatality presentation by Lorriane Odhiambo, KSU Grad Student. Lorriane was given access to the Portage County Child Fatality Review Board data from 2010 to 2015 and took on the project of gathering data and information on mortality rates of children and created a report to assist Portage County in understanding how and why children die and taking action to prevent child deaths. Lorriane gathered and compared data from the United States, The Organization for Economic Co-operation & Development (OECD), the State of Ohio as well as Portage County. She gathered and compared statistics across these areas in regards child mortality, race/ethnicity, sex, age and manner of death.

During this project she discovered child deaths (which totaled 81) in Portage County over a 6 year period were predominate in the non-hispanic white male population. She also discovered that 79% of the total deaths in this period were due to a medical condition. Of these deaths approximately 15% could have been prevented, 26% could probably not have been prevented and 57% could not be determined whether the death could have been prevented or not. There were 63 children who died of a medical condition, including but not limited to prematurity, asphyxia and respiratory failure. A report has been created from Lorraine's research, and it can be found on the Portage County Health Department website, under the Nursing tab and Child Fatality link.

Accreditation update by Mike Anguilano. Mike stated that the Health Department's application for Accreditation has been submitted as well as payment. There was an accreditation learning session that Mike attended with other health departments applying for accreditation and there are many applying now that final training for some have been pushed forward. Site visit appointments for document review will be difficult to get also because of the number of Health

Departments that are involved. Unless they hire more site visitors, the process will likely be pushed further into the future by 6 to 9 months.

Health Resources Mapping Project by Mike Anguilano. Mike stated that he has been working with two interns to develop a road map for access to healthcare and resources in the Kent jurisdiction and nearby surrounding communities to fulfill a PHAB requirement for accreditation. All the resources were mapped out on google earth and a keyed and color coded map was developed. This is only the first part of this project and it's at its premature stage at this point. We hope to overlay Parta bus routes and schedules, as well as walkable areas. A short survey was sent out to some local health resource offices to get their input regarding what problems they see for their patients to access their facilities.

### **ACTION ITEMS**

Vital Stats Fee structure – Jeff stated that we have not raised fees since about 2010. We currently charge \$22.00 for birth and death certificate certified copies. Currently for every certificate we issue we keep \$9.00. Jeff proposes we raise the fees to \$24 each.

**Motion:** A motion to approve the increase in Vital Statistics Fees to \$24 was made by Pam Ferguson and seconded by Joan Seidel. With no further discussion the motion passed.

Workforce Development Plan Updates – Jeff stated that this plan needs to be updated annually. There was some training added, an address change and some language changes.

**Motion:** A motion to approve the Workforce Development Plan updates was made by Joan Seidel and seconded by Jack Amrhein. With no further discussion the motion passed.

NEHA, OEHA & PHCC Conferences – Jeff stated he would like to attend these conferences with the Board's Approval.

**Motion:** A motion to approve Jeff Neistadt's travels and expenditures for the NEHA Conference, OEHA Conference and the Public Health Combined Conference was made by Jack Amrhein and seconded by Pam Ferguson. With no further discussion the motion passed.

NECO Mutual Aid Sharing Agreement – Jeff stated that approximately every 5 years the NECO sharing agreement is updated. This agreement is for sharing resources and people in case of an emergency. All the Ohio health departments enter into this agreement. There was one instance where we had to utilize this agreement and that is when we needed extra nursing help for Ebola.

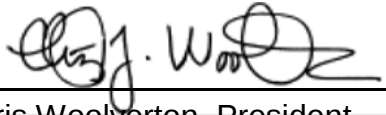
**Motion:** A motion to approve the NECO Mutual Aid Sharing Agreement was made by Pam Ferguson and seconded by Michelle Frederick. With no further discussion the motion passed.

**Executive Session - None**

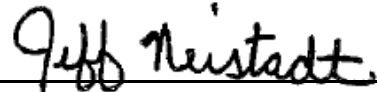
Being no further business to discuss, Chris Woolverton asked for a motion to adjourn.

**Motion:** A motion to adjourn the health board meeting of April 16, 2018, was made by Joan Seidel and seconded by Michelle Frederick. With no further discussion the motion passed. Meeting adjourned at 6:52 p.m.

Approved:

A handwritten signature in black ink, appearing to read "Chris Woolverton", written over a horizontal line.

Chris Woolverton, President

A handwritten signature in black ink, appearing to read "Jeff Neistadt", written over a horizontal line.

Jeff Neistadt, Secretary