

Kent Parks and Recreation
June 19, 2018
Kent Parks & Recreation Office

Members Present:

Peter Orlando
Kelley Labajetta
Debbie Smeiles
Jack Neuzil
Kim Ball

Staff Present:

John Idone
Nancy Pizzino
Karen Magilavy
Megan Johns
Sam Tuttle

Members Absent

Gwen Rosenberg

Council Liaison

Gwen Rosenberg

At 5:30 Debbie called the meeting to order. Roll was noted. Gwen is out of town. There are no corrections to the minutes. **Jack moves to accept the minutes and Debbie seconded and all were in favor and the motion passed unanimously.**

Personal Appearances Rick Hanna and Lisa Ludlow from Elks National Foundation presented us with a check that we will be using for a portable sound system.

Correspondence None

Revenue No Questions

Expenditures No Questions

Park Report

Across for Tannery the crew is replacing the old brick trail. Kim asked if we could increase laborers wages there is stiff competition out there.

Recreation Report Art in the Park Preparation is going well, it is our 25th anniversary. Jo Woodward Foundation is sponsoring again. We have started the Black Squirrel Running Club. We will run or walk a 5k for the next 7 Sundays. Our surveys are in and it shows adult interest in classes. We will be adding sewing and cooking for adults. Megan has started social awareness at the summer camps. Davey will sell candy and water at the Heritage Festival to benefit the Miller House and at the Rec the kids are practicing kindness. We will have 3 little librarys installed at the Rec, Kramer Fields, and Plum Creek.

Director Report

1. John is working with the building owners on the easement. The easement is a pedestrian easement and doesn't meet the standards for ODOT Hike & Bike bike trail funding
2. The trail designs have been ranked and interviews will be scheduled with the top firms.
3. The caulking has failed behind the dam. The lights on land and the dam need replaced. The former lights only lasted about 8 years. We are having a company remove old caulk and reseal. We are sharing the cost with the Water Reclamation Department.
4. A small group requested to film at Heritage Park. A motion is made to allow Joan Meggitt use of Heritage Park in August 8pm to 2am one night. Pete so moves and Debbie seconded and all were in favor. The motion passed unanimously.

5. Covered in Park Report.
6. All stake holders will sign the MOU, it is non-binding and John would like the Board to approve. A motion is made to have John sign the MOU for Cuyahoga River Water Trail Partners. Kelley so moves and Pete seconded all were in favor and the motion passed unanimously.
7. We will be the lead for the Xtinguish Torch Fest Series here in Kent. The event is divided among different communities along the river. There will be some type of eternal flame going along the Cuyahoga River
8. The AED are no longer being supported and will lose their guarantee. The Fire Department has requested that all AED in the city be replaced. The city negotiated a volume discount for the 10 replacement machines close to \$10K
9. Covered in Recreation Report
10. We are posting Russell's old position, July 5th our 6 month people can apply. We have several crew members who have been with us over 5 years.
11. John has made minor changes to the Recreation Supervisor Position. There is a typo in the Directors Repot. It should say from class 3 to class 4. A motion is made to approve the new job description for Recreation Supervisor. We still have to get authorization from Civil Service and City Council. Pete moves to accept the update position classification upgrade. Kelley seconded and all were in favor and the motion passed unanimously.
12. Our revenues continue to grow and expenditure are also increasing. A major expense is salaries and those go up every year. Jack makes a motion to accept the 2019 Parks & Recreation Budget, Debbie seconds and all were in favor and the motion passed unanimously.