

KENT PARKS AND RECREATION

December 17, 2020 Board Packet Zoom Meeting 5:30

I. Call to Order

II. Roll Call

III. Minutes from November 19, 2020

IV. Personal appearances

V. Correspondence

A. Incoming

B. Outgoing

VI. Staff Reports

A. Monthly Revenue

B. Monthly Expenditure

C. Parks Report

D. Recreation Report

E. Director Report

1. Director Resignation

2. OPRA Agreement to Perform Director Search

3. Brady's Leap Trail Project Bid Summary

4. Recognition of Park Board Member Peter Orlando

Kent Park and Recreation
November 19, 2020
Zoom Meeting 5:30

Members Present:

Peter Orlando
Neil Dukes
Kathleen Wiler

Staff Present:

Kevin Schwartzhoff
Nancy Pizzino
Megan Johns
Sam Tuttle
Karen Magilavy

Council Liaison

Gwen Rosenberg

The meeting was called to order at 5:40. Phone calls were made to Jake and Debbie, but there was no answer. We do have a quorum so we will start. There was one corrections to the minutes. In the Directors Report Item #3 refering to the Middlebury Ramp, it should say the survey is so extensive not so expensive. There were no more corrections. Neil moved to accept the minutes and Kathleen seconded, there was no more discussion and the motion passed unanimously.

Personal Appearances None

Correspondence

Incoming We have included the quarterly park report.

Outgoing A donation from Mike Pechak for Bonnie was sent to council for acceptance. We will be doing a plaque honoring Bonnie at the Rec, similar to what we did for Robert.

Revenue There are no questions.

Expenditures There are no questions.

Park Report The leaves will all be done tomorrow. The memorial trees did get planted. The dogwood for Mary Neuzil that Pete donated was planted in Fred Fuller Park by the playground. Kevin will let Jack know. Sam will shut the water off to the restrooms on Tuesday the 24th. Gwen asked Sam if he had heard about the graffiti under the Haymaker Parkway Bridge. Yes and he has covered it up as best he could. He asked one of his staff about getting KSU art groups to do some art work down there. There is a lot of graffiti down there. If graffiti is "done well", that may last longer.

Recreation Report We have about 80 in the Turkey Trot, we wanted 150, Nancy talked with Josh of Running Ritchies and he said we could run it with reduced staff. We will use the clickers and manually write down the numbers as they cross the finish line. There is no day of race registration tomorrow is the deadline. We will combine the 3 races. Nancy has been in contact with Joan from the Health Department. We have some beautiful photos submitted for the photo contest. The website photo contest has been sponsored by Home Town Bank and they are sponsoring the prizes. They will be judged next week. Enrollment for the afterschool program is at 50 much less than we are used to. The staff and kids just did lockdown drills with the KPD. The donation for Bonnie will be used for a plaque and if there is any leftover money, Megan wants to have the kids do a mural in the old kitchen. They have a running list of thing that remind them of Miss Bonnie.

Director Report

1. Crooked River Adventures Lease Agreement has proposed they give us 7% of their income next season. There was no income this year because of Covid. Originally they were going to give us \$5000 in 2021, but they are making changes to the trips and service they are going to offer. That 7% is estimated to bring in \$3000 or more. This service is very important to Kent Residents. It will cover

the electric. Their kayak and canoes are right there, you don't have to be bussed to the launch site. We don't own the river and any other business who launch at Tannery don't pay us any fees. Neil moves to accept the new contract of 7% of KSU Crooked River Adventures for 2021 and Kathleen seconded. There is no more discussion and the motion passed unanimously.

2. Brady's Leap Trail Project Plan Holders 7 packets have been picked up. They were picked up by Kenmore Construction, Builders Exchange, Central Allied Enterprises, Karvo Companies, S.E.T. Inc, DanielA Terreri & Sons Inc, Cavanaugh Building Corp., and JD Williamson. The prebid meetings is next Tuesday. Bids are due on 12/8. Then we can review to check qualifications. There will not be any presentations. Engineering and the architecture firm will review plans. They will know who is qualified. Then once that is finished the Tannery to Main Street leg needs to be completed and that would be the last segment to be completed. The section by the old police department will be done after it is torn down and replaced with the New City Hall. It is just a sidewalk right now. It will be taken care of when the new building is constructed.
3. Fairchild Avenue Land Donation The deed is back and has been filed and approved. The property connects Forest Lakes Preserve and is .33 acres. Pete asked who holds the easement. Kevin said Western Reserve Land Conservancy may be interested. They come out every year to check the Gavriloff property and they have the Gavriloff easement.

Additional Any word on the Middlebury Boat Ramp. Kevin has checked with Hope the Law Director and there is no update. We don't want to let that sit because they will be using the ramp again next year. Thompkins has been sold, nobody know who bought it. Pete would hope the person that bought looked into the environmental impact study. Leonard Thompkins is not around anymore and his estate is probably been closed.

The meeting adjourned at 6:10 Happy Thanksgiving everybody.

Special Zoom Meeting of Parks & Recreation - December 7th, 2020 7pm

In attendance: Board Members - Peter Orlando, Debbie Smeiles, Kathleen Wiley, Jake Ferlito, Neil Dukes, Gwen Rosenberg, city liaison

Also in attendance, Hope Jones, City Law Director; Suzanne Stemnock, HR manager

Here are the minutes from this meeting:

The meeting was called to order by Peter Orlando at 7:03pm. The purpose of the meeting as stated by Peter is to discuss plans related to Director Kevin Schwartzkoff's, retirement. A motion was made by Kathleen Wiley to go into Executive Session, and seconded by Neil Dukes. The vote was taken and all were in favor.

After Exec Session was concluded at approximately 8pm, the following motion was made:

The Board will appoint an interim director from Kent city administration personnel, as approved by city manager. The motion was made by Debbie Smeiles and seconded by Kathleen Wiley. No further discussion was had, a roll call vote taken and all were in favor.

The meeting was adjourned at 8:15pm.

**Respectfully submitted,
Debbie Smeiles**

Kent Parks and Recreation Dept

Revenue Ledger

Journal Accounts	2020 Budget	November 2019	November 2020	YTD 2019	YTD 2020
Fees & Charges	\$349,386.00	\$21,100.00	\$7,071.00	\$302,474.00	\$160,776.00
Park Rentals	\$40,178.00	\$2,900.00	\$1,957.00	\$39,963.00	\$27,783.00
Sponsorships	\$7,996.00	\$0.00	\$175.00	\$7,996.00	\$10,425.00
KYBS Registration	\$29,688.00	\$20.00	\$0.00	\$29,688.00	\$25,689.00
KYBS Sponsors	\$4,970.00	\$0.00	\$0.00	\$4,970.00	\$3,625.00
Non-Res Fees	\$12,515.00	\$1,598.00	\$601.00	\$12,347.00	\$6,054.00
Fitness Center	\$39,118.00	\$3,175.00	\$1,234.00	\$38,811.00	\$20,162.00
Donations	\$10,750.00	\$0.00	\$1,200.00	\$10,750.00	\$12,996.00
Misc	\$28,484.00	\$200.00	\$22,367.00	\$28,483.00	\$50,492.00
Kids Club	\$386,211.00	\$30,562.00	\$6,956.00	\$340,274.00	\$222,854.00
TOTALS	\$909,296.00	\$59,555.00	\$41,561.00	\$815,756.00	\$540,856.00

Detail General Ledger Report

G/L Date Range 11/01/20 - 11/30/20

Include Sub Ledger Detail

City of Tallmadge	2020 Facility Rental for	Check	875.00
City of Tallmadge	2020 Facility Rental for	Check	140.00
Aris Company	Porta Pot Rental	Check	69.60
Kent City Schools	2020 Field Rental Flag	Check	297.30
Kenric Johnson	2020 Adult Softball Fall	Check	75.00
Cody F. Mulneix	2020 Adult Softball Fall	Check	225.00
John Paul Wood	2020 Adult Softball Fall	Check	100.00
Joseph P. Sidoti	2020 Adult Softball Fall	Check	100.00
Amy Gear	2020 KPR Fitness Center	Check	68.00
Geena Nicole Wiedlund	2020 KPR Fitness Center	Check	120.00
Jason White	2020 Adult Softball Fall	Check	325.00
Cody F. Mulneix	2020 Adult Softball Fall	Check	50.00
Joseph P. Sidoti	Umpire	Check	50.00
Luke Schumm	2020 Youth Basketball	Check	152.00
Geena Nicole Wiedlund	2020 KPR Fitness Center	Check	90.00
Wendy Dalziel	Instructor	Check	100.00
Amy Gear	2020 KPR Fitness Center	Check	68.00
City of Kent/Vehicle Mnt Div.	Instructor	Check	317.41
Stauffs Corporation/Aid Pest	Equipment Maintenance	Check	25.00
Century Equipment Inc	2020 PEST CONTROL	Check	809.98
AT & T U-Verse	Mower Repair	Check	55.14
Ohio Travel Soccer League	internet	Check	550.00
SportsPilot, Inc.	2020 Fall League Fees	Check	40.00
Janitorial Services, Inc.	2020 League Scheduler Fee	Check	2,309.92
Greater Akron Amateur Soccer	PARKS & RECREATION	Check	225.00
Charter Comm. Holdings, LLC/Spectrum	2020 Fall League Fees	Check	59.99
Independence Office & Hasty Awards	service for park garage-600 Majors Lane	Check	35.01
Mid-America Sales Associates, PNC Bank N.A.	Parks & Recreation Office	Check	240.18
Running Ritchie's Inc/Ritchies	2020 Fall Adult Softball	Check	958.67
	basketball backboards, goal	Check	88.94
	Recreation 2020:	Check	56.90
	Food/Supplies	Check	
	302020 Recreation	Check	

Detail General Ledger Report

G/L Date Range 11/01/20 - 11/30/20

Include Sub Ledger Detail

W.W. Grainger, Inc./Grainger	Maintenance Supplies	Check	93.00
Century Equipment Inc	Mower Parts	Check	168.26
Lowe's Company Inc	Maintenance Supplies	Check	28.26
Arthur Metzger/Ace of Kent	Maintenance Supplies	Check	15.18
Arthur Metzger/Ace of Kent	Maintenance Supplies	Check	20.99
Lowe's Company Inc	Maintenance Supplies	Check	34.16
Running Ritchie's Inc/Ritchies	302020 Recreation	Check	1,689.30
Running Ritchie's Inc/Ritchies	302020 Recreation	Check	1,875.00
Running Ritchie's Inc/Ritchies	302020 Recreation	Check	23.90
Century Equipment Inc	Mower Parts	Check	8.12
James W. Ross, Inc./Swift	2020 FIRST AID SUPPLIES	Check	56.00
Amazon.com LLC	2020 Cleaning supplies	Check	60.47
W.W. Grainger, Inc./Grainger	Maintenance Supplies	Check	19.50
Kent City Schools	2020 KKC Rent/Long	Check	160.00
Kent City Schools	2020 KKC Rent/Long	Check	160.00
Charter Comm. Holdings, LLC/Spectrum	2020 KKC Rec Wifi/Internet	Check	126.97
Lori L. Covington/1st Choice	2020 Oct 20 KKC Training	Check	75.00
U.S. Foodservice, Inc	2020 KKC Food Supplies	Check	211.10
Megan Johns	Nov KKC '20-Supply Reimbursement	Check	20.27
S & S Worldwide, Inc	Longcoy SUTQ '20:	Check	314.91
Amazon.com LLC	2020 Cleaning supplies	Check	60.47
Amazon.com LLC	2020 KKC supplies - Step	Check	696.70
Amanda C. Yarosik	2020 Fitness Instructor	Check	17.00
Christine Ann Cherkala	2020 Fitness Instructor	Check	51.00
Daniel DelliQuadri	2020 Fitness Instructor	Check	20.00
Christina Drsek	2020 Fitness Instructor	Check	68.00
John Trifero	2020 Fitness Instructor	Check	68.00
Glynis E. Palmisano	Fitness Instructor for 2020	Check	40.00
Amanda C. Yarosik	2020 Fitness Instructor	Check	17.00
Glynis E. Palmisano	Fitness Instructor for 2020	Check	40.00
John Trifero	2020 Fitness Instructor	Check	68.00

Detail General Ledger Report

G/L Date Range 11/01/20 - 11/30/20

Include Sub Ledger Detail

Christina Drsek	2020 Fitness Instructor	Check	34.00
Christine Ann Cherkala	2020 Fitness Instructor	Check	68.00
Thomas Nagy/On Target	2020 Fencing Instructor	Check	360.00
Charter Comm. Holdings, LLC/Spectrum	2020 Internet for the Fitness Center	Check	201.01
Detect Alarm Systems Inc	2020 Alarm system at KPR	Check	150.00
Play It Again Sports/Cuy. Falls,	2020 KPR Fitness	Check	51.12
Play It Again Sports/Cuy. Falls,	2020 KPR Fitness	Check	231.84



Parks Report December 2020

1. We have all snow removal equipment ready for the season, and hired someone for the city sidewalk snow removal. We have done a couple of trial runs.
2. Leaves are done for the season.
3. We set up and cleaned up after the Turkey Trot.
4. We repaired some more boards behind water treatment plant.
5. All restrooms have been winterized and closed for the season.
6. We removed the observation deck along the Riveredge trail and will begin the tree work.

**Recreation Department Report
December 2020**

1. **Youth Basketball** - All youth basketball is on pause due to Covid 19
2. **Tree City Turkey Trot** - We had 134 runners for this years Turkey Trot
3. **KPR Photo Contest** - View winners on our website.
4. **2021 Planning-** Recreation staff are working on 2021 plans and each month e-newsletters will be sent out to KPR data base.,
5. **KPR Kidz Club and Preschool**

Lil Learners Preschool will be ending on December 18th and will hopefully resume in January.

KPR Kidz Club is running Pandemic Child Care due to the school going to remote learning. It is held at the Rec Center, 6:30 a.m. - 6:00 p.m. We will continue to run this program until the schools return. At that time we will go back to offering before and after school care.

DIRECTOR REPORT

December 2020

1. Director Resignation

Accept the letter of resignation dated December 1, 2020 for the retirement of Kevin Schwartzhoff on January 1, 2021. (Letter Attached) Request Board acceptance.

2. OPRA Agreement to Perform Director Search

Contract with Ohio Park and Recreation Association to perform assistance in hiring the next Parks Director per the attached agreement. The cost of \$12,000 will be shared equally by the Park Board and City Administration. (Contract and Law Director & Budget & Finance Certificate Attached). Request board approval.

3. Brady's Leap Trail Project Bid Summary

The bids for the project were opened on December 8, 2020. The purchase order and contract signing will take place after first of the year

The bids are under review by City Engineering, the contractor and bid amounts are attached. Apparent low bid is from JD Williamson Construction Co., Tallmadge OH. In the amount of \$1,080,299.20. The bid is 15% less than the Engineers Estimate. (Information only).

4. Recognition of Park Board Member Pete Orlando

Pete Orlando is resigning from the Park Board at the end of his current term on January 19, 2021 after serving 26 years and 19 days. Pete began his service to the community on January 1, 1995. (Information only)

December 1, 2020

Kevin Schwartzhoff
220 S. Depeyster Street #305
Kent OH 44240

Mr. Pete Orlando
President
Kent Parks and Recreation Board
497 Middlebury Road
Kent OH 44240

Dear Pete,

It is with much thought that I submit my letter of resignation to the Kent Parks and Recreation Board. However, after 40 plus years in the parks and recreation profession, it is time for me to retire. My last day will be January 1, 2021.

I wish the department and its employees much success in the future.

Sincerely,



Kevin Schwartzhoff

Cc: Deborah Smeiles; Jake Ferlito; Neil Dukes; Kathleen Wiler; Suzanne Stemnock; Gwen Rosenberg

CONTRACT FOR SERVICES

This Contract for Services is made effective December 17, 2020 by Kent Parks & Recreation Board, 497 Middlebury Road, Kent, OH 44240 and Ohio Parks and Recreation Association of 1069 A West Main St., Westerville, Ohio 43081.

1. DESCRIPTION OF SERVICES. Beginning on or about December 17, 2020, Ohio Parks and Recreation Association ("OPRA") will provide to the Kent Parks & Recreation Board ("Board") the following services (collectively, the "Services"): Recruiting and hiring a new Parks and Recreation Director according to a mutually agreed upon schedule. These services will specifically include:

a. Needs Assessment OPRA will build on its knowledge of the Department, completing a needs assessment following conversations with members of the Board and department staff. OPRA will further conduct interviews with stakeholders, community leaders and other individuals identified by the Board in an effort to build a profile of an ideal candidate.

b. Position Description Building on the items identified in the needs assessment, OPRA will construct a detailed and comprehensive position description designed to attract the highest qualified candidates for the position. Guided largely by the current position description OPRA will also utilize descriptions from other Ohio parks and recreation departments, to craft a description which goes beyond necessary skill sets and experience to an actual description of the day-to-day duties of the director.

c. Recruitment OPRA will take every step possible to ensure that the most qualified candidates from Ohio and throughout the nation apply for the position. This will include:

- Posting the position on Ohio, regional and national parks and recreation association recruiting websites;
- Utilizing an extensive network of Ohio, regional and national parks and recreation leaders to identify additional candidates for the position. OPRA is uniquely positioned to have dozens of conversations about this position with leaders in parks and recreation around Ohio and the nation;
- Leaving "no stone unturned" OPRA will utilize social networking and media outlets like LinkedIn, Facebook, Twitter, and Jigsaw to locate and contact both active and passive prospects for this position.
- OPRA will serve as the repository for all application materials.

d. Evaluation Through an initial screening process of all candidates, OPRA will assist the Board in identifying the top candidates based on our knowledge of the department and the credentials presented by each candidate for presentation to the Board. At this point, the process will include, but is not limited to:

- Scheduling of initial interviews (via electronic means) with each candidate identified;
- Preparation of a detailed summary and resume of each candidate for consideration.
- Preparation of a common list of questions for the committee;
- Leading the screening through the initial interview process and selection of 4-5 semi-final candidates;
- Scheduling of second interviews with each of the semi-final candidates ;
- Preparation of a common list of questions for the Board;
- Leading the Board through interview process with 4-5 final candidates;
- Preparation of a writing response exercise with the final 4-5 candidates;

- Scheduling and facilitating final interviews with 1-2 candidates which may include a day in the parks with the final two candidates, opportunities to meet with current staff and community leaders in an informal setting, etc.;
- Leading the Board through the selection of a candidate.

e. Reference Checking Prior to extending an offer to the selected candidate, OPRA will facilitate a detailed reference check on the candidate including references provided by the candidate and an extensive social media check on the candidate selected prior to extending a formal offer.

f. Negotiation OPRA will act as an intermediary in the sensitive and detailed negotiating process.

g. Follow-up OPRA will initiate regular contact with the new hire and the Board on at least a quarterly basis for one year post-hire as part of our role in ensuring a successful hiring and smooth transition.

2. PAYMENT. Payment shall be made to Ohio Parks and Recreation Association, Westerville, Ohio 43081. Board agrees to pay the all inclusive sum of \$12,000.00 as follows:

<u>Event</u>	<u>Payment Amount</u>
Execution of this Agreement	\$6,000.00
Successful Hiring of Director	\$6,000.00

The Board will reimburse OPRA for their payment of reasonable expenses which they may incur in providing for transportation and accommodations for candidates travelling for final interviews. These expenses shall be agreed upon prior to OPRA incurring the expenses

In addition to any other right or remedy provided by law, if Board fails to pay for the Services when due, OPRA has the option to treat such failure to pay as a material breach of this Contract, and may cancel this Contract and/or seek legal remedies.

3. TERM. This Contract will terminate automatically upon completion by OPRA of the Services required by this Contract.

4. CONFIDENTIALITY. OPRA, and its employees, agents, or representatives will not at any time or in any manner, either directly or indirectly, use for the personal benefit of OPRA, or divulge, disclose, or communicate in any manner, any information that is proprietary to Board. OPRA and its employees, agents, and representatives will protect such information and treat it as strictly confidential. This provision will continue to be effective after the termination of this Contract. Any oral or written waiver by Board of these confidentiality obligations which allows OPRA to disclose Board's confidential information to a third party will be limited to a single occurrence tied to the specific information disclosed to the specific third party, and the confidentiality clause will continue to be in effect for all other occurrences.

Upon termination of this Contract, OPRA will return to Board all records, notes, documentation and other items that were used, created, or controlled by OPRA during the term of this Contract.

5. WARRANTY. OPRA shall provide its services and meet its obligations under this Contract in a timely and workmanlike manner, using knowledge and recommendations for performing the services which meet generally acceptable standards in OPRA's community and region, and will provide a standard of care equal to, or superior to, care used by service providers similar to OPRA on similar projects. OPRA acknowledges that its officers, directors, employees, agents, and representatives may have pre-existing relationships with certain candidates

wishing to be considered for the Director position. OPRA warrants that it will render its services hereunder in a completely impartial and objective manner, without preferential treatment shown to any particular candidates based on such pre-existing relations.

6. DEFAULT. The occurrence of any of the following shall constitute a material default under this Contract:

- a. The failure by the Board to make a required payment when due.
- b. The insolvency or bankruptcy of either party.
- c. The subjection of any of either party's property to any levy, seizure, general assignment for the benefit of creditors, application or sale for or by any creditor or government agency.
- d. The failure by OPRA to make available or deliver the Services in the time and manner provided for in this Contract.

7. REMEDIES. In addition to any and all other rights a party may have available according to law, if a party defaults by failing to substantially perform any provision, term or condition of this Contract (including without limitation the failure to make a monetary payment when due), the other party may terminate the Contract by providing written notice to the defaulting party. This notice shall describe with sufficient detail the nature of the default. The party receiving such notice shall have 30 days from the effective date of such notice to cure the default(s). Unless waived in writing by a party providing notice, the failure to cure the default(s) within such time period shall result in the automatic termination of this Contract.

8. FORCE MAJEURE. If performance of this Contract or any obligation under this Contract is prevented, restricted, or interfered with by causes beyond either party's reasonable control ("Force Majeure"), and if the party unable to carry out its obligations gives the other party prompt written notice of such event, then the obligations of the party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages. The excused party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a party if committed, omitted, or caused by such party, or its employees, officers, agents, or affiliates.

9. ENTIRE AGREEMENT. This Contract contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written concerning the subject matter of this Contract. This Contract supersedes any prior written or oral agreements between the parties.

10. SEVERABILITY. If any provision of this Contract will be held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed, and enforced as so limited.

11. AMENDMENT. This Contract may be modified or amended in writing by mutual agreement between the parties, if the writing is signed by the party obligated under the amendment.

12. GOVERNING LAW. This Contract shall be construed in accordance with the laws of the State of Ohio.

13. NOTICE. Any notice or communication required or permitted under this Contract shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such other address as one party may have furnished to the other in writing.

14. WAIVER OF CONTRACTUAL RIGHT. The failure of either party to enforce any provision of this Contract shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Contract.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives, Craig Butler, Executive Director, Muskingum Watershed Conservancy Board and Woody Woodward, Executive Director for OPRA as of the date first above written

Service Recipient:
Kent Parks & Recreation Board

By: _____

Service Provider:
Ohio Parks and Recreation Association

By: _____
Woody Woodward, Executive Director

Certificate of the Director of Law

Approved as to form:

s/ Hope L. Jones

Hope L. Jones, Director of Law
City of Kent, Ohio

Date: December 9, 2020

Certificate of the Director of Budget and Finance

It is hereby certified that the funds required to meet the contract, agreement, obligation, and/or payment of expenditure, for the above, has been lawfully appropriated or authorized or directed for such purposes and is in the City Treasury or in the process of collection to the credit of the _____ funds free from any obligation or certificates now outstanding.

Rhonda H. Hall, Director of Budget and Finance
City of Kent, Ohio

Date: _____

CITY OF KENT, DEPARTMENT OF PUBLIC SERVICE

Bid Opening Report None Official Bid Tabulation

PROJECT NAME: Portage Bike & Hike Trail Brady's Leap Segment

Bid Opening Date and Time: Wednesday, December 9, 2020 @ 2:00 P.M.

Pre-Bid Estimate: Base = \$1,265,583.98

[illegible]

Signed:

Thonda Boyd
Post Office

Date: 12/9/20

Signed:

Patty Wilson

Date: 12-9-20