



Kent City Health Department
414 E. Main St. POB 5192
Kent, Ohio 44240
HEALTH BOARD MINUTES
September 19, 2018

Board Members Present

Chris Woolverton
Michelle Frederick
Jack Amrhein
Pam Ferguson

Absent

Emily Mattern
Joan Seidel

Staff Present

Jeff Neistadt
Tracy Radovic

Chris Woolverton called to order the Kent City Health Board Meeting of September 19, 2018 at 5:30 p.m.

The Kent City Health Board Meeting minutes from the August 14, 2018 were distributed prior to the meeting. There was not a quorum of three members eligible to vote on approval of the Health Board Meeting minutes. These minutes will be carried forward for approval.

Statistical Report for August 2018 Food service revenue is continuing to go up and tobacco grant money will also see an increase next month. Vital Stats is up as well.

Expenditures and Encumbrances Report August 2018

Expenditures & Encumbrances for August 2018			
8/6/2018	Treasurer, State of Ohio	FSO Transmittal Fees July 2018	\$28.00
8/6/2018	Ohio Div. of Real Estate	Burial Permit fees for July 2018	\$112.50
8/6/2018	AOHC	Fall Conf. Registration for Jeff Neistadt Sept. 26 - 28, 2018	\$330.00
8/8/2018	KSU	Lease Payment From Jan - July 2018	\$7,145.81
8/9/2018	Revise, LLC	Website & CMS Annual tech Support	\$900.00
8/14/2018	Ohio Dept. of Agriculture	Pesticide Commercial applicator license JS, JN, KK, EG	\$140.00
8/20/2018	Summa Emergency Assoc., Inc.	Medical Director Contract payment for July - Sept.	\$1,500.00
8/22/2018	AOHC	Fall Conf. registration for Kirk Stiffler	\$180.00
8/30/2018	CDW	Licenses for GOV Adobe Acrobat PRO1	\$88.82

Motion: A motion to approve the expenditures and encumbrances for the month of August 2018 was made by Pam Ferguson and seconded by Jack Amrhein. With no objections, the motion passed.

COMMUNICABLE DISEASE REPORT

The Communicable disease report provided in the board packet is for August. There continues to be significant Chlamydia and Gonococcal infections. There were also several Pertussis cases of which the majority of the circle of family members were vaccinated.

HEALTH COMMISSIONER'S REPORT

There have been a lot of media reports on Youth Vaping lately since the pass of our Tobacco 21 legislation here in Kent. FDA Commissioner Scott Gottlieb has rightly recognized that the skyrocketing youth use of e-cigarettes, including Juul and a growing number of products similar to Juul, is a crisis that must be a priority for the FDA to address. Commissioner Gottlieb stated that youth e-cigarette use has reached "an epidemic proportion," flavors are "one of the principal drivers of the youth appeal of these products," and "we cannot allow a whole new generation to become addicted to nicotine." The FDA sent 1,300 warning letters and fines to retailers in "a large-scale, undercover nationwide blitz." "The vast majority of the violations were for the illegal sale of five e-cigarette products — Vuse, Blu, Juul, MarkTen XL and Logic. These five brands currently comprise over 97 percent of the U.S. market for e-cigarettes," the FDA said.

ODH and ODA has been working on developing new food forms for local health departments to use when conducting pre-licensing and regular inspections of food services. The staff have been well trained on the new forms and we will continue to use HealthSpace for our inspections as the forms are available for use on the system. The new forms are more of a checklist format now which should make it easier for use during inspections.

Next month the health department is going to dedicate quite a bit of time to reviewing the strategic plan. Mike Anguilano will be attending the next meeting to provide one of the final updates on accreditation as we are very close to submitting our documents.

Jeff stated that he would like to recognize some of the work our staff have been doing in addition to their regular responsibilities which have grown over the past few years. Justin Smith has been doing a wonderful job offering ServSafe courses to not only Kent food services, many individuals are now driving from Cleveland as well as Toledo to take our courses. Justin does an amazing job of making the information pertinent to the food service employees as he uses a lot of real life examples and case studies. The ServSafe course is also a revenue booster and a way for us to really engage the food service managers in a positive environment.

Jeff also wants to recognize Jason and Kyle and the work they do in our multi-unit housing program. 111 Sherman Street is another wonderful example. Five girls live at that location and they had a gas leak from their oven that had triggered the CO2 detector. If we did not do all the hard work of including the CO2 detectors in the code there could have been fatalities at the location as it happened over night. Of course the FD got all the Kudos for the response but without our administrative efforts to get CO2 detectors in the code and annual inspections the outcome could have been much different.

DISCUSSION ITEMS

Tobacco 21 Ordinance finally passed. Site visits are being scheduled to provide educational information and signage to all establishments. There are three vape shops in Kent that may pose a small challenge. With Tobacco grant money, we will be using secret shoppers, interns from the Academic Health Department, as well as performing compliance checks of the facilities.

Child Fatality Review Board has been meeting quarterly. There were 3 child suicides in Portage County reviewed in the last meeting and there are a total of 7 suicides so far this year. Our cases are fitting right along with the national data supplied in the board packet. The suicides in Portage County are all white males 15 to 18 years of age. There has been some discussion on developing and providing parental education.

ACTION ITEMS

Animal Bite Process and HB 263. The Animal bite process was last updated in approximately 2013. With the new HB 263 we needed to make some modifications to how we perform animal bite investigations and inspections. We have also included other animals, gerbils, shrews, moles, rabbits etc. with a fee for submitting those for rabies testing. Chris Woolverton asked if an animal does not have a rabies vaccine and it bites someone does the owner get a fine. Jeff stated that he would like to inquire about rabies vaccine fines with the Ohio Department of Health so that modifications can be made to new process

Motion: A motion to table the decision on the Animal bite process until the next meeting was made by Jack Amrhein and seconded by Michelle Frederick. With no further discussion the motion passed.

Food Enforcement Procedures. Our update policy on standard procedures is 3 years, this document has received very few changes but a couple have been made to the Enforcement Actions section. Need approval by the Board.

Motion: A motion to approve the Food Enforcement Standard Operating guidelines was made by Pam Ferguson and seconded by Jack Amrhein. With no further discussion the motion passed.

Gulf Gas Station FSO finally ended up submitting a plan review. The University drive-thru will discontinue selling ice cream.

OEHA Conference in October 2018

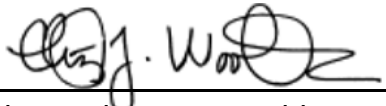
Motion: A motion to approve all travel expenses incurred including but not limited to registration, hotel and meals for Jeff Neistadt to attend the OEHA Conference in October 2018 was made by Jack Amrhein and seconded by Pam Ferguson. With no further discussion the motion passed.

Executive Session - None

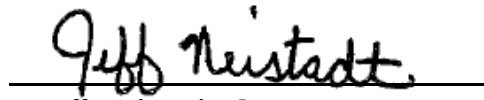
Being no further business to discuss, Chris Woolverton asked for a motion to adjourn.

Motion: A motion to adjourn the health board meeting of September 19, 2018 was made by Pam Ferguson and seconded by Michelle Frederick. With no further discussion the motion passed. Meeting adjourned at 6:22 p.m.

Approved:

A handwritten signature in black ink, appearing to read "Chris Woolverton", written over a horizontal line.

Chris Woolverton, President

A handwritten signature in black ink, appearing to read "Jeff Neistadt", written over a horizontal line.

Jeff Neistadt, Secretary