

Kent Parks and Recreation
August 18, 2016 7pm
Kent Parks & Recreation Office

Members Present:

Peter Orlando
Jack Neuzil
Kim Ball
Debbie Smeiles

Staff Present:

John Idone
Sam Tuttle
Karen Magilavy
Megan Johns

Council Liaison
Melissa Long

The meeting was called to order and role was noted, Nancy is on vacation. There is a corrections for July's minutes. The minutes should say Kim moves to approve not Kim approves the minutes and Jack had a question about the location of the demolitions. John replied 745 Longcoy Rd. and the old guard shack located on the west side of Middlebury Rd. **Jack moves to approve the minutes for July and Kelley seconds, there is no more discussion and the motion passed unanimously.**

Correspondence

1. Garret Ferrara requested a response to Mr. Sumner, and John suggested to let the Law Director handle it since they have an ongoing case. John has sent copies of the minutes and they stated no livery based operation at River Bend, however we cannot stop individuals or commercial operators from river access.
2. The budget will be going out in September.

Revenue

No questions.

Expenditures

No questions.

Parks Report

The crew spread 400 tons of grindings that were donated from the city's street program at Al Lease Park parking lots. The River Bend Trail Head looks very nice.

Recreation Report

Fall soccer has started and Flag Football will be starting next along with Hip Hop Hoop. KPR Kidz Club has enrolled 135 kids and are over their goal number. Megan hired an administrator at Longcoy and at the Rec. Babysitter Training will be held at the Rec this Saturday, on completion of the course they will receive a certificate and that includes CPR. The Otter 10K went well next year we hope to get more people.

Director Report

1. People want to rent the stages and gazebos, so John put a special use permit together for the board to review and approve. It is patterned after Metro Parks Special Use Reservation. Pete asked if we waive fees of non-profits and fund raisers. The form asks about use, insurance and establishes fees. The board would still have to approve the waiving of rental fees for non-profits. **Debbie moves to accept the special Use Permit and Kim seconds, there is no more discussion and the motion passes unanimously.**
2. We need a variance on the St. Rt. 59 Parking Lot by Walgreens and John will go to Planning Commission and Board of Building Appeals.

3. We will get an update for the Health & Wellness Center Concept and a wrap up with a final report. John will invite the board to view the plan before it is presented to council.
4. Covered in Parks Report.
5. Covered in Correspondence
6. We have almost every sign painted and have added signs across from Fred Fuller and replaced the Fishcreek park sign.
7. The equity increase proposed for January 1 will be moved to September to help recruit and retain staff for the KPR Kidz Club. **Kelley made a motion to adopt the equity increase for child care staff and Kim seconded and all were in favor. The motion passed unanimously.**
8. The railroad is reviewing our proposal with their legal staff for trail access at Crain Avenue. John feels optimistic.
9. The depth of contaminated soil to be removed from the HZW clean-up near Kramer Field #4 is now up to 36 inches. They are modifying their permit to allow soil to be replaced because of the additional depth.

At 7:45 the meeting adjourned.