



Kent City Health Department
414 E. Main St. POB 5192
Kent, Ohio 44240
HEALTH BOARD MINUTES
December 11, 2018

Board Members Present

Chris Woolverton
Joan Seidel
Jack Amrhein
Pam Ferguson
Emily Mattern

Absent

Michelle Frederick
Jeff Neistadt

Guests

Kenzee Stone
Leah Acker
Nena Patterson

Staff Present

Mike Anguilano
Tracy Radovic

Nathan Stipe
Grace Carey
Maria Nicassio

Chris Woolverton called to order the Kent City Health Board Meeting of December 11, 2018 at 5:31 p.m.

The Kent City Health Board Meeting minutes from the November 13, 2018 were distributed and reviewed prior to the meeting. A motion for approval was requested by Chris Woolverton.

Motion: A motion to approve the minutes from the November 13, 2018 meeting was made by Jack Amrhein and seconded by Pam Ferguson. With no objections, the motion passed.

Statistical Report for November 2018 – no discussions, no issues.

Expenditures and Encumbrances Report November 2018

Expenditures & Encumbrances for November 2018			
11/1/2018	Ohio Div. of Real Estate	Burial Permit Transmittal fees for October 2018	\$102.50
11/7/2018	Metro Regional Transit Authority	Tobacco Cessation signs placed on Parta Buses	\$974.00
11/27/2018	Walcom Registration Services	Pesticide Recertification Conference JS, JN	\$178.00
11/27/2018	Portage County Health Dept.	Update CHA & CHIP	\$12,500.00
11/29/2018	Star Printing Co.	Access to Care Brochure Printing	\$260.00
11/29/2018	Justin Smith	Membership fees Reimbursement for OEHA (\$63) NAHA (\$100)	\$163.00

Motion: A motion to approve the expenditures and encumbrances for the month of November 2018 was made by Pam Ferguson and seconded by Emily Mattern. With no objections, the motion passed.

OPEN COMMENTS/GUEST COMMENTS

The Academic Health Department interns presented on their projects. Mike Anguilano stated that there were 7 interns working on 3 different projects this semester.

Tobacco 21 and Tobacco Cessation Program – The interns who presented on this project were Nathan Stipe, Kenzee Stone, Leah Acker and Grace Carey.

Nathan Stipe stated their group worked on the Tobacco Grant that was received by the Ohio Department of Health (ODH). The team first collected information from housing complexes and businesses regarding their tobacco policies as well as the number of their patrons. The data that was collected was then compared to the ODH guidelines regarding tobacco use and tobacco cessation. Nathan stated that they had targeted housing complexes with weak or no policies or larger complexes and asked if they would be interested in support for future policy development. Some businesses downtown that were contacted include Scribbles, Treno, and Belleria. All agreed that they would be willing to display cessation information at their site.

Grace Carey stated she worked mostly with the tobacco cessation services survey. They had received a 40% response from area providers from the surveys. The data collected will be compiled and disseminated as cessation service directory that will include: providers contact information; insurance plans accepted and a list of services available. Grace also spoke about the advertising and marketing ads that the team worked on as well as the brochures that they developed and plan to distribute. There was a PARTA bus ad, as well as ads for twitter and other social media. An informational brochure is going to be distributed throughout Kent at the Cleveland Clinic and Planned Parenthood to start. The ads are tailored to specific groups. There is a parent ad, a KSU student ad, ads for high school students, an ad for anyone, and an ad for the LGBTQ Student center.

Leah Acker spoke about current objectives and collaborations for support. The team reached out to the local PTA, Kent Roosevelt High School and the KSU LGBTQ Center. The brochures and ads will be distributed to these groups as well. Future objectives include policy initiatives. There will be some follow up with the housing complexes and businesses that were initially contacted to assist them with policy modifications based on ODH guidelines.

Kenzee Stone spoke about the future objectives as well as they pertain to the auditing and compliance checks for tobacco 21. This will be going into all the businesses that sell tobacco and tobacco products to ensure they are complying with Tobacco 21. It is possible that underage students may be sent into establishments to see if they can purchase tobacco products. Inspections of all the signage to be sure they comply with the law will also be conducted in the future. A plan is being developed for these objectives and another set of interns will follow through with this portion of the project.

Access to Care – Nina Patterson presented her work on this project. She stated that acquiring health care services is a major challenge for millions of people regardless of background, culture, race or sexual orientation. The city of Kent has a diverse population primarily due to the university students which lead to this study being conducted. They began by assessing the level of health care for the lesbian, gay, bisexual, transgender and queer (LGBTQ) KSU student community. The interest was to discover what barriers to healthcare the LGBTQ students experienced. This led to the Kent City Health Department reaching out

to LGBTQ Student Center and gauging their interest in participating in two focus groups about accessing health care services. After collecting and analyzing data from both round table meetings, some of the items of discovery included: lack of knowledge about resources offered, availability of HIV testing, PARTA not being a reliable source of transportation when traveling off campus, and transgender healthcare not being available. These were some of the main points of the LGBTQ barriers that need to be addressed.

Agency Accreditation - Maria Nicassio was the Accreditation Intern. Her objective with this project was to get an understanding of health department services and learn about the accreditation process and what it entails. Maria received a certificate of education for completing Accreditation Training. She assisted Mike Anguilano with editing and uploading documents to PHAB website.

COMMUNICABLE DISEASE REPORT – No issues

HEALTH COMMISSIONER'S REPORT - Due to a family emergency, Jeff Neistadt was unable to attend the meeting but he provided the following report prior to the Health Board Meeting.

The Health Department just received two \$3,000 grants from the FDA. One is for travel and training to attend the NEHA Annual Conference and the other is for personal hygiene training for our food service operations.

Health department staff are going to be having the annual holiday party on December 19th and would like the board to join us. Please let me know your intentions so I can plan accordingly.

Staff is working on developing an operation and maintenance program here in Kent for onsite sewage systems. This issue has come up a lot in the past two months with failing onsite sewage systems we did not know existed. We are planning on using an intern with the academic health department this spring to GIS the current onsite sewage systems to add to our database of known onsite sewage systems.

The Portage County Health Department is going to no longer conduct HIV testing. This will help compound the issue of limited HIV testing options here in Kent.

A smoking complaint was received regarding the KSU Ice Arena from our ODH system. Upon investigation with the KSU legal department, they did have an outdoor ash tray that was removed. They also did not have the appropriate signs available as required by the Ohio Revised Code. They have until December 21st to comply. As we have encountered this and attempted to resolve the signage issue before with no luck, we will have no choice but to violate them. As this was a complaint that came through ODH, once we send them the warning letter they will have 30 days to respond to ODH. At the end of the 30 days, ODH will come up and investigate. At that point, hefty fines may be imposed by ODH as they are well aware of KSU's signage violations with the Ohio Revised Code.

DISCUSSION ITEMS

Air Pollution Ordinance – Chris Woolverton stated this ordinance was written back in the 1970's and is in need of an update. Jeff Neistadt will be working with the Law Department to write new language.

Massage Ordinance – Chris stated this ordinance is also outdated will also be updated with the assistance of the Law Department.

ACTION ITEMS

2019 Food Cost Analysis – Resolution 2019-001 First Reading for Food Operation and Retail Food Establishment license fees. The only fee increase will be occurring in Mobile Food Licenses and Plan Review Fees for 2019.

Motion: A motion to approve the First Reading of Resolution 2019-001 to set Food license fees for 2019 was made by Jack Amrhein and seconded by Joan Seidel. With no further discussion the motion passed by roll call vote: Seidel, Aye; Ferguson, Aye; Amrhein, Aye; Woolverton, Aye; Mattern, Aye.

Nursing Contract – Chris Woolverton asked that this contract be tabled for discussion at a future time due to the pursuit of conversations with another party to provide these services.

Motion: A motion to table the Nursing Services Contract was made by Joan Seidel and seconded by Emily Mattern. With no further discussion the motion passed.

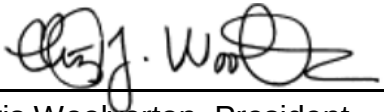
Transportation Assessment – Mike Anguilano stated that this document was developed from transportation opportunities and the walkability of the city of Kent. There was a project completed by one of our interns back March 2018 regarding "Safe Routes to School". The study stated that 57% of all traffic injuries in Portage County occur in Kent City, more specifically, they occurred in very close proximity to elementary schools. This transportation assessment will be connected with Safe Routes to School as well as the Access to Care project in the future. This is a major priority in the CHIP and CHA. Chris Woolverton stated that he believes a KSU intern last year mapped PARTA routes with the sidewalks to ensure that walkable sidewalks existed to get where they needed to go.

Executive Session – None

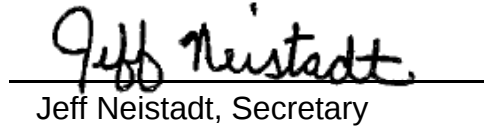
Being no further business to discuss, Chris Woolverton asked for a motion to adjourn.

Motion: A motion to adjourn the health board meeting of December 11, 2018 was made by Joan Seidel and seconded by Pam Ferguson. With no further discussion the motion passed. Meeting adjourned at 6:18 p.m.

Approved:

A handwritten signature in black ink, appearing to read "Chris Woolverton", written over a horizontal line.

Chris Woolverton, President

A handwritten signature in black ink, appearing to read "Jeff Neistadt", written over a horizontal line.

Jeff Neistadt, Secretary