

Kent City Health Department
414 E. Main St. POB 5192
Kent, Ohio 44240
HEALTH BOARD MINUTES
May 8, 2018

Board Members Present

Chris Woolverton
Joan Seidel
Michelle Frederick
Jack Amrhein
Pam Ferguson
Emily Mattern – New

Staff Present

Jeff Neistadt
Tracy Radovic

Chris Woolverton called to order the Health Board Meeting of May 8, 2018 at 5:32 p.m.

The Health Board Meeting minutes from the April 16, 2018, were distributed and reviewed prior to the meeting. A motion for approval was requested by Chris Woolverton.

Motion: A motion to approve the minutes from the April 16, 2018 meeting was made by Pam Ferguson and seconded by Michelle Frederick. With no objections, the motion passed.

Open Comments from Guests

Statistical Report for April 2018 - No Issues – Revenue is up \$25,000. We are doing well.

Expenditures and Encumbrances Report for April 2018

Expenditures & Encumbrances for April 2018			
4/2/2018	Bissler & Sons Funeral Home	Services for indigent Kent resident #4	\$1,000.00
4/2/2018	PHAB	Accreditation Review Fee	\$14,000.00
4/2/2018	Ohio Division of Real Estate	Burial Permit fee transmittal for March (57 permits)	\$142.50
4/2/2018	Treasurer, State of Ohio	FSO Transmittal fee for March	\$798.00
4/2/2018	Treasurer, State of Ohio	RFE Transmittal fee for March	\$168.00
4/2/2018	OEHA	72nd Annual Conference Regis.& Dues For Neistadt & Smith	\$400.00
4/2/2018	Bissler & Sons Funeral Home	Services for Indigent Kent Resident #5	\$1,000.00
4/5/2018	DrHomeAir - Alpha Energy	Radon Test Kits	\$147.90
4/5/2018	Staples Advantage	Desk Chair and Chair Mat	\$162.98
4/5/2018	Major Supply Corp.	Bed Bug Killer - 2 gallons and 2 pint size spray bottles	\$142.34
4/11/2018	Treasurer State of Ohio	Vital Stats Technology Transmittal fees for 1st quarter	\$32,224.32
4/11/2018	Ryan Alternative Staffing, Inc.	Intern Staffing	\$188.64
4/17/2018	Ohio Public Health Association	Public Health Combined Conference Regis. - Jeff Neistadt	\$200.00

4/17/2018	Vehicle Maintenance	Maintenance of Health Dept. vehicles	\$201.43
4/20/2018	NEHA	2018 Conference Registration	\$615.00
4/25/2018	Double Tree by Hilton	Public Health Combined Conference Accommodations	\$260.40
4/25/2018	Jeff Neistadt	Reimbursement for OEHA Conference expenses	\$129.55
4/25/2018	Hilton Anaheim Reservations	NEHA Conference Accommodations 6/21 - 7/1/2018	\$763.40
4/26/2018	Vehicle Maintenance	Maintenance of Health Dept. vehicles	\$270.11
4/27/2018	Justin Smith	Reimbursement for OEHA Conference expenses	\$140.68

Motion: A motion to approve the expenditures and encumbrances for the month of April was made by Joan Seidel and seconded by Michelle Frederick. With no objections, the motion passed.

COMMISSIONER'S REPORT

Mike Anguilano, the Accreditation Coordinator, is currently at the PHAB training in Alexandria, Virginia. Once Mike gets back we will have access to the PHAB portal to start uploading our documents. We will have up to a full year once the portal is opened but our plans are to get all the documents uploaded by this Fall.

The Health Department is having an open forum on tobacco 21 on May 22nd from 5:30 until 7pm at the Kent Fire Department. Please plan on joining us if you are available. We sent out a lot of invitations to many groups including our substance abuse coalition and as well as all city, city council and our tobacco retailers. Jeff stated he has been working with Hope, the City's new Law Director on Tobacco 21 and she is a pleasure to work with.

Jeff and Mike Anguilano presented the access to care project to City Council and it was well received. Some good suggestions were shared from council members and we are excited to continue momentum with the project for a roll out this Fall before school starts.

For the next board meeting we have to review our strategic plan and the Countywide Emergency Response plan as well.

Next week Jeff will be in Columbus for the required annual public health combined conference.

If we do get funded for year 3 of the tobacco grant Jeff will be required to do a 2 day training on July 10th and 11th which is in conflict with our July meeting. As an alternative date I am looking at July 17th.

DISCUSSION ITEMS

New Board Member Emily Mattern. Chris Woolverton welcomed Emily to Health Board and asked her to tell the other members about herself. Emily stated that she is a nursing student at

Akron U. She actually grew up in Kent. She is currently an orthopedic assistant and she has her Master's in Public Health. She thinks that as being a health board member would like to apply her public health skills. All the Health Board Members each introduced themselves and their and gave a short background of their selves.

Annual STI Data – Sexually Transmitted Infections report. There are spikes of Chlamydia as well as gonorrhea. Jeff stated he will be meeting with KSU health center to show them the report and see if there are any educational opportunities we can look into providing to students. Chris Woolverton asked if we could possibly look into sponsoring or co-sponsoring a STI Event and possibly provide testing or testing kits. Michelle Frederick stated that there are testing events at KSU, the concern is that if condoms are not being used by the time a student is in college, than they are not learning to use them in middle school or high school.

Service Animals – Service animals are dogs trained to do work or perform a task for the benefit of a person with a disability. The work or task must be directly related to the person's disability. If the dog's job is not apparent, you may only ask the owner two questions 1) is this dog required because of a disability? If the answer is no, it may be appropriate to ask that dog be removed from the premises. If the answer yes, then you may proceed to ask 2) what work or task is the dog trained to do? Hearing dogs are separate from service dogs. They are required to wear burgundy colored vest with "Hearing dog" printed on it. A Guide dog wears a red and white harness or vest which signifies the owner is deaf or blind. Assistance animals can be any animal that provides companionship or emotional support that alleviates one or more identified symptom of effect a person's disability. Assistance animals do not need special training and are restricted to the residence of the individual except to the extent that it goes outside for natural relief. The only animals that are required to wear identifying gear is the Hearing dogs. Service animals don't even require to be identified, mostly because the individual does not want to be labeled as disabled. Since KSU now allows service, and assistance animals in dorms there are more students walking around campus with animals, taking their animal to class, and walking through food hub etc. We need to approach KSU with questions in regards to these animals. Jeff will talk to the Law Director for direction on the service animal issue.

Tobacco 21 Discussion – Civil vs Criminal – Jeff stated that he met with the Law Director regarding the enforcement of Tobacco 21. Originally he thought of the civil route, where the Health Department would take the responsibility of enforcing the rules and imposing fines for violating, but after meeting with the Law Director, it seemed that a criminal pursuit also has merit. Establishments would need spot checked as well as routinely checked by either the Health Department or Police Department, tickets for a 3rd degree misdemeanor would be issued at a criminal stand point. The Health Department has already established a working

relationship with all the vendors. If it is decided to do civil enforcement the Health Department will be responsible. If criminal it would have to be enforced by Police Department.

Next Health Board Meeting – Chris Woolverton will be out of the Country the Month of June and will not be available to meet and with vacations during June trying to establish a quorum will be difficult. June Health Board Meeting will be cancelled. July meeting also needs to be rescheduled since Jeff will be attending mandatory training. July meeting will be held July 16, 2018 beginning at 5:00 p.m.

ACTION ITEMS

Quality Improvement Plan – The plan was updated with current QI projects as well as the addition of a timeline for projects was also updated.

Motion: A motion to approve the updates to the Quality Improvement Plan was made by Pam Ferguson and seconded by Emily Mattern. With no further discussion the motion passed.

Hiring interns for Mosquito Program – Would like to hire up to 3 interns for mosquito program.

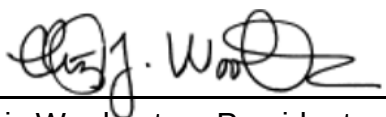
Motion: A motion to approve the hiring of three (3) Interns for the mosquito program as needed was made by Jack Amrhein and seconded by Joan Seidel. With no further discussion the motion passed.

Executive Session - None

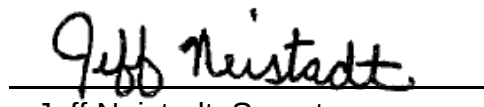
Being no further business to discuss, Chris Woolverton asked for a motion to adjourn.

Motion: A motion to adjourn the health board meeting of May 8, 2018 was made by Joan Seidel and seconded by Michelle Frederick. With no further discussion the motion passed. Meeting adjourned at 6:33 p.m.

Approved:



Chris Woolverton, President



Jeff Neistadt, Secretary