

Kent Parks and Recreation
August 16, 2018
Kent Parks & Recreation Office

Members Present:

Peter Orlando
Kelley Labajetta
Jack Neuzil

Staff Present:

John Idone
Nancy Pizzino
Karen Magilavy
Megan Johns
Sam Tuttle

Council Liaison
Gwen Rosenberg

At 5:30 Pete called the meeting to order. Roll was noted. Debbie and Kim, were absent. Jack would like to add to the minutes that Nancy, Recreation Supervisor also supervises many unpaid volunteers in her job. **Kelley moves to accept the minutes with the addition and Jack seconded and all were in favor and the motion passed unanimously.**

CORRESPONDENCE The letter from ODNR was not included in the packet, John handed out copies. It is to certify that the park is still in service and being maintained. This is a requirement of the city, when using land and Water Conservation funds for park development. John sent pictures of the LWCF signage and of the park.

REVENUE No questions.

EXPENDITURES No questions

PARK REPORT The crew has not slowed down on mowing. They put down 200 yards of playground mulch around Forest Lakes, Plum Creek, Al Lease, Fred Fuller and Highland Park Playgrounds.

RECREATION REPORT Soccer has started. The Flag Football coaches will meet next week. KPR kidz club at the Rec and Davey are full. Megan is still looking for an administrator. Kids Night Out starts in September. We will be offering Adult Sewing Classes this fall. Mary Rita will be teaching the classes, but this was her last year at Plum Creek. We are getting ready for Art in the Park.

DIRECTOR REPORT

1. GPD and Environmental Design Group (EDG) were interviewed and the committee selected EDG. Next we will meet to negotiate the fee, identify tasks and individual cost on a not to exceed basis.
2. Forest Lakes is happy with the new tot lot and will send in money for a bench. Work has begun at Davey Arboretum; they are landscaping and putting down limestone.
3. The Xtinguish Festival will be on the Main Street Bridge, they are working on raising money and planning to place a memorial torch. They have applied for a grant.
4. John has been meeting with the contractor to go over final cost, punch list items, and to finalize change order #6.
5. The park fee of 227 Franklin Ave is in the board report and we are waiting for a response from the developer.
6. River Clean Up is Saturday starting at Tannery.

Additional The Skate Board Park feature called the fun box has lost steel structure from weather and time. We have removed the box and will be replacing it with another structure. We have ordered this item out of the playground budget. John distributed photos of the new design.

Meeting ended at 6:10