



Kent City Health Department
414 E. Main St. POB 5192
Kent, Ohio 44240
HEALTH BOARD MINUTES
August 12, 2019

Board Members Present

Christopher Woolverton
Joan Seidel
Jack Amrhein

Members Absent

Michelle Frederick
Emily Mattern
Pam Ferguson

Staff Present

Mike Anguilano
Justin Smith

Christopher Woolverton called to order the Kent City Health Board Meeting of August 12, 2019 at 5:30 p.m.

The Kent City Health Board Meeting minutes from the May 14, 2019 meeting were distributed and reviewed prior to the meeting. Christopher commented that the second-to-last paragraph on page 3 is incomplete. Mike stated that he would make that correction.

Statistical Reports for July 2019 – Christopher made note of the housing line. He also noted that Justin will discuss additional mosquito man hours needed for the positive pools of West Nile Virus found in Kent.

Health Department Report – Justin made note of Ohio passing Tobacco 21 at the state-level. Jack Amrhein asked if the law would affect the hookah bar in Kent. Justin said, to his understanding, there is no exemption. Mike noted that Governor Mike DeWine struck down the exemption.

Justin made the board aware of a tobacco campaign the health department started at the beginning of August. Mike said the video, which has been posted on the Facebook page, has been seen 8,000 times. Justin also said Mike wrote a piece for the Tree City Bulletin about the tobacco compliance checks. Mike also said the compliance checks were very successful and another round has already begun.

Justin said he has been talking with human resources about providing the hepatitis A vaccine for the first responders in the city. They are going over the legal aspects. Christopher said the health department cannot require it, but can recommend it. Joan Seidel said there is typically a co-payment associated with the vaccine. Justin said he is trying to use the grant to cover the co-payment aspect. Justin also submitted an article for the Tree City Bulletin about hepatitis A.

Justin said there is still some additional mosquito grant money still available and asked one of the interns to review five locations for scrap tires. He said every tire had standing water and mosquito breeding. Justin has talked with the city law director regarding a scrap tire program. He was asked to get the city fire department involved. Justin also added that the licensing of yard waste sites in the city needs to be addressed in the near future.

Justin also addressed the recent press release regarding West Nile Virus. Four positive pools were found in the Northwest part of Kent, one at Jesse Smith Park. Justin said we need to ask the city to clean out the drainage ditch. After night spraying, Justin received an email from the

Ohio Department of Health about additional West Nile Virus found bringing the total for Kent to ten positive pools. Justin added that there are 78 confirmed pools of West Nile Virus in the state of Ohio, with Kent having ten of them. That is good for second-most in the state. This further emphasizes why the scrap tire program is important. Justin was asked to speak to the Kent Environmental Council and he agreed to do so. Justin says he feels the public should be informed about what the health department is doing with regard to the mosquitos. The meeting takes place August 30 at 9:30 a.m.

Justin wanted to make everyone aware of a reported legionella's case in Akron.

Justin and Mike attended the Opioid Awareness Music Festival and said it was a successful event. Dog Days of Summer is the next event and Justin recommended vendors have clean up kits, which was met with resistance. The health department's concern is dogs in the mobile food section. The department was also invited to the Kent Clean Transportation Cruise In, which is in the health department parking lot. The event coincides nicely with the bike helmet ordinance being developed. Justin is trying to figure out a way to get bike helmets to hand out. Christopher recommended speaking with Lt. Mike Lewis to bring up at the safety ambassadors meeting.

Heritage Fest was a success and the organizers met to discuss changes moving forward. Justin said they had an issue with one vendor, who is unlikely to return next year. The fire department agreed to keep the vendor out for next year. Justin would like to work with the parks and recreation department to improve the trash removal process for the event.

Justin says he and the staff are still working on the FDA grant in the development of handouts.

Justin said the housing code was altered at a city council meeting. He received a message from a landlord asking if the code was being rescinded, which is not the case.

Justin says a potential move to the second floor of the PARTA building is moving along and that lease negotiations could be imminent. Parking and signage are the next two hurdles to jump over. City IT has said that internet and phone access are not going to be as difficult as expected. Justin and Mike would like to get in there before the PHAB site visit. Joan asked if there is a cutoff date before it becomes unfeasible to get in there before the site visit. Justin said October 1 is the soft cut line. Christopher asked if there is secure storage space available for all the vital records. Justin said they have locking fireproof cabinets. Christopher asked if PARTA would be willing to construct a room for those vital records. Justin said the city has offsite storage if necessary. Jack said he is not sure there is adequate space for a storage room. Justin added that the building is much more secure and has auto-lock doors.

Justin had a meeting with the Kent IT department and says the health department will be joining the city's new website. It is more modern looking, more in depth than other city departments, and the health department will have access to make changes as necessary. Justin says the Franklin County Health Department is a good example of what Kent's will look like. It is much more user-friendly than the current one. Justin says he is looking into offering vital statistics online as well.

Justin also added that he is looking into a volunteer program. With all of the events the health department is going to now, volunteers would lessen the burden of staff having to take time out

of their weekend to work a booth. Christopher recommended reaching out to the Kent State Public Health Student Alliance, as they are always looking for events to get involved with. Justin has explored what other volunteer programs at neighboring health departments look like.

PHEP/Nursing and COMMUNICABLE DISEASE REPORT – Christopher made note of the lower chlamydia, ten cases of gonorrhea, and one case of Lacrosse-Encephalitis, a mosquito disease.

DISCUSSION ITEMS

PHAB Site Visit Agenda – Mike let the board know that PHAB has made their agenda for the site visit. The health department made the appropriate additions and the agenda is now confirmed. Mike noted that the second day of the visit includes a meeting with members of the governing entity and has already reached out to which board members will be attending. Mike added that in the event the health department location is changed, new emails will be sent out. Christopher asked if this is a closed site visit. Mike said yes, individuals have to be invited in. Justin asked if board members can attend domain meetings. Mike said no, it is reserved for health department staff only. Christopher asked why only one person is scheduled to discuss domain 11 with the site visitor. Mike said Tracy Radovic has been the primary individual on domain 11 and, other than Mike, nobody else has worked on it. Christopher asked for an additional staff member to be with Tracy to coincide with the other domains. Mike said he will move the agenda around for another staff member to sit in on the meeting.

Massage Establish Ordinance – Justin wanted to start a discussion on the city's outdated massage ordinance. He has already reached out to the law director about some updated language. Justin would like a plan review process to be added, similar to food establishments. Justin would like feedback on the exemptions section of the ordinance. Christopher noted that as long as places are demonstrating "healing arts" then they should be fine. Justin said he would be fine with exempting a state-licensed massage therapist.

Project DAWN – Justin received some emails from ODH and would like to explore the possibility of having Project DAWN at the health department. Christopher says to keep in mind the amount of man power needed. Mike says the health department would like to explore it at the very least. Michelle says it is not a big draw. She was in the class with herself and the students she brought.

Solid Waste Program – Justin wanted to open up discussion on both the solid waste and yard waste sites/landfills. He would like to stay fair in comparison to the other communities around Kent. Other environmental directors do not write special ordinances for it, they operate under the OAC. Justin wanted to make the board aware that a scrap tire program will be pursued.

Helmet Law – Justin wanted to bring up a bike helmet law that was supposed to be pursued as part of the Community Health Improvement Plan three years ago.

ACTION ITEMS

Expenditures and Encumbrances for July 2019

Expenditures & Encumbrances for July 2019			
7/3/2019	Precision Monogramming	Special Event Shirts for Employees and Health Board Members	\$36.00
7/9/2019	Treasurer, State of Ohio	Vital Statistics Technology fee transmittal for Apr - June 2019	\$32,438.08
7/10/2019	Univar, USA	Aquabac, MI Kontrol, Mavrik perimeter & Oneguard MOA Conc.	\$3,543.34
7/17/2019	Revize, LLC	Website & CMS Annual tech Support	\$900.00
7/22/2019	Precision Monogramming	Work Shirts per AFSCME article 38.03	\$126.00
7/26/2019	KSU	Lease Payment for July & August	\$2,124.18
7/30/2019	Treasurer State of Ohio	Security paper	\$1,292.20

Motion: A motion to approve the expenditures and encumbrances for the month of July 2019 was made by Jack Amrhein and seconded by Joan Seidel. With no objections, the motion passed.

OEHA Meeting

Justin asked for permission to travel to Union County Health Department to attend the fall legislative environmental health update.

Motion: A motion to approve Justin to attend the fall legislative environmental health update at Union County Health Department was made by Jack Amrhein and seconded by Joan Seidel. With no objections, the motion passed.

AOHC Conference

Justin would like to attend upcoming AOHC Conference in Columbus. Justin also said he has been invited to the new health commissioner's luncheon and would attend if allowed. Christopher asked to make sure the Medical Director, Kirk Stiffler, is also invited to attend.

Motion: A motion to approve Justin attending AOHC and the new health commissioner's luncheon was made by Joan Seidel and seconded by Jack Amrhein. With no objections, the motion passed.

2019 Northeast District Fall Educational Conference

Justin would like all sanitarians and the accreditation coordinator to attend the meeting. It would be two nights, but offers a good opportunity for team-building and networking. Christopher asked what would happen to health department functions. Justin said the meeting is in Twinsburg and, while not having a sanitarian on standby could be problematic, the close proximity makes it less troubling. Justin says the FDA grant would cover the cost for food, lodging, and registration. Justin would also like to reach out to interns, current and past, and invite them to attend. They would just have to cover the membership costs.

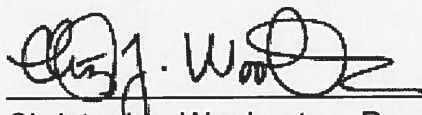
Motion: A motion to approve health department staff and interns to attend the 2019 Northeast District Fall Educational Conference, using FDA grant money as necessary, was made by Joan Seidel and seconded by Jack Amrhein.

Christopher said the board was planning to have an executive session, but there are not enough board members present to hold it. An executive session will therefore be planned for a later date. Justin also asked the board members if they would object to having the audio and recorded minutes available on the new website. Jack said no he would not object and that city council already does it. Christopher said no he would not object, but proper approval needs to happen first to assure no mistakes. Christopher said inspection results should also be on the website. Joan asked if the minutes will be taken down after a certain amount of time. Justin said that is an option. Jack said city council minutes remain on the website, going as far back as 2008.

Being no further business to discuss, Christopher Woolverton asked for a motion to adjourn.

Motion: A motion to adjourn the health board meeting of August 12, 2019 was made by Joan Seidel and seconded by Jack Amrhein. With no further discussion the motion passed. Meeting adjourned at 6:48 p.m.

Approved:



Christopher Woolverton, President



Justin Smith, Interim Secretary