

Kent Parks and Recreation
January 18, 2018
Kent Parks & Recreation Office

Members Present:

Peter Orlando
Kelley Labajetta
Jack Neuzil
Kim Ball
Debbie Smeiles

Staff Present:

John Idone
Nancy Pizzino
Karen Magilavy
Megan Johns
Sam Tuttle

Council Liaison
Gwen Rosenberg

At 5:30 Kim called the meeting to order. Roll was noted. There were no corrections to the minutes. **Pete moves to accept the minutes and Jack seconded and all were in favor and the motion passed unanimously.** Personal Appearances Blake Osborne from Crooked River to recap the 2017 season for the board. Tubing on the river was very popular this summer. They have bought new commercial grade inner tubes. The trip from Fred Fuller to Middlebury was the most popular trip. Stand up paddle boarding was very popular too. They are excited to be back at Tannery. The net income has better than last years. Next year staff training will be more on site to get them on board quicker and save money, also they will be purchasing a mini bus.

Correspondences

Incoming Tom Ball of Mountain Rose would like to continue renting the shelter house at \$50 per month. They always leave it in good condition and have been renting it for over 20 years. **Pete moves to continue the \$50 per month rental fee and Debbie seconds and all were in favor. The motion passed unanimously.**

Outgoing 1. Rental Property proposal agreement with Century 21
2. Donations from Kuliches for an Eagle Scout Project and Zephyr Pub for Harold Walker Rest Area and a memorial tree to Fredrick Lantz.

Monthly Revenue Our revenue does not reflect any direct deposits, such as Silver Sneakers and ODJFS for the child care.

Monthly Expenditure No questions.

Park Report The new floor is down at the Fitness Center, everyone really likes it.

Recreation Report The new calendar has been mailed. Postage went up because this year's calendars weigh more. The layout is updated. We will send monthly email blast to the schools. We are also using Facebook for marketing. Aladdin Jr is next week, there are 39 kids in the play. Megan is down students but has more days. MLK will be her staff service day. February 1st current families can start signing up for summer camps. Nancy and Janice went to the Lions meeting and Janice did chair yoga with everyone.

Director Report

1. John would like to table this to February since Blake made his presentation tonight.
2. ODOT project has been suspended during the winter. Change order #5 has been executed reducing the total project budget. The original contract was \$1,052,347.94 with the change orders 1,2,3,4 & 5 the new total is \$950,419.84
3. We have purchased "fix it" station and air pump for the Harold Walker rest area. It will be installed in the spring.
4. The floor looks fantastic and users love it.

5. The Foundation grant will be used to purchase annual flowers and trees in the parks.
6. Covered in correspondence
7. The 500 Middlebury property can be rented out beginning February 1st.
8. We are still waiting on a couple subdivision fees to come in, we rely on these to do capital development. The bike trail has drained our reserves. John hopes to build it back up
9. New phone will go out to all the departments once the police stations are up and running.
10. We will advertise for a Senior Coordinator position. We need senior programing.
11. The Director can't approve his own expenses to be reimbursed. He needs the board authorization.
Kelley made a motion to approve reimbursing John for a photo plaque \$34.12 and rental of linoleum roller for floor installation \$22.42. Pete seconded and all were in favor and the motion passed unanimously.

Additional: Debbie has been reappointed to the board. The city has asked the owner next to 500 Middlebury to clean up their property. John and Nancy are setting up a meeting with KSU to discuss their master plan and future rec center.